

**Board of Selectmen
Municipal Center Resource Room / Remote Meeting
Tuesday, April 6, 2021**

7:00 pm

- Call to Order by Roll Call
- Pledge of Allegiance
- Chairman's Announcements

- 1. Hearing – Pole Petition # 26285172 – West St., & # 29047654 – Walnut St.
- Possible Vote(s)
- 2. Approve Road Use - RiMaConn Relay for August 28th – Possible Vote(s)
- 3. Request to School Committee to transfer control of school property,
parcel #168- 16, 77 Davis Street, for MA Hoisting License – Possible Vote(s)
- 4. Approve Virtual Community Outreach Meeting for Flying Goose & Dark Stream
Possible Vote(s)
- 5. Approve Common Vic License – Grille On Main – Possible Vote(s)
- 6. Approve & Sign Building Commissioner Services Intermunicipal Agreement
Possible Vote(s)
- 7. Vote to Authorize Expenditure of Surplus Fund from the Trust Fund for Health
Insurance – Possible Vote(s)
- 8. Approve & Sign May 3rd Town Meeting Warrants – Possible Vote(s)
- 9. Approve Minutes – Possible Vote(s)
- 10. Administrators Report & COVID – 19 Update
- 11. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of
the Meeting
- 12. Executive Session – Collective Bargaining & Litigation
- 13. Adjournment

Future Agenda Items:

April 20th: Chapter 61 – Coppola (2 lots)

For Remote Participation Video Conferencing and Screen Sharing Go
to: <https://spaces.avayacloud.com/spaces/5f9987c5eb92adfe8cd27f86>

Dial in Number, +1 855-378-8822 US (Toll Free), Space ID: 366-242-115, Password: 123456If

you do not have a camera and microphone on your computer, you will be prompted to dial in and will default into the browser as a screen share only participant. There is no client required for people to participate, all they need to do is go to the URL listed above or Dial In via the 855 number and enter the Meeting ID

Note: Times are estimates unless denoted as a Hearing.

The Town of Douglas is an equal opportunity provider, and employer.

Board of Selectmen
Meeting Minutes
April 6, 2021

• **Call to Order:** Chairman Kevin Morse called the meeting to order at 7:00 pm in the Municipal Center Resource Room. Due to the Covid-19 Pandemic, CDC guidelines were followed, and participants were invited to join the meeting remotely. In attendance: Timothy Bonin, David Cortese, Harold Davis (remotely), Michael Hughes, TA Matthew Wojcik, and Lisa Freeman (Executive Assistant).

Other Staff and Citizens: Finance Director Jeanne Lovett, Town Counsel Richard Bowen, Michael Frazier (NGrid Remote), Fire Chief Kent Vinson, and Paul Meda.

• **Pledge of Allegiance (00:08)**

• **Chairman's Announcements (00:38):** There were no announcements.

1. Hearing – Pole Petition # 26285172 – West St., & # 29047654 – Walnut St. – Possible Vote(s) (00:39):

In the packet is a memo from Suzanne Kane, dated March 31, 2021, re: Pole Petitions: 26285172 – West Street & 29047654 – Walnut Street, Pole Petition packet # 26285172 – West Street, Pole Petition Packet # 29047654 – Walnut Street, and supporting documents.

• Mr. Morse opened the hearing by reading both pole petitions. Paul Meda of 120 Walnut Street requested pole 24-50 be moved at least 10' NE towards 0 Walnut Street to allow him to back his trailer into his property. NGrid Engineer Michael Frazier stated he sees no issues and would reach out to the engineers. Highway Superintendent, John Furno requests the poles be located at least 3' from the edge of the pavement. **Mr. Hughes closed the hearing at 7:02 pm. Mr. Bonin seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.**

• **West Street: Mr. Hughes made a motion to approve Pole Petition # 26285172 – West Street and placing poles at least 3' from the edge of the pavement. Mr. Bonin seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.**

• **Walnut Street: Mr. Cortese made a motion to approve Pole Petition # 29047654 – Walnut Street, placing poles at least 3' from the edge of the pavement, and moving Pole P24-50 at least 10' NE to 0 Walnut Street. Mr. Davis seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.**

2. Approve Road Use – RiMaConn Relay for August 28th – Possible Vote(s) (08:21):

In the packet is a memo from Suzanne Kane, dated March 31, 2021, re: Road Use – RiMaConn Relay, an email from Matt Anderson, VP of Hartford Marathon Foundation, and supporting documentation.

• Matt Anderson was not in attendance. Mr. Morse noted Police Control is covered in the “Services” section of the Road Race Safety Plans & Protocols. The Fire Chief also requests an ambulance detail as in the past. **Mr. Bonin made a motion to approve the RiMaConn Relay for August 28th, contingent upon securing a police and ambulance detail. Mr. Davis seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.**

3. Request to School Committee to transfer control of school property, parcel # 168-16, 77 Davis Street, for MA Hoisting License – Possible Vote(s) (13:33):

• TA Wojcik reported he was approached by MA Hoisting License, LLC because they are interested in parcel 168-16, also known as 77 Davis Street, as the location of their training school for hoisting and CDL operators. The land is under the control of the School. Conveyance of the land is spelled out in MGL c40(3) – Towns Power to Hold, Lease, and Convey Property, and MGL c40(15A) Transfer of Land; Procedure. The Town would submit a letter to the School Committee asking for the release of the parcel, and Town Meeting would approve the transfer. Atty. Bowen suggested expanding the article since the statute applies to building and not land. TA Wojcik stated c40(3) limits the lease to 30 years. **Mr. Cortese made a motion to authorize TA Wojcik to send a letter to the School Committee requesting the release of parcel 168-16, also known as 77 Davis Street as presented. Mr. Hughes seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.**

4. Approve Virtual Community Outreach Meeting for Flying Goose & Dark Stream – Possible Vote(s) (19:42):

In the agenda is a memo from Suzanne Kane, dated March 31, 2021, re: Virtual Community Outreach Meeting Request, and email from Rich Rainone, dated March 25, 2021, subject: Virtual Community Outreach Meeting Request: Flying Goose and Dark Stream, and supporting documents.

• **Mr. Bonin made a motion to approve the request from Flying Goose and Dark Stream, to hold a Virtual Community Outreach Meeting. Mr. Cortese seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.**

5. Approve Common Vic License – Grille on Main – Possible Vote(s) (22:56):

In the agenda packet is a memo from Suzanne Kane, dated March 31, 2021, re: Common Victular License, Common Vic License Check List and Application for Grille on Main.

• The Liquor License transfer was approved by ABCC and the new owners now need a Common Vic. License. **Mr. Hughes made a motion to approve the Common Victular License for Grille on Main. Mr. Bonin seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.**

6. Approve & Sign Building Commissioner Services Intermunicipal Agreement – Possible Vote(s) (23:58):

In the packet is an email from Debra Jacques, dated March 18, 2021, subject: IMA, and a copy of the Agreement between the Towns of Sutton, Douglas, and Uxbridge for Building Commissioner Services – Blackstone Logistics Center.

• Douglas, Sutton, and Uxbridge have been sharing engineering & ConCom review services, and are now looking to share the services of the Sutton Building Official, since he is the most qualified of the three towns. TA Wojcik stated he had a concern about the Rights and Indemnities section on page 3 of the agreement, although Sutton receives all associated fees, Douglas and Sutton would assume property and liability insurance costs. Discussion ensued. **Mr. Cortese made a motion to respectfully decline to assume the insurance costs included in the Agreement between the Towns of Sutton, Douglas, and Uxbridge for Building Commissioner Services – Blackstone Logistics Center. Mr. Bonin seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.**

7. Vote to Authorize Expenditure of Surplus Fund from the Trust Fund for Health Insurance – Possible Vote(s) (29:24):

• TA Wojcik reported as of June 30, 2020, there was a surplus in the Douglas Equity portion of the trust fund of \$578,529. In order to offset the premium rate increase and hold the town to 7% in the budget, the town would have to spend \$87,404 of the surplus. TA Wojcik is requesting authorization to expend, not more than \$90,000 of the surplus trust fund, to arrive at the 7% year to year working rate increase. **Mr. Hughes made a motion authorizing the Town to expend, not more than \$90,000 of the surplus trust fund, to arrive at the 7% year to year working rate increase. Mr. Cortese seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.**

8. Approve & Sign May 3rd Town Meeting Warrants – Possible Vote(s) (30:42):

In the packet is a memo from Suzanne Kane, dated April 5, 2021, re: Warrant, and copies of the Special and Annual Town Meeting Warrants for May 3, 2021.

• **Mr. Cortese made a motion to open the Special and Annual Town Meeting Warrants of May 3, 2021. Mr. Hughes seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.** TA Wojcik explained that the Prior Year bill was approved to be paid by the Auditor's so could be removed from the warrant. He requests inserting a new article for the Green Communities Grant Funding of Electric Vehicle Charging Ports. The Town won a \$50,000 grant for the charging ports which will cost \$56,161. The article will ask to supplement the grant for a total of \$6,161. The Town has 6 months to complete the project after accepting the grant. TA Wojcik also asked for a place holder article on the ATM for the potential transfer of school property. TA Wojcik pointed out the budget is not on the agenda so if the board wants to make any edits they would need to take it up at another meeting. Consensus of the board to meet on Tuesday, April 13th at 6:00 pm to finalize the budget before sending it to the Finance Committee. **Mr. Hughes made a motion to remove the Prior Year Bill Article, Insert an article for Green Communities Grant Funding, and School Transfer of Property on the May 3rd Town Meeting Warrant. Mr. Cortese seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael**

Hughes – aye, and Kevin Morse – aye. Discussion on addressing the BOS Stipend at the April 13th meeting, consensus of the board to discuss. **Mr. Cortese made a motion to close the Warrants for the May 3, 2021 Town Meeting. Mr. Hughes seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.**

9. Approve Minutes (43:01):

- **March 16, 2021: Mr. Hughes made a motion to approve the minutes of March 16, 2021 as presented. Mr. Cortese seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.**
- **March 16, 2021 – Executive Session: Mr. Hughes made a motion to approved and retain, the Executive Session minutes of March 16, 2021 as presented. Mr. Cortese seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.**
- **March 30, 2021: Mr. Hughes made a motion to approve the minutes of March 30, 2021 as presented. Mr. Cortese seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.**

10. Administrator’s Report (44:17):

- **COVID:** TA Wojcik reported that all the seniors who signed up through the Senior Center, have been able to get their vaccinations. He thanked COA Director, Patrice Rousseau who also helped find rides for those who needed them. He also thanked the Town Nurse, Agnieszka Podstawka, BOH Administrative Assistant Kristen Harris, Hwy Superintendent, John Furno, and Assistant Fire Chief Manning, as well as the other staff who helped with the Uxbridge Clinic. He stated the case load is averaging between 2200 to 2300 active cases in the state. Residents need to continue observing common sense measures. He will leave the Municipal Center closed for the time and noted the staff continues to let residents in by appointment, as well as availability of E-permitting, and use of the drop box.
- **Budget (47:52):** TA Wojcik went over a few minor changes to the budget. He stated this year’s property / liability insurance premiums will not reflect the cost of the cleanup from the oil spill, but it will hit in FY2023.
- **Grants (51:43):** TA Wojcik went over the proposed Electrical Vehicle Charging Stations to install 4 ports outside the Municipal Center. The Town also won \$85,000 for transportation planning through CMRPC – DELTA Grants. He stated he was originally going to look at traffic studies at three key intersections in Town, but was advised to focus on one. He is considering the Gilboa & North Street intersection. He stated the long term goal is to establish traffic counts at the three key intersections for future grants.
- **Turnout Gear (55:19):** TA Wojcik reported the Town received an \$11,970 grant for Turnout Gear through a FF program, which will be in addition to the gate takes at the Wallum Lake Park. This should bring the department up to NFPA compliance this year.
- **Oil Spill Cleanup (56:30):** TA Wojcik reported cleanup is still going on and holding to the \$400,000 estimate by MIIA.

- **Emergency Generator (57:59):** TA Wojcik reported Town Meeting will contain a Capital Article which will include funds for upgrading the emergency generator.

11. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting. (59:07):

• **School Union Negotiations:** Mr. Bonin asked the Board to support a request to the School Committee to allow him to be an Associate Member of the BOS during the School Union Negotiations. Atty. Bowen stated TA Wojcik could express the Boards wishes to the negotiating team subject to ratification by the School Committee. Consensus of the Board to support Mr. Bonin's interest in being an Associate Member for the BOS during negotiations.

12. Executive Session – Collective Bargaining & Litigation (42:34):

Mr. Bonin made a motion at 7:42 pm to go into Executive Session for the purpose of Collective Bargaining & Litigation, and to return to Regular Session for the purpose of adjournment. Mr. Hughes seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye. The meeting was moved to the Selectmen's Office and reconvened at 7:50 pm.

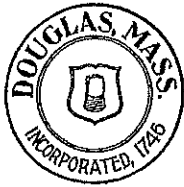
Mr. Bonin made a motion at 8:25 pm to return to regular session for the purpose of adjournment. Mr. Hughes seconded the motion. **Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.**

13. Adjournment:

Mr. Hughes made a motion at 8:25 pm to adjourn. Mr. Cortese seconded the motion. **Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.**

Respectfully submitted,

Suzanne Kane
Administrative Assistant



Selectmen's Office
Town of Douglas

MEMO

To: Board of Selectmen

From: Suzanne Kane *SK*
Administrative Assistant

Date: March 31, 2021

Re: Pole Petitions: 26285172 – West Street & 29047654 – Walnut Street

In your packet are two pole petition. The Walnut St. petition is the amended petition from your last meeting. Please note: the Assessors' Office pointed out that it has expanded from the first one.

All abutters have been notified by certified mail. Due to COVID, the Douglas Post Office's policy is to allow the carrier to sign for the letter instead of the addressee. I want you to be aware in case someone reports they did not receive a letter.

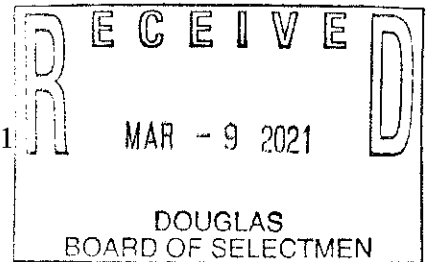
As of today, I do not know who will be attending from NGrid.

West St.

26285172

PETITION FOR JOINT POLE RE-LOCATIONS

February 4, 2021



To the Board of Selectmen
of the Town of Douglas, Massachusetts

MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC.

request permission to relocate poles, wires, cables and fixtures, including anchors, guys and other such necessary sustaining and protecting fixtures, along and across the following public way or ways:-

West St

Relocating Pole 60 on West St

Wherefore they ask that they be granted a joint relocation for and permission to erect and maintain poles, wires, cables and fixtures to be placed thereon, together with anchors, guys and other such sustaining and protecting fixtures as they must find necessary, said poles to be located substantially in accordance with the plan filed herewith marked: Plan No. **26285172** Dated: **10/20/2020**

Also for permission to lay and maintain underground cables conduits, wires and necessary equipment in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space for one cross arm at a suitable point on each of said poles for the fire, police, telephone and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

MASSACHUSETTS ELECTRIC COMPANY

Pole Petition Check List

Date:

Town Engineer:

Conservation Agent ✓

Police Chief: ✓

Highway Superintendent: ✓

Tree Warden: ✓

Notice to abutters:

Notice to Mass Electric:

Date of Public Hearing:

3/9/21

3/9/21

3/9/21

3/9/21

3/17/21

3/17/21

4/6/21 7:00pm

By: Robert Leonida

Manager of Distribution Design

VERIZON NEW ENGLAND, INC.

By: Albert E. Bessette

Manager, R.O.W.

ORDER FOR JOINT POLE RELOCATION

February 4, 2021

By the Board of Selectmen
of the Town of Douglas, Massachusetts

IT IS HEREBY ORDERED:

that **MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC.**
be and they are hereby granted a joint relocation for and permission to erect and maintain poles and wires
to be replaced thereon, together with such sustaining and protecting fixtures as said Companies may deem
necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated
the **8th day of March, 2021**

All construction under this order shall be in accordance with the following conditions:-
Poles shall be sound and timber, and reasonably straight, and shall be set substantially at the points
indicated upon the plan marked:

Plan No. **26285172** Dated: **10/20/2020** filed with said petition.

There may be attached to said poles by said **MASSACHUSETTS ELECTRIC COMPANY** necessary wires,
cables and fixtures and by said **VERIZON NEW ENGLAND, INC.** not to exceed **40** wires and **4** cables and
all of said wires and cables shall be placed at a height of not less than **18** feet from the ground at highway
crossings, and not less than 16 feet from the ground elsewhere.

The following are the public ways or parts of ways along which the poles above referred to may be erected,
and the number of poles which may be erected thereon under this order:-

West St

Relocating Pole 60 on West St

Also that permission be and hereby is granted to each of said Companies to lay and maintain underground
cables, conduits, wires and necessary equipment in the above or intersecting public ways for the purpose
of making connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen
of the Town of Douglas, Massachusetts held on the _____ day of _____ 2021

Clerk of Selectmen

Received and entered in the records of location orders
Of the Town of Douglas, Ma

Book: _____ Page: _____

City Clerk

We hereby certify that on _____, at _____ o'clock, _____ M.
at _____ a public hearing was held on the petition of the
MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, cables, fixtures and connections described in the order
herewith recorded, and that we mailed at least seven days before said hearing a written notice of the

time and place of said hearing to each the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Companies are permitted to erect poles, wires, cables, fixtures and connections under said order. And that thereupon said order was duly adopted.

Board of Selectmen

Douglas, Massachusetts

CERTIFICATE

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen

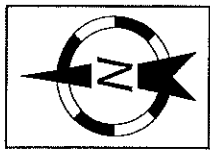
of the Town of Douglas, Massachusetts held on the _____ day of _____ 2021

recorded with the records of location orders of said Town,

Book _____, Page _____.

