

**TOWN OF DOUGLAS  
ANNUAL REPORTS  
OF TOWN OFFICIALS**



**FISCAL YEAR 2019**

Compiled and Formatted by: ***Suzanne L. Kane***

★  
Cover Photo – Douglas Common in Fall Bloom  
by: ***Suzanne L. Kane***

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# TOWN OF DOUGLAS



## ANNUAL REPORT



FISCAL YEAR 2019



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# GENERAL INFORMATION





# *In Appreciation*



Our appreciation goes out to our Retirees and Volunteers who served the Community well.

***Lois Briggs***  
Assistant Treasurer  
2008 ~ 9/12/2018

***Peter Campo***  
1982 ~ 11/18/2018  
37 years as Dispatcher

36 years on Fire Dept. as a FF and EMT, Fire Engineer – 2 yrs., Captain – 17 yrs., Assistant Chief – 5 yrs

***Karen Cristian***  
Middle School Science Teacher  
2001 ~ 11/14/2018

***Maria Dionis***  
Middle School Special Education Teacher  
1982 ~ 6/13/2019

***Francis Dorr***  
School ABA Therapist  
2008 ~ 12/15/2018

***Nancy Doyle***  
Elementary School Teacher  
1993 ~ 6/13/2019

***Lynne Gaskell***  
High School Business Teacher  
1994 ~ 10/1/2018

***Catherine Gilrein***  
Primary School Nurse  
1989 ~ 6/13/2019

***Cheri Osterman***  
Middle School Principal's Secretary  
2000 ~ 6/30/2019

***Genie Stack***  
School Director of Guidance  
1994 ~ 7/13/2018

***Diane Tessier-Woupio***  
Middle School Special Education Teacher  
1982 ~ 6/13/2019

# *In Memoriam*



We extend our appreciation and Sympathy to the families of those who served our community.

