

TOWN OF DOUGLAS ANNUAL REPORTS OF TOWN OFFICIALS



FISCAL YEAR 2020

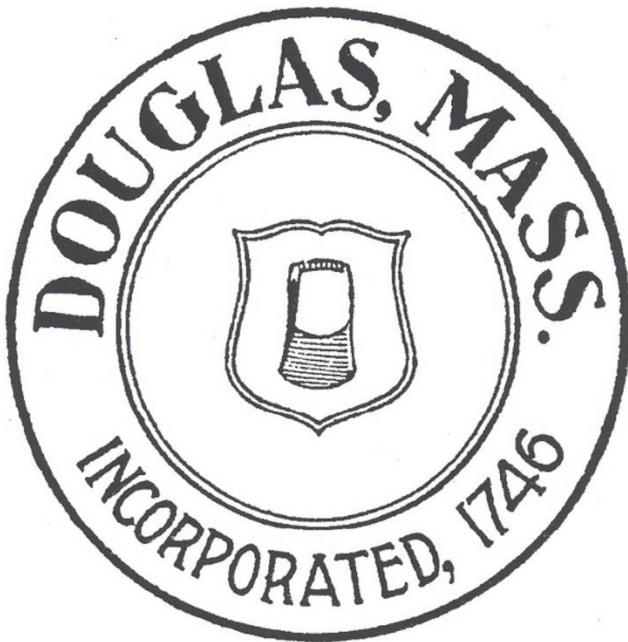
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TOWN OF DOUGLAS



ANNUAL REPORT



FISCAL YEAR 2020

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GENERAL INFORMATION



In Appreciation



Our appreciation goes out to our Retirees and Volunteers who served the Community well.

Thomas Devlin

Cable Advisory Committee

14 years between 2002 and 9/1/2019

Nancy Dupre

Elementary School Teacher (35 yrs.)

Edward LaChapelle

High School Teacher (23 yrs.)

Wayne Hickey

Electrical Inspector (7 yrs.)

1983 ~ 6/30/2020

Pamela Holmes

Finance Committee (25 yrs.)

Maggie LaPierre

Middle School Cafeteria Manager (34 yrs.)

Kevin Maines

School Superintendent (11 yrs.)

Martha McDonald

School Title I Paraprofessional (18 yrs.)

Nancy Rawlings

School Paraprofessional (6 yrs.)

Laurie Rivard

School Paraprofessional (22 yrs.)

Pamela Valipour

School Occupational Therapist (21 yrs.)

Richard Wallis

Electrical Inspector

1983 ~ 6/30/2020

Robert Werme Jr.

Cable Advisory Committee

6/30/2008 ~ 6/30/2020



VOLUNTEER MILESTONE SERVICE

COVID prevented the Municipal Employees from hosting the Annual Appreciation Pot-Luck Dinner for the volunteers, however, that did not prevent the Board of Selectmen from recognizing "Mile-stone" achievements.

2020 Volunteer Milestones

35 Years

Library Trustees - Life Member

Ellie Chesebrough

1985

25 Years

COA Volunteer

Martha Adams

1995

20 Years

Personnel Board

BettyAnn McCallum

2000

Registrars, Board of

Christine Furno

2000

15 Years

Historical Commission

Sean Aldrich

2005

Open Space Committee

Wilfred Fontaine

2005

Water / Sewer Commission

Colin Haire

2005

10 Years

Building & Facility Construction Committee

Linda Brown

2010

Finance Committee

Michael Hutnak

2010

Planning Board

Tracy Sharkey

2010

Planning Board

Michael Zwicker

2010

Planning Board

Micheal Greco

2010

Selectmen, Board of

Timothy Bonin

2010

Water / Sewer Commission

Keith Bloniasz

2010

5 Years

Economic Development Commission

Brad Maltz

2015

Finance Committee

Howard D'Amico

2015

Health, Board of

Robert Brazeau

2015

Housing Authority

Mark Blatchford

2015

Library Trustees - Life Members

Kate Anderson

2015

Recreation Commission

Tim Bonin

2015

Registrars, Board of

Lee Bloniasz

2015

Selectmen, Board of

David P. Cortese

2015

Tax Workoff Program

Frances Jolda

2015

Tax Workoff Program

Pamela Schwartz

2015

Tax Workoff Program

Ron Dumont

2015

Tax Workoff Program

Jeannette Myette

2015

Tax Workoff Program

Lois Garrison

2015

Veterans Agent

Carl Bradshaw

2015

Zoning Board of Appeals

Louis Tusino

2015

In Memoriam



We extend our appreciation and Sympathy to the families of those who served our community.

Robert F. Conn
1993 ~ 2020
Korean War Veteran

John W. Cnossen
1929 ~ 2020
Korean War Veteran

Lori A. (Manyak) Cyr
1971 ~ 2020

Secretary for the Office of Student Support Services for the Douglas Public Schools

Paul E. Finnegan Jr.
1942 ~ 2020
Vietnam Veteran

Richard E. Forget Jr.
1955 ~ 2020
Peacetime Veteran

William J. Gomez
1946 ~ 2020
Vietnam Veteran

David G. Goodfellow
1933 ~ 2020
Korean War Veteran

Douglas P. Halley
1931 ~ 2020
Korean War Veteran

Timothy O. Paige
1936 ~ 2020
Vietnam Veteran

Leland W. Thode
1951 ~ 2020
Vietnam Veteran

Municipal Employees*July 1, 2019 through June 30, 2020*

Administration Office	29 Depot Street	508-476-4000
Kane, Suzanne	Administrative Assistant	200
Wojcik, Matthew	Town Administrator	201
Adult Social Center	331 Main Street	508-476-2283
Bengtson, Cheryl – Ret. 2019	Part-time Secretary	
Hansen, Sandy	Secretary	
Rousseau, Patrice	Director/Outreach Coordinator	
Stinchfield, Jennifer – Hired 8/2019	Administrative Assistant	
Wall, Kathleen	Per diem Assistant	
Assessor's Office	29 Depot Street	508-476-4000
Kessler, Julie	Administrative Assistant	253
MacKay, Beth	Principal Assessor	212
Building Department	29 Depot Street	508-476-4000
Briggs, Jackie	Principal Clerk	251
Kaferlein, Mark	Building Commissioner	206
Cable Office	29 Depot Street	508-476-4000
Aldrich, Patrick	Cable Coordinator	222
Clerk's Office	29 Depot Street	508-476-4000
Postma, Lisa	Administrative Assistant	216
Community Development	29 Depot Street	508-476-4000
Cundiff, William	Town Engineer	208
Lajoie, Maria	Administrative Assistant	257
Zisk, Stephen	Conservation Agent	205
Facility Maintenance	29 Depot Street	508-612-6738
Colonero, Rick	Part-time	
Furno, Adam	Facilities Maintenance Manager	
Finance Department	29 Depot Street	508-476-4000
Cahill, Janis	Assistant to the Finance Director	
Lovett, Jeanne	Finance Director	
Fire Department	64 Main Street	508-476-2267
Bardellini, Joe – Res. 9/2019	Fulltime FF / EMT – B	
Burgess, Patrick	Call FF	
Cardwell, Edith	EMT - B	
Connell, Gerard	Lieutenant / Call FF	
Coyne, John	Lieutenant / Fulltime FF / EMT - P	
Daly, Nicholas	Call FF / EMT - B	
Desautels, Alexander	Per Diem EMT - P	

Fire Department - Continued	64 Main Street	508-476-2267
DeSouza, Emanuel – Hired 2/2020	Probationary FF	
Fitzpatrick, John	Fulltime FF / EMT - B	
Freeman, Lisa	Clerk	
Furno, Adam	Captain / Call FF	
Furno, John	Deputy Chief / Call FF / EMT-B	
Furno, Hannah	Probationary FF	
Goncalves, Connor – Hired 6/2020	Probationary FF	
Haslam, Mike – Res. 7/2019	Fulltime FF	
Jackson, Rachel – Hired 7/2019	Per Diem EMT - P	
Keith, Matthew	Per Diem EMT – B / Probationary FF	
Kessler, Emily	EMT – B (Inactive)	
Latino, Paul	FT FF / EMT - P	
Manning, Kelly	Captain / Call FF / EMT - P	
McCallum, Danica	Call FF / EMT - B	
O'Neill, Shawn – Hired 10/2019	Per Diem EMT - P	
Overly, Joseph – Hired 11/2019	TF FF / EMT - P	
Pond, Aleksandra – Hired 5/2020	Per Diem EMT – B / Call FF	
Pratt, Jeremiah	Call FF / EMT - B	
Ruiz, Jacob	Call FF / EMT - B	
Sheehan, Daniel – Res. 6/2020	Call FF / Fulltime EMT - P	
Stevens, Corey	Lieutenant Call FF / EMT - B	
Swaider, Nicholas	Per Diem EMT - B	
Vinson, Kent	Chief / EMT-P	
Vinson, Jack	Fulltime FF / EMT - B	
Whidden, Kenneth	Call FF	
Worster, Anthony	Lieutenant / Fulltime FF / EMT - P	

Health, Board of - Office	29 Depot Street	508-476-4000
Bacon, Margaret – Res. 10/29/2019	Engineer - Apt. by BOH	
Donatelli, Steven – Apt. 10/28/2019	Agent – Apt. by BOH	
Harris, Kristin	Administrative Assistant	
Podstawka, Agnieszka RN	Nurse	

Highway Department	56 Main Street	508-476-3378
Begin, Raymond		
Furno, Adam		
Furno, David		
Furno, John	Superintendent	
Marks, Ernest Jr.		
Mello, MaryBeth	Clerk	
Towle, Mark		

Library, Simon Fairfield Public	290 Main Street	508-476-2695
Bowen, Gail	Circulation Librarian	
Briggs, Isabel – Res. 8/29/2019	Library Page	
Lavallee, Rebecca	Library Assistant	
Payson, Jeremy	Library Page	
Rice, Marie	Library Assistant	
Snook, Justin	Director	
Soderman, Debbie	Children's Librarian	

Library, Simon Fairfield Public - Continued	290 Main Street	508-476-2695
Timmerman, Anastasia – Hired 9/9/2019	Library Page	
Police - Fire Dispatchers	29 Depot Street	508-476-3333
Auger, Brandan	Full Time	
Balbi, Felicia	Part-Time	
Bloem, Danielle	Full Time	
Fleming, Sean – Res. 8/1/2019	Part Time	
Furno, Hannah	Full Time	
Gomes, Jonathan	Full Time	
Lambert, Erin	Part Time	
Mastrianna, Jake	Part Time	
Police Department	29 Depot Street	508-476-3333
Bertone, Nicholas	Officer	
Bloniasz, Jacob	Officer	
Bren, Michael	Officer	
Brimmer, Jacquelyn	Officer	
Brown, David	Lieutenant	
DeGenova, George	Sergeant	
Foynes, Elias	Officer	
Fulone, Brett	Officer	
Gilbert, Gregory	Sergeant	
Gould, Travis	Detective Sergeant	
Kaminski, Mark	Officer	
McLaughlin, Aaron	Sergeant	
Miglionico, Nick	Chief	
Wright, Adam	Officer	
Yannino, Anthony	Officer	
Police, Part-Time / Reserve Officers	29 Depot Street	508-476-3333
Auger, Brandon		
Dunleavy, Mark		
Fleming, Sean – Res. 8/1/2019		
Gomes, Jonathan		
Taylor, Scott		
School - Business Office	21 Davis Street	508-476-4206
Bourgeois, Stacey	Bookkeeper	
Keegan, Cortney	Business & Operations Manager	
Stand, Ellen	Assistant to the Business Manager	
School - Elementary	19 Davis Street	508-476-4200
Aronian, Matthew	Dean of Students	
Bartolini, Lois	Special Ed Secretary	
Bell, Jonathon	Principal	
Blessing, Jocelyn	Adjustment Counselor	
Brundage, Melanie	Nurse	
Gosselin, Heather	Part-time Clerk	
Nasuti, Laura	Special Education Coordinator	
St. Pierre, Laura	Principal Secretary	

School – Elementary - CONTINUED	19 Davis Street	508-476-4200
Urquhart, Nealy	Assist. Super. Of Student Support Servic	
School - High School	33 Davis Street	508-476-4100
Brosnahan, Kathy	Guidance Secretary	
Carpenter, Jill	Guidance Director	
Gaucher, Melanie	Nurse	
Hurley, Jessica	Adjustment Counselor	
McDermott, Elaine	Principal's Secretary	
O'Brien, Kristen	Guidance Counselor	
Peck, Victoria	Secretarial Clerk	
Poulin, Lindsey	Adjustment Counselor	
Romano, Joshua	Principal	
Sousa, Donna	Technology Director	
Vega, Desi	Assistant Principal	
School - Middle	21 Davis Street	508-476-3332
Aronian, Matthew	Dean of Students	
Campbell, Kathleen	Nurse/Health Services Director	
Delaney, Brian	Principal	
Gosselin, Heather	Part-time Clerk	
McArdle, Kaitlyn	Adjustment Counselor	
Osterman, Cheryl	Principal Secretary	
School - Primary	17 Gleason Street	508-476-2154
Purvis, Tracy	Guidance Counselor	
Socha, Cindy	Principal/Curr. Director	
School - Superintendents Office	21 Davis Street	508-476-7901
Maines, Kevin	Superintendent	
Tibbetts, Lauren	Administrative Assistant	
Transfer Station	9 Ridell Street	508-476-3742
Anderson, Ron		
Bertrand, Blais – Hired 3/2020	Part-time	
Boulanger, Richard		
Haaker, Raymond		
Ouillette, George		
Treasurer / Collector Department	29 Depot Street	508-476-4000
Carter, Pamela	Assistant Collector	254
Cotnoir, Holly	Assistant Treasurer	
Postma, Lisa	Admin. Assist to Treas./Collector	
Vaidya, Cheryl	Treasurer/Collector	
Water / Sewer Department	29 Charles Street	508-476-2400
Bloniasz, Lee	Administrative Assistant	
Higley, Peter	Chief Sewer Operator	
Sullivan, Robert	W/S Superintendent	
Theriault, Stephen	Primary Water Operator	
Town Officials		

Boards / Committees*July 1, 2019 through June 30, 2020*

Animal Control Officer	Appointed (1 yr.)
Banner, Sue	Assistant
Sullivan, Kevin	Dog Officer
Animal Inspector	Appointed by State (1 yr.)
Guilbault, Maurice	2019
Assessors, Board of	Elected (3 yrs.)
Blatchford, John Jr.	Chair
Field, Carol	2023
Sacco, Anthony	2022
Blackstone Valley Voc. School Dist. Com.	Elected (4 yrs.)
Lavin, John III	2022
Bridge Viewer	Appointed by TA (1 yr.)
Furno, John	Highway Superintendent
	2021
Building & Facility Construction Committee	Appointed (3 yrs.)
Brown, Linda	BOS Appt
Fitzpatrick, Michael	Moderator's Appt
Holland, Sean	Chair - BOS Appt
Howe, Virginia	BOS Appt
Mosczynski, Shirley	Vice Chair - School Appt
Cundiff, William	Ex-officio
Opening (2)	Moderator Appt.
Building Department - Inspectors	Appointed by TA (1 yr.)
Josey, Robert	Plumbing/Gas Inspector
Hickey, Wayne	Electrical Inspector – Res. 6/30/2020
Murrant, Donald	Electrical Inspector
Wallis, Richard	Electrical Inspector – Res. 6/30/2020
Wiersma, Larry	Alternate Plumbing/Gas Inspector
Open	Electrical Alternate
Cable Advisory Committee	Appointed (3 yrs)
Devlin, Thomas Jr – Res. 9/1/19	Vice Chair
Fontiane, Wilfred	Chair
Menn, Christopher	2022
Werme, Robert Jr. - Res. 6/30/20	2020

Capital Improvement Committee		Appointed (At Large - 3 yrs., Dept. Rep. - 1 yr.)
Auger, Brandon	Dept. Rep.	2021
Chesebrough, Ellie	Dept. Rep.	2021
Fitzpatrick, Michael	Citizen at Large	2021
Furno, John	Dept. Rep. - Vice Chair	2021
Martinez, Cesario	At Large	2021
Mosczynski, Shirley	At Large	2022
Vinson, Kent	Dept. Rep. - Chair	2021
Open	Department Rep	2019

Cemetery Commission		Elected (3 yrs.)
Cooney, Shirley	Chair	2022
Dwinnell, Jean – Did not Run		2020
Guimond, Sarah - Elected 5/2020		2023
Youngsma, Betsy		2021

Central MA Regional Planning Rep.		Appointed (1 yr.)
Bonin, Timothy	BOS Delegate	2021
Davis, Harold	BOS Alternate	2021
Stevens, Les	Planning Board Rep. - Apt. by Planning Brd.	2021

Clerk, Town		Elected (3 yrs.)
Furno, Christine		2021

Conservation Commission		Appointed (3 yrs.)
Dudley, Katiegrace		2021
Greco, Michael	Vice Chair	2021
Harris, Eric	Alternate	2022
Montminy, Arthur		2022
Mugeam, Mark		2022
Sharkey, Tracy	Chair	2023

Constables		Elected (3 yrs.)
Field, Carol		2023
Tusino, Benjamin		2022

Council On Aging		Appointed (1 yr.)
Allen, Martha		2021
Blake, Patrick	Chair	2021
Brule, Janet		2021
Furno, Christine	Vice Chair	2021
Haire, Rita		2021
Hoffer, Jennifer		2021
Ouillette, Janet		2021
Vinson, Kent		2021
Wall, Loretta		2021

Council On Aging - CONTINUED**Appointed (1 yr.)**

Wall, Thomas

2021

COA Volunteers	Volunteers
Adams, Martha	Meals on Wheels
Cardona, Eileen	Osteo Exercise
Cortese, Andrea	Meals on Wheels
Dumont, Ronald	Bingo Caller
Ghidotti, Sheryl	Meals on Wheels
McNulty, Angie	Osteo Exercise

Cultural Council	Appointed (3 yrs. 6 yrs. Max at a time)
Anderson, Katherine- Res. 6/30/20	2020
Harvey, Daina	Co - Chair
MacNeil, Jennifer	2021
Malley, Beverly	Co-Chair
Morrow, Danielle	2022
Stinchfield, Mary	Secretary – term end 6/30/2020
	2020

Disability, National Organization on	Appointed by TA (1 yr.)
Kaferlein, Mark	ADA Compliance Officer
	2020

Economic Development Commission	Appointed (3 yrs.)
Gogolinski, Carol	Secretary
MacNeil, Luke	2021
Maltz, Brad	Chair
Minarik, Robert	2023
Peterson, Paul Jr.	Vice Chair
	2022

Elderbus Board of Directors	Appointed (1 yr.)
Furno, Christine	Alternate
Rousseau, Patrice	Representative
	2021
	2021

Emergency Management	Appointed by TA (3 yrs.)
Vinson, Kent	Director
	2023

Employees' Insurance Advisory Committee	Appointed (1 yr.)
Allard, John	Custodial Collective Bargaining Unit
Costa, Emily	Teachers Union Rep
Foynes, Elias	Police Collective Bargaining Unit Rep.
Gaskell, Lynne	Retirees Representative
MacKay, Beth	Non-Union Municipal Employees
Overly, Joe	FF Collective Bargaining - Alternate
Worster, Anthony	Firefighters Collective Bargaining Unit
Open	Cafeteria Collective Bargaining Unit
Open	School Non-Union Employee Rep.
	2019
	2029

Fence Viewer		Appointed by TA (3 yrs.)
Yacino, Michael		2021
Finance Committee		Appointed by Moderator (3 yrs.)
D'Amico, Howard	Chair	2020
Gogolinski, Carol		2022
Hutnak, Michael		2021
Kuipers, Sandy		2022
Landry, Philip		2020
Morin, Heather		2021
Mussulli, Lynne		2020
Vanden Berg, Dick	Vice Chair	2021
Health, Board of		Appointed (3 yrs.)
Brazeau, Robert	Chair, BOH Agent,	2021
Donatelli, Steven		2022
Howard, Cory	Vice Chair	2023
Laflamme, Emily		2022
Skinner, Dick		2021
Historical Commission		Appointed (3 yrs.)
Aldrich, Sean - Res. 1/31/2020	Vice Chair	2020
Doyon-Lavallee, Rebecca		2023
Fontaine, Dawn	Secretary/Treasurer	2021
Guimond, Sarah - Apt. 2/18/2020		2023
Kmetz, David	Chair	2022
Youngsma, Betsy		2022
Housing Authority		Elected (5 yrs.)
Blatchford, Mark		2023
Ruiz, Peter Jr.		2022
Tusino, Benjamin		2024
Library Trustees		Elected (3 yrs.)
Anderson, Kate *	Vice Chair	
Chesebrorrough, Ellie *	Secretary	
Fontaine, Dawn		2021
Harvey, Daina		2022
Holden, Betty *		
Morrow, Danielle *	Chair	
Socrat, Nick		2023
Van Reed, Barbara *		* Life Member Apt. by Trustees
Measurer of Lumber		Appointed by TA (3 yrs.)
Plamondon, David		2022

Moderator		Elected (3 yrs.)
Menard, Keith		2021
Moses Wallis Devise		Elected (1 yr.)
Jussaume, Jerome		2021
Octoberfest Committee		Appointed (3 yrs.)
Menard, John		2023
Menard, Keith	Entertainment Producer	2022
St. Pierre, Mary	Secretary	2021
St. Pierre, Tony	Chair	2021
Witkus, Melissa		2023
Open Space Committee		Appointed (3 yrs.)
Fontaine, Wilfred	Alternate	2021
Gerardi, Ellen		2022
Kalagher, Becky		2021
Larrivee, Gordon		2022
Mosczynski, Lisa	Secretary	2023
Perkins, Sue	Chair	2023
Personnel Board		Appointed (3 yrs.)
Chesebrough, Ellie	Chair - FinCom Appointment	2011
McCallum, BettyAnn	Secretary - BOS Appointment	2021
Stevens, Kristen	Vice Chair - BOS Appointment	2022
Planning Board		Elected (5 yrs.)
Greco, Michael		2023
Marks, Ernest Jr.	Chair	2021
Schultzberg, Jacob		2024
Sharkey, Tracy	Vice Chair	2025
Socrat, Aaron		2022
Stevens, Leslie		2022
Zwicker, Michael		2025
Recreation Commission		Elected (3 yrs.)
Bonin, Tim		2021
Furno, Hannah	Vice Chair	2022
Furno, John		2023
Gosselin, Jennifer	Secretary	2022
Hogan, Ryan	Chair	2023
Registrars, Board of		Appointed (3 yrs.)
Bloniasz, Lee		2022
Cortese, Andrea		2022
Furno, Christine		2021

Registrars, Board of - CONTINUED	Appointed (3 yrs.)
Sughrue, Kevin	2021

School Committee	Elected (3 yrs.)
Argall, Brett – Did not Run	Chair 2020
Brown, Lisa	2022
Charniak, Rebecca	2022
Grady, Kelli	2021
Morin, Heather Elec. 5/2020	2023
Moulder, Julie	Secretary 2021

Selectmen, Board of	Elected (3 yrs.)
Bonin, Timothy	2022
Cortese, David P.	Vice Chair 2021
Davis, Harold	2023
Hughes, Michael	2021
Morse, Kevin	Chair 2022

State Ethics Commission Municipal Liaison	Indefinite
Furno, Christine	

Tax Workoff Program	Volunteers
Allen, Martha	
Anderson, Helen	
Anderson, Ronald	
Burgess, Anne	
Connors, Mary	
Dumont, Ron	
Garrison, Lois	
Jolda, Frances	
Lamarco, Grace	
Landers, Kathleen	
Myetta, Jeannette	
Ouillette, Ida	
Ouillette, Janet	
Schwartz, Pam	
Youngsma, Betsy	

Town Counsel	Appointed (1 yr.)
Bowen, Rich	Municipal Law 2021
Maser, Brian	Labor Law 2021
Talarman, Jay	Land Law 2021

Tree / Moth Superintendent	Appointed by TA (3 yrs.)
Furno, John	Tree Warden 2023

Veterans Agent		Appointed by TA (1 yr.)
Bradshaw, Carl	Director	2021
Cleary, Annmarie		

Water / Sewer Commission		Elected (3 yrs.)
Bloniasz, Keith	Secretary	2021
Haire, Colin	Vice Chair	2023
Josey, Robert	Chair	2022

Weigher, Measurer & Surveyor of Commodities		Appointed by TA (1 yr.)
Ault, Tracy		2021
Talvy, Tammie		2021

Worcester Regional Transit Authority Advisory Board.		Appointed (1 yr.)
Furno, Christine	Town Representative	2020
Rousseau, Patrice	Alternate	2020

Zoning Board of Appeals		Appointed (3 yrs.)
Bombara, John		2022
Fitzpatrick, Michael		2023
Heney, Daniel	Chair	2023
Holland, Sean		2022
Holmes, Pamela	Vice Chair	2021
Tusino, Louis	Alternate	2021

GOODBYE MESSAGE

I will be retiring at the beginning of Fiscal Year 2022, and this being the final Annual Report I compile and format, I wanted to leave a farewell message to the residents and staff of Douglas. I have been a Douglas resident since July 1990, fell in love with the town, and with my husband, purchased our home in 1993. I left the private sector in January of 2000 due to circumstances beyond my control, and learning of the opening in the Selectmen's Office in May of 2001, applied for and was hired for the position. I have enjoyed my 20 years working for the Town and its people, and am very grateful for the experiences I've had and the people I have met. In case the residents of Douglas are not aware, the municipal employees are a unique group of people who do what they can to help people, enjoy their jobs, and truly enjoy working with each other; the same cannot be said in all Towns. Thank you Douglas residents for the experience, I leave you in good hands.

*Suzanne Kane
Administrative Assistant to the Board of Selectmen and Town Administrator*



Municipal Calendar
Fiscal Year 2022

July 2021

August 2021

3 rd	First Quarter Taxes due	Collector
17 th	Courtesy letters mailed for any outstanding balances on 2021 Real Estate & Whitin Reservoir Watershed District Taxes	Collector

September 2021

18 th	Last day to make payment on outstanding 2021 Real Estate and Whitin Reservoir Watershed District Taxes prior to advertisement of Tax Taking	Collector
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October 2021

1 st	Last date to file Application to have land valued and taxed as Forest Land, Agricultural / Horticultural Land or Recreational Land, MGL 61 A, B	Assessor
2 nd	Any outstanding 2021 Real Estate & Whitin Reservoir Watershed District Taxes will be advertised in the Blackstone Valley Tribune for Tax Taking	Collector
3 rd	Octoberfest 9:00 to 4:00 pm (First Saturday in October)	Octoberfest
30 th	Tax Taking date for outstanding 2021 Real Estate Taxes and Whitin Reservoir Watershed District Taxes	Collector

November 2021

2 nd	Second Quarter Taxes Due	Collector
21 st	Liquor License Renewals due	Selectmen

December 2021

1 st	Application for the Senior Tax Work-off Abatement Pgm. filing deadline	Assessor
5 th	Class II; Common Vic.; Entertainment; Auto Amusement Licenses due	Selectmen

January 2022

1 st	Food Service License, Disposal Works Installers Licenses, Septage Hauler Licenses, Trash Haulers Licenses Due	BOH
1 st	Assessment of all Real & Personal Property for the ensuing Fiscal Year beginning July 1 st	Assessor
1 st	Dog Licenses Due	Town Clerk
2 nd	Forms of List for Personal Property are available in the Assessor's Office (due March 1 st)	Assessor
15 th	Open Burning Permits Available	Fire Dpt / Town Clerk
20 th	Year-End Campaign Finance Report Due	Town Clerk

February 2022

1 st	Town Census Forms due	Town Clerk
1 st	Real Estate & Personal Property Tax Abatement filing deadline	Assessor
1 st	Third Quarter Taxes due	Collector

March 2022

1 st	Form of List for Personal Property filing deadline	Assessor
1 st	Filing deadline for 3-ABC forms by Non-Profit Organizations	Assessor
1 st	Transfer Station Sticker Renewal for one year period	BOH
1 st	Articles Due for Annual Town Meeting (First Friday in March)	Selectmen
1 st	Dog Licenses Past Due	
23 rd	Last day to submit Nomination papers for Annual Town Election	Town Clerk

MUNICIPAL CALENDAR CONTINUED		
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April 2022		
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1 st	Exemption Application filing deadline	Assessor
12 th	Last day to Register to Vote for Annual Town Meeting	Town Clerk
20 th	Last day to Register to Vote for Annual Town Election	Town Clerk
30 th	Certificate of Registration for Storage of Flammables due	Town Clerk
30 th	Funeral Director's License Due	BOH

May 2022		
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3 rd	Fourth Quarter Taxes due	Collector
3 rd	Annual Town Meeting	Town Clerk
11 th	Annual Town Election	Town Clerk
13 th	Commercial Swimming Pool License, Campground License, Children's Recreational Campground License Due	BOH

June 2022		
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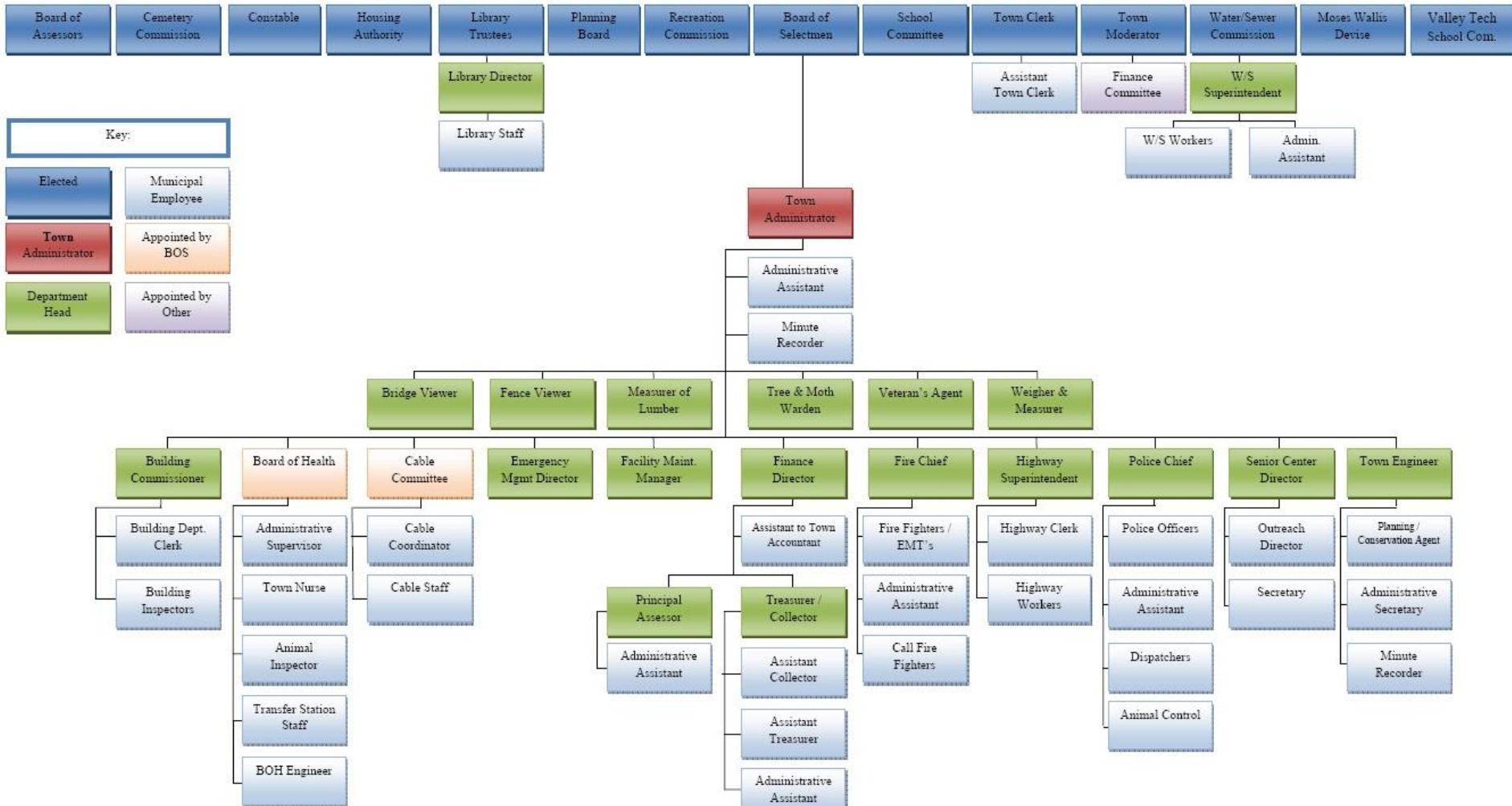
1 st	Milk and Cream License Due	BOH
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Town of Douglas

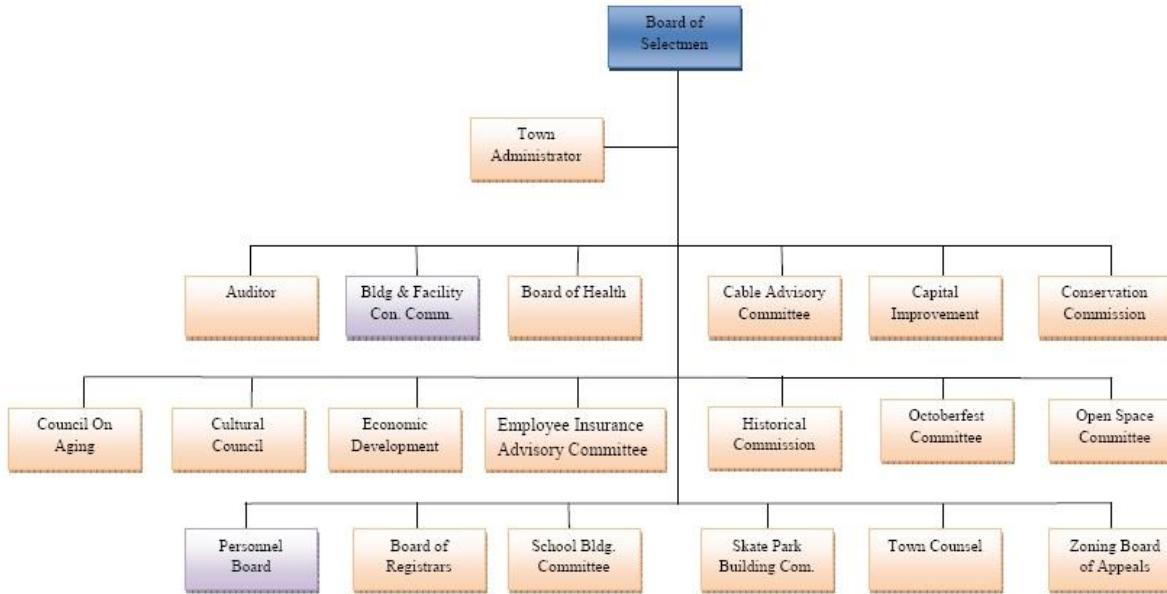
Approved March 6, 2012

Organizational Chart

Employees / Boards / Committees



Town of Douglas
Organizational Chart
Board Of Selectmen Appointments



Key:

Appointed by
BOS

Appointed by
BOS & Other

GENERAL GOVERNMENT





BOARD OF SELECTMEN / TOWN ADMINISTRATOR

We will all remember FY 2020, which started on July 1, 2019 and ended June 30, 2020, as the year of the COVID-19 pandemic and the efforts to control the spread of the virus causing the disease. In careful retrospect, however, it should also be remembered as a fiscal year primarily focused on significant operational concerns before we were jolted out of our various projects by the pandemic in the last several months of the period.

FY 2020 would have been notable for any number of reasons before the pandemic started. The Town joined in forming the Massachusetts Strategic Health Group with Webster and the Dudley-Charlton School District in late FY 2019; FY 2020 was the first full year of savings realized from self-insuring our active plans beginning July 1, 2019. Instead of facing a rate increase of over eleven percent (11%), we were able to budget against a one point four percent (1.4%) rise instead. We also bid out our fully insured plans for retirees, and moved beneficiaries to their new coverage starting January 1, 2020, at a savings of nearly thirty percent (30%) from our prior carrier.

FY 2020 was also the first year of full payments on a refunding bond that refinanced Town borrowing on the Elementary School / Middle School project to a lower interest rate. The Finance Director identified the opportunity to restructure this debt and the market timing could not have been better. The taxpayers of the Town will save over eight hundred thousand dollars (\$800,000) over the life of the note as a result of this prudent action.

The Town's relationships with various cannabis growers, product manufacturers and retail establishments increased considerably in FY 2020. In addition to negotiating Host Community Agreements with a retail location on Davis Street and another at a location to be determined, the Town began the process of selling land it owned on Webster Street after several cannabis retailers expressed interest in the site, along with other commercial interests.

FY 2020 was also busy with discussions with various solar developers. Solar fields offer the Town Payments in Lieu of Taxes (PILOT) agreements that generate revenues to offset the burden on residential taxpayers. Advances in energy storage technology increase the value of solar fields because they allow for a more consistent supply of power from a solar field into the grid. The Town began the process of identifying future solar development opportunities in order to set the stage for well-planned, substantial revenue-generating projects over the next two to five years.

By late winter, it was increasingly apparent that a new respiratory illness was going to spread from mainland China to the rest of the world. Initially characterized by a great deal of uncertainty as to severity, transmissibility and recovery path, the rapid spread of COVID-19 in March 2020 was quickly met with government-ordered shutdowns of in-person business, travel, and schools. The Board of Selectmen declared a local state of emergency, and the departments went into emergency operations under the unified command of the Town Administrator, Police Chief, Fire Chief, Highway Superintendent / Deputy Fire Chief and the Building Facilities Manager, all of whom have the training required to participate in emergency operations under certain Federal guidelines.

Initially, one of the largest impacts of COVID-19 was on Town operations, as the outbreak took hold in our Fire Department and rendered numerous employees out of service due to illness or quarantine restrictions. During this trying time, Adam Furno managed both the Fire and Highway Departments and kept vital functions operating.

The unified management of emergency response reallocated Town personnel to various tasks to support the response, including tracking all federal and state qualified expenses for reimbursement, providing meals to vulnerable citizens, maintaining communications with seniors, and planning for the eventual partial re-opening of the economy which began as the weather grew warmer.

Town Meeting was postponed until later in the calendar year, and the Town maintained critical functions with month-to-month budgets submitted by the Board of Selectmen and approved by the State. Despite the challenges involved, Town Hall functions remained operational. Building permit applications were processed via mail and the drop-box at the Municipal Center, elections were held, and all building inspections were conducted either outside or via virtual means such as videos and photos. By the end of June, the pace of the pandemic slowed and many businesses began to operate on partial schedules and the schools began to plan for a combination of virtual and in-person learning in the fall.

The pandemic revealed the strengths and weaknesses of your local government. We were adopting technology at a responsible and deliberative pace before the pandemic. We quickly realized that electronic permitting, better online collaboration and communication tools, and enhanced accountability and asset management systems needed to be put in place. We also saw tremendous personal sacrifice and effort, from all of our first responders including call staff, Patrice Rousseau and Bill Cundiff running the meals program, Suzanne Kane, Lisa Freeman and the public safety chiefs meeting daily to make decisions, and unwavering effort by Finance Director Jeanne Lovett, who kept our expenses paid and grant support flowing with minimal support.

We thus began FY 2021 with a much stronger local government operation, and a clear sense of additional areas of improvement to address going forward.

Thank you to Douglas residents for patience and flexibility as we confronted our most unusual and sometimes challenging year in recent memory, and best wishes for a healthy and prosperous year to come.

Respectfully submitted,
Matthew J. Wojcik, Town Administrator

Licenses Issued for 2020

D/B/A	Manager	License Type
Breezy Picnic Grounds	Mr. Keith Forget	Automatic Amusement
All Around Auto Sales	Mr. James Brevigleiri	Class II
Douglas Auto & Truck Sales	Ms. Jean Chamberlain	Class II
Douglas Auto Sales	Mr. Robert Cherrier	Class II
Douglas Equipment Corp.	Mr. Michael Stanick, Jr.	Class II
K2 Automotive	Mr. Dale Morgan	Class II
TAB Auto Sales	Mr. Tom Tomkiewicz	Class II
Breezy Picnic Grounds	Mr. Keith Forget	Common Victualler
Douglas Flea Market Place	Ms. Marlene Bosma	Common Victualler
Douglas House of Pizza	Mr. Joussef Bassim	Common Victualler
Dunkin' Donuts	Ms. Carolle Youssef	Common Victualler
Family Convenience Center	Mr. Ray Whitehead	Common Victualler
Gregory's Pizza & Restaurant	Mr. Mourcous Morgan	Common Victualler
Grille on Main	Ms. Cynthia LaFrance	Common Victualler
Harry's Famous Pizza	Mr. Theofanis Marcou	Common Victualler
Little Coffee Bean	Ms. Micheline Badr	Common Victualler
Slovak Catholic Sokol Gymnastic Club	Mr. Ronald Manyak	Common Victualler
The Goodness Store	Mr. Joseph Quintal, Jr.	Common Victualler
The Picket Fence Restaurant	Ms. Diana Dube	Common Victualler
Blackstone Valley Beagle Club	Mr. Gordon Reid	Entertainment. (Not Sunday)
Douglas Orchard & Farm	Mr. Nicholas Socrat	Entertainment (Not Sunday)
Grille on Main	Ms. Cynthia LaFrance	Entertainment (Not Sunday)
Slovak Catholic Sokol Gymnastic Club	Mr. Ronald Manyak	Entertainment (Not Sunday)
Beaupre Scrap	Mr. Fran Beaupre	Junk Dealer
Blackstone Valley Beagle Club.	Mr. Gordon Reid	Liquor – All Alcoholic Club
Douglas Village Package Store	Mr. Chanjay Amin	Liquor – All Alcohol Pkg Store
Family Convenience Center	Mr. Ray Whitehead	Liquor – All Alcohol Pkg Store
Gregory's Pizza & Restaurant	Mr. Mourcous Morgan	Liquor – Wine & Malt Com. Vic
Grille on Main	Ms. Cynthia LaFrance	Liquor – All Alcoholic Com. Vic
Slovak Catholic Sokol Gymnastic Club	Mr. Randy Manyak	Liquor – All Alcoholic General
The Picket Fence Restaurant	Ms. Diana Dube	Liquor – Wine & Malt Com. Vic
Whitinsville Fish & Game Club	Ms. Edith Cardwell	Liquor – All Alcohol Club
Slovak Catholic Sokol Gymnastic Club	Mr. Ronald Manyak	Pool Table
Whitinsville Fish & Game Club	Ms. Edith Cardwell	Pool Table



TOWN CLERK

To the Honorable Board of Selectmen and Citizens of the Town of Douglas:

I would like to start off by saying our thoughts go out to the family members of those who lost a loved one from COVID-19. We can all certainly relate and say we know someone who has been personally affected by this trying time that we are all in.

As a Town, we have all tried to pull together to ensure that the safety of the residents of the Town of Douglas is at the forefront of our minds.

As you all know, we were faced with one of our biggest Presidential elections in history during this pandemic, as well as three other Town/State elections during 2020; all of which the Town Clerk's Office, along many others, humbly prepared for to make sure it was as safe, sanitary, efficient, and as smooth as possible for all the residents of the Town of Douglas. We received record breaking voter turn-outs during the Presidential elections with lines out the door, absentee ballots, a tremendous amount of early voting ballots, all while remaining six feet apart, practicing CDC guidelines, sanitizing constantly, and anything and everything else needed to make sure everything ran accordingly. Personally, I would like to thank my Assistant and all of the Election Officials who assisted in making all four elections successful.

The Town Clerk's office is pleased to submit the following reports for year ending 2020.

TOWN STATISTICS

The Town of Douglas is located in Southern, Massachusetts, bordered by Oxford and Sutton on the North; Uxbridge on the East; Burrillville, Rhode Island on the South; and Webster on the West. Douglas is 18 miles South of Worcester, 40 miles Southwest of Boston and 175 miles from New York City.

Incorporated as a Town:	1746
Total Area:	37.71 square miles
Land Area:	36.37 square miles

Form of Government: 5 Member Board of Selectmen / Open Town Meeting

CENSUS STATISTICS

2020	8892
2019	8809
2018	8766
2017	8540
2016	8658
2015	8529
2014	8741
2013	8535
2012	8992
2011	8612
2010	8432
2000	7282
1990	4871
1980	3721
1970	2947



**TOTAL REGISTERED VOTERS
AS OF DECEMBER 31, 2020**

Democrats	1009
Republican	1238
Unenrolled	4585
Other Designations	124
TOTAL	6956





MASSACHUSETTS CONGRESSIONAL DELEGATION

U.S. SENATORS

ELIZABETH WARREN
2400 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
617-565-3170
www.warren.senate.gov

EDWARD "ED" MARKEY
975 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
617-565-8519
www.markey.senate.gov

CONSTITUTIONAL OFFICES

GOVERNOR
Charlie Baker

State House, Room 280
Boston, MA 02133
617-725-4005
888-870-7770 (Toll Free Number)
TTY: 617-727-3666

LT. GOVERNOR
Karyn Polito

ATTORNEY GENERAL
Maura Healy

McCormack Building
One Ashburton Place
Boston, MA 02108
617-727-2200 or 508-792-7600
TTY: 617-727-4765

SECRETARY OF THE COMMONWEALTH

WILLIAM FRANCIS GALVIN
Citizen Information Service
One Ashburton Place, Room 1611
Boston, MA 02108-1512
617-727-7030
800-392-6090
TTY: 617-878-3889
cis@sec.state.ma.us

U. S. REPRESENTATIVE

CONGRESSMAN JAMES McGOVERN
12 East Worcester St., Suite 1
Worcester, MA 01604
508-831-7356
Mcgovern@house.gov

STATE SENATOR

RYAN C. FATTMAN
State House, Room 213-A
Boston, MA 02133
617-722-1420
Ryan.Fattman@masenate.gov

STATE REPRESENTATIVE

JOSEPH McKENNA
State House, Room 33
Boston, MA 02133
617-722-2060
Joseph.Mckenna@mahouse.gov

VITAL STATISTICS

At the recommendation of the Registry of Vital Records and the United States Department of State, we will no longer be printing vital records in the Town Report. This will help to protect the privacy of the individuals as well as help to curb identity theft. We will continue to maintain the lists of names and dates in the Office of the Town Clerk for anyone interested in reviewing them. The following statistics were recorded in the Town of Douglas for the calendar year 2020.

Births – 58
Deaths – 56
Marriages – 28

FY2020 RECEIPTS

Town Clerks Fines	\$310.00
Town Clerk Fees	\$4,345.00
Town Clerk Licenses	\$1,285.00
Dog & Kennel Licenses/Fines	<u>37,236.00</u>
TOTAL RECEIPTS	\$43,176.00

Respectfully Submitted,

*Christine E.G. Furno CMC/CMMC, Town Clerk
Lisa A. Postma, Administrative Asst.*

**PRESIDENTIAL PRIMARY
TUESDAY, MARCH 3, 2020**

1764 – Voted
2709 – Registered Voters

Pursuant to the foregoing warrant the inhabitants of said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Tuesday, March 3, 2020.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Ballot Clerks - BettyAnn McCallum, Patricia Brule; Ballot Checkers - Eileen Damore, Marleen Bacon.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Ballot Clerks - Anne Burgess, Lisa Postma; Ballot Checkers - Diane Ackley, Rosemary Richard.

The following were sworn to faithful performance of their duties as election officers for Precinct Three: Ballot Clerks - Jaime Marks-Zarbo, Kathleen Landers; Ballot Checkers - Hope Field - Guy Ciasullo.

Constables/Ballot Box Attendant - Benjamin Tusino, Mike Small, Carol Field

Tabulators - Christine E.G. Furno

The warrant was read by the Town Clerk, Christine E.G. Furno, and the polls were opened at 7:00 a.m. The Town of Douglas voted as follows:

PRESIDENTIAL PREFERENCE	DEMOCRAT			TOTAL
	PCT 1	PCT 2	PCT 3	
Blanks	1	0	0	1
Deval Patrick	4	1	1	6
Amy Klobuchar	4	5	7	16
Elizabeth Warren	58	64	39	161
Michael Bennet	0	2	0	2
Michael R. Bloomberg	38	42	32	112
Tulsi Gabbard	4	5	4	13

	PCT 1	PCT 2	PCT 3	TOTAL
PRESIDENTIAL PREFERENCE - CONTINUED				
DEMOCRAT				
Cory Booker	0	0	0	0
Julian Castro	1	0	0	1
Tom Steyer	1	5	2	8
Bernie Sanders	115	126	112	353
Joseph R. Biden	157	152	123	432
John K. Delaney	0	0	0	0
Andrew Yang	0	0	0	0
	PCT 1	PCT 2	PCT 3	TOTAL
Pete Buttigieg	15	9	9	33
Marianne Williamson	0	1	0	1
No Prefence	4	5	0	9
Write Ins: Trump	1	5	0	6
McCain	0	1	0	1
TOTAL	403	423	329	1155
Blanks	144	160	95	399
Kevin J. Tagliaferri	259	263	234	756
Write-In/Other	0	0	0	0
TOTAL	403	423	329	1155
	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	122	124	77	323
Lisa A. Mosczynski	281	299	252	832
Write-Ins/Other	0	0	0	0
TOTAL	403	423	329	1155
TOWN COMMITTEE				
Group	192	184	167	543
Group Blanks	208	239	162	609
Shirley M. Mosczynski	222	231	192	645
Richard E. Preston	203	198	173	574
Carol R. Preston	204	203	180	587
Wilfred D. Fontaine	197	193	179	569
Shirley J. Cooney	223	228	190	641
Jean M. Dwinnell	198	199	174	571
Judith A. Nawrocki	203	203	170	576
Katherine E. Anderson	198	210	175	583
Lisa A. Mosczynski	214	221	178	613
Dawn C. Fontaine	200	205	187	592
Danielle L. Morrow	213	202	175	590
Frank Sosa	201	190	176	567
Robert B. Werme, Jr.	203	194	178	575
Andrea L. Cortese	215	212	181	608
David P. Cortese	210	205	178	593
Kevin M. Sughrue	213	206	181	600
Write-Ins: Tony St. Pierre	1	0	0	1
Rob McKenny	1	0	0	1
Mark Blatchford	0	1	0	1
A. King	0	1	0	1
TOTAL VOTES	3319	3302	2867	9,488
Blank Votes	10,681	11,469	8,611	30,761
REPUBLICAN				
	PCT 1	PCT 2	PCT 3	TOTAL
PRESIDENTIAL PREFERENCE				
Blanks	1	2	0	3
William F. Weld	15	14	12	41
Joe Walsh	1	0	3	4
Donald J. Trump	190	171	186	547
Roque "Rocky" De La Fuente	0	1	0	1

No Prefence	2	2	3	7
TOTAL	209	190	204	603
Blanks	13	22	19	54
Ryan Chamerland	157	121	156	434
Kevin William Powers	39	47	29	115
Write-In/Other	0	0	0	0
TOTAL	209	190	204	603
	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	47	51	44	142
Maureen Maloney	162	139	160	461
Write-Ins/Other	0	0	0	0
TOTAL	209	190	204	603
TOWN COMMITTEE				
Group	106	86	108	300
Group Blanks	103	104	96	303
Tracy M. Sharkey	120	104	124	348
Colin H. Haire	123	118	148	389
William Joseph Fredericks	111	91	118	320
Keith R. Bloniasz	127	106	137	370
Philip M. Landry	123	94	124	341
Robert A. Josey	126	113	137	376
Hannah C. Furno	134	102	136	372
Timothy P. Bonin	123	94	122	339
Ernest R. Marks, Jr.	123	102	137	362
Keith M. Menard	127	105	123	355
Harold R. Davis	116	94	118	328
Benjamin James Tusino	112	96	126	334
Debra J. Cygielnik-Blain	116	90	115	321
Leslie M. Stevens	113	94	124	331
John P. Bombara	120	108	127	355
BettyAnn McCallum	129	108	130	367
Michael J. Greco	115	94	118	327
Write Ins: Jason Delgado	1	0	0	1
Matt Brooks	1	0	0	1
John Bagaglio	0	1	0	1
	PCT 1	PCT 2	PCT 3	TOTAL
John Frost	0	0	1	1
John Gigargian	0	0	1	1
Sarah Guimond	0	0	1	1
Matt Hill	0	0	1	1
David Benson	0	0	1	1
TOTAL VOTES	2060	1714	2169	5,943
Blank Votes	5,255	4,936	4,971	15,162
LIBERTARIAN				
	PCT 1	PCT 2	PCT 3	TOTAL
PRESIDENTIAL PREFERENCE				
Blanks	0	0	0	0
Arvin Vohra	0	0	0	0
LIBERTARIAN				
	PCT 1	PCT 2	PCT 3	TOTAL
PRESIDENTIAL PREFERENCE - CONTINUED				
Vermin Love Supreme	1	0	0	1
Jacob George Hornberger	0	0	0	0
Samuel Joseph Robb	0	0	0	0
Dan Taxation is Theft Behrman	0	0	0	0
Kimberly Margaret Ruff	0	0	0	0
Kenneth Reed Armstrong	0	0	0	0
Adam Kokesh	0	0	0	0
Jo Jorgesen	0	0	0	0

Max Abramson	0	0	0	0
No Preference	2	1	2	5
TOTAL	2	1	2	5
Blanks	3	1	2	6
Write-In/Other	0	0	0	0
TOTAL	3	1	2	6
Blanks	3	1	2	6
Write-Ins/Other	0	0	0	0
TOTAL	3	1	2	6
TOWN COMMITTEE				
Write Ins: Kevin Morse	1	0	0	1
Chris Bilodeau	1	0	0	1
Gary Vecchione	1	0	0	1
GREEN-RAINBOW				
	PCT 1	PCT 2	PCT 3	TOTAL
PRESIDENTIAL PREFERENCE				
Blanks	0	0	0	0
Arvin Vohra	0	0	0	0
Vermin Love Supreme	0	0	0	0
Jacob George Hornberger	0	0	0	0
Samuel Joseph Robb	0	0	0	0
	PCT 1	PCT 2	PCT 3	TOTAL
Dan Taxation is Theft Behrman	0	0	0	0
Kimberly Margaret Ruff	0	0	0	0
Kenneth Reed Armstrong	0	0	0	0
Adam Kokesh	0	0	0	0
Jo Jorgesen	0	0	0	0
Max Abramson	0	0	0	0
No Preference	0	0	0	0
TOTAL	0	0	0	0
Blanks	0	0	0	0
Write-In/Other	0	0	0	0
TOTAL	0	0	0	0
Blanks	0	0	0	0
Write-Ins/Other	0	0	0	0
TOTAL	0	0	0	0
TOWN COMMITTEE				
Blanks	0	0	0	0
Write In/Other	0	0	0	0

The polls closed at 8:00 pm.

A True Copy, Attested: Christine E.G. Furno, CMC / CMMC Town Clerk

ANNUAL TOWN ELECTION
TUESDAY, MAY 12, 2020

239 – Voted
6654 – Reg. Voters

Pursuant to the foregoing warrant the inhabitants of the said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Tuesday, May 12, 2020.

Due to the COVID-19 pandemic, for the safety of our election workers and building staff, we decided to use volunteer members of our family. Every effort was made to also protect the residents by disinfecting tables, pens, voting booths and voting machines as well as having the voting booths 6 feet apart. Our goal was to reduce everyone's exposure as much as possible.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Ballot Clerks – Hannah Furno; Constable – Benjamin Tusino; Disinfector – Leah Haire

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Ballot Clerk – Devin Haire; Ballot Box Attendant – Lisa Postma; Disinfector – Hannah Postma

The following were sworn to faithful performance of their duties as election officers for Precinct Three: Ballot Clerk – Maxwell Postma; Constable – Carol Field; Disinfector – Guylaine Ciasullo

Tabulator – Christine E.G. Furno

The warrant was read by the Town Clerk, Christine E. G. Furno, and the polls were opened at 12:00 PM. The Town of Douglas voted as follows:

	PCT 1	PCT 2	PCT 3	TOTAL
<u>SELECTMAN – 3 Years (Vote for 1)</u>				
Blanks	0	0	4	4
Harold R. Davis	50	43	39	132
Michael E. Fitzpatrick	42	33	28	103
Write-In/Other	0	0	0	0
TOTAL	92	76	71	239
<u>ASSESSOR – 3 Years (Vote for 1)</u>				
Blanks	86	69	55	210
Write-In/Other				
Carol Field	6	2	11	19
Louis Tusino	0	5	5	10
TOTAL	92	76	71	239
<u>SCHOOL COMMITTEE – 3 Years (Vote for 1)</u>				
Blanks	28	29	34	91
Heather R.D. Morin	64	47	37	148
Write-In/Other	0	0	0	0
TOTAL	92	76	71	239
<u>AGENT MOSES WALLIS DEVISE – 1 Year</u>				
Blanks	19	23	20	62
Jerome D. Jussaume	73	53	51	177
Write-In/Other	0	0	0	0
TOTAL	92	76	71	239
<u>TRUSTEE PUBLIC LIBRARY – 3 Years</u>				
Blanks	23	25	26	74
Nicholas A. Socrat	69	51	45	164
Write-In/Other	0	0	0	0
TOTAL	92	76	71	239

CEMETERY COMMISSION – 3 Years (Vote for 1)

Blanks	23	23	28	74
Sarah B. Guimond	69	53	43	165
Write-In/Other	0	0	0	0
TOTAL	92	76	71	239

WATER/SEWER COMMISSION – 3 Years (Vote for 1)

Blanks	20	23	21	64
Colin H. Haire	72	53	50	175
Write-In/Other	0	0	0	0
TOTAL	92	76	71	239

RECREATION COMMISSION – 3 Years (vote for 2)

Blanks	47	57	57	161
John J. Furno	83	57	49	189
Ryan W. Hogan	54	38	36	128
Write-In/Other	0	0	0	0
TOTAL	184	152	142	478

PLANNING BOARD – 5 Years (vote for 2)

Blanks	59	57	60	176
Tracy M. Sharkey	63	46	43	152
Michael I. Zwicker	62	49	39	150
Write-In/Other	0	0	0	0
TOTAL	184	152	142	478

HOUSING AUTHORITY – 5 Years (Vote for 1)

Blanks	92	76	70	238
Write-In/Other	0	0	1	1
TOTAL	92	76	71	239

HOUSING AUTHORITY – 1 Year (fill a vacancy) (Vote for 1)

Blanks	91	76	70	237
Write-In/Other	0	0	1	1
Phil Landry	1	0	0	1
Matt Sargent	0	0	1	1
TOTAL	92	76	71	239

The polls closed at 4:00 PM

A True Copy, ATTEST: Christine E. G. Furno, CMC/CMMC Douglas Town Clerk

STATE PRIMARY
TUESDAY, SEPTEMBER 1, 2020

1756 Voted
6755 Registered Voters

Pursuant to the foregoing warrant the inhabitants of said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Tuesday, September 1, 2020.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Ballot Clerks - BettyAnn McCallum, Patricia Brule; Ballot Checkers - Eileen Damore, Marleen Bacon.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Ballot Clerks - Anne Burgess, Lois Garrison; Ballot Checkers - Diane Ackley, Rosemary Richards.

The following were sworn to faithful performance of their duties as election officers for Precinct Three: Ballot Clerks - Jaime Marks-Zarbo, Kathleen Landers; Ballot Checkers - Hope Field, Guy Ciasullo.

Constables/Ballot Box Attendant - Carol Field, Benjamin Tusino, Lisa Postma
Tabulator - Christine E.G. Furno

The warrant was read by the Town Clerk, Christine E.G. Furno, and the polls were opened at 7:00 AM. The Town of Douglas voted as follows:

DEMOCRAT

SENATOR IN CONGRESS

	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	1	0	3	4
Edward J. Markey	188	180	153	521
Joseph P. Kennedy, III	213	235	191	639
Write-Ins/Other	0	0	0	0
TOTAL	402	415	347	1164
Blanks	93	60	51	204
James McGovern	309	355	296	960
Write-Ins/Other	0	0	0	0
TOTAL	402	415	347	1164

COUNCILLOR

	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	78	64	60	202
Paul M. DePalo	197	213	156	566
Padraic Rafferty	127	138	131	396
Write-Ins/Other	0	0	0	0
TOTAL	402	415	347	1164

DEMOCRAT

	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	402	400	342	1144
Write-Ins: Crean	0	1	3	4
Kennedy	0	3	1	4
Fattman	0	11	1	12
TOTAL	402	415	347	1164

DEMOCRAT

	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	402	411	345	1158
Write-Ins: Rafferty	0	0	1	1
McKenna	0	3	1	4
Kelly Jenkins	0	1	0	1
TOTAL	402	415	347	1164

DEMOCRAT

	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	91	65	57	213
John B. Dolan, III	148	148	121	417
Kasia Wennerberg	163	201	169	533
Write-Ins/Other	0	1	0	1
TOTAL	402	415	347	1164

REPUBLICAN

SENATOR IN CONGRESS

	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	6	6	3	15
Shiva Ayyadurai	86	66	80	232
Kevin O'Connor	112	112	100	324
Write-Ins: Kennedy	4	0	0	4
Campbell	0	2	0	2
Markey	0	0	1	1
TOTAL	208	186	184	578

DEMOCRAT

	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	23	34	20	77
Tracy Lovvorn	184	152	163	499
Write-Ins: Campbell	1	0	0	1
McGovern	0	0	1	1
TOTAL	208	186	184	578

COUNCILLOR

	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	207	186	183	576
Write-Ins: Sgalia	1	0	0	1
Paul M. DePalo	0	0	1	1
TOTAL	208	186	184	578

Blanks	4	9	8	21
Ryan Fattman	196	177	176	549
Write-Ins: Crean	8	0	0	8
TOTAL	208	186	184	578
	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	22	24	17	63
Joseph McKenna	186	162	167	515
Write-Ins/Other	0	0	0	0
TOTAL	208	186	184	578
Blanks	14	17	9	40
Stephanie Fattman	194	169	174	537
Write-Ins: Dolan	0	0	1	1
TOTAL	208	186	184	578
GREEN-RAINBOW		PCT 1	PCT 2	TOTAL
SENATOR IN CONGRESS		PCT 1	PCT 2	TOTAL
Blanks	0	0	0	0
Write-Ins: Ayyadurai	0	0	1	1
TOTAL	0	0	1	1
Blanks	0	0	0	0
Write-Ins: Lovvorn	0	0	1	1
TOTAL	0	0	1	1
COUNCILLOR		PCT 1	PCT 2	TOTAL
Blanks	0	0	0	0
Write-Ins: Fattman	0	0	1	1
TOTAL	0	0	1	1
Blanks	0	0	1	1
Write-Ins/Other	0	0	0	0
TOTAL	0	0	1	1
	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	0	0	1	1
Write-Ins/Other	0	0	0	0
TOTAL	0	0	1	1
Blanks	0	0	1	1
Write-Ins/Other	0	0	0	0
TOTAL	0	0	1	1

The Polls closed at 8:00 PM.