This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest: _____
Town Clerk



PETITION SKETCH
163 WEST ST
TOWN OF DOUGLAS
WORCESTER COUNTY

169 WEST ST

Property Line

WEST ST

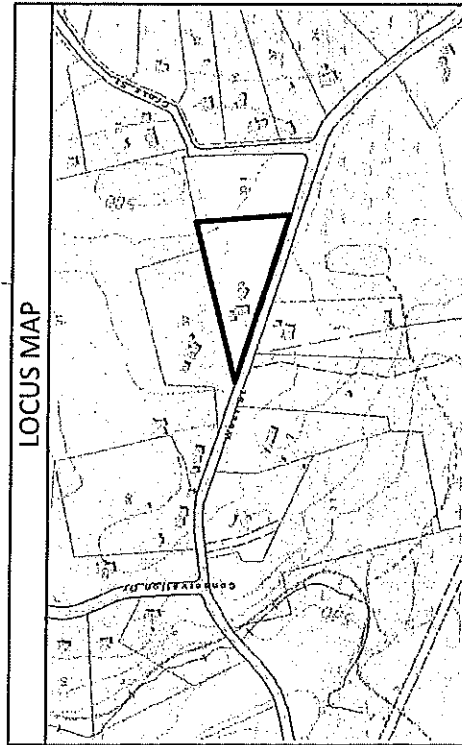
P60 (Existing/to be Remove)

P60 (Proposed Relocation)

163 WEST ST

176 WEST ST








LOCUS MAP



170 WEST ST

164 WEST ST

Legend

-  Proposed SO Pole
-  Proposed JO Pole
-  Existing SO Pole
-  Existing JO Pole
-  Property Line
-  Proposed Anchor
-  New OH Wires

nationalgrid

Petition Sketch for Relocating of Pole 60.
West St, Douglas, MA
WR# 26285172

Not To Scale
Distances are
Approximate

Drawn By:
EMF

Sketch #
26285172

DATE
10/20/2020

SHEET
1 OF 1

The exact location of said facilities to be established by and upon the installation and erection of the facilities thereof.



Suzanne Kane <skane@douglasma.org>

West St Douglas

1 message

Paluch, Wendy Andrea <Wendy.Paluch@nationalgrid.com>
To: Suzanne Kane <skane@douglasma.org>

Mon, Mar 8, 2021 at 12:43 PM

Afternoon Suzanne,

I have attached a copy of the West St pole petition, the tabs that need to be printed out are the petition relocation and the order relocation. Thank you

This e-mail, and any attachments are strictly confidential and intended for the addressee(s) only. The content may also contain legal, professional or other privileged information. If you are not the intended recipient, please notify the sender immediately and then delete the e-mail and any attachments. You should not disclose, copy or take any action in reliance on this transmission.

You may report the matter by contacting us via our UK Contacts Page or our US Contacts Page (accessed by clicking on the appropriate link)

Please ensure you have adequate virus protection before you open or detach any documents from this transmission. National Grid plc and its affiliates do not accept any liability for viruses. An e-mail reply to this address may be subject to monitoring for operational reasons or lawful business practices.

For the registered information on the UK operating companies within the National Grid group please use the attached link:
<https://www.nationalgrid.com/group/about-us/corporate-registrations>

2 attachments

 **Douglas - West Street - 26285172.xls**
145K

 **west st douglas sketch.pdf**
269K

Suzanne Kane

From: Suzanne Kane
Sent: Tuesday, March 09, 2021 11:33 AM
To: Chief Nick Miglionico (nmigs@douglas-ma.gov); Chief Kent Vinson (kvinson@douglas-ma.gov); John Furno; Julie Kessler (jkessler@douglas-ma.gov); Steve Zisk (szisk@douglas-ma.gov)
Subject: Pole Petition 26285172 West Street
Attachments: Pole Petition 26285172 West Street.pdf

Attached please find a Pole Petition for West Street. Please let me know if you have any issues. Julie, can you print the abutters list and labels?

Thanks,

Suzanne Kane

Administrative Assistant

Town Administrator / Board of Selectmen

Town of Douglas

29 Depot Street

Douglas, MA 01516

508-476-4000 ext. 200

skane@douglas-ma.gov (please note – New Email)

Kindly remember that the Secretary of State has deemed email a public record.

Suzanne Kane

From: Steve Zisk
Sent: Saturday, March 13, 2021 2:25 PM
To: John Furno; Kent Vinson; Nick Miglionico; Suzanne Kane; Julie Kessler
Subject: Re: Pole Petition 26285172 West Street

All set with Conservation.

Thanks,
Steve

From: John Furno <jfurno@douglas-ma.gov>
Sent: Tuesday, March 9, 2021 1:02 PM
To: Kent Vinson <kvinson@douglas-ma.gov>; Nick Miglionico <nmigs@douglas-ma.gov>; Suzanne Kane <skane@douglas-ma.gov>; Julie Kessler <jkessler@douglas-ma.gov>; Steve Zisk <szisk@douglas-ma.gov>
Subject: Re: Pole Petition 26285172 West Street

I would ask that the pole be 3 feet from edge of pavement. No issue with tree warden.

Thank you,

John J. Furno
Highway Superintendent,
Deputy Fire Chief/EMT,
Tree Warden

56 Main Street
Douglas Mass. 01516
Phone 508-476-3378
Fax 508-476-2721
www.douglas-ma.gov

From: Kent Vinson <kvinson@douglas-ma.gov>
Sent: Tuesday, March 9, 2021 12:47 PM
To: Nick Miglionico <nmigs@douglas-ma.gov>; Suzanne Kane <skane@douglas-ma.gov>; John Furno <jfurno@douglas-ma.gov>; Julie Kessler <jkessler@douglas-ma.gov>; Steve Zisk <szisk@douglas-ma.gov>
Subject: Re: Pole Petition 26285172 West Street

No issues

Get Outlook for iOS

Suzanne Kane

From: John Furno
Sent: Tuesday, March 09, 2021 1:03 PM
To: Kent Vinson; Nick Miglionico; Suzanne Kane; Julie Kessler; Steve Zisk
Subject: Re: Pole Petition 26285172 West Street

I would ask that the pole be 3 feet from edge of pavement. No issue with tree warden.

Thank you,

John J. Furno
Highway Superintendent,
Deputy Fire Chief/EMT,
Tree Warden

56 Main Street
Douglas Mass. 01516
Phone 508-476-3378
Fax 508-476-2721
www.douglas-ma.gov

From: Kent Vinson <kvinson@douglas-ma.gov>
Sent: Tuesday, March 9, 2021 12:47 PM
To: Nick Miglionico <nmigs@douglas-ma.gov>; Suzanne Kane <skane@douglas-ma.gov>; John Furno <jfurno@douglas-ma.gov>; Julie Kessler <jkessler@douglas-ma.gov>; Steve Zisk <szisk@douglas-ma.gov>
Subject: Re: Pole Petition 26285172 West Street

No issues

Get [Outlook for iOS](#)

From: Nick Miglionico <nmigs@douglas-ma.gov>
Sent: Tuesday, March 9, 2021 12:44:37 PM
To: Suzanne Kane <skane@douglas-ma.gov>; Kent Vinson <kvinson@douglas-ma.gov>; John Furno <jfurno@douglas-ma.gov>; Julie Kessler <jkessler@douglas-ma.gov>; Steve Zisk <szisk@douglas-ma.gov>
Subject: RE: Pole Petition 26285172 West Street

No concerns from Police

From: Suzanne Kane
Sent: Tuesday, March 9, 2021 11:33 AM
To: Nick Miglionico <nmigs@douglas-ma.gov>; Kent Vinson <kvinson@douglas-ma.gov>; John Furno <jfurno@douglas-ma.gov>; Julie Kessler <jkessler@douglas-ma.gov>; Steve Zisk <szisk@douglas-ma.gov>
Subject: Pole Petition 26285172 West Street

Suzanne Kane

From: Nick Miglionico
Sent: Tuesday, March 09, 2021 12:45 PM
To: Suzanne Kane; Kent Vinson; John Furno; Julie Kessler; Steve Zisk
Subject: RE: Pole Petition 26285172 West Street

No concerns from Police

From: Suzanne Kane
Sent: Tuesday, March 9, 2021 11:33 AM
To: Nick Miglionico <nmigs@douglas-ma.gov>; Kent Vinson <kvinson@douglas-ma.gov>; John Furno <jfurno@douglas-ma.gov>; Julie Kessler <jkessler@douglas-ma.gov>; Steve Zisk <szisk@douglas-ma.gov>
Subject: Pole Petition 26285172 West Street

Attached please find a Pole Petition for West Street. Please let me know if you have any issues. Julie, can you print the abutters list and labels?

Thanks,

Suzanne Kane

Administrative Assistant

Town Administrator / Board of Selectmen

Town of Douglas

29 Depot Street

Douglas, MA 01516

508-476-4000 ext. 200

skane@douglas-ma.gov (please note – New Email)

Kindly remember that the Secretary of State has deemed email a public record.

Suzanne Kane

From: Suzanne Kane
Sent: Wednesday, March 17, 2021 11:47 AM
To: Wendy.Paluch@nationalgrid.com
Subject: FW: West St Douglas
Attachments: Douglas - West Street - 26285172.xls; west st douglas sketch.pdf

Hi Wendy,

This will be on the boards April 6th meeting at 7 pm. Please let me know who will attend and I will send the link for remote access.

Also, please note my email address has changed.

Thanks and have a great day.

From: Suzanne Kane <skane@douglasma.org>
Sent: Wednesday, March 17, 2021 11:38 AM
To: Suzanne Kane <skane@douglas-ma.gov>
Subject: Fwd: West St Douglas

----- Forwarded message -----

From: Paluch, Wendy Andrea <Wendy.Paluch@nationalgrid.com>
Date: Mon, Mar 8, 2021 at 12:43 PM
Subject: West St Douglas
To: Suzanne Kane <skane@douglasma.org>

Afternoon Suzanne,

I have attached a copy of the West St pole petition, the tabs that need to be printed out are the petition relocation and the order relocation. Thank you

This e-mail, and any attachments are strictly confidential and intended for the addressee(s) only. The content may also contain legal, professional or other privileged information. If you are not the intended recipient, please notify the sender immediately and then delete the e-mail and any attachments. You should not disclose, copy or take any action in reliance on this transmission.

You may report the matter by contacting us via our [UK Contacts Page](#) or our [US Contacts Page](#) (accessed by clicking on the appropriate link)

Please ensure you have adequate virus protection before you open or detach any documents from this

Abutters List Report

DOUGLAS, MA

March 09, 2021

CERTIFIED COPY

Abutters:

Parcel Number: 145-1
CAMA Number: 145-1
Property Address: 164 WEST ST

Mailing Address: BLOEM STEVEN N BLOEM SHERRI L
164 WEST STREET
DOUGLAS, MA 01516 ✓

Parcel Number: 145-2
CAMA Number: 145-2
Property Address: 176 WEST ST

Mailing Address: POSTMA JULIE A SIMS JR RICHARD A
176 WEST STREET
DOUGLAS, MA 01516 ✓

Parcel Number: 145-31
CAMA Number: 145-31
Property Address: 173 WEST ST

Mailing Address: AUGER, ELIZABETH C ESTATE O
173 WEST STREET
DOUGLAS, MA 01516 ✓

Parcel Number: 145-32
CAMA Number: 145-32
Property Address: 169 WEST ST

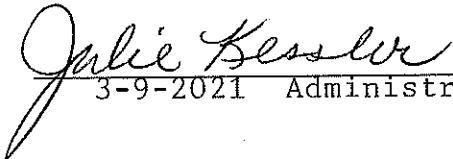
Mailing Address: AUGER, JR, ANDRE R AUGER,
ELIZABETH R
169 WEST STREET
DOUGLAS, MA 01516 ✓

Parcel Number: 145-33
CAMA Number: 145-33
Property Address: 163 WEST ST

Mailing Address: BERTHIAUME, BARRY P BERTHIAUME,
DEBORAH N
163 WEST STREET
DOUGLAS, MA 01516 ✓

Parcel Number: 160-2
CAMA Number: 160-2
Property Address: 170 WEST ST

Mailing Address: GADOURY HOMES LLC
PO BOX 495
MANCHAUG, MA 01526-0495 ✓



3-9-2021 Administrative Clerk

POLE LOCATION PART OF WEST STREET

CERTIFIED COPY

RA

RA

RA

145-31

145-32

145-33

RA

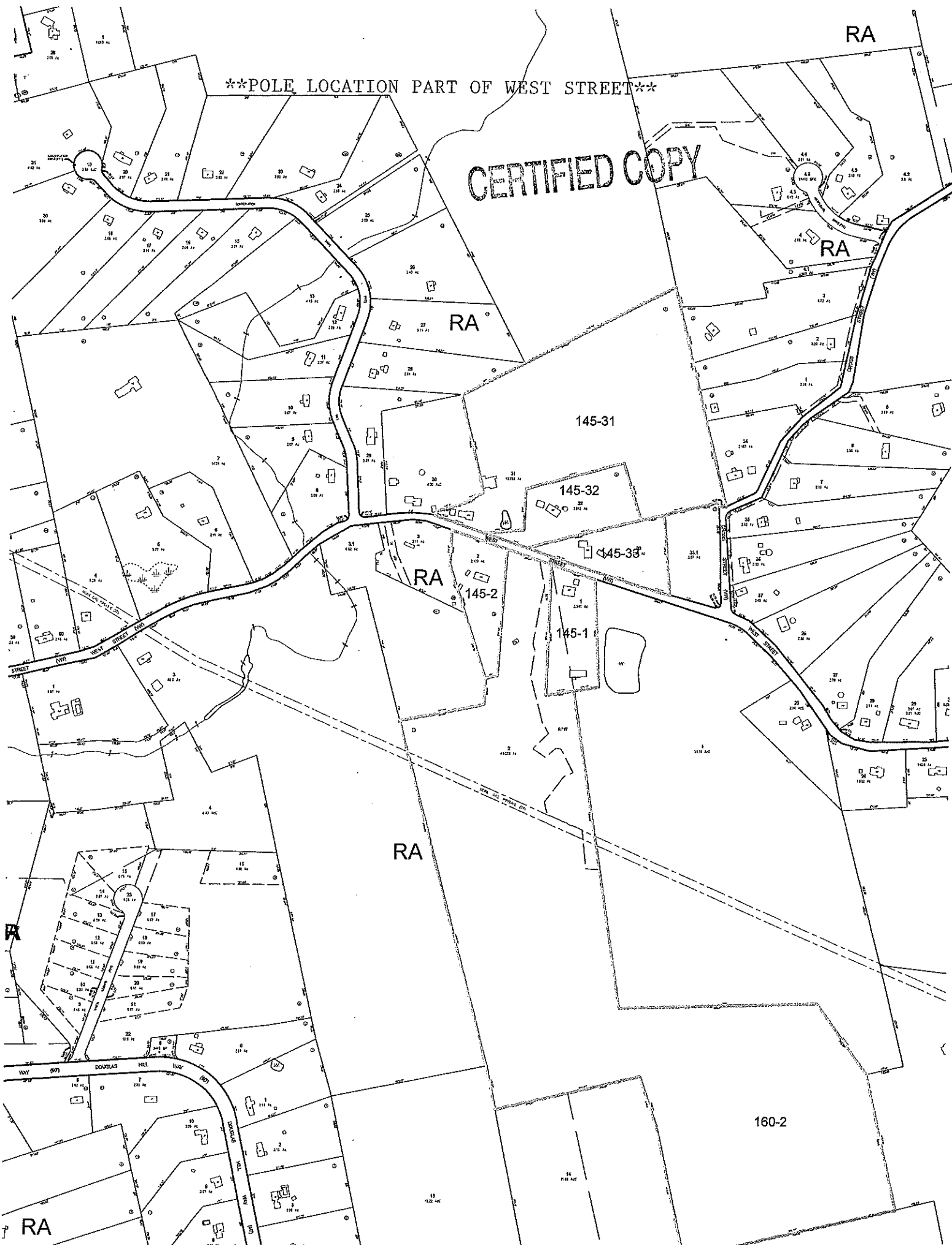
145-2

145-1

RA

160-2

RA



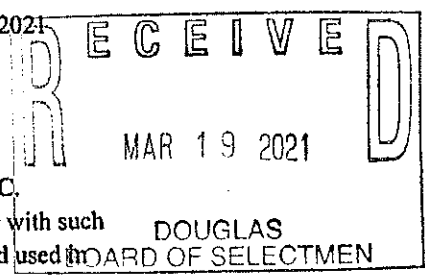
Walnut St
29047654

Town
Copy

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

March 17, 2021

To the Board of Selectmen
of the Town of Douglas, Massachusetts



MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC.
request permission to erect and maintain poles and wires to be placed thereon, together with such
sustaining and protecting fixtures as said Companies may deem necessary to be owned and used in
common by your petitioners, in the following public way or ways:

Walnut St

- Installing 5 poles (P12-25, P18-50, P23-50, P24-50, & P27-50)
- Relocating 10 poles (P12-50, P13, P13-50, P23, P24, P25, P27, P28, P30 & P31)

Wherefore they pray that after due notice and hearing as provided by law, it be granted joint or identical locations
for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as
they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked:
MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC.

Plan No. 29047654 Dated: 11/3/2019

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public
ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire
for distributing purposes.

Your petitioners agree to reserve space for one cross arm at a suitable point on each of said poles for the fire,
police, telephone and telegraph signal wires belonging to the municipality and used by it exclusively for
municipal purposes.

Pole Petition Check List

Date:

MASSACHUSETTS ELECTRIC COMPANY

- Town Engineer: _____
- Conservation Agent _____
- Police Chief: ☒ _____
- Highway Superintendent: } ☒ _____
- Tree Warden: } _____
- Notice to abutters: _____
- Notice to Mass Electric: _____
- Date of Public Hearing: _____

By: Robert Leonida
Manager of Distribution Design

VERIZON NEW ENGLAND, INC.

By: Albert E. Bessette
Manager, R.O.W.

3/19/21
3/19/21
3/19/21
3/19/21
3/23/21
3/29/21
4/6/21 7:00

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

March 18, 2021

By the Board of Selectmen
of the Town of Douglas, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED:
that **MASSACHUSETTS ELECTRIC COMPANY** and **VERIZON NEW ENGLAND, INC.** be and
they are hereby granted joint or identical locations for and permission to erect and maintain poles and
wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies
may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said
Companies dated the 18th day of March

All construction under this order shall be in accordance with the following conditions:-

Poles shall be of sound timber, and reasonably straight, and shall be set substantially at the points
indicated upon the plan marked-- filed with this order
Plan No. 29047654 Dated: 11/3/2019

There may attached to said **MASSACHUSETTS ELECTRIC COMPANY** not to exceed twenty wires and
by said **VERIZON NEW ENGLAND, INC.** not to exceed forty wires and four aerial cables, and all of said
wires and cables shall be placed at a height of not less than eighteen feet from the ground.

The following are the public ways or parts of ways along which the poles above referred to may be erected,
and the number of poles which may be erected thereon under this order:--

Walnut St

Installing 5 poles (P12-25, P18-50, P23-50, P24-50, & P27-50)

Relocating 10 poles (P12-50, P13, P13-50, P23, P24, P25, P27, P28, P30 & P31)

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting
public ways for the purpose of making connections with such poles and buildings as each of said petitioners
may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen
of the Town of Douglas, Massachusetts held on the _____ day of _____

Clerk of Selectmen

Received and entered in the records of location orders
of the Town of Douglas, Massachusetts

Book: _____ Page: _____

Town Clerk

We hereby certify that on _____, at _____ o'clock, _____ M.
at _____ a public hearing was held on the petition of the
MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, cables, fixtures and connections described in the order
herewith recorded, and that we mailed at least seven days before said hearing a written notice of the
time and place of said hearing to each the owners of real estate (as determined by the last preceding
assessment for taxation) along the ways or parts of ways upon which the Companies are permitted
to erect poles, wires, cables, fixtures and connections under said order. And that thereupon said
order was duly adopted.