***Martha Allan***

3/8/1939 ~ 10/3/2019

11 years on the Counsel on Aging

***Edward A. Ballou Sr.***

1942 ~ 2019

Vietnam Veteran

***Brian J. Bradley***

1969 ~ 2019

Gulf War (Desert Storm) Veteran

***Douglas Brown***

1/18/1948 ~ 1/5/2019

40 years Douglas Middle School History, Dean of Students, and Basketball Coach

***John C. Buscone***

1943 ~ 2019

Peacetime Veteran

***Robin J. Butler***

10/21/1953 ~ 11/20/2019

11 years. High School Cafeteria, Employee Insurance Advisory Committee

***Roger Butler***

1946 ~ 2019

Vietnam Veteran

***Harold W. "Bucky" Buxton Jr.***

10/2/1943 ~ 2/12/2019

Vietnam Veteran

30 + years on the Douglas Highway Department

***Patrick W. Cahill***

1942 ~ 2019

Vietnam Veteran

***Robert L. Carter Sr.***

1927 ~ 2019

WWII Veteran

***Gregory Coelho***

1949 ~ 2019

Vietnam Veteran

# *In Memoriam*



## *CONTINUED*

***Angela “Angie” Loehr***

1/2/1972 ~ 11/9/2018

7 years as a School Paraprofessional

***Robert F. Cusson*** 

1935 ~ 2019

Peacetime Veteran

***Francis Demarco*** 

1942 ~ 2019

Vietnam Veteran

***Roger Jodian*** 

1947 ~ 2019

Vietnam Veteran

***Donald W. Kiser*** 

1928 ~ 2019

WWII Veteran

***James Malley Jr.***

1959 ~ 1/5/2019

20 years as the Board of Health Engineer

***Stanley B. Mielnicki*** 

1938 ~ 2019

Vietnam Veteran

***Robert H. Parker*** 

1928 ~ 2019

WWII Veteran

***Albert M. Thornton*** 

1938 ~ 2019

Korean Veteran

***William “Bill” Pybas Sr.***

1941 ~ 12/1/2019

8 years on the Finance Committee

**Municipal Employees***July 1, 2018 through June 30, 2019*

<b>Administration Office</b>	<b>29 Depot Street</b>	<b>508-476-4000</b>
Kane, Suzanne	Administrative Assistant	200
Wojcik, Matthew	Town Administrator	201
<b>Assessor's Office</b>	<b>29 Depot Street</b>	<b>508-476-4000</b>
Kessler, Julie	Administrative Assistant	253
MacKay, Beth	Principal Assessor	212
<b>Building Department</b>	<b>29 Depot Street</b>	<b>508-476-4000</b>
Briggs, Jackie	Principal Clerk	251
Kaferlein, Mark	Building Commissioner	206
<b>Cable Office</b>	<b>29 Depot Street</b>	<b>508-476-4000</b>
Aldrich, Patrick	Cable Coordinator	222
<b>Clerk's Office</b>	<b>29 Depot Street</b>	<b>508-476-4000</b>
Postma, Lisa	Administrative Assistant	216
<b>Community Development</b>	<b>29 Depot Street</b>	<b>508-476-4000</b>
Cundiff, William	Town Engineer	208
Lajoie, Maria	Administrative Assistant	257
Zisk, Stephen	Conservation Agent	205
<b>Facility Maintenance</b>	<b>29 Depot Street</b>	<b>508-612-6738</b>
Colonero, Rick	Part-time	
Furno, Adam	Facilities Maintenance Manager	
<b>Finance Department</b>	<b>29 Depot Street</b>	<b>508-476-4000</b>
Cahill, Janis	Assistant to the Finance Director	221
Lovett, Jeanne	Finance Director	210
<b>Fire Department</b>	<b>64 Main Street</b>	<b>508-476-2267</b>
Avellino, Joseph - Resigned 11/2018	Lieutenant / Fulltime FF / EMT - P	
Bardellini, Joe	Fulltime FF / EMT - B	
Burgess, Patrick	Call FF	
Campo, Peter - Retired 11/2018	Asst Chief / Call FF	
Cardwell, Edith	EMT - B	
Connell, Gerard	Lieutenant / Call FF	
Coyne, John	Lieutenant / Fulltime FF / EMT - P	
Daly, Nicholas	Call FF / EMT - B	
Desautels, Alexander - Hired 4/2019	Per Diem EMT - P	
Fitzpatrick, John - Fulltime 11/9/18	Fulltime FF	
Freeman, Lisa	Clerk	
Furno, Adam	Captain / Call FF	
Furno, John	Deputy Chief / Call FF / EMT-B	
Furno, Hannah	Probationary FF	
Haslam, Mike - Hired 11/2018	Fulltime FF	

<b>Fire Department - Continued</b>	<b>64 Main Street</b>	<b>508-476-2267</b>
Keith, Matthew - Hired 6/2019	Per Diem EMT - B	
Kessler, Emily	EMT - B	
Latino, Paul - Hired 6/2019	FT FF / EMT - P	
Manning, Kelly	Captain / Call FF / EMT - P	
McCallum, Danica	Call FF / EMT - B	
Pratt, Jeremiah	Call FF / EMT - B	
Ruiz, Jacob - Resigned to PT 11/2018	Call FF / EMT - B	
Sheehan, Daniel	Call FF / Fulltime EMT - P	
Stevens, Corey	Lieutenant Call FF / EMT - B	
Swneider, Nicholas - Hired 6/2019	Per Diem EMT - B	
Vinson, Kent	Chief / EMT-P	
Vinson, Jack	Fulltime FF / EMT - B	
Whidden, Kenneth	Call FF	
Worster, Anthony	Lieutenant / Fulltime FF / EMT - P	

<b>Health, Board of - Office</b>	<b>29 Depot Street</b>	<b>508-476-4000</b>
Bacon, Margaret - Hired 4/30/19	Engineer - Apt. by BOH	
Harris, Kristin	Administrative Assistant	252
Howard, Cory - Hired 10/18, Res. 6/30/19	Agent	
Malley, James Jr. - res. 1/1/19	Engineer - Apt. by BOH	
Podstawk, Agnieszka RN	Nurse	211
Yacino, Joseph - Resigned 10/1/18	Agent	

<b>Highway Department</b>	<b>56 Main Street</b>	<b>508-476-3378</b>
Begin, Raymond		
Fitzpatrick, John, Resigned 11/20/18		
Furno, Adam		
Furno, David		
Furno, John	Superintendent	
Marks, Ernest Jr.		
Mello, MaryBeth	Clerk	
Towle, Mark		

<b>Library, Simon Fairfield Public</b>	<b>290 Main Street</b>	<b>508-476-2695</b>
Bartusek, Louis - Hired 8/13/18, Res. 5/8/19	Library Page	
Bowen, Gail	Circulation Librarian	
Briggs, Isabel - Hired 8/13/18	Library Page	
Lavallee, Rebecca	Library Assistant	
Payson, Jeremy	Library Page	
Rice, Marie	Library Assistant	
Snook, Justin	Director	
Soderman, Debbie	Children's Librarian	