A True Copy, Attest: Christine E.G. Furno, CMC/CMMC Town Clerk

ANNUAL TOWN MEETING
Saturday, September 12, 2020

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas Elementary Football Field, 21 Davis Street on Saturday, September 12, 2020 at 10:30 AM. There being a quorum present (87 registered voters); the meeting was called to order by the Moderator, Keith M. Menard. The Moderator explains how Town Meeting will be run, he further explains voting on articles; unanimous consent (any decent to passing the article), voice vote and counting. The Moderator explains amendments and if it within the scope of the article. Moderator asked if there was any descent of dispensing of reading the warrant and service of the warrant, seeing none. At this time, the Town voted as follows:

ARTICLES 1, 2, & 3 COMBINED

ARTICLE 1: Finance Committee Report

To see if the Town will vote to hear and act upon the report and recommendations of the Finance Committee as presented and printed in the Finance Committee's Annual Town Meeting recommendations, or to take any other action relative thereto.

Finance Committee recommends

ARTICLE 2: FY21 Budget

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow such sums of money as are necessary to fund the annual operating budget of the Town for Fiscal Year 2021, or take any other action relative thereto.

General Fund	FY 2019 Revised Budget STM May 2019	FY 2020 Revised STM Nov 2019 (May 20 STM was not held due to COVID)	FY 2021 Finance Com/BOS/ Town Administrator Recommended Budget
General Government			
Selectmen			
Wages	\$183,528	\$192,889	\$201,641
Expenses	\$7,956	\$11,668	\$18,580
Subtotal	\$191,484	\$204,557	\$220,221
Awards and Recognition	\$50	\$50	\$50
Town Hall Office Supplies	\$23,987	\$24,244	\$23,963
Town Reports	\$3,000	\$3,000	\$2,925
Town Counsel	\$76,085	\$77,170	\$78,254
Total Selectmen	\$294,606	\$309,021	\$325,413
Finance Director / Accountant / Audit			
Wages	\$131,596	\$135,013	\$137,968
Expenses	\$2,185	\$2,195	\$2,205
Subtotal	\$133,781	\$137,208	\$140,173
Audit	\$23,500	\$23,500	\$23,500
Total Finance Director / Accountant / Audit	\$157,281	\$160,708	\$163,673
Assessors			
Wages	\$102,597	\$106,983	\$110,961
Expenses	\$34,611	\$47,396	\$49,059
Subtotal	\$137,208	\$154,379	\$160,020
Revaluation	\$0	\$0	\$0
Total Assessors	\$137,208	\$154,379	\$160,020

General Fund	FY 2019 Revised Budget STM May 2019	FY 2020 Revised STM Nov 2019 (May 20 STM was not held due to COVID)	FY 2021 Finance Com/BOS/ Town Administrator Recommended Budget
Treasurer / Collector			
Wages	\$198,605	\$192,322	\$195,995
Expenses	\$63,483	\$64,165	\$60,090
Subtotal	\$262,088	\$256,487	\$256,085
Tax Taking	\$5,000	\$5,000	\$4,875
Tax Title	\$21,210	\$19,210	\$19,349
Total Treasurer / Collector	\$288,298	\$280,697	\$280,309
Finance Committee			
Wages	\$700	\$733	\$762
Expenses	\$5,000	\$5,000	\$7,118
Reserve Fund	\$50,000	\$50,000	\$50,000
Total Finance Committee	\$55,700	\$55,733	\$57,880
Technology			
Wages	\$0	\$0	\$0
Expenses	\$145,570	\$111,586	\$131,620
Total Technology	\$145,570	\$111,586	\$131,620
Town Clerk			
Wages	\$110,304	\$112,321	\$121,964
Expenses	\$16,250	\$16,250	\$18,769
Total Town Clerk	\$126,554	\$128,571	\$140,733
Public Building Maintenance			
Wages	\$50,781	\$13,325	\$13,807
Expenses	\$155,623	\$164,239	\$162,583
Total Public Building Maintenance	\$206,404	\$177,564	\$176,390
Permanent Building Committee			
Wages	\$600	\$633	\$658
Expenses	\$500	\$500	\$500
Total Permanent Building Committee	\$1,100	\$1,133	\$1,158
Community Development			
Wages	\$183,671	\$189,926	\$178,339
Expenses	\$10,500	\$3,653	\$3,608
Subtotal	\$194,171	\$193,579	\$181,947
Planning Board	\$3,677	\$3,736	\$3,702
Economic Development	\$1,000	\$4,233	\$5,000
Zoning Board	\$1,960	\$3,460	\$3,374
Open Space	\$100	\$100	\$100
Conservation Commission	\$1,789	\$2,789	\$2,719
Total Community Development	\$202,697	\$207,897	\$196,842
Other General Government			
Moderator	\$250	\$250	\$250
Housing Authority	\$100	\$100	\$100
Total Other General Government	\$350	\$350	\$350
Total General Government	\$1,615,768	\$1,587,639	\$1,634,388

General Fund	FY 2019 Revised Budget STM May 2019	FY 2020 Revised STM Nov 2019 (May 20 STM was not held due to COVID)	FY 2021 Finance Com/BOS/ Town Administrator Recommended Budget
Public Safety			
Police			
Wages	\$1,526,623	\$1,584,171	\$1,590,995
Expenses	\$148,490	\$153,810	\$152,198
Cruisers	\$79,500	\$122,500	\$0
Total Police	\$1,754,613	\$1,860,481	\$1,743,193
Fire			
Wages	\$389,621	\$403,267	\$456,940
Expenses	\$104,904	\$114,253	\$109,462
Total Fire	\$494,525	\$517,520	\$566,402
Ambulance			
Wages	\$304,844	\$400,621	\$367,122
Expenses	\$90,537	\$93,413	\$94,182
Total Ambulance	\$395,381	\$494,034	\$461,304
Building Department			
Wages	\$79,885	\$90,382	\$96,724
Expenses	\$38,055	\$32,655	\$10,987
Total Building Department	\$117,940	\$123,037	\$107,711
Tree Warden			
Wages	\$600	\$600	\$600
Expenses	\$10,000	\$70,300	\$20,425
Total Tree Warden	\$10,600	\$70,900	\$21,025
Civil Defense			
Wages	\$325	\$325	\$325
Expenses	\$4,800	\$4,800	\$5,733
Total Civil Defense	\$5,125	\$5,125	\$6,058
Sealer of Weights and Measures	\$750	\$750	\$750
Animal Control	\$25,000	\$25,000	\$25,000
Total Public Safety	\$2,803,934	\$3,096,847	\$2,931,443
Public Works			
Cemetery	\$19,760	\$9,410	\$9,560
Highway			
Wages	\$414,091	\$481,483	\$488,505
Expenses	\$30,212	\$31,392	\$31,043
Subtotal	\$444,303	\$512,875	\$519,548
Maintenance	\$161,821	\$138,614	\$157,062
Special Sign Account	\$1,483	\$1,566	\$1,649
Snow & Ice	\$300,000	\$199,950	\$208,100
Total Highway	\$907,607	\$853,005	\$886,359

General Fund	FY 2019 Revised Budget STM May 2019	FY 2020 Revised STM Nov 2019 (May 20 STM was not held due to COVID)	FY 2021 Finance Com/BOS/ Town Administrator Recommended Budget
Other Public Works			
Landfill Maintenance	\$2,200	\$1,600	\$2,100
Monitor Wells	\$9,950	\$9,950	\$10,249
Street lighting	\$45,414	\$17,643	\$18,074
Total Other Public Works	\$57,564	\$29,193	\$30,423
Total Public Works	\$984,931	\$891,608	\$926,342
Health & Human Services			
Board of Health			
Wages	\$35,751	\$37,759	\$38,671
Expenses	\$8,113	\$7,557	\$7,412
Subtotal	\$43,864	\$45,316	\$46,083
Nurse	\$8,000	\$13,000	\$13,000
Animal Inspection			
Wages	\$3,269	\$3,269	\$3,269
Expenses	\$650	\$650	\$650
Subtotal	\$3,919	\$3,919	\$3,919
Total Board of Health	\$55,783	\$62,235	\$63,002
Council on Aging			
Wages	\$80,727	\$87,318	\$102,673
Expenses	\$5,900	\$5,921	\$13,017
Total Council on Aging	\$86,627	\$93,239	\$115,690
Veterans			
Expenses	\$17,350	\$20,850	\$18,700
Benefits	\$87,000	\$75,000	\$75,000
Total Veterans	\$104,350	\$95,850	\$93,700
Total Health and Human Services	\$246,760	\$251,324	\$272,392
Culture & Recreation			
Recreation expenses	\$3,000	\$3,000	\$3,000
Library			
Wages	\$164,380	\$171,282	\$176,748
Expenses	\$63,192	\$62,636	\$75,170
Total Library	\$227,572	\$233,918	\$251,918
Memorial Day	\$1,750	\$1,750	\$1,750
Parks			
Expenses	\$0	\$500	\$500
Total Parks	\$0	\$500	\$500
Total Culture & Recreation	\$232,322	\$239,168	\$257,168

General Fund	FY 2019 Revised Budget STM May 2019	FY 2020 Revised STM Nov 2019 (May 20 STM was not held due to COVID)	FY 2021 Finance Com/BOS/Town Administrator Recommended Budget
Education			
Douglas Public Schools			
Personnel & Expenses	\$13,323,500	\$13,589,970	\$13,793,820
Transportation	\$1,414,786	\$1,558,004	\$1,612,534
Total Douglas Public Schools	\$14,738,286	\$15,147,974	\$15,406,354
Blackstone Valley Regional			
Assessment	sep article	sep article	sep article
Debt Assessment	sep article	sep article	sep article
Representative Expense	\$500	\$500	\$500
Total Blackstone Valley Regional	\$500	\$500	\$500
Medicaid Reimbursement	\$5,000	\$5,000	\$5,000
Norfolk County Agricultural	\$160,994	\$182,177	\$267,810
Total Education	\$14,904,780	\$15,335,651	\$15,679,664
Total Insurance & Employee Benefits	\$4,227,492	\$4,463,599	\$4,714,716
Total Debt Service	\$2,971,412	\$2,506,090	\$2,519,585
Total Capital Outlay	Capital Article	Capital Article	Capital Article
Total Special Articles	\$0	\$0	\$0
Transfer to Special Articles	\$0	\$0	\$0
Transfer to Special Revenue Funds	\$0	\$0	\$0
Transfer Capital Projects	\$0	\$0	\$0
Transfer to Stabilization	\$314,390	\$0	\$0
Transfer to OPEB	\$142,500	\$100,000	\$50,000
Summary - Expenditures			
Total General Government	\$1,615,768	\$1,587,639	\$1,634,388
Total Public Safety	\$2,803,934	\$3,096,847	\$2,931,443
Total Public Works	\$984,931	\$891,608	\$926,342
Total Health and Human Services	\$246,760	\$251,324	\$272,392
Total Culture and Recreation	\$232,322	\$239,168	\$257,168
Total Education	\$14,904,780	\$15,335,651	\$15,679,664
Total Insurance / Employee Benefits	\$4,227,492	\$4,463,599	\$4,714,716
Total Debt Service	\$2,971,412	\$2,506,090	\$2,519,585
Total Capital Outlay	Capital Article	Capital Article	Capital Article
Total Special Articles	\$0	\$0	\$0
Total Transfers	\$456,890	\$100,000	\$50,000
TOTAL BUDGET REQUEST	\$28,444,289	\$28,471,926	\$28,985,698

Finance Committee Recommends

ARTICLE 3: Salaries of Elected Officials

To see if the Town will vote to fix the salary and compensation of all elected officials of the Town as provided by Chapter 41 Section 108 of the Massachusetts General Laws, as amended, as follows:

Board of Assessors	\$2,900
Blackstone Valley Vocational School District Rep.	\$500
Moderator	\$250
Board of Selectmen	\$1,600
Clerk	\$80,576.14
Water/Sewer Commission	\$3,000

;or take any other action relative thereto.

Finance Committee Recommends

MOTION: I move that the Town vote to hear and act upon the report and recommendations of the Finance Committee and further to fix the salary and compensation of elected officials as presented in the Finance Committee's FY21 Budget Recommendation, and further to approve a total budget of **\$28,985,698** consisting of **\$15,629** transferred from Reserved for Reduction of Excluded Debt Account, **\$340,000** transferred from Ambulance Receipts Reserved for Appropriation, **\$20,000** transferred from Wetlands Protection Fund, and the remaining **\$28,610,069** to be raised and appropriated, all as set forth in the Column entitled "FY21 Finance Committee/Board of Selectmen/Town Administrator Recommended Budget" in the handout entitled, "Finance Committee Budget Message for Fiscal Year 2021", for the purpose of funding the annual operating budget of the Town for Fiscal Year 2021.

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT

ARTICLE 4: Blackstone Valley Vocational Regional School District FY21 Budget

To see if the Town will vote to raise and appropriate the sum of **\$1,425,950** for its operating and capital assessment by the Blackstone Valley Vocational Regional School District (the "District") *for the Fiscal Year commencing July 1, 2020, which is inclusive of \$40,636 of Proposition 2 ½ exempted funds to be applied against debt service associated with Douglas' previously (2001) voted amount for the District's addition/renovation project; or take any other action relative thereto.*

Finance Committee Does Not Recommend: 5 – yes, 1 - no, 1 – abstained

MOTION: I move that the Town vote to raise and appropriate the sum of **\$1,425,950** for its operating and capital assessment by the Blackstone Valley Vocational Regional School District (the "District") *for the Fiscal Year commencing July 1, 2020, which is inclusive of \$40,636 of Proposition 2 ½ exempted funds to be applied against debt service associated with Douglas' previously (2001) voted amount for the District's addition/renovation project.*

MOTION WAS DEFEATED BY MAJORITY STANDING VOTE: 24 – yes; 40 – no

Motion made and seconded to move Articles 5, 7 and 8 as printed in the warrant and Article 6 as follows:

ARTICLE 5: FY21 Transfer Station Enterprise Fund

To see if the Town will vote to raise and appropriate and/or transfer the sum of **\$225,300** from Transfer Station charges and fees, and transfer the sum of **\$119,168** from Retained Earnings, for a total of **\$344,468** to operate and maintain the Transfer Station.

Salaries/Wages	\$81,560
Expenses	\$262,908
Total	\$344,468

;or take any other action relative thereto.

Finance Committee Recommends

ARTICLE 6: FY21 Water/Sewer Enterprise Fund

I move that the Town vote to raise and appropriate, and/or transfer the sum of \$1,023,743 from Water & Sewer charges and fees, transfer the sum of \$106,602 from the Reserved For Debt account, transfer the sum of \$246,040 from Retained Earnings, transfer from Sewer System Development the sum of \$60,000, and Water System Development the sum of \$40,736, for a total budget of \$1,477,121 to operate and maintain the Water/Sewer Department.

Salaries/Wages	\$371,439
Expenses	\$998,380
Debt	\$107,302
	Total \$1,477,121

Finance Committee defers until prior to Town Meeting

ARTICLE 7: FY21 PEG Access and Cable Receipts Reserved for Appropriation

To see if the Town will vote to transfer the sum of \$71,409 from the PEG Access and Cable Receipts Reserved for Appropriation to operate and maintain the Cable Department.

Salaries/Wages	\$51,780
Expenses	\$19,629
Total	\$71,409

;or take any other action relative thereto.

Finance Committee Recommends

ARTICLE 8: Recurring Business

A. Assessors To Work Additional Hours: To see if the Town will vote to authorize the Board of Assessors to appoint one or more of their members to work for compensation, in accordance with the provisions of the Town's Personnel Bylaw, and to establish such compensation to be paid said member for Fiscal Year 2021; or take any other action related thereto.

B. Ambulance Receipts Reserved for Appropriation: To see if the Town will vote to reserve all receipts received by the Town from ambulance user charges, user billings, and ambulance donations and gifts to the Ambulance Receipts Reserved Account; or take any other action related thereto.

C. Cable Receipts Reserved for Appropriation: To see if the Town will vote to reserve all receipts received by the Town from Cable user charges, to the Cable Receipts Reserved Account; or take any other action related thereto.

D. Simon Fairfield Public Library: To see if the Town will vote to require that all funds received in Fiscal Year 2021 from State Aid Grants for the Public Library be transferred to a Special Account for the Simon Fairfield Public Library; or take any other action related thereto.

E. State and Federal Grants: To see if the Town will vote to authorize the Board of Selectmen to apply for and accept State or Federal grants they deem beneficial to the Town, provided that the Board of Selectmen shall hold a public hearing prior to the Board's acceptance of any such grant, if said grant requires the Town to meet future conditions or requirements; or take any other action related thereto.

F. Separate Account Funds: To see if the Town will vote to adopt a Revolving Fund Bylaw to be placed at Article 2, section 11 as "Revolving Funds", as follows, "The Town is authorized to adopt revolving funds pursuant to MGL Chapter 44, § 53E ½, subject to specific annual authorization of the terms"; or take any other actions related thereto:

#	Department	Receipts	Expenditures
1	Simon Fairfield Library pursuant to MGL Chapter 44, § 53E ½	All fines received during Fiscal Year 2021 by the Simon Fairfield Library	The Simon Fairfield Library Board of Trustees may expend a sum not to exceed Two Thousand Five Hundred dollars (\$2,500) for the purpose of purchasing books, films and other library supplies and materials.

2	Home Composting Program pursuant to MGL Chapter 44, § 53E ½	All receipts received in connection with the Home Composting Program	The Board of Health may expend a sum not to exceed Two Thousand Five Hundred dollars (\$2,500) for the purpose of operating the Home Composting Program.
3	Planning Board & Engineering – MGL Chapter 44, §53E ½	Project fees received that are associated with staff review.	The funds may be expended without further appropriation by the Planning Board or Town Engineer for such consulting and project review costs. Expenditures from the fund may not exceed \$30,000.
4	Conservation – MGL Chapter 44, §53E ½	Project fees received that are associated with staff review.	The funds may be expended without further appropriation by the Conservation Commission or their Conservation Agent for such consulting and project review costs. Expenditures from the Fund may not exceed \$30,000.
5	Zoning Board of Appeals – MGL Chapter 44, §53E ½	Project fees received that are associated with staff review.	The funds may be expended without further appropriation by the Zoning Board of Appeals or Town Engineer for such consulting and project review costs. Expenditures from the fund may not exceed \$30,000.

G. Acceptance of Chapter 90: To see if the Town will vote to authorize to accept and enter into contracts for the expenditure of funds to be allotted by the State under authorization of Chapter 90 of the Massachusetts General Laws (as pertaining to Highway Funds), for the construction, reconstruction and improvement of Town roads, said funds may be borrowed in anticipation of State Revenue, and expended without further appropriation under the direction of the Highway Superintendent with the approval of the Board of Selectmen; or take any other action related thereto.

H. Compensating Balance Agreements: To see if the Town will vote to authorize the Treasurer to enter into a compensating balance agreement or agreements for Fiscal Year 2021 pursuant to MGL Chapter 44 § 53F; or take any other action related thereto.

I. Acceptance of Easements: To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, an easement or easements for the purpose of construction, installation, maintenance and repair of municipal drainage, sewer and water systems, and roadway; or take any other action relative thereto.

Finance Committee Recommends

MODERATOR DECLARED ARTICLES 5, 6, 7 & 8 PASSED BY UNANIMOUS CONSENT

ARTICLE 9: Personnel Bylaw Classification & Update

To see if the Town will vote to approve the Personnel Classification and Compensation plans for Fiscal Year 2021; or take any other action relative thereto.

FISCAL YEAR 2021 CLASSIFICATION & COMPENSATION PLAN													
MANAGEMENT Compensation Plan - FY21 Budget													
Grade	Position	Grade	Position										
M-1		M-3	Building Commissioner Library Director Planning & Conservation Agent Treasurer/Collector Senior Center Director/Outreach Coordinator										
M-2	Assistant Tax Collector Principal Assessor	M-4	System Manager Water & Sewer Assistant Fire Chief										
		M-5	Highway Superintendent Town Engineer										
				COLA Increase %				1.75%					
				1	2	3	4	5	6	7	8	9	10
1	\$43,390.52	\$44,366.81	\$45,365.06	\$46,385.78	\$47,429.46	\$48,496.62	\$49,587.79	\$50,703.52	\$51,844.35	\$53,010.85			
2	\$54,236.88	\$55,457.21	\$56,705.00	\$57,980.86	\$59,285.43	\$60,619.35	\$61,983.28	\$63,377.91	\$64,803.91	\$66,262.00			
3	\$67,799.31	\$69,324.79	\$70,884.60	\$72,479.50	\$74,110.29	\$75,777.77	\$77,482.77	\$79,226.14	\$81,008.72	\$82,831.42			
4	\$77,966.64	\$79,720.89	\$81,514.61	\$83,348.68	\$85,224.03	\$87,141.57	\$89,102.26	\$91,107.06	\$93,156.96	\$95,253.00			
5	\$83,817.08	\$85,702.96	\$87,631.28	\$89,602.98	\$91,619.05	\$93,680.48	\$95,788.29	\$97,943.53	\$100,147.26	\$102,400.57			

OFFICE ADMINISTRATIVE Compensation Plan - FY21 Budget													
Grade	Position	Grade	Position										
OA-1	Library Assistant Meeting Minute Recorder	OA-3	Admin Assist Treasurer/Collector Asst. to the Town Accountant Asst. Treasurer										
		OA-4	Asst. Town Clerk Children's Librarian										
OA-2	Adm. Sec Water & Sewer Highway Clerk Circulation Librarian Principal Clerk -Fire, Assessors		Adm. Sec/Comm Development, Building Assessors' Admin Asst.										
		OA-5	Adm. Asst. to Town Admin./BOS Adm. Supervisor/Bd Health										
				COLA Increase %				1.75%					
				1	2	3	4	5	6	7	8	9	10
1 Hourly	\$14.82	\$15.15	\$15.49	\$15.84	\$16.19	\$16.56	\$16.93	\$17.31	\$17.70	\$18.10			
2 Hourly	\$17.79	\$18.19	\$18.60	\$19.01	\$19.44	\$19.88	\$20.33	\$20.78	\$21.25	\$21.73			
3 Hourly	\$19.56	\$20.00	\$20.45	\$20.91	\$21.38	\$21.86	\$22.35	\$22.85	\$23.37	\$23.89			
4 Hourly	\$22.48	\$22.98	\$23.50	\$24.03	\$24.57	\$25.12	\$25.69	\$26.26	\$26.86	\$27.46			
5 Hourly	\$24.96	\$25.52	\$26.10	\$26.68	\$27.28	\$27.90	\$28.53	\$29.17	\$29.82	\$30.50			

PUBLIC WORKS Compensation Plan - FY21 Budget

Grade	Position	Grade	Position
PM-1	Truck Driver/Laborer	PM-3	
PM-2	Asst Water/Sewer Operator	PM-4	Group Leader
	Highway Laborer Operator	PM-5	Water Operator
			Chief Operator
			Highway Mechanic

COLA % Increase 1.75%

	1	2	3	4	5	6	7	8	9	10
1 Hourly	\$18.94	\$19.36	\$19.80	\$20.24	\$20.70	\$21.16	\$21.64	\$22.13	\$22.63	\$23.13
2 Hourly	\$20.70	\$21.16	\$21.64	\$22.12	\$22.62	\$23.13	\$23.65	\$24.18	\$24.73	\$25.28
3 Hourly	\$21.71	\$22.20	\$22.70	\$23.21	\$23.73	\$24.27	\$24.81	\$25.37	\$25.94	\$26.52
4 Hourly	\$22.77	\$23.28	\$23.80	\$24.34	\$24.89	\$25.45	\$26.02	\$26.60	\$27.20	\$27.81
5 Hourly	\$25.14	\$25.70	\$26.28	\$26.87	\$27.48	\$28.10	\$28.73	\$29.37	\$30.03	\$30.71

MISCELLANEOUS Compensation Plan - FY21 Budget

Grade	Position	Grade	Position
MS-0	Library Page	MS-3	
	Cable Recording Assistant		
MS-1	Senior Center Clerk	MS-4	
	Transfer Station Employees		
MS-2	Cable Access Coordinator		

COLA % Increase 1.75%

	1	2	3	4	5	6	7	8	9	10
0 Hourly	\$12.75	\$13.04	\$13.33	\$13.63	\$13.94	\$14.25	\$14.57	\$14.90	\$15.23	\$15.58
1 Hourly	\$14.82	\$15.15	\$15.49	\$15.84	\$16.19	\$16.56	\$16.93	\$17.31	\$17.70	\$18.10
2 Hourly	\$17.79	\$18.19	\$18.60	\$19.01	\$19.44	\$19.88	\$20.33	\$20.78	\$21.25	\$21.73
3 Hourly	\$19.56	\$20.00	\$20.45	\$20.91	\$21.38	\$21.86	\$22.35	\$22.85	\$23.37	\$23.89
4 Hourly	\$22.48	\$22.98	\$23.50	\$24.03	\$24.57	\$25.12	\$25.69	\$26.26	\$26.86	\$27.46

Public Safety Compensation Plan - FY21 Budget

Grade	Position	Grade	Position
PS-1	Probationary Call Fire Fighter	PS-5	Deputy Fire Chief
PS-2	Basic Call Fire Fighter	PS-6	Part-time Call EMT P
	Lt. Call Fire Fighter		
	Part-time Dispatcher*	PS-7	Full-time 911 Trainer
PS-3	Captain Fire Fighter	PS-8	
	Part-time Reserve Officer*		
PS-4	Full-time Dispatcher	PS-9	Administrative/Secretary/Dispatcher
	Part-time Call EMT B		

* Police part-time position have a one year probationary period.

COLA % Increase 1.75%

	1	2	3	4	5	6	7	8	9	10
1 Hourly	\$12.75	\$13.04	\$13.33	\$13.63	\$13.94	\$14.25	\$14.57	\$14.90	\$15.23	\$15.58
2 Hourly	\$14.82	\$15.15	\$15.49	\$15.84	\$16.19	\$16.56	\$16.93	\$17.31	\$17.70	\$18.10
3 Hourly	\$17.79	\$18.19	\$18.60	\$19.01	\$19.44	\$19.88	\$20.33	\$20.78	\$21.25	\$21.73
4 Hourly	\$19.56	\$20.00	\$20.45	\$20.91	\$21.38	\$21.86	\$22.35	\$22.85	\$23.37	\$23.89
5 Hourly	\$20.52	\$20.98	\$21.45	\$21.94	\$22.43	\$22.93	\$23.45	\$23.98	\$24.52	\$25.07
6 Hourly	\$21.54	\$22.03	\$22.53	\$23.03	\$23.55	\$24.08	\$24.62	\$25.18	\$25.74	\$26.32
7 Hourly	\$22.65	\$23.16	\$23.68	\$24.22	\$24.76	\$25.32	\$25.89	\$26.47	\$27.07	\$27.67
8 Hourly	\$23.77	\$24.31	\$24.85	\$25.41	\$25.98	\$26.57	\$27.17	\$27.78	\$28.40	\$29.04
9 Hourly	\$24.99	\$25.55	\$26.13	\$26.72	\$27.32	\$27.93	\$28.56	\$29.20	\$29.86	\$30.53

* PS-0. Steps 1-3, will increase to \$13.50 as of 1/1/2021, due to State Minimum Wage Increase.

Finance Committee Recommends

MOTION: I move that the Town vote to approve the Personnel Classification and Compensation Plans for Fiscal Year 2021 as written in the warrant.

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT

ARTICLE 10: Approve Expenditure – Library Repairs

To see if the Town will vote to raise and appropriate and/or transfer from available funds an amount not to exceed \$13,000 for the purpose of making repairs to the Library as follows: a) repointing brick above the windows and up to the roof line where many concrete joints are failing or missing causing moisture to enter the building, b) repairing deterioration on concrete steps before they become larger and become trip hazards, and c) correcting electrical wiring problems and installing receptacles to bring the Library into compliance with building code, , or take any other action relative thereto.

Finance Committee Recommends

MOTION: Move to pass Article 10 as printed in the warrant.

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT

ARTICLE 11: Approve Expenditure – Post Office Interior / Exterior Painting

To see if the Town will vote to transfer from Free Cash the sum of **\$60,000** for the purpose of painting the Interior & Exterior of the Post Office as required by the lease agreement, or take any other action relative thereto.

Finance Committee defers until prior to the Town Meeting

MOTION: Move to pass Article 11 as printed in the warrant.

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT

ARTICLE 12: Sale of Real Land - 17.7 ± acres of land in between Northeast Main and Gilboa Streets

To see if the Town will vote to authorize the Board of Selectmen to transfer the real property shown as Lot 1, approximately 9.2 acres on the Town of Douglas Tax Assessor's Map 139, in its entirety, and an approximately 8.5 acre portion of the real property shown as Lot 44 on Tax Assessor's Map 138, for purposes of economic development; that the chief procurement officer be required to put these assets out for public bidding in accordance with the procedure specified in MGL Chapter 30B Section 16 for the disposal of an interest in real property, or act in relation thereto.

Finance Committee Recommends

MOTION: I move that the Town vote to authorize the Board of Selectmen to transfer the real property shown as Lot 1, approximately 9.2 acres on the Town of Douglas Tax Assessor's Map 139, in its entirety, and an approximately 8.5 acre portion of the real property shown as Lot 44 on Tax Assessor's Map 138, for purposes of economic development; that the chief procurement officer be required to put these assets out for public bidding in accordance with the procedure specified in MGL Chapter 30B Section 16 for the disposal of an interest in real property.

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT (2/3RD REQUIRED)

ARTICLE 13: Cedar Street Taking

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow **\$1,100** for the purpose of acquiring by gift, purchase and/or eminent domain certain parcels, interests in land and/or easements identified below and as further described in a filing in the Office of the Town Clerk entitled "Proposed Cedar Street Takings" or take any other action relative thereto:

TOWN OF DOUGLAS
ALTERATION AND EASEMENT / RIGHT-OF-WAY DESCRIPTION
CEDAR STREET OVER BADLUCK POND OUTLET

PARCEL NO.	OWNER(S)	AREA	DEED BOOK/DEED PAGE	ACQUISITION PRICE
E-1	Lawrence G. Bacon and Marleen R. Bacon	303 sf	10053/302	\$ 327.24
E-2	Dianne Hunter and Fina Mortgage Co. LLC	902 sf	41780/325	\$ 395.07
PUE-1	Lorraine A. Graves	84 sf	14818/207	\$ 9.24
PUE-2	Lawrence G. Bacon and Marleen R. Bacon	855 sf	8754/142	\$ 46.17
PUE-3	Dianne Hunter and Fina Mortgage Co. LLC	299 sf	41780/325	\$ 130.96
TE-1	Lawrence G. Bacon and Marleen R. Bacon	17 sf	10053/302	\$ 18.36
TE-2	Dianne Hunter and Fina Mortgage Co. LLC	68 sf	41780/325	\$ 29.78
TE-3	Dianne Hunter and Fina Mortgage Co. LLC	326 sf	41780/325	\$ 142.78

Finance Committee Recommends

MOTION: Move to pass Article 13 as written in the warrant

Moderator declared motion passed by unanimous consent

Amendment to Passover Article 13. Amendment passed unanimously

MOTION MADE AND SECONDED TO PASSOVER ARTICLE 13

**MODERATOR DECLARED MOTION TO PASSOVER ARTICLE 13 PASSED BY UNANIMOUS CONSENT
(2/3RD REQUIRED)**

ARTICLE 14: Amend Zoning Bylaw – Ground Mounted Solar Photovoltaic Installation

Item 1. Add the following new definition to Section 10.0 “Definitions”:

Residentially-Scaled Solar Array: A residentially-scaled solar photovoltaic system, whether ground-based or rooftop-based, including ground mounted hot water collectors or other solar collector and which system has a nameplate capacity of thirty (30) kilowatts or less.

Commercially-Scaled, Land-Based Solar Array: A commercially-scaled, land-based solar photovoltaic system including ground mounted hot water collectors or other solar collector and which system has a nameplate capacity greater than thirty (30) kilowatts and does not qualify as a “Residentially-Scaled, Land-Based Solar Array.”

Item 2. Amend Section 3.1.3 “Table of Use Regulations” Appendix A by adding the following under “

	R-A	RC-1	RC-2	VR	VB	Comm	Ind	SFOS
Residentially-Scaled Solar Array ^{1, 2}	Y	Y	Y	Y	Y	Y	Y	Y
Commercially-Scaled, Land-Based Solar Array ²	PB	PB	PB	PB	PB	PB	PB	PB

¹ Residentially-Scaled Solar Arrays that comply with building setback requirements and requisite lot coverage requirements are exempt from Site Plan Review under Section 9.4 unless other aspects of the project meet the Section 9.4.1 criteria requiring Site Plan Review.

² The Planning Board shall adopt Solar Array Regulations applicable to both Residentially-Scaled and Commercially-Scaled, Land-Based Solar Arrays. This Special Permit requirement applies only to Solar Applications received after September 20, 2020.

;or take any action in relation thereto.

Finance Committee defers until prior to Town Meeting

MOTION: I move that the town vote to amend the town of Douglas zoning by-law with regard to ground-mounted solar photovoltaic installations as written in the warrant.

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT (2/3RD REQUIRED)

ARTICLE 15: Amend Zoning Bylaw and Zoning Map

To see if the Town will vote to amend the Zoning Bylaw and Zoning Map for the Town of Douglas, Massachusetts, to reference a new Geographic Information Systems (GIS) Zoning Map as follows:

From:

“The location and boundaries of the zoning districts are hereby established as shown on a map entitled, "Zoning Map, Town of Douglas," dated May 2009, as amended. Said map is on file in the office of the Town Clerk.” ...

To:

“The location and boundaries of the zoning districts are hereby established as shown on a map entitled, "Zoning Map, Town of Douglas," dated May 2009, as amended January 1, 2020. Said map is on file in the office of the Town Clerk.” ...
;or take any other relative action thereto.

Finance Committee Recommends

MOTION: I move that the Town vote to amend the Zoning Bylaw and Zoning Map for the Town of Douglas, Massachusetts, to reference a new Geographic Information Systems (GIS) Zoning Map as written in the warrant.

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT (2/3RD REQUIRED)

ARTICLE 16: Amend Zoning Bylaw, Appendix A – Subsection D – Industrial Use

To see if the Town will vote to amend the Use Table in the Town’s Zoning Bylaws by adding a new industrial use as follows:

	RA	RC-1	RC-2	VR	VB	Comm	Ind	SFOS
1A. Any manufacturing use, including processing, fabrication and assembly conducted outside a building	N	N	N	N	N	N	PB *	N

With a footnote to be added to such use as follows:

*In addition to general Special Permit criteria, the Planning Board shall review any such application under the Landscaping Requirements for Property Lines standards under Section 5.3.3 and the Environmental Performance Standards under Section 5.4 of the Zoning Bylaws.

Finance Committee Recommends

MOTION: I move that the Town vote to amend the Use Table in the Town’s Zoning Bylaws by adding a new industrial use as written in the warrant.

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT (2/3RD REQUIRED)

ARTICLE 17: Preservation Park Highway Bounds Appropriation

To see if the Town will vote to raise and appropriate the sum of \$12,500, for the purpose of surveying and installing Highway bounds throughout Preservation Park subdivision, or take any other action related thereto.

Explanation: The purpose of this article is to look to appropriate monies with regard to highway bounds for the Preservation Park project.

or take any other action relative thereto.

Finance Committee Recommends

MOTION: I move that the Town vote to raise and appropriate the sum of \$12,500, for the purpose of surveying and installing Highway bounds throughout Preservation Park subdivision.

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT

ARTICLE 18: Grant of Easement – NGrid for West Street

To see if the Town will vote to authorize the Board of Selectmen to convey an easement to National Grid for the purpose of installing and maintaining an overhead system over, across and under Town property on West Street, and as further described in the form of easement on file in the Office of the Town Clerk, or take any other action relative thereto.

Finance Committee Recommends

MOTION: Move to pass Article 18 as printed in the warrant.

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT (2/3RD REQUIRED)

ARTICLE 19: Street Acceptance – Woodland Road:

To see if the Town will vote to accept as a public way “Woodland Road” from South Street at Station 0+00 to Station 32+43.70, as heretofore laid out by the Board of Selectmen as shown on the plan entitled “Woodland Road Acceptance Plan in Douglas, Massachusetts”, dated November 30, 2018, and prepared by J.D. Marquedant & Associates, Inc., a copy of which is on file with the Town Clerk, and will further vote to authorize the Board of Selectmen to acquire, by gift, purchase or eminent domain, rights sufficient to use said Woodland Road Station 0+00 to Station 32+43.70 for all purposes for which public ways are used in the Town of Douglas, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out such acquisitions, on such terms and conditions as the Board of Selectmen deems appropriate, or take any other related thereto.

Finance Committee recommends pending satisfactory punch list repair work according to the Planning Board

MOTION: Move to pass Article 19 as printed in the warrant.

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT

ARTICLE 20: Amend General Bylaw - Number of Marijuana Licenses:

To see if the Town will vote to amend the Town of Douglas, General Bylaws, Article 4, Section 9(b), as follows:

From:

(b)The number of Marijuana Retail Licenses issued in the Town of Douglas shall be limited to the greater of three (3) or twenty (20%) percent of licenses issued in the Town of Douglas for retail sale of alcoholic beverages not to be drunk on the premises where sold, which shall be calculated by rounding up to the next whole number.

To:

(b)The number of Marijuana Retail Licenses issued in the Town of Douglas shall be limited to the greater of five (5) or thirty five (35%) percent of licenses issued in the Town of Douglas for retail sale of alcoholic beverages not to be drunk on the premises where sold, which shall be calculated by rounding up to the next whole number.

:or take any other relative action thereto.

Finance Committee Recommends

MOTION MADE AND SECONDED TO PASSOVER ARTICLE 20

MODERATOR DECLARED MOTION TO PASSOVER ARTICLE 20 PASSED BY UNANIMOUS CONSENT

ARTICLE 21: Solar Farm PILOT – BWC Whitin Reservoir, LLC

To see if the Town will vote approve the Payment in Lieu of Personal Property Tax (PILOT) agreement between the Town, and BWC Whitin Reservoir, LLC, as on file in the office of the Town Clerk, in accordance with Chapter 59, Section 38H of the General Laws of Massachusetts, as amended (Acts of 1997 Chapter 164, Section 71(b), as amended) (hereinafter the

“PILOT Statute”) and the Massachusetts Department of Revenue regulations adopted in connection therewith or any other law applicable thereto; or take any other action in relation thereto.

Finance Committee takes no position on this article: 6 – yes, 1- abstained.

MOTION: I move that the Town vote approve the Payment in Lieu of Personal Property Tax (PILOT) agreement between the Town, and BWC Whitin Reservoir, LLC, as on file in the office of the Town Clerk, in accordance with Chapter 59, Section 38H of the General Laws of Massachusetts, as amended (Acts of 1997 Chapter 164, Section 71(b), as amended) (hereinafter the “PILOT Statute”) and the Massachusetts Department of Revenue regulations adopted in connection therewith or any other law applicable thereto.

MOTION PASSED BY MAJORITY STANDING VOTE: 46 – yes; 18 – no

ARTICLE 22: TIF

To see if the Town will vote, pursuant to Massachusetts General Law Chapter 40, Section 59, and Chapter 23A, Sections 3A through 3F, and the applicable regulations thereunder, to:

(a) approve a Tax Increment Financing Agreement between the Town, the Company and the Property Owner (the “TIF Agreement”), which TIF Agreement provides for real estate tax exemptions and such TIF Agreement to be posted with the Town Clerk, and on the Town Website, prior to the Annual Town Meeting; and

(b) authorize the Board of Selectmen to execute the TIF Agreement, and any documents related thereto, and to approve submission to the Massachusetts Economic Assistance Coordinating Council (EACC) of the TIF Agreement, and any documents related thereto, all relating to the project as described in the TIF Agreement, and any necessary documents relating thereto, and related submissions and to take such other actions as necessary or appropriate to implement those documents, and carry out the purposes of this Article;
; or take any other action relative thereto.

Finance Committee defers until prior to Town Meeting

MOTION MADE AND SECONDED TO PASSOVER ARTICLE 22

MODERATOR DECLARED MOTION TO PASSOVER ARTICLE 22 PASSED BY UNANIMOUS CONSENT

Motion made and seconded to dissolve meeting at 12:16 PM.

True Copy, ATTEST: Christine E.G. Furno, CMC/CMMC Douglas Town Clerk

ANNUAL TOWN MEETING SUMMARY SEPTEMBER 12, 2020

MONEY TO BE RAISED & APPROPRIATED: (from tax levy)

Articles 1, 2 & 3	General Government	\$28,610,069
Article 17	Preservation Park Highway Bounds	\$12,500

MONEY TO BE TRANSFERRED:

Articles 1, 2 & 3	from Reserved for Reduction of Excluded Debt Acct.	\$15,629
	from Ambulance Receipts Reserved for appropriation	\$340,000
	from Wetlands Protection Fund	\$20,000

Article 7	from PEG Access & Cable Rec. Reserved for Appropriation Account	\$71,409
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ENTERPRISE FUND: (Transfer Station)

Article 5	from Transfer Station charges and fees	\$225,300
	from Retained Earnings	\$119,168

ENTERPRISE FUND: (Water/Sewer)

Article 6	from Water/Sewer charges and fees	\$1,023,743
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ENTERPRISE FUND: (Water/Sewer) CONTINUED

from Reserved for Debt Acct.	\$106,602
from Retained Earnings	\$246,040
from Reserved for Sewer System Dev.	\$60,000
from Reserved for Water System Dev.	\$40,736

REVOLVING ACCOUNTS:

Article 8	Simon Fairfield Library 53E 1/2	\$2,500
	Board of Health – Home Composting Program	\$2,500
	Planning Board – 53E 1/2	\$30,000
	Conservation – 53E 1/2	\$30,000
	Zoning Board of Appeals – 53E 1/2	\$30,000

MONEY TO BE TRANSFERRED: (from Free Cash)

Article 10	Library Repairs	\$13,000
Article 11	Post Office Painting	\$60,000

**PRESIDENTIAL / STATE ELECTION
TUESDAY, NOVEMBER 3, 2020**

**5587 – Voted
6988 – Registered Voters**

Pursuant to the foregoing warrant the inhabitants of said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Tuesday, November 3, 2020.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Ballot Clerks - BettyAnn McCallum, Patricia Brule; Ballot Checkers - Eileen Damore, Marleen Bacon.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Ballot Clerks - Anne Burgess, Lois Garrison; Ballot Checkers - Donald Postma, Nancy Gonynor.

The following were sworn to faithful performance of their duties as election officers for Precinct Three: Ballot Clerks - Jaime Marks-Zarbo, Kathleen Landers; Ballot Checkers - Hope Field - Guy Ciasullo.

Constables/Ballot Box Attendant - Carol Field, Benjamin Tusino, Hannah Furno

Greeter - Heather Furno

Tabulators - Christine E.G. Furno and Lisa Postma

Disinfectors: Kate Wilson, Hannah Postma, Andrea Cortese, Lori Colbert

The warrant was read by the Town Clerk, Christine E.G. Furno, and the polls were opened at 7:00 AM. The Town of Douglas voted as follows:

	PCT 1	PCT 2	PCT 3	TOTAL
PRESIDENT/VICE PRESIDENT				
Blanks	15	17	21	53
Biden & Harris	816	839	803	2458
Hawkins & Walker	11	9	9	29
Jorgensen & Cohen	31	37	23	91
Trump & Pence	1051	982	923	2956
TOTAL	1924	1884	1779	5587
Blanks	40	32	40	112
Edward J. Markey	813	840	808	2461
Kevin J. O'Connor	1037	993	915	2945
Write-Ins: Dr. Shiva	34	19	16	69
TOTAL	1924	1884	1779	5587
	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	47	58	46	151

James P. McGovern	843	886	840	2569
Tracy Lyn Lovvorn	1034	938	893	2865
Write-Ins/Other	0	2	0	2
TOTAL	1924	1884	1779	5587
 COUNCILLOR				
Blanks	753	716	590	2059
Paul M. DePalo	1166	1164	1188	3518
Write-Ins: Dr. Shiva	5	2	0	7
Other	0	2	1	3
TOTAL	1924	1884	1779	5587
Blanks	50	51	47	148
Ryan C. Fattman	1368	1292	1243	3903
Christine Crean	506	541	489	1536
TOTAL	1924	1884	1779	5587
Blanks	406	442	386	1234
Joseph D. McKenna	1518	1442	1393	4353
TOTAL	1924	1884	1779	5587
Blanks	191	197	164	552
Stephanie K. Fattman	1246	1141	1123	3510
John B. Dolan, III	487	546	492	1525
TOTAL	1924	1884	1779	5587
Blanks	58	58	49	165
YES	1373	1309	1273	3955
NO	493	517	457	1467
TOTAL	1924	1884	1779	5587
Blanks	83	66	58	207
YES	555	578	545	1678
NO	1286	1240	1176	3702
TOAL	1924	1884	1779	5587

The polls closed at 8:00 PM

A True Copy, ATTEST: Christine E.G. Furno, CMC/CMMC Town Clerk

SPECIAL TOWN MEETING Saturday, November 14, 2020

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas Elementary Football Field, 21 Davis Street on Saturday, November 14, 2020 at 10:30 AM. There being a quorum present (46 registered voters); the meeting was called to order by the Moderator, Keith M. Menard. The Moderator explains how Town Meeting will be run, he further explains voting on articles; unanimous consent (any decent to passing the article), voice vote and counting. The Moderator explains amendments and if it within the scope of the article. Moderator asked if there was any descent of dispensing of reading the warrant and service of the warrant, seeing none. At this time, the Town voted as follows:

ARTICLE 1: Fiscal Year 2021 Budget Transfer / Amendments

To see if the Town will vote to raise and appropriate or transfer from available funds such sums of money as are necessary to fund the following amendments to Article 2 of the Annual Town Meeting of September 12, 2020:

Increase Tree Warden Expenses	\$50,000
Increase Nurse Expenses (phone & monthly phone bill)	\$1,070
Increase Highway Construction & Maintenance Expenses	\$7,500
Increase Board of Health Wages (minute taker)	\$550
Increase Finance Committee Expenses (print & mailing)	\$3,800
Increase Town Hall Supplies Expenses – Postage	\$3,000

Increase Building Wages	\$38,908
Increase Cemetery Expenses	\$2,300
Increase Tax Title Expenses	\$10,000
New Position - Economic Development Coordinator Wages	\$14,200
Increase Fire Expenses	\$12,000
TOTAL:	\$143,328

, or take any other action related thereto.

FinCom voted to recommend the Article by a majority vote

Motion made and seconded to approve Article 1 as printed in the warrant.

MOTION PASSED BY MAJORITY VOICE VOTE

ARTICLE 2: Prior Year Bill(s)

To see if the Town will vote to raise and appropriate or transfer from available funds, the following sums of money to pay the following prior year bills; or take any other action relative thereto.

R.I. Analytical – Water/Sewer	\$ 278.00
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FinCom voted to recommend the Article by a majority vote

MOTION: I move that the Town vote to transfer from Water/Sewer Expenses, the sum of **\$278.00**, to pay the following prior year's bill.

R.I. Analytical – Water/Sewer	\$ 278.00
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MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT

ARTICLE 3: Personnel Bylaw Classification Amendment – Add Police Lieutenant & Assit. Fire Chief

To see if the Town will vote to add the following language to the Douglas Personnel Bylaw:

IX. NON-UNION FULL TIME EMPLOYEES OF THE POLICE DEPARTMENT AND THE FIRE AND AMBULANCE DEPARTMENT

Non-union full time employees of the Police Department and the Fire and Ambulance Department, exclusive of the Chiefs, may be appointed by the Town Administrator upon the written request of the Chief of Department, provided that the positions are authorized and funded by Town Meeting, and subject to the following conditions:

1. The job description for any such position shall be approved by the Town Administrator prior to the posting of the position;
2. The positions so created will be subject to, and enjoy the terms of, Sections VI, VII and VIII of this by-law;
3. The Town Administrator may, in a written offer of employment accepted and signed by the employee, negotiate a contract term of employment of up to three years, with each year subject to Town Meeting appropriation, that will establish the terms and conditions of the employee's employment, including, but not limited to,
 - a. A bi-annual clothing stipend to cover expenses associated with obtaining and maintaining the standard issue and formal uniforms of the Department into which the employee is being hired;
 - b. Use of a Town owned vehicle, or reimbursement for use of the employee's vehicle on official business, including response to calls for assistance;
 - c. Provisions relative to renewal, non-renewal, non-reappointment, and removal;
 - d. Payment for dues and subscriptions relative to professional development and participation in national, regional, state and local associations and organizations;
 - e. Conducting an annual performance evaluation; and
 - f. A rate of compensation, that may be in excess of the wage and classification plan, taking into account the employee's tenure with the Town, or in similar roles for another employer, and subject to Town Meeting appropriation.

4. With respect to all other terms of employment, the positions shall be subject to the Personnel Policies and Procedures and Personnel Bylaw of the Town of Douglas, as amended.

or take any other action relative thereto.

FinCom voted to recommend the Article by a majority vote

Motion made and seconded to approve Article 3 as printed in the warrant.

MOTION PASSED BY MAJORITY VOICE VOTE

ARTICLE 4: Re-Adopt OPEB Trust (MGL c 32b,§20)

To see if the Town of Douglas will vote to re-adopt and accept the provisions of Section 20 of Chapter 32B of the *Massachusetts General Laws*, as amended by Section 15 of Chapter 218 of the Acts of 2016, establishing an Other Post-Employment Benefits Liability Trust Fund; to authorize the Board of Selectmen and Treasurer to execute a declaration of trust creating an expendable trust for the purpose of holding monies appropriated to such fund; to designate the Treasurer as the trustee of such trust; to authorize the transfer of any and all monies currently held for the purpose of paying retiree health and life benefits to such trust; and to authorize the trustee to invest and reinvest the monies in such fund accordance with the Prudent Investor Rule established under Chapter 203C of the Massachusetts General Laws

FinCom voted to recommend the Article by a majority vote

Motion made and seconded to approve Article 4 as printed in the warrant.

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT

ARTICLE 5: Transfer from Free Cash to the OPEB Account

To see if the Town will vote to transfer the sum of **\$27,000** from Free Cash to the Other Post-Employment Benefits (OPEB) Account, or take any other action related thereto.

FinCom voted to recommend the Article by a majority vote

MOTION: I move that the Town vote to transfer the sum of **\$27,000** from Free Cash to the Other Post-Employment Benefits (OPEB) Account

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT

ARTICLE 6: Transfer from Free Cash to Stabilization Account

To see if the Town will vote to transfer the sum of **\$10,000** from Free Cash to the Stabilization, or take any other action related thereto.

FinCom voted to recommend the Article by a majority vote

MOTION: I move that the Town vote to transfer the sum of **\$10,000** from Free Cash to the Stabilization

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT

ARTICLE 7: Blackstone Valley Vocational Regional School District FY21 Budget

To see if the Town will vote to raise and appropriate the sum of **\$1,425,950** for its operating and capital assessment by the Blackstone Valley Vocational Regional School District (the “District”) *for the Fiscal Year commencing July 1, 2020, which is inclusive of \$40,636 of Proposition 2 ½ exempted funds to be applied against debt service associated with Douglas’ previously (2001) voted amount for the District’s addition/renovation project; or take any other action relative thereto.*

FinCom voted to recommend the Article, vote: 5 aye, 1 abstained

MOTION: I move that the Town vote to raise and appropriate the sum of **\$1,425,950** for its operating and capital assessment by the Blackstone Valley Vocational Regional School District (the “District”) *for the Fiscal Year commencing July 1, 2020,*

which is inclusive of \$40,636 of Proposition 2 ½ exempted funds to be applied against debt service associated with Douglas' previously (2001) voted amount for the District's addition/renovation project.

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT

ARTICLE 8: Adoption of Revised FY21-25 Capital Improvement Plan

To see if the Town will vote to approve the Town of Douglas FY 21 – 25 Capital Improvement Plan as submitted by the Capital Improvement Committee, and to raise and appropriate and/or transfer the total of \$614,625 to fund the following Capital Projects, or take any other action relative thereto.

Project	Approved 05/06/19	Additional Requested	Total Project Cost
Public Safety and Highway Departments Radio System and Associated Expenses	\$173,000	\$581,500	\$754,500
Adult Social Center Asbestos Abatement, Flooring Replacement and Associated Costs	<u>\$24,000</u>	<u>\$33,125</u>	<u>\$57,125</u>
Total	\$197,000	\$614,625	\$811,625

The funds shall include the following transfers from previously approved capital projects which have been completed and closed for accounting purposes with the following balances, with the remainder coming from free cash as noted:

LED Street Lights	Art 4 05/07/18, Art 10 11/13/18	\$4,133.92
Town Clerk Voting Machines	Art 10 05/06/19	\$1,700.00
Muni Ctr Air Duct Cleaning	Art 10 05/02/16	\$8,700.00
Police Dept. Windows	Art 3 05/07/18	\$47,897.46
Portable Radios	Art 3 05/07/18	\$978.80
Ambulance & Associated Equip.	Art 5 05/06/19	\$3,612.76
LED Lighting Primary School	Art 9 11/18/19	\$18,155.00
DHS Water Booster	Art 11 05/07/18	\$400.31
Security Primary School	Art 11 05/07/18	\$12,917.47
Brush Chipper	Art 3 05/07/18	\$5,000.50
Historical Commission	Art 10 05/04/09	\$4,900.00
Muni Ctr 1 st Floor Windows		<u>\$67,372.53</u>
Total transfer from completed projects		\$175,768.75
Transfer from free cash		\$438,856.25
Total transfer from all sources		\$614,625.00

Explanation: The Capital Improvement Committee voted to fund these items based on the needs and funds available. The scope of the two projects approved in 2019 grew after additional investigation of the circumstances surrounding them. The request is to add funds to those resources already approved and complete these two high priority, safety related projects.

FY 2021 Capital Improvement Committee Report

The Capital Improvement Committee reviews, prioritizes, and offers recommendations concerning all requests for funds for capital projects submitted by departments. The following summary five year plan reflects the recommendations of the Committee based on the information available today and known priorities, and will be refined each year going forward. A more detailed plan, including a list of all projects requested and potential funding sources, can be found at the Town's website or upon request from the Selectmen's office.

FY 2021

Public Safety and Highway Departments Radio System and Associated Expenses	\$754,500
Adult Social Center Flooring Replacement and Associated Costs	<u>\$57,125</u>
	\$811,625

FY 2022

Police Replace Fingerprint Machine	\$30,000
Former Town Hall, Interior and Exterior Painting	\$50,000
Municipal Center Roof and Rooftop HVAC Replacement	\$345,000
Town Clerk Climate Control for Document Storage Area	\$60,000
Library Interior Renovations	\$25,000
Water Department – North Street Main Upgrade	\$403,000
Police Department Drone	\$23,000
Highway Main Street Sidewalks	\$40,000
School Department Tractor and Attachments	<u>\$63,000</u>
	\$1,039,000

FY 2023

Highway Mower and Attachments	\$15,000
Highway Sidewalk Tractor/Plow/Snowblower	\$131,000
Water Department Gilboa Street Main Upgrade	\$710,000
Highway Dump Truck with Sander and Straight Plow	<u>\$183,240</u>
	\$1,039,240

FY 2024

School Department Recoat and Paint Running Track	\$100,000
School Department Primary School Major Renovation*	\$639,000
Old Town Hall HVAC Replacement	\$60,000
Fire Department Fire Station Roof, HVAC, and Floors	\$125,000
Highway Dump Truck with Sander and Straight Plow	<u>\$183,240</u>
	\$1,107,240

*Would be seeking State program assistance

FY 2025

Fire Department Replace Engine/Pumper	\$600,000
Old Town Hall Replace Windows	\$270,000
Police Headquarters Feasibility / Options Study	\$150,000
Highway New Building*	<u>\$2,750,000</u>
	\$3,770,000

*Would most likely require capital exclusion or debt funding

- FinCom was split 3 to 3 on whether to recommend approval of this article.

The Finance Committee's concerns here, were more related to the request to approve such significant expenditures at a relatively small voter turnout event as a town meeting, versus any position on the merits of the requests

Motion made and seconded to approve Article as printed in the warrant

MOTION PASSED BY UNANIMOUS VOICE VOTE

ARTICLE 9: Cedar Street Taking

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow **\$6,000** for the purpose of acquiring by gift, purchase and/or eminent domain certain parcels, interests in land and/or easements identified below and as further described in a filing in the Office of the Town Clerk entitled "Proposed Cedar Street Takings" or take any other action relative thereto:

TOWN OF DOUGLAS
ALTERATION AND EASEMENT / RIGHT-OF-WAY DESCRIPTION
CEDAR STREET OVER BADLUCK POND OUTLET

PARCEL NO.	OWNER(S)	AREA	DEED BOOK/DEED PAGE	ACQUISITION PRICE
E-1	Lawrence G. Bacon and Marleen R. Bacon	303 sf	10053/302	\$1,785.59
E-2	Dianne Hunter and Fina Mortgage Co. LLC	902 sf	41780/325	\$2,155.71
PUE-1	Lorraine A. Graves	84 sf	14818/207	\$50.42
PUE-2	Lawrence G. Bacon and Marleen R. Bacon	855 sf	8754/142	\$251.93
PUE-3	Dianne Hunter and Fina Mortgage Co. LLC	299 sf	41780/325	\$714.59
TE-1	Lawrence G. Bacon and Marleen R. Bacon	17 sf	10053/302	\$100.18
TE-2	Dianne Hunter and Fina Mortgage Co. LLC	68 sf	41780/325	\$162.50
TE-3	Dianne Hunter and Fina Mortgage Co. LLC	326 sf	41780/325	\$779.08

FinCom voted to recommend the Article by a majority vote

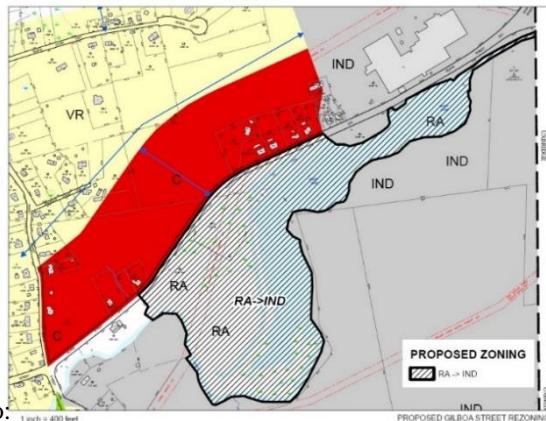
MOTION: I move that the Town vote to transfer the sum of **\$910.00** from Free Cash, for the purpose of acquiring by gift, purchase and/or eminent domain certain parcels, interests in land and/or easements, as described in the warrant article, and as further described in a filing in the Office of the Town Clerk entitled "Proposed Cedar Street Takings"

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT (2/3RD REQUIRED)

ARTICLE 10: Zoning Map Amendment – Gilboa Street

To see if the Town will vote to amend the Zoning Map for the Town of Douglas, Massachusetts:

1. Change the Rural Agricultural (RA) Zoning District to Industrial (I) on the following Town Tax Assessors Parcels: Map 138, Parcels 44, 45, and 45.1; Map 141, Parcel 67; and Map 139, Parcel 1.



or take any other action relative thereto.

FinCom voted to recommend the Article by a majority vote

MOTION: I move that the Town vote to amend the Zoning Map for the Town of Douglas, Massachusetts, as written in the Warrant.

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT (2/3RD REQUIRED)

ARTICLE 11: Zoning Bylaw Amendment – Section 10.0 Definitions – Car Wash

To see if the Town will vote to amend the Use Table in the Town's Zoning Bylaws by adding a new commercial use as follows:

USE	DISTRICTS							
	R-A	RC-1	RC-2	VR	V B	Comm	IND	SFOS
C. Commercial								
25. Carwash	N	N	N	N	PB	PB	Y	N

And further to insert the following Definition to **Section 10.0 DEFINITIONS**:

“Car Wash – A structure containing facilities for washing vehicles with automatic or semi-automatic application of cleaners, brushes, rinse water and/or heat for drying, including equipment (i.e., drying, vacuuming, air pressure, etc.) separate from the structure.”

or take any other action relative thereto.

FinCom voted to recommend the Article by a majority vote

MOTION: I move that the Town vote to amend the Use Table in the Town’s Zoning Bylaws as written in the warrant

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT (2/3RD REQUIRED)

ARTICLE 12: Municipal Separate Storm Sewer System Compliance – Year 3 Funding

To see if the Town will vote to raise and appropriate the sum of \$35,000 for funding Year 3 of the Municipal Separate Storm Sewer System Compliance Services, or take any other action related thereto.

FinCom voted to recommend the Article by a majority vote

MOTION: I move thee Town vote to raise and appropriate the sum of \$35,000 for funding year 3 of the Municipal Separate Storm Sewer System Compliance Services.

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT

ARTICLE 13: Adopt MGL c40(8J) Commission on Disability

To see if the Town will vote to adopt MA General Law, Chapter 40, section 8J: Powers & Duties of Cities and Towns: Disability Commission, or take any other action relative thereto.

FinCom voted to recommend the Article by a majority vote.

MOTION: I move the Town vote to adopt MA General Law, Chapter 40, section 8J: Powers & Duties of Cities and Towns: Disability Commission

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT

ARTICLE 14: Waterways-Douglas Dive Rescue Team Account

To see if the Town will vote to transfer the sum of \$8,000 from the Waterways Receipts Reserved for Appropriation Account to a Waterway Dive Rescue Team Account for the purpose of paying costs associated with the purchase of supplies, equipment and training, or take any other action related thereto.

FinCom voted to recommend the Article by a majority vote

MOTION: I move that the Town vote to transfer the sum of **\$8,000** from the Waterways Receipts Reserved for Appropriation Account to a Waterway Dive Rescue Team Account for the purpose of paying costs associated with the purchase of supplies, equipment and training

MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT

****At this time the Moderator wanted to clarify Article 1: Move to clarify that Article 1 was to Raise and Appropriate:
Pass Unanimously (see Article 1)**

ARTICLE 15: Personnel Compensation Chart Amendments

To see if the Town will vote to change the Personnel Compensation Chart, by

- Removing the Assistant Fire Chief from M-4,
- Adding Assistant Fire Chief to PS-5, and
- Create Economic Development Project Coordinator to MS-4.

or take any other action related thereto.