Selectmen of the Town of

Douglas, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of a joint location order and certificate of hearing with notice
adopted by the Board of Selectmen of the Town of Douglas, Massachusetts, on the _____ day of
_____, recorded with the records of location orders of said Town,
Book _____, Page _____.

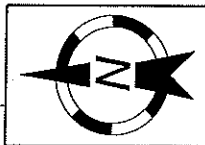
This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto
or amendments thereof.

Attest: _____
Town Clerk

PETITION SKETCH
66 WALNUT ST
TOWN OF DOUGLAS
WORCESTER COUNTY

Legend

- Proposed SO Pole
- Proposed JO Pole
- Existing SO Pole
- Existing JO Pole
- Property Line
- Proposed Anchor
- New OH Wires



Property Line

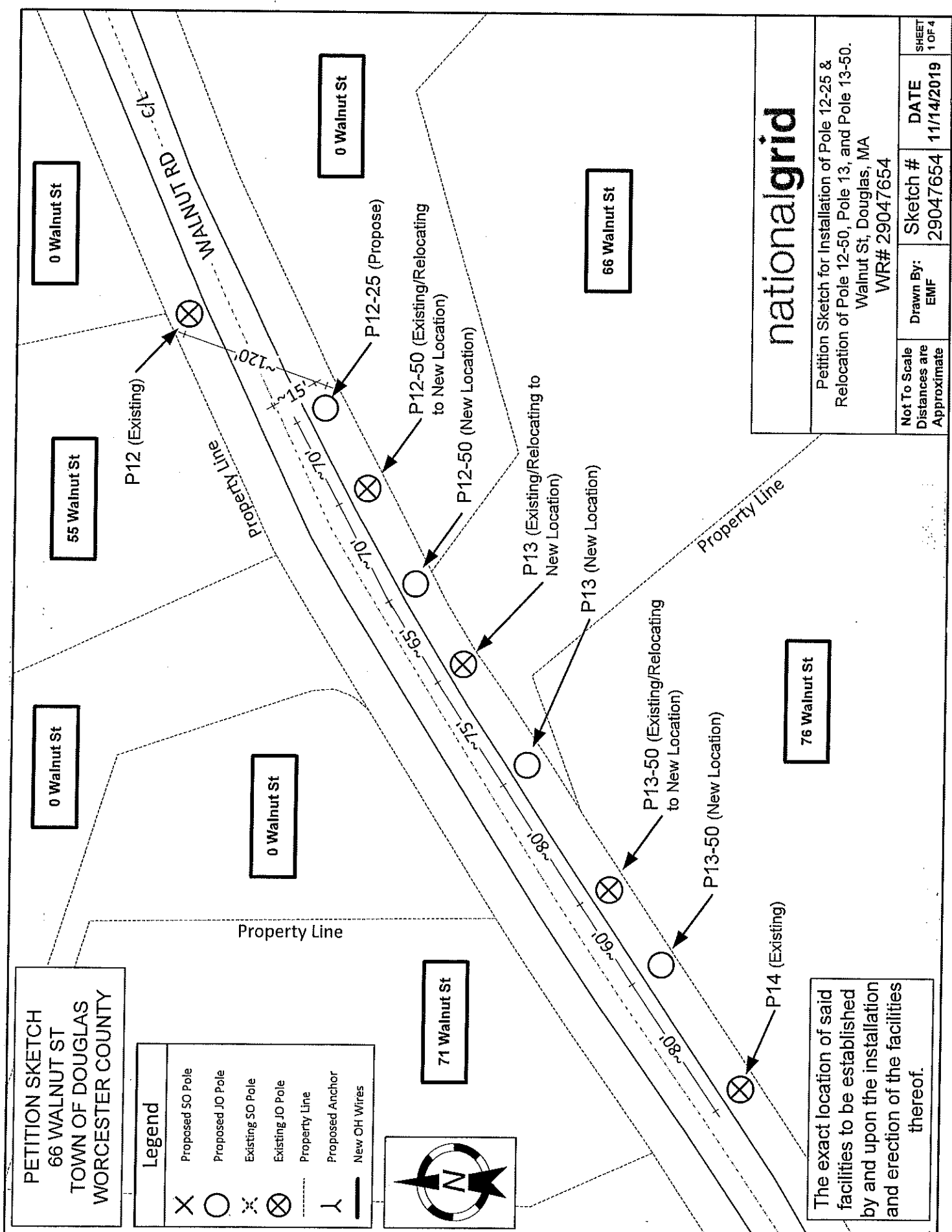
Property Line

The exact location of said facilities to be established by and upon the installation and erection of the facilities thereof.

nationalgrid

Petition Sketch for Installation of Pole 12-25 &
Relocation of Pole 12-50, Pole 13, and Pole 13-50.
Walnut St, Douglas, MA
WR# 29047654

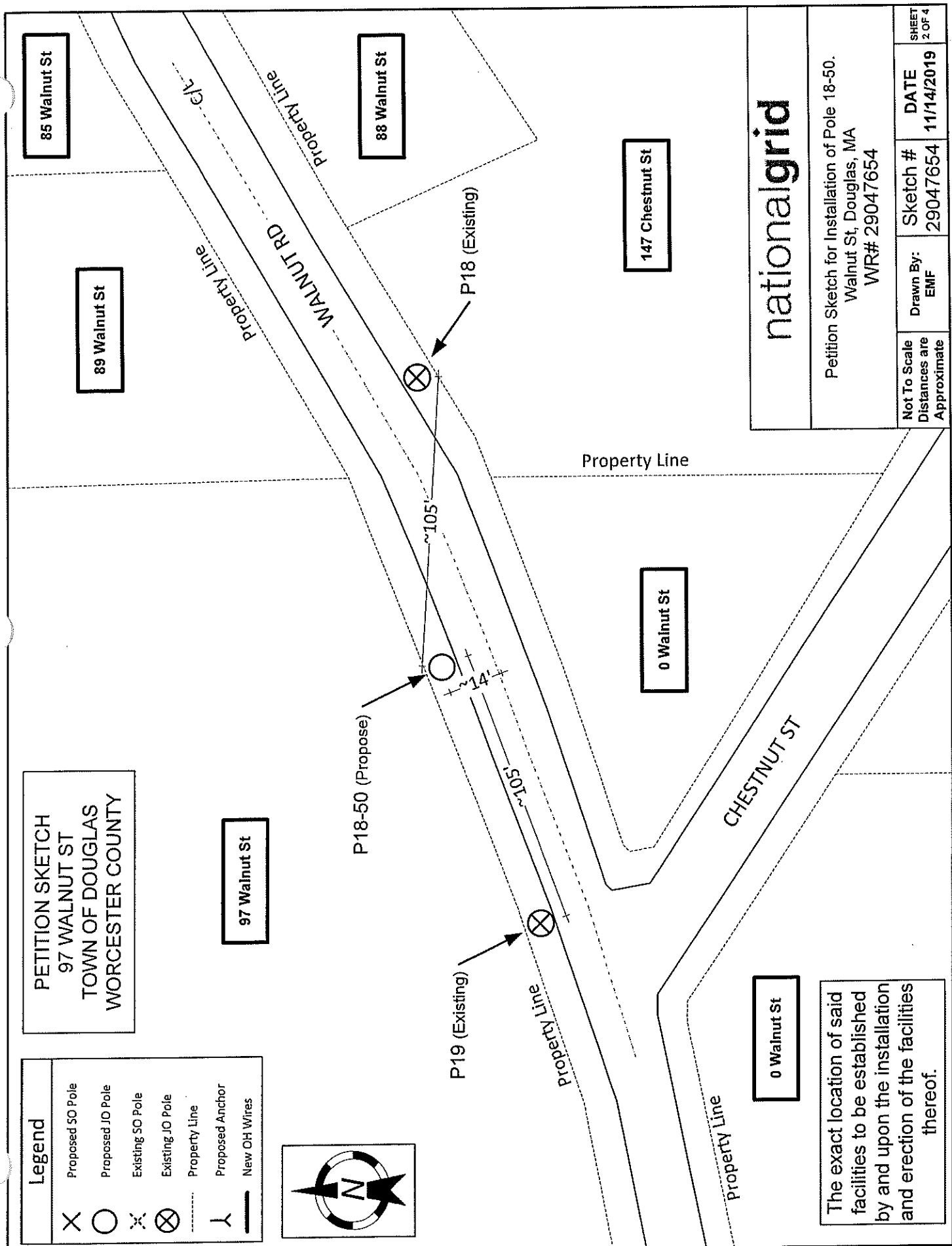
Not To Scale Distances are Approximate	Drawn By: EMF	Sketch # 29047654	DATE 11/14/2019	SHEET 1 OF 4
--	------------------	----------------------	--------------------	-----------------



Legend

- Proposed SO Pole
- Proposed JO Pole
- Existing SO Pole
- Existing JO Pole
- Property Line
- Proposed Anchor
- New OH Wires

PETITION SKETCH
 97 WALNUT ST
 TOWN OF DOUGLAS
 WORCESTER COUNTY



Petition Sketch for Installation of Pole 18-50.
 Walnut St, Douglas, MA
 WR# 29047654

Not To Scale Distances are Approximate	Drawn By: EMF	Sketch # 29047654	DATE 11/14/2019	SHEET 2 OF 4
--	------------------	----------------------	--------------------	-----------------

The exact location of said
 facilities to be established
 by and upon the installation
 and erection of the facilities
 thereof.

PETITION SKETCH
0 WALNUT ST
TOWN OF DOUGLAS
WORCESTER COUNTY

Legend

X

Proposed SO Pole

O

Proposed JO Pole

⊗

Existing SO Pole

⊗

Existing JO Pole

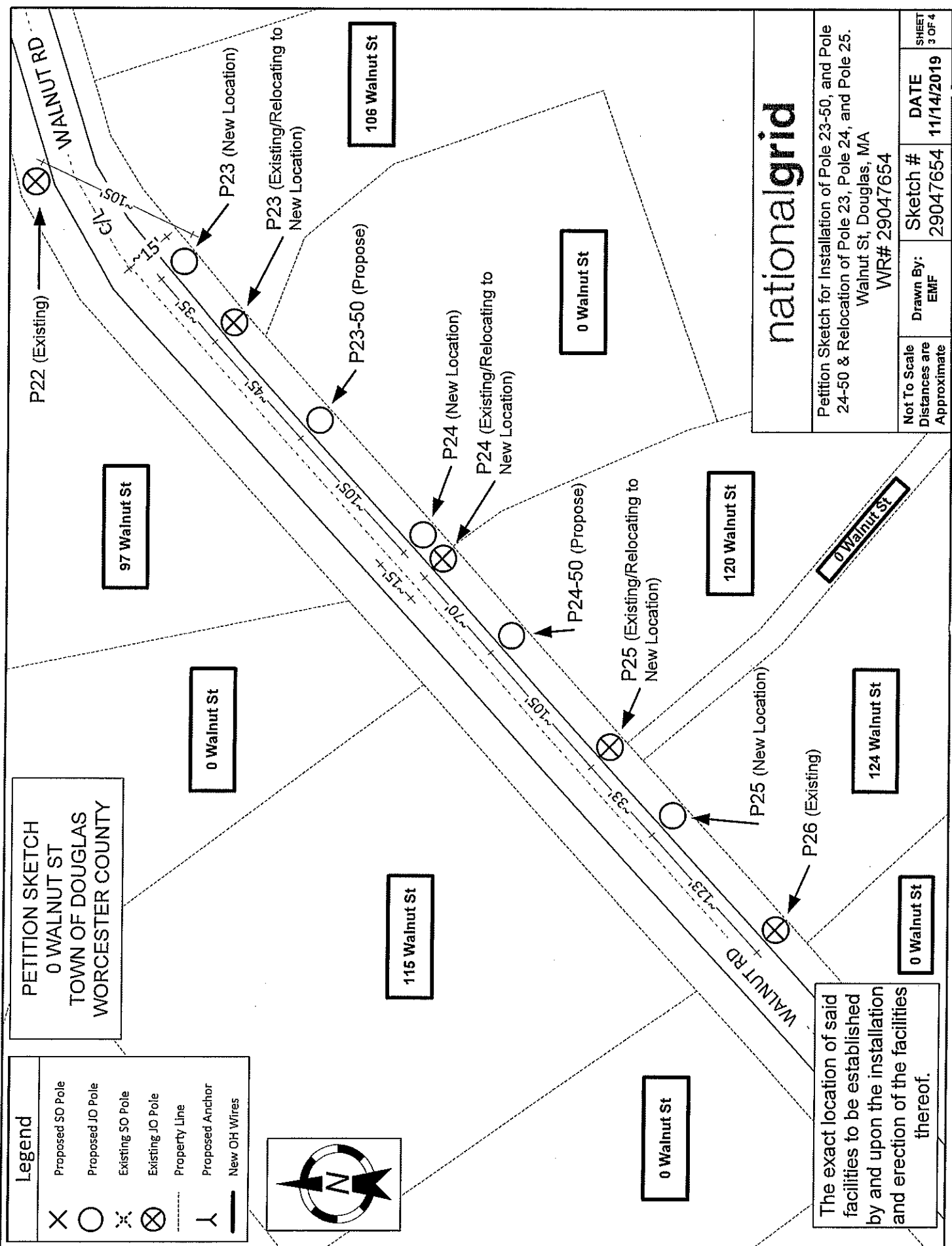
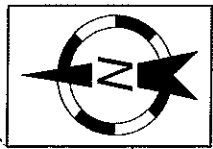
Property Line

⌒

Proposed Anchor

—

New OH Wires



nationalgrid

Petition Sketch for Installation of Pole 23-50, and Pole 24-50 & Relocation of Pole 23, Pole 24, and Pole 25.
 Walnut St, Douglas, MA
 WR# 29047654

Not To Scale
Distances are
Approximate

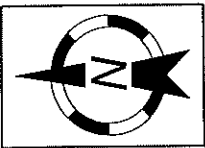
Drawn By:
EMF

Sketch #
29047654

DATE
11/14/2019

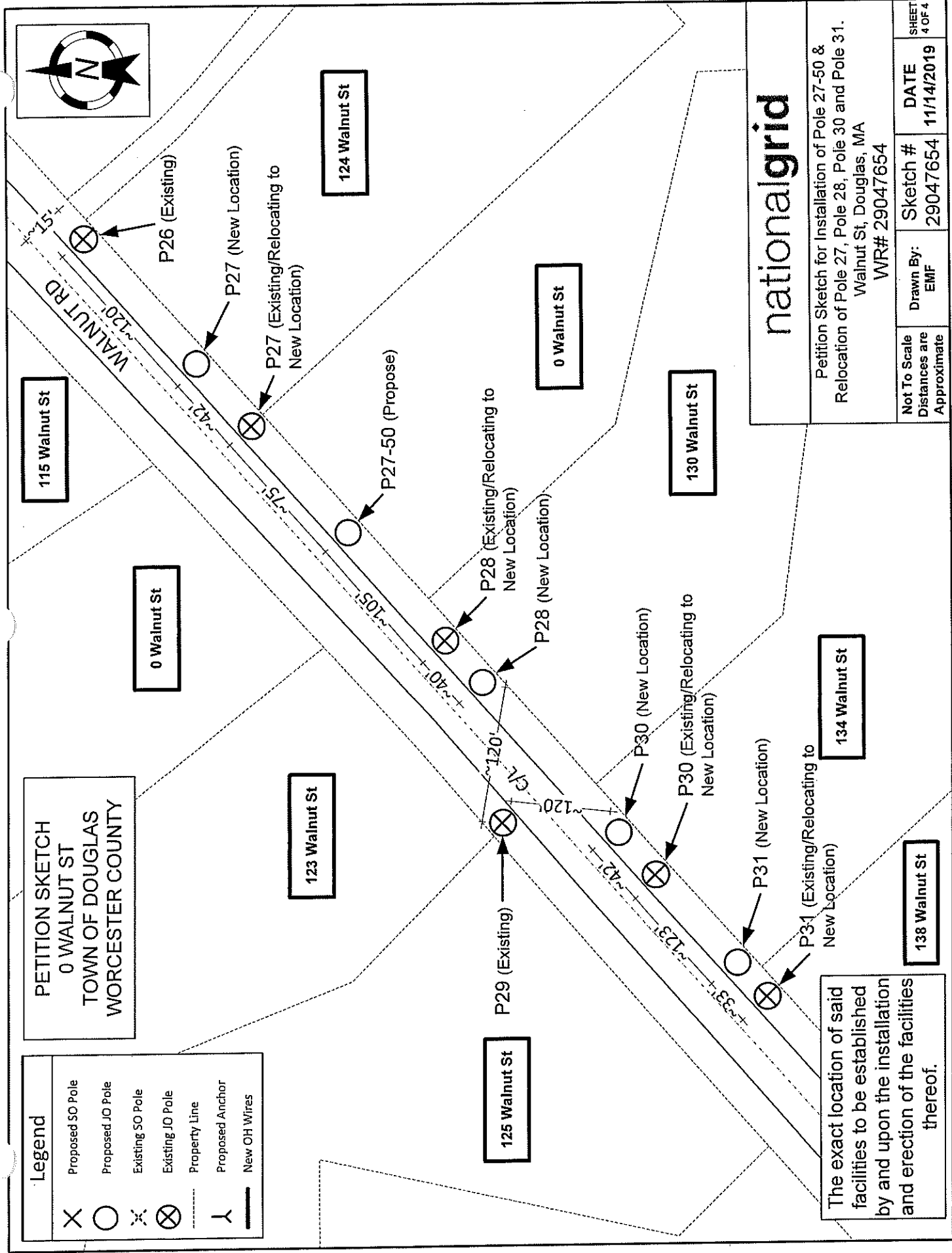
SHEET
3 OF 4

The exact location of said facilities to be established by and upon the installation and erection of the facilities thereof.



PETITION SKETCH
0 WALNUT ST
TOWN OF DOUGLAS
WORCESTER COUNTY

Legend	
⊗	Proposed SO Pole
○	Proposed JO Pole
⊗	Existing SO Pole
⊗	Existing JO Pole
---	Property Line
⌒	Proposed Anchor
—	New OH Wires



nationalgrid

Petition Sketch for Installation of Pole 27-50 &
Relocation of Pole 27, Pole 28, Pole 30 and Pole 31.
Walnut St, Douglas, MA
WR# 29047654

Not To Scale Distances are Approximate	Drawn By: EMF	Sketch # 29047654	DATE 11/14/2019	SHEET 4 OF 4
--	------------------	----------------------	--------------------	-----------------

The exact location of said
facilities to be established
by and upon the installation
and erection of the facilities
thereof.

