**Board of Selectmen**
**Special Agenda**
**Municipal Center Resource Room / Remote Meeting**
**Tuesday, May 25, 2021**

**7:00 pm**
- Call to Order by Roll Call
- Pledge of Allegiance
- Chairman announcements

1. Approve & Sign Easements for 64 Webster St.- Possible Vote(s)

2. **Open Space Committee Request for Funding Support – CMRPC Planning Assistance Proposal – Vote(s)**

3. Executive Session:
   1. Interest in Real Property

4. Adjournment

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Note: Times are estimates unless denoted as a Hearing.

The Town of Douglas is an equal opportunity provider, and employer.

**Board of Selectmen**
**Special Agenda Meeting Minutes**
**May 25, 2021**

• **Call to Order:** Chairman Kevin Morse called the meeting to order at 7:00 pm in the Municipal Center Recourse Room. In attendance: Timothy Bonin, David Cortese, Harold Davis, Michael Fitzpatrick, Town Administrator Matthew Wojcik, and Executive Assistant Lisa Freeman.

Other Staff and Residents: Susan Perkins (Open Space Committee Chair)

• **Pledge of Allegiance (00:02)**

• **Chairman's Announcements (00:16)** –N/A

**1. Approve & Sign Easements for 64 Webster St. – Possible Vote(s) (00:32):**
*In the agenda packet is a memo from Rich Bowe/Town Counsel, dated May 25, 2021, re: Webster Street Easements and Motion "I move that the Board vote to retain the easement interests in land as set out in the 64 Webster Street "Memorandum of Sale" and to authorize the Town Administrator to execute any pertinent documents on the Town's behalf".* This easements were necessary for the potential of water and drainage and due to the closing on May 27, 2021. **Mr. Morse read and made the prepared motion, Mr. Cortese seconded, all in favor – aye.**

**2. Open Space Committee Request for Funding Support – CMRPC Planning Assistance Proposal - Possible Vote(s) (02:00):**
*In the agenda packet is an email from Susan Perkins (Open Space Committee Chair) dated May 25, 2021and a letter from CMRPC re: Scope of Service and Cost Proposal dated March 2021.*
Ms. Perkins is asking the Board to send a letter of support for the committee to proceed with the Planning Assistance Grant with a deadline of May 28, 2021. Once the grant has been awarded the Open Space Committee will receive the funding for their project. **Mr. Cortese and Mr. Davis made a motion for the Board to write a letter of support for the committee to proceed with the grant application process, Mr. Fitzpatrick and Mr. Bonin seconded, all in favor – aye.**

**TA Report not listed on agenda (09:26):**
TA Wojcik distributed Property & Casualty Insurance Packets from MIIA & Gallagher for the Board to review for discussion at the next Board of Selectmen meeting on June 1, 2021.

**3. Executive Session – Interest in Real Property (12:37):**
**Mr. Bonin made a motion at 7:16 pm, to go into Executive Session for the purpose of Interest in Real Property, and to return to Regular Session for the purpose of adjournment. Mr. Cortese seconded the motion. Roll Call Vote: Michael Fitzpatrick – aye, Timothy Bonin – aye, Kevin Morse – aye, Harold Davis – aye,**

**David Cortese – aye.** The meeting was moved to the Selectmen's Office and reconvened at 7:18 pm.

**4. Adjournment:**
**Mr. Cortese made a motion at 7:32 pm, to leave Executive Session, and return to Regular Session for the purpose of adjournment.  Mr. Fitzpatrick seconded the motion.  Roll Call Vote: Michael Fitzpatrick – aye, Timothy Bonin – aye, Kevin Morse – aye, Harold Davis – aye, David Cortese – aye, all in favor – aye.**

Respectfully submitted,

Lisa C. Freeman
Executive Assistant