FinCom voted to recommend the Article by a majority vote

Motion made and seconded to approve Article as printed in the warrant

MODERATOR DECLARED MOTION PASSED BY MORE THAN A 2/3RD MAJORITY VOICE VOTE

Motion made and seconded to adjourn meeting at 11:03 AM

True Copy, ATTEST: Christine E.G. Furno, CMC/CMMC Douglas Town Clerk

SPECIAL TOWN MEETING SUMMARY NOVEMBER 14, 2020

MONEY TO BE RAISED & APPROPRIATED: (from tax levy) to fund Art.2 ATM 9/12/2020

Article 1	Increase Tree Warden Expenses	\$50,000
	Increase Nurse Expenses (phone & bill)	\$1,070
	Increase Highway Const. & Maint. Expenses	\$7,500
	Increase Board of Health Wages (Minute Taker)	\$550
	Increase FinCom Expenses (Print & Mailing)	\$3,800
	Increase Town Hall Expenses (Postage)	\$3,000
	Increase Building Wages	\$38,908
	Increase Cemetery Expenses	\$2,300
	Increase Tax Title Expenses	\$10,000
	New Position-Economic Dev. Coor. Wages	\$14,200
	Increase Fire Expenses	\$12,000
	TOTAL	\$143,328

Article 7	BVT-Operating & Capital Assessment	\$1,425,950
Article 12	Municipal Storm Sewer System-3 year funding	\$35,000

MONEY TO BE TRANSFERRED: (prior year bil)

Article 2	from Water/Sewer Expenses (RI Analytical)	\$278.00
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MONEY TO BE TRANSFERRED: (Waterways Receipt for Appropriation Acct)

Article 14	Waterway Dive Rescue Team Acct.	\$8,000
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MONEY TO BE TRANSFERRED: (Previous Capital Projects)

Article 8	from LED Street Lights (Art 4 5/7/18 & Art 10 11/13/18)	\$4,133.92
	from Town Clerk Voting Machines (Art 10 5/6/19)	\$1,700.00
	from Muni Ctr Air Duct Cleaning (Art 10 5/2/16)	\$8,700.00

MONEY TO BE TRANSFERRED: (Previous Capital Projects) - CONTINUED

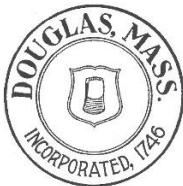
from Police Dept Windows (Art 3 5/7/18)	\$47,897.46
from Portable Radios (Art 3 5/7/18)	\$978.80
From Ambulance & Assoc. Equip.(Art 5 5/6/19)	\$3,612.76
from LED Lighting Prim. Sch. (Art 9 11/18/19)	\$18,155.00
from DHS Water Booster (Art 11 5/7/18)	\$400.31
from Security Prim School (Art 11 5/7/18)	\$12,917.47
from Brush Chipper (Art 3 5/7/18)	\$5,000.50
from Historical Com. (Art 10 5/4/09)	\$4,900.00
from Muni Ctr 1 st Floor Windows	\$67,372.53

TOTAL \$175,768.75

MONEY TO BE TRANSFERRED: (from Free Cash)

Article 5	OPEB Account	\$27,000.00
Article 6	Stabilization	\$10,000.00
Article 8	Capital Projects	\$438,856.25
	*Public Safety Radios	
	*Adult Social Ctr Floor Replacement	
Article 9	Cedar Street Taking	\$910.00

TOTAL \$476,766.25



PERSONNEL BOARD

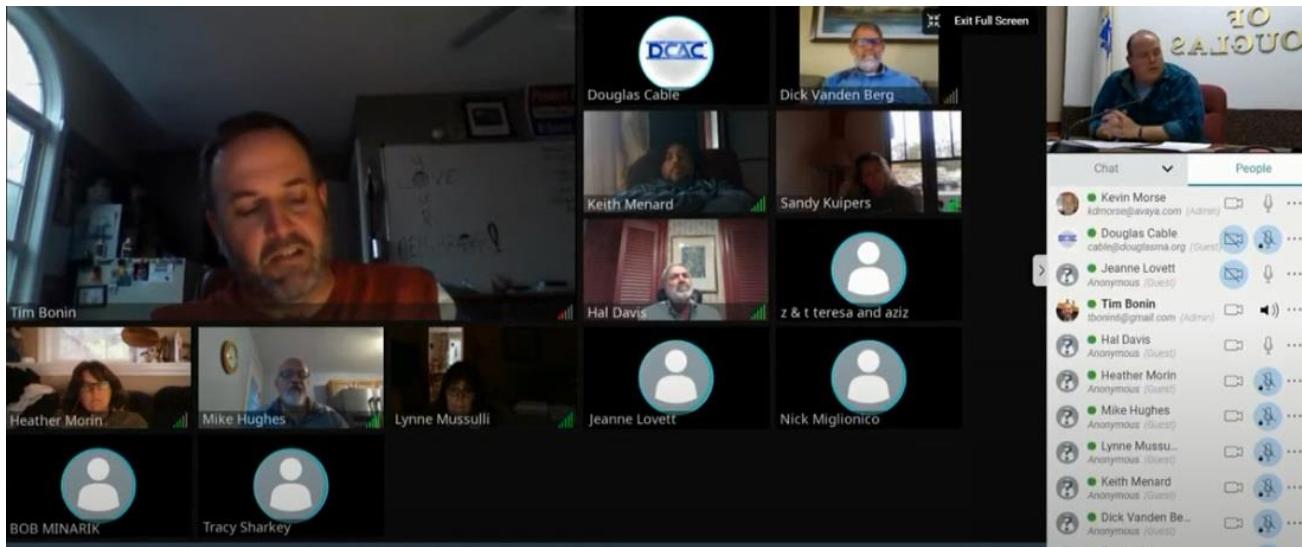
In Calendar year 2020, the Personnel Board meetings were limited because of the Coronavirus Pandemic. All of our Board members are in the high risk category; so we will continue to have Zoom meetings through 2021 until this crisis has passed.

The Personnel Board has set the following objectives for 2021 which are as follows:

- Work to complete the uniform template of job descriptions for every department.
- Continue employee self-evaluation analysis by reviewing rating factors, where there is a large variance between the Personnel Boards rating and the employee's self- rating. This will allow the Personnel Board to review the employee's job descriptions for lacking information that is relevant to a proper rating. Equivalent State job descriptions will also be reviewed for comparison.
- To obtain Internet access to the Town of Douglas' web page so we can start attaching information that may be useful to Town employees and the residents of the Town. Once the job descriptions are completed, these will be part of the items that will be accessible.
- Continue working on consistency in the use of job titles for all positions which need to be incorporated in job descriptions, the organizational chart, the compensation and classification plan, and the position evaluation worksheet.

We look forward to a very productive year.

Respectfully submitted,
 Kristen Stevens, Chair
 Ellie Chesebrough, Vice-Chair
 BettyAnn McCallum, Secretary



BOARD OF SELECTMEN



ANNUAL TOWN MEETING



Personnel Board

FINANCE DEPARTMENT





ASSESSORS' DEPARTMENT – BOARD OF ASSESSORS'

MEETING DATE/TIME
1st Tuesday of the Month
at 6:00 PM

BOARD OF ASSESSORS'

508-476-4000 ext. 253

FY 2020 ANNUAL REPORT OF THE BOARD OF ASSESSORS

FY 2020 Assessed Valuation of Town.....	1,193,213,999
FY 2020 Tax Rate	16.98

CLASSIFICATION

Residential	1,028,260,714
Open Space	-0-
Commercial	21,319,870
Industrial	8,750,400
Personal Property	22,409,215

Total Taxes Levied for Fiscal Year 2020.....	18,520,769
Real Estate	18,140,260
Personal Property	380,508

Number of Parcels Assessed.....	4302
Valuation of Exempt Property	102,473,800
(I.e. Town owned, State owned, non-profit charitable)	
Valuation of Chapter Land Properties.....	2,271,884
(I.e. Ch.61-Forestry, Ch.61A-Agriculture, Ch.61B-Recreation)	
Average Assessed Value of Single Family Residence.....	325,200
FY 2020 Real Estate and Personal Property Abatements ...	33,100
FY 2020 Real Estate Exemptions	66,035

Motor Vehicle Excise Commitments	
July 1, 2019 thru June 30, 2020	1,449,245
Number of Motor Vehicles Assessed	11,549
Number of Farm Plates	11
Number of Dealer Plates	2
FY 2020 Boat Excise.....	6,667
Number of Boats.....	261

The Board of Assessors is a three member elected Board. State law requires the Assessors to value all real estate and personal property subject to taxation, based on 'full and fair cash value' as of the January 1st preceding each fiscal year. The State Department of Revenue mandates the Assessors annually conduct sales analyses to maintain property values at or near 100% of market value. The assessed values are submitted to the State every year.

The Assessors are responsible for the assessed values. Town Meeting appropriations voted by Town citizens determine the tax rate. The total taxes apportioned must be sufficient to meet state and local appropriations.

Carol Field was elected for three more years in May of 2020.

The Assessors encourage all taxpayers to contact the Assessors' Office with any question relative to their real estate assessments, abatements, exemptions, or motor vehicle excise tax.

Respectfully submitted,
John A. Blatchford, Jr., Chairman
Anthony D. Sacco
Carol E. Field



FINANCE COMMITTEE

The Finance Committee has important work before it. The budget must be funded for the next five years while staying within our available revenues.

Revenues -- The progression of economic development opportunities in town have continued to progress. Efforts by Town officials, State officials, Board and Committees, outside support business development firms, and volunteers should keep moving forward.

Reserve Fund -- Fiscal Year 2020 appropriation and uses

<u>G/L Number</u>	<u>Department</u>	<u>Reserve Fund Transfer Amount</u>	<u>Reserve Fund</u>
<i>FY2020 appropriation</i>			\$50,000
	Tax Title	\$5,800	
	Highway Maintenance	\$5,500	
	Court Judgment	\$30,000	
Subtotal Reserve Fund Transfers		\$41,300	
			<i>Remaining Balance:</i> \$ 8,700

*** Our Committee is currently working with 8 members. We are in need of 1 member who can commit to attending meetings. We need a quorum of 5 members to actually have a meeting. Please consider joining us. Applications for all Committees can be found at the Selectmen's offices. We meet the 2nd and 4th Tuesday at 7 PM; alternating with the Board of Selectmen. ***



FINANCE DIRECTOR / TOWN ACCOUNTANT

Combined Balance Sheet – All Fund Types and Account Groups As of June 30, 2020 (unaudited)

ASSETS	Governmental Fund Types			Fiduciary Fund Types		Account Groups	Totals
	Proprietary Fund Types		Enterprise	Trust and Agency	Long-term Debt	(Memorandum Only)	
	Special Revenue	Capital Projects					
Cash and cash equivalents	5,950,346.29	3,318,741.97	225,035.92	1,801,714.01	2,922,187.42		14,218,025.61
Petty Cash		100.00					100.00
Receivables:							
Personal property taxes		27,849.76					27,849.76
Real estate taxes		313,959.21					313,959.21
Deferred taxes							0.00
Allowance for abatements and exemptions		(405,538.86)					(405,538.86)
Special assessments				31,868.68			31,868.68
Tax liens		576,817.84					576,817.84
Tax foreclosures		241,011.58					241,011.58
Motor vehicle excise		151,472.26					151,472.26
Other excises		4,654.61					4,654.61
User fees							0.00
Utility liens added to taxes							0.00
Departmental		644,406.45		33,978.16	4,835.53		683,220.14
Other receivables		15,310.13					15,310.13
Due from other governments	44,812.03	405,172.14	8,358.25				458,342.42
Due to/from other funds							0.00
Prepays							0.00
Amounts to be provided - payment of bonds					18,215,518.11		18,215,518.11
Amounts to be provided - Landfill					12,200.00		12,200.00
Total Assets	6,905,484.72	4,383,630.69	233,394.17	1,867,560.85	2,927,022.95	18,227,718.11	34,544,811.49

					Fiduciary	Account	Totals	
	Governmental Fund Types		Proprietary Fund Types		Fund Types	Groups		
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	Long-term Debt		
<u>LIABILITIES AND FUND EQUITY</u>								
Liabilities:								
Accounts payable	837,016.25	107,011.33	3,450.44	88,861.70	12,854.32		1,049,194.04	
Warrants payable							0.00	
Accrued payroll and withholdings	100,738.23						100,738.23	
Accrued claims payable							0.00	
Other liabilities	10,718.80						10,718.80	
Agency Funds					354,998.94		354,998.94	
Deferred revenue:								
Real and personal property taxes	(63,729.89)						(63,729.89)	
Deferred taxes							0.00	
Prepaid taxes/fees							0.00	
Special assessments				31,868.68			31,868.68	
Tax liens	576,817.84						576,817.84	
Tax foreclosures	241,011.58						241,011.58	
Motor vehicle excise	151,472.26						151,472.26	
Boat excise	4,654.61						4,654.61	
Utility liens added to taxes							0.00	
Departmental	644,406.45			33,978.16	4,835.53		683,220.14	
Deposits receivable							0.00	
Other receivables							0.00	
Due from other governments	44,812.03	284,758.14	8,358.25				337,928.42	
Due to other governments							0.00	
Bonds payable						18,215,518.11	18,215,518.11	
Notes payable							0.00	
Landfill						12,200.00	12,200.00	
Total Liabilities	1,903,511.71	1,036,175.92	11,808.69	154,708.54	372,688.79	18,227,718.11	21,706,611.76	

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	Special Revenue		Capital Projects	Enterprise	Trust and Agency	Long-term Debt	(Memorandum Only)	
	General							
Fund Equity:								
Reserved for encumbrances	487,718.44			69,883.40				557,601.84
Reserved for expenditures								0.00
Reserved for continuing appropriations	1,090,362.74							1,090,362.74
Reserved for petty cash	100.00							100.00
Reserved for appropriation deficit								0.00
Reserved for snow and ice deficit								0.00
Reserved for debt service	187,547.42			515,866.72				703,414.14
Reserved for premiums								0.00
Reserved for Sewer/Water Dev				244,058.82				244,058.82
Undesignated fund balance	3,236,244.41	3,347,454.77	221,585.48	883,043.37	2,554,334.16			10,242,662.19
Unreserved retained earnings								0.00
Total Fund Equity	5,001,973.01	3,347,454.77	221,585.48	1,712,852.31	2,554,334.16	0.00	12,838,199.73	
Total Liabilities and Fund Equity	6,905,484.72	4,383,630.69	233,394.17	1,867,560.85	2,927,022.95	18,227,718.11	34,544,811.49	

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FY2020 Budget Analyses
0100 GENERAL FUND

	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
114 MODERATOR					
01114100 MODERATOR - COMPENSATION					
51905 STIPENDS	\$250.00	\$250.00	\$0.00		\$0.00
TOTAL MODERATOR - COMPENSATION	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00
TOTAL MODERATOR	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00

122 SELECTMEN

01122100 SELECTMEN - SALARIES

51100 SALARIES	\$122,100.00	\$122,100.00	\$0.00	\$0.00
51110 F/T WAGES	\$62,908.00	\$62,959.63	\$0.00	-\$51.63
51200 P/T WAGES	\$1,481.00	\$944.32	\$0.00	\$536.68
51505 VEHICLE ALLOWANCE	\$3,600.00	\$3,600.00		\$0.00
51905 STIPENDS	\$1,600.00	\$1,300.00		\$300.00
51909 CELL PHONE ALLOWANCE	\$1,200.00	\$1,200.00		\$0.00
TOTAL SELECTMEN - SALARIES	\$192,889.00	\$192,103.95	\$0.00	\$0.00
				\$785.05

01122200 SELECTMEN - EXPENSES

53000 PROF AND TECHNICAL	\$2,155.00	\$2,265.00		-\$110.00
53001 ADVERTISING	\$500.00	\$235.50	\$0.00	\$264.50
53004 ENGINEERING/ARCH	\$3,500.00	\$3,200.00		\$300.00
53012 EMPLOYEE TRAIN/SEMINAR	\$1,034.00	\$437.00		\$597.00
53401 POSTAGE	\$235.00	\$240.00	\$0.00	-\$5.00
54200 OFFICE SUPPLIES	\$850.00	\$424.84	\$0.00	\$425.16
55800 OTHER SUPPLIES	\$250.00	\$1,053.50	\$0.00	-\$803.50
57100 IN-STATE TRAVEL	\$100.00	\$22.40	\$0.00	\$77.60
57150 TRAINING AND EDUCATION	\$1,000.00	\$0.00	\$0.00	\$1,000.00
57300 DUES AND MEMBERSHIPS	\$2,044.00	\$2,269.95	\$0.00	-\$225.95
TOTAL SELECTMEN - EXPENSES	\$11,668.00	\$10,148.19	\$0.00	\$0.00
				\$1,519.81

01122506 GASB 34&45 ART#1 5/7/07

53000 PROF AND TECHNICAL	\$21,050.00	\$0.00	\$0.00	\$21,050.00	\$0.00
TOTAL GASB 34&45 ART#1 5/7/07	\$21,050.00	\$0.00	\$0.00	\$21,050.00	\$0.00

01122510 EC DEV INITIATIVE STM 11/13 #6

53000 PROF AND TECHNICAL	\$7,100.00	\$0.00	\$0.00	\$7,100.00	\$0.00
TOTAL EC DEV INITIATIVE STM 11	\$7,100.00	\$0.00	\$0.00	\$7,100.00	\$0.00

1122511 ART#10 SULLIVAN PROP STM 11/16

58000 CAPITAL	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00
TOTAL ART #10 SULLIVAN PROP ST	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01122512 GILBOA STREET LAND					
58100 ACQUIRE GILBOA STREET	\$4,300.00	\$0.00	\$0.00	\$4,300.00	\$0.00
TOTAL GILBOA STREET LAND	\$4,300.00	\$0.00	\$0.00	\$4,300.00	\$0.00
01122513 SUBDIVISION PARCEL TAKING					
58100 SUBDIVISION PARCEL	\$16,300.00	\$0.00	\$0.00	\$16,300.00	\$0.00
TOTAL SUBDIVISION PARCEL TAKING	\$16,300.00	\$0.00	\$0.00	\$16,300.00	\$0.00
01122514 LED STREET LIGHT ART 4 5/7/18					
53800 OTHER SERVICES	\$0.00		\$0.00		\$0.00
58000 LED STREET LIGHT ART 4	\$4,133.92	\$0.00	\$0.00	\$4,133.92	\$0.00
TOTAL LED STREET LIGHT ART 4 5/7/18	\$4,133.92	\$0.00	\$0.00	\$4,133.92	\$0.00
01122600 SELECTMEN - ENCUMBRANCES					
53000 PROF AND TECHNICAL	\$0.00				\$0.00
TOTAL SELECTMEN - ENCUMBRANCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL SELECTMEN	\$257,441.92	\$202,252.14	\$0.00	\$52,884.92	\$2,304.86
129 AWARDS AND RECOGNITIONS					
01129200 AWARDS AND RECOGNITIONS					
55800 OTHER SUPPLIES	\$50.00	\$48.36	\$0.00		\$1.64
TOTAL AWARDS AND RECOGNITIONS	\$50.00	\$48.36	\$0.00	\$0.00	\$1.64
131 FINANCE COMMITTEE					
01131100 FINANCE COMMITTEE SALARIES					
51200 P/T WAGES	\$733.00	\$470.08	\$0.00		\$262.92
TOTAL FINANCE COMMITTEE SALARIES	\$733.00	\$470.08	\$0.00		\$262.92
01131200 FINANCE COMMITTEE - EXPENSES					
53012 EMPLOYEE TRAINING/SEMINAR	\$100.00	\$0.00			\$100.00
53401 POSTAGE	\$1,600.00	\$484.45	\$0.00		\$1,115.55
53402 PRINTING AND MAILING	\$3,000.00	\$701.03	\$0.00		\$2,298.97
54200 OFFICE SUPPLIES	\$100.00	\$0.00	\$0.00		\$100.00
57300 DUES AND MEMBERSHIPS	\$200.00	\$180.00	\$0.00		\$20.00
TOTAL FINANCE COMMITTEE - EXPENSES	\$5,000.00	\$1,365.48	\$0.00		\$3,634.52
TOTAL FINANCE COMMITTEE	\$5,733.00	\$1,835.56	\$0.00		\$3,897.44
132 RESERVE FUND					
01132200 RESERVE FUND					
57800 RESERVE FUND	\$8,700.00	\$0.00	\$0.00		\$8,700.00
TOTAL RESERVE FUND	\$8,700.00	\$0.00	\$0.00		\$8,700.00

0100 GENERAL FUND		REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
135 FINANCE DIRECTOR/TOWN ACCOUNTANT						
01135100 FINANCE DIRECTOR/TOWN ACCOUNTANT - SALARIES						
51100 SALARIES	\$100,640.00	\$100,639.38	\$0.00			\$0.62
51110 F/T WAGES	\$34,373.00	\$31,515.07	\$0.00			\$2,857.93
TOTAL FINANCE DIRECTOR/TOWN ACCOUNTANT - SALARIES	\$135,013.00	\$132,154.45	\$0.00	\$0.00	\$0.00	\$2,858.55

01135200 FINANCE DIRECTOR/TOWN ACCOUNTANT - EXPENSES						
53000 PROF AND TECHNICAL	\$500.00	\$500.00	\$0.00			\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$600.00	\$290.00	\$0.00			\$310.00
54200 OFFICE SUPPLIES	\$825.00	\$817.00	\$0.00			\$8.00
57100 IN-STATE TRAVEL	\$150.00	\$31.97	\$0.00			\$118.03
57150 TRAINING AND EDUCATION	\$0.00	\$0.00	\$0.00			\$0.00
57300 DUES AND MEMBERSHIPS	\$120.00	\$50.00	\$0.00			\$70.00
TOTAL FINANCE DIRECTOR/TOWN ACCOUNTANT - EXPENSES	\$2,195.00	\$1,688.97	\$0.00	\$0.00	\$0.00	\$506.03
TOTAL FINANCE DIRECTOR/TOWN ACCOUNTANT	\$137,208.00	\$133,843.42	\$0.00	\$0.00	\$0.00	\$3,364.58

136 TOWN AUDIT						
01136200 TOWN AUDIT						
53000 PROF AND TECHNICAL	\$23,500.00	\$22,000.00	\$0.00			\$1,500.00
TOTAL TOWN AUDIT	\$23,500.00	\$22,000.00	\$0.00	\$0.00	\$0.00	\$1,500.00

141 ASSESSORS						
01141100 BOARD OF ASSESSORS - SALARIES						
51100 SALARIES	\$63,690.00	\$63,689.35	\$0.00			\$0.65
51110 F/T WAGES	\$40,393.00	\$39,078.16	\$0.00			\$1,314.84
51905 COMPENSATION - ELECT	\$2,900.00	\$2,900.00	\$0.00			\$0.00
TOTAL ASSESSORS - SALARIES	\$106,983.00	\$105,667.51	\$0.00	\$0.00	\$0.00	\$1,315.49

01141200 ASSESSORS - EXPENSES						
52400 REPAIRS AND MAINTENANCE	\$15,323.00	\$4,415.00	\$0.00			\$10,908.00
52905 MAINTENANCE CONTRACTS	\$0.00	\$125.00	\$0.00			-\$125.00
53000 PROF AND TECHNICAL	\$17,118.00	\$4,998.75	\$10,000.00			\$2,119.25
53012 EMPLOYEE TRAIN/SEMINAR	\$720.00	\$520.00	\$0.00			\$200.00
53406 LICENSES/SUBSCRIPTIONS	\$10,000.00	\$16,476.50				-\$6,476.50
53800 OTHER SERVICES	\$1,595.00	\$46.00	\$0.00			\$1,549.00
54200 OFFICE SUPPLIES	\$1,100.00	\$636.08	\$0.00			\$463.92
57100 IN-STATE TRAVEL	\$0.00	\$39.60				-\$39.60
57150 TRAINING AND EDUCATION	\$250.00	\$0.00	\$0.00			\$250.00
57300 DUES AND MEMBERSHIPS	\$290.00	\$290.00				\$0.00
58700 REPLACEMENT EQUIP	\$1,000.00	\$943.00	\$0.00			\$57.00
TOTAL ASSESSORS - EXPENSES	\$47,396.00	\$28,489.93	\$10,000.00	\$0.00	\$0.00	\$8,906.07
TOTAL ASSESSORS	\$154,379.00	\$134,157.44	\$10,000.00	\$0.00	\$0.00	\$10,221.56

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
145 TREASURER/COLLECTOR					
01145100 TREASURER/COLLECTOR - SALARIES					
51100 SALARIES	\$146,530.00	\$146,529.17	\$0.00		\$0.83
51110 F/T WAGES	\$35,634.00	\$33,363.92	\$0.00		\$2,270.08
51111 F/T WAGES	\$8,158.00	\$7,552.14			\$605.86
51200 P/T WAGES	\$0.00	\$0.00			\$0.00
51410 EDUCATIONAL AND BONUS WAGES	\$2,000.00	\$2,000.00	\$0.00		\$0.00
TOTAL TREASURER/COLLECTOR - SALARIES	\$192,322.00	\$189,445.23	\$0.00	\$0.00	\$2,876.77
01145200 TREASURER/COLLECTOR - EXPENSES					
52400 REPAIRS AND MAINTENANCE	\$12,414.00	\$182.01	\$0.00		\$12,231.99
53000 PROF AND TECHNICAL	\$18,862.00	\$17,713.20			\$1,148.80
53001 ADVERTISING	\$0.00	\$0.00			\$0.00
53002 LEGAL SERVICES	\$5,000.00	\$8,149.66			-\$3,149.66
53008 CONTRACTUAL SERVICES	\$4,000.00	\$4,100.00			-\$100.00
53012 EMPLOYEE TRAIN/SEMINAR	\$600.00	\$365.00			\$235.00
53402 PRINTING AND MAILING	\$11,000.00	\$10,413.96			\$586.04
53406 LICENSES/SUBSCRIPTIONS	\$0.00	\$12,264.00			-\$12,264.00
53800 OTHER SERVICES	\$6,684.00	\$261.70			\$6,422.30
54200 OFFICE SUPPLIES	\$2,000.00	\$1,475.59			\$524.41
55800 OTHER SUPPLIES	\$100.00	\$160.83			-\$60.83
57000 EXPENDITURES	\$0.00	\$750.00			-\$750.00
57100 IN-STATE TRAVEL	\$100.00	\$0.00			\$100.00
57150 TRAINING AND EDUCATION	\$1,800.00	\$340.36	\$0.00		\$1,459.64
57300 DUES AND MEMBERSHIPS	\$255.00	\$475.95	\$0.00		-\$220.95
57400 INSURANCE PREMIUMS	\$1,350.00	\$1,183.00			\$167.00
58500 ADDITIONAL EQUIPMENT	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL TREASURER/COLLECTOR - EXPENSES	\$64,165.00	\$57,835.26	\$0.00	\$0.00	\$6,329.74
01145500 FINANCIAL SOFTWARE ART# 8 5/14					
58502 FINANCIAL SOFTWARE	\$1,275.00	\$0.00			\$1,275.00
TOTAL FINANCIAL SOFTWARE ART#8 5/14	\$1,275.00	\$0.00	\$0.00	\$1,275.00	\$0.00
TOTAL TREASURER/COLLECTOR	\$257,762.00	\$247,280.49	\$0.00	\$1,275.00	\$9,206.51
151 TOWN COUNSEL					
01151200 TOWN COUNSEL					
53000 PROF AND TECHNICAL	\$77,170.00	\$63,676.18			\$13,493.82
TOTAL TOWN COUNSEL	\$77,170.00	\$63,676.18	\$0.00	\$0.00	\$13,493.82
TOTAL TOWN COUNSEL	\$77,170.00	\$63,676.18	\$0.00	\$0.00	\$13,493.82

0100 GENERAL FUND		REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
155 MANAGEMENT INFO SYSTEMS						
01155200 INFORMATION SYSTEMS - EXPENSES						
53008 CONTRACTUAL SERVICE	\$45,760.00	\$54,980.00				-\$9,220.00
53012 EMPLOYEE TRAIN/SEMINAR	\$0.00	\$200.00				-\$200.00
53405 INTERNET SERVICE	\$7,872.00	\$15,599.52				-\$7,727.52
53406 LICENSES/SUBSCRIPTIONS	\$25,326.00	\$23,920.65				\$1,405.35
53800 OTHER SERVICES	\$12,528.00	\$0.00				\$12,528.00
54200 OFFICE SUPPLIES	\$100.00	\$66.60				\$33.40
55800 OTHER SUPPLIES	\$0.00	\$314.99				-\$314.99
57300 DUES AND MEMBERSHIPS	\$0.00	\$0.00				\$0.00
58000 CAPITAL	\$0.00	\$0.00				\$0.00
58500 ADDITIONAL EQUIPMENT	\$5,000.00	\$3,111.60				\$1,888.40
58700 REPLACEMENT EQUIPMENT	\$15,000.00	\$1,788.80	\$0.00			\$13,211.20
TOTAL INFORMATION SYSTEMS - EXPENSES	\$111,586.00	\$99,982.16	\$0.00	\$0.00		\$11,603.84
TOTAL MANAGEMENT INFO SYSTEMS	\$111,586.00	\$99,982.16	\$0.00	\$0.00		\$11,603.84

158 TAX TITLE FORECLOSURE						
01158200 TAX TITLE - EXPENSES						
52400 REPAIRS AND MAINTENANCE	\$2,410.00	\$0.00				\$2,410.00
53000 PROF AND TECHNICAL	\$3,700.00	\$2,245.00				\$1,455.00
53001 ADVERTISING	\$3,100.00	\$764.40				\$2,335.60
53002 LEGAL SERVICES	\$15,800.00	\$18,536.41	\$0.00			-\$2,736.41
53406 LICENCES/SUBSCRIPTIONS	\$0.00	\$2,310.00				-\$2,310.00
53800 OTHER SERVICES	\$0.00	\$0.00				\$0.00
57000 EXPENDITURES	\$0.00	\$75.00				-\$75.00
TOTAL TAX TITLE - EXPENSES	\$25,010.00	\$23,930.81	\$0.00	\$0.00		\$1,079.19

159 TAX TAKING						
01159200 TAX TAKING - EXPENSES						
53000 PROF AND TECHNICAL	\$3,000.00	\$1,695.00	\$0.00			\$1,305.00
53001 ADVERTISING	\$2,000.00	\$2,169.20	\$0.00			-\$169.20
TOTAL TAX TAKING - EXPENSES	\$5,000.00	\$3,864.20	\$0.00	\$0.00		\$1,135.80

161 TOWN CLERK						
01161100 TOWN CLERK - SALARIES						
51100 SALARIES	\$76,151.00	\$76,150.15	\$0.00			\$0.85
51111 F/T WAGES	\$24,827.00	\$24,855.28				-\$28.28
51201 P/T WAGES	\$8,493.00	\$2,395.09	\$0.00			\$6,097.91
51410 EDUCATIONAL AND BONUS WAGES	\$1,000.00	\$1,000.00	\$0.00			\$0.00
51904 STIPENDS	\$1,350.00	\$1,100.00				\$250.00
TOTAL TOWN CLERK - SALARIES	\$111,821.00	\$105,500.52	\$0.00	\$0.00		\$6,320.48

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01161200 TOWN CLERK - EXPENSES					
52905 MAINTENANCE CONTRACTSRACTS	\$0.00	\$2,396.40	\$0.00		-\$2,396.40
53000 PROF AND TECHNICAL	\$1,000.00	\$69.00			\$931.00
53001 ADVERTISING	\$0.00	\$0.00	\$0.00		\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$0.00	\$0.00	\$0.00		\$0.00
53402 PRINTING AND MAILING	\$0.00	\$2,680.69			-\$2,680.69
54200 OFFICE SUPPLIES	\$3,200.00	\$2,574.89			\$625.11
54900 FOOD AND FOOD SERVICE SUPPLIES	\$0.00	\$322.48	\$0.00		-\$322.48
55800 OTHER SUPPLIES	\$10,000.00	\$6,440.90	\$675.00		\$2,884.10
57100 IN-STATE TRAVEL	\$0.00	\$12.31			-\$12.31
57150 TRAINING AND EDUCATION	\$2,100.00	\$0.00	\$0.00		\$2,100.00
57300 DUES AND MEMBERSHIPS	\$300.00	\$480.00	\$0.00		-\$180.00
57400 INSURANCE PREMIUMS	\$150.00	\$100.00	\$0.00		\$50.00
58500 ADDITIONAL EQUIPMENT	\$0.00	\$0.00			\$0.00
TOTAL TOWN CLERK - EXPENSES	\$16,750.00	\$15,076.67	\$675.00	\$0.00	\$998.33
 01161501 TOWN CLERK - VOTING MACHINES					
58700 TOWN CLERK VOTING MACHINES	\$23,000.00	\$21,300.00	\$0.00	\$1,700.00	\$0.00
TOTAL TOWN CLERK - VOTING MACHINES	\$23,000.00	\$21,300.00	\$0.00	\$1,700.00	\$0.00
TOTAL TOWN CLERK	\$151,571.00	\$141,877.19	\$675.00	\$1,700.00	\$7,318.81
 171 CONSERVATION COMMISSION					
01171200 CONSERVATION - EXPENSES					
53001 ADVERTISING	\$200.00	\$0.00	\$0.00		\$200.00
53002 LEGAL SERVICES	\$1,000.00	\$0.00			\$1,000.00
53012 EMPLOYEE TRAIN/SEMINAR		\$65.00			-\$65.00
53800 OTHER SERVICES	\$900.00	\$0.00	\$0.00		\$900.00
54200 OFFICE SUPPLIES	\$50.00	\$141.29	\$0.00		-\$91.29
55800 OTHER SUPPLIES	\$0.00	\$0.00			\$0.00
57300 DUES AND MEMBERSHIPS	\$639.00	\$467.00	\$0.00		\$172.00
TOTAL CONSERVATION - EXPENSES	\$2,789.00	\$673.29	\$0.00	\$0.00	\$2,115.71
 172 OPEN SPACE					
01172200 OPEN SPACE - EXPENSES					
53800 OTHER SERVICES	\$100.00	\$0.00	\$0.00		\$100.00
TOTAL OPEN SPACE - EXPENSES	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
 175 PLANNING BOARD					
01175200 PLANNING BOARD - EXPENSES					
53000 PROF AND TECHNICAL	\$150.00	\$0.00	\$0.00		\$150.00
53001 ADVERTISING	\$760.00	\$812.00			-\$52.00
53012 EMPLOYEE TRAIN/SEMINAR	\$150.00	\$0.00	\$0.00		\$150.00
53800 OTHER SERVICES	\$0.00	\$0.00			\$0.00
54200 OFFICE SUPPLIES	\$150.00	\$94.10			\$55.90

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01175200 PLANNING BOARD – EXPENSES CONTINUED					
55800 OTHER SUPPLIES	\$100.00	\$0.00	\$0.00		\$100.00
57300 DUES AND MEMBERSHIPS	\$2,426.00	\$2,425.84	\$0.00		\$0.16
TOTAL PLANNING BOARD - EXPENSES	\$3,736.00	\$3,331.94	\$0.00	\$0.00	\$404.06

01175500 SHADY KNOLLS SUB HWY BOUND					
53004 ENGINEERING/ARCHITECT	\$12,500.00	\$0.00	\$0.00	\$12,500.00	\$0.00
SHADY KNOLLS SUB HWY BOUND	\$12,500.00	\$0.00	\$0.00	\$12,500.00	\$0.00
TOTAL PLANNING BOARD	\$16,236.00	\$3,331.94	\$0.00	\$12,500.00	\$404.06

176 ZONING BOARD OF APPEALS					
01176200 BOARD OF APPEALS - EXPENSES					
53000 PROF AND TECHNICAL	\$250.00	\$0.00			\$250.00
53001 ADVERTISING	\$2,910.00	\$0.00	\$0.00		\$2,910.00
53012 EMPLOYEE TRAIN/SEMINAR	\$300.00	\$0.00			\$300.00
54200 OFFICE SUPPLIES	\$0.00	\$0.00			\$0.00
TOTAL ZONING BOARD OF APPEALS - EXPENSES	\$3,460.00	\$0.00	\$0.00	\$0.00	\$3,460.00

182 ECONOMIC DEVELOPMENT					
01182200 ECONOMIC DEVELOPMENT - EXPENSE					
53000 PROF AND TECHNICAL	\$4,233.00	\$0.00	\$0.00		\$4,233.00
53001 ADVERTISING		\$0.00	\$420.00		-\$420.00
54200 OFFICE SUPPLIES		\$246.24			-\$246.24
57100 IN-STATE TRAVEL	\$0.00	\$31.91	\$0.00		-\$31.91
TOTAL ECONOMIC DEVELOPMENT - EXPENSE	\$4,233.00	\$278.15	\$420.00	\$0.00	\$3,534.85

183 HOUSING					
01183200 HOUSING AUTHORITY					
53800 OTHER SERVICES	\$100.00	\$0.00	\$0.00		\$100.00
TOTAL HOUSING AUTHORITY	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00

189 COMMUNITY DEVELOPMENT					
01189100 COMMUNITY DEVELOPMENT - SALARIES					
51100 SALARIES	\$100,640.00	\$100,639.38	\$0.00		\$0.62
51110 F/T WAGES	\$45,994.00	\$45,832.21	\$0.00		\$161.79
51200 P/T WAGES	\$2,430.00	\$2,163.20	\$0.00		\$266.80
51201 P/T WAGES	\$40,862.00	\$40,794.68	\$0.00		\$67.32
TOTAL COMMUNITY DEVELOPMENT - SALARIES	\$189,926.00	\$189,429.47	\$0.00	\$0.00	\$496.53

01189200 COMMUNITY DEVELOPMENT - EXPENSES					
52400 REPAIRS AND MAINTENANCE	\$0.00	\$0.00	\$0.00		\$0.00
53000 PROF AND TECHNICAL	\$500.00	\$0.00	\$0.00		\$500.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01189200 COMMUNITY DEVELOPMENT – EXPENSES CONTINUED					
53012 EMPLOYEE TRAIN/SEMINAR	\$914.00	\$595.00	\$0.00		\$319.00
53406 LICENSES/SUBSCRIPTIONS	\$0.00	\$300.00			-\$300.00
54200 OFFICE SUPPLIES	\$660.00	\$960.86	\$0.00		-\$300.86
54805 VEHICLES GASOLINE	\$0.00	\$0.00	\$0.00		\$0.00
55800 OTHER SUPPLIES	\$102.00	\$288.08			-\$186.08
57100 IN-STATE TRAVEL	\$1,277.00	\$0.00	\$0.00		\$1,277.00
57150 TRAINING AND EDUCATION	\$0.00	\$0.00	\$0.00		\$0.00
57300 DUES AND MEMBERSHIPS	\$200.00	\$153.53	\$0.00		\$46.47
58500 ADDITIONAL EQUIPMENT	\$0.00	\$0.00			\$0.00
58700 REPLACEMENT EQUIPMENT	\$0.00				\$0.00
TOTAL COMMUNITY DEVELOPMENT - EXPENSES	\$3,653.00	\$2,297.47	\$0.00	\$0.00	\$1,355.53
SUBTOTAL COMMUNITY DEVELOPMENT	\$193,579.00	\$191,726.94	\$0.00	\$0.00	\$1,852.06

01189504 NEW SIDEWALK CONST ART# 9 5/5/08					
58000 NEW SIDEWALK CONST ART# 9 5/5/08	\$58,440.00	\$0.00	\$0.00	\$58,440.00	\$0.00
TOTAL NEW SIDEWALK CONST ART# 9 5/5/08	\$58,440.00	\$0.00	\$0.00	\$58,440.00	\$0.00

01189505 MS4 COMPLIANCE DESIGN					
53000 MS4 COMPLIANCE DESIGN	\$57,500.00	\$31,994.80	\$0.00	\$25,505.20	\$0.00
TOTAL MS4 COMPLIANCE DESIGN	\$57,500.00	\$31,994.80	\$0.00	\$25,505.20	\$0.00
TOTAL COMMUNITY DEVELOPMENT	\$309,519.00	\$223,721.74	\$0.00	\$83,945.20	\$1,852.06

192 PUBLIC BUILDING MAINTENANCE					
01192100 BUILDING MAINT - SALARIES					
51201 P/T WAGES	\$13,325.00	\$12,676.91	\$0.00		\$648.09
TOTAL BUILDING MAINT - SALARIES	\$13,325.00	\$12,676.91	\$0.00	\$0.00	\$648.09

01192200 BUILDING MAINT - EXPENSES					
52101 ELECTRICITY	\$30,000.00	\$29,689.32	\$0.00		\$310.68
52102 HEATING	\$36,620.00	\$38,585.39			-\$1,965.39
52300 WATER/SEWER	\$4,538.00	\$1,851.06			\$2,686.94
52400 REPAIRS AND MAINTENANCE	\$51,141.00	\$41,925.58			\$9,215.42
52900 OTHER PROPERTY RELATED SERVICES	\$1,548.00	\$1,585.00			-\$37.00
52905 MAINTENANCE CONTRACTSRACTS	\$10,000.00	\$13,658.00			-\$3,658.00
53001 ADVERTISING	\$0.00	\$58.80			-\$58.80
53004 ENGINEERING/ARCHITECT	\$8,500.00	\$8,500.00			\$0.00
53008 CONTRACTUAL SERVICES	\$16,672.00	\$8,360.73			\$8,311.27
53400 TELEPHONE	\$4,000.00	\$3,212.85			\$787.15
53404 CELLULAR TELEPHONE	\$685.00	\$618.85			\$66.15
54200 OFFICE SUPPLIES	\$250.00	\$809.67			-\$559.67
54300 BLDG. AND EQ REPAIRS	\$5,000.00	\$416.77			\$4,583.23
54500 CUSTODIAL SUPPLIES	\$2,000.00	\$1,606.34			\$393.66
54600 GROUNDSKEEPING SUPPLIES	\$2,000.00	\$96.01			\$1,903.99

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01192200 BUILDING MAINT – EXPENSES CONTINUED					
54805 VEHICLES GASOLINE	\$1,285.00	\$866.81			\$418.19
55800 OTHER SUPPLIES	\$0.00	\$58.78			-\$58.78
57150 TRAINING AND EDUCATION					\$0.00
57300 DUES AND MEMBERSHIPS		\$275.00			-\$275.00
TOTAL BUILDING MAINT - EXPENSES	\$174,239.00	\$152,174.96	\$0.00	\$0.00	\$22,064.04
TOTAL PUBLIC BUILDING MAINTENANCE	\$187,564.00	\$164,851.87	\$0.00	\$0.00	\$22,712.13

01192506 MUN CTR FIRE ALARM ART#8 5/15					
53001 ADVERTISING	\$0.00				\$0.00
58700 MUN CTR FIRE ALARM	\$101,374.00			\$101,374.00	\$0.00
TOTAL MUN CTR FIRE ALARM ART#8	\$101,374.00	\$0.00	\$0.00	\$101,374.00	\$0.00

01192509 MUN CTR AIR DUCT CLEANING					
52400 REPAIR AND MAINTENANCE	\$15,000.00	\$6,300.00		\$8,700.00	\$0.00
TOTAL MUN CTR AIR DUCT CLEANING	\$15,000.00	\$6,300.00	\$0.00	\$8,700.00	\$0.00

01192512 MUN GYM WINDOWS ART #3					
58000 MUN GYM WINDOWS ART #3	\$95,000.00			\$95,000.00	\$0.00
TOTAL MUN MUN GYM WINDOWS ART #3	\$95,000.00	\$0.00	\$0.00	\$95,000.00	\$0.00

01192513 POLICE DEPT WINDOWS ART #3					
58000 POLICE DEPT WINDOWS ART #3	\$132,625.36	\$84,727.90		\$47,897.46	\$0.00
TOTAL POLICE DEPT WINDOWS ART #3	\$132,625.36	\$84,727.90	\$0.00	\$47,897.46	\$0.00

01192514 MUN A/C UNITS ART #3					
58000 MUNICIPAL A/C UNITS	\$55,000.00			\$55,000.00	\$0.00
TOTAL MUN A/C UNITS ART #3	\$55,000.00	\$0.00	\$0.00	\$55,000.00	\$0.00

01192515 MUN CTR BACKUP GENERATOR					
58500 MUN CTR BACKUP GENERATOR	\$135,000.00			\$135,000.00	\$0.00
TOTAL MUN CTR BACKUP GENERATOR	\$135,000.00	\$0.00	\$0.00	\$135,000.00	\$0.00
TOTAL PUBLIC BUILDING MAINTENANCE	\$721,563.36	\$255,879.77	\$0.00	\$442,971.46	\$22,712.13

193 PROPERTY INSURANCE					
01193700 PROPERTY INSURANCE					
57400 INSURANCE PREMIUMS	\$361,000.00	\$349,701.80	\$0.00		\$11,298.20
TOTAL PROPERTY INSURANCE	\$361,000.00	\$349,701.80	\$0.00	\$0.00	\$11,298.20

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
195 TOWN REPORTS					
01195200 TOWN REPORTS					
53402 PRINTING AND MAILING	\$3,000.00	\$2,053.91	\$0.00		\$946.09
TOTAL TOWN REPORTS	\$3,000.00	\$2,053.91	\$0.00	\$0.00	\$946.09
196 TOWN HALL OFFICE EXPENSES					
01196200 TOWN HALL OFFICE EXPENSES					
52400 REPAIRS AND MAINTENANCE	\$6,326.00	\$572.19			\$5,753.81
52700 RENTALS AND LEASES	\$0.00	\$6,813.36			-\$6,813.36
53401 POSTAGE	\$14,928.00	\$13,171.14			\$1,756.86
54200 OFFICE SUPPLIES	\$2,990.00	\$3,664.90	\$0.00		-\$674.90
TOTAL TOWN HALL OFFICE EXPENSES	\$24,244.00	\$24,221.59	\$0.00	\$0.00	\$22.41
01196600 TOWN HALL OFFICE EXPENSES ENCUMBRANCE					
53401 POSTAGE	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL TOWN HALL OFFICE EXPENSES ENCUMBRANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL TOWN HALL OFFICE EXPENSES	\$24,244.00	\$24,221.59	\$0.00	\$0.00	\$22.41
198 PERMANENT BLDG. COMMITTEE					
01198100 PERMANENT BLDG. COMMITTEE					
51200 P/T WAGES	\$633.00	\$62.40	\$0.00		\$570.60
TOTAL PERMANENT BLDG. COMMITTEE	\$633.00	\$62.40	\$0.00	\$0.00	\$570.60
01198200 PERMANENT BLDG. COMMITTEE					
54200 OFFICE SUPPLIES	\$500.00				\$500.00
TOTAL PERMANENT BLDG. COMMITTEE EXPENSES	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
TOTAL PERMANENT BLDG. COMMITTEE	\$1,133.00	\$62.40	\$0.00	\$0.00	\$1,070.60
TOTAL GENERAL GOVERNMENT	\$2,662,738.28	\$1,934,922.54	\$11,095.00	\$595,276.58	\$121,444.16
210 POLICE					
01210100 POLICE - SALARIES					
51100 SALARIES	\$207,169.00	\$206,939.29	\$0.00		\$229.71
51110 F/T WAGES	\$1,093,503.00	\$1,087,299.43	\$0.00		\$6,203.57
51200 P/T WAGES	\$57,957.00	\$42,210.02	\$0.00		\$15,746.98
51300 OVERTIME	\$111,287.00	\$109,627.79	\$0.00		\$1,659.21
51410 EDUCATIONAL BONUS WAGES	\$58,000.00	\$58,000.00	\$0.00		\$0.00
51420 DIFFERENTIAL WAGES	\$17,155.00	\$15,964.50	\$0.00		\$1,190.50
51430 LONGEVITY WAGES	\$13,600.00	\$13,600.00	\$0.00		\$0.00
51902 UNIFORM ALLOWANCE	\$25,500.00	\$24,800.00			\$700.00
51904 STIPENDS	\$0.00	\$7,500.00			-\$7,500.00
TOTAL POLICE - SALARIES	\$1,584,171.00	\$1,565,941.03	\$0.00	\$0.00	\$18,229.97

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01210200 POLICE - EXPENSES					
51901 TUITION REIMBURSEMENT	\$12,000.00	\$11,895.01			\$104.99
52400 REPAIRS AND MAINTENANCE	\$18,405.00	\$10,026.40			\$8,378.60
52905 MAINTENANCE CONTRACTSRACTS	\$1,060.00	\$3,882.72			-\$2,822.72
53012 EMPLOYEE TRAIN/SEMINAR	\$12,600.00	\$10,923.00	\$495.00		\$1,182.00
53400 TELEPHONE	\$2,030.00	\$1,984.13			\$45.87
53401 POSTAGE	\$100.00	\$0.00			\$100.00
53404 CELLULAR TELEPHONE	\$8,080.00	\$6,493.42			\$1,586.58
53405 INTERNET SERVICE	\$100.00	\$87.44			\$12.56
53406 LICENSES/SUBSCRIPTIONS	\$17,500.00	\$18,188.55			-\$688.55
53800 OTHER SERVICES	\$3,947.00	\$7,014.08			-\$3,067.08
54200 OFFICE SUPPLIES	\$5,555.00	\$4,020.15			\$1,534.85
54300 BUILDING AND EQUIP REPAIRS	\$750.00	\$375.39			\$374.61
54500 CUSTODIAL SUPPLIES	\$810.00	\$1,236.75			-\$426.75
54800 VEHICULAR SUPPLIES	\$4,720.00	\$4,352.70			\$367.30
54805 VEHICLES GASOLINE	\$34,655.00	\$24,032.39			\$10,622.61
54900 FOOD AND FOOD SERVICE SUPPLIES	\$2,070.00	\$206.46			\$1,863.54
55500 BOOKS AND PERIODICALS	\$410.00	\$649.00			-\$239.00
55800 OTHER SUPPLIES	\$10,605.00	\$11,114.53			-\$509.53
57100 IN-STATE TRAVEL	\$350.00	\$204.55			\$145.45
57150 TRAINING AND EDUCATION	\$150.00	\$640.24			-\$490.24
57200 OUT-OF-STATE TRAVEL	\$250.00	\$0.00			\$250.00
57300 DUES AND MEMBERSHIPS	\$11,815.00	\$8,928.19	\$0.00		\$2,886.81
57400 INSURANCE PREMIUMS	\$803.00	\$803.00			\$0.00
58500 ADDITIONAL EQUIPMENT	\$4,295.00	\$5,077.97			-\$782.97
58700 REPLACEMENT EQUIPMENT	\$750.00	\$11,205.69	\$0.00		-\$10,455.69
TOTAL POLICE - EXPENSES	\$153,810.00	\$143,341.76	\$495.00	\$0.00	\$9,973.24
01210400 POLICE - CAPITAL					
58700 POLICE CRUISERS	\$122,500.00	\$122,071.20			\$428.80
TOTAL POLICE - CAPITAL	\$122,500.00	\$122,071.20			\$428.80
01210503 PUBLIC SAFETY AND HWY RADIO					
58500 PUBLIC SAFETY AND HWY RADIO	\$173,000.00	\$0.00	\$0.00	\$173,000.00	\$0.00
TOTAL PUBLIC SAFETY AND HWY RADIO	\$173,000.00	\$0.00	\$0.00	\$173,000.00	\$0.00
01210504 POLICE TABLETS AND RELATED EXP					
53008 CONTRACTUAL SERVICES	\$0.00	\$2,350.00		-\$2,350.00	\$0.00
58500 POLICE TABLETS	\$30,000.00	\$25,584.91		\$4,415.09	\$0.00
TOTAL POLICE TABLETS AND RELATED EXP	\$30,000.00	\$27,934.91	\$0.00	\$2,065.09	\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01210600 POLICE ENCUMBRANCES					
57300 DUES AND MEMBERSHIPS	\$109.95	\$109.95			\$0.00
TOTAL POLICE ENCUMBRANCES	\$109.95	\$109.95	\$0.00	\$0.00	\$0.00
 TOTAL POLICE	 \$2,063,590.95	 \$1,859,398.85	 \$495.00	 \$175,065.09	 \$28,632.01

220 FIRE					
01220100 FIRE - SALARIES					
51100 SALARIES	\$50,320.00	\$50,319.69	\$0.00		\$0.31
51110 F/T WAGES	\$246,709.00	\$224,641.12			\$22,067.88
51111 F/T WAGES	\$18,069.00	\$17,963.76			\$105.24
51200 P/T WAGES	\$46,869.00	\$36,448.89			\$10,420.11
51300 OVERTIME	\$36,300.00	\$41,256.37	\$0.00		-\$4,956.37
51904 STIPENDS	\$5,000.00	\$5,451.20			-\$451.20
TOTAL FIRE - SALARIES	\$403,267.00	\$376,081.03	\$0.00	\$0.00	\$27,185.97

01220200 FIRE - EXPENSES					
52101 ELECTRICITY	\$9,078.00	\$11,024.28			-\$1,946.28
52102 HEATING	\$15,000.00	\$10,966.82			\$4,033.18
52300 NON-ENERGY UTILITIES	\$400.00	\$416.80	\$0.00		-\$16.80
52400 REPAIRS AND MAINTENANCE	\$20,000.00	\$20,891.00			-\$891.00
52905 MAINTENANCE CONTRACTS	\$7,000.00	\$1,950.29			\$5,049.71
53001 ADVERTISING	\$400.00	\$687.35			-\$287.35
53005 COURSE REIMBURSEMENT	\$9,000.00	\$0.00			\$9,000.00
53011 PHYSICALS	\$6,000.00	\$2,143.96			\$3,856.04
53012 EMPLOYEE TRAIN/SEMINAR	\$2,000.00	\$989.00			\$1,011.00
53400 TELEPHONE	\$1,200.00	\$1,208.41			-\$8.41
53404 CELLULAR PHONES	\$800.00	\$1,775.21			-\$975.21
53405 INTERNET SERVICE	\$180.00	\$180.00			\$0.00
53406 LICENSES/SUBSCRIPTIONS	\$4,000.00	\$3,258.38			\$741.62
53800 OTHER SERVICES	\$5,120.00	\$7,816.10			-\$2,696.10
54200 OFFICE SUPPLIES	\$425.00	\$922.35			-\$497.35
54300 BLDG. AND EQUIP REPAIRS AND MAINT	\$0.00	\$0.00	\$0.00		\$0.00
54500 CUSTODIAL SUPPLIES	\$2,000.00	\$1,721.74	\$0.00		\$278.26
54800 VEHICULAR SUPPLIES	\$3,000.00	\$193.17	\$0.00		\$2,806.83
54805 VEHICLES GASOLINE	\$6,000.00	\$4,528.55			\$1,471.45
54900 FOOD AND FOOD SERVICE SUPPLIES	\$200.00	\$0.00			\$200.00
55501 CODE ENFORCEMENT MATERIALS	\$400.00	\$176.35			\$223.65
55800 OTHER SUPPLIES	\$4,150.00	\$4,630.33			-\$480.33
55811 UNIFORMS AND OTHER CLOTHING	\$4,500.00	\$4,399.95			\$100.05
57000 EXPENDITURES	\$0.00	\$348.00			-\$348.00
57100 IN-STATE TRAVEL	\$900.00	\$289.08			\$610.92
57150 TRAINING AND EDUCATION	\$500.00	\$18.00			\$482.00
57300 DUES AND MEMBERSHIPS	\$4,000.00	\$2,030.00	\$0.00		\$1,970.00
58500 ADDITIONAL EQUIPMENT	\$2,000.00	\$5,212.44	\$2,462.14		-\$5,674.58

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01220200 FIRE - EXPENSES CONTINUED					
58700 REPLACEMENT EQUIPMENT	\$6,000.00	\$4,700.00	\$0.00		\$1,300.00
TOTAL FIRE - EXPENSES	\$114,253.00	\$92,477.56	\$2,462.14	\$0.00	\$19,313.30
01220511 PORTABLE RADIOS ART #3					
58700 PORTABLE RADIOS	\$978.80	\$0.00		\$978.80	\$0.00
TOTAL PORTABLE RADIOS	\$978.80	\$0.00	\$0.00	\$978.80	\$0.00
01220600 FIRE ENCUMBRANCES					
58500 ADDITIONAL EQUIPMENT	\$2,850.00	\$2,850.00		\$0.00	\$0.00
TOTAL FIRE ENCUMBRANCES	\$2,850.00	\$2,850.00	\$0.00	\$0.00	\$0.00
TOTAL FIRE	\$521,348.80	\$471,408.59	\$2,462.14	\$978.80	\$46,499.27
231 AMBULANCE					
01231100 AMBULANCE - SALARIES					
51100 SALARIES	\$50,320.00	\$50,319.69	\$0.00		\$0.31
51110 F/T WAGES	\$240,514.00	\$210,970.45	\$0.00		\$29,543.55
51111 F/T WAGES	\$16,787.00	\$16,788.96			-\$1.96
51200 P/T WAGES	\$58,500.00	\$42,587.15			\$15,912.85
51300 OVERTIME	\$30,000.00	\$28,427.52	\$0.00		\$1,572.48
51904 STIPENDS	\$4,500.00	\$4,500.00			
TOTAL AMBULANCE - SALARIES	\$400,621.00	\$353,593.77	\$0.00	\$0.00	\$47,027.23
01231200 AMBULANCE - EXPENSES					
52400 REPAIRS AND MAINTENANCE	\$6,000.00	\$3,458.50	\$0.00		\$2,541.50
52905 MAINTENANCE CONTRACTS	\$4,700.00	\$5,262.60			-\$562.60
53000 PROF AND TECHNICAL	\$17,613.00	\$15,932.18			\$1,680.82
53001 ADVERTISING	\$0.00	\$0.00			\$0.00
53011 PHYSICALS	\$0.00	\$0.00			\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$2,000.00	\$800.00			\$1,200.00
53404 CELLULAR PHONES	\$1,250.00	\$938.86			\$311.14
53406 LICENSES/SUBSCRIPTIONS	\$7,925.00	\$7,573.37			\$351.63
53800 OTHER SERVICES	\$1,300.00	\$1,726.96			-\$426.96
54200 OFFICE SUPPLIES	\$1,125.00	\$1,225.26	\$0.00		-\$100.26
54500 CUSTODIAL SUPPLIES	\$0.00				\$0.00
54800 VEHICULAR SUPPLIES	\$1,500.00	\$227.61	\$0.00		\$1,272.39
54805 VEHICLES GASOLINE	\$7,300.00	\$6,013.79	\$0.00		\$1,286.21
55000 MEDICAL SUPPLIES	\$25,000.00	\$22,458.91	\$0.00		\$2,541.09
55501 CODE ENFORCEMENT MATERIALS	\$0.00	\$233.00			-\$233.00
55800 OTHER SUPPLIES	\$2,000.00	\$115.07	\$0.00		\$1,884.93
55811 UNIFORMS AND OTHER CLOTHING	\$4,500.00	\$3,313.42			\$1,186.58
57000 EXPENDITURES	\$0.00		\$0.00		\$0.00
57100 IN-STATE TRAVEL	\$200.00	\$0.00	\$0.00		\$200.00
57150 TRAINING AND EDUCATION	\$500.00	\$180.88	\$0.00		\$319.12

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01231200 AMBULANCE – EXPENSES CONTINUED					
57300 DUES AND MEMBERSHIPS	\$6,500.00	\$4,223.22	\$0.00		\$2,276.78
58500 ADDITIONAL EQUIPMENT	\$4,000.00	\$1,339.00			\$2,661.00
58700 REPLACEMENT EQUIPMENT	\$0.00	\$4,263.00	\$0.00		-\$4,263.00
TOTAL AMBULANCE - EXPENSES	\$93,413.00	\$79,285.63	\$0.00	\$0.00	\$14,127.37
01231500 AMBULANCE PURCHASE					
58700 REPLACEMENT EQUIPMENT	\$145,000.00	\$141,387.24		\$3,612.76	\$0.00
TOTAL AMBULANCE PURCHASE	\$145,000.00	\$141,387.24	\$0.00	\$3,612.76	\$0.00
01231600 AMBULANCE ENCUMBRANCE					
53800 OTHER SERVICES					\$0.00
TOTAL AMBULANCE ENCUMBRANCE					
TOTAL AMBULANCE	\$639,034.00	\$574,266.64	\$0.00	\$3,612.76	\$61,154.60
241 BUILDING INSPECTOR					
01241100 BUILDING INSPECTOR - SALARIES					
51100 SALARIES	\$32,863.00	\$32,727.24	\$0.00		\$135.76
51110 F/T WAGES	\$37,886.00	\$36,989.73	\$0.00		\$896.27
51904 STIPENDS	\$20,133.00	\$20,066.95	\$0.00		\$66.05
TOTAL BUILDING INSPECTOR - SALARIES	\$90,882.00	\$89,783.92	\$0.00	\$0.00	\$1,098.08
01241200 BUILDING INSPECTOR - EXPENSES					
53008 CONTRACTUAL SERVICE	\$24,500.00	\$4,040.92			\$20,459.08
53012 EMPLOYEE TRAIN/SEMINAR	\$2,500.00	\$883.00	\$0.00		\$1,617.00
53404 CELLULAR PHONES		\$530.07			-\$530.07
53406 LICENSES/SUBSCRIPTIONS	\$0.00	\$300.00			-\$300.00
53800 OTHER SERVICES	\$260.00	\$0.00	\$0.00		\$260.00
54200 OFFICE SUPPLIES	\$850.00	\$853.18			-\$3.18
55501 CODE ENFORCEMENT MATERIALS	\$0.00	\$535.79			-\$535.79
55800 OTHER SUPPLIES	\$1,050.00	\$303.99			\$746.01
55811 UNIFORMS AND OTHER CLOTHING	\$0.00	\$300.00			-\$300.00
57100 IN-STATE TRAVEL	\$2,760.00	\$2,357.23			\$402.77
57150 TRAINING AND EDUCATION	\$0.00				\$0.00
57300 DUES AND MEMBERSHIPS	\$235.00	\$210.00			\$25.00
58500 ADDITIONAL EQUIPMENT	\$0.00	\$0.00	\$569.96		-\$569.96
TOTAL BUILDING INSPECTOR - EXPENSES	\$32,155.00	\$10,314.18	\$569.96	\$0.00	\$21,270.86
01241600 BUILDING INSPECTOR ENCUMBRANCE					
57100 IN-STATE TRAVEL	\$0.00				\$0.00
TOTAL BUILDING INSPECTOR ENCUMBRANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL BUILDING INSPECTOR	\$123,037.00	\$100,098.10	\$569.96	\$0.00	\$22,368.94

0100 GENERAL FUND		REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
244 WEIGHTS AND MEASURES						
01244200 WEIGHTS & MEASURES - EXPENSES						
53000 PROF AND TECHNICAL		\$750.00	\$750.00	\$0.00		\$0.00
TOTAL WEIGHTS & MEASURES - EXPENSES		\$750.00	\$750.00	\$0.00	\$0.00	\$0.00