Return to
Norid

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

March 17, 2021

To the Board of Selectmen
of the Town of Douglas, Massachusetts

MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC.

request permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary to be owned and used in common by your petitioners, in the following public way or ways:

Walnut St

Installing 5 poles (P12-25, P18-50, P23-50, P24-50, & P27-50)

Relocating 10 poles (P12-50, P13, P13-50, P23, P24, P25, P27, P28, P30 & P31)

Wherefore they pray that after due notice and hearing as provided by law, it be granted joint or identical locations for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked: **MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC.**

Plan No. 29047654 Dated: 11/3/2019

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space for one cross arm at a suitable point on each of said poles for the fire, police, telephone and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

MASSACHUSETTS ELECTRIC COMPANY

By: Robert Leonida
Manager of Distribution Design

VERIZON NEW ENGLAND, INC.

By: Albert E. Bessette
Manager, R.O.W.

Abutters List Report

DOUGLAS, MA
March 22, 2021

CERTIFIED COPY

Abutters:

Parcel Number: 261-1 CAMA Number: 261-1 Property Address: WALNUT ST	Mailing Address: HILL, JOHN C HILL, SALLY E 97 WALNUT STREET DOUGLAS, MA 01516	✓
Parcel Number: 261-3 CAMA Number: 261-3 Property Address: WALNUT ST	Mailing Address: CARLUCCI HEATHER M TR THE HEATHER M CARLUCCI REVOCA 9 SHEILA LN FRANKLIN, MA 02038	✓
Parcel Number: 261-3.1 CAMA Number: 261-3.1 Property Address: 106 WALNUT ST	Mailing Address: HILL JOHN D HILL TRACY J 106 WALNUT ST DOUGLAS, MA 01516-2528	✓
Parcel Number: 261-3.2 CAMA Number: 261-3.2 Property Address: WALNUT ST	Mailing Address: HILL, JOHN C HILL, SALLY E 97 WALNUT STREET DOUGLAS, MA 01516	
Parcel Number: 261-7 CAMA Number: 261-7 Property Address: 97 WALNUT ST	Mailing Address: HILL, JOHN C HILL, SALLY E 97 WALNUT STREET DOUGLAS, MA 01516	
Parcel Number: 261-8 CAMA Number: 261-8 Property Address: WALNUT ST	Mailing Address: HAIRE COLIN A 8 NORTH WOODS DR DOUGLAS, MA 01516	✓
Parcel Number: 262-10 CAMA Number: 262-10 Property Address: 147 CHESTNUT ST	Mailing Address: MADDEN, STEPHEN LYNCH, ANN E 147 CHESTNUT STREET DOUGLAS, MA 01516	✓
Parcel Number: 262-11 CAMA Number: 262-11 Property Address: 89 WALNUT ST	Mailing Address: KEARNEY, DANIEL T KEARNEY, CHRISTINE F 89 WALNUT STREET DOUGLAS, MA 01516	✓
Parcel Number: 262-12 CAMA Number: 262-12 Property Address: 85 WALNUT ST	Mailing Address: WILCOX LAURA 85 WALNUT STREET DOUGLAS, MA 01516	✓
Parcel Number: 262-13 CAMA Number: 262-13 Property Address: 81 WALNUT ST	Mailing Address: TICHY PAUL F 81 WALNUT ST DOUGLAS, MA 01516	✓
Parcel Number: 262-14 CAMA Number: 262-14 Property Address: 79 WALNUT ST	Mailing Address: STARRS EILEEN M TR EILEEN M STARRS TRUST - 2016 44 MARSHVIEW CIR E SANDWICH, MA 02537	✓

www.cai-tech.com

Data shown on this report is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this report.

Abutters List Report

DOUGLAS, MA

March 22, 2021

CERTIFIED COPY

Parcel Number: 262-14.1 CAMA Number: 262-14.1 Property Address: 67 WALNUT ST	Mailing Address: THOMPSON-HOFFENBERG HELEN J HOFFENBERG JASON 67 WALNUT ST DOUGLAS, MA 01516	✓
Parcel Number: 262-15 CAMA Number: 262-15 Property Address: 75 WALNUT ST	Mailing Address: POLIQUIN DEBRA A 34 LINWOOD ST UXBRIDGE, MA 01569	✓
Parcel Number: 262-16 CAMA Number: 262-16 Property Address: 71 WALNUT ST	Mailing Address: BAGLEY, SCOTT L 71 WALNUT ST DOUGLAS, MA 01516	✓
Parcel Number: 262-17 CAMA Number: 262-17 Property Address: 59 WALNUT ST	Mailing Address: MARY REALTY LLC C/O MARY PEPKA 198 PAKACHOAG ST AUBURN, MA 01501	✓
Parcel Number: 262-18 CAMA Number: 262-18 Property Address: 55 WALNUT ST	Mailing Address: MARY REALTY LLC C/O MARY PEPKA 198 PAKACHOAG ST AUBURN, MA 01501	✓
Parcel Number: 262-19 CAMA Number: 262-19 Property Address: WALNUT ST	Mailing Address: PILCH REALTY LLC C/O MARY PEPKA 198 PAKACHOAG ST AUBURN, MA 01501	✓
Parcel Number: 262-5 CAMA Number: 262-5 Property Address: WALNUT ST	Mailing Address: PILCH REALTY LLC C/O MARY PEPKA 198 PAKACHOAG ST AUBURN, MA 01501	✓
Parcel Number: 262-6 CAMA Number: 262-6 Property Address: 66 WALNUT ST	Mailing Address: PILCH REALTY LLC C/O MARY PEPKA 198 PAKACHOAG ST AUBURN, MA 01501	✓
Parcel Number: 262-7 CAMA Number: 262-7 Property Address: 76 WALNUT ST	Mailing Address: MCCALLUM RAYMOND W 76 WALNUT STREET DOUGLAS, MA 01516	✓
Parcel Number: 262-8 CAMA Number: 262-8 Property Address: 88 WALNUT ST	Mailing Address: BOURQUE JOHN R BOURQUE KIMBERLY A 88 WALNUT STREET DOUGLAS, MA 01516	✓
Parcel Number: 274-1 CAMA Number: 274-1 Property Address: 169 WALNUT ST	Mailing Address: VISSER DAVID J 169 WALNUT STREET DOUGLAS, MA 01516	✓
Parcel Number: 274-10 CAMA Number: 274-10 Property Address: 154 WALNUT ST	Mailing Address: STEWART MICHAEL J STEWART DEBORAH A 154 WALNUT ST DOUGLAS, MA 01516	✓

Abutters List Report

DOUGLAS, MA
March 22, 2021

CERTIFIED COPY

Parcel Number: 274-11
CAMA Number: 274-11
Property Address: 160 WALNUT ST

Mailing Address: LANDRY RICHARD A
160 WALNUT STREET
DOUGLAS, MA 01516

Parcel Number: 274-12
CAMA Number: 274-12
Property Address: 164 WALNUT ST

Mailing Address: PYBAS II WILLIAM K
164 WALNUT ST
DOUGLAS, MA 01516

Parcel Number: 274-2
CAMA Number: 274-2
Property Address: 165 WALNUT ST

Mailing Address: MASI JEFFREY A MASI LISA M
165 WALNUT STREET
DOUGLAS, MA 01516

Parcel Number: 274-3
CAMA Number: 274-3
Property Address: 161 WALNUT ST

Mailing Address: MAHONEY SUZANNE HEHIR KATHRYN
161 WALNUT STREET
DOUGLAS, MA 01516

Parcel Number: 274-4
CAMA Number: 274-4
Property Address: 157 WALNUT ST

Mailing Address: KRULL MARK D
157 WALNUT STREET
DOUGLAS, MA 01516

Parcel Number: 274-6
CAMA Number: 274-6
Property Address: 131 WALNUT ST

Mailing Address: GALLANT DAVID A NAVARRO-GALLANT
MAUREEN S
PO BOX 1105
DOUGLAS, MA 01516-1105

Parcel Number: 274-6.1
CAMA Number: 274-6.1
Property Address: 125 WALNUT ST

Mailing Address: MASSEY DARYLL MASSEY AJA
125 WALNUT ST
DOUGLAS, MA 01516

Parcel Number: 274-6.2
CAMA Number: 274-6.2
Property Address: 123 WALNUT ST

Mailing Address: AUDET JOSHUA C AUDET KATELYN M
123 WALNUT ST
DOUGLAS, MA 01516

Parcel Number: 274-6.3
CAMA Number: 274-6.3
Property Address: WALNUT ST

Mailing Address: AUDET JOSHUA C AUDET KATELYN M
123 WALNUT ST
DOUGLAS, MA 01516

Parcel Number: 274-6.4
CAMA Number: 274-6.4
Property Address: 115 WALNUT ST

Mailing Address: CHAREST DANIEL JOSEPH REEVE
KERRY MARY
115 WALNUT ST
DOUGLAS, MA 01516

Parcel Number: 274-7
CAMA Number: 274-7
Property Address: 120 WALNUT ST

Mailing Address: MEDA PAUL M
120 WALNUT STREET
DOUGLAS, MA 01516

Parcel Number: 274-7.1
CAMA Number: 274-7.1
Property Address: 124 WALNUT ST

Mailing Address: CARTER BRIAN S CARTER II WILLIAM
124 WALNUT ST
DOUGLAS, MA 01516

Abutters List Report

DOUGLAS, MA

March 22, 2021

CERTIFIED COPY

Parcel Number: 274-7.2
CAMA Number: 274-7.2
Property Address: WALNUT ST

Mailing Address: BADGER PROPERTIES LLC
31 DUDLEY RD
SUTTON, MA 01590

Parcel Number: 274-7.3
CAMA Number: 274-7.3
Property Address: 130 WALNUT ST

Mailing Address: AUGAT RYAN T AUGAT KELLY A
130 WALNUT ST
DOUGLAS, MA 01516

Parcel Number: 274-7.4
CAMA Number: 274-7.4
Property Address: 134 WALNUT ST

Mailing Address: MAHONEY JAMES R
134 WALNUT ST
DOUGLAS, MA 01516

Parcel Number: 274-7.5
CAMA Number: 274-7.5
Property Address: 138 WALNUT ST

Mailing Address: COURNOYER ERIC M COURNOYER RAE A
138 WALNUT ST
DOUGLAS, MA 01516

Parcel Number: 274-7.6
CAMA Number: 274-7.6
Property Address: 142 WALNUT ST

Mailing Address: CARTER MICHAEL J CARTER MELISA A
142 WALNUT STREET
DOUGLAS, MA 01516

Parcel Number: 274-9
CAMA Number: 274-9
Property Address: 150 WALNUT ST

Mailing Address: BRONNES DEBORAH A
150 WALNUT STREET
DOUGLAS, MA 01516

Parcel Number: 275-10
CAMA Number: 275-10
Property Address: 185 WALNUT ST

Mailing Address: CRUZ MIGUELINA A
185 WALNUT STREET
DOUGLAS, MA 01516

Parcel Number: 275-11
CAMA Number: 275-11
Property Address: 181 WALNUT ST

Mailing Address: SWYERS THOMAS SWYERS CHERYL
181 WALNUT STREET
DOUGLAS, MA 01516

Parcel Number: 275-12
CAMA Number: 275-12
Property Address: 179 WALNUT ST

Mailing Address: PINTO AVELINO A PINTO LAURIE A
179 WALNUT STREET
DOUGLAS, MA 01516

Parcel Number: 275-13
CAMA Number: 275-13
Property Address: 177 WALNUT ST

Mailing Address: MARCHAND, ANDRE J MARCHAND, DONNA J
177 WALNUT STREET
DOUGLAS, MA 01516

Parcel Number: 275-14
CAMA Number: 275-14
Property Address: 168 WALNUT ST

Mailing Address: SAKHON WIPAPORN QUINLAN KEVIN
168 WALNUT ST
DOUGLAS, MA 01516-2529

Parcel Number: 275-15
CAMA Number: 275-15
Property Address: 172 WALNUT ST

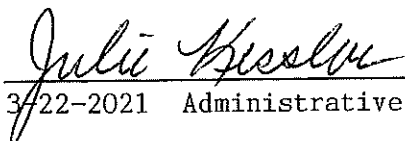
Mailing Address: BALCOM, LEE A BALCOM, MARIE P
172 WALNUT STREET
DOUGLAS, MA 01516

Abutters List Report

DOUGLAS, MA
March 22, 2021

CERTIFIED COPY

Parcel Number: 275-16 CAMA Number: 275-16 Property Address: 176 WALNUT ST	Mailing Address: DESILETS EDWARD L DESILETS NICOLE L 176 WALNUT STREET DOUGLAS, MA 01516 ✓
Parcel Number: 275-17 CAMA Number: 275-17 Property Address: 180 WALNUT ST	Mailing Address: DONAIS, ROBERT E DONAIS, SANDRA L PO BOX 283 DOUGLAS, MA 01516 ✓
Parcel Number: 275-18 CAMA Number: 275-18 Property Address: 184 WALNUT ST	Mailing Address: THORSON KAREN M 184 WALNUT STREET DOUGLAS, MA 01516 ✓
Parcel Number: 275-19 CAMA Number: 275-19 Property Address: 188 WALNUT ST	Mailing Address: HARINGA, WAYNE J HARINGA, CHARLENE L 188 WALNUT STREET DOUGLAS, MA 01516 ✓
Parcel Number: 275-20 CAMA Number: 275-20 Property Address: 192 WALNUT ST	Mailing Address: NEWMAN, EDWARD I NEWMAN, SANDRA PO BOX 716 DOUGLAS, MA 01516-0716 ✓
Parcel Number: 275-21 CAMA Number: 275-21 Property Address: 204 WALLUM LAKE RD	Mailing Address: BEDLION, JAMES J BEDLION, KAREN M 204 WALLUM LAKE RD DOUGLAS, MA 01516-2516 ✓
Parcel Number: 275-5 CAMA Number: 275-5 Property Address: 200 WALLUM LAKE RD	Mailing Address: ANDREWS, MACDONALD J ANDREWS, TRACY LOU H 200 WALLUM LAKE RD DOUGLAS, MA 01516-2516 ✓
Parcel Number: 275-6 CAMA Number: 275-6 Property Address: 199 WALNUT ST	Mailing Address: REGER JEFFREY 199 WALNUT ST DOUGLAS, MA 01516 ✓
Parcel Number: 275-7 CAMA Number: 275-7 Property Address: 195 WALNUT ST	Mailing Address: REGER REALTY TRUST 199 WALNUT ST DOUGLAS, MA 01516 ✓
Parcel Number: 275-8 CAMA Number: 275-8 Property Address: 191 WALNUT ST	Mailing Address: FERNANDES ANTHONY FERNANDES DANIELLE 191 WALNUT STREET DOUGLAS, MA 01516 ✓
Parcel Number: 275-9 CAMA Number: 275-9 Property Address: 187 WALNUT ST	Mailing Address: HAMELIN BRIAN M HAMELIN LISA M 187 WALNUT STREET DOUGLAS, MA 01516 ✓


3/22-2021 Administrative Clerk

www.cai-tech.com

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Suzanne Kane

From: Suzanne Kane
Sent: Friday, March 19, 2021 7:57 AM
To: Steve Zisk; John Furno; Nick Miglionico; Julie Kessler
Subject: Pole Petition #29047654 - Walnut Street
Attachments: Pole Petition 29047654 - Walnut Street.pdf

Attached please find a Pole Petition for Walnut Street. You have seen this before but the board passed over it because a resident pointed out that they had an amended easement. NGrid updated the pole petition. Please let me know if you have any issues.

Julie, at your convenience, please provide the abutters list and labels.

Thanks,

Suzanne Kane

Administrative Assistant

Town Administrator / Board of Selectmen

Town of Douglas

29 Depot Street

Douglas, MA 01516

508-476-4000 ext. 200

skane@douglas-ma.gov (please note – New Email)

Kindly remember that the Secretary of State has deemed email a public record.

Suzanne Kane

From: Suzanne Kane
Sent: Friday, March 19, 2021 7:47 AM
To: Brendan Mooney
Subject: FW: WR#29047654 Walnut St
Attachments: Scanned from a Xerox Multifunction Printer.pdf; 2167172 - 29047654_Petitions.pdf

Hi Brendan,

I received this today. I believe this is the amended one. I will mail the letters to abutters next week and schedule this for the Boards April 6th meeting.

Stay well,

Suzanne

From: Paluch, Wendy Andrea <Wendy.Paluch@nationalgrid.com>
Sent: Friday, March 19, 2021 12:54 AM
To: Suzanne Kane <skane@douglas-ma.gov>
Subject: WR#29047654 Walnut St

Good morning Suzanne,

I have attached a pole petition for Walnut St that I forgot to send to you in the pervious emails. Have a great day

This e-mail, and any attachments are strictly confidential and intended for the addressee(s) only. The content may also contain legal, professional or other privileged information. If you are not the intended recipient, please notify the sender immediately and then delete the e-mail and any attachments. You should not disclose, copy or take any action in reliance on this transmission.

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For the registered information on the UK operating companies within the National Grid group please use the attached link: <https://www.nationalgrid.com/group/about-us/corporate-registrations>

Suzanne Kane

From: Nick Miglionico
Sent: Friday, March 19, 2021 8:51 AM
To: Suzanne Kane
Subject: RE: Pole Petition #29047654 - Walnut Street

PD has no concerns

From: Suzanne Kane
Sent: Friday, March 19, 2021 7:57 AM
To: Steve Zisk <szisk@douglas-ma.gov>; John Furno <jfurno@douglas-ma.gov>; Nick Miglionico <nmigs@douglas-ma.gov>; Julie Kessler <jkessler@douglas-ma.gov>
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Suzanne Kane
Administrative Assistant
Town Administrator / Board of Selectmen
Town of Douglas
29 Depot Street
Douglas, MA 01516
508-476-4000 ext. 200
skane@douglas-ma.gov (please note – New Email)

Kindly remember that the Secretary of State has deemed email a public record.

Suzanne Kane

From: John Furno
Sent: Friday, March 19, 2021 8:22 AM
To: Suzanne Kane; Steve Zisk; Nick Miglionico; Julie Kessler
Subject: Re: Pole Petition #29047654 - Walnut Street

I would ask that all poles be located at least 3 feet from edge of pavement.

No Issue with Tree Warden.