<b>Police - Fire Dispatchers</b>	<b>29 Depot Street</b>	<b>508-476-3333</b>
Auger, Brandan	Full Time	
Balbi, Felicia	Part-Time	
Bloem, Danielle	Full Time	
Fleming, Sean	Part Time	
Furno, Hannah	Full Time	
Gomes, Jonathan	Full Time	
Lambert, Erin	Part Time	

<b>Police - Fire Dispatchers - Continued</b>	<b>29 Depot Street</b>	<b>508-476-3333</b>
Mastrianna, Jake	Part Time	
<b>Police Department</b>	<b>29 Depot Street</b>	<b>508-476-3333</b>
Bertone, Nicholas	Officer	
Bloniasz, Jacob	Officer	
Bren, Michael	Officer	
Brimmer, Jacquelyn	Officer	
Brown, David	Lieutenant	
DeGenova, George	Sergeant	
Foynes, Elias	Officer	
Fulone, Brett	Officer	
Gilbert, Gregory	Sergeant	
Gould, Travis	Detective Sergeant	
Kaminski, Mark	Officer	
McLaughlin, Aaron	Sergeant	
Miglionico, Nick	Chief	
Wright, Adam	Officer	
Yannino, Anthony	Officer	
<b>Police, Part-Time / Reserve Officers</b>	<b>29 Depot Street</b>	<b>508-476-3333</b>
Auger, Brandon		
Dunleavy, Mark		
Fleming, Sean		
Gomes, Jonathan - Hired 10/1/18		
Johnson, Alex - Resigned 11/7/18		
Taylor, Scott		
<b>School - Business Office</b>	<b>21 Davis Street</b>	<b>508-476-4206</b>
Bourgeois, Stacey	Bookkeeper	
Keegan, Cortney	Business & Operations Manager	Ext. 1
Stand, Ellen	Assistant to the Business Manager	Ext. 3
<b>School - Elementary</b>	<b>19 Davis Street</b>	<b>508-476-4200</b>
Aronian, Matthew	Dean of Students	
Bell, Jonathon	Principal	
Blessing, Jocelyn	Adjustment Counselor	
Brundage, Melanie	Nurse	
Gosselin, Heather	Part-time Clerk	
Hannon, Penny	Special Ed Secretary	
Nasuti, Laura	Special Education Coordinator	
St. Pierre, Laura	Principal Secretary	
Urquhart, Nealy	Assist. Super. Of Student Support Servic	
<b>School - High School</b>	<b>33 Davis Street</b>	<b>508-476-4100</b>
Brosnahan, Kathy	Guidance Secretary	
Carpenter, Jill	Guidance Director	
Gaucher, Melanie	Nurse	
Hurley, Jessica	Adjustment Counselor	
McDermott, Elaine	Principal's Secretary	
O'Brien, Kristen	Guidance Counselor	

<b>School - High School - Continued</b>	<b>33 Davis Street</b>	<b>508-476-4100</b>
Peck, Victoria	Secretarial Clerk	
Poulin, Lindsey	Adjustment Counselor	
Romano, Joshua	Principal	
Sousa, Donna	Technology Director	
Vega, Desi	Assistant Principal	
<b>School - Middle</b>	<b>21 Davis Street</b>	<b>508-476-3332</b>
Aronian, Matthew	Dean of Students	
Campbell, Kathleen	Nurse/Health Services Director	
Delaney, Brian	Principal	
Gosselin, Heather	Part-time Clerk	
McArdle, Kaitlyn	Adjustment Counselor	
Osterman, Cheryl	Principal Secretary	
<b>School - Primary</b>	<b>17 Gleason Street</b>	<b>508-476-2154</b>
Brunner, Allyson - Res. 6/16/19	Principal Secretary	
Gilrein, Katie - Ret. 6/16/19	Nurse	
Purvis, Tracy	Guidance Counselor	
Socha, Cindy	Principal/Curr. Director	
<b>School - Superintendents Office</b>	<b>21 Davis Street</b>	<b>508-476-7901</b>
Maines, Kevin	Superintendent	
Tibbetts, Lauren	Administrative Assistant	
<b>Adult Social Center (Senior Center)</b>	<b>331 Main Street</b>	<b>508-476-2283</b>
Bengtson, Cheryl	Part-time Secretary	
Hansen, Sandy	Secretary	
McLellan, Tracie - Res. 3/20/19		
Rousseau, Patrice	Director/Outreach Coordinator	
<b>Transfer Station</b>	<b>9 Ridell Street</b>	<b>508-476-3742</b>
Anderson, Ron - hired 3/7/19		
Boulanger, Richard		
Haaker, Raymond		
Hebert, Raymond - Res. 12/12/18		
Quillette, George		
<b>Treasurer / Collector Department</b>	<b>29 Depot Street</b>	<b>508-476-4000</b>
Briggs, Lois - Retired 9/12/18	Assistant Treasurer	256
Carter, Pamela	Assistant Collector	254
Cotnier, Holly - hired 8/6/18		
Postma, Lisa	Admin. Assist to Treas./Collector	
Vaidya, Cheryl	Treasurer/Collector	
<b>Water / Sewer Department</b>	<b>29 Charles Street</b>	<b>508-476-2400</b>
Bloniasz, Lee	Administrative Assistant	
Higley, Peter	Chief Sewer Operator	
L'Ecuyer, Steven - Resigned 11/2018	Assistant Water Operator	
Sullivan, Robert	W/S Superintendent	
Theriault, Stephen	Asst. Sewer Opr., Primary Water Operator as of 2/6/19	