291 CIVIL DEFENSE						
01291100 CIVIL DEFENSE - SALARIES						
51904 STIPENDS						
51CV19 SALARIES - COVID		\$325.00	\$325.00			
TOTAL CIVIL DEFENSE - SALARIES		\$18,000.00	\$9,141.91	\$0.00	\$0.00	\$8,858.09
TOTAL CIVIL DEFENSE - EXPENSES		\$18,325.00	\$9,466.91	\$0.00	\$0.00	\$8,858.09

53008 CONTRACTUAL SERVICE		\$0.00	\$4,450.00		-\$4,450.00
54900 FOOD AND FOOD SERVICE		\$0.00	\$0.00		\$0.00
54CV19 CV19 FOOD AND FOOD SERVICE		\$8,000.00	\$0.00		\$8,000.00
55800 OTHER SUPPLIES		\$4,800.00	\$0.00		\$4,800.00
TOTAL CIVIL DEFENSE - EXPENSES		\$12,800.00	\$4,450.00	\$0.00	\$0.00
TOTAL CIVIL DEFENSE		\$31,125.00	\$13,916.91	\$0.00	\$0.00
					\$17,208.09

292 ANIMAL CONTROL					
01292200 ANIMAL CONTROL					
53000 PROF AND TECHNICAL					
53000 PROF AND TECHNICAL		\$25,000.00	\$16,044.84	\$0.00	\$8,955.16
TOTAL ANIMAL CONTROL		\$25,000.00	\$16,044.84	\$0.00	\$8,955.16

294 FORESTRY					
01294100 FORESTRY - SALARIES					
51904 STIPENDS					
51904 STIPENDS		\$600.00	\$600.00	\$0.00	\$0.00
TOTAL FORESTRY - SALARIES		\$600.00	\$600.00	\$0.00	\$0.00

01294200 FORESTRY - EXPENSES					
52400 REPAIRS AND MAINTENANCE		\$70,000.00	\$70,020.00	\$0.00	-\$20.00
53001 ADVERTISING		\$200.00	\$0.00		\$200.00
53800 OTHER SERVICES		\$100.00	\$0.00		\$100.00
54600 GROUNDSKEEPING SUPPLIES		\$0.00	\$0.00		\$0.00
57300 DUES AND MEMBERSHIP		\$0.00	\$85.00		-\$85.00
TOTAL FORESTRY - EXPENSES		\$70,300.00	\$70,105.00	\$0.00	\$0.00
TOTAL FORESTRY		\$70,900.00	\$70,705.00	\$0.00	\$195.00

01295200 WATERWAYS - DIVE RESCUE					
52400 REPAIRS AND MAINTENANCE		\$0.00	\$0.00		\$0.00
53012 EMPLOYEE TRAIN/SEMINAR		\$0.00	\$0.00		\$0.00
55800 OTHER SUPPLIES		\$1,816.23	\$0.00	\$0.00	\$1,816.23
58500 ADDITIONAL EQUIPMENT		\$0.00	\$0.00	\$0.00	\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
TOTAL WATERWAYS - DIVE RESCUE	\$1,816.23	\$0.00	\$0.00	\$1,816.23	\$0.00
TOTAL PUBLIC SAFETY	\$3,476,601.98	\$3,106,588.93	\$3,527.10	\$181,472.88	\$185,013.07

300 SYSTEM WIDE					
10011108 SCHOOL COMMITTEE					
51000 SALARY/WAGE ADJUSTMENT	\$0.00		\$0.00		\$0.00
51101 SCHOOL COMM - SECRETARY WAGE	\$1,232.10	\$1,232.10	\$0.00		\$0.00
51201 VIDEO SERVICES	\$1,057.68	\$1,057.68	\$0.00		\$0.00
53000 CONTRACTUAL SERVICE	\$0.00	\$0.00	\$0.00		\$0.00
53001 ADVERTISING	\$2,689.68	\$2,689.68	\$0.00		\$0.00
53003 AUDITING	\$0.00	\$0.00	\$0.00		\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$325.00	\$325.00	\$0.00		\$0.00
53402 PRINTING AND MAILING	\$0.00	\$0.00	\$0.00		\$0.00
57100 IN-STATE TRAVEL	\$0.00	\$0.00	\$0.00		\$0.00
57150 TRAINING AND EDUCATION	\$137.34	\$137.34	\$0.00		\$0.00
57300 DUES AND MEMBERSHIPS	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL SCHOOL COMMITTEE	\$5,441.80	\$5,441.80	\$0.00	\$0.00	\$0.00

10012108 SUPERINTENDENT					
51100 SUPERINTENDENT SALARY					
51100 SUPERINTENDENT SALARY	\$176,335.86	\$176,335.86	\$0.00		\$0.00
51101 SECRETARY WAGES	\$53,198.00	\$53,198.00	\$0.00		\$0.00
53012 EMPLOYEE TRAINING/SEMINAR	\$700.00	\$700.00	\$0.00		\$0.00
54200 OFFICE SUPPLIES	\$1,043.22	\$1,043.22	\$0.00		\$0.00
54900 FOOD AND FOOD SERVICE SUPPLIES	\$511.19	\$511.19	\$0.00		\$0.00
57100 IN-STATE TRAVEL	\$0.00	\$0.00			\$0.00
57150 TRAINING AND EDUCATION	\$885.00	\$885.00			\$0.00
57300 DUES AND MEMBERSHIPS	\$100.00	\$100.00	\$0.00		\$0.00
TOTAL SUPERINTENDENT	\$232,773.27	\$232,773.27	\$0.00	\$0.00	\$0.00

10014108 BUSINESS OFFICE					
51100 BUSINESS MANAGER SALARY					
51100 BUSINESS MANAGER SALARY	\$108,532.00	\$108,532.00	\$0.00		\$0.00
51110 BUDGET OFFICER/ASSISTANT SALARY	\$55,374.00	\$55,374.00	\$0.00		\$0.00
51111 BOOKKEEPER/SECRETARY WAGES	\$50,010.56	\$50,010.56	\$0.00		\$0.00
51505 VEHICLE ALLOWANCE	\$400.00	\$400.00	\$0.00		\$0.00
52700 RENTALS AND LEASES	\$3,615.25	\$3,615.25			\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$1,025.00	\$1,025.00	\$0.00		\$0.00
53402 PRINTING AND MAILING	\$0.00	\$0.00			\$0.00
54200 OFFICE SUPPLIES	\$1,341.37	\$1,341.37			\$0.00
57300 DUES AND MEMBERSHIPS	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL BUSINESS OFFICE	\$220,298.18	\$220,298.18	\$0.00	\$0.00	\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
10014308 LEGAL SERVICES					
53002 LEGAL SERVICES	\$4,140.00	\$4,140.00	\$0.00		\$0.00
TOTAL LEGAL SERVICES	\$4,140.00	\$4,140.00	\$0.00	\$0.00	\$0.00
10014508 INFO MGT & TECHNOLOGY					
51100 TECHNOLOGY DIRECTOR	\$0.00	\$0.00	\$0.00		\$0.00
51505 VEHICLE ALLOWANCE	\$400.00	\$400.00	\$0.00		\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$620.00	\$620.00			\$0.00
53406 LICENSES/SUBSCRIPTIONS	\$25,696.84	\$25,696.84			\$0.00
54200 TECHNOLOGY OFFICE SUPPLIES	\$358.70	\$358.70	\$0.00		\$0.00
55802 TECHNOLOGY LICENSES	\$0.00	\$0.00	\$0.00		\$0.00
57300 DUES AND MEMBERSHIPS	\$0.00	\$0.00			\$0.00
TOTAL INFO MGT & TECHNOLOGY	\$27,075.54	\$27,075.54	\$0.00	\$0.00	\$0.00
10021101 STUDENT SERVICES					
57300 DUES AND MEMBERSHIPS	\$300.00	\$300.00			\$0.00
TOTAL STUDENT SERVICES	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00
10021102 STUDENT SERVICES					
51100 DIRECTOR OF STUDENT SERVICES	\$101,857.00	\$101,857.00	\$0.00		\$0.00
51101 SPED SECRETARY	\$44,983.12	\$44,983.12	\$0.00		\$0.00
51111 SPED COORDINATOR	\$53,077.02	\$53,077.02	\$0.00		\$0.00
51505 VEHICLE ALLOWANCE	\$800.00	\$800.00			\$0.00
52700 RENTALS AND LEASES	\$2,729.28	\$2,729.28			\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$315.00	\$315.00			\$0.00
54200 OFFICE SUPPLIES	\$2,124.31	\$2,124.31	\$0.00		\$0.00
57100 IN-STATE TRAVEL	\$0.00	\$0.00			\$0.00
57150 SPED TRAINING AND EDUCATION	\$0.00	\$0.00			\$0.00
57300 DUES AND MEMBERSHIPS	\$725.00	\$725.00			\$0.00
58501 LEASE PURCHASE OF EQUIP	\$0.00	\$0.00			\$0.00
TOTAL STUDENT SERVICES	\$206,610.73	\$206,610.73	\$0.00	\$0.00	\$0.00
10023051 DW EL TEACHER					
51100 SALARIES	\$31,281.97	\$27,747.24	\$3,534.73		\$0.00
TOTAL NON INSTRUCTIONAL TECHNOLOGY	\$31,281.97	\$27,747.24	\$3,534.73	\$0.00	\$0.00
10023052 SUMMER TEACHING					
51100 SPED TEACHER SALARIES	\$25,122.50	\$25,122.50	\$0.00		\$0.00
TOTAL SUMMER TEACHING	\$25,122.50	\$25,122.50	\$0.00	\$0.00	\$0.00
10023202 MEDICAL/THERAPEUTIC SERVICES					
51100 DISTRICT WIDE THERAPIST	\$176,698.20	\$167,862.61	\$8,835.59		\$0.00
51202 TUTOR WAGES	\$0.00	\$0.00			\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
10023202 MEDICAL/THERAPEUTIC SERVICES CONTINUED					
51430 DISTRICT WIDE THERAPIST					
HONORARIUMS	\$2,000.00	\$2,000.00			\$0.00
53008 SPED CONTRACTED SERVICES	\$257,848.10	\$257,848.10			\$0.00
53012 EMPLOYEE TRAINING/SEMINAR	\$1,650.00	\$1,650.00			\$0.00
53201 SPED TUTORING	\$0.00	\$0.00			\$0.00
55100 SPED DISTRICT WIDE ADAPTIVE EQUIPMENT	\$1,564.99	\$1,564.99			\$0.00
57100 IN-STATE TRAVEL	\$70.16	\$70.16			\$0.00
TOTAL MEDICAL/THERAPEUTIC SERVICES	\$439,831.45	\$430,995.86	\$8,835.59	\$0.00	\$0.00

10023302 SPED PARAPROFESSIONAL SALARIES					
51110 SPED PARAPROFESSIONAL	\$47,953.86	\$47,953.86	\$0.00		\$0.00
TOTAL SPED PARAPROFESSIONAL SALARIES	\$47,953.86	\$47,953.86	\$0.00	\$0.00	\$0.00

10023561 INSTRUCTIONAL STAFF PD					
53012 DISTRICT WIDE PROF DEV TRAINING	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL INSTRUCTIONAL STAFF PD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

10023562 INSTRUCTIONAL STAFF PD					
53012 DISTRICT WIDE PROF DEV TRAINING	\$6,050.00	\$6,050.00	\$0.00		\$0.00
57100 IN-STATE TRAVEL	\$0.00	\$0.00			\$0.00
TOTAL INSTRUCTIONAL STAFF PD	\$6,050.00	\$6,050.00	\$0.00	\$0.00	\$0.00

10024202 DISTRICT-WIDE SPED INSTRUC. EQUIP. REPAIR					
52400 REPAIRS AND MAINTENANCE	\$270.00	\$270.00			\$0.00
57400 INSURANCE PREMIUMS	\$100.00	\$100.00			\$0.00
TOTAL DISTRICT-WIDE SPED INSTRUC. EQUIP. REPAIR	\$370.00	\$370.00	\$0.00	\$0.00	\$0.00

10024302 SPED GENERAL INSTRUCTION					
55100 SPED GEN INSTRUCTION	\$1,200.99	\$1,200.99	\$0.00		\$0.00
TOTAL SPED GENERAL INSTRUCTION	\$1,200.99	\$1,200.99	\$0.00	\$0.00	\$0.00

10024511 CLASSROOM INSTRUCTIONAL TECH					
53008 CLASSROOM TECHNOLOGY	\$599.00	\$599.00			\$0.00
55800 OTHER SUPPLIES	\$1,882.50	\$1,882.50	\$0.00		\$0.00
TOTAL CLASSROOM INSTRUCTIONAL	\$2,481.50	\$2,481.50	\$0.00	\$0.00	\$0.00

10027202 TESTING AND ASSESSMENT					
53000 SPED TESTING AND ASSESSMENT	\$0.00	\$0.00	\$0.00		\$0.00
53008 TESTING AND ASSESSMENT	\$0.00	\$0.00			\$0.00
53406 LICENSES/SUBSCRIPTIONS	\$252.00	\$252.00			\$0.00
55100 EDUCATIONAL SUPPLIES	\$8,481.96	\$8,481.96	\$0.00		\$0.00
TOTAL TESTING AND ASSESSMENT	\$8,733.96	\$8,733.96	\$0.00	\$0.00	\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
10028002 PSYCHOLOGICAL SERVICES					
51100 SPED PSYCHOLOGIST SERVICES	\$76,977.00	\$69,356.87	\$7,620.13		\$0.00
53012 EMPLOYEE TRAINING/SEMINAR	\$242.99	\$242.99			\$0.00
TOTAL PSYCHOLOGICAL SERVICES	\$77,219.99	\$69,599.86	\$7,620.13	\$0.00	\$0.00
10032008 NURSE					
51100 DISTRICT WIDE NURSE SALARY	\$5,950.00	\$5,950.00	\$0.00		\$0.00
51200 NURSE SUBSTITUTE	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL NURSE	\$5,950.00	\$5,950.00	\$0.00	\$0.00	\$0.00
10032018 PHYSICIAN SERVICES					
53000 PHYSICIAN SERVICES	\$3,500.00	\$3,500.00	\$0.00		\$0.00
TOTAL PHYSICIAN SERVICES	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00
10033001 TRANSPORTATION SERVICES					
53300 TRANSPORTATION	\$0.00		\$0.00		\$0.00
TOTAL TRANSPORTATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10033005 HOMELESS TRANSPORTATION					
53300 HOMELESS TRANSPORTATION	\$3,094.84	\$3,094.84	\$0.00		\$0.00
TOTAL HOMELESS TRANSPORTATION	\$3,094.84	\$3,094.84	\$0.00	\$0.00	\$0.00
10034008 FOOD SERVICES					
51100 SALARIES	\$8,650.36	\$8,650.36			\$0.00
51110 F/T WAGES	\$25,977.97	\$25,977.97			\$0.00
52400 REPAIRS AND MAINTENANCE	\$4,122.45	\$4,122.45			\$0.00
54900 FOOD AND FOOD SERVICES	\$5,730.44	\$5,730.44	\$0.00		\$0.00
TOTAL FOOD SERVICES	\$44,481.22	\$44,481.22	\$0.00	\$0.00	\$0.00
10036008 SCHOOL SECURITY					
53000 PROFESSIONAL SERVICES	\$480.00	\$480.00			\$0.00
54000 SCHOOL SECURITY	\$3,024.00	\$3,024.00	\$0.00		\$0.00
TOTAL SCHOOL SECURITY	\$3,504.00	\$3,504.00	\$0.00	\$0.00	\$0.00
10041308 UTILITY SERVICES					
52101 ELECTRICITY	\$26.97	\$26.97			\$0.00
53400 TELEPHONE	\$639.37	\$639.37			\$0.00
TOTAL UTILITY SERVICES	\$666.34	\$666.34	\$0.00	\$0.00	\$0.00
10042108 MAINTENANCE OF GROUNDS					
51100 GROUNDSKEEPER	\$18,905.92	\$18,905.92	\$0.00		\$0.00
51300 GROUNDSKEEPER OVERTIME	\$1,227.67	\$1,227.67	\$0.00		\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
10042108 MAINTENANCE OF GROUNDS CONTINUED					
52700 RENTALS AND LEASES	\$0.00	\$0.00	\$0.00		\$0.00
53008 CONTRACTUAL SERVICE	\$0.00	\$0.00	\$0.00		\$0.00
54600 GROUNDSKEEPING SUPPLIES	\$381.47	\$381.47	\$0.00		\$0.00
54805 VEHICLES GASOLINE	\$0.00	\$0.00	\$0.00		\$0.00
55811 UNIFORMS AND OTHER CLOTHING	\$118.74	\$118.74	\$0.00		\$0.00
TOTAL MAINTENANCE OF GROUNDS	\$20,633.80	\$20,633.80	\$0.00	\$0.00	\$0.00
10042208 MAINTENANCE OF BUILDINGS					
51100 FACILITIES MANAGER	\$76,655.02	\$76,655.02	\$0.00		\$0.00
53008 CONTRACTUAL SERVICES	\$0.00	\$0.00			\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$0.00	\$0.00	\$0.00		\$0.00
57100 IN-STATE TRAVEL	\$465.42	\$465.42	\$0.00		\$0.00
57300 DUES AND MEMBERSHIPS	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL MAINTENANCE OF BUILDINGS	\$77,120.44	\$77,120.44	\$0.00	\$0.00	\$0.00
10042308 MAINTENANCE OF EQUIPMENT					
58500 ACQUISITION OF EQUIPMENT	\$9,480.00	\$6,100.00	\$3,380.00		\$0.00
TOTAL MAINTENANCE OF EQUIPMENT	\$9,480.00	\$6,100.00	\$3,380.00	\$0.00	\$0.00
10044008 NETWORKING AND TELECOMMUNICATIONS					
51100 TECHNOLOGY DIRECTOR	\$78,057.00	\$78,057.00	\$0.00		\$0.00
51110 NETWORK SUPPORT TECH	\$84,242.56	\$84,242.56	\$0.00		\$0.00
TOTAL NETWORKING AND TELECOMMUNICATIONS	\$162,299.56	\$162,299.56	\$0.00	\$0.00	\$0.00
TOTAL SYSTEM WIDE	\$1,667,615.94	\$1,644,245.49	\$23,370.45	\$0.00	\$0.00
12122108 PRINCIPAL					
51100 PRINCIPAL SALARY	\$102,654.00	\$102,654.00	\$0.00		\$0.00
51101 SECRETARY/CLERK WAGES	\$46,198.88	\$46,198.88	\$0.00		\$0.00
51200 SECRETARY SUBSTITUTE	\$192.00	\$192.00	\$0.00		\$0.00
51430 HONORARIUMS	\$2,000.00	\$2,000.00			\$0.00
51505 VEHICLE ALLOWANCE	\$800.00	\$800.00	\$0.00		\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$0.00		\$0.00		\$0.00
54200 PRINCIPAL OFFICE SUPPLIES	\$999.42	\$999.42	\$0.00		\$0.00
54900 FOOD AND FOOD SERVICE SUPPLIES	\$97.50	\$97.50	\$0.00		\$0.00
57300 PRINCIPAL DUES AND MEMBERSHIPS	\$0.00				\$0.00
TOTAL PRINCIPAL'S OFFICE	\$152,941.80	\$152,941.80	\$0.00	\$0.00	\$0.00
12123051 TEACHERS, CLASSROOM					
51100 TEACHER SALARIES	\$755,914.30	\$721,752.26	\$34,162.04		\$0.00
51430 TEACHER HONORARIUMS	\$9,500.00	\$9,500.00			\$0.00
TOTAL TEACHERS, CLASSROOM	\$765,414.30	\$731,252.26	\$34,162.04	\$0.00	\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
12123052 SPED TEACHERS, CLASSROOM					
51100 SPED TEACHER SALARIES	\$140,149.00	\$134,040.16	\$6,108.84		\$0.00
51430 SPED TEACHER HONORARIUMS	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL SPED TEACHERS, CLASSROOM	\$140,149.00	\$134,040.16	\$6,108.84	\$0.00	\$0.00
12123202 MEDICAL/THERAPEUTIC SERVICES					
51100 SPECIALIST TEACHER	\$31,330.50	\$31,330.50	\$0.00		\$0.00
TOTAL MEDICAL/THERAPEUTIC SERVICES	\$31,330.50	\$31,330.50	\$0.00	\$0.00	\$0.00
12123241 SUBSTITUTE TEACHERS, LONG TERM					
51200 LONG TERM SUBSTITUTES	\$4,075.00	\$4,075.00	\$0.00		\$0.00
TOTAL SUBSTITUTE TEACHERS, LONG TERM	\$4,075.00	\$4,075.00	\$0.00	\$0.00	\$0.00
12123251 SUBSTITUTE TEACHERS					
51200 SHORT TERM SUBSTITUTES	\$4,377.50	\$4,377.50	\$0.00		\$0.00
TOTAL SUBSTITUTE TEACHERS	\$4,377.50	\$4,377.50	\$0.00	\$0.00	\$0.00
12123301 PARAPROFESSIONAL					
51110 PARAPROFESSIONAL	\$114,859.65	\$114,859.65	\$0.00		\$0.00
51200 PARAPROFESSIONAL SUBSTITUTES	\$1,719.00	\$1,719.00	\$0.00		\$0.00
TOTAL PARAPROFESSIONAL	\$116,578.65	\$116,578.65	\$0.00	\$0.00	\$0.00
12123302 SPED PARAPROFESSIONAL					
51110 PARAPROFESSIONAL	\$87,033.61	\$87,033.61	\$0.00		\$0.00
51111 SPED ABA SALARIES	\$67,994.16	\$67,994.16	\$0.00		\$0.00
51200 SPED PARA AND ABA SUBSTITUTES	\$5,557.75	\$5,557.75	\$0.00		\$0.00
TOTAL SPED PARAPROFESSIONAL	\$160,585.52	\$160,585.52	\$0.00	\$0.00	\$0.00
12123401 LIBRARY AND MEDIA CENTER					
51110 LIBRARY AIDE	\$5,794.58	\$5,794.58	\$0.00		\$0.00
TOTAL LIBRARY AND MEDIA CENTER	\$5,794.58	\$5,794.58	\$0.00	\$0.00	\$0.00
12123561 INSTRUCTIONAL STAFF PD					
53005 COURSE REIMBURSEMENT	\$7,316.00	\$7,316.00			\$0.00
TOTAL INSTRUCTIONAL STAFF PD	\$7,316.00	\$7,316.00	\$0.00	\$0.00	\$0.00
12124101 TEXTBOOKS					
55902 MATH TEXTBOOKS	\$0.00	\$0.00	\$0.00		\$0.00
55903 SCIENCE TEXTBOOKS	\$0.00	\$0.00			\$0.00
55904 READING TEXTBOOKS	\$0.00	\$0.00			\$0.00
TOTAL TEXTBOOKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
12124201 INSTRUCTIONAL EQUIPMENT					
52700 RENTALS AND LEASES	\$6,926.04	\$6,926.04	\$0.00		\$0.00
TOTAL INSTRUCTIONAL EQUIPMENT	\$6,926.04	\$6,926.04	\$0.00	\$0.00	\$0.00
12124301 GEN INSTRUCTIONAL SUPPLIES					
53406 LICENSES/SUBSCRIPTIONS	\$1,249.00	\$1,249.00			\$0.00
55100 INSTRUCTIONAL SUPPLIES	\$15,194.65	\$15,194.65	\$0.00		\$0.00
TOTAL GEN INSTRUCTIONAL SUPPLIES	\$16,443.65	\$16,443.65	\$0.00	\$0.00	\$0.00
12124302 SPED GENERAL INSTRUCTIONAL					
55100 SPED INSTRUCTIONAL	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL SPED GENERAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12124511 CLASSROOM INSTRUCTIONAL TECH					
55100 EDUCATIONAL SUPPLIES	\$781.31	\$781.31	\$0.00		\$0.00
TOTAL CLASSROOM INSTRUCTIONAL	\$781.31	\$781.31	\$0.00	\$0.00	\$0.00
12124551 INSTRUCTIONAL SOFTWARE					
53406 LICENSES/SUBSCRIPTIONS	\$808.87	\$808.87	\$0.00		\$0.00
55100 INSTRUCTIONAL SOFTWARE	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL INSTRUCTIONAL SOFTWARE	\$808.87	\$808.87	\$0.00	\$0.00	\$0.00
12124552 SPED INSTRUCTIONAL SOFTWARE					
53406 LICENSES/SUBSCRIPTIONS	\$19.99	\$19.99			\$0.00
55100 SPED INSTRUCTIONAL SOFTWARE	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL SPED INSTRUCTIONAL SOFTWARE	\$19.99	\$19.99	\$0.00	\$0.00	\$0.00
12127101 GUIDANCE					
51100 GUIDANCE COUNSELOR SALARY	\$78,438.00	\$70,673.42	\$7,764.58		\$0.00
TOTAL GUIDANCE SERVICES	\$78,438.00	\$70,673.42	\$7,764.58	\$0.00	\$0.00
12127201 TESTING AND ASSESSMENT					
55100 TESTING AND ASSESSMENT	\$0.00	\$0.00	\$0.00		\$0.00
55816 SOFTWARE	\$1,300.00	\$1,300.00	\$0.00		\$0.00
TOTAL TESTING AND ASSESSMENT	\$1,300.00	\$1,300.00	\$0.00	\$0.00	\$0.00
12127202 TESTING AND ASSESSMENT					
53000 SPED TESTING AND ASSESSMENT	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL TESTING AND ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
12132008 NURSE SERVICES					
51100 NURSES SALARY	\$49,622.00	\$44,709.90	\$4,912.10		\$0.00
51200 NURSE SUBSTITUTE	\$1,760.00	\$1,760.00	\$0.00		\$0.00
51430 NURSES HONORARIUMS	\$0.00	\$0.00	\$0.00		\$0.00
54000 NURSE SUPPLIES	\$1,144.39	\$1,131.46	\$12.93		\$0.00
TOTAL NURSE SERVICES	\$52,526.39	\$47,601.36	\$4,925.03	\$0.00	\$0.00
12141108 CUSTODIAL SERVICES					
51100 CUSTODIAN SALARIES	\$59,517.34	\$59,517.34	\$0.00		\$0.00
51300 CUSTODIAN OVERTIME	\$964.73	\$964.73	\$0.00		\$0.00
54500 CUSTODIAL SUPPLIES	\$7,489.22	\$7,150.37	\$338.85		\$0.00
55811 UNIFORMS AND OTHER CLOTHING	\$60.00	\$60.00	\$0.00		\$0.00
TOTAL CUSTODIAL SERVICES	\$68,031.29	\$67,692.44	\$338.85	\$0.00	\$0.00
12141208 HEATING OF BUILDING					
52102 FUEL OIL/PROPANE	\$6,202.50	\$6,202.50			\$0.00
TOTAL HEATING OF BUILDING	\$6,202.50	\$6,202.50	\$0.00	\$0.00	\$0.00
12141308 UTILITY SERVICES					
52101 ELECTRICITY	\$2,175.47	\$2,175.47			\$0.00
52901 RUBBISH REMOVAL	\$117.43	\$117.43			\$0.00
53400 TELEPHONE	\$385.14	\$385.14	\$0.00		\$0.00
TOTAL UTILITIES	\$2,678.04	\$2,678.04	\$0.00	\$0.00	\$0.00
12142208 MAINTENANCE OF BUILDINGS					
52400 BUILDING MAINTENANCE	\$2,335.00	\$2,335.00	\$0.00		\$0.00
54501 BUILDING SUPPLIES	\$814.09	\$814.09	\$0.00		\$0.00
TOTAL MAINTENANCE OF BUILDINGS	\$3,149.09	\$3,149.09	\$0.00	\$0.00	\$0.00
12142258 BUILDING SECURITY					
52905 MAINTENANCE CONTRACTS	\$240.00	\$240.00			\$0.00
53000 BUILDING SECURITY	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL BUILDING SECURITY	\$240.00	\$240.00	\$0.00	\$0.00	\$0.00
12142308 MAINTENANCE OF EQUIPMENT					
52400 REPAIRS AND MAINTENANCE	\$1,173.96	\$1,173.96			\$0.00
TOTAL MAINTENANCE OF EQUIPMENT	\$1,173.96	\$1,173.96			
TOTAL PRIMARY SCHOOL	\$1,627,281.98	\$1,573,982.64	\$53,299.34	\$0.00	\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
322 ELEMENTARY SCHOOL					
12222108 PRINCIPAL					
51100 PRINCIPAL SALARIES	\$137,289.00	\$137,289.00			\$0.00
51101 SECRETARY/CLERK WAGES	\$56,915.40	\$56,915.40			\$0.00
51200 SECRETARIAL SUBSTITUTES	\$96.00	\$96.00			\$0.00
51505 VEHICLE ALLOWANCE	\$600.00	\$600.00			\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$0.00	\$0.00			\$0.00
54200 PRINCIPAL OFFICE SUPPLIES	\$2,073.56	\$2,073.56			\$0.00
54900 FOOD AND FOOD SERVICE	\$0.00	\$0.00			\$0.00
57100 PRINCIPAL IN-STATE TRAVEL		\$0.00			\$0.00
57300 PRINCIPAL DUES AND MEMBERSHIPS	\$614.00	\$614.00			\$0.00
TOTAL PRINCIPAL'S OFFICE	\$197,587.96	\$197,587.96	\$0.00	\$0.00	\$0.00
12223051 TEACHERS, CLASSROOM					
51100 TEACHER SALARIES	\$1,392,829.22	\$1,339,867.47	\$52,961.75		\$0.00
51430 TEACHER HONORARIUMS	\$25,000.00	\$25,000.00			\$0.00
51904 STIPENDS	\$3,104.00	\$3,104.00			\$0.00
TOTAL TEACHERS, CLASSROOM	\$1,420,933.22	\$1,367,971.47	\$52,961.75	\$0.00	\$0.00
12223052 SPED TEACHERS CLASSROOM					
51100 SPED TEACHERS SALARIES	\$416,776.00	\$391,048.35	\$25,727.65		\$0.00
TOTAL SPED TEACHERS CLASSROOM	\$416,776.00	\$391,048.35	\$25,727.65	\$0.00	\$0.00
12223201 MEDICAL/THERAPEUTIC SERVICES					
53000 PROFESSIONAL AND TECHNICAL	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL MEDICAL/THERAPEUTIC SERVICES	\$0.00	\$0.00	\$0.00		\$0.00
12223202 MEDICAL/THERAPEUTIC SRVS					
53201 SPED TUTORING	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL MEDICAL/THERAPEUTIC SRVS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12223241 SUBSTITUTES, LONG TERM					
51200 LONG TERM SUBSTITUTE	\$0.00		\$0.00		\$0.00
TOTAL SUBSTITUTES, LONG TERM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12223251 SUBSTITUTES					
51200 SHORT TERM SUBSTITUTES	\$15,470.00	\$15,470.00	\$0.00		\$0.00
TOTAL SUBSTITUTES	\$15,470.00	\$15,470.00	\$0.00	\$0.00	\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
12223301 PARAPROFESSIONAL					
51110 PARAPROFESSIONAL SALARIES	\$20,974.28	\$20,974.28	\$0.00		\$0.00
51200 PARAPROFESSIONAL SUBSTITUTES	\$792.00	\$792.00			\$0.00
TOTAL PARAPROFESSIONAL	\$21,766.28	\$21,766.28	\$0.00	\$0.00	\$0.00
12223302 SPED PARAPROFESSIONAL					
51110 SPED PARAPROFESSIONAL SALARIES	\$165,906.59	\$165,906.59	\$0.00		\$0.00
51111 SPED ABA SALARIES	\$295,788.27	\$295,788.27	\$0.00		\$0.00
51200 SPED PARA AND ABA SUBSTITUTES	\$15,694.00	\$15,694.00	\$0.00		\$0.00
TOTAL SPED PARAPROFESSIONAL	\$477,388.86	\$477,388.86	\$0.00	\$0.00	\$0.00
12223401 LIBRARY					
51110 LIBRARY AIDE	\$10,516.02	\$10,516.02	\$0.00		\$0.00
54200 OFFICE SUPPLIES	\$766.45	\$766.45	\$0.00		\$0.00
TOTAL LIBRARY	\$11,282.47	\$11,282.47	\$0.00	\$0.00	\$0.00
12223561 INSTRUCTIONAL STAFF PD					
53005 COURSE REIMBURSEMENT	\$8,182.10	\$7,603.10	\$579.00		\$0.00
TOTAL INSTRUCTIONAL STAFF PD	\$8,182.10	\$7,603.10	\$579.00	\$0.00	\$0.00
12224101 TEXTBOOKS					
55902 MATH TEXTBOOKS	\$0.00	\$0.00	\$0.00		\$0.00
55903 SCIENCE TEXTBOOKS	\$10,163.72	\$10,163.72	\$0.00		\$0.00
55904 READING TEXTBOOKS	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL TEXTBOOKS	\$10,163.72	\$10,163.72	\$0.00	\$0.00	\$0.00
12224151 LIBRARY BOOKS AND PERIODICALS					
55500 LIBRARY MATERIALS	\$0.00	\$0.00			\$0.00
TOTAL LIBRARY BOOKS AND PERIODICALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12224201 INSTRUCTIONAL EQUIPMENT					
52700 RENTALS AND LEASES	\$10,786.11	\$10,786.11	\$0.00		\$0.00
TOTAL INSTRUCTIONAL EQUIPMENT	\$10,786.11	\$10,786.11	\$0.00	\$0.00	\$0.00
12224301 GENERAL EDUCATION SUPPLIES					
53406 LICENSES/SUBSCRIPTIONS	\$1,224.18	\$1,224.18			\$0.00
55100 INSTRUCTIONAL SUPPLIES	\$15,224.78	\$15,224.78			\$0.00
55804 MUSIC SUPPLIES	\$1,745.18	\$1,745.18			\$0.00
55805 GYM SUPPLIES	\$1,054.86	\$1,054.86			\$0.00
55806 ART GENERAL SUPPLIES	\$1,838.72	\$1,838.72			\$0.00
55808 SCIENCE SUPPLIES	\$0.00	\$0.00			\$0.00
TOTAL GENERAL EDUCATION SUPPLIES	\$21,087.72	\$21,087.72	\$0.00	\$0.00	\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
12224302 SPED EDUCATION SUPPLIES					
55100 SPED INSTRUCTIONAL	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL SPED EDUCATION SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12224511 CLASSROOM INSTRUCTIONAL TECH					
55100 EDUCATIONAL SUPPLIES	\$1,345.00	\$1,345.00	\$0.00		\$0.00
55101 MOBILE DEVICES/CELLULAR PHONES	\$28,433.75	\$28,433.75	\$0.00		\$0.00
TOTAL CLASSROOM INSTRUCTIONAL	\$29,778.75	\$29,778.75	\$0.00	\$0.00	\$0.00
12224551 INSTRUCTIONAL SOFTWARE					
53406 LICENSES/SUBSCRIPTIONS	\$2,212.67	\$2,212.67			\$0.00
55100 INSTRUCTIONAL SOFTWARE	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL INSTRUCTIONAL SOFTWARE	\$2,212.67	\$2,212.67	\$0.00	\$0.00	\$0.00
12224552 SPED INSTRUCTIONAL SOFTWARE					
53406 LICENSES/SUBSCRIPTIONS	\$109.95	\$109.95	\$0.00		\$0.00
55100 SPED INSTRUCTIONAL SOFTWARE	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL SPED INSTRUCTIONAL SOFTWARE	\$109.95	\$109.95	\$0.00	\$0.00	\$0.00
12227101 GUIDANCE					
51100 GUIDANCE COUNSELOR	\$52,044.00	\$46,892.05	\$5,151.95		\$0.00
53012 EMPLOYEE TRAINING/SEMINAR	\$431.99	\$431.99	\$0.00		
TOTAL GUIDANCE	\$52,475.99	\$47,324.04	\$5,151.95	\$0.00	\$0.00
12227201 TESTING AND ASSESSMENT					
55816 SOFTWARE	\$9,195.50	\$9,195.50			\$0.00
TOTAL TESTING AND ASSESSMENT	\$9,195.50	\$9,195.50	\$0.00	\$0.00	\$0.00
12227202 SPED TESTING AND ASSESSMENT					
53000 SPED TESTING AND ASSESSMENT	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL SPED TESTING AND ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12232008 MEDICAL/HEALTH SERVICES					
51100 NURSES SALARY	\$98,583.50	\$88,824.53	\$9,758.97		\$0.00
51200 NURSE SUBSTITUTES	\$980.00	\$980.00	\$0.00		\$0.00
54000 NURSE SUPPLIES	\$1,504.45	\$1,491.52	\$12.93		\$0.00
54200 OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL MEDICAL/HEALTH SERVICES	\$101,067.95	\$91,296.05	\$9,771.90	\$0.00	\$0.00
12235208 FIELD TRIP TRANSPORTATION					
51904 STIPENDS	\$1,670.00	\$1,670.00	\$0.00		\$0.00
TOTAL FIELD TRIP	\$1,670.00	\$1,670.00	\$0.00	\$0.00	\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
12241108 CUSTODIAL SERVICES					
51100 CUSTODIAL SALARIES	\$114,848.87	\$114,848.87	\$0.00		\$0.00
51200 CUSTODIAL SUBSTITUTES	\$132.96	\$132.96			\$0.00
51300 CUSTODIAL OVERTIME	\$4,445.10	\$4,445.10	\$0.00		\$0.00
54500 CUSTODIAL SUPPLIES	\$9,752.30	\$9,398.23	\$354.07		\$0.00
55811 UNIFORMS AND OTHER CLOTHING	\$515.57	\$515.57	\$0.00		\$0.00
TOTAL CUSTODIAL SERVICES	\$129,694.80	\$129,340.73	\$354.07	\$0.00	\$0.00
12241308 UTILITY SERVICES					
52101 ELECTRICITY	\$7,009.84	\$7,009.84	\$0.00		\$0.00
52300 WATER/SEWER	\$0.00	\$0.00	\$0.00		\$0.00
52901 RUBBISH REMOVAL	\$117.43	\$117.43			
53400 TELEPHONE	\$685.28	\$685.28			
TOTAL UTILITY SERVICES	\$7,812.55	\$7,812.55	\$0.00	\$0.00	\$0.00
12242208 MAINTENANCE OF BUILDINGS					
52400 BUILDING MAINTENANCE	\$22,294.35	\$22,294.35			\$0.00
54501 BUILDING SUPPLIES	\$157.76	\$157.76	\$0.00		\$0.00
TOTAL MAINTENANCE OF BUILDINGS	\$22,452.11	\$22,452.11	\$0.00	\$0.00	\$0.00
12242258 BUILDING SECURITY					
52905 MAINTENANCE CONTRACTS	\$240.00	\$240.00			
53000 BUILDING SECURITY	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL BUILDING SECURITY	\$240.00	\$240.00	\$0.00	\$0.00	\$0.00
12242308 MAINTENANCE OF EQUIPMENT					
52400 REPAIRS AND MAINTENANCE	\$3,311.50	\$3,311.50	\$0.00		\$0.00
58501 FURNITURE AND FIXTURES	\$916.61	\$916.61	\$0.00		\$0.00
TOTAL MAINTENANCE OF EQUIPMENT	\$4,228.11	\$4,228.11	\$0.00	\$0.00	\$0.00
12293002 SPED TUITION					
53200 SPED TUITION	\$195,286.39	\$195,286.39			\$0.00
TOTAL SPED TUITION	\$195,286.39	\$195,286.39			\$0.00
TOTAL ELEMENTARY SCHOOL	\$3,167,649.21	\$3,073,102.89	\$94,546.32	\$0.00	\$0.00
331 MIDDLE SCHOOL					
13122108 PRINCIPAL/ASST PRINCIPAL SALARIES					
51100 PRINCIPAL/ASST PRINCIPAL	\$144,817.00	\$144,817.00	\$0.00		\$0.00
51101 SECRETARY/CLERK WAGES	\$54,029.36	\$54,029.36	\$0.00		\$0.00
51200 SECRETARIAL SUBSTITUTES	\$0.00	\$0.00	\$0.00		\$0.00
51505 VEHICLE ALLOWANCE	\$600.00	\$600.00	\$0.00		\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$1,135.00	\$1,135.00	\$0.00		\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13122108 PRINCIPAL/ASST PRINCIPAL SALARIES CONTINUED					
54200 PRINCIPAL OFFICE SUPPLIES	\$984.81	\$984.81	\$0.00		\$0.00
54900 FOOD AND FOOD SERVICE SUPPLIES	\$0.00	\$0.00	\$0.00		\$0.00
55800 8TH GRADE RECOGNITION	\$171.00	\$171.00	\$0.00		\$0.00
57150 TRAINING AND EDUCATION	\$0.00	\$0.00			\$0.00
57300 PRIN/ASST DUES/MEMBERSHIP	\$300.00	\$300.00	\$0.00		\$0.00
TOTAL PRINCIPAL/ASST PRINCIPAL SALARIES	\$202,037.17	\$202,037.17	\$0.00	\$0.00	\$0.00
13123051 TEACHERS, CLASSROOM					
51100 TEACHER SALARIES	\$1,337,353.54	\$1,250,676.81	\$86,676.73		\$0.00
51430 TEACHER HONORARIUMS	\$5,000.00	\$5,000.00			\$0.00
TOTAL TEACHERS, CLASSROOM	\$1,342,353.54	\$1,255,676.81	\$86,676.73	\$0.00	\$0.00
13123052 SPED TEACHERS CLASSROOM					
51100 SPED TEACHERS SALARIES	\$241,349.00	\$230,576.91	\$10,772.09		\$0.00
51430 SPED TEACHER HONORARIUMS	\$0.00	\$0.00			\$0.00
TOTAL SPED TEACHERS CLASSROOM	\$241,349.00	\$230,576.91	\$10,772.09	\$0.00	\$0.00
13123202 MEDICAL/THERAPEUTIC SERVICES					
53000 SPED CONTRACTED SERVICES	\$0.00	\$0.00	\$0.00		\$0.00
53201 SPED TUTORING	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL MEDICAL/THERAPEUTIC SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13123251 SUBSTITUTES					
51200 SHORT TERM SUBSTITUTES	\$5,546.25	\$5,546.25	\$0.00		\$0.00
TOTAL SUBSTITUTES	\$5,546.25	\$5,546.25	\$0.00	\$0.00	\$0.00
13123302 SPED PARAPROFESSIONAL					
51110 SPED PARAPROFESSIONAL	\$169,022.42	\$169,022.42	\$0.00		\$0.00
51111 SPED ABA SALARIES	\$111,015.61	\$111,015.61	\$0.00		\$0.00
51200 SPED PARAPROFESSIONAL/ABA SUBSTITUTES	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL SPED PARAPROFESSIONAL	\$280,038.03	\$280,038.03	\$0.00	\$0.00	\$0.00
13123401 LIBRARY					
54200 OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13123561 INSTRUCTIONAL STAFF PD					
53005 COURSE REIMBURSEMENT	\$8,355.65	\$7,505.65	\$850.00		\$0.00
TOTAL INSTRUCTIONAL STAFF PD	\$8,355.65	\$7,505.65	\$850.00	\$0.00	\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13124101 TEXTBOOKS					
55900 TEXTBOOKS	\$0.00	\$0.00	\$0.00		\$0.00
55901 ENGLISH TEXTBOOKS	\$0.00	\$0.00	\$0.00		\$0.00
55902 MATH TEXTBOOKS	\$0.00	\$0.00			\$0.00
TOTAL TEXTBOOKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13124151 LIBRARY MATERIALS					
55500 LIBRARY BOOKS AND PERIODICALS	\$524.83	\$524.83	\$0.00		\$0.00
TOTAL LIBRARY MATERIALS	\$524.83	\$524.83	\$0.00		\$0.00
13124201 INSTRUCTIONAL EQUIPMENT					
52700 RENTALS AND LEASES	\$10,676.52	\$10,676.52	\$0.00		\$0.00
TOTAL INSTRUCTIONAL EQUIPMENT	\$10,676.52	\$10,676.52	\$0.00	\$0.00	\$0.00
13124301 GENERAL INSTRUCTIONAL SUPPLIES					
55100 INSTRUCTIONAL SUPPLIES	\$5,493.24	\$5,493.24	\$0.00		\$0.00
55804 MUSIC SUPPLIES	\$243.98	\$243.98			\$0.00
55805 GYM SUPPLIES	\$734.88	\$734.88			\$0.00
55806 ART GENERAL SUPPLIES	\$916.88	\$916.88			\$0.00
55807 WORLD LANGUAGE SUPPLIES	\$172.00	\$172.00			\$0.00
55808 SCIENCE SUPPLIES	\$2,489.55	\$2,489.55			\$0.00
55813 TECHNOLOGY/ENGINEER	\$0.00	\$0.00			\$0.00
TOTAL GENERAL INSTRUCTIONAL SUPPLIES	\$10,050.53	\$10,050.53	\$0.00	\$0.00	\$0.00
13124302 SPED GEN INSTRUCTIONAL SUPPLIES					
55100 SPED INSTRUCTIONAL SUPPLIES	\$95.48	\$95.48	\$0.00		\$0.00
TOTAL SPED GEN INSTRUCTIONAL SUPPLIES	\$95.48	\$95.48	\$0.00	\$0.00	\$0.00
13124511 CLASSROOM INSTRUCTIONAL TECH					
55100 EDUCATIONAL SUPPLIES	\$2,406.60	\$2,406.60	\$0.00		\$0.00
TOTAL CLASSROOM INSTRUCTIONAL	\$2,406.60	\$2,406.60	\$0.00	\$0.00	\$0.00
13124551 INSTRUCTIONAL SOFTWARE					
53406 LICENSES/SUBSCRIPTIONS	\$612.67	\$612.67	\$0.00		\$0.00
55100 INSTRUCTIONAL SOFTWARE	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL INSTRUCTIONAL SOFTWARE	\$612.67	\$612.67	\$0.00	\$0.00	\$0.00
13124552 SPED INSTRUCTIONAL SOFTWARE					
53406 LICENSES/SUBSCRIPTIONS	\$1,900.00	\$1,900.00			\$0.00
55100 SPED INSTRUCTIONAL SOFTWARE	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL SPED INSTRUCTIONAL SOFTWARE	\$1,900.00	\$1,900.00	\$0.00	\$0.00	\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13127101 GUIDANCE					
51100 GUIDANCE COUNSELOR	\$50,528.00	\$45,526.07	\$5,001.93		\$0.00
54200 GUIDANCE OFFICE SUPPLIES	\$159.34	\$159.34			\$0.00
TOTAL GUIDANCE	\$50,687.34	\$45,685.41	\$5,001.93	\$0.00	\$0.00
13127202 TESTING AND ASSESSMENT					
54000 SUPPLIES	\$0.00	\$0.00	\$0.00		\$0.00
55816 SOFTWARE	\$4,198.50	\$4,198.50	\$0.00		\$0.00
TOTAL TESTING AND ASSESSMENT	\$4,198.50	\$4,198.50	\$0.00	\$0.00	\$0.00
13132008 NURSES SERVICES					
51100 NURSES SALARY	\$74,495.00	\$67,120.60	\$7,374.40		\$0.00
51200 NURSE SUBSTITUTES	\$1,580.00	\$1,580.00	\$0.00		\$0.00
51904 STIPENDS	\$3,214.20	\$3,214.20	\$0.00		\$0.00
54000 NURSE SUPPLIES	\$2,656.21	\$2,643.28	\$12.93		\$0.00
54200 NURSES OFFICE SUPPLIES	\$341.96	\$341.96	\$0.00		\$0.00
57100 IN-STATE TRAVEL	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL NURSES SERVICES	\$82,287.37	\$74,900.04	\$7,387.33	\$0.00	\$0.00
13135108 ATHLETICS					
51101 ATHLETIC DIRECTOR SALARY	\$3,116.67	\$3,116.67			\$0.00
53009 OFFICIALS	\$2,270.00	\$2,270.00			\$0.00
53300 ATHLETIC TRANSPORTATION	\$3,707.50	\$3,707.50			\$0.00
54000 ATHLETIC SUPPLIES	\$154.48	\$154.48			\$0.00
57300 DUES AND MEMBERSHIPS	\$140.00	\$140.00	\$0.00		\$0.00
TOTAL ATHLETICS	\$9,388.65	\$9,388.65	\$0.00	\$0.00	\$0.00
13135208 OTHER STUDENT ACTIVITY					
51904 STIPENDS	\$7,585.30	\$7,585.30			\$0.00
53300 FIELD TRIP TRANSPORTATION	\$0.00	\$0.00	\$0.00		\$0.00
55800 LEGO ROBOTICS/SCIENCE	\$1,130.00	\$1,130.00	\$0.00		\$0.00
55804 BAND/CHORUS SUPPLIES	\$339.63	\$339.63	\$0.00		\$0.00
57300 DUES AND MEMBERSHIPS	\$90.00	\$90.00			\$0.00
57600 OTHER EXPENDITURES	\$2,962.06	\$2,962.06	\$0.00		\$0.00
TOTAL OTHER STUDENT ACTIVITY	\$12,106.99	\$12,106.99	\$0.00	\$0.00	\$0.00
13141108 CUSTODIAL SERVICES					
51100 CUSTODIAL SALARIES	\$90,107.01	\$90,107.01	\$0.00		\$0.00
51200 CUSTODIAL SUBSTITUTES	\$66.48	\$66.48			\$0.00
51300 CUSTODIAN OVERTIME	\$1,437.83	\$1,437.83	\$0.00		\$0.00
52400 REPAIRS AND MAINTENANCE	\$0.00	\$0.00			\$0.00
54500 CUSTODIAL SUPPLIES	\$10,911.51	\$10,303.48	\$608.03		\$0.00
55811 UNIFORMS AND OTHER CLOTHING	\$596.04	\$596.04	\$0.00		\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
TOTAL CUSTODIAL SERVICES	\$103,118.87	\$102,510.84	\$608.03	\$0.00	\$0.00

13141208 HEATING OF BUILDINGS					
52102 HEATING OF BUILDINGS	\$4,135.00	\$4,135.00	\$0.00	\$0.00	
TOTAL HEATING OF BUILDINGS	\$4,135.00	\$4,135.00	\$0.00	\$0.00	\$0.00

13141308 UTILITY SERVICES					
52101 ELECTRIC	\$7,734.99	\$7,734.99	\$0.00	\$0.00	
52300 WATER/SEWER		\$0.00			\$0.00
52901 RUBBISH REMOVAL	\$117.43	\$117.43			\$0.00
53400 TELEPHONE	\$204.81	\$204.81	\$0.00		\$0.00
TOTAL UTILITY SERVICES	\$8,057.23	\$8,057.23	\$0.00	\$0.00	\$0.00

13142208 MAINTENANCE OF BUILDINGS					
52400 BUILDING MAINTENANCE	\$6,128.68	\$6,128.68			\$0.00
54501 BUILDING SUPPLIES	\$707.85	\$707.85	\$0.00		\$0.00
TOTAL MAINTENANCE OF BUILDINGS	\$6,836.53	\$6,836.53	\$0.00	\$0.00	\$0.00

13142258 BUILDING SECURITY					
52905 MAINTENANCE CONTRACTS	\$240.00	\$240.00			\$0.00
53000 BUILDING SECURITY CONTRACTUAL	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL BUILDING SECURITY	\$240.00	\$240.00	\$0.00	\$0.00	\$0.00

13142308 MAINTENANCE EQUIPMENT					
52400 REPAIRS AND MAINTENANCE	\$1,684.36	\$1,684.36	\$0.00		\$0.00
TOTAL MAINTENANCE EQUIPMENT	\$1,684.36	\$1,684.36	\$0.00	\$0.00	\$0.00

13193002 SPED TUITION OF MA SCHOOL					
53200 SPED TUITION TO PRIVATE MA SCHOOL	\$273,567.79	\$273,567.79	\$0.00		\$0.00
TOTAL SPED TUITION OF MA SCHOOL	\$273,567.79	\$273,567.79	\$0.00	\$0.00	\$0.00

13194002 TUITION TO COLLABORATIVE					
53200 SPED COLLABORATIVE	\$98,557.16	\$98,557.16	\$0.00		
TOTAL TUITION TO COLLABORATIVE	\$98,557.16	\$98,557.16	\$0.00		
TOTAL MIDDLE SCHOOL	\$2,760,812.06	\$2,649,515.95	\$111,296.11	\$0.00	\$0.00

340 HIGH SCHOOL					
14021201 DEPARTMENT HEAD STIPENDS					
51904 DEPARTMENT HEAD STIPENDS	\$27,759.00	\$27,759.00	\$0.00		\$0.00
TOTAL DEPARTMENT HEAD STIPENDS	\$27,759.00	\$27,759.00	\$0.00	\$0.00	\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
14022108 PRINCIPAL					
51100 PRINCIPAL/ASST PRIN SALARIES	\$202,226.00	\$202,226.00			\$0.00
51101 SECRETARY WAGES	\$63,347.39	\$63,347.39			\$0.00
51505 VEHICLE ALLOWANCE	\$800.00	\$800.00			\$0.00
53008 NEASC ACCREDITATION	\$0.00	\$0.00			\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$50.00	\$50.00			\$0.00
54200 PRINCIPAL OFFICE SUPPLIES	\$3,053.22	\$3,053.22			\$0.00
54900 FOOD AND FOOD SERVICE SUPPLIES	\$0.00	\$0.00			\$0.00
55100 NON INSTRUCTIONAL HARDWARE	\$0.00	\$0.00			\$0.00
55800 AWARDS	\$0.00	\$0.00			\$0.00
55801 GRADUATION SUPPLIES	\$5,003.79	\$5,003.79			\$0.00
57150 TRAINING AND EDUCATION	\$570.00	\$570.00			\$0.00
57300 PROFESSIONAL/SCH MEMBERSHIP	\$5,623.00	\$5,623.00			\$0.00
TOTAL PRINCIPAL	\$280,673.40	\$280,673.40	\$0.00	\$0.00	\$0.00
14022201 STIPENDS					
51094 DEPARTMENT CHAIR	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL STIPENDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14023051 TEACHERS, CLASSROOMS					
51100 TEACHER SALARIES	\$2,146,917.94	\$2,046,581.62	\$100,336.32		\$0.00
51430 TEACHER HONORARIUMS	\$20,500.00	\$20,500.00	\$0.00		\$0.00
TOTAL TEACHERS, CLASSROOMS	\$2,167,417.94	\$2,067,081.62	\$100,336.32	\$0.00	\$0.00
14023052 SPED TEACHERS, CLASSROOMS					
51100 SPED TEACHER SALARIES	\$371,677.00	\$343,243.02	\$28,433.98		\$0.00
TOTAL TEACHERS, CLASSROOMS	\$371,677.00	\$343,243.02	\$28,433.98	\$0.00	\$0.00
14023202 MEDICAL & THERAPEUTIC SERVICES					
53000 SPED CONTRACTED SERVICES	\$45,100.38	\$45,100.38	\$0.00		\$0.00
53201 SPED TUTORING	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL MEDICAL & THERAPEUTIC SERVICES	\$45,100.38	\$45,100.38	\$0.00	\$0.00	\$0.00
14023241 LONG TERM SUBSTITUTES					
51200 LONG TERM SUBSTITUTES	\$14,835.00	\$14,835.00	\$0.00		\$0.00
TOTAL LONG TERM SUBSTITUTES	\$14,835.00	\$14,835.00	\$0.00	\$0.00	\$0.00
14023251 SUBSTITUTE TEACHERS					
51200 SHORT TERM SUBSTITUTES	\$16,702.50	\$16,702.50	\$0.00		\$0.00
TOTAL SUBSTITUTE TEACHERS	\$16,702.50	\$16,702.50	\$0.00	\$0.00	\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
14023302 SPED PARAPROFESSIONALS					
51110 SPED PARAPROFESSIONALS	\$139,283.90	\$139,283.90	\$0.00		\$0.00
51111 SPED ABA SALARIES	\$163,666.46	\$163,666.46	\$0.00		\$0.00
51200 SPED PARA AND ABA SUBSTITUTES	\$1,848.00	\$1,848.00	\$0.00		\$0.00
TOTAL SPED PARAPROFESSIONALS	\$304,798.36	\$304,798.36	\$0.00	\$0.00	\$0.00
14023401 LIBRARY					
51100 LIBRARIAN SALARY	\$52,358.00	\$47,175.04	\$5,182.96		\$0.00
TOTAL LIBRARY	\$52,358.00	\$47,175.04	\$5,182.96	\$0.00	\$0.00
14023451 DISTANCE LEARNING & ONLINE					
53406 LICENSES/SUBSCRIPTIONS	\$8,000.00	\$8,000.00			\$0.00
TOTAL DISTANCE LEARNING & ONLINE	\$8,000.00	\$8,000.00			\$0.00
14023561 INSTRUCTIONAL STAFF PD					
53005 COURSE REIMBURSEMENT	\$8,110.45	\$7,978.45	\$132.00		\$0.00
TOTAL PROFESSIONAL DEVELOPMENT	\$8,110.45	\$7,978.45	\$132.00	\$0.00	\$0.00
14024101 TEXTBOOKS					
55100 TEXTBOOKS/MATERIALS					
55901 ENGLISH TEXTBOOKS	\$384.62	\$384.62	\$0.00		\$0.00
55902 MATH TEXTBOOKS	\$0.00	\$0.00	\$0.00		\$0.00
55903 SCIENCE TEXTBOOKS	\$0.00	\$0.00	\$0.00		\$0.00
55905 WORLD LANGUAGE TEXTBOOKS	\$0.00	\$0.00	\$0.00		\$0.00
55907 HISTORY TEXTBOOKS	\$1,844.31	\$1,844.31	\$0.00		\$0.00
TOTAL TEXTBOOKS	\$2,228.93	\$2,228.93	\$0.00	\$0.00	\$0.00
14024151 LIBRARY MATERIALS					
55500 LIBRARY BOOKS AND PERIODICALS	\$1,470.08	\$1,470.08	\$0.00		\$0.00
TOTAL LIBRARY MATERIALS	\$1,470.08	\$1,470.08	\$0.00	\$0.00	\$0.00
14024201 INSTRUCTIONAL EQUIPMENT					
52700 RENTALS AND LEASES	\$9,519.94	\$9,519.94	\$0.00		\$0.00
TOTAL INSTRUCTIONAL EQUIPMENT	\$9,519.94	\$9,519.94	\$0.00	\$0.00	\$0.00
14024301 GENERAL INSTRUCTIONAL SUPPLIES					
53406 LICENSES/SUBSCRIPTIONS	\$239.00	\$239.00	\$0.00		\$0.00
55100 GEN EDUCATION SUPPLIES	\$5,875.52	\$5,875.52	\$0.00		\$0.00
55800 TECHNOLOGY SUPPLIES	\$3,027.72	\$3,027.72			\$0.00
55803 INDUSTRIAL ARTS SUPPLIES	\$4,368.08	\$4,368.08	\$0.00		\$0.00
55804 MUSIC SUPPLIES	\$1,363.81	\$1,363.81	\$0.00		\$0.00
55805 GYM SUPPLIES	\$156.59	\$156.59	\$0.00		\$0.00
55806 ART SUPPLIES	\$0.00	\$0.00	\$0.00		\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
14024301 GENERAL INSTRUCTIONAL SUPPLIES					
55807 WORLD LANGUAGE SUPPLIES	\$0.00	\$0.00	\$0.00		\$0.00
55808 SCIENCE SUPPLIES	\$2,032.94	\$2,032.94	\$0.00		\$0.00
55809 AP SUPPLIES	\$0.00	\$0.00	\$0.00		\$0.00
55810 FAMILY CONSUMER SCIENCE	\$3,144.61	\$3,144.61	\$0.00		\$0.00
55812 TV PRODUCTION SUPPLIES	\$1,378.78	\$1,378.78	\$0.00		\$0.00
TOTAL GENERAL INSTRUCTIONAL SUPPLIES	\$21,587.05	\$21,587.05	\$0.00	\$0.00	\$0.00
14024302 SPED INSTRUCTIONAL SUPPLIES					
55100 SPED GENERAL SUPPLIES	\$455.71	\$455.71			\$0.00
TOTAL SPED INSTRUCTIONAL SUPPLIES	\$455.71	\$455.71	\$0.00	\$0.00	\$0.00
14024511 CLASSROOM INSTRUCTIONAL TECH					
52700 RENTALS AND LEASES	\$38,091.62	\$38,091.62			\$0.00
55100 EDUCATIONAL SUPPLIES	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL CLASSROOM INSTRUCTIONAL	\$38,091.62	\$38,091.62	\$0.00	\$0.00	\$0.00
14024552 SPED INSTRUCTIONAL SOFTWARE					
53406 LICENSES/SUBSCRIPTIONS	\$219.90	\$219.90	\$0.00		\$0.00
55100 SPED INSTRUCTIONAL SOFTWARE	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL SPED INSTRUCTIONAL SOFTWARE	\$219.90	\$219.90	\$0.00	\$0.00	\$0.00
14027101 GUIDANCE SERVICES					
51100 GUIDANCE COUNSELOR SALARY	\$220,197.79	\$199,276.16	\$20,921.63		\$0.00
51101 GUIDANCE SECRETARY SALARY	\$47,004.16	\$47,004.16			\$0.00
51430 LONGEVITY WAGES	\$0.00				\$0.00
53012 EMPLOYEE TRAINING/SEMINAR	\$431.99	\$431.99			\$0.00
54200 GUIDANCE OFFICE SUPPLIES	\$4,267.54	\$4,267.54			\$0.00
54900 FOOD AND FOOD SERVICE SUPPLIES	\$117.19	\$117.19			\$0.00
TOTAL GUIDANCE SERVICES	\$272,018.67	\$251,097.04	\$20,921.63	\$0.00	\$0.00
14027201 TESTING AND ASSESSMENT					
55100 TESTING AND ASSESSMENT	\$1,299.00	\$1,299.00	\$0.00		\$0.00
TOTAL TESTING AND ASSESSMENT	\$1,299.00	\$1,299.00	\$0.00	\$0.00	\$0.00
14027202 TESTING AND ASSESSMENT					
53000 SPED TESTING AND ASSESSMENT	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL TESTING AND ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14028002 PSYCHOLOGICAL SERVICES					
51100 PSYCHOLOGIST SALARIES	\$85,517.00	\$77,051.68	\$8,465.32		\$0.00
51430 HONORARIUMS	\$2,000.00	\$2,000.00			\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
TOTAL PSYCHOLOGICAL SERVICES	\$87,517.00	\$79,051.68	\$8,465.32	\$0.00	\$0.00
14032008 NURSES SERVICES					
51100 NURSES SALARY	\$52,645.00	\$47,433.66	\$5,211.34		\$0.00
51200 NURSE SUBSTITUTES	\$1,160.00	\$1,160.00	\$0.00		\$0.00
54000 NURSE SUPPLIES	\$2,031.68	\$2,018.75	\$12.93		\$0.00
TOTAL NURSES SERVICES	\$55,836.68	\$50,612.41	\$5,224.27	\$0.00	\$0.00
14035108 ATHLETICS					
51100 ATHLETIC DIRECTOR SALARY	\$13,976.00	\$13,976.00	\$0.00		\$0.00
51401 COACHES	\$62,425.13	\$62,425.13			\$0.00
52400 REPAIRS AND MAINTENANCE	\$1,416.00	\$1,416.00			\$0.00
52700 RENTALS AND LEASES	\$320.00	\$320.00			\$0.00
53009 OFFICIALS	\$15,929.00	\$15,929.00	\$0.00		\$0.00
53010 POLICE DETAIL	\$1,080.00	\$1,080.00			\$0.00
53300 ATHLETIC TRANSPORTATION	\$0.00	\$0.00			\$0.00
54000 ATHLETIC SUPPLIES	\$13,938.94	\$13,293.71	\$645.23		\$0.00
57300 ATHLETIC DUES AND MEMBERSHIPS	\$18,770.00	\$18,770.00			\$0.00
57600 OTHER EXPENDITURES	\$169.00	\$169.00			\$0.00
58700 REPLACEMENT EQUIPMENT	\$3,676.54	\$3,676.54			\$0.00
TOTAL ATHLETICS	\$131,700.61	\$131,055.38	\$645.23	\$0.00	\$0.00
14035208 OTHER STUDENT ACTIVITIES					
51904 STIPENDS	\$37,264.20	\$37,264.20			\$0.00
53012 EMPLOYEE TRAINING/SEMINAR	\$20.00	\$20.00			\$0.00
53300 FIELD TRIP TRANSPORTATION	\$2,825.00	\$2,825.00			\$0.00
55800 BAND/CHORUS SUPPLIES	\$1,938.13	\$1,938.13	\$0.00		\$0.00
57300 DUES AND MEMBERSHIPS	\$19.00	\$19.00			\$0.00
57600 OTHER EXPENDITURES	\$2,035.50	\$2,035.50	\$0.00		\$0.00
TOTAL OTHER STUDENT ACTIVITIES	\$44,101.83	\$44,101.83	\$0.00	\$0.00	\$0.00
14041108 CUSTODIAL SERVICES					
51100 CUSTODIAL SALARIES	\$124,880.80	\$124,880.80	\$0.00		\$0.00
51200 CUSTODIAL SUBSTITUTES	\$1,635.22	\$1,635.22	\$0.00		\$0.00
51300 CUSTODIAL OVERTIME	\$2,036.15	\$2,036.15	\$0.00		\$0.00
54500 CUSTODIAL SUPPLIES	\$4,947.05	\$4,170.42	\$776.63		\$0.00
55811 UNIFORMS AND OTHER CLOTHING	\$484.26	\$484.26	\$0.00		\$0.00
TOTAL CUSTODIAL SERVICES	\$133,983.48	\$133,206.85	\$776.63	\$0.00	\$0.00
14041208 HEATING OF BUILDINGS					
52102 FUEL OIL/PROPANE	\$8,342.57	\$8,342.57	\$0.00		\$0.00
TOTAL HEATING OF BUILDINGS	\$8,342.57	\$8,342.57	\$0.00	\$0.00	\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
14041308 UTILITY SERVICES					
52101 ELECTRICITY	\$11,119.05	\$11,119.05	\$0.00		\$0.00
52300 WATER/SEWER	\$0.00	\$0.00	\$0.00		\$0.00
52901 RUBBISH REMOVAL	\$134.67	\$134.67			\$0.00
53400 TELEPHONE	\$565.82	\$565.82			\$0.00
TOTAL UTILITY SERVICES	\$11,819.54	\$11,819.54	\$0.00	\$0.00	\$0.00
14042208 MAINTENANCE OF BUILDINGS					
52400 BUILDING MAINTENANCE	\$5,785.39	\$3,785.39	\$2,000.00		\$0.00
54501 BUILDING SUPPLIES	\$324.23	\$324.23	\$0.00		\$0.00
TOTAL MAINTENANCE OF BUILDINGS	\$6,109.62	\$4,109.62	\$2,000.00	\$0.00	\$0.00
14042258 BUILDING SECURITY					
52905 MAINTENANCE CONTRACTS	\$240.00	\$240.00			\$0.00
53800 BUILDING SECURITY	\$0.00	\$0.00	\$0.00		\$0.00
58500 SECURITY EQUIPMENT	\$0.00	\$0.00			\$0.00
TOTAL BUILDING SECURITY	\$240.00	\$240.00	\$0.00	\$0.00	\$0.00
14042308 MAINTENANCE OF EQUIPMENT					
52400 REPAIRS AND MAINTENANCE	\$1,872.50	\$1,872.50	\$0.00		\$0.00
58501 FURNITURE AND FIXTURES	\$269.00	\$269.00			\$0.00
TOTAL MAINTENANCE OF EQUIPMENT	\$2,141.50	\$2,141.50	\$0.00	\$0.00	\$0.00
14093002 TUITION TO NON-PUBLIC SCHOOL					
53200 SPED TUITION TO NON-PUBLIC SCHOOL	\$196,372.69	\$196,372.69	\$0.00		\$0.00
TOTAL TUITION TO NON-PUBLIC SCHOOL	\$196,372.69	\$196,372.69	\$0.00	\$0.00	\$0.00
14094002 TUITION TO COLLABORATIVES					
53200 SPED COLLABORATIVE TUITION	\$44,122.36	\$44,122.36	\$0.00		\$0.00
TOTAL TUITION TO COLLABORATIVES	\$44,122.36	\$44,122.36	\$0.00		\$0.00
TOTAL HIGH SCHOOL	\$4,366,610.81	\$4,194,492.47	\$172,118.34	\$0.00	\$0.00
360 SCHOOL TRANSPORTATION					
13613300 TRANSPORTATION SERVICES - REG					
53000 PROFESSIONAL AND TECHNICAL	\$0.00	\$0.00			\$0.00
53300 REGULAR TRANSPORTATION	\$855,653.00	\$752,423.00	\$0.00		\$103,230.00
TOTAL TRANSPORTATION SERVICES - REG	\$855,653.00	\$752,423.00	\$0.00	\$0.00	\$103,230.00
13623300 TRANSPORTATION SERVICES - SPED					
53300 SPED TRANSPORTATION	\$702,351.00	\$467,106.14	\$0.00		\$235,244.86
TOTAL TRANSPORTATION SERVICES - SPED	\$702,351.00	\$467,106.14	\$0.00	\$0.00	\$235,244.86