Thank you,

John J. Furno
Highway Superintendent,
Deputy Fire Chief/EMT,
Tree Warden

56 Main Street
Douglas Mass. 01516
Phone 508-476-3378
Fax 508-476-2721
www.douglas-ma.gov

From: Suzanne Kane <skane@douglas-ma.gov>
Sent: Friday, March 19, 2021 7:57 AM
To: Steve Zisk <szisk@douglas-ma.gov>; John Furno <jfurno@douglas-ma.gov>; Nick Miglionico <nmigs@douglas-ma.gov>; Julie Kessler <jkessler@douglas-ma.gov>
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Suzanne Kane

Administrative Assistant
Town Administrator / Board of Selectmen
Town of Douglas
29 Depot Street
Douglas, MA 01516
508-476-4000 ext. 200
skane@douglas-ma.gov (please note -- New Email)

City of Douglas WR # 29047654
Town of _____
(circle one)

Install 5 SO JO Poles on Walnut St
(quantity) (circle one) (street name)

Remove _____ SO
(quantity) JO Poles on _____
(circle one) (street name)

Relocate 10 ^{SO}JO Poles on Walnut St
(quantity) (circle one) (street name)

Beginning at a point approximately 3,000 feet Southwest of the centerline
(distance) (compass heading)
of the intersection of Walnut St and Arch St
(street name)

and continuing approximately 3,500 feet in a Southwest direction.
(distance) (compass heading)

Street(s) _____

Installing 5 Poles on Walnut St. (P12-25, P18-50, P23-50, P24-50 & P27-50)
Relocating 10 Poles on Walnut St. (P12-50, P13, P13-50, P23, P24, P25, P27, P28, P30 & P31)

ENGINEER Doug Hyland

DATE 11/3/2019

Suzanne Kane

From: Suzanne Kane
Sent: Monday, March 29, 2021 1:09 PM
To: Paluch, Wendy Andrea
Subject: RE: WR#29047654 Walnut St

Hi Wendy,

This has been scheduled with the other (26285172) for April 6, 2021, at 7:00 pm in the Municipal Center Resource Room, 29 Depot Street.

Please let me know who will be in attendance, either in person, or remotely.

Thanks and stay well.

From: Paluch, Wendy Andrea <Wendy.Paluch@nationalgrid.com>
Sent: Friday, March 19, 2021 12:54 AM
To: Suzanne Kane <skane@douglas-ma.gov>
Subject: WR#29047654 Walnut St

Good morning Suzanne,

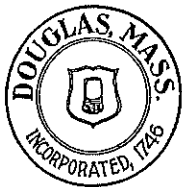
I have attached a pole petition for Walnut St that I forgot to send to you in the pervious emails. Have a great day

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For the registered information on the UK operating companies within the National Grid group please use the attached link: <https://www.nationalgrid.com/group/about-us/corporate-registrations>



Selectmen's Office
Town of Douglas

MEMO

To: Board of Selectmen

From: Suzanne Kane *SK*
Administrative Assistant

Date: March 31, 2021

Re: Road Use – RiMaConn Relay

In your packet is a request from Matt Anderson, VP of Hartford Marathon Foundation, to use Douglas Roads on Saturday, August 28th. Chief Miglionico is aware, and he and John Furno have no concerns.

Matt Anderson will be attending remotely.

April 6 - 7:05pm



Suzanne Kane <skane@douglasma.org>

2021 RiMaConn Relay - Saturday, August 28th

1 message

Matt Anderson <Matt@hartfordmarathon.com>

Wed, Mar 17, 2021 at 1:23 PM

To: "kdmorse1974@gmail.com" <kdmorse1974@gmail.com>, "nmigs@douglasma.org" <nmigs@douglasma.org>, "kvinson@douglasma.org" <kvinson@douglasma.org>, "skane@douglasma.org" <skane@douglasma.org>, "mwojcik@douglasma.org" <mwojcik@douglasma.org>

Hello Town of Douglas,

I hope this email finds you and the entire community in good health. On behalf of the Hartford Marathon Foundation and Webster Bank, please accept the attached letter and associated course maps as formal request to return to Douglas for the second running of the **RiMaConn Relay on Saturday, August 28th, 2021.**

We understand that there is still a lot of time between now and the end of August, and that many things will continue to change as they relate to gatherings (hopefully for the better). Attached are HMF's current Safety and Security Protocols. We will continue to update, adjust, and monitor these guidelines and CDC recommendations throughout the planning process.

After a successful first year back in 2019, we hope to maintain similar event logistics, while at the same time implementing new strategies to help strengthen the event. With that being said, we will look to again hire an officer again for the South Street (Rt. 96) crossing. We will coordinate this again as we get closer. If you have any question or concerns, or require any further information, please do not hesitate to contact me. We are currently planning to open registration at the end of April.

Sincerely,

MATT ANDERSON

VICE PRESIDENT, OPERATIONS

HARTFORD MARATHON FOUNDATION





P: 860.652.8866 x119 F: 860.652.8145

41 SEQUIN DRIVE • GLASTONBURY • CT • 06033



Think GREEN. Please consider the environment before printing this email.

4 attachments

-  **RIaMaConn Relay Race Letter Request - Hartford Marathon Foundation (Dougl....pdf**
270K
-  **RIaMaConn Relay - Leg 4.pdf**
777K
-  **RIaMaConn Relay - Leg 5.pdf**
669K
-  **HMF 2021 Road Race Safety Plans & Protocols.pdf**
461K



Road Race Safety Plans & Protocols

Overview

The COVID-19 pandemic requires mass gatherings to adjust to minimize public health risks. Through thorough risk assessment, plans and protocols can be implemented to produce safe public events. This document outlines safety protocols to minimize those risks.

Risk Assessment

Thoroughly dissecting each aspect of the event from expo, race day transit, que, start area, course, aid stations, finish line, post-race etc. Reviewing each area looking at known COVID-19 transmission factors:

- Person - to - person contact
- Person to surface to person transmission within specific time frame
- Airborne transmission within 6+ feet
- Bodily fluids

Focusing on transmission risk within each individual touchpoint.

Plans & Protocols

Venue

The event's venue should be selected based on its ability to adequately accommodate the event's field size in a socially distant setting. Venue capacity should be less than 50% of what is typical to the space. Avoid use of indoor facilities or enclosures, tight spaces, and restricted passage areas.

Scalability and Race Limits

Events should follow State, Federal and CDC guidelines when determining the maximum number of attendees. Maximum attendee number should include staff, volunteers, and participants in their calculations.

Scalability should be strongly considered throughout the development of the events services, start area, course design, and queuing areas. In the situation where the venue or restrictions cannot adequately accommodate the desired field size, the event should consider duplicating the event experience over multiple times in one day or over multiple days to keep the field size low, while increasing overall attendance.

Participants

All event participants who are in the at-risk category for COVID-19 as defined by the CDC will be asked to remain home and not partake in this event, they are welcome to participate in a virtual event, held in parallel to the real event. Participants will be asked, if they have been sick or experiencing symptoms of COVID-19 in the two (2) weeks prior to the race, to stay home and switch to the virtual event.





HARTFORD MARATHON FOUNDATION

Last Updated: January 12, 2021

Any event participants who are not following proper social distancing and/or ignoring race officials' directions will be asked to leave the event.

Pre-Race

Staff & Volunteers

All staff and volunteers will go through training on the new race procedures.

CDC guidelines surrounding social distancing; masks worn at all times, separation of at least six feet where possible, barriers between volunteers and participants where possible.

Volunteer needs will be minimized to decrease the number of people at the venue.

Registration Services & Expo

Registration will close prior to race day, to eliminate race day contact. Bib numbers will be mailed to registrants that register prior to 10 days before the event. Registrants 10 days and less will have bibs distributed onsite.

Elimination of expo services. Only required race service distribution will be allowed on site.

Portalets & Sanitation

Additional Portalets available, spaced out throughout the venue to minimize line queuing.

Portalets will be cleaned and sanitized prior to the first event by the vendor.

Hand sanitizer will be made available at every portalet location, tent location and throughout the venue.

Start Operations

Social Distancing

Athletes and volunteers must wear face coverings in and around the start corral area. Once race begins and athletes are more than 12' from another runner, they may slide their mask down around their neck.

Athletes who are not wearing a mask will not be allowed into the start corral seeding area.

Design & Implementation

Start Corral Construction

Race start corral size and area should be constructed based on the social distancing guideline recommendations of the CDC: you must stay 6' away from other participants. Spacing in this manner does not need to be marked off on the ground, but the corral itself should be designed large enough to accommodate these guidelines.



(860) 652-8866 | hartfordmarathon.com

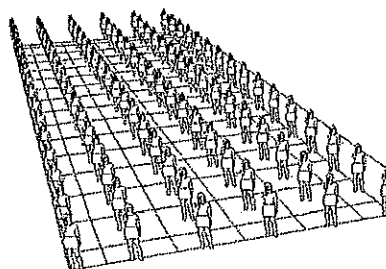


HARTFORD MARATHON FOUNDATION

Last Updated: January 12, 2021

In order to maintain these requirements and determine the size of the corral, take your start line width, divide it by 6 FT, add 1 to accommodate the additional space on the end. Next, take your goal participant size and divide it by the number you are able to fit across the start, to determine the number of rows you'll need. Finally, multiply your number of rows by 6 feet, to determine the length of the start corral. The size of your corral will be the width of the start by this length of corral.

Example (shown right): if the start line is 30' wide, and you wish to accommodate 96 people. The math would be $30 \text{ FT} / 6 \text{ FT} = 5 + 1$ (for the additional spot on the end) = 6 lined up across the front. $96 \text{ participants} / 6 \text{ people per row} = 16 \text{ rows}$. Each row needs to be spaced 6' apart. $16 \times 6 \text{ feet} = 96 \text{ Feet}$. Your start corral will be 30 feet wide by 96 feet long.



Start corrals must be built and staffed, at least 60 minutes prior to race start to allow ample access time, and minimize gatherings outside of the start corrals.

Start Seeding

To minimize runners passing each other during the race and at the start, runners will be seeded from fastest to slowest. Using data collected from runners during the registration process, create numerous access points and interior corral separation areas based on "pace per mile". This will force runners to line up exclusively with runners of equal ability.

After this data has been collected, size the interior corral separations based on percentage of runners that fit the respective criteria. For example: If 15% of the runners in the race can run 7 minutes and under per mile then 15% of the overall start corral should be allotted to this pace group. If the corral is 100' long x 30' wide, then 15' long x 30' wide should be allotted for this group.

Use "pace per mile" signage at each access point to direct runners appropriately.

Use volunteers at each entry point to direct participants as necessary.

Race Course

Design & Procedures

The event will be designed in a looping route fashion, and equipped with start and finish timing mats to accommodate athletes crossing the start at a greatly staggered and spread out rate. The start line will be separate from the finish line to avoid overlap participants.



(860) 652-8866 | hartfordmarathon.com



HARTFORD MARATHON FOUNDATION

Last Updated: January 12, 2021

All athletes will be required to wear a face mask to enter the start corral area, this mask will then remain with the athletes through the duration of the race. They are not required to wear the mask over their mouth and nose as they run, but it must be kept on the runner throughout the race.

Pinch Points

If a runner encounters a pinch point along the race route, they are required to put their mask over their nose and mouth until they can once again safely maintain their distance from surrounding runners.

Courses will also be designed or redesigned to avoid pinch points and narrow sections, and utilize wide roads where runners have to travel in and out back fashion.

Services

Police control, course monitors, medical coverage, barricades, cones, and directional signage will remain in place along respective race routes to ensure safe passage.

Open cup on-course hydration and other similar amenities will be eliminated to prevent person to person transmission.

In the event that the race distance requires the presence of on-course hydration, open water cups will be replaced by closed single use plastic water bottles. Bottles will be available prior to race start, and at a limited number of stations along the course. Each station will be designed in an elongated and staggered configuration to prevent athlete congestion. Likewise, the number of waste receptacles will be increased to allow disposal of bottles through the course.

Finish Operations

Services

Distribution of services including bottled water, finisher medals, mylar blankets etc. will be handed out by volunteers to participants. No contact will be made between volunteer and participant.

Water Operations - no mass use water containers (water jugs) or drinking foundation apparatus should be used, only single use plastic water bottles should be distributed. Ample recycle bins should be provided for disposal of plastic bottles.

Spectators are encouraged not to attend the event. Barricades, staff, and announcements should be in place to discourage the gathering of groups.

Post Race

Runners will be encouraged to leave the premise at the conclusion of their race.



(860) 652-8866 | hartfordmarathon.com



**HARTFORD
MARATHON
FOUNDATION**

Last Updated: January 12, 2021

Services

All non-essential services to be eliminated from the event. Essential services will be designed with 6-foot separation between participant and station worker. Likewise, each station should be designed with ample queuing space in front to encourage proper social distancing.

Food and Drink - only prepackaged food and beverage items will be distributed.

Results - race results will be made available online only with QR code signage and announcements to direct athletes to the results website.

Awards Ceremony - no formal awards ceremony will be held.

Medical Operations

Emergency medical personnel will be onsite to assess and treat medical emergencies. In consultation with the HMF Medical Director, a review of new potential risks will be performed.

International organizations such as IIRM & World Athletics are developing best medical practices to reduce the risk of outbreaks. The practices will be reviewed and implemented as needed.



(860) 652-8866 | hartfordmarathon.com



HARTFORD MARATHON FOUNDATION

Hartford Marathon Foundation
41 Sequin Drive, Glastonbury, CT 06033
P: 860-652-8866 | F: 860-652-8145
www.hartfordmarathon.com

March 17, 2021

Douglas Board of Selectmen
29 Depot Street
Douglas, MA 01516

Request To Use Town For Athletic Event – RiMaConn Relay - Saturday, August 28, 2021

Dear Board of Selectmen,

The Hartford Marathon Foundation (HMF) requests permission to traverse the Town of Douglas for the staging of the second annual **RiMaConn Relay**, presented by Webster Bank on **Saturday, August 28th, 2021**. The event is an 18 stage relay run, that will start in Lincoln, RI and finish in Hartford, CT. The 95-mile journey will traverse 20 towns and 3 states. Teams of 6 members will begin between 4 am and 9 am (depending on their projected pace) and exchanging the "baton" roughly every 5 miles to their teammates. Runners will be instructed to obey all local traffic laws as they make their way along the route. Roads are not requested to be closed to vehicle traffic, however police coordination is requested as deemed necessary to allow for safe passage of runners in key areas. The event concept was developed by HMF and East Coast Greenway advocates as a way to showcase the extensive multi-use trail network's accomplishments and accessibility through Rhode Island, Massachusetts, and Connecticut. Please find a copy of the race route as it passes through Douglas. We project that our impact to the town will be between **7 AM to 12 PM**, and will include the utilization of the following:

- City streets (at trail crossings)
- SNETT Trail
- Depot/Railroad Street Parking Lot (Exchange Zone)

The Hartford Marathon Foundation is committed to the safety and health of participants, volunteers, staff, and the communities we will be passing through during these unprecedented times. The attached Safety & Security guidelines were developed to ensure our events operate in the safest manner, and they will continue to be developed as more information becomes available and guidelines change.

Thank you for considering this request. If you have any questions, please contact me.

Sincerely,

Matt Anderson
Hartford Marathon Foundation

Attachment(s): RiMaConn Relay - Leg 4 & 5
HMF Health & Safety Guidelines

Douglas Event Approval: Yes _____ | No _____ | Need Further Information _____

Signature: _____ Title: _____ Date: _____



Suzanne Kane <skane@douglasma.org>

2021 RiMaConn Relay - Saturday, August 28th

John Furno <jfurno@douglas-ma.gov>

Wed, Mar 17, 2021 at 2:03 PM

To: Suzanne Kane <skane@douglasma.org>, Nick Miglionico <nmigs@douglas-ma.gov>, Kent Vinson <kvinson@douglas-ma.gov>, Kelly Manning <kmanning@douglas-ma.gov>

No Issue with Highway.

Thank you,

John J. Furno

Highway Superintendent,
Deputy Fire Chief/EMT,
Tree Warden

56 Main Street
Douglas Mass. 01516
Phone 508-476-3378
Fax 508-476-2721
www.douglas-ma.gov

From: Suzanne Kane <skane@douglasma.org>

Sent: Wednesday, March 17, 2021 1:57 PM

To: John Furno <jfurno@douglas-ma.gov>; Nick Miglionico <nmigs@douglas-ma.gov>; Kent Vinson <kvinson@douglas-ma.gov>; Kelly Manning <kmanning@douglas-ma.gov>

Subject: Fwd: 2021 RiMaConn Relay - Saturday, August 28th

[Quoted text hidden]



Leg 4: Adams Street to Depot Street Parking Lot

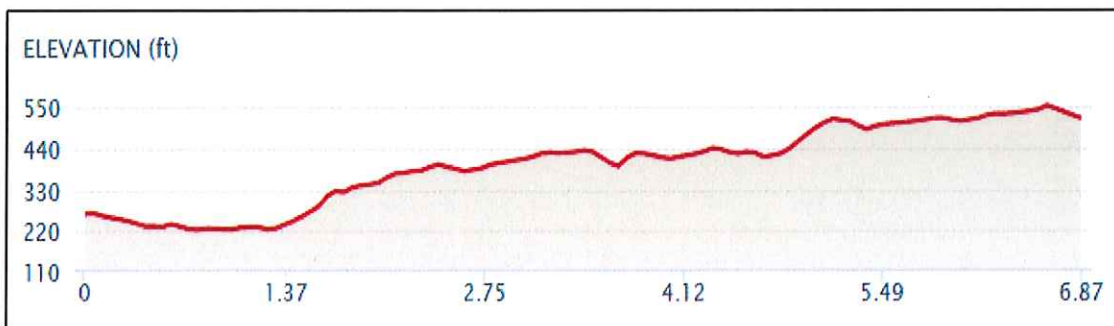
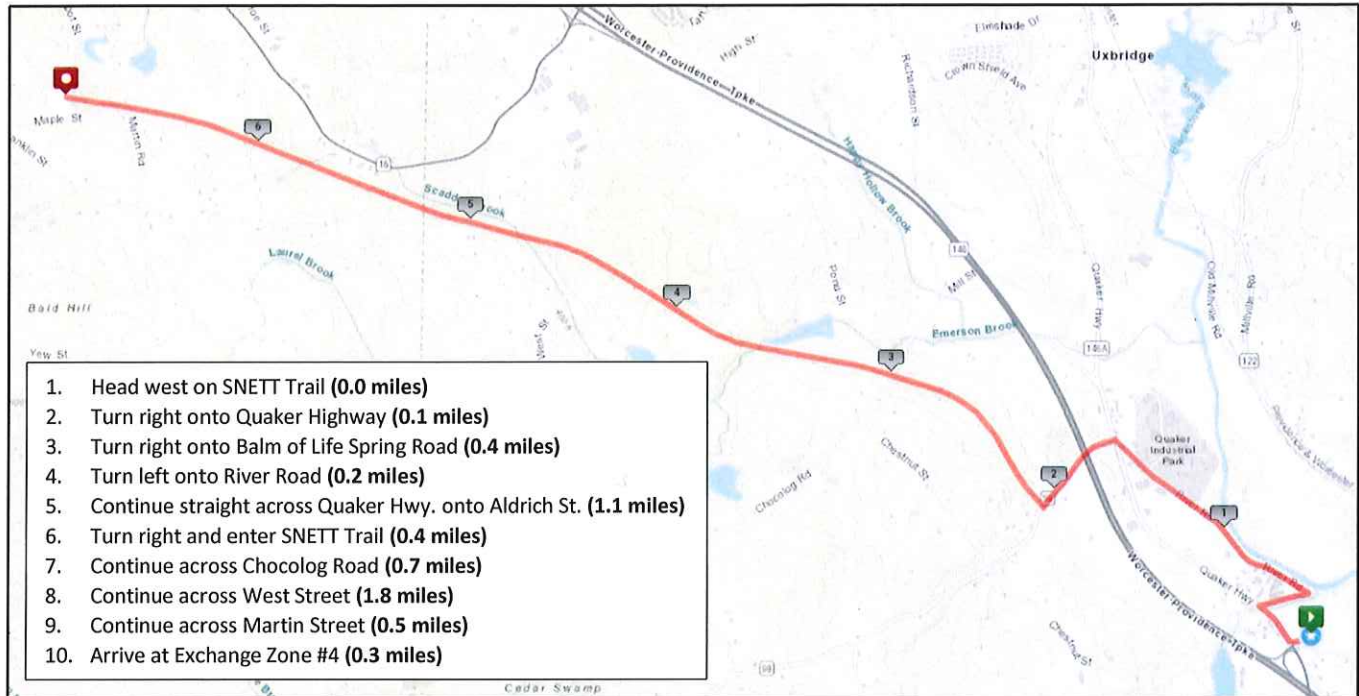
R4 | U1