**Town Officials  
Boards / Committees**

*July 1, 2018 through June 30, 2019*

		<b>Appointed (1 yr.)</b>
<b>Animal Control Officer</b>		
Banner, Sue	Assistant	
Sullivan, Kevin	Dog Officer	
<b>Animal Inspector</b>		<b>Appointed by State (1 yr.)</b>
Guilbault, Maurice		2019
<b>Assessors, Board of</b>		<b>Elected (3 yrs.)</b>
Blatchford, John Jr.	Chair	2021
Field, Carol		2020
Griffin, Arthur Jr. - until May 14, 2019		2019
Sacco, Anthony - Elec. May 14, 2019		2022
<b>Blackstone Valley Voc. School Dist. Com.</b>		<b>Elected (4 yrs.)</b>
Lavin, John III		2022
<b>Bridge Viewer</b>		<b>Appointed by TA (1 yr.)</b>
Furno, John	Highway Superintendent	2020
<b>Building &amp; Facility Construction Committee</b>		<b>Appointed (3 yrs.)</b>
Brown, Linda	BOS Appt	2020
Fitzpatrick, Michael	Moderator's Appt	2021
Holland, Sean	Chair - BOS Appt	2021
Howe, Virginia	BOS Appt	2022
Mosczynski, Shirley	Vice Chair - School Appt	2022
Cundiff, William	Ex-officio	
Wright, Mary	Recording Secretary	
<b>Building Department - Inspectors</b>		<b>Appointed by TA (1 yr.)</b>
Hickey, Wayne	Electrical Alternate	2020
Josey, Robert	Plumbing/Gas Inspector	2020
Wallis, Richard	Electrical Inspector	2020
Wiersma, Larry	Alternate Plumbing/Gas Inspector	2020
<b>Cable Advisory Committee</b>		<b>Appointed (3yrs)</b>
Devlin, Thomas Jr.	Vice Chair	2020
Fontiane, Wilfred	Chair	2022
Menn, Christopher		2022
Werme, Robert Jr.		2020
Auger, Brandon	Dept. Rep.	2020

<b>Capital Improvement Committee</b>	<b>Appointed (At Large - 3 yrs., Dept. Rep. - 1 yr.)</b>	
Chesebrough, Ellie	Dept. Rep.	2020
Fitzpatrick, Michael - Apt. 3/5/19	Citizen at Large	2021
Furno, Adam - Res. 6/30/19	Department Rep	2019
Furno, John	Vice Cair - Dept. Rep.	2020
Martinez, Cesario	At Large	2021
Mosczynski, Shirley	At Large	2022
Vinson, Kent	Chair - Dept. Rep.	2020
Wright, Mary	Recording Secretary	

<b>Cemetery Commission</b>	<b>Elected (3 yrs.)</b>	
Cooney, Shirley	Chair	2022
Dwinnell, Jean - Elec. 5/2019		2020
Heinz, Debra - Res. 3/19/19	Secretary/Treasurer	2020
Youngsma, Betsy		2021