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
TOTAL SCHOOL TRANSPORTATION	\$1,558,004.00	\$1,219,529.14	\$0.00		\$338,474.86

307 SCHOOL ENCUMBRANCES

13700600 SCHOOL ENCUMBRANCES					
51000 SALARY/WAGES	\$392,388.04	\$392,388.04			\$0.00
52400 REPAIRS AND MAINTENANCE	\$4,420.52	\$0.00			\$4,420.52
53005 COURSE REIMBURSEMENT	\$682.20	\$341.10			\$341.10
53009 OFFICIALS	\$84.00	\$84.00			\$0.00
54200 OFFICE SUPPLIES	\$354.14	\$354.14			\$0.00
54501 BUILDING SUPPLIES	\$243.89	\$69.31			\$174.58
55100 EDUCATIONAL SUPPLIES	\$1,294.40	\$0.00			\$1,294.40
55500 BOOKS AND PERIODICALS	\$0.00	\$0.00			\$0.00
55804 MUSIC SUPPLIES	\$28.00	\$0.00			\$28.00
55901 ENGLISH TEXTBOOK	\$537.85	\$537.85			\$0.00
TOTAL SCHOOL ENCUMBRANCES	\$400,033.04	\$393,774.44	\$0.00	\$0.00	\$6,258.60

308 MEDICAID REIMBURSEMENT

13800200 MEDICAID REIMBURSEMENT					
53000 PROF AND TECHNICAL	\$5,000.00	\$1,422.56	\$850.91		\$2,726.53
SUBTOTAL MEDICAID REIMBURSEMENT	\$5,000.00	\$1,422.56	\$850.91	\$0.00	\$2,726.53

13800600 MEDICAID REIMBURSEMENT ENCUMBRANCE

53000 PROF AND TECHNICAL	\$2,370.78	\$2,370.78	\$0.00		
SUBTOTAL MEDICAID REIMBURSEMENT ENCUMBRANCE	\$2,370.78	\$2,370.78	\$0.00	\$0.00	\$0.00
TOTAL MEDICAID REIMBURSEMENT	\$7,370.78	\$3,793.34	\$850.91	\$0.00	\$2,726.53

395 SCHOOL SPECIAL ARTICLES

01321500 LED LIGHTING PRIMARY SCHOOL 11/19					
58000 LED LIGHTING PRIMARY SCHOOL	\$18,155.00	\$0.00		\$18,155.00	\$0.00
TOTAL LED LIGHTING PRIMARY SCHOOL 11/19	\$18,155.00	\$0.00	\$0.00	\$18,155.00	\$0.00

01395513 DHS WATER BOOSTER ART# 11 5/18

58000 DHS WATER BOOSTER	\$400.31	\$0.00		\$400.31	\$0.00
TOTAL DHS WATER BOOSTER ART# 11 5/18	\$400.31	\$0.00	\$0.00	\$400.31	\$0.00

01395514 PRIMARY SCH SECURITY 5/18

58000 PRIMARY SCH SECURITY	\$42,346.00	\$29,428.53		\$12,917.47	\$0.00
TOTAL PRIMARY SCH SECURITY 5/18	\$42,346.00	\$29,428.53	\$0.00	\$12,917.47	\$0.00
TOTAL SCHOOL SPECIAL ARTICLES	\$60,901.31	\$29,428.53	\$0.00	\$31,472.78	\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13990000 BLACKSTONE VALLEY VOCATIONAL					
51904 STIPENDS	\$500.00	\$500.00	\$0.00		\$0.00
53200 TUITIONS	\$1,236,062.00	\$1,236,062.00	\$0.00		\$0.00
53201 BVV - DEBT ASSESSMENT	\$41,701.00	\$41,701.00	\$0.00		\$0.00
TOTAL BLACKSTONE VALLEY VOCATIONAL	\$1,278,263.00	\$1,278,263.00	\$0.00	\$0.00	\$0.00

13990001 NORFOLK CNTY AGRICULTURAL					
53200 NORFOLK CNTY AGRICULTURAL	\$162,177.00	\$162,515.00	\$0.00		-\$338.00
53300 TRANSPORTATION	\$20,000.00	\$15,498.92	\$0.00		\$4,501.08
TOTAL NORFOLK CNTY AGRICULTURAL	\$182,177.00	\$178,013.92	\$0.00	\$0.00	\$4,163.08
TOTAL VOCATIONAL	\$1,460,440.00	\$1,456,276.92	\$0.00	\$0.00	\$4,163.08
TOTAL EDUCATION	\$17,076,719.13	\$16,238,141.81	\$455,481.47	\$31,472.78	\$351,623.07

420 HIGHWAYS AND STREETS					
01420200 HIGHWAY SIGNS - EXPENSES					
55300 PUBLIC WORKS SUPPLIES	\$1,566.00	\$1,544.10	\$0.00		\$21.90
TOTAL HIGHWAY SIGNS - EXPENSES	\$1,566.00	\$1,544.10	\$0.00	\$0.00	\$21.90

421 ADMINISTRATION					
01421100 HIGHWAY - SALARIES					
51100 SALARIES	\$100,640.00	\$100,639.38	\$0.00		\$0.62
51110 F/T WAGES	\$293,411.00	\$271,439.84	\$0.00		\$21,971.16
51111 F/T WAGES	\$33,578.00	\$33,642.00			-\$64.00
51200 P/T WAGES	\$0.00	\$0.00	\$0.00		\$0.00
51201 P/T WAGES	\$19,504.00	\$6,852.93	\$0.00		\$12,651.07
51300 OVERTIME	\$10,750.00	\$9,200.58			\$1,549.42
51904 STIPENDS	\$2,000.00	\$2,000.00	\$0.00		\$0.00
TOTAL HIGHWAY - SALARIES	\$459,883.00	\$423,774.73	\$0.00	\$0.00	\$36,108.27

01421200 HIGHWAY - EXPENSES					
52101 ELECTRICITY	\$4,426.00	\$4,288.37	\$0.00		\$137.63
52102 HEATING	\$8,586.00	\$7,127.12	\$0.00		\$1,458.88
52300 NON-ENERGY UTILITIES	\$223.00	\$189.10	\$0.00		\$33.90
52400 REPAIRS AND MAINTENANCE	\$4,407.00	\$4,140.17	\$0.00		\$266.83
52900 OTHER PROPERTY RELATED SERVICES	\$490.00	\$480.00	\$0.00		\$10.00
53001 ADVERTISING	\$600.00	\$335.65	\$0.00		\$264.35
53011 PHYSICALS	\$633.00	\$645.00	\$0.00		-\$12.00
53012 EMPLOYEE TRAIN/SEMINAR	\$1,500.00	\$0.00	\$0.00		\$1,500.00
53400 TELEPHONE	\$523.00	\$454.37	\$0.00		\$68.63
53404 CELLULAR PHONES	\$647.00	\$475.63	\$0.00		\$171.37
53800 OTHER SERVICES	\$5,323.00	\$5,575.52	\$0.00		-\$252.52

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01421200 HIGHWAY - EXPENSES CONTINUED					
54200 OFFICE SUPPLIES	\$901.00	\$789.29	\$0.00		\$111.71
54300 BLDG. AND EQUIP. REPAIRS AND MAINT	\$1,151.00	\$986.98	\$0.00		\$164.02
54500 CUSTODIAL SUPPLIES	\$891.00	\$670.53	\$0.00		\$220.47
54600 GROUNDSKEEPING SUPPLIES	\$0.00	\$0.00			\$0.00
54900 FOOD AND FOOD SERVICE SUPPLIES	\$110.00	\$109.15			\$0.85
55000 MEDICAL SUPPLIES	\$232.00	\$0.00	\$0.00		\$232.00
55800 OTHER SUPPLIES	\$700.00	\$315.81	\$0.00		\$384.19
55811 UNIFORMS AND OTHER CLOTHING	\$270.00	\$268.97			\$1.03
57100 IN-STATE TRAVEL	\$413.00	\$312.63	\$0.00		\$100.37
57300 DUES AND MEMBERSHIPS	\$615.00	\$440.00	\$0.00		\$175.00
57CV19 EXPENSES - COVID	\$1,330.00	\$0.00			\$1,330.00
58500 ADDITIONAL EQUIPMENT	\$721.00	\$0.00	\$0.00		\$721.00
TOTAL HIGHWAY - EXPENSES	\$34,692.00	\$27,604.29	\$0.00	\$0.00	\$7,087.71
TOTAL ADMINISTRATION	\$494,575.00	\$451,379.02	\$0.00	\$0.00	\$43,195.98

422 CONSTRUCTION AND MAINTENANCE

01422200 HIGHWAY MAINTENANCE - EXPENSES

52400 REPAIRS AND MAINTENANCE	\$20,000.00	\$32,987.43	\$0.00	-\$12,987.43
52900 OTHER PROPERTY RELATED SERVICES	\$25,350.00	\$21,220.77	\$0.00	\$4,129.23
53800 OTHER SERVICES	\$17,035.00	\$17,385.00	\$0.00	-\$350.00
54300 BLDG. AND EQUIP. REPAIRS AND MAINT	\$7,605.00	\$10,459.99	\$0.00	-\$2,854.99
54800 VEHICULAR SUPPLIES	\$25,350.00	\$10,775.19	\$0.00	\$14,574.81
54805 VEHICLES GASOLINE	\$27,050.00	\$22,880.68	\$0.00	\$4,169.32
55300 PUBLIC WORKS SUPPLIES	\$16,996.00	\$23,597.60	\$0.00	-\$6,601.60
58500 ADDITIONAL EQUIPMENT	\$7,528.00	\$5,975.00	\$0.00	\$1,553.00
TOTAL HIGHWAY MAINTENANCE - EXPENSES	\$146,914.00	\$145,281.66	\$0.00	\$1,632.34

01422508 BRUSH CHIPPER ART# 3 5/18

58500 BRUSH CHIPPER ART# 3 5/18	\$5,000.50	\$0.00	\$5,000.50	\$0.00
HIGHWAY - BRUSH CHIPPER ART# 3 5/18	\$5,000.50	\$0.00	\$5,000.50	\$0.00

01422512 HWY DUMP TRUCK W/ SANDER

58700 HWY DUMP TRUCK W/ SANDER	\$198,240.00	\$0.00	\$198,240.00	\$0.00
F550 DUMP TRUCK W/ PLOW ART# 3	\$198,240.00	\$0.00	\$198,240.00	\$0.00
TOTAL CONSTRUCTION AND MAINTENANCE	\$350,154.50	\$145,281.66	\$0.00	\$203,240.50
				\$1,632.34

423 SNOW & ICE REMOVAL

01423100 SNOW & ICE - SALARIES

51200 P/T WAGES	\$2,580.00	\$4,580.97	\$0.00	-\$2,000.97
51300 OVERTIME	\$49,755.00	\$18,376.13	\$0.00	\$31,378.87
TOTAL SNOW & ICE - SALARIES	\$52,335.00	\$22,957.10	\$0.00	\$29,377.90

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01423200 SNOW & ICE - EXPENSES					
52400 REPAIRS AND MAINTENANCE	\$0.00	\$4,820.00			-\$4,820.00
53800 OTHER SERVICES	\$108,360.00	\$39,745.50			\$68,614.50
54800 VEHICULAR SUPPLIES	\$5,244.00	\$9,816.71			-\$4,572.71
54900 FOOD AND FOOD SERVICE SUPPLIES	\$1,290.00	\$648.78			\$641.22
55300 PUBLIC WORKS SUPPLIES	\$32,721.00	\$119,042.30			-\$86,321.30
TOTAL SNOW & ICE - EXPENSES	\$147,615.00	\$174,073.29	\$0.00	\$0.00	-\$26,458.29
TOTAL SNOW & ICE	\$199,950.00	\$197,030.39	\$0.00	\$0.00	\$2,919.61

424 STREET LIGHTING

01424200 STREET LIGHTING					
52101 ELECTRICITY	\$12,643.00	\$14,064.21			-\$1,421.21
52400 REPAIRS AND MAINTENANCE	\$5,000.00	\$1,678.80	\$0.00		\$3,321.20
SUBTOTAL STREET LIGHTING	\$17,643.00	\$15,743.01	\$0.00	\$0.00	\$1,899.99

01424600 STREET LIGHTING ENCUMBRANCE

52101 ELECTRICITY	\$18,151.57	\$0.00	\$0.00	\$18,151.57
SUBTOTAL STREET LIGHTING ENCUMBRANCE	\$18,151.57	\$0.00	\$0.00	\$0.00
TOTAL STREET LIGHTING	\$35,794.57	\$15,743.01	\$0.00	\$20,051.56

434 MONITOR WELLS

01434200 MONITOR WELLS - EXPENSES				
53000 PROF AND TECHNICAL CONSULTING	\$11,250.00	\$4,853.50	\$6,318.00	\$78.50
TOTAL MONITOR WELLS - EXPENSES	\$11,250.00	\$4,853.50	\$6,318.00	\$0.00

435 LANDFILL MAINTENANCE

01435200 LANDFILL MAINTENANCE - EXPENSE				
52400 REPAIRS AND MAINTENANCE	\$0.00	\$1,400.00	\$0.00	-\$1,400.00
53000 PROF AND TECHNICAL	\$1,600.00	\$0.00	\$0.00	\$1,600.00
53800 OTHER SERVICES	\$0.00		\$0.00	\$0.00
TOTAL LANDFILL MAINTENANCE - EXPENSE	\$1,600.00	\$1,400.00	\$0.00	\$200.00

491 CEMETERY

01491200 CEMETERY - EXPENSES				
52300 NON-ENERGY UTILITIES	\$60.00	\$156.60	\$0.00	-\$96.60
52400 REPAIRS AND MAINTENANCE	\$13,350.00	\$12,000.00	\$0.00	\$1,350.00
53402 PRINTING AND MAILING	\$100.00	\$0.00	\$0.00	\$100.00
54200 OFFICE SUPPLIES	\$100.00	\$0.00	\$0.00	\$100.00
55800 OTHER SUPPLIES	\$0.00	\$28.03	\$0.00	-\$28.03
TOTAL CEMETERY - EXPENSES	\$13,610.00	\$12,184.63	\$0.00	\$1,425.37
TOTAL PUBLIC WORKS	\$1,108,500.07	\$829,416.31	\$6,318.00	\$203,240.50
				\$69,525.26

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
510 HEALTH DEPARTMENT					
01510100 BOARD OF HEALTH - SALARIES					
51110 F/T WAGES	\$28,105.00	\$28,050.66	\$0.00		\$54.34
51200 P/T WAGES	\$0.00	\$0.00	\$0.00		\$0.00
51201 P/T WAGES		\$560.00			-\$560.00
51904 STIPENDS	\$9,654.00	\$7,870.89	\$0.00		\$1,783.11
TOTAL BOARD OF HEALTH - SALARIES	\$37,759.00	\$36,481.55	\$0.00	\$0.00	\$1,277.45
01510200 BOARD OF HEALTH - EXPENSES					
53000 PROF AND TECHNICAL	\$3,400.00	\$1,688.75	\$600.00		\$1,111.25
53001 ADVERTISING	\$0.00	\$0.00	\$0.00		\$0.00
53006 BONDING SERVICES	\$100.00	\$100.00	\$0.00		\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$100.00	\$30.00	\$0.00		\$70.00
53404 CELLULAR PHONES	\$375.00	\$427.31	\$0.00		-\$52.31
53800 OTHER SERVICES	\$1,882.00	\$0.00	\$0.00		\$1,882.00
54000 SUPPLIES	\$0.00	\$1,504.80			-\$1,504.80
54200 OFFICE SUPPLIES	\$500.00	\$12.22	\$0.00		\$487.78
55000 MEDICAL SUPPLIES	\$100.00	\$0.00	\$0.00		\$100.00
55800 OTHER SUPPLIES	\$350.00	\$196.97	\$0.00		\$153.03
57100 IN-STATE TRAVEL	\$600.00	\$485.31	\$10.12		\$104.57
57300 DUES AND MEMBERSHIPS	\$150.00	\$250.00	\$0.00		-\$100.00
TOTAL BOARD OF HEALTH - EXPENSES	\$7,557.00	\$4,695.36	\$610.12	\$0.00	\$2,251.52
01510600 BOARD OF HEALTH ENCUMBRANCE					
53000 PROFESSIONAL AND TECHNICAL	\$1,500.00	\$800.00	\$0.00		\$700.00
TOTAL BOARD OF HEALTH ENCUMBRANCE	\$1,500.00	\$800.00	\$0.00	\$0.00	\$700.00
TOTAL BOARD OF HEALTH	\$46,816.00	\$41,976.91	\$610.12	\$0.00	\$4,228.97
513 ANIMAL INSPECTOR					
01513100 ANIMAL INSPECTOR - SALARIES					
51200 P/T WAGES	\$3,269.00	\$0.00			\$3,269.00
51904 STIPENDS	\$0.00	\$3,269.00	\$0.00		-\$3,269.00
TOTAL ANIMAL INSPECTOR - SALARIES	\$3,269.00	\$3,269.00	\$0.00	\$0.00	\$0.00
01513200 ANIMAL INSPECTOR - EXPENSES					
53800 OTHER SERVICES	\$300.00	\$0.00	\$0.00		\$300.00
55800 OTHER SUPPLIES	\$100.00	\$0.00	\$0.00		\$100.00
57100 IN-STATE TRAVEL	\$250.00	\$0.00	\$0.00		\$250.00
TOTAL ANIMAL INSPECTOR - EXPENSES	\$650.00	\$0.00	\$0.00	\$0.00	\$650.00
TOTAL ANIMAL INSPECTOR	\$3,919.00	\$3,269.00	\$0.00	\$0.00	\$650.00

0100 GENERAL FUND		REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
522 NURSING						
01522100 NURSING - SALARIES						
51200 P/T WAGES	\$13,000.00	\$9,405.00				\$3,595.00
TOTAL NURSING - SALARIES	\$13,000.00	\$9,405.00	\$0.00	\$0.00	\$0.00	\$3,595.00
541 COUNCIL ON AGING						
01541100 COUNCIL ON AGING - SALARIES						
51100 SALARIES	\$69,665.00	\$69,665.46		\$0.00		-\$0.46
51200 P/T WAGES	\$17,653.00	\$16,219.04				\$1,433.96
TOTAL COUNCIL ON AGING - SALARIES	\$87,318.00	\$85,884.50	\$0.00	\$0.00	\$0.00	\$1,433.50
01541200 COUNCIL ON AGING - EXPENSES						
52400 REPAIRS AND MAINTENANCE	\$756.00	\$1,225.00		\$0.00		-\$469.00
52905 MAINTENANCE CONTRACTS	\$0.00	\$307.00				-\$307.00
53012 EMPLOYEE TRAIN/SEMINAR	\$280.00	\$400.00				-\$120.00
53400 TELEPHONE	\$765.00	\$740.96		\$0.00		\$24.04
54200 OFFICE SUPPLIES	\$960.00	\$594.12		\$0.00		\$365.88
54300 BLDG. AND EQUIP. REPAIRS AND MAINT	\$0.00	\$0.00		\$0.00		\$0.00
54500 CUSTODIAL SUPPLIES	\$638.00	\$365.48		\$0.00		\$272.52
55800 OTHER SUPPLIES	\$1,302.00	\$419.22		\$0.00		\$882.78
57150 TRAINING AND EDUCATION	\$0.00	\$0.00		\$0.00		\$0.00
57300 DUES AND MEMBERSHIPS	\$302.00	\$211.90		\$0.00		\$90.10
58500 ADDITIONAL EQUIPMENT	\$418.00	\$0.00		\$0.00		\$418.00
58700 REPLACEMENT EQUIPMENT	\$500.00	\$0.00				\$500.00
TOTAL COUNCIL ON AGING - EXPENSES	\$5,921.00	\$4,263.68	\$0.00	\$0.00	\$0.00	\$1,657.32
01541501 SR CENTER FLOORING REPLACEMENT						
58000 SR CENTER FLOORING	\$24,000.00	\$0.00		\$0.00	\$24,000.00	\$0.00
TOTAL SR CENTER FLOORING REPLACEMENT	\$24,000.00	\$0.00	\$0.00	\$0.00	\$24,000.00	\$0.00
01541600 COUNCIL ON AGING ENCUMBRANCES						
58500 ADDITIONAL EQUIPMENT	\$725.00	\$725.00		\$0.00		\$0.00
TOTAL COUNCIL ON AGING ENCUMBRANCES	\$725.00	\$725.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL COUNCIL ON AGING	\$117,964.00	\$90,873.18	\$0.00	\$24,000.00	\$0.00	\$3,090.82
543 VETERANS SERVICES						
01543200 VETERANS - EXPENSES						
53800 OTHER SERVICES	\$20,250.00	\$17,022.72		\$0.00		\$3,227.28
55800 OTHER SUPPLIES	\$600.00	\$517.82		\$0.00		\$82.18
TOTAL VETERANS - EXPENSES	\$20,850.00	\$17,540.54	\$0.00	\$0.00	\$0.00	\$3,309.46

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01543300 VETERANS - BENEFITS					
57700 VETERANS BENEFITS	\$75,000.00	\$59,231.55	\$0.00		\$15,768.45
TOTAL VETERANS - BENEFITS	\$75,000.00	\$59,231.55	\$0.00	\$0.00	\$15,768.45
TOTAL VETERANS SERVICES	\$95,850.00	\$76,772.09	\$0.00	\$0.00	\$19,077.91
 TOTAL HUMAN SERVICES	 \$277,549.00	 \$222,296.18	 \$610.12	 \$24,000.00	 \$30,642.70

610 LIBRARY				
01610100 LIBRARY - SALARIES				
51100 SALARIES	\$69,666.00	\$69,665.46	\$0.00	\$0.54
51110 F/T WAGES	\$79,106.00	\$78,562.26	\$0.00	\$543.74
51200 P/T WAGES	\$22,510.00	\$20,865.27		\$1,644.73
51CV19 SALARIES - COVID	\$0.00	\$1,850.00	\$0.00	-\$1,850.00
TOTAL LIBRARY - SALARIES	\$171,282.00	\$170,942.99	\$0.00	\$339.01

01610200 LIBRARY - EXPENSES					
52101 ELECTRICITY	\$3,950.00	\$4,856.60			-\$906.60
52102 HEATING	\$2,500.00	\$542.17			\$1,957.83
52300 NON-ENERGY UTILITIES	\$455.00	\$360.63			\$94.37
52400 REPAIRS AND MAINTENANCE	\$168.00	\$1,743.37			-\$1,575.37
52900 OTHER PROPERTY RELATED SERVICES	\$490.00	\$1,281.40			-\$791.40
53000 PROF AND TECHNICAL	\$7,812.00	\$7,812.00			\$0.00
53400 TELEPHONE	\$495.00	\$480.82			\$14.18
53401 POSTAGE	\$75.00	\$75.00			\$0.00
53800 OTHER SERVICES	\$0.00	\$517.24			-\$517.24
54200 OFFICE SUPPLIES	\$1,550.00	\$652.08			\$897.92
54300 BLDG. AND EQUIP. REPAIRS AND MAINT	\$0.00	\$180.85			-\$180.85
54500 CUSTODIAL SUPPLIES	\$250.00	\$413.81			-\$163.81
55300 PUBLIC WORKS SUPPLIES	\$0.00	\$126.70			-\$126.70
55500 CIRCULATING MATERIALS	\$43,441.00	\$41,341.28			\$2,099.72
55800 OTHER SUPPLIES	\$1,450.00	\$2,087.38			-\$637.38
58000 CAPITAL	\$0.00	\$0.00			\$0.00
TOTAL LIBRARY - EXPENSES	\$62,636.00	\$62,471.33	\$0.00	\$0.00	\$164.67
TOTAL LIBRARY	\$233,918.00	\$233,414.32	\$0.00	\$0.00	\$503.68

630 RECREATION					
01630200 RECREATION - EXPENSES					
52101 ELECTRICITY	\$2,400.00	\$1,336.10	\$0.00		\$1,063.90
52400 REPAIRS AND MAINTENANCE	\$600.00	\$0.00			\$600.00
55800 OTHER SUPPLIES	\$0.00	\$794.08	\$0.00		-\$794.08
TOTAL RECREATION - EXPENSES	\$3,000.00	\$2,130.18	\$0.00	\$0.00	\$869.82
TOTAL RECREATION	\$3,000.00	\$2,130.18	\$0.00	\$0.00	\$869.82

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
650 PARKS					
01650200 PARKS - EXPENSES					
52300 NON-ENERGY UTILITIES	\$100.00	\$0.00	\$0.00		\$100.00
52400 REPAIRS AND MAINTENANCE	\$400.00	\$460.00	\$0.00		-\$60.00
TOTAL PARKS - EXPENSES	\$500.00	\$460.00	\$0.00	\$0.00	\$40.00
TOTAL PARKS	\$500.00	\$460.00	\$0.00	\$0.00	\$40.00
691 HISTORICAL COMMISSION					
01691500 HISTORICAL COMM- GRANT					
53000 PROF AND TECHNICAL	\$4,900.00	\$0.00	\$0.00	\$4,900.00	\$0.00
TOTAL HISTORICAL COMM- GRANT	\$4,900.00	\$0.00	\$0.00	\$4,900.00	\$0.00
692 CELEBRATIONS					
01692200 CELEBRATIONS - EXPENSES					
53800 MEMORIAL DAY OTHER SERVICES	\$1,750.00	\$471.00	\$0.00		\$1,279.00
TOTAL CELEBRATIONS - EXPENSES	\$1,750.00	\$471.00	\$0.00	\$0.00	\$1,279.00
695 CABLE ADVISORY COMMITTEE					
01695100 CABLE ADVISORY SALARIES					
51110 F/T WAGES	\$32,459.00	\$32,541.96	\$0.00		-\$82.96
51200 P/T WAGES	\$17,813.00	\$8,703.75	\$0.00		\$9,109.25
TOTAL CABLE ADVISORY SALARIES	\$50,272.00	\$41,245.71	\$0.00	\$0.00	\$9,026.29
01695200 CABLE ADVISORY EXPENSES					
51706 RETIREMENT	\$3,499.00	\$1,251.00	\$0.00		\$2,248.00
51707 EMPLOYER FICA	\$810.00	\$577.99	\$0.00		\$232.01
52400 REPAIRS AND MAINTENANCE	\$500.00	\$391.24	\$0.00		\$108.76
52700 RENTALS AND LEASES	\$0.00	\$0.00			\$0.00
53008 CONTRACTUAL SERVICES	\$1,600.00	\$0.00			\$1,600.00
53012 EMPLOYEE TRAIN/SEMINAR	\$350.00	\$0.00	\$0.00		\$350.00
53401 POSTAGE	\$100.00	\$24.62	\$0.00		\$75.38
53405 INTERNET SERVICE	\$2,200.00	\$2,579.76			-\$379.76
53800 OTHER SERVICES	\$0.00	\$0.00	\$0.00		\$0.00
54200 OFFICE SUPPLIES	\$650.00	\$216.91	\$0.00		\$433.09
55800 OTHER SUPPLIES	\$600.00	\$77.97	\$0.00		\$522.03
57100 IN-STATE TRAVEL	\$250.00	\$48.84	\$0.00		\$201.16
57150 TRAINING AND EDUCATION	\$150.00	\$0.00	\$0.00		\$150.00
57300 DUES AND MEMBERSHIPS	\$425.00	\$250.00	\$0.00		\$175.00
58500 ADDITIONAL EQUIPMENT	\$5,000.00	\$2,590.00			\$2,410.00
58700 REPLACEMENT EQUIPMENT	\$3,000.00	\$0.00	\$0.00		\$3,000.00
TOTAL CABLE ADVISORY EXPENSES	\$19,134.00	\$8,008.33	\$0.00	\$0.00	\$11,125.67

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01695501 CABLE STUDIO EQUIPMENT					
58500 CABLE STUDIO EQUIPMENT	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$0.00
TOTAL CABLE STUDIO EQUIPMENT	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$0.00
01695502 MUN CENTER SOUND SYSTEM UPGRADE					
58700 MUNICIPAL CENTER RESOURCE	\$23,000.00	\$21,088.30	\$0.00		\$1,911.70
TOTAL MUN CENTER SOUND SYSTEM UPGRADE	\$23,000.00	\$21,088.30	\$0.00	\$0.00	\$1,911.70
TOTAL CABLE ADVISORY COMMITTEE	\$142,406.00	\$70,342.34	\$0.00	\$50,000.00	\$22,063.66
TOTAL CULTURE AND RECREATION	\$386,474.00	\$306,817.84	\$0.00	\$54,900.00	\$24,756.16
709 DEBT - OTHER COSTS					
01709200 BONDING COSTS					
53000 PROF AND TECHNICAL	\$2,526.00	\$2,525.65	\$0.00		\$0.35
TOTAL BONDING COSTS	\$2,526.00	\$2,525.65	\$0.00	\$0.00	\$0.35
TOTAL DEBT - OTHER COSTS	\$2,526.00	\$2,525.65	\$0.00	\$0.00	\$0.35
710 RETIREMENT OF DEBT					
01710900 DEBT SERVICE - PRINCIPAL					
59111 WWTF - LEVY	\$263,464.00	\$263,464.41	\$0.00		-\$0.41
59115 LAND ACQUISITION \$767,200 12/15/06	\$50,000.00	\$50,000.00	\$0.00		\$0.00
59116 WWTF LEVY - \$300K	\$13,298.00	\$13,297.73	\$0.00		\$0.27
59118 HS CONSTRUCTION REFUNDING	\$395,000.00	\$395,000.00	\$0.00		\$0.00
59132 SCHOOL CONSTRUCTION \$3.105 M	\$215,000.00	\$215,000.00	\$0.00		\$0.00
59133 MUNICIPAL CENTER \$612,300	\$35,000.00	\$35,000.00	\$0.00		\$0.00
59134 EQUIPMENT \$254,688	\$20,000.00	\$20,000.00	\$0.00		\$0.00
59135 WATER \$125K	\$5,000.00	\$5,000.00			
59136 SCHOOL PROJECT REFUNDING	\$725,000.00	\$725,000.00	\$0.00		\$0.00
TOTAL DEBT SERVICE - PRINCIPAL	\$1,721,762.00	\$1,721,762.14	\$0.00	\$0.00	-\$0.14
751 LONG TERM INTEREST					
01751900 DEBT SERVICE - INTEREST					
59111 WWTF - LEVY	\$25,881.00	\$25,881.43	\$0.00		-\$0.43
59115 LAND ACQUISITION \$767,200 12/15/06	\$5,000.00	\$5,000.00	\$0.00		\$0.00
59116 WWTF LEVY - \$300K	\$1,546.00	\$1,545.58	\$0.00		\$0.42
59118 HS CONSTRUCTION REFUNDING	\$36,600.00	\$36,600.00	\$0.00		\$0.00
59132 SCHOOL CONSTR \$3.105 M	\$83,025.00	\$83,025.00	\$0.00		\$0.00
59133 MUNICIPAL CTR \$612,300	\$15,675.00	\$15,675.00	\$0.00		\$0.00
59134 EQUIPMENT \$254,688	\$6,425.00	\$6,425.00	\$0.00		\$0.00
59135 WATER \$125K	\$3,350.00	\$3,350.00			
59136 SCHOOL PROJECT REFUNDING 11/18	\$604,300.00	\$604,300.00	\$0.00		\$0.00
TOTAL DEBT SERVICE - INTEREST	\$781,802.00	\$781,802.01	\$0.00	\$0.00	-\$0.01
TOTAL DEBT SERVICE	\$2,506,090.00	\$2,506,089.80	\$0.00	\$0.00	\$0.20

0100 GENERAL FUND		REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
820 STATE ASSESSMENTS & CHARGES						
01820800 STATE ASSESSMENT & CHARGES						
56300 SCHOOL CHOICE ASSESSMENT	\$365,250.00	\$392,771.00	\$0.00			-\$27,521.00
56330 SPED ASSESSMENT	\$0.00	\$0.00	\$0.00			\$0.00
56400 AIR POLLUTION DISTRICTS	\$2,476.00	\$2,476.00	\$0.00			\$0.00
56460 RMV NON RENEWAL CHARGES	\$8,020.00	\$7,320.00	\$0.00			\$700.00
56630 REGIONAL TRANSIT AUTHORITY	\$2,589.00	\$2,589.00	\$0.00			\$0.00
TOTAL STATE ASSESSMENT & CHARGES	\$378,335.00	\$405,156.00	\$0.00	\$0.00		-\$26,821.00

911 RETIREMENT & PENSION						
01911700 RETIREMENT & PENSION						
51706 WORCESTER REGIONAL RETIREMENT	\$1,044,393.00	\$1,044,393.00	\$0.00			\$0.00
51707 EMPLOYER'S FICA	\$60,652.00	\$64,585.62	\$0.00			-\$3,933.62
51708 SCHOOL FICA	\$173,504.00	\$161,982.62	\$0.00			\$11,521.38
TOTAL RETIREMENT & PENSION	\$1,278,549.00	\$1,270,961.24	\$0.00	\$0.00		\$7,587.76

913 UNEMPLOYMENT COMPENSATION						
01913700 UNEMPLOYMENT COMPENSATION						
51700 UNEMPLOYMENT	\$25,000.00	\$7,608.38	\$10,686.75			\$6,704.87
TOTAL UNEMPLOYMENT COMPENSATION	\$25,000.00	\$7,608.38	\$10,686.75	\$0.00		\$6,704.87

914 HEALTH INSURANCE						
01914700 HEALTH INSURANCE						
51703 HEALTH INSURANCE - TOWN	\$508,900.00	\$507,824.53	\$0.00			\$1,075.47
51704 HEALTH INSURANCE - SCHOOL	\$1,600,600.00	\$1,571,633.52	\$0.00			\$28,966.48
51705 HEALTH INSURANCE - TOWN RETIREES	\$90,950.00	\$82,326.74	\$0.00			\$8,623.26
51711 HEALTH INSURANCE - SCHOOL RETIREES	\$202,600.00	\$184,255.00				\$18,345.00
SUBTOTAL HEALTH INSURANCE	\$2,403,050.00	\$2,346,039.79	\$0.00	\$0.00		\$57,010.21

01914702 INSURANCE VOLUNTARY WAIVER						
51703 INSURANCE VOLUNTARY WAIVER - TOWN						
	\$15,000.00	\$14,326.61	\$0.00			\$673.39
51704 INSURANCE VOLUNTARY WAIVER - SCHOOL	\$48,000.00	\$47,415.30	\$0.00			\$584.70
51712 HEALTH INSURANCE WAIVER - TOWN	\$2,400.00	\$2,200.00	\$0.00			\$200.00
51713 HEALTH INSURANCE WAIVER - SCHOOL	\$19,600.00	\$14,800.00	\$0.00			\$4,800.00
SUBTOTAL INSURANCE VOLUNTARY WAIVER	\$85,000.00	\$78,741.91	\$0.00	\$0.00		\$6,258.09

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01914703 HEALTH INSURANCE HSA					
51703 HSA TOWN	\$71,000.00	\$67,250.00	\$0.00		\$3,750.00
51704 HSA SCHOOL	\$214,000.00	\$205,250.00	\$0.00		\$8,750.00
SUBTOTAL HEALTH INSURANCE HSA	\$285,000.00	\$272,500.00			\$12,500.00
TOTAL HEALTH INSURANCE	\$2,773,050.00	\$2,697,281.70	\$0.00	\$0.00	\$75,768.30
TOTAL FRINGE BENEFITS	\$4,076,599.00	\$3,975,851.32	\$10,686.75	\$0.00	\$90,060.93
941 COURT JUDGMENTS					
01941200 COURT JUDGMENTS					
57600 OTHER EXPENDITURES	\$30,000.00	\$30,000.00	\$0.00		\$0.00
TOTAL COURT JUDGMENTS	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00
992 TRANSFERS TO SPECIAL REVENUE					
01992900 TRANSFERS TO SPECIAL REVENUE					
59620 TRANSFER TO SPECIAL REVENUE	\$0.00	\$22,063.66	\$0.00		-\$22,063.66
TOTAL TRANSFERS TO SPECIAL REV	\$0.00	\$22,063.66	\$0.00	\$0.00	-\$22,063.66
01993900 TRANSFER TO CAPITAL PROJECT					
59630 TRANSFER TO CAPITAL	\$0.00		\$0.00		\$0.00
TOTAL TRANSFER TO CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
996 TRANSFER TO AGENCY FUNDS					
01996900 TRANSFER TO STABILIZATION					
59680 TRANSFER TO STABILIZATION	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL TRANSFER TO STABILIZATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
997 TRANSFER TO OPEB TRUST					
01997900 TRANSFER TO OPEB TRUST					
59681 TRANSFER TO OPEB TRUST	\$100,000.00	\$100,000.00	\$0.00		\$0.00
TOTAL TRANSFER TO OPEB TRUST	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00
TOTAL TRANSFERS AND PRIOR YEAR BILLS	\$130,000.00	\$152,063.66	\$0.00	\$0.00	-\$22,063.66
TOTAL GENERAL FUND	\$32,079,606.46	\$29,677,344.39	\$487,718.44	\$1,090,362.74	\$824,180.89

TOWN OF DOUGLAS
COMBINING BALANCE SHEET-ENTERPRISE FUNDS (unaudited)
Year ended June 30, 2020

	Enterprise Fund 0600 Water/Sewer	Enterprise Fund 0610 Transfer Station	TOTAL Enterprise Funds
Assets			
Cash and investments	1,429,077.54	372,636.47	1,801,714.01
Accounts receivable	65,846.84	0.00	65,846.84
Due from Commonwealth		0.00	0.00
Prepaid Expenses	0.00	0.00	0.00
Due from other funds		0.00	0.00
Loans Authorized		0.00	0.00
	1,494,924.38	372,636.47	1,867,560.85
Liabilities & Fund Bal.			
Warrants/Accounts payable	63,470.60	25,391.10	88,861.70
Sales Tax payable	0.00	0.00	0.00
Due to Other Funds		0.00	0.00
Deferred revenue	65,846.84	0.00	65,846.84
Notes payable		0.00	0.00
Loans Authorized/Unissued		0.00	0.00
Fund balance - designated		0.00	0.00
Fund balance - reserved	829,808.94		829,808.94
Unreserved fund balance	535,798.00	347,245.37	883,043.37
	1,494,924.38	372,636.47	1,867,560.85
Revenues			
	Enterprise Fund 0600 Water/Sewer	Enterprise Fund 0610 Transfer Station	TOTAL Enterprise Funds
Intergovernmental	0.00	0.00	0.00
Charges for Services	1,025,673.13	325,384.01	1,351,057.14
MWPAT Subsidy	59,535.41		59,535.41
Other	22,263.08	2,010.46	24,273.54
	1,107,471.62	327,394.47	1,434,866.09

TOWN OF DOUGLAS
COMBINING BALANCE SHEET-ENTERPRISE FUNDS (unaudited)
Year ended June 30, 2020

Expenditures

Personal Services	270,472.99	59,713.57	330,186.56
Purchase of Services	450,793.94	221,067.67	671,861.61
Supplies	122,363.99	2,742.65	125,106.64
Other Charges & Expenditures	19,429.96	48.72	19,478.68
Capital Outlay	29,884.05	0.00	29,884.05
Debt Service	176,881.79	0.00	176,881.79
	1,069,826.72	283,572.61	1,353,399.33

**Excess Revenues over/
(under) Expenditures**

Bond Proceeds	0.00	0.00	0.00
Transfers in	0.00	0.00	0.00
Transfers (out)	(10,000.00)	0.00	(10,000.00)
	(10,000.00)	0.00	(10,000.00)

**Excess Revenues over/
(under) Exp/Transfers**

Fund Balance, 6/30/19	27,644.90	43,821.86	71,466.76
	1,337,962.04	303,423.51	1,641,385.55
Fund Balance, 6/30/20	1,365,606.94	347,245.37	1,712,852.31

FY20 General Fund Revenue

	Budget	Actual	Variance (unfavorable)
Revenues and other Sources:			
Personal Property Taxes	\$380,508.47	\$379,075.69	-\$1,432.78
Real Estate Taxes	\$18,018,815.53	\$17,940,084.53	-\$78,731.00
Rollback Taxes	\$0.00	\$4,819.27	\$4,819.27
Subtotal:	\$18,399,324.00	\$18,323,979.49	-\$75,344.51
Tax Liens	\$0.00	\$59,346.94	\$59,346.94
Tax Foreclosures	\$0.00	\$0.00	\$0.00
Motor Vehicle Excise Taxes	\$1,069,812.00	\$1,382,596.27	\$312,784.27
Vessel Excise Taxes	\$1,400.00	\$3,181.06	\$1,781.06
Local Meals Tax	\$27,000.00	\$32,287.36	\$5,287.36
Local Room Tax		\$792.10	\$792.10
Penalties and Interest:	\$110,000.00		
Interest on Personal Property		\$2,599.02	
Interest on Real Estate		\$36,399.15	
Interest on Tax Liens		\$9,760.01	
Interest on Motor Vehicle Excise		\$7,906.89	
Interest on Vessel Tax		\$21.10	
Demands		\$35,543.27	
Total Penalties and Interest:	\$110,000.00	\$92,229.44	-\$17,770.56
Payment in Lieu of Taxes	\$0.00	\$0.00	\$0.00
Fees:	\$66,868.00		
Selectmen Fees		\$1,119.00	
Assessors Fees		\$1,160.00	
Treasurer Fees		\$0.75	
Tax Collector Fees		\$30,101.70	

FY20 General Fund Revenue

Revenues and other Sources:	Budget	Actual	Variance (unfavorable)
Fees - CONTINUED			
Tax Title Redemption Fees		\$2,025.00	
Town Clerk Fees		\$4,510.00	
Conservation Fees		\$12,962.32	
Planning Board Fees		\$12,985.77	
Zoning Board Fees		\$4,025.71	
Community Development Fees		\$89.50	
Police Fees		\$7,200.50	
Fire Fees		\$11,215.00	
Building Inspector Fees		\$334.33	
Sanitation Fees		\$8,850.00	
Board of Health Fees		\$2,080.00	
Library Fees		\$698.78	
Total Fees:	\$66,868.00	\$99,358.36	\$32,490.36
Rental of Town Property	\$59,010.00	\$57,660.00	-\$1,350.00
Licenses and Permits:			
Selectmen Licenses - Alcohol		\$8,435.00	
Selectmen Licenses		\$1,170.00	
Town Clerk Licenses		\$1,285.00	
Police Licenses		\$6,262.50	
Fire Permits		\$3,510.00	
Building Permits		\$204,384.05	
Animal Licenses		\$27,928.00	
Highway Permits		\$50.00	
Board of Health Permits		\$9,880.00	
	\$145,000.00	\$262,904.55	\$117,904.55
Fines and Forfeitures:			
Town Clerk Fines	\$0.00	\$310.00	\$310.00
Police Fines	\$20,000.00	\$19,040.43	-\$959.57
Animal Control Fines	\$0.00	\$11,240.00	\$11,240.00
	\$20,000.00	\$30,590.43	\$10,590.43
Earnings on Investments	\$19,000.00	\$66,183.47	\$47,183.47
Miscellaneous Other	\$0.00	\$69,799.56	\$69,799.56
Disposition of Inventory/FA	\$0.00		\$0.00
Medicaid Reimbursement	\$30,000.00	\$56,873.86	\$26,873.86
FEMA	\$0.00	\$230.30	\$230.30
	\$30,000.00	\$126,903.72	\$96,903.72
State Aid:			
Chapter 70	\$8,759,585.00	\$8,759,585.00	\$0.00
Unrestricted General Government Aid (Lottery)		\$774,922.00	\$774,922.00
Veterans' Benefits	\$64,216.00	\$43,851.00	-\$20,365.00
Exemptions: Vets, Blind & Surviving Spouses		\$32,113.00	\$9,036.00
State Owned Land	\$208,645.00	\$208,645.00	\$0.00
Other State Revenue	\$0.00	\$0.00	\$0.00
Total State Revenue:	\$9,839,481.00	\$9,796,039.00	-\$43,442.00
Transfers	\$431,406.00	\$431,406.00	\$0.00
Subtotal:	\$30,218,301.00	\$30,765,458.19	\$547,157.19

FY20 General Fund Revenue			
Revenues and other Sources:	Budget	Actual	Variance (unfavorable)
Other Financing Sources	\$668,024.00	\$668,024.00	\$0.00
Carryovers and Encumbrances	\$1,193,281.46	\$1,193,281.46	\$0.00
Total:	\$32,079,606.46	\$32,626,763.65	\$547,157.19

Special Revenue Fund Balance as of June 30, 2020 (Unaudited)

Fund	Account Name	Fund Balance 6/30/2020
<u>School Revolving Funds</u>		
0201	School Lunch	\$19,721.10
0202	Preschool	\$91,377.98
0204	School Choice	\$1,492,695.04
0206	DMS Band Chorus	\$1,350.00
0207	Elementary	\$3,541.76
0208	Circuit Breaker	\$682,372.57
0209	School Athletic	\$38,093.06
0210	Student Activity - Extended Day	\$12,052.53
0216	DES Chorus	\$78.09
0293	Lost Books	\$2,356.38
0293	School Building Rental	\$14,629.70
<u>State Grants</u>		
School		
0280	Puerto Rico	\$1,076.81
Town		
0281	Green Community - 2020	-\$90,261.59
0281	Fire Safe - 2020	\$3,590.00
0281	Emergency Mgt Grant	\$905.00
0281	Senior Safe - 2020	\$1,966.37
0281	Small Bridges	-\$99,958.96
0281	CMPRC - COVID 19	\$1,924.44
0281	Library	\$19,936.91
0281	Local Cultural Council	\$7,000.89
<u>Receipts Reserved for Appropriation</u>		
0282	Waterways Improvement	\$9,972.03
0282	Ambulance	\$524,569.38
0282	Transportation Infrastructure	\$406.50
0282	Sale of Lots - Cemetery	\$11,571.00
0282	Cable	\$273,495.77
0282	Premiums from Sale of Bond	\$7,180.04

Special Revenue Fund Balance as of June 30, 2020 (Unaudited)

Fund	Account Name	Fund Balance 6/30/2020
<u>Town Special Revenue</u>		
0283	Wetlands Protection	\$49,025.39
0283	Sanitation Inspection Ch.44 §53G	\$12,120.00
0283	Insurance Reimb Revolving under \$150k	\$2,139.40
0283	Composting Bins Ch.44 §53E 1/2	\$985.35
0283	Library Fees & Fines Ch.44 §53E 1/2	\$51.32
<u>Town Special Revenue</u>		
0283	Planning Board	\$11,921.30
0283	Sub Evergreen Ch.44 §53G	\$7,379.22
0283	ER0702 Guaranteed Bldrs Ch.44 §53G	\$685.43
0283	Sub 020319 Stonegate Ch.44 §53G	\$8,828.41
0283	Sub 070924 Lakewood Ch.44 §53G	\$2,816.15
0283	ER0501 Area E Pyne Ch.44 §53G	\$1,432.07
0283	MOD 120221 106 West Ch.44 §53G	\$310.30
0283	MOD 120906 Whitin Ch.44 §53G	\$2,178.22
0283	MOD 141118 Tusino Ch.44 §53G	\$256.57
0283	NE Realty Ventures Ch.44 §53G	\$867.89
0283	DEF 160316 Sleepy Hollow Ch.44 §53G	\$2,910.89
0283	DEF 160627 Lane at Hunt's Pond Ch.44 §53G	\$840.82
0283	ER Pyne Bosma 436 NE Ch.44 §53G	\$2,045.64
0283	ER 161005 Pyne Ch.44 §53G	\$2,044.85
0283	DEF 170222 Gilboa Ch.44 §53G	\$1,163.88
0283	ER 180619 Bedoian Ch.44 §53G	\$5,705.73
0283	DEF 180717 Cosma Ch.44 §53G	\$2,241.95
0283	SPR 181002 ASD Wallum Ch.44 §53G	\$6.85
0283	SPR 181120 Douglas Renewal Ch.44 §53G	\$751.93
0283	RC 200219 Hawk Hill Farms Ch.44 §53G	\$1,068.26
0283	SPR 200428 93 Davis Realty Ch.44 §53G	\$885.11
0283	SPR 200203 Bluewave Solar Ch.44 §53G	\$3,400.97
0283	North Village 40B Ch.44 §53G	\$2,445.13
0283	Sub Amended Deer Crossing Ch.44 §53G	\$6,806.13
0283	Sub Summerlyn Estates Ch.44 §53G	\$1,147.27
0283	Sub Whitin Res Estates Ch.44 §53G	\$1,817.35
0283	Sub William Est. Ch.44 §53G	\$2,075.87
0283	Sub Evergreen Ch.44 §53E 1/2	\$451.43
0283	ER0702 Guaranteed Bldrs Ch.44 §53E 1/2	\$1,875.00
0283	Lakewood Est Ch.44 §53E 1/2	\$3,095.26
0283	ER 0501 Area E Pyne Ch.44 §53E 1/2	\$4,423.91
0283	SPR 100614-01 Rt 16 Wind Farm Ch.44 §53E 1/2	\$1,500.00
0283	SPR Douglas Solar Ch.44 §53E 1/2	\$500.00

Special Revenue Fund Balance as of June 30, 2020 (Unaudited)

Fund	Account Name	Fund Balance 6/30/2020
<u>Town Special Revenue - CONTINUED</u>		
0283	MOD 120906 Whitin Res Ch.44 §53E 1/2	\$645.74
0283	SPR 121120 436-440 NE Main Ch.44 §53E 1/2	\$500.00
0283	SPR 130819 Upton Site Ch.44 §53E 1/2	\$500.00
0283	SPI 141029 GBI Ch.44 53E 1/2	\$500.00
0283	MOD 141118 Tusino Ch.44 53E 1/2	\$250.00
0283	AQ 141222 NE Realty Ch.44 53E 1/2	\$500.00
0283	SPR 141222 NE Realty Ch.44 53E 1/2	\$1,000.00
0283	DEF Sleepy Hollow Ch.44 §53E 1/2	\$3,338.79
0283	DEF 160627 Lane at Hunt's Pond Ch.44 §53E 1/2	\$4,855.31
0283	ER Pyne Bosma Ch.44 §53E 1/2	\$1,000.00
0283	ER 161005 Pyne Bedoian Ch.44 §53E 1/2	\$2,000.00
0283	SPR 161017 Main St Ch.44 §53E 1/2	\$500.00
0283	DEF 170222 Gilboa Ch.44 §53E 1/2	\$1,062.50
0283	ER 180619 Bedoian Ch.44 §53E 1/2	\$1,875.00
0283	DEF 180717 Cosma Ch.44 §53E 1/2	\$737.50
0283	North Village 40B Ch.44 §53E 1/2	\$1,996.55
0283	RC 170724 Furno Ch.44 §53E 1/2	\$300.00
0283	SPR 181002 ASD Wallum Ch.44 §53E 1/2	\$500.00
0283	SPR 181120 Douglas Ch.44 §53E 1/2	\$469.93
0283	SPR 200114 JEH, 40 Depot Ch.44 §53E 1/2	\$500.00
0283	SPR 200203 Bluewave Solar Ch.44 §53E 1/2	\$500.00
0283	RC 200219 Hawk Hill Farms Ch.44 §53E 1/2	\$1,067.50
0283	MOD 200327 Lakewood Estates Ch.44 §53E 1/2	\$150.00
0283	DPX 181219 Williams Ch.44 §53E 1/2	\$500.00
0283	Sub Amended Deer Cross Ch.44 §53E 1/2	\$2,935.09
0283	Sub Summerlyn Estates Ch. 44 §53E 1/2	\$1,501.09
0283	Sub Whitin Res Estates Ch.44 §53E 1/2	\$20.58
0283	Sub William's Estates Ch.44 §53E 1/2	\$1,000.00
0283	Sub Louie Ch.44 §53E 1/2	\$425.00
0283	Sub Maple Heights Estates Ch.44 §53 E1/2	\$237.62

Special Revenue - Gifts and Donations

Town	Account Name	Fund Balance 6/30/2020
0284	Blue Cross Blue Shield Wellness	\$5,000.00
0284	Citizenship Award	\$1,000.00
0284	Kingwood Estates	\$1,523.62
0284	Bombara Overlook	\$2,855.10
0284	Housing Partnership	\$95.73
0284	Police	\$1,081.41
0284	DARE	\$546.00
0284	Fire	\$4,265.00
0284	CERT	\$506.56

Special Revenue Fund Balance as of June 30, 2020 (Unaudited)

Fund	Account Name	Fund Balance 6/30/2020
<u>Special Revenue - Gifts and Donations CONTINUED</u>		
0284	Community Food Outreach	\$292.94
0284	Highway	\$500.00
0284	Council on Aging	\$14,124.05
0284	Council on Aging A/C, new flooring	\$825.00
0284	Library Carrick Fund	\$312.34
0284	Library Historical Books	\$1,508.00
0284	Library Building	\$11,410.62
0284	Library Building- (Interest)	\$7,454.15
0284	Library	\$52,823.58
0284	Martin Road	\$0.24
0284	Track & Field	\$20,000.00
0284	Main Street Flag	\$99.31
<u>School</u>		
0294	School	\$3,493.14
0294	BV Chamber of Commerce	\$50.90
0294	MS Athletic	\$2,335.50
0294	MS Career Exploration	\$19,005.30
0294	HS Athletic	\$6,954.52
0294	FY20 Shine Initiative	\$140.70
<u>Federal Grants</u>		
<u>School</u>		
0290	Teacher Quality - 2019	-\$200.00
0290	Teacher Quality - 2020	-\$117.36
0290	Idea SPED - 2020	-\$100.00
0290	Title I - 2020	\$160.26
0290	Title IV - 2019	\$109.00
0290	Title IV - 2020	-\$1,966.75
<u>Town</u>		
0291	DEA Task - 2020	-\$4,149.12
0291	Federal Law Enforcement	\$50,074.23
0291	CARES Act	-\$5,681.99
0291	FEMA - COVID	-\$62,089.46

TRUST FNDS (0810, 0820, 0830, 0840, & 0850)\ SUMMARY OF ACTIVITY – FY 2020										
Funds 0810 - 0850	7/1/2019	REVENUES							6/30/2020	
	Beginning Balance	Other	Investment income	Change in Market Value	Total Revenue	Total Expenses	Transfers In	Transfers Out	Excess Revenue over/(under) Exp/Transfers	Ending Balance
Fund 0810 Non Expendable Trust Funds					\$0.00					
Moses Wallis	\$27,502.43				\$0.00	\$0.00			\$0.00	\$27,502.43
RS Douglas Library Trust	\$10,000.00				\$0.00	\$0.00			\$0.00	\$10,000.00
Subtotal Fund 0810	\$37,502.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,502.43
Fund 0820 Expendable Trust Funds										
Stabilization Fund	\$1,478,677.88		\$25,877.37	-\$707.89	\$25,169.48	\$0.00			\$25,169.48	\$1,503,847.36
Conservation Fund	\$15,851.00		\$277.41	-\$7.59	\$269.82	\$0.00			\$269.82	\$16,120.82
Moses Wallis	\$8,093.52		\$622.95	-\$17.05	\$605.90	\$0.00			\$605.90	\$8,699.42
Moses Wallis Expend	\$685.00				\$0.00	\$0.00			\$0.00	\$685.00
Law Enforcement Fund	\$17.78				\$0.00	\$0.00			\$0.00	\$17.78
Cemetery Perpetual Care	\$26,996.58	\$1,575.00	\$477.10	\$19.45	\$2,071.55	\$0.00			\$2,071.55	\$29,068.13
Simon Fairfield	\$1,618.41		\$26.83		\$26.83	\$0.00			\$26.83	\$1,645.24
RS Douglas	\$3,178.85		\$218.89	-\$30.30	\$188.59	-\$1,256.18			-\$1,067.59	\$2,111.26
Subtotal Fund 0820	\$1,535,119.02	\$1,575.00	\$27,500.55	-\$743.38	\$28,332.17	-\$1,256.18	\$0.00	\$0.00	\$27,075.99	\$1,562,195.01
Fund 0830 Expendable Trust Funds										
Myron Mowry	\$41,955.17		\$734.24	-\$20.09	\$714.15	\$0.00			\$714.15	\$42,669.32
LJ Marsh Scholarship	\$257.71		\$92.02	-\$2.51	\$89.51	\$0.00			\$89.51	\$347.22
A Sanborn Scholarship	\$46,313.18		\$811.15	-\$39.10	\$772.05	-\$600.00			\$172.05	\$46,485.23
P Manning Scholarship	\$7,035.17		\$124.03	-\$20.37	\$103.66	-\$500.00			-\$396.34	\$6,638.83
Subtotal Fund 0830	\$95,561.23	\$0.00	\$1,761.44	-\$82.07	\$1,679.37	-\$1,100.00	\$0.00	\$0.00	\$579.37	\$96,140.60
Fund 0840 Non Expendable Scholarship Fund										
LJ Marsh Scholarship	\$5,000.00				\$0.00	\$0.00			\$0.00	\$5,000.00
Subtotal Fund 0840	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Fund 0850 - OPEB Trust Fund										
OPEB Trust Fund	\$723,182.46		\$20,029.99	\$283.67	\$20,313.66		\$110,000.00		\$130,313.66	\$853,496.12
Subtotal Fund 0850	\$723,182.46	\$0.00	\$20,029.99	\$283.67	\$20,313.66	\$0.00	\$110,000.00	\$0.00	\$130,313.66	\$853,496.12
Totals Fund 0810, 0820, 0830, 0840 & 0850	\$2,396,365.14	\$1,575.00	\$49,291.98	-\$541.78	\$50,325.20	-\$2,356.18	\$110,000.00	\$0.00	\$157,969.02	\$2,554,334.16

Respectfully submitted,
Jeanne Lovett
 Finance Director / Town Accountant

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TREASURER / COLLECTOR

To the Honorable Board of Selectmen and the citizens of the Town of Douglas.