Running Details

Start: SNETT Trail Head, Adams Street, Uxbridge, MA

Finish: SNETT Trail Parking, Depot Street, Douglas, MA

DISTANCE	START ELEVATION	MAX ELEVATION	ELEVATION GAIN	DIFFICULTY	TERRAIN
6.8 MILES	268 FEET	558 FEET	402 FT	HARD	ROAD/CINDER TRAIL



Safety Notes:

Stay on sidewalk / bikeway / trail where applicable

Use caution crossing streets

Follow directional signs

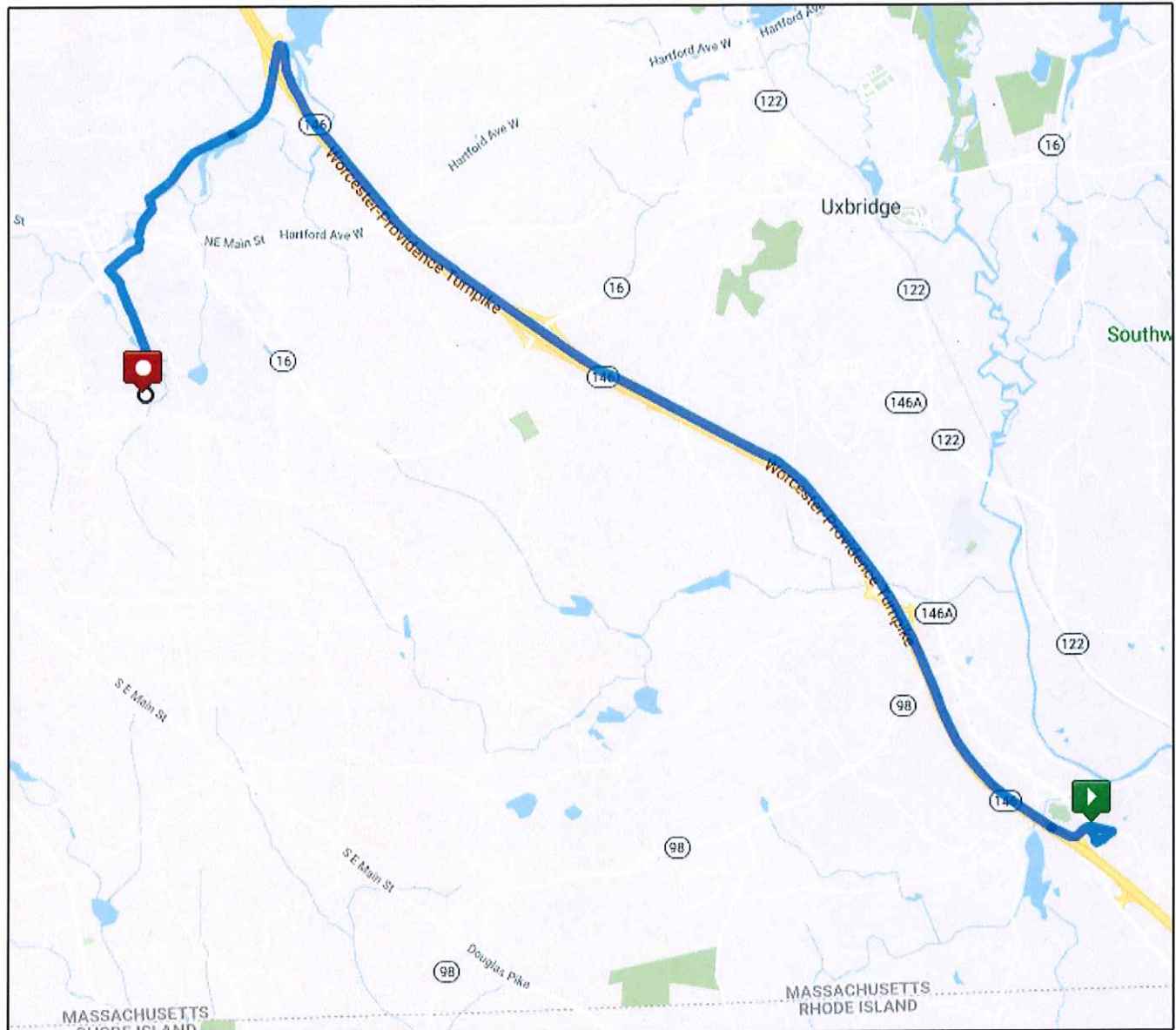
Exchange Note: Exchange Zone #3 (at the beginning) is located at the top of bike trail ramp, adjacent to Adams Street col-de-sac.

Driving Details

Driving Directions to Exchange Zone #4 Parking: SNETT Trail Parking Lot, Depot Street @ Railroad Avenue, Douglas, MA 01516

Driving Distance: 9.5 miles

Estimated Drive Time: 13 minutes



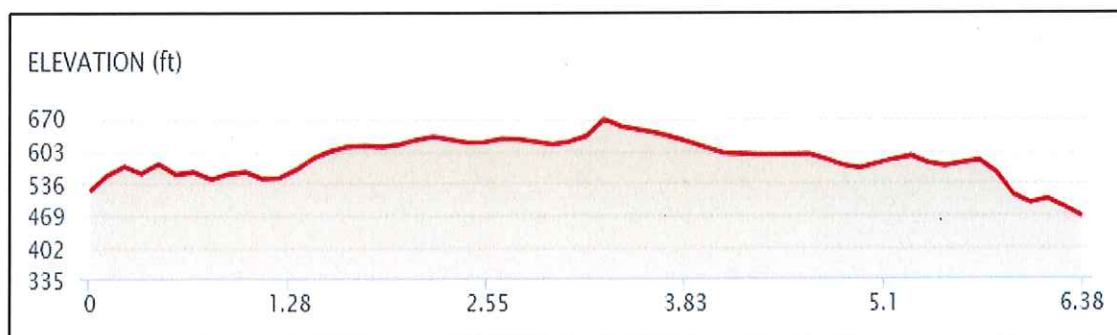
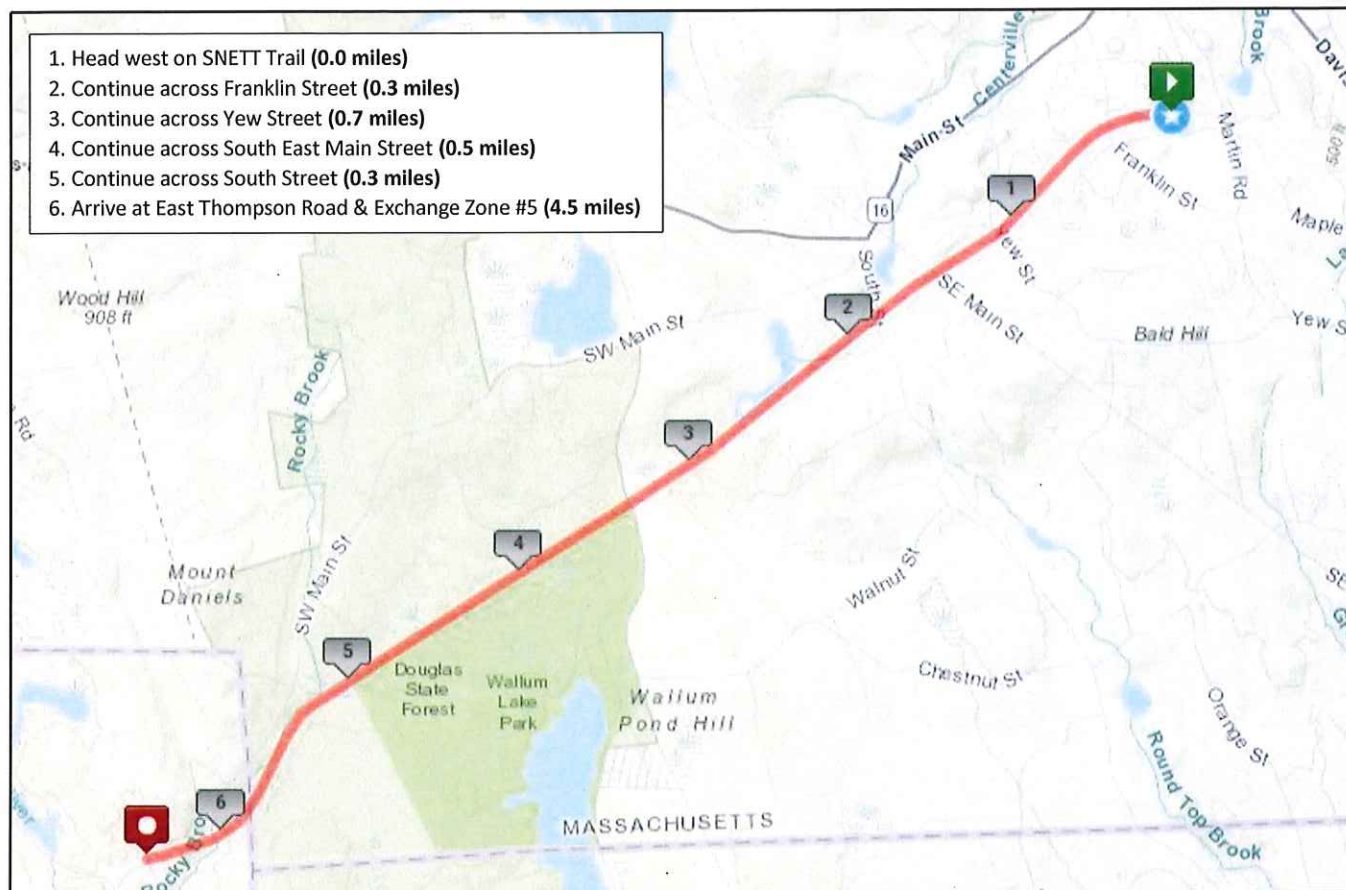
1. Head east on Adams Street towards Providence Street
2. Turn right onto Providence Street
3. Turn right onto MA-146A N (Quaker Highway)
4. Turn left onto MA-146 N ramp
5. Take Exit 4 for Lackey Dam Road towards Douglas/Northbridge
6. At the end of the ramp, take sharp left onto Lackey Dam Road (signs for Douglas)
7. Continue onto Gilboa Street
8. Turn left onto North Street
9. Turn right onto Main Street
10. Turn left on Depot Street
11. Destination and entrance to parking lot will be on your right, just past Railroad Avenue

Running Details

Start: SNETT Trail Parking, Depot Street, Douglas, MA

Finish: Airline Trail @ East Thompson Road, Thompson, CT

DISTANCE	START ELEVATION	MAX ELEVATION	ELEVATION GAIN	DIFFICULTY	TERRAIN
6.3 MILES	522 FEET	672 FEET	224 FT	MODERATE	CINDER TRAIL



Safety Notes:

Stay on sidewalk
/ bikeway / trail
where applicable

Use caution
crossing streets

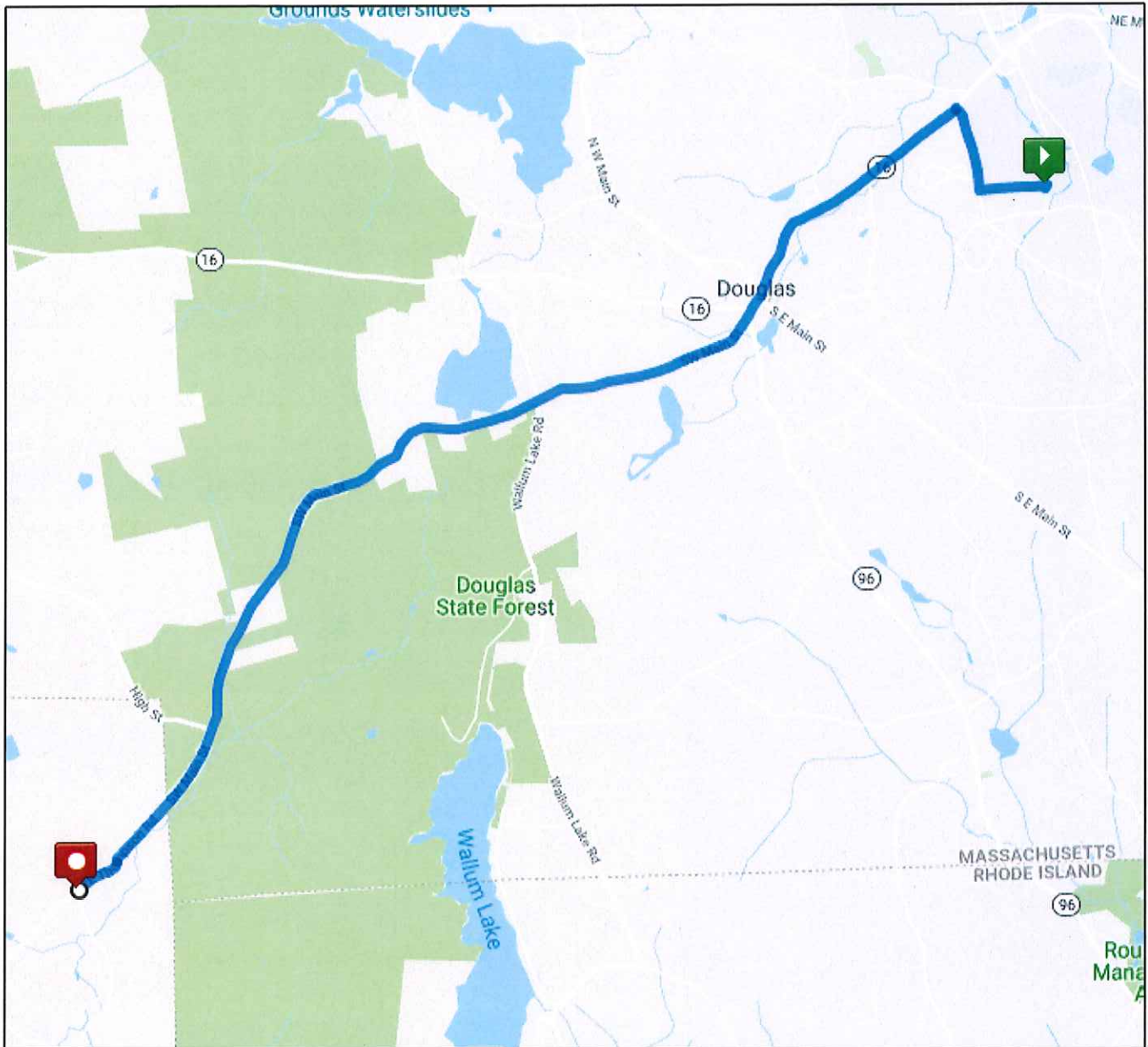
Follow
directional signs

Driving Details

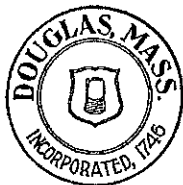
Driving Directions to Exchange Zone #5 Parking: Airline Trail State Park Trail, East Thompson Road, Thompson, CT 06277

Driving Distance: 7.5 miles

Estimated Drive Time: 14 minutes



1. Exit parking lot and head north (left) on Depot Street towards Railroad Avenue
2. Turn left on Railroad Avenue
3. Turn right on Franklin Street
4. Turn left on MA-16 W (Main Street)
5. Continue onto SW Main Street
6. Continue onto E Thompson Road
7. Destination will be on your right



Selectmen's Office
Town of Douglas

MEMO

To: Board of Selectmen

From: Suzanne Kane *SK*
Administrative Assistant

Date: March 31, 2021

Re: Virtual Community Outreach Meeting Request

Rich Rainone is requesting permission to hold Virtual Community Outreach meetings for:

Flying Goose LLC – Retail, located at 0 & 286 Webster Street, Douglas, and

Dark Stream LLC – Cultivation and Manufacturing, located at 116 Davis Street, Douglas.

Suzanne Kane

From: High Road <highroadholdings@gmail.com>
Sent: Thursday, March 25, 2021 10:16 AM
To: Suzanne Kane
Subject: Virtual Community Outreach Meeting Request: Flying Goose and Dark Stream

Hi Suzanne. Good morning. As you know, we received HCA's for both Flying Goose and Dark Stream for adult-use marijuana establishment in Douglas. Part of the licensing process is to host community outreach meetings as soon as possible. We will send notices to abutters within 300 feet, place a legal notice in the newspaper notifying the community of the meeting, and send notices to the Town so that they can post them accordingly.

Pursuant to the cannabis control commission rules, we are required to have written permission from the Town of Douglas to conduct this community outreach meeting, virtually.

If possible, please send a letter stating that a virtual meeting is acceptable to comply with the rules surrounding COVID-19. We would need 2 letters, for both locations, kindly.