<b>Central MA Regional Planning Rep.</b>	<b>Appointed (1 yr.)</b>	
Bonin, Timothy	BoS Delegate	2019
Davis, Harold	BoS Alternate	2019
Stevens, Les	Planning Brd Rep. - Apt. by Planning Brd.	2019

<b>Clerk, Town</b>	<b>Elected (3 yrs.)</b>	
Furno, Christine		2021

<b>Conservation Commission</b>	<b>Appointed (3 yrs.)</b>	
Dudley, Katiegrace - Apt. 7/17/18		2021
Greco, Michael	Vice Chair	2021
Harris, Eric - Apt. 6/4/19	Alternate	2022
Montminy, Arthur - Apt. 5/21/19		2022
Mungeam, Mark - Apt. 6/4/19		2022
Sharkey, Tracy	Chair	2020
Wright, Mary	Recording Secretary	

<b>Constables</b>	<b>Elected (3 yrs.)</b>	
Blain, Debra - Did not seek re-election		2019
Field, Carol		2019
Tusino, Benjamin		2022

<b>Council on Aging</b>	<b>Appointed (1 yr.)</b>	
Allen, Martha		2020
Blake, Patrick	Chair	2020
Brule, Janet		2020
Furno, Christine	Vice Chair	2020
Haire, Rita		2020
Hoffer, Jennifer		2020
Ouillette, Janet		2020

<b>Council on Aging - Continued</b>	<b>Appointed (1 yr.)</b>
Vinson, Kent - Apt. 11/20/18	2020
Wall, Loretta	2020
Wall, Thomas	2020

<b>CoA Volunteers</b>	<b>Volunteers</b>
Adams, Martha	Meals on Wheels
Cardona, Eileen	Osteo Exercise
Cortese, Andrea	Meals on Wheels
Dumont, Ronald	Bingo Caller
Ghidotti, Sheryl	Meals on Wheels
Holden, Ann	Nurse
McNulty, Angie	Osteo Exercise

<b>Cultural Council</b>	<b>Appointed (3 yrs. 6 yrs. Max at a time)</b>
Anderson, Katherine	2020
Harvey, Daina	2022
MacNeil, Jennifer	2021
Malley, Beverly	2022
Morrow, Danielle	2022
Stinchfield, Mary	2020
Taft, Yajaila - Res. 6/30/19	2019

<b>Disability, National Organization on</b>	<b>Appointed by TA (1 yr.)</b>
Kaferlein, Mark	ADA Compliance Officer

<b>Economic Development Commission</b>	<b>Appointed (3 yrs.)</b>
Gogolinski, Carol	Secretary
MacNeil, Luke	2021
Maltz, Brad	Chair
Minarik, Robert	2020
Peterson, Paul Jr.	Vice Chair

<b>Elderbus Board of Directors</b>	<b>Appointed (1 yr.)</b>
Furno, Christine	2020
Rousseau, Patrice	2020

<b>Emergency Management</b>	<b>Appointed by TA (3 yrs.)</b>
Vinson, Kent	2020

<b>Employees' Insurance Advisory Committee</b>	<b>Appointed (1 yr.)</b>
Allard, John	Custodial Collective Bargaining Unit
Costa, Emily	Teachers Union Rep
DeLuca, Charlene	Cafeteria Collective Bargaining Unit
Foynes, Elias	Police Collective Bargaining Unit Rep.

<b>Employees' Insurance Advisory Committee - Continued</b>		<b>Appointed (1 yr.)</b>
Gaskell, Lynne	Retirees Representative	2020
Huff, Jocelyn - Res. 6/30/19	School Non-Union Employee Rep.	2019
MacKay, Beth	Non-Union Municipal Employees	2020
Ruiz, Jake - Res. 6/30/19	FF Collective Bargaining - Alternate	2019
Vinson, Jack	Firefighters Collective Bargaining Unit	2020

<b>Fence Viewer</b>	<b>Appointed by TA (3 yrs.)</b>
Yacino, Michael	2021

<b>Finance Committee</b>		<b>Appointed by Moderator (3 yrs.)</b>
D'Amico, Howard	V. C. until 6/25/19, Chair as of 6/25/19	2020
Gogolinski, Carol		2022
Holmes, Pamela - Res. 6/26/19	Chair	2021
Hutnak, Michael	Vice Chair as of 6/25/19	2021
Kuipers, Sandy		2022
Lahousse, Leigh - Res. 10/22/18		2020
Morin, Heather		2021
Mussulli, Lynne - Apt. 7/11/18		2020
Vanden Berg, Dick - Apt. 9/18/18		2021
Wright, Mary	Recording Secretary	