The following is an account of the taxes that were transferred to Tax Title in Fiscal 2020 and the Tax Title amounts collected in Fiscal 2020.

Explanation of Tax Title:

Tax Title is the process by which the Town has secured its financial interest on a parcel by placing a recorded lien on a parcel for back taxes owed to the Town of Douglas. The lien will be redeemed once the tax title account has been paid in full.

Tax Title balance as of 6/30/2019	\$528,019.23
Parcels added to Tax Title in Fiscal 2020	
Subsequent Tax Takings 7/2019	\$58,968.93
New Tax Takings-10/31/2019	\$49,551.94
Refunds Issued due to Overpayments	\$4.42
Tax Title Accounts w/balances added to Tax Possession	\$0.00
Tax Title Account-Disclaimers or Adjustments	\$0.00
Less Payments made to Tax Title Accounts	-\$59,726.68
Tax Title Balance as of June 30, 2019	\$576,817.84
Additional Interest, Legal Fees Collected in Fiscal 2020	\$11,049.70

Respectfully Submitted By:
Cheryl J Vaidya, Treasurer/Collector CMMT/CMMC

Honorable Board of Selectmen and the Citizens of the Town of Douglas:

The following is a recap of the Town of Douglas's cash and expenditure report for fiscal year ending June 30, 2020:

Balance June 30, 2020	\$12,785,431.16
Add Treasurer's Receipts	\$41,901,631.00
Less Warrants Paid	-\$40,469,036.55
Balance June 30, 2020	\$14,218,025.61

As of June 30, 2020 cash consisted of the following balances:

General Revenue Accounts

UniBank General Fund	\$8,523,351.65
UniBank Now Account	\$713,113.23
UniBank Vendor Account	\$0.00
UniBank Payroll Account	\$0.00
UniBank School Lunch Account	\$17,558.43
UniBank Ambulance Account	\$67,694.73
UniBank School Fee Account	\$1,751.63
UniBank Municipal Fee Account	\$4,739.61
Newburyport Savings Bank	\$791,914.50
Savers Bank-Business CD	\$1,148,369.12

<u>General Revenue Accounts - CONTINUED</u>	
UniBank Bond Proceeds Account	\$28,636.07
UniBank Arts Council	\$7,000.89
MMDT Simon Fairfield Public Library Fund	\$1,645.24
MMDT Simon Fairfield Int Bearing Building Acct	\$7,395.20
<u>Student Activity Accounts</u>	
UniBank Elementary Activity Account	\$32.37
UniBank Middle School Activity Account	\$2,529.28
UniBank High School Activity Account	\$71,906.66
<u>Other</u>	
UniBank Road Bond/Contractor Bonds Accounts	\$278,400.86
<u>Stabilization Fund</u>	
Bartholomew & Co.-Stabilization	\$1,503,847.36
Bartholomew & Co.-Trust Funds	\$194,642.66
Bartholomew & Co.-OPEB	\$853,496.12
Total Cash	\$14,218,025.61

Respectfully Submitted By:
Cheryl J Vaidya, Treasurer/Collector CMMT/CMMC

STATEMENT OF INDEBTEDNESS

Long Term Debt

Original Amount	Description	True Interest Cost	Maturity	Principal Balance as of 6/30/2020
\$767,200.00	Land Acquisition - New High School	3.96%	2021	\$100,000.00
\$3,725,000.00	Refunded High School Debt	1.59%	2022	\$825,000.00
\$20,000,000.00	School Construction-ELEM & IES	3.92%	2032	\$12,100,000.00
\$95,000.00	Water 104.7 K Refunding	3.43%	2019	\$0.00
\$5,670,506.42	New Sewer Plant	2.00%	2025	\$1,883,602.54
\$95,000.00	Water Lines Refunded 206.5K	3.79%	2021	\$5,000.00
\$300,000.00	New Sewer Plant	2.00%	2024	\$176,915.57
\$3,105,000.00	School Construction	2.07%	2031	\$2,360,000.00
\$125,000.00	Water Main	2.19%	2029	\$105,000.00
\$612,300.00	Municipal Center Remodeling	2.19%	2031	\$475,000.00
\$254,688.00	Departmental Equipment	1.97%	2029	\$185,000.00
TOTAL				\$18,215,518.11

Short Term Debt

Authorized & Un-issued Debt

Description	Date of Vote	Amount Authorized
		TOTAL \$ 0.00

To the Board of Selectmen and the Citizens of the Town of Douglas.

The following is a breakdown of all monies collected and turned over to the Treasurer for fiscal year 2020 beginning July 1, 2019 and ending June 30, 2020.

Real Estate		
	2020	\$17,790,069.88
	2019	\$193,430.45
	2018	\$5,144.61
		<hr/>
		\$17,988,644.94
Personal Property		
	2020	\$372,837.40
	2019	\$4,014.51
	2015	\$692.36
	2014	\$743.48
	2013	\$790.58
		<hr/>
		\$379,078.33
Motor Vehicle Excise Tax		
	2020	\$1,180,746.11
	2019	\$210,372.06
	2018	\$9,049.34
	2017	\$3,151.68
	2016	\$919.49
	2015	\$376.67
	2014	\$127.08
	2013	\$31.04
	2012	\$26.25
	2011	\$26.25
	2010	\$42.50
	2009	\$51.25
	2005	\$110.00
	2004	\$66.67
		<hr/>
		\$1,405,096.39
Whitins Reservoir Water District		
	2020	\$60,489.41
	2019	\$2,160.16
		<hr/>
		\$62,649.57
Water Use		
	2020	\$381,941.20
Sewer Use		
	2020	\$510,800.27
WWTF Construction		
	2020	\$25,982.07
Water/Sewer Interest		
	2020	\$3,515.30
Water/Sewer Demand		
	2020	\$8,875.00
Water System Development Fees		
	2020	\$32,500.00
Sewer System Development Fees		
	2020	\$40,000.00
Water Lien		
	2020	\$350.00
Sewer Lien		
	2020	\$300.00
Comm Interest		
	2020	\$155.92
Lien Demands		

WWTF Lien	2020	\$150.00
Material & Labor	2020	\$378.00
Sales Tax	2020	\$11,613.39
Final Water Read Fees	2020	\$622.69
Sewer Assessments	2020	\$5,748.02
Water/Sewer Shut Off/On Fee	2020	\$3,289.12
Backflow Prevention Test	2020	\$801.87
Meter Tampering	2020	\$3,149.81
Water Service	2020	\$150.00
Sprinkler	2020	\$50.00
		<u>\$1,900.00</u>
		\$1,032,272.66
Committed Interest	2020	\$1,973.47
		<u>\$1,973.47</u>
Miscellaneous Revenues		
Bank Interest		\$951.75
Municipal Lien Certificates		\$20,750.00
Boat Excise	2020	\$5,481.97
	2019	\$865.81
	2018	\$50.00
	2017	\$25.00
	2016	\$50.00
	2015	\$25.00
Miscellaneous Revenues		
Boat Excise - CONTINUED		\$5,481.97
	2014	\$25.00
	2013	\$25.00
Check Charges		\$125.00
Motor Vehicle Mark/Clear fees		\$8,300.00
Roll Back Taxes		\$4,819.27
Certificate Fee		\$24.00
Deputy Fees		\$25,584.50
Advertising Fee		\$401.70
Preparing Advertisement		\$50.00
Posting Advertisement		\$25.00
Vessel Penalty		\$685.00
Duplicate Tax Bill Fee		\$0.00
Betterment Payoff		\$4,044.43
Betterment Release Fee		\$4.00
		<u>\$72,312.43</u>
Interest		
	2020	\$25,569.40
	2019	\$16,312.94
	2018	\$1,667.63
	2017	\$871.31
Interest - CONTINUED	2016	\$430.74

2015-1996	<u>\$2,689.92</u>
	<u>\$47,541.94</u>

Fees

2020	\$10,775.00
2019	\$19,038.27
2018	\$3,350.00
2017	\$1,125.00
2016	\$600.00
2015-1996	<u>\$680.00</u>
	<u>\$35,568.27</u>

Assessments Collected	\$19,772,819.66
Fees and Interest	\$83,110.21
Misc. Revenues	\$72,312.43
Water/Sewer Collected	\$1,034,246.13
Whitins Reservoir Water District	<u>\$62,649.57</u>
TOTAL COLLECTED	\$21,025,138.00

TAX TITLE

Taxes	\$59,726.68
Interest	\$8,304.05
Redemption Fee	\$2,130.00
Attorney Fees	\$0.00
Auction Ad Fee	\$615.65
WRW Tax Title	\$4,313.51
WRW Tax Title Interest	<u>\$830.48</u>
TOTAL TAX TITLE COLLECTED – FY 2020	\$75,920.37
TOTAL COLLECTED	\$21,101,058.37

Respectfully Submitted,
Pamela A. Carter, Assistant Collector, CMMC

Gross Wage Report Calendar Year 2020

Gross Wage Report

ACKLEY, Diane	\$453.59	BEDLION, Karen	\$3,220.02
ADAMS, Jessica	\$3,230.10	BEGIN, Holly	\$17,425.59
ALCOTT, Erin	\$60,929.35	BEGIN, Raymond	\$55,456.02
ALDRICH, Patrick	\$32,696.43	BELL, Jonathon	\$100,001.17
ALLARD, Debra	\$327.70	BEMAN, Elizabeth	\$62,606.11
ALLARD, John	\$44,889.90	BENBENEK, Elizabeth	\$11,621.76
AMEDEE, Nancy	\$45.00	BERCHEM, Rebecca	\$85.00
AMMANN, Selina	\$39,332.09	BERGERON, Ashley	\$31,461.61
ANDERSON, Ronald	\$9,186.53	BERNARD, Gregory	\$146.10
ANDERSON, Helen	\$652.88	BERTHIAUME, Kimberly	\$79,207.02
ARONIAN, Matthew	\$80,165.57	BERTONE, Nicholas	\$78,773.20
AUGER, Eleanor Marie	\$85,234.96	BERTONE, Julie M	\$83,245.42
AUGER, Brandon	\$55,412.51	BERUBE, Melissa	\$509.00
AYRES, Benjamin	\$5,526.99	BIAGIONI, Susan L	\$19,396.76
BABIGIAN, Michelle	\$84,089.42	BISBEE, Joseph	\$43,626.28
BABOLA, Erin	\$85,123.42	BLAIS, Bertrand	\$7,289.24
BACON, Marleen	\$1,295.47		
BALBI, Felicia	\$720.81		
BALDYGA, Amy	\$80,125.73		
BALLOU, Nancy	\$18,896.76		
BALLOU, Kirsten	\$151.50		
BARI, Kimberly	\$11,407.21		
BARTOLINI, Lois	\$45,356.80		
BARTUSEK, Mercedes	\$2,797.34		
BEDARD, Jennifer	\$1,030.47		

Gross Wage Report - Continued

BLATCHFORD, Kristine	\$81,064.96	CORDANI, Laura	\$79,224.63
BLATCHFORD JR., John	\$1,300.00	CORTESE, Andrea	\$403.81
BLESSING, Jocelyn	\$51,567.26	CORTESE, David	\$300.00
BLOEM, Danielle	\$55,523.88	COSTA, Emily	\$85,830.06
BLONIASZ, Keith	\$1,000.00	COTE, Christie	\$79,625.73
BLONIASZ, Lee	\$32,917.01	COTNOIR, Holly	\$33,825.12
BLONIASZ, Jacob	\$72,212.79	COYNE, John	\$77,411.56
BODWELL, Allyson	\$40,314.50	COYNE, Jack	\$5,980.72
BOISVERT, Suzanne	\$5,903.13	CUNDIFF, William	\$100,865.64
BOMBA, Skye	\$87,020.73	DAGENAIS, Stephanie	\$87,400.64
BONIN, Timothy	\$300.00	DAGENAIS, Alyssa	\$2,338.00
BONINA, Arianna	\$48,816.66	DALY, Nicholas	\$14,560.45
BOSMA, Anne	\$2,370.00	DAMORE, Eileen F	\$1,295.47
BOULANGER, Danielle	\$1,997.50	DAUER, Emily	\$52,329.37
BOULANGER, Richard	\$11,817.00	DAUPLAISE, Adam	\$7,931.16
BOURGEOIS, Stacey	\$49,828.80	DAVIS, Carmen L	\$19,418.58
BOURQUE, Kimberly	\$20,975.75	DECRISTOFARO, Lindsey	\$17,175.13
BOWEN, Kathryn	\$318.75	DEGENOVA, George	\$91,925.71
BOWEN, Gail	\$32,512.46	DELANEY, Brian	\$104,485.03
BRANEY, Carolyn	\$81,564.96	DELPHOS, Mary	\$23,393.10
BRAZEAU, Robert	\$1,492.34	DENONCOUR, Albert J	\$93,382.51
BREAULT, Leslie	\$292.20	DESAUTELS, Alexander	\$11,474.03
BREN, Michael	\$85,099.43	DESOUZA, Emanuel	\$1,081.63
BRIEN, Jessica	\$1,531.00	DEWITT, Theresa	\$31,702.51
BRIGGS, Jackie	\$39,784.42	DEWITT, Annie	\$49,128.26
BRIMMER, Jacquelyn	\$88,236.87	DICESARE, Christine	\$6,886.62
BRONZO, Shannon	\$75,604.59	DION-BALLIRO, Jonathan	\$1,274.10
BROSNAHAN, Kathy	\$46,981.80	DITERLIZZI, Andrea	\$2,446.64
BROSNAHAN, Timothy	\$500.00	DOHERTY, Laura	\$85,129.80
BROTHERS, Andrea	\$31,184.38	DONOHUE JR., Timothy	\$17,460.30
BROWN, Robert	\$2,060.88	DOYON-LAVALLEE, Rebecca	\$8,763.57
BROWN, David James	\$66,662.19	DUCLOS, Jennifer	\$2,184.00
BRULE, Patricia	\$1,740.70	DUMONT, Ronald	\$134.25
BRUNDAGE, Melanie	\$73,331.04	DUNLEAVY, Mark	\$5,414.78
BRUNNER, Allyson	\$61,810.65	DUNPHY, Lauren	\$3,122.50
BUCK, Alex	\$1,717.60	DUPRE, Nancy A	\$59,302.12
BUCK, Sonya	\$19,454.50	DURHAM, Laurie	\$68,282.24
BURGESS, Patrick	\$2,221.72	EBBELING, Seth	\$1,954.00
BURGESS, Anne M	\$2,330.28	EKSTROM, Kaylin	\$7,485.00
BURT, Katie	\$34,139.01	EVANS, Cathy	\$20,117.24
BUTLER, Tara	\$24,708.20	FALVEY, Ryan	\$360.00
CAHILL, Michael	\$2,100.13	FARLAND, Leah	\$83,625.73
CAHILL, Janis	\$26,004.72	FERGUSON, Alex	\$5,375.00
CAMPANALE, Skyler	\$84.00	FERREIRA, Joshua	\$923.10
CAMPBELL, Kathleen	\$76,265.24	FIELD, Carol	\$2,477.24
CAMPBELL, Stephanie	\$19,280.02	FIELD, Hope	\$569.21
CARDWELL, Edith	\$3,865.07	FINDLAY, Jessica	\$85,017.44
CARPENTER, Jill	\$93,978.26	FINNEGAN, Kayla	\$7,380.00
CARTER, Pamela	\$66,154.09	FIOR, Pamela	\$2,719.29
CARVALHO, Reeve	\$5,230.73	FISH, Joseph	\$4,137.20
CHAMBERLAIN, Jaime	\$6,224.52	FITZPATRICK, John	\$92,791.80
CHAPMAN, Rebecca	\$57,222.75	FITZPATRICK, Caroline	\$87,520.84
CHISHOLM, Pamela	\$1,060.00	FLANDERS, Jessica	\$3,719.10
CIASULLO, Guylaine	\$776.04	FLORIA, Shaelyn	\$57,584.69
CLINGER, Alexisse	\$14,904.59	FLYNN, Shauna	\$15,718.19
COE, Angela	\$765.00	FLYNN, Kelli	\$23,369.22
COLABELLO, Louis Paul	\$1,700.00	FOLEY, Meghan	\$476.00
COLLINS, Jeannine	\$788.18	FORD, Lisa	\$78,625.73
COLONERO, Patrick J	\$12,743.54	FOREST, Michelle A	\$78,707.02
CONNELL, Gerard	\$3,601.99	FOREST, Caroline	\$510.00
		FOURNIER, Lauren	\$55,387.68

Gross Wage Report - Continued

FOYNES, Elias	\$83,738.81	HUFF, Jocelyn	\$31,687.75
FREDERICKS, Julie	\$31,769.32	HUGHES, Michael	\$300.00
FREEMAN, Lisa	\$34,958.87	HURLEY, Jessica S	\$93,931.42
FULONE, Brett	\$92,214.19	IACOVIELLO, Gina	\$7,180.43
FURNO, David	\$55,405.91	IDE, Stacy	\$1,166.74
FURNO, Hannah	\$47,011.37	JACKSON, Rachel	\$3,562.98
FURNO, Adam	\$85,426.35	JEZNACH, Leslie	\$56,595.02
FURNO, Christine	\$78,345.92	JOHNSON, Spenser	\$6,396.63
FURNO, John J	\$112,248.23	JOLDA, Frances	\$414.94
FURNO, John	\$3,506.25	JONES, Marcia	\$33,957.77
GABRIEL, Cherine	\$21,012.24	JOSEY, Robert A	\$9,370.00
GALVIN, Albert	\$1,785.00	JOST, Kathleen	\$83,907.82
GARDNER, Jillian	\$33,895.40	KACHANIS, Molly	\$1,033.92
GARRISON, Lois	\$2,790.07	KAFERLEIN, Mark	\$29,750.76
GAUCHER, Melanie	\$52,159.79	KAMINSKI, Mark	\$77,427.35
GAUTHIER, Kathleen N	\$84,157.82	KANE, Suzanne	\$66,110.16
GHIORSE, Dawn	\$26,500.46	KATZ, Cheryl	\$49,176.64
GILBERT, Gregory	\$97,731.01	KAZIJIAN, Heather	\$17,037.13
GILREIN, Catherine	\$140.00	KEEGAN, Cortney	\$108,295.54
GINISI, Brian	\$75,015.35	KEITH, Matthew	\$34,178.41
GIONET, John	\$78,825.73	KENNEDY, Sarah	\$54,263.31
GOLDENBERG, Alec	\$3,264.00	KERSTING, Jonathan	\$11,455.00
GOMES, Jonathan	\$55,876.47	KESSLER, Julie E	\$39,311.34
GONCALVES, Connor	\$793.88	KING, Stephanie L	\$83,704.96
GONYNOR, Nancy	\$242.85	KOLLETT, Jeffrey R	\$76,328.66
GOSELIN, Heather	\$24,228.66	KOUMANELIS-URQUHART, Nealy	\$101,859.76
GOULD, Travis	\$109,224.77	KUCZER, Maria	\$18,747.68
GRANDMAISON, Raschel	\$46,425.15	LABONNE, Ashley	\$1,032.21
GRAVESONPAYNE, Kelly	\$81,564.96	LABOSSIERE, Matthew	\$12,407.49
GRAY, Kris	\$18,338.73	LABRECQUE, Pauline	\$2,768.22
GRAY, Christian	\$420.00	LACAVA, Steven	\$289.60
GREEN, Alexander	\$22,458.23	LACHAPELLE, Edward J	\$8,800.37
GRENIER, Bethany	\$22,952.87	LAFLAMME, Delanie	\$11,034.30
GRESIAN, Amanda	\$2,571.00	LAFLAMME, Emily	\$7,461.70
GUILBAULT, Maurice	\$3,269.00	LAFLAMME, Brooke	\$4,075.00
GUIMOND, Sarah	\$3,123.75	LAFORTUNE, Anders	\$170.00
HAAKER, Raymond	\$8,889.95	LAFORTUNE, Lisa	\$14,986.73
HAIRE, Colin	\$1,000.00	LAJOIE, Maria	\$41,299.21
HALLFELDER, Elizabeth	\$8,260.98	LAMARCO, Grace	\$323.63
HANNON, Stephanie	\$45,356.80	LAMBERT, Erin	\$1,913.14
HANSEN, Sandra	\$14,054.24	LANCASTER, Sandra E	\$84,838.32
HANSON, Haley	\$5,846.34	LANCASTER III, Robert	\$16,175.59
HARRIS, Kristin	\$46,205.57	LANDERS, Kathleen	\$6,109.24
HASEMANN, Marie Ann	\$42,510.08	ANGLEY, Kenneth	\$1,055.06
HAUCK, Renee	\$763.50	LAPIERRE, Margaret	\$16,697.76
HAYES, Kathleen	\$87,922.74	LATINO, Paul	\$48,421.77
HELSTROM, Heidi	\$51,959.79	LAVALLÉE, Lisa	\$255.00
HENDRICKS, Carrie	\$83,144.96	LAVIN, Courtney	\$54,087.83
HENNIGAN, Kate	\$11,979.32	LAVIN III, John	\$500.00
HICKEY, Wayne	\$1,271.92	LECLAIR, Alicia	\$50,681.26
HIGLEY, Peter	\$73,192.15	LEIBEL, Abigail	\$9,875.78
HILL, William James	\$471.01	LEMBERGER, Joanne	\$3,604.50
HILLMAN, William	\$55,021.78	LEON, Lisa	\$56,954.27
HIPPERT, Danielle J	\$82,190.23	LEON, Xavier	\$41,080.71
HITE, Cheryl	\$644.10	LEONARD, Paul	\$82,908.02
HOCHEN, Natalia	\$509.00	LINCOLN, Joseph	\$352.00
HOLDEN, Ann	\$420.00	LITTLETON, Linda	\$507.00
HOPKINSON, Linda M	\$25,232.73	LOVETT, Jeanne	\$100,865.64
HOULE, Diana	\$12,285.73	LOWE, Cherice	\$28,513.10
HTWAY, Tin	\$4,168.71	LUUKKO, Kevin	\$48,657.01

Gross Wage Report - Continued

LUUKKO, Charlene R	\$23,458.25	NOVICKI, Brianna	\$30,773.37
MACCHI, Carol	\$15,807.03	O'BRIEN, James	\$425.00
MACIEJEWSKI, Tammy	\$5,939.99	O'BRIEN, Kristen	\$77,784.02
MACKAY, Beth A	\$64,906.65	O'CONNELL, Jack	\$42,862.88
MAILHIOT, Jennifer	\$6,123.70	O'NEILL, Shawn	\$4,617.72
MAINES, Kevin	\$99,074.03	OMAR, Jennifer	\$21,770.93
MALO, Kathryn	\$53,235.15	OUILLETTE, Ida A	\$1,396.13
MANNING, Kelly	\$10,896.09	OUILLETTE, Janet	\$391.88
MANNING, Carol	\$28,114.15	OUILLETTE JR., George	\$10,464.51
MANNKA, Peter	\$55,349.29	OVERLY, Joseph	\$84,909.75
MARAGGIO, Wendy	\$6,428.96	PARKINSON, Katelyn	\$352.00
MARCHAND, Ashton	\$19,382.10	PASTORE, Ramona	\$18,947.68
MARKS, Jaime	\$696.44	PATERSON, Kayla	\$17,445.20
MARKS JR, Ernest	\$62,145.69	PAYSON, Jeremy	\$4,202.44
MARMARAS, Brett	\$52,908.69	PEACH, Bria	\$3,972.00
MARTINSEN, Robyn	\$85,830.80	PECK, Victoria	\$28,582.17
MASLEN, Victoria	\$7,384.13	PEEK, Emily	\$17,167.01
MASTRIANNA, Jake	\$622.65	PELOQUIN, Erin	\$16,245.68
MATCHETT, Katherine	\$49,454.72	PELOQUIN, Johna	\$19,071.44
MATHEWS, Katie	\$38,277.66	PEMBERTON, Emily	\$86,932.43
MATTSCHECK, Cathy	\$81,564.96	PEPIN, Courtney	\$11,996.08
MAYO, Emily S	\$84,483.06	PETERSON, Zachary	\$32,943.84
MAYOTTE, Jeffrey	\$47,419.74	PETRELLI, Krista	\$80,631.03
MCARDLE, Kaitlin	\$51,190.82	PHILBIN, Paige	\$11,643.58
MCCALLUM, Danica	\$3,630.79	PHILBROOK, Janelle	\$2,284.00
MCCALLUM, Bettyann	\$696.44	PIETTE, Lauren	\$11,599.93
MCDERMOTT, Elaine	\$43,376.59	PIGOTT, Kelly	\$29,074.92
MCDERMOTT, Lori	\$16,551.76	PLAMONDON, Sarah	\$20,673.56
MCDONALD, Martha	\$13,449.73	PLANTE, Allison	\$539.85
MCGRATH, Brian	\$78,744.65	PODSTAWKA, Agnieszka	\$25,385.59
MCKELVIE, Leah	\$30,999.41	POMES, Ashley	\$1,307.91
MCLAUGHLIN, Aaron	\$97,947.54	POND, Aleksandra	\$17,664.55
MCMANUS, Crystal	\$12,506.62	POPE, David	\$54,708.19
MEDAWAR, Nancy	\$17,286.18	POSTMA, Maxwell	\$70.00
MEIZEN, Bryce	\$620.00	POSTMA, Hannah	\$210.47
MELLO, Marybeth	\$36,590.83	POSTMA, Lisa	\$34,806.22
MENARD, Keith	\$250.00	POULIN, Roland	\$5,844.00
MENCHIN , Jaye	\$55,008.69	POWERS, Tracey	\$254.26
MIGLIONICO, Nicky L	\$136,713.55	POWERS, Thomas	\$4,457.50
MILLER, Megan	\$78,625.73	PRATT, Jeremiah	\$15,010.02
MILLER, Tess	\$340.00	PROPHET, Jessica	\$840.00
MOLVAR, Melissa	\$80,625.73	PURVIS, Tracy	\$80,329.02
MONIZ, David	\$61,254.82	QUINN, Ralph	\$5,406.10
MORGAN, Sean	\$50,057.86	RAWLINGS, Nancy	\$17,393.75
MORIN, Nickolas	\$352.00	REBER, Ellen	\$64,471.30
MORRISON, Kathleen	\$85.00	REID, Sonia	\$850.00
MORSE, Kevin	\$400.00	REMILLARD, Julie	\$57,155.35
MORTON, Adam	\$43,370.83	RICE, Marie	\$6,400.79
MOSELEY, Bridget	\$51,361.67	RICHARD, Rosemary	\$453.59
MOUSSETTE, Gerard	\$9,650.55	RINDONE, Ellen	\$20,705.60
MULLIGAN, Denise	\$80,199.02	RIORDAN, Kevin	\$95,428.99
MUNGER, Jennifer	\$8,074.08	RITHIPHONG, Andy	\$85.00
MURPHY, Jacob	\$11,453.66	RIVARD, Laurie J	\$12,364.50
MURRANT, Donald	\$3,587.64	ROBERTSON, Ashley	\$875.77
NASH, Adam	\$61,766.37	ROKNE, Rebecca	\$253.00
NASUTI, Laura	\$58,609.94	ROMANO, Joshua	\$108,669.56
NASUTI, John	\$749.26	RONDEAU, Lea	\$6,659.06
NAULT, Alyson	\$19,280.02	ROUSSEAU, Patrice	\$70,571.58
NICHOLS, Susan S	\$340.00	RUIZ, Jacob	\$9,326.50
NOE, Nicole	\$54,896.69	RUSACK, Sharon	\$73,037.93
		RUSSO, Jaime	\$31,139.70

Gross Wage Report - Continued

RYAN, Lindsey	\$50,331.86	VALIPOUR, Roshan	\$47,827.91
SACCO, Anthony	\$800.00	VALIPOUR, Pamela J	\$59,302.20
SALISBURY, Marissa	\$20,673.81	VALLIERE, Patricia	\$715.00
SAMOLINSKI, Brooklyn	\$1,255.00	VASSAR, April L	\$22,018.78
SAWYER, Cassandra	\$28,524.37	VEGA, Desi	\$93,570.52
SCAFIDI, Loucia	\$51,743.24	VEGA, Madeleine	\$435.05
SCAFIDI, Michael	\$54,495.02	VIEIRA, Paul	\$67,222.28
SCHILLING, Amy	\$700.60	VIERCK, Logan	\$18,911.37
SCHROEDER, Timothy	\$20,937.56	VILLEMAIRE, Scott	\$55,083.00
SCHULTHEISS, Linda	\$76,907.02	VINSON, Kent	\$100,464.14
SCHWARTZ, Pamela K	\$747.00	VINSON, Jack	\$33,566.69
SCOTT, Timothy	\$28,997.71	WAGGENHEIM, Jonathan	\$89,539.60
SHANKS, Emily	\$54,788.23	WAGGENHEIM, Vanessa	\$76,707.02
SHEEHAN, Daniel	\$40,808.87	WALCEK, Karen Ann	\$2,680.00
SIMMONS, Heather	\$84,554.64	WALKER, Jennifer	\$47,370.28
SJOBERG, Jordan	\$49,930.16	WALKER, Nicole	\$47,439.61
SKINNER, Richard	\$70.00	WALL, Kathleen	\$495.04
SMALL, Michael	\$286.56	WALLIS, Richard	\$6,278.44
SMITH, Christine	\$18,904.04	WALSH, Sadie	\$55,556.42
SMITH, Anne-Marie	\$18,696.76	WEAVER, Morgan	\$260.00
SMITH, Paul	\$82,745.69	WERME, Theresa	\$446.25
SNOOK, Justin	\$70,439.17	WESTON, Jennifer	\$4,654.65
SOCHA, Cindy L	\$107,852.00	WHEELER, Michelle	\$82,359.73
SODERMAN, Debra A	\$46,202.69	WHIDDEN, Kenneth	\$1,098.35
SOKOL, Marydolores	\$96,696.05	WIERSMA, Larry	\$500.00
SOUSA, Donna	\$77,999.33	WITKUS, Melissa	\$23,066.44
SPRING, Daniel	\$4,628.80	WOJCIK, Matthew	\$130,046.47
ST. PIERRE, Laura	\$45,156.80	WOOD, Robin	\$26,132.24
STACY, Amy	\$352.00	WOOD, Janice	\$20,609.73
STAND, Ellen	\$55,055.25	WOOD, Jaclyn	\$722.50
STAND, Amy	\$80,224.63	WORSTER, Anthony	\$88,612.84
STAND, Jarred	\$79,451.59	WRIGHT, Mary	\$3,847.84
STAPLES, Daniel	\$39,815.01	WRIGHT, Adam	\$78,395.32
STEELE, Emily	\$12,409.34	YANNINO, Anthony	\$76,297.58
STEVENS, Corey	\$6,678.96	YOUNG, Stacy	\$22,623.95
STIENSTRA, Cheryl	\$23,382.73	YOUNGSMA, Betsy	\$301.50
STINCHFIELD, Jennifer	\$10,319.82	ZABICKI, Meghan	\$57,515.75
STRYCHARZ, Justina	\$55,130.82	ZABLOCKI, Jacob	\$31,122.50
SUGHRUE, Kevin	\$250.00	ZISK, Stephen	\$42,551.66
SULLIVAN, Robert	\$96,835.30	Subtotal,	\$16,770,315.81
TACKETT-MARVILL, Samantha	\$466.00		
TAMELLEO, Stephanie L	\$86,858.30		
TANYI, Scott	\$76,907.02		
TARANTINO, Heather	\$25,962.22		
TAUDEL, Cynthia	\$52,759.76		
TAYLOR, Scott	\$9,696.41		
TEDISKY, Marlena	\$80,224.63		
THAYER, Jeffrey	\$91,443.23		
ATHERIAULT, Stephen	\$64,679.34		
THEWS-MILLER, Diane	\$21,010.23		
THOMPSON, Carolyn	\$82,804.67		
TIBBETTS, Lauren	\$54,260.99		
TIMMERMAN, Anastasia	\$3,302.81		
TOCCI JR., Sean	\$29,777.44		
TOWLE JR., Mark	\$49,938.14		
TRINGALI, Steven	\$8,074.08		
TUFO, Matthew	\$2,843.29		
TURNER, Nancy	\$13,331.68		
TUSINO, Benjamin	\$1,167.60		
VAIDYA, Cheryl	\$82,599.91		

Police Off Duty**

ALEXANDROVICH, Matthew	\$360.00
BOHANAN, Matthew	\$1,395.00
BORRELLI, Carmen	\$360.00
BRIMMER, Jacquelyn	\$180.00
BROWN, David James	\$900.00
BUCK, Sonya	\$360.00
CICCONE, Anthony	\$5,377.50
CONLEY, Shawn	\$360.00
CREVIER JR., Andre	\$1,395.00
DEGENOVA, George	\$4,320.00
DONOHUE JR., Timothy	\$180.00
DUNLEAVY, Mark	\$17,915.00
FOYNES, Elias	\$360.00
FULONE, Brett	\$2,875.00
FURNO, Adam	\$800.00
GALLERANI, Peter	\$1,462.50
GILBERT, Gregory G	\$9,115.00
GOMES, Jonathan	\$180.00

Gross Wage Report - Continued

GORMAN, Richard	\$720.00	O'DONNELL, Benjamin	\$2,272.50
GOULD, Travis	\$540.00	OUILLETTE, John	\$360.00
GOYER, Robert	\$180.00	PEPIN, Matthew	\$180.00
GRAVES, Adam	\$935.00	ROY, Donald	\$585.00
GREENO, Peter	\$1,655.00	SINNI, Alexander	\$220.00
HAYES JR., Patrick	\$2,120.63	TAYLOR, Scott	\$5,001.00
JOHNSON V, Robert	\$360.00	WHITE, Jeffrey	\$360.00
KAMINSKI, Mark	\$180.00	WILDMAN, Gregg	\$3,510.00
KOOPMAN, Stephen	\$450.00	WORSTER, Anthony	\$610.80
LACAVA, Steven	\$360.00	YANNINO, Anthony	\$720.00
LAFLASH, Kaitlyn	\$945.00		
LEONARD, Matthew	\$360.00		
LLOYD, Randy	\$940.00		
MARINO, Michael	\$2,120.00	Total Gross Earnings	\$76,281.18
MCDEVITT, Sean	\$1,733.75		
MCLAUGHLIN, Aaron	\$180.00		
MINICIELLO, Frank	\$427.50		
MITCHELL, Tyler	\$360.00		
			\$16,846,596.99

**** Special Detail M.G.L.Ch. 44§ 53C:
Compensation of employees for off-duty or special
detail work not related to regular duties**



CAPITAL IMPROVEMENT COMMITTEE

The Capital Improvement Committee reviews, prioritizes, and offers recommendations concerning all requests for funds for capital projects submitted by departments. The following summary five year plan reflects the recommendations of the Committee based on the information available today and known priorities, and will be refined each year going forward. A more detailed plan, including a list of all projects requested and potential funding sources, can be found at the Town's website or upon request from the Selectmen's office.

Committee members are as follows: Chairman Mike Fitzpatrick, Vice Chairman Ben Tusino, Kent Vinson, John Furno, Shirley Mosczynski, Ellie Chesebrough, Brandon Auger.

The following projects were reviewed by the committee and were approved at the annual and fall town meetings.

1. Public Safety and Highway Departments Radio System and Associated Expenses **\$754,500**
2. Adult Social Center Flooring Replacement and Associated Costs **\$57,125**
3. Former Town Hall, Interior and Exterior Painting **\$60,000**

FY 2021

- Public Safety and Highway Departments Radio System and Associated Expenses **\$754,500**
- Adult Social Center Flooring Replacement and Associated Costs **\$57,125**
- Former Town Hall, Interior and Exterior Painting **\$60,000**

\$931,625

FY 2022

- Police Replace Fingerprint Machine \$30,000
- Municipal Center Roof and Rooftop HVAC Replacement \$345,000
- Town Clerk Climate Control for Document Storage Area \$60,000
- Library Interior Renovations \$25,000
- Water Department – North Street Main Upgrade \$403,000
- Police Department Drone \$23,000
- Highway Main Street Sidewalks \$40,000
- School Department Tractor and Attachments \$63,000

\$1,039,000

FY 2023

Highway Mower and Attachments \$15,000
Highway Sidewalk Tractor/Plow/Snowblower \$131,000
Water Department Gilboa Street Main Upgrade \$710,000
Highway Dump Truck with Sander and Straight Plow \$183,240

\$1,039,240

FY 2024

School Department Recoat and Paint Running Track \$100,000
School Department Primary School Major Renovation* \$639,000
Old Town Hall HVAC Replacement \$60,000
Fire Department Fire Station Roof, HVAC, and Floors \$125,000
Highway Dump Truck with Sander and Straight Plow \$183,240

\$1,107,240

*Would be seeking State program assistance

FY 2025

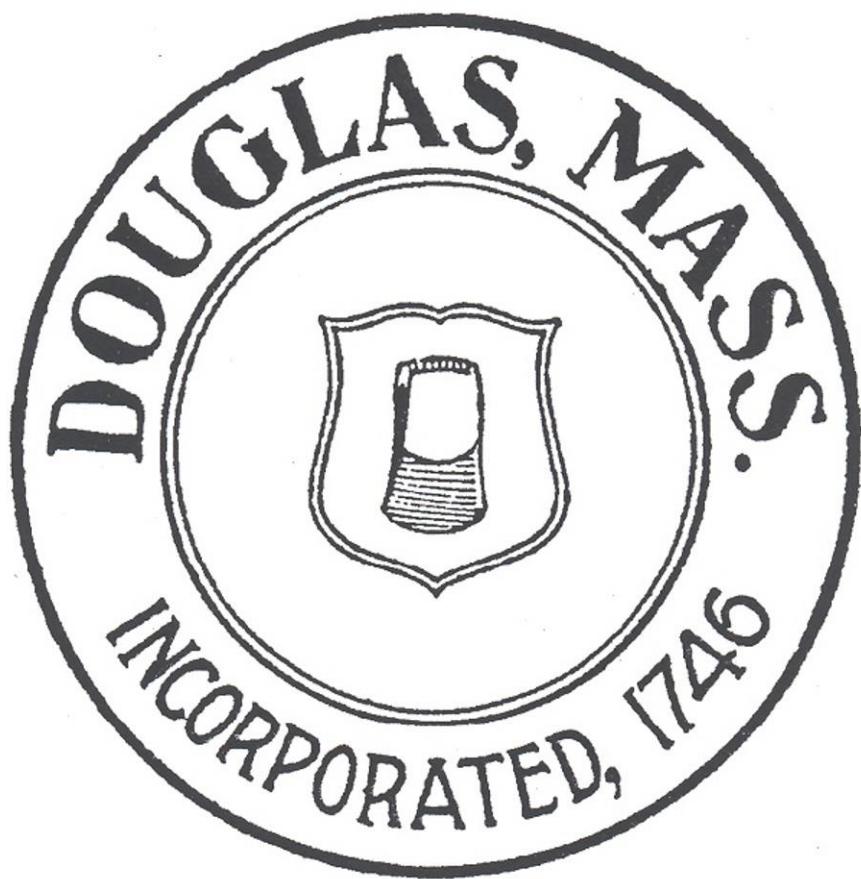
Fire Department Replace Engine/Pumper \$600,000
Old Town Hall Replace Windows \$270,000
Police Headquarters Feasibility / Options Study \$150,000
Highway New Building* \$2,750,000-\$3,770,000

Respectfully submitted,
Mike Fitzpatrick
Capital Improvement Committee Chairman



FINANCE COMMITTEE

PUBLIC SAFETY





BUILDING DEPARTMENT - INSPECTOR

The Building Department is responsible for all residential and commercial permits that are submitted including but not limited to electrical, plumbing, gas and sheet metal. Along with reviewing and processing the permits, we perform all inspections necessary to document that all work completed is in compliance with the Massachusetts State Building Code (780 CMR 9th edition Commercial and Residential) and all other applicable codes.

This year, Electrical Inspector Richard Wallis and Alternate Electrical Inspector Wayne Hickey both retired, we are very grateful to them for their service to the town over many years. Their replacements are Donald Murrant and Joseph Bomba. In November 2020, Mark Kaferlein resigned as Building Commissioner in Douglas in order to take the Building Commissioner role in Holliston, his replacement is Kenneth Frasier.

There are many different types of permits that are submitted to our department. They range from replacing windows in a dwelling up to constructing a new commercial building. Depending on the project, there are numerous departments and/or boards that may be required to review the submittal. Under the Massachusetts State Building Code, a building permit is required for any and all new construction, reconstruction, alterations, repairs, demolition, change of use, and change of occupancy in a building or structure.

Along with all the building aspects and permits, our department is responsible for Zoning Enforcement. Our role is to enforce the Town of Douglas Zoning Bylaws as well as any and all Special Permits and Variances with conditions that may be granted by the Zoning Board of Appeals and/or Planning Board. The Department also handles neighbor land disputes and zoning/building complaints along with violations and violation notices being sent for noncompliance of the bylaws or code requirements.

The Building Commissioner is also the ADA Coordinator receiving all complaints regarding accessibility as well as guiding people with accessibility issues. This is another area that the State is constantly amending the rules and regulations.

All of the departments and boards continually work with the other departments and boards to clarify and simplify permitting process. Although some processes may seem redundant and/or time consuming, they are necessary for the welfare and safety of the town. We invite anyone who is planning a project, whether it be residential or commercial, to come in to the department to meet with us to discuss all aspects of the proposed project and hopefully alleviate any delays that could occur when the project is in motion.

Respectfully submitted,
Kenneth Frasier, Building Commissioner

BUILDING DEPARTMENT FY20 July 1, 2019 – June 30, 2020	
Fees received for 829 Building Permits Issued in FY20: \$204,384.05	
Not including fees *waived for 27 School, Town and Non-Profit Projects	
HOUSES	43*5
SOLAR PANELS	16
BARNs	5
GARAGES	4*1
MISCELLANEOUS BUILDINGS	8
ADDITIONS/ALTERATIONS	213*1
SWIMMING POOLS	14
DEMOLITION	14
COMMERCIAL/INDUSTRIAL	11*3
ELECTRIC	208*16

Building Fees Received - CONTINUED	
GAS	138*1
PLUMBING	88
SHEET METAL	44
STOVES	19
SIGNS	1
TRENCH	3



EMERGENCY MANAGEMENT

Annual Report 2020
Emergency Management

Within the first quarter of the year 2020, the Douglas Emergency Management Department found itself deep into and unprecedented global pandemic. In response to this scourge, Governor Baker declared a statewide emergency, schools and restaurants closed as many became sickened and the death tolls began to rise across the country and around the world. Thus began the response to deal with a worldwide pandemic not seen since 1918. Early on, the command staff of the Emergency Operations Center began meeting on a daily basis in order to meet this challenge head on. We would have to meet this problem head on, systematically implementing what we have done for years on a smaller scale in the fire service using the Incident Command System. There would be a tremendous amount of work necessary in order to meet an unknown enemy. Early on, the command staff of the Emergency Operations Center would strategize to provide personal protective equipment for first responders as well as secure enough food resources for those in quarantine or those of health problems could not secure food on their own. The Emergency Management Director interacted daily with members of the Massachusetts Emergency Management Agency in order to secure personal protective equipment for frontline workers as well as disinfectants, wipes and other necessary items designed to minimize the spread of this disease. It has been nearly a year and we are still fighting this battle. Day by day though, we are making progress and recently all of our most of our first responders received vaccinations and we are starting to set up sites to vaccinate our senior citizens. The pandemic has highlighted the need to stay vigilant, situationally aware and has proved that planning for these type of events cannot be understated. Finally, the Emergency Management Department in Douglas remains committed to preparation, thus meeting the challenges of manmade or severe weather emergencies successfully. We will now add global pandemics to that list.

Respectfully Submitted,
Kent F. Vinson
Emergency Management Director



FIRE DEPARTMENT

The Douglas Fire Department Mission statement reads as follows, "The Douglas Fire Department is committed to the protection and preservation of life and property from the adverse effects of fire, medical, and hazardous conditions. We stand ready to provide fire suppression, EMS services, public education, and advanced emergency medical care safely and promptly to our community."

As a family of individuals, we are dedicated to respect, integrity, compassion, and leadership amongst ourselves so that we may proudly serve others. We strive to be recognized as leaders in our profession, and as community role models.”

The year 2020 certainly tested our resolve in all the areas noted in our mission statement. It presented challenges that many of us who have worked in the fire and EMS community for decades have never seen. However, evidence shows that as a group of individuals here on the fire department, we have grown through the adversities and that these challenging times have made us stronger and better able to serve the community we have grown to love.

The COVID -19 pandemic told hold of the country at the beginning of the year which tested the resolve of our department as well. In late March, the department, being on the front lines, began to experience the sickness of members. This strained our already tight staffing model. Nevertheless, our career and part time members stepped up and worked many extra hours to ensure adequate fire and EMS coverage to our town as well as our mutual aid partners. In the following weeks, the department assisted Northbridge with a six alarm fire and 3 alarm fire.

While numbers of cases of COVID-19 eased up in the spring and the summer, the men and women of our department continued to deal with complex and challenging calls on a regular basis. In the months of July and November our department responded to two motor vehicle accidents involving tractor trailer units traveling through our town. One was a truck hit head on by a small SUV which then became involved in fire. This incident happened early in the morning, while our staffed ambulance was already on a call. This left very little staffing resources left in town. The Deputy Chief was able to pull the driver from the vehicle safely and suppression operations were successful. A Lifeflight medical helicopter flew the patient in the SUV to UMass University Medical Center. The patient sustained serious injuries but thankfully, he survived.

The second accident occurred in November when a tractor trailer went off the road and rolled over on Route 16. The driver was heavily entrapped which required over two hours of work with the Jaws of Life and other cutting tools to free him from the cab of the vehicle. He was also transported by Lifeflight helicopter to UMass University Medical Center.

A week later, the department responded to a house fire that was fully involved prior to our arrival on scene. The home did not have working smoke detectors which contributed to the single resident being un-alerted to the fire during the night, resulting in a fatality. We remind residents that we can help seniors change the batteries in their alarms or replace expired smoke alarms through the Senior SAFE Program. Please contact the department if you or anyone you know may require assistance or have questions regarding smoke and carbon monoxide alarms.

The department puts the safety of its members and community at the highest priority but the lack of staffing at many of our incidents as well as when the COVID-19 pandemic hit caused us to begin re-evaluating our staffing here at the fire department. It was determined that the department could operate much more efficiently by adding a full time Assistant Chief/Paramedic that could not only be available to perform administrative work and supervise at fire incidents, but could also be utilized to fill out staffing on a second ambulance. We had to call a mutual ambulance aid 67 times from January to September 2020 due to not having a second paramedic available for staffing during the daytime hours. Additionally, the town is expected to experience rapid growth with many new building projects. The Assistant Chief would also be able to take on immense task of fire inspection and code enforcement that these building projects bring. On November 30th, the department welcomed long-time call member, Captain Kelly Manning as the first full time Assistant Fire Chief. Kelly comes to us with 12 years of experience as a career firefighter/paramedic in the towns of Southbridge and Westborough, as well as credentialing as a fire inspector and experience as an emergency medical services coordinator and a hazardous materials technician. We greatly appreciate voters support to add this position to our department as it has positively affected our daily operations and allowed us to operate much more efficiently.

The department experienced turnover of full time staff in late summer and early fall. We welcome new career members Firefighter/EMT Aleksandra Pond, Firefighter/Paramedic Sonya Buck, Firefighter/Paramedic Timothy Donohue, and Firefighter/Paramedic Jonathan Kersting. We also welcome new call firefighters: Firefighter/EMT Emmanuel DeSouza, Firefighter/EMT John Nasuti, and Firefighter Connor Goncalves. These three firefighters completed the Massachusetts Firefighting Academy Call/Volunteer Recruit Program in early 2021.

In closing, we would like to thank the community for their support. We look forward to a happy, healthy 2021.

General Illness	118	Diabetic Problem	1
Falls	110	Heat/ Cold Exposure	1
Medical Evaluation	103	Total	844
Traffic/ Transportation Incident	82		
Psychiatric Problem/ Behavior/ Suicide Attempt	74	Mutual Aid to Uxbridge	13
Abdominal Pain	50	Mutual Aid to Northbridge	23
Breathing Problem	45	Mutual Aid to Webster	1
Well Person Check	36		
Chest Pain 34	34	Total	39
Back Pain	27		
Hemorrhage/ Laceration	19	Mutual Aid from Uxbridge	7
Unconscious/ Fainting/ Syncope	16	Mutual Aid from Oxford	1
Medcial Alarms	15	Mutual Aid from Northbridge	9
Alergic Reaction/ Stings	15	Mutual Aid from Webster	5
Convulsion/ Seizure	13	Mutual Aid from Worcester EMS for RSI	3
Stroke/ CVA	12	Lifeflight	2
Traumatic Injury	12	Total	27
Headache	10		
Overdose	10	Harrington Hospital Webster	59
Assault	8	Harrington Hospital Southbridge	1
Unknow Problem/ Person Down	8	Milford Regional Hospital	230
Choking	7	St. Vincent Hospital	88
Cardiac Arrest/ Death	6	UMASS Medical Center Memorial Campus	21
Standby	4	UMASS Medical Center University Campus	143
Tachycardia	4	Lifeflight	2
Eye Problem/ Injury	2		
Industrial Accident	2		
Animal Bite	2		
Carbon Monoxide/ Hazmat/ Inhalation	1		



Douglas Fire Department
Incident Analysis
From 01/01/2020 Thru 12/31/2020

Incident Type

Incident Type	Occurrences	Percentage
Fire, other	6	1.8
Building Fire	5	1.5
Cooking Fire, Confined to Container	3	0.9
Chimney or Flue Fire, Confined to Chimney or Flue	2	0.6
Passenger Vehicle Fire	1	0.3
Water vehicle fire	1	0.3
Natural Vegetation Fire, Other	5	1.5
Brush or Brush-and-Grass Mixture Fire	6	1.8
Grass fire	1	0.3
Outside Rubbish Fire, Other	4	1.2
Outside Rubbish, Trash or Waste Fire	1	0.3
Medical Assist, Assist EMS Crew	22	6.4
Emergency Medical Service Incident, Other	3	0.9
EMS Call, Excluding Vehicle Accident with Injury	15	4.3
Motor Vehicle Accident with No Injuries	31	9.1
Search for Person on Land	1	0.3
Search for Person in Water	2	0.6
Extrication, Rescue, Other	2	0.6
Extrication of Victim(s) from Vehicle	1	0.3
Swimming/Recreational Water Areas Rescue	1	0.3
Water & Ice-related Rescue, other	2	0.6
Watercraft Rescue	1	0.3
Hasardous Condition, Other	2	0.6
Gasoline or Other Flammable Liquid Spill	1	0.3
Refrigeration Leak	1	0.3
Carbon Monoxide Incident	10	2.9
Breakdown of Light Ballast	1	0.3
Electrical Wiring/Equipment Problem, Other	1	0.3
Power Line Down	15	4.4
Arcing, Shorted Electrical Equipment	2	0.6
Vehicle Accident, General Cleanup	2	0.6
Service Call, Other	19	5.6
Lock-Out	1	0.3
Water Problem, Other	1	0.3
Smoke or Odor Removal	1	0.3
Animal Problem, Other	1	0.3
Animal Problem	1	0.3
Public Service Assistance, Other	3	0.9
Assist Police or Other Governmental Agency	6	1.8
Public Service	15	4.4
Assist Invalid	1	0.3
Unauthorised Burning	3	0.9
Cover Assignment, Standby, Move-Up	11	3.2
Good Intent Call, Other	6	1.8
Dispatched & Canceled En Route	5	1.5
No Incident Found on Arrival at Dispatch Address	1	0.3
Smoke Scare, Odor of Smoke	5	1.5
Smoke from Barbecue, Tar Kettle	1	0.3
EMS Call, Party Transported by Non-Fire Agency	5	1.5
False Alarm or False Call, Other	11	3.2
Municipal Alarm System, Malicious False Alarm	1	0.3
Sprinkler Activation due to Malfunction	1	0.3
Extinguishing System Activation due to Malfunction	1	0.3
Smoke Detector Activation Due to Malfunction	15	4.4
Alarm System Sounded Due to Malfunction	8	2.3
CO Detector Activation Due to Malfunction	12	3.5
Unintentional Transmission of Alarm, Other	1	0.3
Sprinkler Activation, No Fire - Unintentional	1	0.3
Smoke Detector Activation, No Fire - Unintentional	6	1.8
Detector Activation, No Fire, - Unintentional	7	2.0
Alarm System Activation, No Fire - Unintentional	16	4.7
Carbon Monoxide Detector Activation, No CO	6	1.8
Severe Weather or Natural Disaster, Other	1	0.3
Wind Storm, Tornado/Hurricane Assessment	1	0.3
Severe Weather or Natural Disaster, Standby	2	0.6
Citizen Complaint	1	0.3
TOTAL	342	100.0



POLICE DEPARTMENT

In 2020 the Douglas Police Department was comprised of 15 full time sworn Police Officers, 4 full time Dispatchers, 5-part time Police Officers and 6-part time Dispatchers. Part time officers and dispatchers work shifts on a per diem basis as needed.

The Department's Command Staff includes the Chief of Police, (1) Lieutenant, (1) Detective Sergeant, and (3) Patrol Sergeants. The Chief and Lt. oversee the administration and day to day operations of the department. The Detective Sergeant conducts and supervises the investigative function of the department which includes all major cases and narcotics investigations. Each Patrol Sergeant is assigned to a specific shift and is responsible for the supervision of each Patrol Officer under their command. Our Dispatchers are responsible for handling all of the Departments calls for service and then dispatching the appropriate agency. Our call takers answer all business and 911 emergency calls for the Towns Police, Fire, and Emergency Medical Services 24 hours a day all year round.

Our officers and dispatchers are highly trained and regularly attend specialty courses to maintain their professional development. Current members of our department are certified specialists in; 911 Call Taking, Emergency Medical Dispatching, Crash Reconstruction, SWAT, Firearms Instruction and Armorer, Domestic Violence, and Impaired Operator Detection (ARIDE). In addition, Sergeant George Degenova has become a licensed Drone Pilot and is the lead officer for our Drone Unit.



In January we welcomed K9 Finn as the departments first Comfort K9. Finn is an English Chocolate Labrador that was donated to us by Boonefield Labradors in Ringe, New Hampshire. In March, Finn represented the Department on the Good Morning America show as "Pet of the Week". In his first year he has completed his Puppy Kindergarten class and Canine Good Citizen Certification. In addition, Finn and his handler, Officer Brett Fulone were recently certified as a Therapy Dog Team. Therapy Dogs provide psychological or physiological therapy to individuals other than their handlers. These dogs have stable temperaments and friendly, easy-going personalities to ease current and past traumatic experiences. Finn has become an important part of our department and we are fortunate to have him.

In June the department was awarded full Accreditation through the Massachusetts Police Accreditation Commission. Accreditation is a self-initiated, voluntary process by which agencies strive to meet and maintain the body of standards that have been established for their profession, by their profession. Law Enforcement Accreditation is a "Badge of Honor" in the Law Enforcement Profession. It is one of the best measures of a Police Department's compliance with professional Standards. Our Accreditation Manager (Detective Sergeant Aaron McLaughlin) and Assistant Accreditation Manager (Officer Brett Fulone) worked tirelessly on this project for the past two years. As a result, our department is 1 of only 93 fully accredited within the state of Massachusetts.





The department has seen several changes in personnel in 2020. Lieutenant David James Brown retired in September after spending 34 years with the department. Lt. Brown started as a dispatcher in 1986 and worked his way through the ranks. In 2008 he became the department's first Detective Sergeant and held that position until his promotion to Lieutenant in 2018. We thank him for his years of dedicated service and wish him well in his retirement.

In December, Detective Sergeant Travis T. Gould was promoted the Lieutenant's position and Sergeant Aaron McLaughlin was assigned to the Detective position. Most recently, on December 31st Officer Michael Bren was promoted to Patrol Sergeant. These officers have excelled in their previous positions and I am confident that they will continue to be successful in their new roles.

As I conclude my third full year as Chief of Police, I want to thank and acknowledge each member of this Department for their dedication and true professionalism. I feel fortunate to be surrounded by hard working individuals who work tirelessly to serve the people of our community daily.

On behalf of the Department, I say thank you to all our residents and business owners for your continued support throughout 2020. It is our pleasure to serve you and we will continue to provide you with the most professional and dedicated Police services possible.

Stay safe!
Chief Nick L. Miglionico



Massachusetts Police Accreditation Commission, Inc.

Be it hereby known that the

Douglas Police Department

*having taken extraordinary steps to demonstrate its pride and professionalism
by living up to a body of critical law enforcement standards
in areas of management, operations, and technical support activities
to deliver quality police services to its community,
is hereby recognized as a certified police agency for a period of three years
upon the recommendation of the Massachusetts Police Accreditation Commission, Inc.
and awarded this*

CERTIFICATE OF CERTIFICATION

on the fourth day of February 2020

For the Commission:

Russell M. Stevens, President

Expires: January 2023

PUBLIC HEALTH





HEALTH DEPARTMENT – BOARD OF HEALTH

The members of the Douglas Board of Health are pleased to submit the following report for the year 2020.

The Board of Health meets the last Monday of each month at 6:00 PM in the Health Department office of the Municipal Center. Meeting changes can be found on the Town's website.

The Board of Health consists of a five-member board appointed by the Board of Selectmen. Members serve three year terms. The Board of Health is responsible to hire an Agent, Board of Health Engineer, Public Health Nurse, Administrative Assistant, Animal Inspector, Food Service Inspector and Transfer Station operators. These individuals carry out the various duties under the jurisdiction of the Board of Health.

The Board of Health or its Agent/Engineer performed the following:

Title 5 Soil Testing witnessed	82
Permits issued for new or repaired septic systems	56
Approved State or Local Title 5 variances	2
Well installation permits	32
Certificates of Compliance issued	52
In-ground swimming pool permits issued	8
Board of Health reviews for Planning Board hearings	10

In accordance with 105 CMR 445.000 Minimum Standards for Bathing Beaches (State Sanitary Code, Chapter VII) all public and semi-public beaches were tested on a weekly basis for e-coli.

In accordance with 105 CMR 435.000 Minimum Standards for Swimming Pools (State Sanitary Code, Chapter V) all commercial in-ground swimming pools were inspected prior to the issuance of a permit.

In accordance with 105 CMR 430.000 Minimum Standards for Recreational Camps for Children (State Sanitary Code, Chapter IV) and 105 CMR 440.000 Minimum Standards for Developed Family Type Camp Grounds (State Sanitary Code, Chapter VI) all children's overnight camps and recreational camps were inspected prior to opening.

The seven monitoring wells located at the capped Riedell Road landfill and the Transfer Station are tested twice a year. All results are filed with the Worcester office of the Department of Environmental Protection and are kept on file at the Board of Health office.

All Food Service, Retail Food and School Cafeterias are inspected twice a year in accordance with 105 CMR 590.000 Minimum Standards for Food Establishments, Chapter X and the 1999 Merged Food code. All reports are kept on file.

The Board of Health Agent responded to complaints concerning issues such as housing complaints, trash, abandoned properties, odors, noise, and outdoor wood burning furnaces.

The Board of Health, with help from the Highway Department, continues to place mosquito pellets in Town culverts in an attempt to control the growth of the mosquito population.

Respectfully submitted,
Robert Brazeau, Chairman



ANIMAL INSPECTOR

To whom it may concern,

As animal inspector I perform barn inspections, issue quarantine orders and respond to complaints. Due to COVID-19, barn inspections were not performed this year.

Quarantine orders: 12 - 45 day
 19 - 10 day

Specimens for rabies testing: 3

Complaint inspections: 8

Respectfully submitted,
Moe Guilbault



PUBLIC HEALTH NURSE

My role as a Public Health Nurse has significantly changed in the past year and as a result of COVID-19, I had to take on new additional responsibilities. Since the beginning of the pandemic, I am overseeing all positive cases of the Corona virus among Douglas residents. I perform contact tracing and provide guidance and support for families affected by this illness. I work closely with the school department to help them identify all school-related cases. Since orders and recommendation related to COVID-19 are changing constantly, in order to have accurate and timely information I'm required to attend multiple weekly trainings and state conferences. I also work closely with the First Responders, providing them with the information related to COVID-19 cases in our town. Currently, I am involved in the planning of a community vaccine clinic, which will be held in Uxbridge, MA. For this reason, I have attended a number of virtual meetings as well as in-person practice sessions and trainings. I was also trained in using new, state-wide PrepMod program, which will be used as a data collection tool in all Massachusetts vaccination clinics.

Besides the responsibilities directly related to COVID-19, I also perform surveillance and data collection of all reportable communicable diseases, maintain records, and file case investigations to the Massachusetts Department of Public Health. I work closely with the Division of Tuberculosis Control to investigate and follow-up all reported cases of tuberculosis, including testing all contacts, performing home visits when needed, and monitoring patients for compliance with treatment regime.

As the Town Nurse, I am also actively involved in the planning for future emergency events.