- 1) Flying Goose LLC - Retail, located at 0 & 286 Webster Street, Douglas, MA
- 2) Dark Stream LLC - Cultivation and Manufacturing, located at 116 Davis Street, Douglas, MA

It can be a very simple 1-paragraph letter on the Douglas letterhead. I appreciate your support in this matter. If you have any questions or concerns, please call or email any time.

Respectfully,

Rich Rainone
954-350-1300

Suzanne Kane

From: Richard Bowen <richbowen1@hotmail.com>
Sent: Thursday, March 25, 2021 10:38 AM
To: Suzanne Kane
Cc: Matthew Wojcik
Subject: Re: Virtual Community Outreach Meeting Request: Flying Goose and Dark Stream

Suzanne,
They ask for permission to hold a meeting.
Then if permission is granted they schedule a meeting, and let the Town know of the date.
Rich

On Mar 25, 2021, at 10:31 AM, Suzanne Kane <skane@douglas-ma.gov> wrote:

Hi Rich,

Please see below. Do they need to let the Selectmen know the date and time of the meeting? Or just ask permission to hold a remote meeting?

Thanks,

From: High Road <highroadholdings@gmail.com>
Sent: Thursday, March 25, 2021 10:16 AM
To: Suzanne Kane <skane@douglas-ma.gov>
Subject: Virtual Community Outreach Meeting Request: Flying Goose and Dark Stream

Hi Suzanne. Good morning. As you know, we received HCA's for both Flying Goose and Dark Stream for adult-use marijuana establishment in Douglas. Part of the licensing process is to host community outreach meetings as soon as possible. We will send notices to abutters within 300 feet, place a legal notice in the newspaper notifying the community of the meeting, and send notices to the Town so that they can post them accordingly.

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- 2) Dark Stream LLC - Cultivation and Manufacturing, located at 116 Davis Street, Douglas, MA

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Respectfully,

Rich Rainone
954-350-1300

Suzanne Kane

From: Suzanne Kane
Sent: Thursday, March 25, 2021 10:53 AM
To: 'High Road'
Cc: Matthew Wojcik
Subject: RE: Virtual Community Outreach Meeting Request: Flying Goose and Dark Stream

Thank you, I will schedule this for the boards April 6th meeting. Please be advised, this is already a full agenda and I will not be able to estimate at time. If you feel comfortable, you can join the meeting in person with a mask, otherwise you can join remotely. The meeting starts at 7 pm in the Municipal Center Resource Room, 29 Depot Street. The link below can also be found on the Selectmen's page of the town website. www.douglas-ma.gov

For Remote Participation Video Conferencing and Screen Sharing:

<https://spaces.avayacloud.com/spaces/5f9987c5eb92adfe8cd27f86>

Dial in Number, +1 855-378-8822 US (Toll Free), Space ID: 366-242-115, Password: 123456

If you do not have a camera and microphone on your computer, you will be prompted to dial in and will default into the browser as a screen share only participant. There is no client required for people to participate, all they need to do is go to the URL listed above or Dial In via the 855 number and enter the Meeting ID.

From: High Road <highroadholdings@gmail.com>
Sent: Thursday, March 25, 2021 10:16 AM
To: Suzanne Kane <skane@douglas-ma.gov>
Subject: Virtual Community Outreach Meeting Request: Flying Goose and Dark Stream

Hi Suzanne. Good morning. As you know, we received HCA's for both Flying Goose and Dark Stream for adult-use marijuana establishment in Douglas. Part of the licensing process is to host community outreach meetings as soon as possible. We will send notices to abutters within 300 feet, place a legal notice in the newspaper notifying the community of the meeting, and send notices to the Town so that they can post them accordingly.

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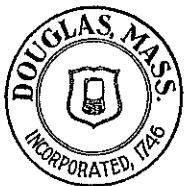
1) Flying Goose LLC - Retail, located at 0 & 286 Webster Street, Douglas, MA

2) Dark Stream LLC - Cultivation and Manufacturing, located at 116 Davis Street, Douglas, MA

It can be a very simple 1-paragraph letter on the Douglas letterhead. I appreciate your support in this matter. If you have any questions or concerns, please call or email any time.

Respectfully,

Rich Rainone
954-350-1300



Selectmen's Office
Town of Douglas

MEMO

To: Board of Selectmen

From: Suzanne Kane
Administrative Assistant

Date: March 31, 2021

Re: Common Victular License

In your packet is a complete application from Grille on Main. Now that the Liquor License transfer has been approved by ABCC, they are getting all of their other license and permits in order.

10-21
Permit 89



**Town of Douglas
Common Victuallers
New Application Checklist
MGL c 140 (2)**

All Fillable Forms can be found at: <https://douglas-ma.gov/262/Common-Victuallers>. After downloading the forms, open them in Adobe Reader, type in the information, print, and sign.

- ☒ Complete **"Common Victualler License Application"**. (form online)
- ☒ **Article of Organization** (if a corporation) as filed with the Massachusetts Secretary of State.
- ☒ **A Plan** showing the location of counters, tables, ranges, toilets and in general the purposed set-up of the premises, along with an itemized estimate of the cost of said proposed set-up and of such fixtures, and of the implements and facilities necessary for cooking, preparing and serving food per M.G.L. Chapter 140, §6.
- ☐ **Workers Compensation Certificate of Insurance** per MGL c152, §25A. Contact your insurance company and have them fax it to 504-476-4012 attn: Board of Selectmen or email skane@douglas-ma.gov.
Please make sure the Town of Douglas is listed as "Certificate Holder".
- ☐ **State Workers' Compensation Insurance Affidavit** – Even if your establishment does not require Workers' Compensation this must be filled out. (form online)
- ☐ **Fire Inspection Report** – Per Fire Code Compliance Policy for Businesses and All License Holders approved by the Board of Selectmen February 21, 2006. Call the Fire Department @ 508-476-2267 (they will send a copy of report to me)
- ☐ **Business Certificate** per MGL c110, §5&6; Any person conducting business in the commonwealth under any title other than the real name of the person conducting the business, whether individually or as a partnership, or under the true corporate name. **See the Town Clerk.**
- ☒ **Emergency Contact Information** to include: Contact name and phone number, hours of operation and whether or not the premises are alarmed. (form online)
- ☒ **Check** made out to the Town of Douglas for \$25.00 for year round service establishments and \$15 for seasonal establishments.

Return checklist and all paperwork to the Selectmen's Office.

Please Note: Please allow three weeks for processing. All applications must be reviewed by other Boards / Committees / Departments. The review process will take about two weeks. Once reviewed the application will be placed on the Board of Selectmen's agenda. The Board of Selectmen meet the 1st and 3rd Tuesday of each month.

Town of Douglas
Common Victualler License Application
MGL c140

To the Licensing Authority,
The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto.

Applicant Name: Larissa Lombardi and Rebecca Westbury

Business Address: 306 Main Street

Business Name: Labek LLC DBA Grille on Main

Mailing Address: 111 Elmshade Drive Uxbridge MA 01569

Phone Number 4016445729

Purpose of
license

Preparing and serving food/alcohol and takeout.

* Menu or description of food to be served and the manner in which such food shall be served.

Description
of premises:

Dining room, bar area, kitchen, downstairs prep areas along with stock area.

* Give a complete description of all the premises to be used for the purpose of carrying on the business (e.g. number of dining rooms, cooking facilities, etc. Include a blue print, or drawn to scale diagram of premises.

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under the law.

Signature

Date

3/25/21

Title

manager



Suzanne Kane <skane@douglasma.org>

IMA

1 message

Debra Jacques <d.jacques@town.sutton.ma.us>
To: ewelch@uxbridge-ma.gov, Suzanne Kane <skane@douglasma.org>

Thu, Mar 18, 2021 at 12:32 PM

Good afternoon

Please find attached the IMA between Douglas, Uxbridge and Sutton for the Sutton Building Commissioners role in the Blackstone Logistics Center. Once your boards have reviewed and signed please forward back to me and the Sutton Select Board will sign at their meeting. At that point I will forward copies back to you.

Thankyou

Debbie

Please be advised that the Attorney General has ruled that communication via electronic mail in the public domain is not confidential and is considered a matter of public record. Furthermore, all communications (including this one) will be retained for 10 years.



IMA Blackstone Logistices.pdf
144K

**AGREEMENT BETWEEN THE TOWNS OF SUTTON DOUGLAS AND
UXBRIDGE FOR BUILDING COMMISSIONER SERVICES
BLACKSTONE LOGISTICS CENTER**

This Agreement made and entered into this ____ day of _____, 2021, by and between the Towns of Sutton, Douglas and Uxbridge, Massachusetts (collectively, the "Municipalities").

WHEREAS, Scannell Properties, LLC intends to construct a 646,000 square foot warehouse/distribution facility with associated parking and improvements ("Project") on a 70 acre parcel of land that is located within the Municipalities and accessed via Lackey Dam Road in Uxbridge;

WHEREAS, the Municipalities desire to coordinate the provision of Building Commissioner services related to the Project, and Sutton's Building Commissioner has the requisite skills, experience and ability to provide said services on behalf of the Municipalities with respect to the Project; and

WHEREAS, the Municipalities have obtained authorization for this undertaking as required by G.L. c.40, §4A pursuant to votes of their respective Select Boards.

NOW THEREFORE, in mutual consideration of the covenants contained herein, Sutton, Douglas and Uxbridge agree as follows:

SCOPE OF SERVICES:

The Town of Sutton agrees to provide the services of its Building Commissioner on behalf of the Municipalities with respect to the Project for the purpose of inspecting, determining compliance with, and issuing permits as required under the State Building Code. Such work shall not include determining compliance with or enforcing the zoning bylaws or other laws and regulations of the towns of Douglas and Uxbridge, and the Building Commissioner shall look to the authorized official or boards of those towns for any such compliance determinations required of him to act under the State Building Code. The Building Commissioner shall perform all work customarily performed by a building commissioner with respect to a project of similar size and scope as the Project, which shall include:

- A. Providing administrative staff support to the Building Commissioner in administration of his duties, primarily to advance the purposes of the State Building Code.

- B. Processing all aspects of building permit applications related to the Project, including notification to other departments or inspectors as appropriate, processing of fees, coordination of any peer and technical reviews, and processing all decisions and actions of the Building Commissioner.
- C. Coordinating all aspects of the review and inspection process and insuring timeliness of reviews, submissions and inspections.
- D. Managing and maintaining the application files and other records related to the building permit for each Municipality.
- E. Processing and issuing a Certificate of Occupancy for the Project upon completion.
- F. Performing other position-related duties as required.

TERM OF AGREEMENT

This Agreement shall be effective from _____, 2021 through the completion of the Project and issuance of a final Certificate of Occupancy.

PAYMENT FOR SERVICES

As compensation for the services rendered by the Sutton Building Commissioner, Douglas and Uxbridge agree that they shall not be entitled to any building permit fees related to the Project, and that all such fees related to the Project shall be paid by Scannell Properties, LLC, its contractors, agents, successors or assigns, directly to the Town of Sutton.

RECORD KEEPING

The Sutton Building Commissioner shall keep accurate and comprehensive records of services performed, costs incurred and payments received under this Agreement. Upon written request of Douglas or Uxbridge, made no more frequently than annually, Sutton shall provide Douglas and Uxbridge with a statement of services performed, costs incurred and payments received under this Agreement. Douglas and Uxbridge shall reimburse Sutton for the reasonable costs of preparing the same.

PERSONNEL AND EQUIPMENT

While engaged in performing services in Douglas or Uxbridge under this Agreement, the Sutton Building Commissioner shall be deemed to be engaged in the service and employment of the Town of Sutton, notwithstanding that such service activity or undertaking is being performed in or for Douglas or Uxbridge.

Douglas and Uxbridge, at their sole cost, shall add the Sutton Building Commissioner as an additional insured under all liability insurance policies covering their employees.

RIGHTS AND INDEMNITIES

By entering into this Agreement, the Municipalities have not waived any governmental immunity or limitation of damages that may be extended to them by operation of law. The Municipalities are the sole and exclusive beneficiaries of this Agreement. No third party rights, express or implied, are created. The provisions of this paragraph shall survive termination of the Agreement.

Notwithstanding the preceding paragraph, to the maximum extent permitted by law, the Towns of Douglas and Uxbridge agrees to defend, indemnify and hold the Town of Sutton harmless from and against any and all claims or causes of action for injury, loss, damage, liability costs or expenses, including reasonable attorneys' fees and court costs, arising directly or indirectly from the Sutton Building Commissioner's services provided in Douglas and Uxbridge respectively under this Agreement, except those caused by the Town of Sutton's gross negligence or intentional misconduct. The provisions of this paragraph shall survive termination of the Agreement.

ADMINISTRATION

Supervision of the Sutton Building Commissioner will be provided by Sutton's Town Manager.

TERMINATION

Any of the Municipalities may terminate this Agreement upon the provision at least ninety (90) days prior written notice to the other Municipalities. Such notice and termination shall be made following a vote of the Select Board of the terminating Municipality. Such notice shall state the effective date of termination. Upon such termination, each Municipality shall be solely responsible for the provision of Building Commissioner services for the benefit of that Municipality related to the Project. On such termination, the Town of Sutton shall be entitled to compensation for all services provided through the effective termination date.

MISCELLANEOUS PROVISIONS

1. Representatives of each Municipality may meet periodically to review the Building Commissioner's services and discuss the resolution of specific and/or general problems, which may arise.
2. If any portion of this Agreement shall be held by a court of competent jurisdiction to be illegal, invalid, or unenforceable, the remaining provisions shall nevertheless remain in full force and effect.

3. All amendments or changes to the provisions specified in this Agreement can only occur when mutually agreed upon by the Municipalities. Any such amendments or changes shall be in writing and signed by the officials with authority to bind the respective Municipalities.
4. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be a counterpart original.
5. This Agreement shall not be assigned or transferred by any party without the express written consent of the other parties given with the same formalities as are required for the execution of this Agreement.
6. This Agreement constitutes the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior Agreements and understandings related to the subject matter.

[signature page to follow]

TOWN OF SUTTON

By its Select Board:

Signed this ____ day of _____, 2021

TOWN OF DOUGLAS

By its Select Board:

Signed this ____ day of _____, 2021

TOWN OF UXBRIDGE

By its Select Board:

Signed this ____ day of _____, 2021

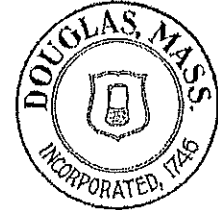
**ANNUAL TOWN MEETING WARRANT
TOWN OF DOUGLAS
COMMONWEALTH OF MASSACHUSETTS**

**Monday, May 3, 2021
High School Auditorium
7:00 PM**

Worcester, SS

To any Constable of the Town of Douglas, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify the inhabitants of the Town of Douglas who are qualified to vote in Elections and Town affairs to meet in the Douglas High School Auditorium, 33 Davis Street, in said Douglas, on **Monday, the Third of May 2021, A.D.** for an Annual Town Meeting commencing at 7:00 PM; for the following purposes:



- | | |
|--|--|
| 1. Finance Committee Report | 9. Personnel Bylaw Classification & Update |
| 2. FY22 Budget | 10. Adoption of Revised FY22-26 Capital Improvement Plan |
| 3. Salaries of Elected Officials | 11. Personnel Bylaw Change (longevity & vacation) |
| 4. Blackstone Valley Vocational Regional School District FY22 Budget | 12. Ratify Police Union Contract |
| 5. FY22 Transfer Station Enterprise Fund | 13. Ratify Fire Union Contract |
| 6. FY22 Water/Sewer Enterprise Fund | 14. School Bus Transportation Contract |
| 7. FY22 PEG Access and Cable Receipts Reserved for Appropriation | 15. School Textbook Digital Subscriptions & Consumables Contract |
| 8. Recurring Business | |

Article 1: Finance Committee Report:

To see if the Town will vote to hear and act upon the report and recommendations of the Finance Committee as presented and printed in the Finance Committee's Annual Town Meeting recommendations, or to take any other action relative thereto.

Article 2: FY22 Budget:

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow such sums of money as are necessary to fund the annual operating budget of the Town for Fiscal Year 2021; or take any other action relative thereto.

Article 3: Salaries of Elected Officials:

To see if the Town will vote to fix the salary and compensation of all elected officials of the Town as provided by Chapter 41 Section 108 of the Massachusetts General Laws, as amended, as follows:

Board of Assessors	\$2,900
Blackstone Valley Vocational School District Rep.	\$500
Moderator	\$250
Board of Selectmen	
Clerk	
Water/Sewer Commission	\$3,000

or take any other action relative thereto.

Article 4: Blackstone Valley Vocational Regional School District FY22 Budget:

To see if the Town will vote to raise and appropriate the sum of **\$1,578,505** for its operating and capital assessment by the Blackstone Valley Vocational Regional School District (the "District") *for the Fiscal Year commencing July 1, 2021, which is inclusive of \$39,116 of Proposition 2 ½ exempted funds to be applied against debt service associated with Douglas' previously (2001) voted amount for the District's addition/renovation project; or take any other action relative thereto.*

Article 5: FY22 Transfer Station Enterprise Fund:

To see if the Town will vote to raise and appropriate and/or transfer the sum of **\$222,500** from Transfer Station charges and fees, and transfer the sum of **\$124,500** from Retained Earnings, for a total of **\$350,000** to operate and maintain the Transfer Station.

Salaries/Wages	\$82,016
Expenses	\$267,984
Total	\$350,000

;or take any other action relative thereto.

Article 6: FY22 Water/Sewer Enterprise Fund:

To see if the Town will vote to raise and appropriate, and/or transfer the sum of **\$1,075,398** from Water & Sewer charges and fees, transfer the sum of **\$102,343** from the Reserved For Debt account, and transfer the sum of **\$298,000** from Water / Sewer Retained Earnings, for a total budget of **\$1,475,741** to operate and maintain the Water/Sewer Department.

Salaries/Wages	\$416,860
Expenses	\$878,690
Capital	\$33,000
Debt	\$102,897
Total	\$1,475,741

;or take any other action relative thereto.

Article 7: FY22 PEG Access and Cable Receipts Reserved for Appropriation:

To see if the Town will vote to transfer the sum of **\$74,555** from the PEG Access and Cable Receipts Reserved for Appropriation to operate and maintain the Cable Department.

Salaries/Wages	\$53,005
Expenses	\$21,550
Total	\$74,555

;or take any other action relative thereto.

Article 8: Recurring Business:

A. Assessors To Work Additional Hours: To see if the Town will vote to authorize the Board of Assessors to appoint one or more of their members to work for compensation, in accordance with the provisions of the Town's Personnel Bylaw, and to establish such compensation to be paid said member for **Fiscal Year 2022**; or take any other action related thereto.

B. Ambulance Receipts Reserved for Appropriation: To see if the Town will vote to reserve all receipts received by the Town from ambulance user charges, user billings, and ambulance donations and gifts to the Ambulance Receipts Reserved Account; or take any other action related thereto.