<b>Health, Board of</b>		<b>Appointed (3 yrs.)</b>
Brazeau, Robert	Vice Chair, Chair as of 10/28/19	2021
Donatelli, Steven	Chair	2022
Howard, Cory	BOH Agent, Vice Chair as of 10/28/19	2020
Laflamme, Emily - Apt. 1/15/19		2022
Skinner, Dick		2021

<b>Historical Commission</b>		<b>Appointed (3 yrs.)</b>
Aldrich, Sean	Vice Chair	2020
Doyon-Lavallee, Rebecca		2020
Fontaine, Dawn	Secretary/Treasurer	2021
Kmetz, David	Chair	2022
Youngsma, Betsy		2022

<b>Housing Authority</b>		<b>Elected (5 yrs.)</b>
Blatchford, Mark		2023
Ruiz, Peter Jr. - Elec. 5/2019		2022
Tusino, Benjamin - Elec. 5/2019		2024

<b>Library Trustees</b>		<b>Elected (3 yrs.)</b>
Anderson, Kate - as of 2/4/19 *	Vice Chair	
Chesebrorrough, Ellie *	Secretary	
Fontaine, Dawn		2021
Harvey, Daina		2022

<b>Library Trustees - Continued</b>	<b>Elected (3 yrs.)</b>
Holden, Betty *	
Morrow, Danielle *	Chair
Socrat, Nick - Apt. 2/5/19 Until Next Election, Elec. 4/2019	2020
Van Reed, Barbara *	* Life Member Apt. by Trustees

<b>Measurer of Lumber</b>	<b>Appointed by TA (3 yrs.)</b>
Plamondon, David	2022

<b>Moderator</b>	<b>Elected (3 yrs.)</b>
Menard, Keith	2021

<b>Moses Wallis Devise</b>	<b>Elected (1 yr.)</b>
Jussaume, Jerome	2020

<b>Octoberfest Committee</b>	<b>Appointed (3 yrs.)</b>
Huff, Eric - Res. 6/30/19	2019
Menard, John	2020
Menard, Keith	Entertainment Producer
St. Pierre, Mary	Secretary
St. Pierre, Tony	Chair
Witkus, Melissa	2020

<b>Open Space Committee</b>	<b>Appointed (3 yrs.)</b>
Anderson, Katherine - Res. 6/30/19	Vice Chair
Fontaine, Wilfred	Alternate
Gerardi, Ellen	2022
Kalagher, Becky	2021
Larrivee, Gordon - Apt. 6/4/19	2022
Mosczynski, Lisa	Secretary
Perkins, Sue	Chair
	2020

<b>Personnel Board</b>	<b>Appointed (3 yrs.)</b>
Chesebrough, Ellie	Chair - FinCom Appointment
McCallum, BettyAnn	Secretary - BOS Appointment
Stevens, Kristen	Vice Chair - BOS Appointment

<b>Planning Board</b>	<b>Elected (5 yrs.)</b>
Ballou, Ken - Did not seek re-election	2019
Greco, Michael	2023
Marks, Ernest Jr.	Chair
Schultzberg, Jacob - Elec. 5/2019	2024
Sharkey, Tracy	Vice Chair
Socrat, Aaron	2022
Stevens, Leslie	2022
Zwicker, Michael	2020

**Planning Board - Continued** **Elected (5 yrs.)**

Wright, Mary Recording Secretary

**Recreation Commission** **Elected (3 yrs.)**

Bonin, Tim		2021
Furno, Hannah	Vice Chair	2022
Furno, John		2020
Gosselin, Jennifer	Secretary	2022
Hogan, Ryan	Chair	2020

**Registrars, Board of** **Appointed (3 yrs.)**

Bloniasz, Lee		2022
Cortese, Andrea		2022
Furno, Christine		2021
Sughrue, Kevin		2021

**School Committee** **Elected (3 yrs.)**

Argall, Brett	Chair	2020
Brown, Lisa		2022
Carneiro, Jillian - did not run for re-election	Vice Chair	2019
Charniak, Rebecca - Elec. 5/2019		2022
Grady, Kelli		2021
Moulder, Julie	Secretary	2021
Wright, Mary	Recording Secretary	