Respectfully submitted,
Agnieszka Podstawka, RN, BSN
Public Health Nurse



TRANSFER STATION

The Transfer Station and Recycling Center are under the direct supervision of the Board of Health. Permits are now being sold to Douglas residents only and are sold once a year

(March 1st). The Board of Health strives to keep the cost of trash disposal at a fair and reasonable rate for Town residents.

The site is located on Riedell Road and is open Tuesday, Thursday and Saturday from 7:00 AM to 4:00 PM.

The site accepts household trash, some bulky items, certain white goods and recycled items. The site also collects TV's, computer monitors, used clothing, and propane tanks.

The Board of Health is part of the Blackstone Valley Regional Recycling Group which accepts most of our recyclables and forwards any profits back to the Town of Douglas.

The Board of Health continues to sell backyard composting bins at a cost of \$43.00 each.

Residents of Douglas also have the option of bringing their leaves and grass clippings to the Uxbridge Compost area located on River Street. Permits can be obtained at the Douglas Board of Health for \$20.00 a year.

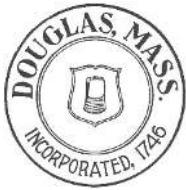
In accordance with the Solid Waste Regulation 310 CMR 19:000, section 19.207(25), the Transfer Station is inspected yearly by a registered professional engineer.

The following tonnages were recorded:

Solid Waste	1,143	Tons
Bulky Waste	170	Tons
Metal	62	Tons
Mixed paper	30	Tons
Cardboard	106	Tons
Plastic	13	Tons
Glass	37	Tons
Electronics	13	Tons
Textiles	1.2	Tons

Respectfully submitted,
Robert Brazeau, Chairman





ADULT SOCIAL CENTER – COUNCIL ON AGING

**We are open Monday-Thursday from 9am - 2pm
Monday Night Reverse Glass Painting 6pm-8pm
Seasonally from 6pm-8pm on weeknights.**

The Douglas Council on Aging is currently serving a population of 2,071 seniors. Operating expenses are Town funded. However, State Grants and Cultural Council Grant funding are also used for the many programs offered at the center.

2020 was certainly a different year for the center we were still able to provide crucial services to the seniors in the community through a variety of different programs. On March 16, 2020 we closed the Center to patrons due to the pandemic.

Although, we closed for our regular programs and congregate lunches. Thanks to our Town Administrator and the Board of Selectman a food program was implemented in early April. The Community Outreach Food Program provided any senior, student or town resident breakfast and lunch 7 days a week until July. More than 25,000 were provided during this time.

Meals were prepared by the centers staff and school cafeteria staff and were delivered by busses to residents and through a multitude of volunteers delivering to senior's homes. Funding for this program was provided through donations from local businesses, town residents and through Cares Act Money. Thanks to St. Denis Church the center's staff was also able to prepare more than 80 Easter meals that were delivered to the many seniors who chose to remain in their homes for the Holiday.

Several of the town's employees and volunteers planted and tended to the Community Garden that was planted in May more than 150 pounds of fresh vegetables from the garden were donated to the St. Denis Food Pantry and to seniors in the community.



Thanks to our Cable and IT Departments we were quickly able to offer the senior patrons many of our exercise programs on DVD and on the Local Cable Channel. While others participated in virtual classes thanks to grant funding from the Central Mass Agency on Aging we were able to purchase new video equipment for virtual programming purposes. Both Cultural Council and State Grant funds were reallocated and used for these virtual classes.

We are certainly very grateful to the community for their outpouring of kindness and support during a very difficult year. The center certainly shined during a very dark time thanks to everyone who donated, volunteered and supported all of these efforts to make life a little brighter for the seniors and residents in the community.

We are hoping that 2021 will bring us all together again at the center and with our re-opening we will have new safer flooring thanks to the Capital Committee's support of this project.

Listed below are a few of the programs we were able to offer before the closure. And the participation that continued during this time.

Outreach Support: 350
Meals served through the Community Outreach Food Program: 25,260
Exercise participants: 678
Health Services: 100
Home Delivered Meals on Wheels: 2,648
Transportation: 229
Entertainment, Recreation & Nutritional programs: 205
Tax Work off Hours at the Center: 226

Weekly Activities

MONDAYS	TUESDAYS	WEDNESDAY	THURSDAYS
9:00 Walking club	9:00 Walking Club	9:00 Walking Club	9:00 Walking club
10:00 Glass Painting	9:30 Zumba	10:00 Osteo exercise	9:00 Yoga
10:00 Osteo exercise	9:30 Cribbage	12:00 Needle Works	10:00 Tai chi
12:00 Needle Works	12:00 Bingo	1:00 Mahjong	Line Dancing
6:00 Glass Painting		11:00 Book & Movie Club held monthly	12:00 Bingo

The Sunshine Club

The Sunshine Club is active and actively seeking new members. The Sunshine Club is a non- profit group that raises money for the center, these funds help support the centers many programs. Meetings are held at 2:00 on the first Tuesday of the month at the center. The Sunshine Club also has a wonderful sale table with handmade knitted and crochet items for adults, children and babies as well as many gently used items. Stop in and shop anytime, or if you would like to donate items for our table they are always needed.

HEALTH SERVICES

Podiatrist

The podiatrist comes to the center every 2 months, please call for upcoming dates.

The Blood Pressure Clinic

Blood pressure checks are available at the center with Nurse Ann on multiple days during the month.

TRANSPORTATION INFORMATION

Elder Bus Service Schedule

S.C.M. Elder bus, under contract to the Worcester Regional Transit Authority, provides transportation services to senior and disabled clients for twenty-one communities within central Massachusetts. Please call Elder bus directly at (1-800 321-0243) to make all reservations.

Douglas Service Schedule in Town:

Monday - Friday

Service Hours

Medical 8:30 a.m. - 3:30 p.m.

Work 8:30 a.m. - 3:30 p.m.

General Business: 8:30 a.m. - 3:15 p.m.

Out of Town Medical: Wednesday, Thursday, Friday

Service Hours

Trips to Worcester/Auburn

10:00a.m. - 12:00 p.m.

12:00p.m. - 2:00 p.m.

Out of Town Grocery Shopping: Tuesday

Customer Choice Drop-Off Pick-Up Walmart – Whitinsville: 11:00-12:30 p.m.

Outreach Program

Seniors by age group that currently live in Douglas

60-64 (712) 65-69 (572) 70-79 (665) 85 & Over (221)

The Outreach Program has continued to grow with more seniors remaining in their homes. This program also provides crucial information for caretakers and family members. Without this continued support, seniors and their family members would miss vital information and services for their loved ones.

The Outreach program also provides services to newly retired seniors assisting them with navigating all of the services they are entitled to.

Listed below are the multiple programs we refer seniors and their families to, due to these services many seniors are able to successfully live independently.

Friendly Visiting
Fuel Assistance
Housing
Transportation
Family Member Support

Home Support
Food Stamps
Home Care
Meals on Wheels
Health Insurance

Medical Equipment Loans
Prescription Programs
Medical Alert Systems
Virtual Giving Tree
Adult Day Health

Council on Aging Board Members

Patrick Blake: Chair Person
Christine Furno: Vice Chair
James Ducharme

Rita Haire: Board Member
Jennifer Hoffer: Board Member
Janet Ouillette: Board Member
Loretta Wall: Board Member
Thomas Wall: Board Member
Janet Brule: Board Member
Chief Kent Vinson Board Member

Senior Center Staff

Patrice Rousseau
Director/Outreach Case Manager

Administrative Assistants
Sandy Hansen, Jennifer Stinchfield
Per Diem Assistant Kathleen Wall

Respectfully Submitted,
Patrice Rousseau, Director/Outreach Case Manager



Community Outreach Food Program



VETERANS SERVICES FOR BLACKSTONE VALLEY

Blackstone Valley Veterans' Services District

Uxbridge-Northbridge-Sutton-Douglas

21 South Main St.

Uxbridge, MA 01569

508-278-8600, ext. 2037

The Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). The primary duty is to assist Veterans and their dependents in applying for state and federal Veterans Administration benefits. As a district, this office also serves the towns of Blackstone, Northbridge, Sutton, and Uxbridge. Douglas reimbursed 14% of the Director's and Assistant Director's salary and benefits to Uxbridge in FY20.

During fiscal year 2020, \$59,749 was paid out in M.G.L. Chapter 115 benefits for qualified Douglas Veterans and their dependents. This is a 2% increase from FY 2019. Also included is the purchase of flags that adorn veterans' graves during Memorial Day and burial expenses of indigent veterans. The Department of Veterans' Services (DVS) continues to reimburse 75% of authorized Chapter 115 benefits to the town.

The Veterans' Services office is located at 21 S. Main St., Uxbridge, MA, where Veterans can be assured of private and confidential service. Office hours are Monday, Tuesday, and Thursday 7:30 a.m. – 5:00 p.m. and Wednesday 8:00 a.m.-7 p.m. The Northbridge satellite office at 14 Hill St. is manned on Wednesdays from 8:30 a.m. – 4:30 p.m. Because of the pandemic, since March of 2020, we have assisted Veterans remotely by phone, e-mail, and mail. The offices are closed on Fridays.

As always, Veterans' Services looks forward to assist Veterans and/or their dependents. Please call 508-278-8600 ext. 2017 with any veteran concerns.

Respectfully submitted,

Carl J. Bradshaw

Lieutenant Colonel, U.S. Army (Retired)

District Director of Veterans' Services



Community Outreach Food Program



Community Outreach Food Program



Community Garden

PUBLIC WORKS





CEMETERY COMMISSION

The Douglas Cemetery Commission is entrusted with the care and maintenance of the town-owned cemeteries. This includes the Douglas Center Cemetery (est. 1746), Pine Grove Cemetery (Est 1836) and South Douglas Cemetery (Est.1820). These are the final resting places of those gone before us but remembered by the community.

There was only one plot sold this year for \$750.

The budget for the maintenance of all three cemeteries is \$9,560.00. The revised budget is \$11,860. YTD expenses are \$5,859.90 for mowing by A and B Mowing of Douglas. This also includes the water bill. In behalf of the Cemetery Commission, Shirley Cooney would like to thank A and B Mowing for going above and beyond in their work".

Rates for plots and other information can be obtained on the town's website under the Cemetery Commission.

Commissioner Jean Dwinell served a one-year term from May 2019 to May 2020. Sarah Guimond was newly elected to the commission in May of 2020. The commission has not held a regular meeting since that time due to the ongoing Corona Virus pandemic.

The Commission looks forward to further care and preservation of Douglas' town-owned cemeteries.

Respectfully submitted by
Shirley Cooney (Chair), Sarah BC Guimond, and Betsy D Youngsma



Pine Grove Cemetery



HIGHWAY DEPARTMENT

The Town of Douglas has 82 miles of public roads and 15 miles of private roads. The Highway Department performs routine maintenance on these roads such as patching pot holes, painting lines and crosswalks, cutting brush, replacing street signs and sanding, salting and plowing as needed. The Highway Department also maintains over 700 catch basins during the year and continues to maintain the ball fields and the commons. Along with the regular maintenance schedule the department also assists the Water Sewer Department and the School Department.

Approximately \$364,848 was awarded in state aid to the Highway Department. With this money the department was able to crack seal Main Street, Wallum Lake Road, South East Main Street, Yew Street and Birch Street.

Using funds from the Best Practices Grant and Chapter 90 the department was able to hire Stantec to develop a pavement management program. The results of the study can be viewed on the Town's website.

The Highway Department assisted the Water Department installing 1,000 feet of new water line on Cemetery Street.

The town also received a Small Bridge Grant from Mass DOT in the amount of \$500,000 that will be used to rebuild the Cedar Street Bridge beginning in the Spring of 2021. The estimated total for this project is \$950,000. Chapter 90 funds will be used to cover any expenses accrued beyond the \$500,000.

Thank to residents we were able to purchase a new large dump truck with a plow and sander.

Respectfully Submitted
John J. Furno
Highway Superintendent



TREE WARDEN

In 2020 552 dead and hazardous trees and limbs were trimmed and/or removed. I would like to thank National Grid and the Highway Department for their assistance with tree removal.

Currently the tree warden budget is \$20,000. An additional \$50,000 was obtained at the Fall Town Meeting. This money pays for tree removal and police details when needed.

With the invasion of the gypsy moth caterpillar many of our oak trees have been damaged. We are continue to work closely with National Grid's arborists determining which trees need to be removed. We will continue to monitor these trees and trim or remove them as funds allow.

Please be advised that the trees alongside the roads throughout Douglas are the town property and Massachusetts General Law Chapter 87, section 9 **prohibits the posting of signs of any kind on street trees.**

Respectfully Submitted,
John J. Furno
Tree Warden
508-476-3378



MUNICIPAL FACILITIES MAINTENANCE

The Municipal Facilities Maintenance Department performs preventative maintenance, landscaping, snow removal, building repairs (interior and exterior) and custodial duties. As the manager I perform the maintenance on the Municipal Center, Police Department, Post Office, Senior Center, Old Fire Station and VFW. I also assist the Library, Fire Department and Highway Department in maintenance as needed. If a repair cannot be completed by Municipal staff then I am responsible for overseeing and coordinating contractors to complete the project. Each year I am responsible to submit a 5 year Capital Improvement plan for maintenance repairs/improvements to the Capital Committee and also a financial plan each year to the Finance Committee.

In 2020 we completed the Police Dept window replacement at a cost of \$92,103. We also faced many challenges during Covid. All town employees pulled together to keep everyone as safe as possible during these difficult times by disinfecting offices, meeting rooms and common areas. We also added plexiglass barriers, hand sanitizer stations and had the building professionally disinfected until our own sprayers arrived. We received a grant from MIIA for \$7,455 to purchase disinfecting equipment for the town buildings.

In 2021 we will be completing a weatherization project on the Municipal Center building. The Town of Douglas has been awarded the funding for the project through a grant from Green Communities and this will assist us in our continued effort to reduce energy and costs. This year for Capital Improvement projects I will be asking for the following: Municipal main roof replacement, Municipal Center 2nd floor heating system replacement, Municipal backup generator, demolition of 19 Main Street and to replace the Maintenance work truck.

Respectfully Submitted
Adam J. Forno
Facilities Maintenance Manager



WATER / SEWER DPT. – W/S COMMISSIONERS

WATER / SEWER DEPARTMENT

508-476-2400

Office Hours: Monday thru Friday 7:00 AM to 3:30 PM

Water Division

The water division pumped 77,126,200 gallons of water this past year. All Fire hydrants were inspected, and operated, over the summer and into the fall. We are in the process of cleaning and operating all mainline valves, and will continue throughout the next year. The entire Distribution System was mapped and entered into a GIS system, through a grant from MassDEP.

Service Calls: 128
New Services: 15
Meters Replaced: 22
Final Reads: 81
Water Leaks Repaired: 4
Hydrants Replaced: 2
Hydrants Repaired: 5
New Hydrants installed: 2

All Fire hydrants where inspected.

All cross connection devices were tested as required by the DEP.

Cross-connection Surveys Information:

Types of Facilities	Total # Facilities served by PWS	# Facilities Surveyed for Cross Connection	# of Facilities with first time surveys during this reporting period	# of Facilities Remaining to be Surveyed	# of Facilities Re-surveyed in this report period
Commercial	31	31	0	0	1
Industrial	1	1	0	0	0
Institutional	0	0	0	0	0
Municipal	13	13	0	0	1

Backflow Prevention Devices and Assemblies Testing Information:

Type of Backflow Preventer	# Devices or Assemblies	Test Frequency	Total # of routine test	# Test Failures	# Re-test
RPBP	30	Semi-Annual	60	0	0
DCVA	8	Annual	10	0	0

Please go to the following website to find out more about cross connection and back flow prevention:

<https://douglas-ma.gov/DocumentCenter/View/186/Cross-Connection-and-Back-Flow-Prevention-PDF?bidId=>

Please visit our website for water conservation tips:

<https://douglas-ma.gov/DocumentCenter/View/195/Water-Conservation-Tips-PDF?bidId=>

Wastewater Division

The Wastewater Treatment Plant processed 63,280,512 gallons. The plant maintained the removal rate of 99.956% for BOD's, and 99.284% removal rate for TSS's. Rain fall totals for the year where 49.027 inches. 8,549 gallons of Alum, and 1,736 gallons of Sodium Hydroxide was used. 1,339,500 gallons of sludge went to Synagro Northeast for incineration.

New Services: 12

News

A new water management act permit was approved several years ago; as a result we are now required to implement a mandatory water ban each year beginning on May 1st and will be in affect through September 30th every year. This means no non-essential outdoor water use is allowed between the hours of 9:00 am and 5:00 pm. for more information please visit the Water and Sewer Department web page on the Town of Douglas Website. <https://douglas-ma.gov/228/Water-Ban>

Commissioners Meeting Date / Time

Meetings are held on the first Tuesday of each month at 7:00 pm at the Wastewater Treatment plant, 29 Charles Street, Douglas

Commissioners:
Robert Josey, Chairman
Colin Haire, Vice Chairman
Keith Bloniasz, Secretary

Yearly Events

- Water Meters are read twice per year, in February (please keep outside reader accessible) and August.
- Fire Hydrants are flushed in the spring or fall, depending on supply and conditions.
- Consumer Confidence reports will be delivered by July 1st.
- Water ban goes into effect every year May 1st through September 30th

Respectfully Submitted,
Robert Sullivan, Systems Manager
Town of Douglas Water Sewer Department



Cemetery Commission



Water / Sewer Commission

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PLANNING
&
DEVELOPMENT





BUILDING FACILITIES & CONSTRUCTION COMMITTEE

The Building Facilities and Construction Committee (BFCC) is comprised of seven voting members each serving a 3-year term and one non-voting member - the Town Engineer. The BFCC is established under Article 10 of the Town of Douglas General Bylaws. The projects that the BFCC has worked on in 2019 are as follows:

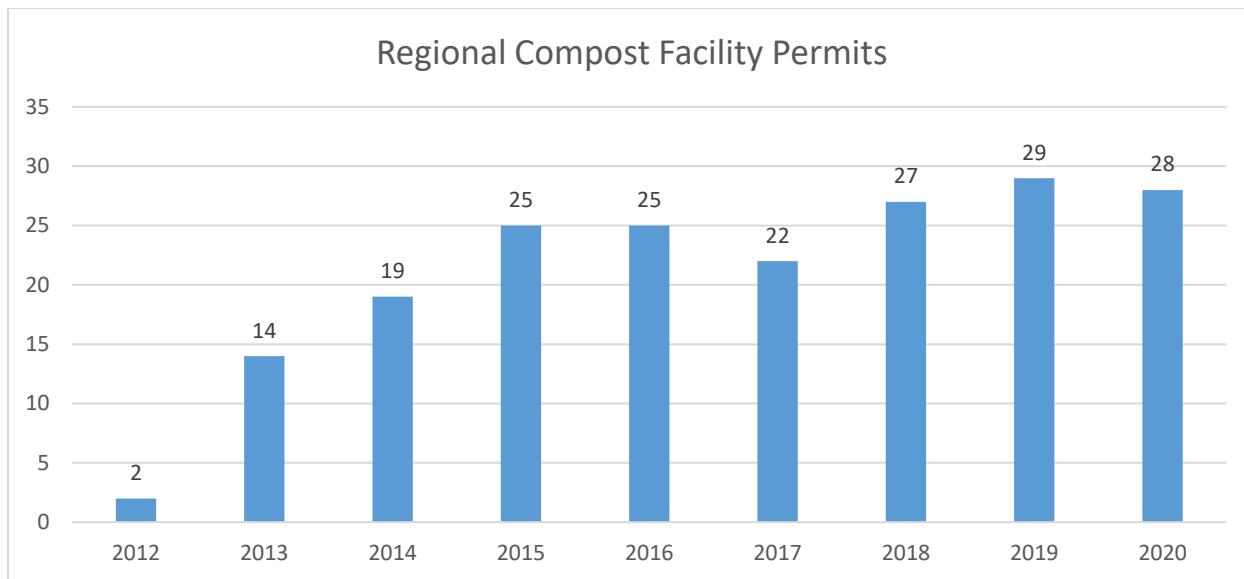
Cedar Street Bridge Replacement Project – The Town of Douglas was awarded a \$500,000 grant on February 5, 2019 as part of the MassDOT small Bridge Grant Program. In June of 2011, MassDOT closed the bridge due to structural deficiencies. Shortly thereafter, the Town worked with The Maguire Group to perform a temporary fix on the structure utilizing Highway Dept. Staff and donated materials from MassDOT. The temporary solution has reached its design life and the Town applied for and received the maximum grant under the program. The Town contracted with Greenman-Pedersen, Inc (GPI) to perform the permanent design and construction oversight work. The project is planned to be bid in Spring of 2020, however was delayed due to COVID-19. It is expected that additional funding from Chapter 90 will be required to cover the full cost of the structure replacement. MassDOT approved the Design Plans on October 2, 2020, and the project is set to be bid and awarded in early 2021.

Police Department Windows – The May 7, 2018 Special Town Meeting Article 3 and May 7, 2018 Annual Town Meeting Article 11 designated and appropriated \$140,000 for the Police Station Window Replacement Project. The Town utilized the services of Gorman Richardson Lewis Architects (GRLA) to assist the Town with design, bidding and construction oversight of the project (\$18,700) and has awarded the Furnishing and installation to Vareika Construction, Inc. (\$73,300). After a slight delay due to COVID-19, the Project was completed mid-June, 2020 at a total cost of \$92,102.54 leaving a balance of \$47,897.46 unused. This project is complete.

Municipal Building Fire Alarm System – Article 8 of the May 4, 2015 Annual Town Meeting approved \$36,000 for the Municipal Center Fire Alarm System, additionally, Article 9 of the May 1, 2017 Annual Town Meeting approved \$71,000 for the Municipal Center Fire Alarm System Upgrade bringing the total funds appropriated for this project to: \$107,000. The BFCC solicited Designer Services Proposals and received one (1) submittal with an estimated fee of \$10,000 and proposal to break the project into two construction phases. The submittal was not awarded and the Committee, with the Assistance of Town Facilities Manager, is moving forward with soliciting new design proposals for the upgrades to the system. As a result of COVID-19, no progress has been made on this project in 2020. The project budget stands at \$101,374.00.

Municipal Building Gym Windows – Article 9 of the May 1, 2017 Annual Town Meeting approved \$10,000 for the Municipal Center Gym Window Replacement Engineering and was supplemented with \$95,000 under Article 11 of the May 7, 2018 Annual Town Meeting bringing the total funding for this project to \$105,000. To date environmental testing of the windows and caulking has been performed and has tested positive for Asbestos. The BFCC plans to solicit proposals for abatement and window replacement with the assistance of the Facilities Maintenance Manager. This project has been delayed as a result of COVID-19, but is expected to progress in 2021. The project budget stands at \$104,130.00.

Regional Compost Facility – The Town of Uxbridge has moved forward with opening their leaf and yard waste composting facility to Douglas Residents. The BFCC worked closely with the Board of Health and the Town of Uxbridge in implementing this program in order to perform an assessment of its utilization from Douglas Residents. A high utilization may support establishing an in town compost facility while a low utilization may indicate a lack of interest. According to the Board of Health, the following numbers of residents have utilized the Uxbridge Compost facility:



Energy “Green” Committee – The BFCC has also been designated as the “Energy Committee” and continues to provide input and assistance with municipal wind, solar and other green projects. On January 17, 2017, the Selectmen entered into the Commonwealth Community Compact Cabinet and as part of this agreement pledged to Become a Green Community pursuant to M.G.L. c. 25A §10 to realize the energy & environmental benefits. Since then, the Town has adopted the Stretch Energy Code at the May 1, 2017 Annual Town Meeting. Furthermore, the Town submitted their Application to be designated a Green Community at the end of October, 2017. The Town was designated a Green Community and received a designation grant in the amount of \$145,940.00 from the Massachusetts Department of Energy Resources (DOER). The Town utilized the funds to complete a LED Streetlight Retrofit project, Library Weatherization and Hyperheat Projects.

Upon Completion of these projects the Town applied for a Competitive Grant Round in March of 2019 and was awarded \$220,989 for funding the following projects:

Police Station HVAC improvements: The Town of Douglas is working with the DOER, CMRPC, and ECI on the HVAC replacement with a Heat Pump System at a cost of \$86,755. This project is completely funded by the Green Communities Competitive Grant and is estimated to have an annual savings of \$4,436.86. This project is Complete.

Primary School LED lighting - The Town of Douglas is working with the DOER, CMRPC, and ECI on the Primary School LED Lighting Retrofit at a cost of \$75,429. This project is funded with \$57,274 of the Green Communities Competitive Grant and \$18,155 from a National Grid Incentive Rebate. It is estimated that the annual savings would be \$7,473. This project is complete.

Municipal Center Weatherization - The Town of Douglas is working with the DOER, CMRPC, and ECI on the Municipal Building Weatherization at a cost of \$71,960. This project is entirely funded by the Green Communities Competitive Grant and is estimated to have an annual savings of \$8,181.81. This project is ongoing as of the end of 2020.

Administrative – CMRPC will be assisting the town with monitoring and reporting to the state on the Grant Progress and status. They are contracted for \$5,000 of Competitive Grant Funding.

Respectfully submitted,
Sean Holland, Chairman



COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department (CDD) is comprised of the following appointed and elected agencies: Conservation Commission, Economic Development Commission, Open Space Committee, Planning Board, and Zoning Board of Appeals. The staff within the Community Development Department includes the Town Engineer, an Administrative Assistant, a part-time Conservation Agent, and a part-time meeting minute recorder. Staff also has a significant role in serving on the Building Facilities and Construction Committee, and as Expedited Permitting Coordinators as designated by Massachusetts General Law chapter 43D.

The CDD provides assistance and direction to residents, project applicants, and project abutters in understanding the local bylaws, rules and regulations, and the overall permitting process. The Department also provides assistance to the aforementioned departments, boards and committees in application review, drafting decisions and project oversight. Additionally, the Department also maintains aspects of the Town Geographic Information System (GIS) and permit tracking databases. The Department also provides technical assistance to various other Town Departments, Boards and Committees as detailed below.

The CDD has assisted the Board of Selectmen with procuring and administering design and construction contracts for the Police Department Windows, Pavement Management Study, Cedar Street/Badluck Pond Bridge replacement, Safety Inspection of the Gilboa Pond Dam, administering the Green Communities Grants, performing National Pollutant Discharge Elimination System (NPDES) Permit annual reporting as well as various other small projects.

The CDD, having been designated as MGL Ch. 43D Expedited Permitting Coordinators, has assisted the Economic Development Commission (EDC) and the Board of Selectmen through the design and permitting of a regional subdivision roadway located in the northeast corner of town. The 6,600 foot roadway crosses Douglas, Sutton and Northbridge and required permitting and approval from all three Towns' Planning Boards and Conservation Commissions. Additionally, the CDD has been working closely with the EDC and project Applicants for two large warehouse distribution facilities and expansion of some retail space in Town.

The CDD also assisted the Building Facilities and Construction Committee (BFCC) with the Bidding for the engineering and construction of the Simon Fairfield Public Library Accessibility Project, the Municipal Center Fire Alarm System, The Municipal Gymnasium Windows Project, Green Communities Projects including the Police HVAC Project, the Primary School LED Lighting retrofit, and the Municipal building weatherization projects.

The CDD has also been assisting the Board of Selectmen with the Implementation of Items within the Community Compact Cabinet (CCC) as well as becoming obtaining a Municipal Vulnerability Program (MVP) Grant. The CDD has worked with the Town of Webster in implementing a Community Development Block Grant for Microenterprises that are struggling due to COVID-19.

The CDD has assisted the Planning Board in the ongoing oversight of seven (7) residential subdivisions with ongoing construction, one (1) Definitive Subdivision Plan Modification, one (1) Residential Compound Subdivision Plan, four (4) site plan reviews, four (4) earth removal special permit extensions, eight (8) ANR plans, one (1) Water Resource Protection Overlay District Special Permit, one (1) Scenic Road Special Permit, one (1) Shade Tree Permit, two (2) new accessory apartment special permits, and three (3) accessory apartment special permit extensions. Additionally, the Planning Board Sponsored 5 zoning bylaw changes, 1 road acceptance and 1 capital outlay item for installing highway bounds in completed subdivisions.

The CDD assisted the Conservation Commission in the review of permit applications, Certificates of Compliance, and issued violations as well as assist them in their protection of over 100 acres of conservation land.

The CDD also assists the Highway Department in designing and securing local permits for roadway and drainage improvement projects, as may be required.

The CDD also assisted the Zoning Board of Appeals in providing input on Special Permits, variance applications and appeals. Ongoing review and monitoring of the approved North Village Comprehensive Permit is also required.

The CDD also assists the Open Space Committee in finding ways to preserve and plan for maintaining the natural resources within the Town, as required.

Respectfully submitted,
William J. Cundiff, P.E., Town Engineer

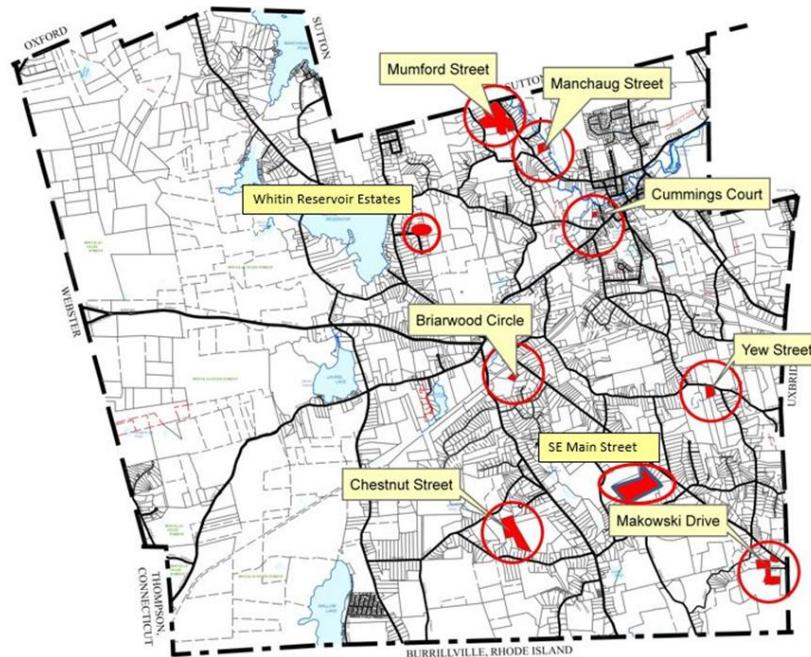


CONSERVATION COMMISSION

The Douglas Conservation Commission consists of seven (7) Members along with Associate Members who are appointed by the Conservation Commission. Each member serves a three (3) year term. The Conservation Commission meetings are generally scheduled at 7:00pm every first and third Monday of the Month. The meetings are held in the Community Meeting Room located in the Municipal Center. For general information regarding meeting agenda items, or specific dates, times and places you may call the office at 1-508-476-4000 x257.

The duties and responsibilities of the Conservation Commission include protecting the community's natural resources, along with controlling activities deemed to have a significant effect upon wetland values. Impacts can come from public or private water supply, groundwater, flood control, erosion control, stormwater damage prevention, water pollution control, wildlife and recreation.

The Conservation Commission has been able to protect over 175 acres of land since the year 2000 through easements, land donations and land acquisitions and we are always interested in acquiring more. The preservation of these parcels wouldn't have been possible without the dedication and leadership of Commissioners that have served to protect Douglas' resources over the years.



The following is a list of the Conservation Parcels in the Town:

1. French Property, Makowski Drive (20 acres)
2. Briarwood Circle Property (4 acres)
3. Cummings Court Property (2 acres)
4. Chestnut Street Property (30 acres)
5. Yew Street Property (6 acres)
 - Sign posted and parking available
6. Manchaug Street Property " Dedicated to Marylynne Dube June 2010" (7 acres)
 - Sign posted and parking available
7. Mumford Street Property " Dedicated to Leon Mosczynski in April 2007" (44 acres)
 - Sign posted and parking available
8. Keeven Property off Southeast Main Street (60 acres)
9. Whitin Reservoir Estates (5 acres)

The Conservation Commission had the following submittals for 2020:

The Commission reviewed (29) Notice of Intent, (17) Requests for Determination (RDA), (13) Requests for a Certificate of Compliance, (6) Extensions, (1) ANRAD and (3) Violations.

Respectfully submitted,
 Tracy Sharkey, Chairman
 Katiegrace Dudley, Vice Chairman
 Mike Greco
 Arthur Montminy
 Mark Mungeam
 Eric Harris



ECONOMIC DEVELOPMENT COMMISSION

The Economic Development Commission (EDC) was established by the Douglas Town Meeting and is charged with attracting and retaining businesses and supporting quality economic development in town.

The EDC continues to research ways to promote new business in Douglas. We presently have these locations that are prime candidates for industrial or commercial development:

- Location 1 - Eastern Douglas, Route 16 south of Granutec to Uxbridge border.
- Location 2 - Eastern Douglas, Route 16 north of Granutec to abeam High School.
- Location 3 - Northwest Douglas, Oxford and Webster borders.
- Location 4 - Northeastern Douglas, adjacent to Route 146.
- Location 5 - Central Douglas, in vicinity of Highway Building and Fire Station.

The EDC is participating in a multi-town effort with Blackstone Logistics Center. Efforts to develop a 1 Million square foot building on McIntyre Loam gravel pit are underway.

State funds have been appropriated by the way of grants for small businesses impacted by Covid 19. The EDC has been promoting these opportunities to Douglas businesses directly, on Facebook, and by phone.

The EDC meets on the second Wednesday of each month.

Respectfully submitted,
Luke MacNeil, Chairman



HISTORICAL COMMISSION

The Douglas Historical Commission's Mission:

- Conduct research to survey, document & assess community historic resource
- Coordinate survey and Inventory actions with the Massachusetts Historical Commission
- Promote community preservation and serve as a resource for community heritage and preservation education; develop and facilitate programs for that effort
- Advise board and town officials on matters pertinent to historic resources Meetings are held as needed

The Historic Commission is nearly done with the inventory of the downtown Douglas Historic District. Various technical challenges throughout the year resulted in delays in completion. We anticipate a final review and submission to the MHC in Boston this Spring. We are also working with the new Blackstone Valley Corridor office in Linwood with designating historic structures, districts and artifacts throughout the MA section of the Valley.

The Commission did a review and analysis visit of the old elementary school near the town Common in December 2018 towards getting a grant for stabilization and adaptive re-use of this early 20th century asset. The Commission was also involved in a re-hab request and providing historic photos and records for the former Diggers Liquors property at 295 Main St. The building dates from 1847.

The Commission re-appointed David as Chair of the Commission and Treasurer, Vice Chair Sean Aldrich has moved away, and Dawn Fontaine as Secretary. Members include Betsy Youngsma and Rebecca Lavallee, both of whom have been working diligently on the document inventory for the Douglas Historical Society this last three years. New member Sarah Beth Guimond has joined in place of Sean Aldrich. Also a new member in the works, Garrett Grann. Due to the Covid 19 pandemic, the Commission only hosted one meeting in person early in the year but keep in touch with updates via email and phone calls.

Respectfully submitted,
David Kmetz - Chair



OPEN SPACE COMMITTEE

The Open Space Committee is an advisory committee whose purpose is to look at the town as a whole and work toward preserving land that is valuable as viewscapes, wildlife corridors, wetlands, farmland, etc. We have been working on accessing conservation land, creating trails on the school property and reviewing land being taken out of Chapter 61; a tax savings program. This year we put together a town wide questionnaire to better inform us as to the desires of residents regarding open space and recreation. Meetings are usually held on the third Monday of the month and we welcome anyone interested in open space issues or membership. The committee is comprised of Sue Perkins, Chair, Lisa Mosczynski, Vice Chair, Ellen Gerardi, Secretary, and members Becky Kalagher, Gordon Larrivee, and Fred Fontaine (Alternate).

Respectfully Submitted,
Sue Perkins, Chair



PLANNING BOARD

The Douglas Planning Board consists of seven (7) Members who are elected by the community, two (2) Associate Members appointed by the Planning Board and the Board of Selectmen. Each Member serves a five (5) year term. Generally the Planning Board meetings are scheduled every second and fourth Tuesday of the month at 7:00pm. The meetings are held in the Community Meeting Room located at the Municipal Center.

The responsibilities of the Planning Board include municipal planning and overseeing the Subdivision Control Law, which includes ANR Plans, Preliminary Plans and Definitive Subdivision Plans. The Planning Board is also the Special Permit Granting Authority (SPGA) for the Limited Density Residential Development Bylaw, Earth Removal Bylaw, Aquifer Protection Bylaw, Accessory Apartment Bylaw, Adult Entertainment Bylaw, Wireless Communication Bylaw, Common Driveway Bylaw and Site Plan Review.

The Planning Board reviewed the following submittals for the year 2018:

- ANR Plans: 8
- Definitive Subdivisions: 2 (1 Residential Compound, 1 Modification)
- Site Plan Review Permit: 4
- Earth Removal Special Permits: 4 (4 extensions)
- Accessory Apartment Special Permits: 2 new, 3 extensions

Subdivisions being constructed:

- *Maple Heights Estates - 3 lots*
- *Summerlyn Estates - 6 lots*
- *Whitins Reservoir Estates - 12 lots*
- *StoneGate Estates (Phase IV) - 7 lots*
- *Deer Crossing Estates - 30 lots*
- *Evergreen Estates – 27 lots*
- *Sleepy Hollow – 24 lots*
- *The Lane at Hunt's Pond – 28 lots*

Public Way Acceptances:

- *Woodland Road between South Street and Old Farm Road*

Capital Projects:

- *Shady Knolls Highway Bounds*
- *Preservation Park Highway Bounds*

Zoning Bylaw Changes:

September 12, 2020 Annual Town Meeting

- *Article 14 – Zoning Bylaw: Ground Mounted Solar Voltaic Installation*
- *Article 15 – Zoning Bylaw: Updated Zoning Map*
- *Article 16 – Zoning Bylaw: Appendix A – Subsection D – Industrial Use*

November 14, Special Town Meeting

- *Article 10 – Zoning Map Amendment – Gilboa Street*
- *Article 11 – Zoning Bylaw Amendment – Section 10 Definitions – Car Wash*

Respectfully submitted,
Ernest R. Marks, Chairman
Tracy Sharkey, Vice Chairman,
Michael Zwicker, Michael Greco, Jacob Shultzburg, Aaron Socrat & Leslie Stevens



ZONING BOARD OF APPEALS

January 1, 2020 – December 31, 2020

The Douglas Zoning Board of Appeals consists of five (5) Members and two (2) Alternate Members who are appointed by the Board of Selectmen. Each Member serves a three (3) year term. The Zoning Board of Appeals meetings are scheduled every first Wednesday of the month at 7:00pm. The meetings are held in the Resource Room located in the Municipal Center, 29 Depot Street. For general information regarding meeting agenda items or specific dates, times and places you may contact Maria Lajoie, Administrative Assistant at 508-476-4000 x257 or mlajoie@douglas-ma.gov.

The Zoning Board of Appeals was created under the provisions of MGL, Chapter 40A as a necessary part of the establishment of zoning regulations in a community. Chapter 40A empowers the Board of Appeals to:

1. Hear Appeals taken from decisions of any Administrative Official or Board of the Town acting in the provisions of law;
2. Hear requests for Variances from terms of the Zoning Bylaws; and
3. Hear requests for Special Permits as provided by the Zoning Bylaws.

The Zoning Board of Appeals reviewed the following submittals for the year 2020:

- Three (3) Special Permits
- Three (3) Variances: One (1) Withdrawal
- Ongoing Review of a Comprehensive Permit (Ch.40B): North Village

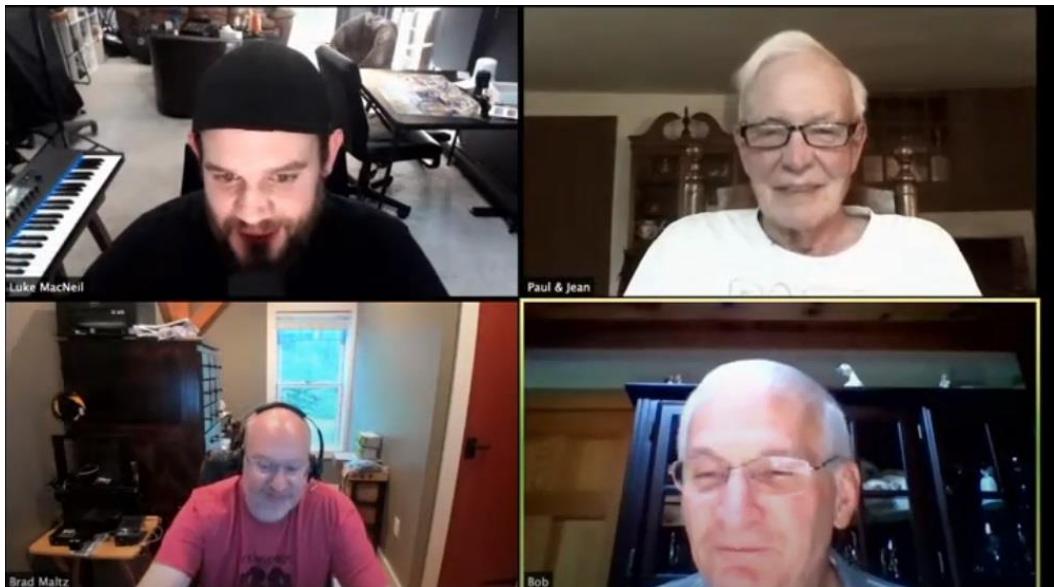
Respectfully submitted,
Daniel Heney, Chairman
Michael Fitzpatrick, Vice Chairman
Pamela Holmes, Member
Sean Holland, Member
John Bombara, Member
Louis Tusino, Alternate Member



BUILDING FACILITIES & CONSTRUCTION COMMITTEE



CONSERVATION COMMISSION



ECONOMIC DEVELOPMENT COMMISSION



HISTORICAL COMMISSION



OPEN SPACE COMMITTEE



PLANNING BOARD



ZONING BOARD OF APPEALS

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OTHER SERVICES





CABLE DEPT. - CABLE ADVISORY COMMITTEE

The Douglas Cable Advisory Committee voted to become an Ad-Hoc committee in FY20, shifting the bulk of their official "charge" into the position of Cable Coordinator. After decades of creating a cable program and steering it in the right direction, the Committee felt it was appropriate timing. This meant that the Committee would only meet when requested, and the operation would continue under the direction of the Cable Coordinator position on the path they had set forth.

The Resource Room in the Municipal Center saw the installation of a cutting edge PA System that increased the quality of the in-room audio, as well as the recorded and broadcast signal. Numerous mix-minus profiles were used to develop a system that would have less interference issues as well. This replaces an older, problematic system that had long been in place. Headsets were configured for folks with a hearing impairment under ADA guidelines and can be borrowed while attending meetings.

As COVID lockdowns made it more difficult to gather, Government meetings were covered using a mixture of Zoom and Avaya remote meeting platforms, integrated with the current recording gear. Operating a small network of Mac computers helped allow for remote control of the recording systems and the uninterrupted operation of the Cable Access program.

Douglas Public Channel 191, under COVID quarantine, was used to broadcast exercise programs filmed at the Adult Social Center so folks at home could follow along from their television. Physical DVD's of the programs were made available through the Adult Social Center for folks without access to cable or internet.

During the calendar year 2020, we recorded 209 government video files, which have been broadcast and are available online at our YouTube page for streaming. This brings our total archived meeting videos to 3,000. Our YouTube channel garnered 23.4k views, more than double from last year.

More info on Douglas Cable Access can be found on the Town Website at <http://douglas-ma.gov/Cable>, or email us at cable@douglas-ma.gov. Feel free to give us a call at 508-476-4000 ext 222. We are always happy to answer your questions and concerns.

Respectfully Submitted,
Patrick Aldrich, Douglas Cable Coordinator



INFORMATION TECHNOLOGY

Starting in FY 2019, the Douglas IT Department began upgrading all municipal computers to the Windows 10 operating system with a January, 2020 deadline. This upgrade was mandated by the January, 2020 retirement of the Windows 7 operating system. Computers at all locations were surveyed, and hardware capable of receiving the update was updated to Windows 10 and their hard drives were replaced with solid state hard drives for greater speed and durability. Machines that could not be upgraded were replaced with manufacturer-refurbished computers purchased by the Town at a cost far lower than for new computers. The upgrade process was completed by the end of January, 2020.

Near the beginning of 2020, the Douglas Police Department upgraded its fleet of mobile computers from outdated ToughBook notebooks to new SurfacePro tablets. The cost differential between ToughBooks and Surface Pros was substantial enough that the department effectively doubled its fleet of mobile units at a price far lower than a lesser upgrade to new ToughBooks. The units were field tested by officers and immediately adopted as a superior, more reliable alternative to the pre-existing ToughBooks.

The Douglas Fire Department also upgraded and expanded its fleet of mobile devices to empower every vehicle used by the department. SurfacePro tablets, mobile hotspots, device mounts and supporting hardware were purchased and installed to achieve this goal. Additional AmbuPro licences and the CAD Export feature for IMC were purchased to increase accessibility to crucial Fire data while in the field.

Two new virtual host servers and supporting Uninterruptible Power Supplies (UPS) were purchased for the Town, one for the Police & Fire Departments and the other for the Town Hall. Over the course of 2020, the Town's IT Department migrated existing physical servers over to Virtual Machines (VMs) wherever possible. In instances where migration was not an option, new VMs were created to replace old physical servers. As a result of this virtualization effort, server roles were consolidated, all operating systems were updated to the newest Microsoft Server version, the number of physical servers was reduced from six to two, power consumption was reduced, and newly available enhanced backup and disaster recovery options implemented (VM imaging, versioning, etc.).

Three Synology Network Area Storage devices (NAS) were purchased and installed to centrally house, version and replicate off-site all the Town's local data. The Town's Wide Area Network (WAN) allows for data generated and accessed by all departments to be stored on the NASes safely and securely. Versioning of Town data as well as offsite Cloud replication keeps this data safe from loss due to cyberattack or physical plant disaster.

In early March, the IT Department responded to the growing threat of the COVID-19 outbreak by installing and configuring remote access for all Town employees via the ConnectWise/ScreenConnect product. This encrypted remote access service allowed all Town personnel to safely access their Town workstations from any off-site location so they could continue to work as the pandemic evolved. The ConnectWise/ScreenConnect product has been in continuous use since March of 2020.

In addition to remote access, a number of tablets/laptops were purchased for key personnel in need of resources to work remotely during the pandemic, via Zoom or ConnectWise/ScreenConnect. Zoom was installed and configured on key machines, and rigorous tests were conducted to determine bandwidth limitations. The demands of regular Zoom meetings required Bandwidth Management/Traffic Shaping to be implemented on the Town's firewalls. A reliable performance standard was reached, allowing the Town to interact with the public and each other reliably via the Zoom interface.

In December of 2020, the Town of Douglas was awarded a Community Compact IT Grant for \$24,405 to purchase and install two additional VM Host servers and associated Uninterruptible Power Supplies (UPS). These units will be installed and configured in FY2021 to serve as redundant backup VM Hosts for all Town Virtual Machines (VM) in the event of the failure of either or both of the current VM Hosts.

Also in December of 2020, the Town chose to leave Google as its email and file storage/sharing service and to migrate to the Microsoft Office 365 G1 platform. This platform, designed specifically for Government, will enhance the Town's data and communications security, and allow for the more manageable and efficient support of users. The migration is expected to be complete by the end of February 2021.

Respectfully submitted,
Dave Vernaglia
IT Administrator



MOSES WALLIS DEVISE

To the Selectmen and Residents of the Town of Douglas,

There were neither requests for, nor withdrawal of, funds from the Moses Wallis Devise during the fiscal year ended June 30, 2020.

During the last six months of that period the world was in the grip of the CoVid19 pandemic. Financial markets were oscillating greatly. In spite of the turmoil the Devise added \$605.90 to the balance available for expenditure. By court order the principal of the Devise must remain constant at \$27,502.43 and be invested "at interest." That limits the types of investments for the fund. Although the principal is not a great amount by today's standards, it has provided benefits above the construction of the town hall where the U.S. Post Office and Senior Center are situated.

Have you ever wondered if your property was once a part of the lands that Moses Wallis bequeathed to the Town through this devise? What if Mr. Wallis had stipulated in his will that the land bequeathed to the Town would be forever held and managed as woodland? I think the population of Douglas would be much smaller and, of course, everything related to municipal government would be smaller. Good thing? Bad thing? Who knows?

Respectfully submitted,
Jerome D. Jussaume
Agent

Devise Accounting July 1, 2019 through June 30, 2020

	Book Value	Market Value
Beginning balances		
Principal	\$27,502.43	\$27,502.43
Available for expenditure	\$7,484.11	\$8,093.52
Unrealized gain (loss) in market value		\$0.00
Total beginning balance	\$34,986.54	\$35,595.95
Activity		
Net investment	\$622.95	\$622.95
Unrealized gain (loss) in market value		-\$17.05
Expenditures	\$0.00	\$0.00
Net activity	\$622.95	\$605.90
Total ending balance	\$35,609.49	\$36,201.85
Principal	\$27,502.43	\$27,502.43
Available for expenditure	\$8,107.06	\$8,699.42



CABLE ADVISORY COMMITTEE

CULTURE
&
RECREATION





LOCAL CULTURAL COUNCIL

The Douglas Local Cultural Council is comprised of volunteers who have been appointed by the Board of Selectmen for three-year terms, up to a total of 6 years. Volunteers may be re-appointed after taking a one-year break from service. The Massachusetts Cultural Council is the central agency that distributes funds to support programs in the arts, humanities and interpretive sciences through the town's Local Cultural Council (LCC).

Our mission is to distribute funds awarded from the state of Massachusetts to organizations or people who have submitted qualified applications. Grant applications are due to the Local Council by October 15th of each year. All applications are now online. Interested parties can go to www.mass-culture.org to review the process and apply for grants. The Council reviews all applications and votes on those that will be of greatest impact for artistic and cultural experiences throughout the community. We strive for a balance of grants awarded to a variety of age groups.

In FY 2020, the Douglas Cultural Council had \$6,000.00 to award. We received 22 grant applications asking for a total of \$13,505. The Council approved in full or part 15 grants for a total of \$6200 (we were able to allocate previously allocated funds that were not used to requests for FY 2020). The committee selected applicants who offer a wide assortment of entertainment and activities to satisfy all ages in the Town of Douglas during 2020 despite many programs being canceled or moved online due to COVID-19. We worked closely with the MCC to give grantees the opportunity to roll over their grants to FY2021 due to the pandemic.

In the summer of 2020-2021, the DCC held two outdoor concerts in collaboration with Douglas Orchard and Farm (We also held three concerts there in 2019-2020). We are working with the MCC to make sure we can continue our partnership with the Douglas Orchard and Farm. We were also able to help the Douglas Simon Fairfield Library with their summer reading program and sponsored programs for the Douglas Senior Center.

The DCC currently has 5 members on board. The Douglas Local Cultural Council welcomes new members. If you would like to become a part of a group that supports artistic and cultural activities within our town, please consider joining the Douglas Local Cultural Council. Applications are available from the office of the Board of Selectmen, as well as on the town website.

Respectfully submitted,
Daina Cheyenne Harvey, Co-Chair Douglas Cultural Council



OCTOBERFEST COMMITTEE

The COVID-19 Pandemic has affected all aspects of daily life in our community, our state, and our country. Planners and organizers of community events such as ours have devoted lots of time attempting to develop plans to maintain such events during these times and have been unable to offer truly safe solutions which will protect patrons and their families. Some, such as Brimfield and Woodstock Fairs have already cancelled their fall events.

The “open and close” community nature of our event and venues does not lend itself to proper social distancing and other protective measures needed to provide such protections for our citizens as defined by the CDC and other medical experts. Even if such measures and restrictions could be identified and instituted, the small size of our committee and limited resources available make enforcement of the safety measures and restrictions impossible.

Based on these conditions and out of an abundance of caution, it is with much regret that we must cancel our plans to host the 2020 Douglas Oktoberfest. We love our event and do not come to this decision lightly. No one is more disappointed in this decision than the members of this Committee, who voted unanimously to forgo the 2020 event in the interest of the

health and safety of our community and our families. Please be assured that the Committee will be working hard on planning the return of our beloved Festival in the 2021 season.

Thank you for your understanding and helping to keep our community and citizens safe!

Tony St.Pierre

Chairman

Douglas Octoberfest Committee



RECREATION COMMISSION

Douglas is blessed with many volunteers who lend their time, talents and passion to our town's youth through the recreation sports leagues in the town. I'd like to use this opportunity to thank all current and past volunteers for playing an incredibly important role in the lives of our children of Douglas. With their actions, each volunteer directly contributes to our towns' quality of life and makes Douglas a wonderful place to live and raise a family. The town's youth programs are strong, vibrant and their successes are wholly reliant on the volunteers who make it all happen.

DOUGLAS YOUTH BASKETBALL

Approximately 150 kids from Douglas participated in our town's basketball program this past year. A majority of those kids played in our Intramural Program which starts at Kindergarten and continues through the seventh grade. The goal at each grade level is to make it an enjoyable experience for the kids while developing a foundation of skills which will allow them to succeed at basketball in the future.

We also had six travel teams which played in the Southern Central Mass Youth Basketball League competing against other towns in the area. The top 8th Grade Boys team won the league championships in the A Division for the 4th consecutive season. A second 8th Grade boys team also won the league championship in the C division making it the first time two Douglas teams in the same age & gender group won championships in the same year. Both teams qualified for the Massachusetts Travel State Championships but unfortunately the championships were canceled due to the COVID-19 outbreak.

Douglas hosted 78 teams from Massachusetts and Rhode Island during school vacation week as we hosted the 24rd annual Douglas Winter Hoops Classic at the Municipal Center and school gyms. The Municipal Center Gymnasium continues to be our home court for most games and practices. Our organization has spent over \$20,000 over the last few seasons to maintain and improve the gymnasium. We thank the town of Douglas for its support and hope to keep the Municipal Center Gym a vibrant part of the community for many years to come.

DOUGLAS YOUTH BASEBALL AND SOFTBALL

DYBS saw its spring season cancelled due to the COVID-19 virus but began a summer season in early July with approximately 125 kids playing baseball or softball.

DYBS has made tremendous investments into the town's facilities over the past few years due to strong fundraising efforts. We continue to invest in the turf at Martin Road and Soldiers Field. Repairs were made to the clubhouse, fencing, and irrigation at Soldier's field during the last few seasons. Fundraising will continue to pursue future projects at Soldiers Field to preserve its history but add to a greater viewing experience for families attending games throughout the season.

DOUGLAS AXMEN SOCCER CLUB

The Douglas Axmen Soccer Club served approximately 200 children in our community during its fall season. Unfortunately, its spring season was cancelled due to the COVID -19 virus. Kids start as young as age 4 and can play in the program until they are 8th graders. Each grade level learns basic and advantage soccer skills as part of their soccer experience. Our goal is to make soccer enjoyable for all kids while they develop a foundation of soccer skills which will allow them to be successful in the future. Our program continues to make investments in our VFW field facility on a yearly

basis. With the increasing interest in soccer in our community, we are looking into adding additional field space up at Martin Road and searching out grants to finance the project.

DOUGLAS HIKING TRAILS

Douglas residents continued to enjoy many of the hiking trails in town including those near the Southern New England Trunkline Trail and those in the Douglas State Forest. These trails provided needed recreation opportunities in the spring of 2020. Town citizens were able to enjoy the outdoors and beautiful nature in our community while staying safe and socially distanced during the uncertain times caused by the COVID-19 virus.

Respectfully Submitted,

Ryan Hogan

Chairman

Recreation Commission



SIMON FAIRFIELD PUBLIC LIBRARY

Ever since I was entrusted with the directorship of our library, my highest priority has been making it more open, warm, and welcoming. Every modification I have made to our building and our operations has been with the purpose of bringing more people in and bringing them in more frequently. I believe the Library is in its glory when it is bustling with borrowers, filled with social activity, and noisy with children. So you can imagine how deeply devastating 2020 seems to have been.

We started out the year exactly how I wanted it to be. Between January and February, we hosted 56 programs with 595 attendees. We were planning spring break events to augment our usual summer reading program and gearing up for a big capital campaign year. Then March happened. As news broke about COVID-19 reaching the Commonwealth, library listservs began buzzing as they have never buzzed before:

-March 12: Conversations between directors started in earnest. Nobody knew anything about the virus, but if it could survive and transmit via paper, cardboard, buckram, vinyl, or plastic, then library networks had a major problem on their hands (note: we know now this isn't something to worry about). With no guidance from above, libraries began preparing their own contingency plans.

-March 14: Before opening our Library on Saturday morning, we moved tables to the front door and set up computers there to provide circulation services to patrons without them actually having to enter the building.

-March 15: The Massachusetts Library System announced discontinuation of inter-library delivery.

-March 16: Libraries across the state and throughout CWMARS began closing and the writing seemed on the wall for us as well. We made a rush to get as many books, ukuleles, and e-readers out of the building and into patrons' hands as possible.

-March 17: The first thing I did when I woke up was check the google doc where library closings were being compiled. Overnight, it had updated to 146 CWMARS libraries either closed or imminently closing. I remember asking myself, "how many libraries are members of CWMARS nowadays?" I checked the website. The answer was 147. I closed the Library. We assigned staff to various back-burner projects in the days that followed, such as transcribing historical documents, shelf-reading, shifting, collection weeding, and painting.

-March 24: A mandate from the governor sent all staff home on paid leave except the director (me). I remained in the building working on Library and Adult Social Center projects, namely recording They Raced Horses on Main Street and offering Patrice Rousseau what assistance I could to set up the outreach and delivery program.

-April 9: All Library staff were reactivated in the effort to call every household with a senior citizen, ascertain their needs, and compile a master list for the Adult Social Center's delivery program. Library Pages were assigned historical document transcription to do from home.

-April 12: I began delivering available items to patrons, which evolved into our Thursday home delivery service. At this point we entered a long holding pattern of staff working from home except to deliver food while I stayed on-site to answer the phones, assist patrons with digital resources, and collect holds for Thursday delivery runs.

-May 21: After multiple definitive studies showed very unlikely risk of COVID transmission via library materials, we opened up the book drop to returns and did an “anti-delivery run” to collect the mountains of outstanding loans. Up to this point, we were only circulating physical items which had been on the shelf on March 14, and the collection was dwindling. This got things re-circulating again.

-June 9: With delivery working out so well, we were one of the slower libraries to adopt curbside service. But we did give into peer pressure and began offering parking lot pickup on Tuesdays. Most patrons still preferred delivery. At this point, we also recalled part time staff back to work on-site.

-June 22: The Massachusetts Library System resumed inter-library delivery services, and there was much rejoicing! Not every library immediately began participating, but opening up the network for those libraries that did want it was a monumental step forward in restoring the breadth of access to materials we seek to offer.

-July 13: The Library re-opened to the public for browsing with modified procedures and reduced capacity. We were one of the first libraries in the area to allow the public back in because our size and building layout actually worked in our favor for once! Since our circulation desk was easy to glass off and has a direct line of sight to the only entrance, we can keep track of the number of patrons in the building without requiring extra “door-count” staffing at the front door.

-November 18: After four months of good times, we had to close to the public once more and revert to curbside and delivery service only. It was a heavy-hearted decision, but a necessary one as cases were on the rise again and patrons from high risk communities whose libraries had closed were beginning to frequent our doors. My aim during the second wave of the pandemic was to keep our staff protected and prevent a situation where we would all have to quarantine and interrupt all services.

We aren’t out of the pandemic yet, but 2020 is behind us. We learned a few lessons the hard way: a) don’t buy the cheapest doorbell at Home Depot, and b) don’t waste time trying to make a virtual summer reading program happen. We’ve missed you, and getting the doors back open, programs back running, book clubs back reading, and Gail stamping kids hands is on our minds every single day we have to walk in and out of this building without flipping the open sign over.

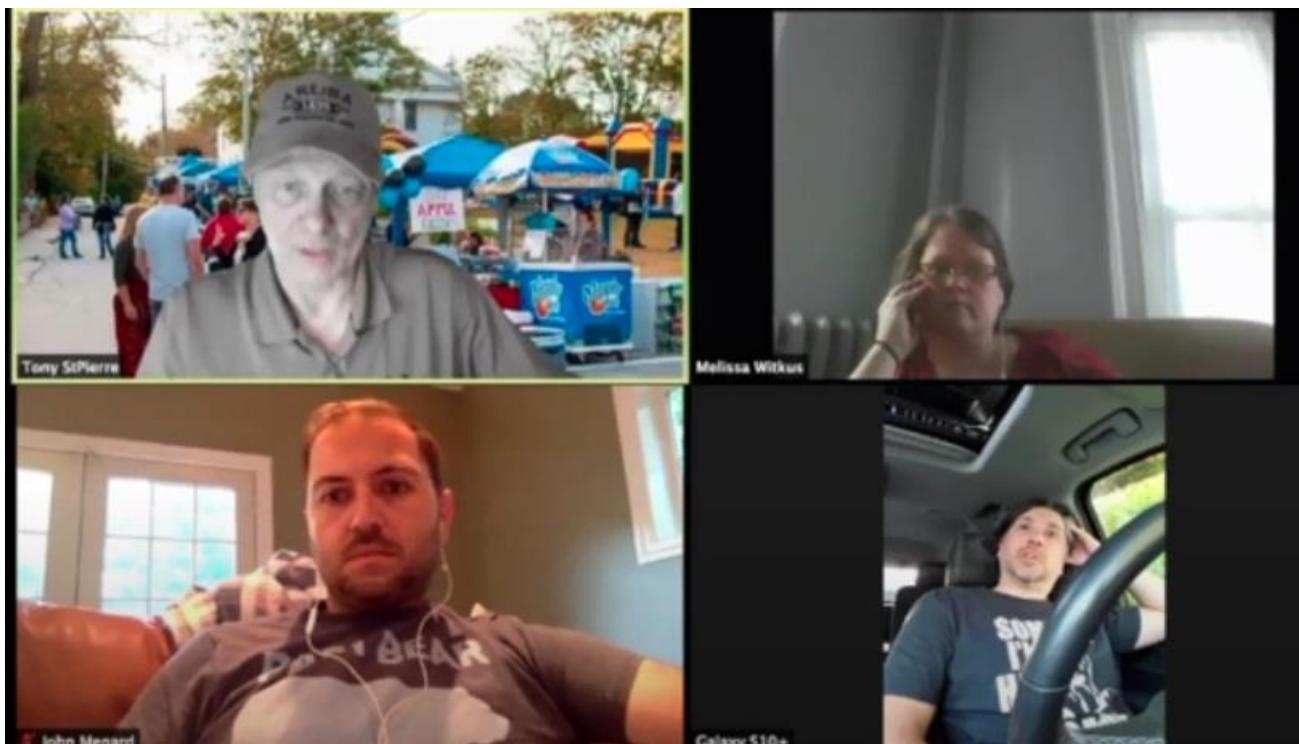
But 2020 was a record-setting year for electronic circulation. The 11,340 digital items borrowed by Douglas patrons didn’t make up for the dip in physical circulation, but it closed the gap some. The pandemic also led to a record number of library card sign-ups and reactivation of old accounts. We ended the year with 3,698 active patrons—more than ever before. We helped dozens of patrons jump across the digital divide who would have never made the leap in a normal year. When the Library does resume normal operations, the physical collections are going to be better organized than ever and the fresh coats of paint on the wall look quite spiffy. The Friends of the Library raised over \$14,000 for the Library’s building fund with their Fall Online Auction. And home delivery is a service that isn’t going anywhere even after the pandemic is over.