C. Cable Receipts Reserved for Appropriation: To see if the Town will vote to reserve all receipts received by the Town from Cable user charges, to the Cable Receipts Reserved Account; or take any other action related thereto.

D. Simon Fairfield Public Library: To see if the Town will vote to require that all funds received in **Fiscal Year 2022** from State Aid Grants for the Public Library be transferred to a Special Account for the Simon Fairfield Public Library; or take any other action related thereto.

E. State and Federal Grants: To see if the Town will vote to authorize the Board of Selectmen to apply for and accept State or Federal grants they deem beneficial to the Town, provided that the Board of Selectmen shall hold a public hearing prior to the Board's acceptance of any such grant, if said grant requires the Town to meet future conditions or requirements; or take any other action related thereto.

F. Separate Account Funds: To see if the Town will vote to adopt a Revolving Fund Bylaw to be placed at Article 2, section 11 as "Revolving Funds", as follows, "The Town is authorized to adopt revolving funds pursuant to MGL Chapter 44, § 53E ½, subject to specific annual authorization of the terms"; or take any other actions related thereto:

#	Department	Receipts	Expenditures
1	Simon Fairfield Library pursuant to MGL Chapter 44, § 53E ½	All fines received during Fiscal Year 2022 by the Simon Fairfield Library	The Simon Fairfield Library Board of Trustees may expend a sum not to exceed Two Thousand Five Hundred dollars (\$2,500) for the purpose of purchasing books, films and other library supplies and materials.
2	Home Composting Program pursuant to MGL Chapter 44, § 53E ½	All receipts received in connection with the Home Composting Program	The Board of Health may expend a sum not to exceed Two Thousand Five Hundred dollars (\$2,500) for the purpose of operating the Home Composting Program.
3	Planning Board & Engineering – MGL Chapter 44, §53E ½	Project fees received that are associated with staff review.	The funds may be expended without further appropriation by the Planning Board or Town Engineer for such consulting and project review costs. Expenditures from the fund may not exceed \$30,000.
4	Conservation – MGL Chapter 44, §53E ½	Project fees received that are associated with staff review.	The funds may be expended without further appropriation by the Conservation Commission or their Conservation Agent for such consulting and project review costs. Expenditures from the Fund may not exceed \$30,000.
5	Zoning Board of Appeals – MGL Chapter 44, §53E ½	Project fees received that are associated with staff review.	The funds may be expended without further appropriation by the Zoning Board of Appeals or Town Engineer for such consulting and project review costs. Expenditures from the fund may not exceed \$30,000.

G. Acceptance of Chapter 90: To see if the Town will vote to authorize to accept and enter into contracts for the expenditure of funds to be allotted by the State under authorization of Chapter 90 of the Massachusetts General Laws (as pertaining to Highway Funds), for the construction, reconstruction and

improvement of Town roads, said funds may be borrowed in anticipation of State Revenue, and expended without further appropriation under the direction of the Highway Superintendent with the approval of the Board of Selectmen; or take any other action related thereto.

H. Compensating Balance Agreements: To see if the Town will vote to authorize the Treasurer to enter into a compensating balance agreement or agreements for **Fiscal Year 2022** pursuant to MGL Chapter 44 § 53F; or take any other action related thereto.

I. Acceptance of Easements: To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, an easement or easements for the purpose of construction, installation, maintenance and repair of municipal drainage, sewer and water systems, and roadway; or take any other action relative thereto.

Article 9: Personnel Bylaw Classification & Update:

To see if the Town will vote to approve the Personnel Classification and Compensation plans for **Fiscal Year 2022**; or take any other action relative thereto.

Article 10: Adoption of Revised FY 22 – 26 Capital Improvement Plan:

To see if the Town will vote to approve the Town of Douglas FY 22 – 26 Capital Improvement Plan as submitted by the Capital Improvement Committee, and transfer \$639,800 from Free Cash to fund the following Capital Projects; or take any other action relative thereto.

- | | |
|--|-------------------|
| 1. Emergency Generator located at the Municipal Center. For the design, written specifications, bid documents, procurement support, demolition and resulting cleanup, construction, electrical wiring, and removal of unused wiring, installation and other related expenses associated with the replacement and upgrade. | \$ 215,000 |
| 2. Additions and Improvements to the Security Alarm System in the Various School Buildings. | \$ 14,800 |
| 3. Replacement and Upgrade of the Main Roof of the Municipal Center | \$345,000 |
| 4. One-Ton, Four Wheel Drive Pickup Truck with Utility Body, Plow, and Other Specifications | \$65,000 |

Explanation: The Capital Improvement Committee voted to fund these items based on the needs and funds available.

FY 2022 Capital Improvement Committee Report

The Capital Improvement Committee reviews, prioritizes, and offers recommendations concerning all requests for funds for capital projects submitted by departments. The following summary five year plan reflects the recommendations of the Committee based on the information available today and known priorities, and will be refined each year going forward. A more detailed plan, including a list of

all projects requested and potential funding sources, can be found at the Town's website or upon request from the Selectmen's office.

FY 2022

Highway Mower and Attachments	\$15,000
Highway Sidewalk Tractor/Plow/Snowblower	\$131,000
Water Department Gilboa Street Main Upgrade	\$710,000
Highway Dump Truck with Sander and Straight Plow	\$183,240
	\$1,039,240

FY 2023

School Department Recoat and Paint Running Track	\$100,000
School Department Primary School Major Renovation*	\$639,000
Old Town Hall HVAC Replacement	\$60,000
Fire Department Fire Station Roof, HVAC, and Floors	\$125,000
Highway Dump Truck with Sander and Straight Plow	\$183,240
	\$1,107,240

*Would be seeking State program assistance

FY 2024

Fire Department Replace Engine/Pumper	\$600,000
Old Town Hall Replace Windows	\$270,000
Police Headquarters Feasibility / Options Study	\$150,000
Highway New Building*	\$2,750,000
	\$3,770,000

*Would most likely require capital exclusion or debt funding

Article 11. Personnel Bylaw Change (longevity & vacation?)

Article 12: Ratify Police Union Contract

To see if the Town will vote to ratify the collective bargaining agreement executed by the Board of Selectmen and the Police on XXXXXX, or take any other action relative thereto.

Article 13: Ratify Fire Union Contract

To see if the Town will vote to ratify the collective bargaining agreement executed by the Board of Selectmen and the Fire Union on XXXXXX, or take any other action relative thereto.

Article 14. School Bus Transportation Contract:

To see if the Town of Douglas will authorize, pursuant to Chapter 30B, Section 12 (b), the School Committee to enter into a contract in excess of three years' duration for the provision of school bus transportation services upon such terms and conditions as are deemed by the School Committee to be in the best interest of the Town, subject to appropriation and all other approvals as may be required by law regarding any such contracts; or take any other action relative thereto.

Article 15. School Textbook Digital Subscriptions & Consumables Contract

To see if the Town of Douglas will authorize, pursuant to Chapter 30B, Section 12 (b), the School Superintendent, or designee, to enter into contracts in excess of three years' duration for textbook

digital subscriptions and consumables, subject to appropriation and all other approvals as may be required by law regarding any such contracts; or take any other action relative thereto.

DRAFT

YOU ARE HEREBY DIRECTED to serve this Annual Town Meeting Warrant by posting an attested copy thereof in the Municipal Center and at least two (2) other places in the Town of Douglas to which the public has general access, at least seven (7) days before the time of holding said meeting.

HEREOF FAIL NOT and make due return of this Warrant with your doings thereon to the Town Clerk, the Time and Place of said meeting.

GIVEN UNDER OUR HANDS THIS SIXTH DAY OF APRIL 2021, A.D.

THE HONORABLE BOARD OF SELECTMEN

Kevin D. Morse, Chairman

David P. Cortese, Vice Chair

Timothy P. Bonin

Harold R. Davis

Michael D. Hughes

I have this day posted an attested copy of the Warrant for the Annual Town Meeting in the Municipal Center and at least two other places in the Town to which the public has general access as directed.

Carol E. Field, Constable or
Benjamin Tusino, Constable

Date

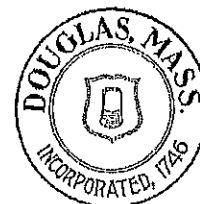
**SPECIAL TOWN MEETING WARRANT
TOWN OF DOUGLAS
COMMONWEALTH OF MASSACHUSETTS**

**Monday, May 3, 2021
High School Auditorium
7:00 PM**

Worcester, SS

To any Constable of the Town of Douglas, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify the inhabitants of the Town of Douglas who are qualified to vote in Elections and Town affairs to meet in the Douglas High School Auditorium, 33 Davis Street, in said Douglas, on **Monday, the Third of May 2021, A.D.** for a Special Town Meeting commencing at 7:00 P.M.; for the following purposes:



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| Article 1. | Fiscal Year 2021 Budget Transfers/ Amendments |
| Article 2. | Assessors' Revaluation |
| Article 3. | Snow & Ice Account Transfer |
| Article 4. | Prior Year Bills |
| Article 5. | Water / Sewer Generator |
| Article 6. | Infrastructure Improvements Engineering & Design |
| Article 7. | Phase I Inflow and Infiltration Study Engineering |

Article 1: Fiscal Year 2021 Budget Transfers/Amendments

To see if the Town will vote to amend the action taken on Article 2 of the Annual Town Meeting of September 12, 2020 by transferring from available funds the following sums of money to the following budget line items in the Fiscal Year 2021 Budget:

Increase Selectmen Wages	
Increase Treasurer / Collector Expenses	\$8,500
Increase Community Development Expenses (Consultant?)	
Increase Tax Title Expenses	\$5,000
Increase Police Wages	\$20,000
Increase Fire Department Expenses	\$10,000
Decrease Building Department Wages	\$5,000
Decrease Highway Administration Wages	\$28,320
Decrease Employee Benefits	
Decrease School Transportation	
Decrease Tax Taking	\$2,500

;or take any other action related thereto.

Article 2: Assessors' Revaluation

To see if the Town will vote to transfer the total sum of **\$49,900** from Free Cash to fund all costs associated with the FY2023 Towns Revaluation, or take any other action related thereto.

Article 3: Snow & Ice Account Transfer

To see if the Town will vote to transfer the sum of **\$150,000** from Free Cash to the FY21 Snow & Ice Account; or take any other action related thereto.

Article 4: Prior Year Bills

To see if the Town will vote to transfer the sum of \$6,469.00 from ????, to pay MIIA's 7/1/2019 – 7/1/2020 Workers' Compensation Audit Adjustment; or take any other action related thereto.

Article 5: Water / Sewer Generator

To see if the Town will vote to transfer the sum of **\$50,000** from Water / Sewer retained earnings for the engineering and/or purchase of a new backup generator for the Wastewater Treatment facility; or take any other action related thereto.

Article 6: Infrastructure Improvements Engineering & Design

To see if the Town will vote to transfer the sum of **\$53,200** from Water and Sewer Department retained earnings to the FY2021 Water and Sewer Expense budget for the engineering and design of infrastructure improvements to support the proposed project including:

1. Water main replacement in or along North Street from Main Street to the bridge on North Street at Charles Street
2. Water main replacement in or along Gilboa street from North street Intersection to the 12 inch main located at the parking lot of 120 Gilboa street, as well as new water main to continue from the existing water main starting at the shell station on Lackey dam road to the proposed Blackstone Valley Logistics project.
3. Water main replacement in or along North East Main Street from Davis Street to the Uxbridge Line on Northeast Main Street.

or take any other action related thereto.

Article 7. Phase I Inflow and Infiltration Study Engineering

To see if the Town will vote to transfer the sum of **\$31,000** from Water / Sewer Department retained earnings to the FY2021 Water and Sewer Department Expense budget for the remaining engineering to complete the first phase of required Inflow & Infiltration Study; or take any other action related thereto.

YOU ARE HEREBY DIRECTED to serve this Special Town Meeting Warrant by posting an attested copy thereof in the Municipal Center and at least two (2) other places in the Town of Douglas to which the public has general access, at least fourteen (14) days before the time of holding said meeting.

HEREOF FAIL NOT and make due return of this Warrant with your doings thereon to the Town Clerk, the Time and Place of said meeting.

GIVEN UNDER OUR HANDS THIS SIXTH DAY OF APRIL 2021, A.D.

THE HONORABLE BOARD OF SELECTMEN

Kevin D. Morse, Chairman

David P. Cortese, Vice Chairman

Timothy P. Bonin

Harold R. Davis

Michael D. Hughes

I have this day posted an attested copy of the Warrant for the Special Town Meeting in the Municipal Center and at least two other places in the Town to which the public has general access as directed.

Carol E. Field, Constable or

Benjamin Tusino, Constable

Date

**Board of Selectmen
Meeting Minutes
March 16, 2021**

- **Call to Order:** Chairman Kevin Morse called the meeting to order at 7:00 pm in the Municipal Center Resource Room. Due to the Covid-19 Pandemic, CDC guidelines were followed, and participants were invited to join the meeting remotely. In attendance: Timothy Bonin, David Cortese, Harold Davis (remotely), Michael Hughes, and TA Matthew Wojcik.

- **Pledge of Allegiance (00:09)**

- **Chairman's Announcements (00:32):** There were no announcements

1. Appoint COA Alternate to Full Member – Ducharme – Possible Vote(s) (00:36):

In the agenda is a memo from Suzanne Kane, dated March 11, 2021, re: COA – Appoint Alternate to Full Position, and an email from Patrice Rousseau, dated March 4, 2021, subject: COA Board.

- The Council on Aging requested the Board appoint James Ducharme as a full member due to two openings on the Council. Mr. Ducharme is currently an Alternate member of the Council. It was noted that Ms. Kane's memo had Mr. Ducharme as John, rather than James. **Mr. Morse made a motion to appoint Mr. Ducharme as a Full Member of the COA for a term ending June 30, 2022. Mr. Hughes seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.**

2. Approve Nexamp Project PILOT Amendment – Possible Vote(s) (02:15):

In the agenda is an email from Matthew Wojcik, dated March 10, 2021, Subject: FW: 170 West St. Douglas, MA – Nexamp Project PILOT Amendment, a draft copy of the Amendment 1 Agreement Regarding Payment in Lieu of Personal Property Taxes, and a copy of the original Payment in Lieu of Personal Property Taxes for Douglas Renewables, LLC.

- TA Wojcik reported Douglas Renewables is adding a battery array which changes the inventory that is taxed. **Mr. Hughes made a motion to approve Douglas Renewables, LLC's Amendment 1 POLOT Agreement as presented. Mr. Cortese seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.**

Voted during Open Session after Executive Session at 8:23 pm. Michael Hughes made a motion to authorized Chairman Kevin Morse to sign Douglas Renewables, LLC's Amendment 1 POLOT Agreement. Mr. Cortese seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.

3. Review Amended Warrant – Possible Vote(s) (05:20):

In the agenda is a memo from Suzanne Kane, dated March 12, 2021, re: Review Warrants, and a copy of the draft ATM and STM warrants.

- TA Wojcik went over the changes in the Warrants.

4. Approve Minutes – Possible Vote(s) (09:11):

In the agenda are copies of the March 2nd Regular and Executive Session Minutes.

- **March 2, 2021 Regular Session:** Mr. Hughes made a motion to approve the minutes of March 2, 2021 as presented. Mr. Cortese seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.
- **March 2, 2021 Executive Session:** Mr. Hughes made a motion to approve the March 2, 2021 Executive Session Minutes, adding “Executive Session” to the title, and retain all. Mr. Bonin seconded the motion. Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.

5. Administrator’s Report & COVID – 19 Update (11:31):

In the agenda is a memo from TA Wojcik, dated March 1, 2021, re: Deficit Spending Snow & Ice Account.

- **COVID:** TA Wojcik reported COVID levels have been going up & down, but are currently between 8-9 active cases. He stated the Uxbridge Community Vaccination Clinic has been approved and will roll out next week. Residents must go through the State website to register.
- **Snow & Ice (13:43):** TA Wojcik gave notice of snow and ice deficit spending not to exceed \$75,000.
- **Public Safety Negotiations (14:43):** TA Wojcik reported negotiations with the two public safety unions are going well and they should have a signed document to present to the Board soon. He pointed out there are two place holders on Town Meeting for funding.
- **Capital Improvement (15:16):** TA Wojcik reported the Capital Committee is recommending expending \$639,000 to fund:
 - 1 Ton Truck for use by both the Building Maintenance and Fire Department; Adam Furno works in both departments,
 - Generator for the Municipal Building, and
 - Replace Municipal Roof.

TA Wojcik stated the proposal to replace the Fire Engine was postponed – repairs were done for now.

- **Fuel Spill (19:41):** TA Wojcik gave the board an update on the oil spill in the Municipal Center, reporting MIA has a reserve on the claim of \$400,000. He reported the oil penetrated under the pad the boiler is on. He stated this mechanical failure is going to put the Town over 400% in premium in regards to claim activity. He is activity looking into other options for coverage.

- **EDC Grants (22:26):** TA Wojcik reported the Town has filed interest in the "Community One Stop for Growth" program through the State for EDC grants. He heard the Town's application should be viable.
- **E-Permitting (23:26):** TA Wojcik reported the Town went live and received the first application.
- **Budget (25:01):** TA Wojcik reported he is close to being ready to share the budget with the Board and FinCom. His plan is to use One Drive & Share Point, but there is currently an issue with including users outside the douglas-ma.gov organization. He has it set up for each department to review and sign through this feature. Mr. Bonin asked if the Board would be meeting with the Department Heads prior to Town Meeting. TA Wojcik suggested a special meeting. **By consensus of the Board, the board will meet on March 30th for a budget discussion and to meet with department heads only.**

6. Open Session for Topics Not Reasonable Anticipated 48 Hours in Advance of the Meeting (41:21): There were no topics.

7. Executive Session – Collective Bargaining & Litigation (42:34): Mr. Bonin made a motion at 7:42 pm to go into Executive Session for the purpose of Collective Bargaining & Litigation, and to return to Regular Session for the purpose of adjournment. Mr. Hughes seconded the motion. **Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.** The meeting was moved to the Selectmen's Office and reconvened at 7:50 pm.

Mr. Bonin made a motion at 8:25 pm to return to regular session for the purpose of adjournment. Mr. Hughes seconded the motion. **Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.** * See item 2 for an additional vote taken out of order.

8. Adjournment:

Mr. Hughes made a motion at 8:25 pm to adjourn. Mr. Cortese seconded the motion. **Roll Call Vote: Timothy Bonin – aye, David Cortese – aye, Harold Davis – aye, Michael Hughes – aye, and Kevin Morse – aye.**

Respectfully submitted,

Suzanne Kane
Administrative Assistant