**Selectmen, Board of** **Elected (3 yrs.)**

Bonin, Timothy		2022
Cortese, David P.	Vice Chair	2021
Davis, Harold		2020
Hughes, Michael		2021
Morse, Kevin	Chair	2022
Wright, Mary	Recording Secretary	

**State Ethics Commission Municipal Liaison** **Indefinite**

Furno, Christine

**Tax Workoff Program** **Volunteers**

Allan, Martha	
Anderson, Helen	
Anderson, Ronald	
Burgess, Anne	
Connors, Mary	
Dumont, Ronald	
Garrison, Lois	
Jolda, Frances	
LaMarco, Grace	

<b>Tax Workoff Program - Continued</b>	<b>Volunteers</b>
Landers, Kathleen	
Myette, Jeannette	
Ouillette, Ida	
Ouillette, Janet	
Schwartz, Pamela	
Youngsma, Betsy	

<b>Town Counsel</b>	<b>Appointed (1 yr.)</b>
Bowen, Rich	Municipal Law 2019
Maser, Brian	Labor Law 2019
Talarman, Jay	Land Law 2019

<b>Tree / Moth Superintendent</b>	<b>Appointed by TA (3 yrs.)</b>
Furno, John	Tree Warden 2020

<b>Veterans Agent</b>	<b>Appointed by TA (1 yr.)</b>
Bradshaw, Carl	Director 2020
Cleary, Annmarie	

<b>Water / Sewer Commission</b>	<b>Elected (3 yrs.)</b>
Bloniasz, Keith	Secretary 2021
Haire, Colin	Vice Chair 2020
Josey, Robert	Chair 2022

<b>Weigher, Measurer &amp; Surveyor of Commodities</b>	<b>Appointed by TA (1 yr.)</b>
Ault, Tracy - Apt. 6/4/19	2020
Pyne, James - Res. 6/30/19	2019
Reneau, Heather - Res. 6/30/19	2019
Talvy, Tammie	2020

<b>Worcester Regional Transit Authority Advisory Brd.</b>	<b>Appointed (1 yr.)</b>
Furno, Christine	Town Representative 2020
Rousseau, Patrice	Alternate 2020

<b>Zoning Board of Appeals</b>	<b>Appointed (3 yrs.)</b>
Bombara, John	2022
Fitzpatrick, Michael	2020
Heney, Daniel	Chair 2020
Holland, Jennifer - Res. 6/30/19	Alternate 2019
Holland, Sean	2022
Holmes, Pamela	Vice Chair 2021
Tusino, Louis	Alternate 2021
Wright, Mary	Recording Secretary



## VOLUNTEERS

The Board of Selectmen continue to search for volunteers to serve on the town's various boards and committees. The commitment of our dedicated and enthusiastic volunteers is what helps shape the community of Douglas. If you are interested in volunteering for a position on one of the town's boards or committees, please complete the "Application of Boards/Committees" found on the Selectmen's page of the town's website at [www.douglas-ma.gov](http://www.douglas-ma.gov) under "Openings – Boards/Committees". Current openings are listed on the Municipal Center bulletin board in the hallway and on the Selectmen's page of the town's website at [www.douglas-ma.gov](http://www.douglas-ma.gov) under "Openings – Boards/Committees".

The Municipal Employees hosted the first Appreciation Dinner for the Town's Elected, Appointed, and Volunteer members. On December 13th, 2018, volunteers were invited to attend a pot-luck dinner supplied by the employees. After the dinner, Certificates were presented to "Mile Stone" anniversaries.

### 25 Years

Finance Committee	Pamela Holmes	1993
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### 20 Years

CoA Volunteer	Eileen Cardona	1998
Council on Aging	Patrick Blake	1998

### 15 Years

Assessors, Board of	John Blatchford, Jr.	2003
Council on Aging	Jennifer Hoffer	2003
Library Trustees - Life Members	Joseph Biagioni II	2003

### 10 Years

Cable Advisory Committee	Robert Werme, Jr.	2008
Capital Improvement Committee	Ellie Chesebrough	2008
Council on Aging	Martha Allan	2008
Council on Aging	Thomas Wall	2008
Health, Board of	Steven Donatelli	2008
Library Trustees - Life Members	Barbara Van Reed	2008
Octoberfest Committee	Keith Menard	2008
Worcester Regional Transit Authority Advisory Brd.	Patrice Rousseau	2008