On balance and in hindsight, 2020 is a year that saw more movement forward in Library services than most if not all others because our trustees, our staff, our patrons, and our town have been resilient and adaptable. And once all this behind us, we are poised to hit the ground running. Keep reading, everyone.

Thanks for reading,
Justin Snook, Director



CULTURAL COUNCIL



OCTOBERFEST COMMITTEE



RECREATION COMMISSION



LIBRARY COMMITTEE & TRUSTEES

SCHOOLS





OFFICE OF THE SUPERINTENDENT OF SCHOOLS

On behalf of the School Committee Chairperson, Lisa Brown and School Committee Members, Kelli Grady, Rebecca Charniak, Heather Morin, and Julie Moulder, I want to express the appreciation of the Committee for the continued support of the schools by the Town of Douglas. This year, unlike any other has been a trying one. We have all needed to adapt, pivot, and change as a result of the pandemic and that for everyone has not been easy. The community has been very supportive of our students and the schools. This is critical to ensure our students are successful and prepared for life upon graduation.

This school year, we have been able to maintain level services for our students. This is critically important in educating the whole child. We have been able to maintain appropriate class size and student to teacher ratio. This is paramount to the success of our students. We continue to offer programs to our students that are engaging and unique. The pathways that have been created at the high school level do just that. Our AP class offering and elective classes provide students with a well-rounded education. We have been able to staff each of our buildings with an adjustment counselor to meet the social and emotional needs of our students. And our co-curricular clubs, activities, and athletics expand the walls of our classrooms beyond the school day, which again is important for students. It is with gratitude that I thank the Douglas Community for continuing to support these and many other programs that are not listed here.

Every year we receive several pieces of data to help gauge the success of our students and programs. This includes but is not limited to AP scores, PSAT and SAT scores, and our MCAS exams. Last year and again this year this data is skewed due to the different models of learning that our students and teachers had to endure. In the spring of 2021 we will administer the MCAS exam to students. The results from this assessment will provide us with diagnostic data to help us guide teaching and learning for next year.

I would also like to thank our Booster Organizations and the wonderful support of our community. Your support in so many ways has helped us to maintain some of our programs, provide enrichment programs to students, and to make sure our students never go without. On behalf of all of us; thank you for what you do.

The planning of the fiscal year 2022 budget was focused around a conservative budget that met the needs of our students, while keeping in mind the financial constraints the pandemic has placed on our society and community. Our planning will remain focused on our Mission Statement while striving to continue to offer diverse learning experiences that meet the academic, social, physical and emotional needs of all students.

All of us in the Douglas Public Schools remain committed to the plan of moving the district forward. We are in the process of creating a Blueprint for Student Improvement, which will outline a realistic 5-year plan of several improvement priority areas. This is done to make certain that we remain competitive with those districts of the Blackstone Valley, Central Massachusetts and all schools in the Commonwealth. Our students deserve this.

Our Office of Student Support Services continues to provide professional development opportunities to staff to improve the quality of instruction and support to students. Several teachers received training in Orton-Gillingham and/or Linda Mood Belle reading programs and “social thinking” curriculum. Our primary and elementary school teachers implemented the newest version of Reading Wonders our literacy program. The Middle School received a grant of \$100,000 by the American Student Assistance to pursue STEM education and provide insight to career pathways for students. The High School has updated and revitalized their program of studies to provide students with new and challenging courses. I am proud of the work that is going on in each of the schools to meet the educational needs of our students. This is just a small snapshot into the work that is happening within our schools and classrooms.

It is truly an honor and a privilege to serve as your Superintendent. I have been blessed with a supportive School Committee, a community that values education, and a staff which puts students first and work diligently to see them succeed. It has been a joy to be in classrooms and the buildings and interact with students; they make me smile when I see them. People were correct when they told me Douglas is a special place, I have seen this over and over again this year. Thank you again for all that you do to support our schools.

Respectfully submitted,
Paul D. Vieira, Ed.D.
Superintendent of Schools



OFFICE OF STUDENT SUPPORT SERVICES

Dear Residents of the Town of Douglas,

It is my pleasure to submit the Town Report for the Office of Student Support Services. This report illustrates the time period between January 1, 2020 - December 31, 2020.

The Office of Student Support Services, with the support of the Administration and the School Committee, provides comprehensive services designed to meet the needs of eligible students from 3 to 22 years of age. Program offerings for students with disabilities include: integrated preschool, substantially separate services for students with severe disabilities at all levels, inclusion services for students with mild to moderate disabilities, the STRIPES program for students 18-22 years old, speech/language, physical, occupational and vision therapies, adaptive physical education and vocational services. We have a special education program called the Flex Center, which is Districtwide. The Flex Center is an academic environment that meets the academic, social/emotional, pragmatic and behavioral needs of special education students who have Individualized Educational Programs. An addition to our programs is the Academic Center at the Elementary School. This specialized program meets the needs of students that have academic needs in specific academic areas.

All moderate special education teachers continue to be updated on training and certification in the Orton-Gillingham and/or Linda Mood Belle reading programs. These programs provide multi-sensory reading instruction, through direct and personal training, to increase the literacy skills of our children with various reading disabilities.

Each special education staff member has received professional development in the "Social Thinking" curriculum. Social Thinking is a constellation of concepts, curricula, and related strategies that form a framework that can help all people better understand the social experience and how it can be taught through cognitive behavioral techniques. Consultants from Social Thinking continue to collaborate with our educators so they can generalize the curriculum strategies into all areas of their teaching.

In addition, system wide services include: nursing, counseling and psychological services, guidance, services for English Learners, Section 504 Plans and outreach to students who are homeless.

The Special Education Parent Advisory Council (SEPAC) is a group of dedicated and active parent volunteers who offer support to parents of any child with identified or potential special needs who attends the Douglas Public Schools. All parents are welcome and encouraged to attend monthly meetings sponsored by SEPAC and are eligible to participate in workshops and activities that are offered throughout the year.

Regretfully, because of the school closure due to COVID-19, the thirteenth Annual Special Olympics "School Day Games" had to be cancelled. We look forward to this event being held when we can assure maximum safety for our athletes, parents, siblings, other family members, and community members.

We are looking forward to continuing to serve our learners, their parents and our community and would like to thank all of you for your support in assisting us to reach our goals and objectives. As always, we seek to minimize the impact of students' disabilities, move students toward independence and maximize their opportunities to fully participate in society.

Respectfully submitted:
Nealy E Koumanelis-Urquhart, M.Ed
Assistant Superintendent of Student Support Services



PRIMARY SCHOOL

Dear Residents of the Town of Douglas,

I am very pleased to report that despite the pandemic, the Douglas Primary School has had a positive and productive 2020! Teachers, parents, families, and students have all learned new technology such as google classroom and zooming in order to make the year a success. The hybrid model is becoming easier by the day for everyone. It's so nice to have the students in school to make connections with their teachers.

The Primary School houses half day and full day Preschool, Kindergarten, and Grade 1 as well as the Whitin Community Center Daycare Program.

We are thankful for our custodial staff, facilities manager, and town officials for ensuring that our building is clean, disinfected nightly, and safe for our students.

Kindergarten and Grade 1 teachers are implementing the newest edition, 2020 of Reading Wonders. Fundations thoroughly teaches the foundational skills of the Common Core State Standards (print concepts, phonological awareness, phonics and word recognition, fluency) and strongly supports reading, writing, and language standards in preschool, kindergarten, and grade 1.

All Kindergarten and Grade 1 teachers have all attended the Empowering Writers training and are now implementing the program into their curriculum. The Empowering Writers curriculum supports students with strategies and skills that include all facets of writing.

Technology integration has been a priority at the Primary School. Several more classrooms had projectors mounted in the ceiling and will be able to use their Smartboards more efficiently for Reading, Math, and Science. Grade 1 students received new iPads and Kindergarten students received the refurbished iPads from the Elementary School.

STEAM Day was held once again in October and students participated in a variety of STEAM (Science, Technology, Engineering, Arts, and Math) activities.

Due to the pandemic, many in school activities were not held this year.

This year, Veteran's Day was celebrated a little differently at Douglas Primary School. Douglas Primary honored over fifty veterans who were family members of our students. Veterans received a gift card to Dunkin Donuts and a special card from their family member.

In December, the traditional Snowflake Drive was held where gift cards were provided to several families in need. Students enjoyed "Spirit Week" before Christmas.

In closing out 2020, we thank our dedicated Primary School teachers, faculty, and staff for always making our children come first! It is an honor and privilege to work closely and cooperatively with parents and community members on a daily basis. Please check the Principal's blog on the Douglas Public Schools website each week for updates and classroom activities. We look forward to great things in 2021!

Respectfully submitted,
Cindy Socha
Douglas Primary School Principal



ELEMENTARY SCHOOL

Dear Residents of the Town of Douglas,

I am excited to write my third annual town report for Douglas Elementary. 2020 was a year that obviously was heavily impacted by the Covid-19 pandemic. Through it all, I feel lucky to have such amazing students, families and staff at Douglas Elementary.

From the beginning of the year to mid-March, the elementary school was working to get ready for the state MCAS assessments, working to improve our instructional practice, and finding new ways to support the social emotional health of our students. We had about 50 students that were attending MCAS Prep classes before school to close any gaps and ensure that every student was as successful as possible.

We also were holding vertical team meetings for math, language arts, science, and social studies. These meetings had representatives from each grade K-5 and the teams worked to identify new teaching resources, had discussions about improving instructional practices, and analyzed data to reflect on current practices.

Each month, we held community meetings where we introduced a character trait that was the focus of the month and recognized students that were great examples of the previous month's trait. We also had some fun with some all school games and performances from our band and choir. Mrs. Blessing, our school adjustment counselor met with each class each month to teach social thinking lessons and also worked with many students one on one or in small groups to ensure that all of our students felt safe and happy while they were at school.

In the middle of March, the decision was made to close the school for what we thought was two weeks. We sent packets home with the students so that their learning could continue. Those two weeks turned into two months and then the rest of the year. As the period of time grew longer, we knew that packets were not going to be adequate for teaching our students so we began to employ the use of our technology. Students were assigned work through Google Classroom and had access to online curricular resources and videos. The teachers also started utilizing Zoom for live remote instruction. Since we weren't able to do our traditional end of year activities, we did a virtual talent show, field day, and 5th grade graduation. In what was a truly unique year, our students worked hard and accomplished a great deal and it was great to end the year with some fun!

Over the summer, it was immediately obvious that the pandemic was not going to be over when we started in August so we began planning for what the year would look like. We have numerous meetings over the summer with staff and families to gather information, brainstorm ideas, and create a plan. The state allowed us to start the year with ten days of professional development for staff so that rather than just figuring out remote instruction on the fly, we could spend the time to make sure our teachers were fully prepared for what was ahead.

On September 16th, we began our new school year with 84 second graders, 73 third graders, 96 fourth graders, and 96 fifth graders for a total of 349 students. This was a decrease of 19 students from the previous year, mostly due to more families opting for home schooling during the pandemic. Of these 349 students, 65 of them opted to learn in a fully remote platform. The year began in a hybrid model where half of the students were learning in person on Monday and Tuesday while the other half were in the building on Thursday and Friday. On the other three days a week that the students were at home, they participated in Zoom meetings with their teachers and completed work assigned through Google Classroom.

We had numerous safety measures in place such as keeping students and staff 6 feet apart at all times, wearing masks, frequently washing hands, increased custodial cleaning, minimizing movement and mixing of students, and streamlining traffic flow. These things all helped keep our school safe. From September to December, we were able to remain in the hybrid learning model except for two fourteen day stretches where we needed to go fully remotely because of a rise in cases at the elementary school.

Our learning this fall was much more structured and rigorous from what was done in the spring. While there were still challenges with technology and remote instruction, our staff did an amazing job of working with our families to make sure that each student had access to the instruction and learning.

The Douglas PTO continues to be a wonderful support to the elementary school in so many ways. They organized had to be a little creative but they held a Kona Ice drive through event in August which was a great way to kick off to the school year. They found ways to make the staff feel special by providing lunch and treats on several occasions. They also funded special projects for each grade which was very much needed this year since everything was new.

We want to thank all of the dedicated teachers and staff that worked hard each day in 2020 to make the year a successful one at the Elementary School. We also want to thank our students, parents, and community for their continued support of everything we are trying to accomplish. It is an honor to work for such a great school district and we are looking forward to more great things in 2021!

Respectfully submitted,

Jon Bell

Douglas Elementary School Principal



MIDDLE SCHOOL

The 2019-2020 school year was a successful year for Douglas Middle School. It represented a year of successfully executed strategic plans to allow Douglas Middle School to continue to prepare students for the academic necessities of the 21st-century.

Douglas Middle School was the recipient of a \$100,000 grant by American Student Assistance the year prior, to be distributed over three years, to pursue STEM education and provide experience and insight to career pathways starting in middle school. Douglas Middle School has integrated a dedicated STEM curriculum for all three grades (6-8) that engages every student and plants the seeds of curiosity and understanding in the fields of technology and engineering. Students will collaborate, plan, construct, test, break, assess, re-test and evaluate engineering and technology principles with daily hands on projects.

Douglas Middle School is tasked with giving our students both access to great 21st-century learning skills that will be required for career advancement upon their graduation from secondary in post-secondary education. This grant will fund the physical resources students will use in their project based learning. We believe that hands on technology integration and engineering centric projects will have the greatest impact to our community of learners in this post-industrial region of the Blackstone Valley. We were able to expand the academic and technical offering of the school in the 2018-2019 school year, by including a STEM class with a full-time STEM teacher.

Finally, Douglas Middle School has posted a three-year trend of improved MCAS scores in Math, ELA and Science. This is due to a focused effort on providing aligned programs in conjunction with greater communication amongst the staff, improved literacy across all grade levels and subject areas and a culture of collaboration respect that permeates both student teacher and parent associations. In each grade, 6-8, in each subject area, DMS has improved MCAS scores by double digits with students increasing Exceeding and Meeting Expectations, while reducing the number of students Not Meeting Expectations. The school has used these trends to evaluate what has worked and how to continue the success of the students over the last three years.

As previously stated, 2019-2020 was a positive year for Douglas Middle School. Through a concerted effort with Administration, staff and students and the investment of third party private industry; we were able to take the school to the next level to provide a truly engaging educational experience with the children in our charge.

Respectfully submitted,

Brain Delaney

Middle School Principal



HIGH SCHOOL

2020 was a year that challenged the ability of the staff and students at Douglas High School to adapt to new situations and circumstances. As the school building closed on March 13th we adopted a schedule of remote learning to ensure that school would continue. Staff were quickly trained in a variety of new technological platforms, such as Zoom, EdPuzzle, and Screencastify, while enhancing their ability to use the features of Google Classroom and Google Docs. Staff and students together worked to overcome each new obstacle that came up. Working with the community we were also able to still hold several graduation events, including a senior motorcade, an outdoor awards ceremony, and a socially distanced graduation ceremony.

Over the summer we were able to plan for a reopening of the schools using a hybrid model. Half the school would attend Mondays and Tuesdays, the other half would attend Thursdays and Fridays, and all students would learn remotely on Wednesdays, giving the custodial staff time to sanitize the buildings between cohorts. An additional thirty students opted to attend school in a fully remote model, a challenge that the school met through the use of online platforms and allocating some staff to offer some core academic courses and electives.

Throughout the Covid pandemic the school's nurse, Melanie Gaucher, has been instrumental in keeping the school open, giving guidance to families, staff, and administration on quarantining, safety, and risks of exposure. The custodial staff at the high school has also done an amazing job at sanitizing the school.

Key academic changes this year included:

- A series of new electives in science, art, consumer science, and business were launched. These new electives offered students more flexibility in taking courses that met their interests.
- With the new graduation requirements designed to bring DHS in alignment with the MASSCORE recommended graduation requirements, the numbers of students taking art and Spanish has grown consistently over the past several years. Mrs. Stand has offered a series of new electives for students of all artistic ability levels.
- New electives in Biomedical Science and Zoology were launched in response to surveys of student interests.
- DHS had their first students complete the AP Computer Science A course.
- DHS Had their first students complete the new Pathways, road maps that guide students to take particular classes to meet their post-graduation interests and plans.

DHS also continued to work on the recommendations from our accreditation review by the New England Association of Schools and Colleges (NEASC). New changes included the raised graduation standards, review of the school's Core Values, and increased use of formative assessments to measure student progress.

Despite the limitations of social distancing, extracurricular activities continued to be a vital part of the life of Douglas High School. Although some programs, such as chorus and drama, were not able to run, others continued to support student's interests and need for socialization. The Best Buddies Program, advised by Mary Delphos, changed its name to Tigers United and continued to offer activities for students such as blanket making. The Gaming Club/E-Sports Team (coached by Adam Nash), DECA, a program for business and innovation competitions (advised by William Hillman), the Science Club (advised by Rebecca Chapman), GSA (advised by Emily Dauer) and other groups continued to meet, often virtually, throughout the closures. Student Council, advised by teacher Alicia LeClair, conducted many events to build the culture and climate of the school.

The 142nd Douglas High School commencement exercises were finally held on August 7th on the high school fields. 102 students graduated in the Class of 2020. Christen Walcek was the class valedictorian, Lauren D'Amico was the class salutatorian, and Nicole Noe advised the class. The class also recognized their classmate Brandon Ballou who had passed away in middle school. Mr. Maines returned to wish the Class of 2020, the final class he had been the principal of, a fond farewell.

Although the pandemic prevented students from holding a prom or the baccalaureate, the community of DHS, with the tremendous support of Celebration Graduation, Douglas Police and Fire Departments, and the Douglas DPW, held a senior motorcade on the original date of graduation, May 29th. Following the parade through town, a Class Night awards ceremony was held in the school parking lot. Over \$38,000 in scholarships were awarded.

Douglas High School students continued to excel on assessments such as the MCAS and Advanced Placement Exams. Twenty members of the Class of 2020 were recognized as AP Scholars by the College Board. Sara Balasco, Sara Coppelotti, Julia Forget, Leo Gualtieri, Alisa Guertin, Bryce Meizen, Joseph Watkins, and Cody Winchell were AP Scholars with scores of three or higher on three AP Exams. Jenna Elliot, Matthew Lathe, Keely Mungeam, Gabriella Oum, and Harley Westgate were recognized as AP Scholars with Honor, with an average score of 3.25 on at least four AP Exams. Payne Bari, Lilly Bolandrina, Anna Coppelotti, Lauren D'Amico, Mary Foley, Christin Walcek, and Emma Wall were recognized as AP Scholars with Distinction with an average score of 3.5 on five or more AP Exams.

Guidance Department January 2021

The School Counseling Department consisted of a Director of School Counseling who served as the head of the department in addition to having a caseload of students in grades 9-12, a School Counselor who had a caseload of students in grades 9-12, a School Adjustment Counselor, and a School Psychologist. All members of the department served as members of the Student Support Team, which is a referral program for students in crisis or in need of social/emotional assistance that required coordination of services. They also served on the District Support Team which coordinates wellness programs district-wide. Members of the department served as Chapter 504 coordinators and attended special education team meetings for students on their caseload. The department coordinated MCAS, PSAT, SAT, and AP testing in addition to running the school to career program. The total enrollment for the 2019-2020 school year for grades 9-12 serviced by this staff totaled approximately 363 students.

The breakdown for the school counseling personnel was as follows:

Director of School Counseling: Jill Carpenter serviced all grade levels as head of the department, in addition to overseeing all programs and services offered. She met with all students individually and in group meetings to cover a variety of topics including career and college readiness, standardized test preparation, course selection, and future planning. Jill advised students during meetings about college and career searches and assisted with college applications, transcripts, letters of recommendation, etc. She served as the PSAT, SAT, and AP testing coordinator, in addition to serving as the coordinator for services for students with disabilities for these programs. She facilitated the course selection process, which includes the publication of the Program of Studies, teacher recommendations through IPass, and course sign-ups for all grades. In addition, she assisted the 8th grade team and students with the course selection process in IPass as they prepared to transition to the high school. Jill assisted administration with establishing the school master schedule for staff and students, supervised the budget for the department, updated the school profile, created and distributed a comprehensive scholarship booklet for seniors and families, and coordinated informational meetings for parents and students. These informational meetings included a college admissions seminar in the spring and a college financing seminar in the fall. In January, Jill coordinated a college freshman return day, where previous DHS graduates came back and spoke with the junior and senior classes about their experience as a college student. She also worked with an admissions representative from Quinsigamond Community College to provide a college admissions decision day for seniors. As the school to career coordinator, Jill attended bi-monthly meetings put on by the Blackstone Valley Educational Foundation, ran the senior work study program, assisted juniors with job shadow day placements, and coordinated field trips to local colleges and businesses. She was a member of the graduation planning committee, prepared all scholarships and awards for senior Class Night, and led the local scholarship committee. Jill also served as an intern supervisor for a graduate student from Assumption College who is working towards becoming a school counselor.

School Counselor: Kristen O'Brien serviced all students in grades 9-12, splitting the caseload alphabetically with the Director of School Counseling. She met with students individually and in group meetings to review grades, credits, standardized test results, and to discuss college and career plans and assist with college applications, transcripts, and letters of recommendation, etc. She helped coordinate programs for the school to career program in conjunction with the director, including work study placements for seniors, job shadow day for juniors held in March, and attended bi-monthly meetings with other members of the Blackstone Valley Education Foundation. She helped coordinate Quinsigamond Community College decision day for seniors and assisted with the course selection process for grades 8-11. Kristen organized the Advisor/Advisee program for the school, establishing groups of students and advisors, and provided curriculum to advisors for each meeting. She selected sophomore representatives to attend the Hugh O'Brien Youth Leadership seminar at Bentley University in June as well as freshmen representatives to attend a community leadership workshop at Grafton High School in January. She served as a member of the graduation planning committee and local scholarship committee, SST (Student Support Team), and the District Support Team. Kristen scheduled students and staff for all MCAS testing and retesting and was the coordinator for Educational Proficiency Plans for students in need of remediation. Kristen was integral in the creation of the department's new monthly newsletter, Instagram, and Facebook accounts.

Adjustment Counselor: Lindsey Poulin worked with students in grades 9-12 through both individual and group counseling sessions addressing their special needs and concerns. She also served as the school's 504 coordinator. Lindsey covered several new social/emotional topics with all grade levels during classroom sessions as well as continuing with her already

established stress, anxiety reduction, and a mindfulness group with students who voluntarily signed up. This year she was also able to add a self-esteem group that students were able to sign up for and plans to run a mindfulness group this coming spring. Lindsey conducted multiple study skills lessons for 9th grade students involved in the Study Skills intervention block. She facilitated the Signs of Suicide training with 9th and 11th grade students and assisted these students, parents and staff members with identifying the signs of depression and potential signs of suicidal behavior. She also educated these individuals on interventions and available community resources. Lindsey presented information about student mental health and suicide prevention to the staff during the fall professional development day, and also made this information available to parents via the Counseling Department webpage. Lindsey also created an informational resource that was distributed to all students during Advisor Advisee listing a variety of hotlines and online resources that students could contact in times of need. Lindsey oversees the new student mentor program for students who were new to the Douglas school system. This program helped to acclimate students to our high school's culture and also paired them up with a student who had previously volunteered to serve as a mentor. Lindsey serves as the advisor for the MindMatters Club, which the school received funding through a grant from the SHINE Initiative for. MindMatters clubs are in 40 different schools across Massachusetts and are student led clubs with the goal of spreading education and awareness to the school building and the community at large. Student MindMatters Club members plan and implement initiatives regarding how to reduce stigma and normalize conversations about mental health and to encourage mental and overall wellness. Throughout the time when students were fully remote and during the hybrid schedule, Lindsey delivered weekly wellness check-ins with students using google classroom. She also implemented a new social/emotional check-in system using a program called CloseGap. This online program allows students to track how they are feeling on a specific day and alerts the counseling staff if they need someone to talk to. Lindsey also created a "Wellness Wednesday" program for staff. This program provided staff with important information pertaining to their own health and wellness during the pandemic. Each week participating staff were put into a raffle to win prizes such as gift cards, school supplies, and even a gym membership.

School Psychologist: Jessica Hurley conducted all psychological testing for referred students in grades 7-12. She attended special education team meetings in order to report and interpret the results of these assessments. Jessica also reviewed and interpreted psychological assessments that were completed by outside providers and submitted to the Office of Student Support Services for educational consideration. She conducted ongoing individual counseling services to students both at the high school and middle school with more intensive social, emotional and/or behavioral needs, including students with individual counseling goals provided through special education. Jessica completed crisis assessments in order to determine the immediate health and safety needs of students, as well as provided as-needed and ongoing counseling to students that were self-referred or referred by teachers, administrators, support staff and parents. Jessica collaborated with and provided consultation to various high school and middle school educators, support staff, administrators, parents and outside medical and mental health providers in order to address the specific needs of individual students. She worked closely with the students, teachers and paraprofessionals within the Douglas High School Flex Center in order to address the individual, behavioral, social, emotional and/or academic goals and needs of students.

The 2020 senior class graduated 103 students. Eighty-one percent went on to higher education with 55% attending four year institutions and 26% going on to two year or technical institutions. Two percent of our students entered the military, while 17% entered the workforce.

This year's seniors at Douglas High School are required to have 124.5 credits to graduate. Credits must come from required core courses in the following areas: English – 20 credits, Math – 20 credits, Science – 15 credits, Social Sciences – 20 credits, Computers/Technology – 2.5 credits, Physical Education/Health – 13.5 credits, and Senior Capstone – 1 credit. The remaining credits required for graduation are accumulated from a diversified list of both core courses, VHS courses, and elective courses that meet the student's needs, interests and future educational plans. Beginning with the class of 2022, all students are required to take a minimum of ten credits (two classes) of the same foreign language at the high school level in addition to five credits in Fine Arts. Students with a communication disability may be eligible to opt out of the foreign language requirement. These changes put us on track to achieve a 100% MassCore graduation rate by 2022. Students who complete the required courses and proper elective courses in a successful manner will meet the entrance requirements for four-year colleges, two-year colleges, and technical and training schools after graduation.

The minimum passing grade remains at 65. Students must carry six academic courses or the equivalent, plus physical education and health in freshman and sophomore year. Juniors and seniors must complete a physical education requirement, while seniors also have a senior capstone requirement. In addition to meeting the graduation and credit requirements, all students must pass all MCAS tests required by the state of Massachusetts. Students in the 9th and 10th grades are required to take part in MCAS testing. Students requiring assistance in english, math, or science are given the opportunity to take part in MCAS remedial classes after school to strengthen their skills in these areas. Students who score at the Advanced performance level on one of the three high school state assessment tests in ELA, Math, or Science, score at the Proficient level or higher on the remaining two high school state assessments tests, and are in the top 25% of students

in their graduating class with their combined MCAS scores, earn the John and Abigail Adams Scholarship. Last year we had 28 students who received this scholarship, which can be used toward free tuition at most public universities or colleges in Massachusetts. Sixteen seniors qualified for the Koplik Certificate of Mastery Scholarship, which can also be used toward free tuition at any public university or college in Massachusetts.

Students planning to attend four-year colleges and universities are informed of the minimum requirements to be considered for admission. The recommended average grade to meet the requirements established by many four-year colleges, including our state colleges and universities is an 85 or a 3.0 on a 4.0 scale. Students are advised to take as many college preparatory courses as possible, including Honors and Advanced Placement classes. All students create College Board accounts in their sophomore year during a group lesson. This website is a great resource for college and career planning and helping them prepare for the SAT's. In addition, the school counseling department continues to use the Naviance program to assist students with their college and career planning. Students in grades 9-12 complete mini-lessons through Naviance during Advisory that help them plan for their future. Lessons vary from improving study habits to planning for life after high school.

The following is a list of programs or services our department provided for the students at Douglas High School and their parents/guardians:

Ongoing services included: Individual and group counseling, career and college preparation, 504 coordination, attendance at IEP team meetings and Student Support Team meetings, crisis assessment and intervention, parental support services including lists of outside referrals for counseling agencies and other community agencies, referrals for the school-based behavior therapy program provided by Family Continuity Mental Health Clinic, linkages with community businesses, collaboration with the Blackstone Valley Education Foundation school to career program, coordination of MCAS, SAT, and AP testing, scheduling of college representatives and Armed Service representatives to meet with students, school-wide group classes, Advisor Advisee planning, selection of student representatives for the Hugh O'Brien Youth Leadership program, attendance at relevant workshops and programs for professional development, and coordination of the senior work study program.

Fall programs/services include: Group classes for grades 9-12, College Financing Night for parents/students, MCAS result review/retest coordination, development of comprehensive scholarship booklet for seniors, Signs of Suicide training for staff and students in grade 9, organization of Thanksgiving baskets for families in need.

Winter programs/services include: Group classes for grades 9-12, stress management workshops for students in grade 9, organization of Giving Tree for holidays, college freshman return day program for juniors and seniors, Quinsigamond Community College decision day program for seniors, junior job shadow day, course selection for grades 8-11.

Spring programs/services include: Group classes for grades 9-12, sophomore career project presentations, Early College Planning Night for parents/students, AP testing, senior graduation week activities.

Above all, the members of the School Counseling Department set out to provide the necessary services for students and parents through meetings, phone calls and programs that enabled our students to have a successful and rewarding experience at Douglas High School. We provided the tools necessary to navigate decisions regarding life after high school through career and college information and preparation. Our department worked closely with the teaching staff and administration towards these goals. We continue to look for ways to reach out to our community and improve our department and ourselves. We remain committed to reaching for excellence in the Douglas High School Counseling Department.

2020 Graduating Seniors

Autumn Rose Albin
Brooke Lisa Alves
Sara Katherine Balasco
Courtney Gayle Barch
Payne Hogan Bari
Allie Marie Benedict
Lilly Amber Bolandrina
Julianna Rose Bomba
Hailey Marie Borowski
Dylan Jacob Boulanger
Emily Christine Brooks
Shea Christina Brown
Kylie Marie Bulger

Alexandria Nicole Calkins
Matthew Russell Carlson
Angelina Jillian Carneiro
Madalyn Marie Carr
Hannah Theresa Chrul
Aaliyah Marie Collazo
Anna Marie Coppellotti
Sara Faye Coppellotti
Alexander John Cortese
Lauren Elizabeth D'Amico
Anna Elizabeth Dame
Camily Vitoria De Oliveira Sena
Jackson Lee DeAdder

Robert Vincent DeGaetano
Heather Marie Dodd
Brian Richard Doyle
Allison Grace Dunphy
Jade Elizabeth Espanet
Leigh Nicholas Fearing
Keegan James Ferguson
Cameron Denis Ferschke
Matthew Gerald-Fonseca Fields
Payton Marie Fish
Alex Dimitri Flynn
Catherine Aellis Foley
Mary Constance Foley

2020 SENIORS CONTINUED

Olivia Caitlin Forest
Dayvee Suzanne Gagnon
Tyler James Gallant
Gage Timothy Gauthier
Alianna Desiree Georges
Samantha Rae Gibson
Jeremiah Gonzalez
Stephen Delanyo Gordor
Leo Joseph Gualtieri
Alisa Eden Guertin
Leah Doreen Haire
Amber Rose Hallaman
Bethany Jennifer Hamilton
Anne Rose Hayes
Samuel Christian Hennedy
Kearsten Mary-Marie Imbody
Logan Michael Jacques
Kiara Raye Johnson
Connor Patrick Kelly

Matthew Connor Lathe
Michaly Mildred Lathrop
Nicholas Riley Lemire
Kiley Amanda Lima
Eric Michael Lisak
Aidan Joseph Lynch
Kaylee Rose Manning
Bryce Allen Meizen
Rheianna Lynn Messier
Keely Breault Mungeam
Cameron James O'Connell
Gabriella Vay Oum
Annika Our
Daniel Richard Pastor
Mark Thomas Pepin
Nolan Christopher Psuik
Sydney Leigh Rivera
Courtney Paige Romiza
Anthony William Russo
Hunter Daniel Salvas

Brett Smith
Arouny Souphida
Jordan Alexandra Staples
Ryan Mark Stickney
Kylie Amanda Sullivan
Natalie Anne Thackaberry
Olivia Reese Thompson
Brendan Alexander Timmerman
Ethan Romey Vasquez
Gerard John Vergilis
Nicholas Angelo Verrier
Christin Erin Walcek
Jennifer Leigh Walker
Emma Caroline Wall
Joseph Lloyd Watkins
Harley Lynn Westgate
Benjamin William White
Michael William Thomas White
Cody James Winchell
Deanna Elizabeth Wright

Music Department January 2020:**Marching Band**

Marching Band continued to meet in the fall of 2020 despite COVID limitations to music. Rehearsals continued outside until the cold weather hit. The Flag and Drum teams continued to practice to maintain their skills in anticipation of future performance opportunities.

Band Staff for September to December of 2020 includes:

Justina Strycharz, Director, Jazz Band Director
David Moniz, Asst. Director
Al DeNoncour, Pep Band Director
Carol Manning, Color Guard Director
Ashley Labonne, Flag Advisor
Katelyn Parkinson, Rifle Advisor
Amy Stacy, Majorette Advisor
Nick Morin, Percussion Advisor
Joe Lincoln, National Line Advisor
Daria Hamelin, Drum Major

Chorus

The vocal ensembles of Douglas High School include the Douglas High School Chorus and the *a cappella* ensemble, "Blue Light Special". Both ensembles are directed by Mr. Al DeNoncour. The Chorus persevered in holding socially distanced rehearsals throughout the fall until cold weather ended them; state guidelines continue to prohibit indoor chorus rehearsals and performances.

Athletics Department 2020

Covid-19 has impacted all parts of our school year, even athletics. Due to EEA guidelines and rule modifications, all of our sports here at DHS were impacted in one way or another. Traditional league schedules were replaced with a POD schedule. We saw leagues mixed together to limit travel time on buses, games played with rule modification, and all contests played in masks. Fans in the fall were limited to 2 per family and winter sports had no fan present at all. However, the home games were live-streamed via YouTube. Some sports, Football and Volleyball were moved to a Fall 2 season between winter and spring sports. The student-athletes and coaches at DHS rose to the challenge of all the changes and competed at a high level. I could not be more proud of the student-athletes at Douglas High School.

Fall 2020

Cross Country

This year, the cross country team faced many challenges due to Covid-19 and other things. Even with these challenges, the team did an awesome job. The team was captained by Juniors Alexandra Criasia, Julia Psiuk and Andrew Squier.

The boys team had eight runners. This is a one person increase from last year. The team consisted of two juniors (Benjamin Markey and Andrew Squier) and two Sophomores (Ben Ashworth and Connor Stickney) and four freshmen (Darius Buivydas, Linas Buivydas, Colton Howard and Colin Squier). The Boy's record was 5-1. Their dual meet record was better than last year.

The Girl's team consisted of three runners which is three less than last year. The team consisted of two juniors (Alexandra Criasia and Julia Psiuk) and one sophomore (Renee Dansereau). Due to not having a full team, their record was 0-5. Alexandra broke the course record at Uxbridge High school (25:03) on their new course.

Due to Covid-19, there were no League, District or state level results to share.

Girls Soccer

This year was interesting, to say the least! With all the guidelines and modifications to the season, the girls did a tremendous job of adapting. The introduction of a mask and the removal of throw-ins were just two of the many rules that the girls had to adjust to. With all of these new rules, the girls ended the season with a 3-4-4 record. The girls worked extremely hard, and we are proud of what they accomplished this year. Below is an email that was sent by one of our opponent's AD, and it perfectly sums up the season, and this remarkable group of young ladies.

“Mary, I just wanted to commend your Girls Soccer Coaches and his players. OUTSTANDING job. followed all Covid Guidelines & were great sportsmen during the game. Best of luck the rest of the season”

Boys Soccer

Douglas boys went 8-0-1 during the pandemic shortened season while winning their pod. Aidan Ferguson led the team with 9 goals and 7 assists in 9 games, and the defense was led by senior captains Andrew DeFalco and Garret LaFortune, along with senior Connor Loehr and sophomore Ryan Bonin. Steven Jackowski only conceded 3 goals in 9 games. Postseason central mass all-star awards went to Andrew DeFalco , Connor Loehr , Aidan Ferguson and Michael O'Toole , with Ferguson and DeFalco garnering all-state honors.

Golf

2020 sure has been a crazy year for everyone, but thanks to the continued efforts of our Athletic Director Mary Sokol we are continuing to have sports this school year. We are all truly grateful for all she has done.

The 2020 Golf Team finished this season with an overall record of 6 wins and 6 losses. That is an amazing accomplishment considering their top player from last season didn't return for his senior season. The team was led by the Freshman Dynamic Duo of Andrew and William Hogan. Andrew earned medalist honors for being the best golfer of the day twice and William once. They performed so well in the post season event that Douglas was able to finish 3rd out of 7 teams. That's quite a feat considering most players in the field were seniors. Other key contributors this season were seniors Captain Sam Bloniasz, Evan Kuczer (medalist once), and Nick LaPolt along with Junior Ryan Bernard.

Several younger players were able to earn some valuable match experience this season as well. Douglas golf looks to be on the rise and hopes to be very competitive next season.

Winter 2020

Girls Basketball

The girls' basketball team finished its season with a record of 7-11. The team was led by seniors Allie Benedict and Jennifer Walker and sophomore Morgan Berthiaume. The numbers of girl's participants are declining. Coaches Award recipients were given to Jennifer Walker and Allie Benedict. Defensive player of the year went to Morgan Berthiaume. Coach Ralph Quinn retired after the season. We thank Ralph for his dedication to the girl's program and welcome new coach Jerry Grudzien to the program.

Boys Basketball

The boys' basketball team finished with a record of 2-15. The team was led by seniors Brian Doyle, Brett Smith and Leo Gualtieri. Award winners receiving coach's awards were Leo Gualtieri and Thomas George. Douglas Boys Basketball will look to newly appointed coach Chad Gosselin to turn the program around.

Indoor Track

This year's track team was made up of approximately 30 athletes. We have multiple PR's (personal record) gained this season in individual and relay events. We have added new faces from all grades including 7th and 8th graders to 12th graders and many returning veterans as well.

To highlight a few records, this year we have established some new records. Keely Mungeam in the 5k, Sam Hennedy and Alexandra Criasa in the 800-meter dash, Cody Winchell, Luke Lightbown, Connor Stickney and Jonah Rosencrantz in the hurdle shuttle, Lauren D'Amico, Mia Sheldon, and Arouny Souphida in the shot relay. Mia Sheldon broke her record in the Para 55-meter dash and Para Shot Put. Emma Wall broke the school record in the 600, 1000 and mile.

At the DVC meet, there were five all-stars: Sam Hennedy 600 m, Emma Wall mile and 600m, Colin Squier, Alex Cortese, Samuel Hennedy and Robbie Degaetano for the 4 by 400 relay. At the division 5 state meet we were represented by Samuel Hennedy in the 600-meter dash, Mia Sheldon in shot put and 55 m dash, Arouny Souphida in the 55 hurdles, Emma Wall in the mile, Keely Mungeam in the 2 mile, and Keely, Alex Criasia, Emma and Kaylee Bolin in the 4 by 800. Mia went onto ALL-State championships for Para shot put and Para 55-meter dash.

The coaches gave out two MVP awards: Emma Wall and Sam Hennedy who scored the most points for the teams. The two coach's awards were given to Arouny Souphida and Robbie Degaetano for their efforts and good role modeling for the teams.

Spring Sports

Due to Covid -19, all spring sports were cancelled.

Respectfully submitted.

Joshua Romano

High School Principal



SCHOOL COMMITTEE



BLACKSTONE VALLEY REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

A Message from the Superintendent Director

Thanks to you, our dedicated District School Committee, and our instructional team's consistent work, our students continue to receive an exceptional vocational-technical education. The COVID-19 global health pandemic was an unexpected situation during the fiscal year 2020 that allowed us to adapt and carry out our mission in new ways. To demonstrate our gratitude for your ongoing support, we utilize our Annual Report to go beyond the facts and figures to share vignettes that exemplify our mission. We're proud to be transforming education in exciting, innovative, and impressive ways.

Dr. Michael F. Fitzpatrick
Superintendent-Director

FY20: Another Outstanding Year of Achievements

Our students continue to display mastery of rigorous academic topics and industry-validated vocational-technical competencies, despite the pandemic, which presented unprecedented circumstances. Students did not take the usual spring AP course exams at school. Instead, they took a revised AP test at home. The short online exam, devised by the College Board in under a month, allowed students to earn college credit for an AP class. Spring of 2020, a total of **352 AP course exams** were given to 233 students. The Massachusetts Comprehensive Assessment System (MCAS) exams have played an important role in the achievement level of students in the Commonwealth. The Department of Elementary and Secondary Education (DESE) instituted the Next-Gen MCAS in 2019, an updated, more rigorous, computer-based test to determine a students' readiness for career and college. In March, the annual MCAS spring testing season was postponed for sophomores in ELA, Mathematics, and Science, and advanced freshmen in Science. Students are required by Federal and State statutes to achieve a level of Competency Determination on a state-mandated test to receive a high school diploma. Our students have a 21-year history of exemplary achievement on the MCAS tests, will have an opportunity to continue that trend during the 2020-21 school year as DESE works to reschedule.

BVT Budget Leverages Federal and State Funding to Enhance a Positive Learning Environment

Our School Committee developed the District's FY20 budget in a manner that adheres to strict state requirements while providing unique skill development opportunities to our students through relationships with local business and industry. This year our administration, instructional, and support staff had to find creative ways to deliver education through distance learning. With the help of gifts, grants, private funding, and a minor increase in state aid, the District held the operating budget to a 3.53% increase. To mitigate the state's continued increase of our member town's minimum contributions (4.82% for FY20), our School Committee authorized the use of \$225,000 in available reserve funds to help offset the impact. The FY20 operating budget of \$24,641,915 was funded primarily by \$9,255,717 in Chapter 70 & 71 State Aid and \$14,962,198 in Member Assessments. We remain committed to further assisting our district towns, fiscal management, austerity, and planning by presenting a single, consolidated annual request to operate within the dollars requested regardless of any unforeseen variables within anticipated revenue streams.

Class of 2020: Douglas Graduates

NHS: National Honor Society NTHS: National Technical Honor Society

Christina Nicole Aube (NHS), Drafting & Design Technology; Grace Virginia Bertone, Multimedia Communications; Ciarra Alexiis Boucher, Multimedia Communications; Nathan Jamie Boulanger, Auto Collision Repair & Refinishing; Isabel Emily Briggs, Drafting & Design Technology; Eric Richard Lloyd Buchanan, Information Technology; Aiden Joshua Capistran, Construction Technology; Jason Mark Dansereau (NHS), Heating, Ventilation, Air Conditioning & Refrigeration; Derek Guy Eplete, Electrical; Massimo Henry Fontaine (NHS), Information Technology; Richard Everett Forget III, Multimedia Communications; Michael Hunter Fresh, Plumbing; Caroline Marie Gallant (NHS/NTHS), Engineering & Robotics; Benjamin Scott Garland, Electrical; Joshua Paul Gopin, Multimedia Communications; Sage Bree Hurteau (NHS/NTHS), Painting & Design Technology; Kaylee Ann Edith Ide, Business & Entrepreneurship; Hayden Joseph Krasner, Multimedia Communications; Emily Sheri Losiewicz (NHS), Engineering & Robotics; Skylar May Manyak (NHS/NTHS), Dental Assisting; Brooke Kathleen Mazzuchelli, Culinary Arts; Benjamin Alan Mendoza, Construction Technology;

Hannah Margaret Morrison (NHS), Health Services; Braedon Scott Motyka, Multimedia Communications; Gabrielle Jeanne Muscatell (NHS), Health Services; John William Nasuti, Plumbing; Ryan Patrick Needham, Plumbing; Owen Everett Oliver, Heating, Ventilation, Air Conditioning & Refrigeration; Victoria Grace Provencal, Electrical; Lucas John Rindone, Automotive Technology; Madeline Elizabeth Rivard (NHS), Electrical; Hannah Violet Rosenkrantz (NHS/NTHS), Engineering & Robotics; Patricia Emily Soltan (NHS), Health Services; and Alison Haley Stienstra, Culinary Arts.

Our School Committee

The Blackstone Valley Tech School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns.

Chairman: Joseph M. Hall – Bellingham

Vice Chairman: Gerald M. Finn – Millville

Assistant Treasurer: Chester P. Hanratty, Jr. – Millbury

Secretary: Anthony M. Yitts – Grafton

Joseph A. Broderick – Blackstone

John C. Lavin, III – Douglas

Mitchell A. Intinarelli – Hopedale

Dennis P. Braun – Mendon

Paul J. Braza – Milford

Jeff T. Koopman – Northbridge

Julie H. Mitchell – Sutton

David R. Bartlett – Upton

James H. Ebbeling – Uxbridge

Superintendent-Director: Dr. Michael F. Fitzpatrick

Assistant Superintendent-Director/Principal: Anthony E. Steele, II

Assistant Superintendent for Finance and Operations: Kurtis W. Johnson

District Treasurer: Barbara A. Auger

Please Note: This condensed report is provided at the request of municipal authorities. A full-length version can be obtained by visiting our website [www.valleytech.k12.ma.us] and/or by contacting the Office of the Superintendent-Director at (508) 529-7758 x3037.



BVT SCHOOL COMMITTEE

GLOSSARY





DEPARTMENTS, BOARD, & COMMITTEES

GLOSSARY OF DEPARTMENTS, BOARDS & COMMITTEES

Check the Town Website for Meeting Dates, Times and Locations.

ANIMAL CONTROL OFFICER - Responsible for responding to complaints ranging from nuisance dog barking to lost or injured animals. The Animal Control Officer works with the Douglas Police Department and the Douglas Board of Selectmen to resolve disputes and maintain public safety in relation to the animals in Douglas.

ANIMAL INSPECTOR responds to all dog bites and investigates and quarantines. Makes sure that rabies shots are up to date. Performs yearly Barn Inspections. The Massachusetts Bureau of Animal Health appoints the Animal Inspector each year.

BOARD OF ASSESSORS - Composed of three elected members and is required by Massachusetts General Laws to value all real and personal property based on "full and fair cash value" within their community. Every three years, the Board of Assessors must submit these values to the Department of Revenue for certification. Property sales must also be reviewed on an annual basis and the values adjusted if deemed necessary to maintain "full and fair cash value". The Board of Assessors is required to annually assess taxes in an amount sufficient to cover the state and local appropriations chargeable to the Town, and subsequent to the determination of the total assessment. The Board of Assessors must annually fix the tax rate. All maintenance of the real and personal property databases, the processing of commitments of real and personal property, and motor vehicle and boat excise taxes are performed by two full-time and one part-time staff members under the direction of the Board of Assessors. Taxpayers have a formal right to file for an abatement of taxes, once the tax bills have been distributed. Certain taxpayers are also allowed exemptions from their property tax bills. Taxpayers having questions relative to a bill, the abatement process, or statutory exemptions are advised to contact the Assessors' Office as soon as the bill is received.

BUILDING DEPARTMENT - Responsible for all building permits that are reviewed by numerous departments depending on the project. A building permit is required for new construction, reconstruction, alterations, repairs, demolition, change of use, and change of occupancy. Along with the building aspects, this department is also responsible for zoning enforcement. Although the Building Department does not have the authority to grant waivers to any code, law, bylaw, or regulation, they may be granted through various appeal boards.

BUILDING FACILITIES AND CONSTRUCTION COMMITTEE – This committee was created under the provisions of Article 10 of the Town of Douglas General Bylaws. It is comprised of an appointed 7 member committee with 3 members being appointed by the Board of Selectmen, 3 members by the Town Moderator, and 1 by the School Committee. The Town Engineer also serves on this committee as a non-voting member. The Committee is intended to be used as a resource for various Town Construction Projects with a cost of \$10,000 or greater and/or as requested by the Board of Selectmen.

CABLE ADVISORY COMMITTEE - The Douglas Cable Advisory Committee is charged with negotiating the license with cable providers and running two of the town's local PEG channels (Public and Government) as provided through a grant with Charter Communications. As appointed by the Board of Selectmen, the Cable Advisory Committee is a group of volunteer residents who handle the charge of overseeing the general operation of the station, as well as making policy decisions and answering any challenges that arise.

CAPITAL IMPROVEMENTS COMMITTEE - Composed of five (5) department heads or their representatives and four (4) Douglas residents. The Committee's Charter is to identify capital projects for the six years (current year plus the next five years) and consolidate those projects into an on-going capital plan. The Plan will be updated on an annual basis with the current year's plan to be included in the overall annual budget. The Committee's goals are the identification, prioritization and proposed funding sources of capital projects.

CEMETERY COMMISSION - Responsible for maintaining the Town Cemeteries and works to ensure future availability of burial plots in Douglas.

COMMUNITY DEVELOPMENT DEPARTMENT - Comprised of the Town Engineer, the part-time Conservation Agent and an Administrative Secretary. The Community Development Department provides assistance and is a liaison primarily to the Planning Board and Conservation Commission and also performs Special Projects within the Town under the direction of the Board of Selectmen. It is also available to provide support to all the Departments, Boards and Committees within the Town. This department is also happy to assist the public in navigating through the local and state permitting processes regarding land development in the Town of Douglas.

COLLECTOR OF TAXES - Responsible for collecting and turning over all real estate, personal property, and excise taxes for the Town. The Collector also collects payment for town water bills.

CONSERVATION COMMISSION - Responsible for the administration of the Douglas Wetland Bylaw, the Wetlands Protection Act, Chapter 131, Section 40 of the Mass General Laws and the Rivers Protection Act created by Chapter 258 of the Acts of 1996. There are additional conditions for land use found in the Code of Massachusetts Regulations: 310 CMR 10.00 et seq. There are also various laws relating to open space, environmental policy, agricultural issues and water and land conservation regulations. The Conservation Commission is charged with keeping abreast of not only changes to all these laws, but the results of litigation brought on behalf of communities or land owners which is a priority. The Commission regularly conducts site walks to view potential projects and advise builders if changes in plans need to be made to satisfy various regulations. Hearings are scheduled with as much convenience to the applicants as time would allow

COUNCIL ON AGING - Provides information, education, and recreation for the elders, sixty years of age or older, in Town. The Director works with outside agencies in order to provide a range of services to those elders who are in need of them. The Outreach Coordinator works with seniors at risk and their families to provide information counseling and referrals.

ECONOMIC DEVELOPMENT COMMISSION - Created by Town Meeting vote in 1999. Its purpose is to create programs that will enable existing businesses in Douglas to expand in the Town and attract new businesses.

FINANCE COMMITTEE – According to MGL Chapter 39, S16, this committee maybe established by town bylaw for any town whose valuation exceeds one million dollars. This committee shall consider any or all municipal questions for the purpose of making reports or recommendations to the Town. While the statute receives varying interpretations, the Town of Douglas established the Finance Committee in 1992 at an Annual Town Meeting eliminating the need for Selectmen to act impartially on financial matters

FINANCE DEPARTMENT - The Finance Director is responsible for the administration of the Accounting Department as well as the coordination and oversight of the activities of the Accounting, Treasurer/Collector and Assessor's Departments. The Finance/Accounting Office is responsible for record keeping of all financial transactions of the Town; processing of all bills, warrants, receipts, payroll and ledgers; and supplies departments with financial reports and payroll information. The Accounting Office ensures the Town is in compliance with Generally Accepted Accounting Principles, Federal and State laws, and Town Meeting authorizations.

FIRE DEPARTMENT - In addition to traditional firefighting and rescue duties, the Douglas Fire Department is responsible for issuing permits and completing inspections. The staff and call firefighters/EMTs also partake in various training sessions throughout the year. The S.A.F.E. (Student Awareness Fire Education) program is taught in the elementary school and is vital to the education of children and their families in the prevention of fire and burn safety. Station tours upon request.

HEALTH, BOARD OF Deals with all aspects of Title 5 concerning the installation of new or repairs to private septic systems and private drinking water supplies. The Board of Health manages the Transfer Station. Permits for the Transfer Station can be purchased at this office. The Board of Health is charged with the inspection and licensing of food service establishments, campgrounds, commercial swimming pools and the licensing and inspection of garbage and septic vehicles. The Board of Health deals with rabies and mosquito control. A Board of Health is a statutory board created pursuant to the Mass. General Law C III, s26 and C. 41, sl. This Board consists of five (5) members who are appointed by the Selectmen. Each member serves a three (3) year term. Each year the Board appoints a Chairperson, Vice-Chair, Health Agent, Nurse, Administrative Supervisor, Animal Inspector, Food Service Inspector and Sanitation Agent. The Board meets the first Monday of each month at 6:00 p.m. in the Health Department office. All meetings are open to the public and minutes of past meetings are kept in the Health office. The Board of Health is charged with the protection of the public health and to fulfill these duties by developing, implementing and enforcing health policies. Local health policies are available at this office.

• **HEALTH AGENT** can be contacted when there are housing deficiencies between a landlord and a tenant. The Board of Health agent handles complaints such as landlord/tenant disagreements, noisome trades, trash complaints, etc. The Agent also performs bathing beach water testing during the summer months.

• **SANITATION AGENT** is a Professional Engineer who reviews all septic system plans and performs all installation inspections. This person does not do Title 5 inspections for the re-sale of a home as these are done by State Certified inspectors.

• **FOOD SERVICE INSPECTOR:** Inspects all food establishments twice a year and in accordance with the Massachusetts Food Code.

• **PUBLIC HEALTH NURSE** holds yearly flu clinics. Blood pressure clinics are open to residents of any age. The Public Health Nurse holds flu clinics at the Senior Center and at Riddlebrook Apartments. The Public Health Nurse is charged with reporting all communicable diseases to the State Department of Public Health and to perform any follow up work. The Nurse is available every Thursday.

HIGHWAY DEPARTMENT - Responsible for maintaining safe, passable roadways and sidewalks. This is achieved by cutting brush, patching roads, sweeping streets, painting lines, and snow removal. The Highway Department also provides basic repair and maintenance of guardrails and bridges. During warmer months, the Highway Department maintains and cuts the grass at the town commons and public squares.

HISTORICAL COMMISSION - Responsible for promoting and preserving the historic resources of the town including buildings, structures, streetscapes, historic and scenic roads.

HOUSING AUTHORITY - The Douglas Housing Authority (DHA) has no public housing units in the Town of Douglas to administer and until it does the responsibilities are extremely limited in scope or non-existent.

LIBRARY, SIMON FAIRFIELD PUBLIC - Provides access to a myriad of books, magazines, audio books, play-aways, DVDs, CDs, adult and children programming, and free wireless access to the internet.

MUNICIPAL FACILITIES MAINTENANCE MANAGER - Responsible for the daily, general preventative maintenance of the municipal buildings, custodial duties, landscape and yard duties, the occasional hiring of contractors, and overseeing special projects within the facilities.

OPEN SPACE COMMITTEE - The Committee works on land preservation projects to preserve open space and important habitats throughout Town. The Committee also works to educate the public on the benefits of Open Space and how it enhances our quality of life. Every acre of Open Space actually brings Douglas net revenue in taxes because it does not require additional and extensive services to support it.

PERSONNEL BOARD - Supports the non-contractual and non-elected positions within the municipal system. This includes the Police Dispatchers, Fire/EMT's, Highway, Water/Sewer, Library, and Municipal Center employees. Its main responsibility is to maintain the compensation plan for the employees and work with the department heads regarding staffing related issues. The Personnel Board believes that the better we staff our departments with quality employees, the higher quality of service our community receives.

PLANNING BOARD - One of the most significant functions of this Board is subdivision control and issuance of special permits for, as well as the supervision of gravel removal. It also serves as the permit granting authority for certain special permits as outlined in the town's first zoning bylaws. Most of the Board's time is taken up with subdivisions: checking plans submitted for proposed subdivisions, implementing inspections for subdivisions being built, or having a background supervisory role until the roads of a particular subdivision are accepted as town roads.

POLICE DEPARTMENT - In addition to traditional police and rescue duties, the Douglas Police Department provides various programs to the Douglas School System and the Town of Douglas such as DARE, Citizen Police Academies, bicycle safety, boat patrols, RAD (Rape Aggression Defense) program, and RAD Kids program.

RECREATION COMMISSION - Sponsors recreational programs throughout the year and works arduously to create and maintain recreational areas and facilities in Douglas.

REGISTRAR, BOARD OF - Responsibilities include registering voters, certifying nomination papers and petitions, processing absent voter applications and administering election recounts. Any party enrollment status required for appointment must have been maintained continuously for two years.

SCHOOL COMMITTEE - Works closely with the school department administration to improve educational quality by acting as the bridge between the educational process and the community at large. Responsibilities include the creation of policy, approval of the school department budget, and employment of the Superintendent. Five (5) elected members make up the committee, each serving a three-year term.

SELECTMEN, BOARD OF - Operates as the Executive Board of the Town and is charged with setting policies for the Town as well as calling town elections and town meetings. The selectmen are the Local Licensing Authority, issuing licenses and permits which include but are not limited to the sale of alcohol, automobile dealers, restaurants, and entertainment. The selectmen appoint many key town officials and members of boards and committees. The selectmen are also charged with being the town's Road Commissioners as surveyors of public ways, monuments, guide posts, sidewalks and shade trees.

TOWN CLERK - Works as a liaison between residents and town offices. Traditionally, this office is where people first come when they need information. The Town Clerk serves the residents as Chief Election Officer which oversees polling places, election officers, and the general conduct of all elections, consisting of preparation of ballots, voting equipment, voting lists along with voter registrations. The Town Clerk also records and certifies all official action of the Town, including town meetings, Planning and Zoning Board decisions. Registers all vital events occurring within the community, such as, recording and preserving all original birth, marriage, and death records. The Town Clerk is also the Public Records Officer. Administers the oath of office to all elected and appointed members of local committees and boards, posts meetings of all government bodies, provides access to public records in compliance with State Public Records Law, provides certified copies of all vital records and conducts or assists with genealogical research, maintains records of adopted municipal bylaws, appointments, petitions and submits general bylaws/zoning bylaws to the Attorney General for approval. The Town Clerk is also a licensing officer. Issues state licenses and permits, including marriage licenses, and permits for raffles and bazaars. Issues local licenses, permits and certificates as mandated by statute or bylaw, which include burial permits, business certificates, dog licenses, fuel storage permits and burning permits. The Clerk's Office is also responsible for conducting a yearly census and publishing the annual street list.

TRANSFER STATION is for use by residents of Douglas. The site collects household waste and offers recycling of glass, paper, cardboard, tin and plastic. There is a box on site for used clothing, books, games, TV's and computer monitors. Permits are sold twice a year. During summer months the site collects automotive batteries and 5 lb. propane tanks.

TREE WARDEN: Cares for all of the shade trees on public property in town including parks, town commons, public streets and schools.

VETERANS' SERVICES - Douglas is part of the Southern Blackstone Valley Regional Veterans' Services District which consists of the towns of Douglas, Northbridge, Sutton and Uxbridge. The District is a local one-stop aid station for veterans, their dependents and widows/widowers of veterans. Here they can receive benefits such as financial aid, medical expense reimbursement, and forms to file VA claims and in some cases, just someone to talk to. The Commonwealth of Massachusetts returns 75% of the monetary aid provided by the Town of Douglas. It has been found that the veteran or recipient of this aid, most likely spends 100% of this monetary benefit within the local community. This type of aid benefits everyone. Veterans' benefits are not automatic and must be applied for in accordance with Federal and State laws, rules and regulations. Therefore, the Director must keep abreast of the latest changes in these rules pertaining to Veterans' rights. The Veterans' Services office is now located at 21 S. Main St., Uxbridge, MA, where veterans can be assured of private and confidential service. Office hours are Monday, Tuesday, and Thursday 7:30 a.m. – 5:00 p.m. and Wednesday 8:30 a.m. – 2:30 p.m. and 5 p.m. – 7 p.m. The office is closed on Fridays.

WATER/WASTEWATER DIVISIONS – Responsible for testing, operation and maintenance of the town water supply, sewer lines and facilities. They are also responsible for maintaining and repairing hydrants, checking meters, and performing relevant repairs.

ZONING BOARD OF APPEALS - Created under the provisions of MGL Chapter 40A as a necessary part of the establishment of zoning regulations in a community. Chapter 40A empowers the Board of Appeals to; 1) Hear appeals taken from decisions of any administrative official or board of the Town acting under the provisions of the law; 2) Hear variance requests from terms of the Zoning Bylaw; and 3) Hear special permit requests as provided by the Zoning Bylaw

AT YOUR SERVICE

Please note extension changes.

Town Administrator	476-4000 ext. 201
Administrative Assistant (TA/Selectmen)	476-4000 ext. 200
Animal Control (call Police Department)	476-3333
Assessor's Office	476-4000 ext. 253
Building Department	476-4000 ext. 251
Building Inspector	476-4000 ext. 206
Board of Health Office / Animal Inspector	476-4000 ext. 252
Board of Health Nurse (Tuesday Only)	476-4000 ext. 211
Cable Coordinator	476-4000 ext. 222
Collector of Taxes	476-4000 ext. 254
Community Development Department	476-4000 ext. 257
Conservation Commission	
Planning Board	
Finance Director / Town Accountant	476-4000 ext. 210
Fire Department	9-1-1
Non – emergency	476-2267
Highway Department	476-3378
Library, Simon Fairfield Public	476-2695
Police Department	9-1-1
Non – emergency	476-3333
School Department	
Administration Office	476-7901
Primary School	476-2154
Elementary	476-4200
Middle School	476-3332
High School	476-4100
Special Education	476-4034
Blackstone Valley Reg. Vo. Tech.	839-5471
Senior Center / Council on Aging	476-2283
Town Clerk	476-4000 ext. 255
Transfer Station	476-3742
Treasurer's Office	476-4000 ext. 256
Treasurer / Collector	476-4000 ext. 219
Veterans' Director	278-8600 ext. 2037
Water/Waste Water Division	476-2400



The Town of Douglas is an equal opportunity provider, and employer.