### 5 Years

Assessors, Board of	Carol Field	2013
Assessors, Board of	Arthur Griffin Jr.	2013
Building & Facility Construction Committee	Michael Fitzpatrick	2013
Capital Improvement Committee	Brandon Auger	2013
Capital Improvement Committee	John Furno	2013
CoA Volunteer	Ann Holden	2013
Council on Aging	Christine Furno	2013
Council on Aging	Rita Haire	2013
Old Grammar School Disposition Committee	James Ducharme	2013

### 5 Years - Continued

Old Grammar School Disposition Committee	Jeremy Flansburg	2013
Old Grammar School Disposition Committee	Donna Hardy	2013
Old Grammar School Disposition Committee	Lisa Mosczynski	2013
Old Grammar School Disposition Committee	Susan Perkins	2013
Old Grammar School Disposition Committee	Pamela Schwartz	2013
Old Grammar School Disposition Committee	John D. Zifcak	2013
Selectmen, Board of	Kevin Morse	2013
Tax Workoff	Grace Lamarco	2013
Zoning Board of Appeals	Michael Fitzpatrick	2013





**Municipal Calendar**  
**Fiscal Year 2021**

July 2020
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<b>August 2020</b>
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3 <sup>rd</sup>	First Quarter Taxes due	Collector
12 <sup>th</sup>	Last day to register to vote / change party for State Primary	Town Clerk
17 <sup>th</sup>	Courtesy letters mailed for any outstanding balances on 2017 Real Estate & Whitin Reservoir Watershed District Taxes	Collector

<b>September 2020</b>
-----------------------

1 <sup>st</sup>	State Primary: Polls open at 7 am and close at 8 pm ~ Municipal Center Gym	Town Clerk
18 <sup>th</sup>	Last day to make payment on outstanding 2016 Real Estate and Whitin Reservoir Watershed District Taxes prior to advertisement of Tax Taking	Collector

<b>October 2020</b>
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1 <sup>st</sup>	Last date to file Application to have land valued and taxed as Forest Land, Agricultural / Horticultural Land or Recreational Land, MGL 61 A, B	Assessor
2 <sup>nd</sup>	Any outstanding 2019 Real Estate & Whitin Reservoir Watershed District Taxes will be advertised in the Blackstone Valley Tribune for Tax Taking	Collector
3 <sup>rd</sup>	Octoberfest 9:00 to 4:00 pm (First Saturday in October)	Octoberfest
14 <sup>th</sup>	Last day to register to vote for Presidential Election	Town Clerk
30 <sup>th</sup>	Tax Taking date for outstanding 2017 Real Estate Taxes and Whitin Reservoir Watershed District Taxes	Collector

<b>November 2020</b>
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2 <sup>nd</sup>	Second Quarter Taxes Due	Collector
3 <sup>rd</sup>	Presidential Election: Polls open at 7 am and close at 8 pm ~ Municipal Center Gym	Town Clerk
21 <sup>st</sup>	Liquor License Renewals due	Selectmen

<b>December 2020</b>
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1 <sup>st</sup>	Application for the Senior Tax Work-off Abatement Pgm. filing deadline	Assessor
5 <sup>th</sup>	Class II; Common Vic.; Entertainment; Auto Amusement Licenses due	Selectmen

January 2021		
1 <sup>st</sup>	Food Service License, Disposal Works Installers Licenses, Septage Hauler Licenses, Trash Haulers Licenses Due	BOH
1 <sup>st</sup>	Assessment of all Real & Personal Property for the ensuing Fiscal Year beginning July 1 <sup>st</sup>	Assessor
1 <sup>st</sup>	Dog Licenses Due	Town Clerk
2 <sup>nd</sup>	Forms of List for Personal Property are available in the Assessor's Office (due March 1 <sup>st</sup> )	Assessor
15 <sup>th</sup>	Open Burning Permits Available	Fire Dpt / Town Clerk
20 <sup>th</sup>	Year-End Campaign Finance Report Due	Town Clerk

February 2021		
1 <sup>st</sup>	Town Census Forms due	Town Clerk
1 <sup>st</sup>	Real Estate & Personal Property Tax Abatement filing deadline	Assessor
1 <sup>st</sup>	Third Quarter Taxes due	Collector

March 2021		
1 <sup>st</sup>	Form of List for Personal Property filing deadline	Assessor
1 <sup>st</sup>	Filing deadline for 3-ABC forms by Non-Profit Organizations	Assessor
1 <sup>st</sup>	Transfer Station Sticker Renewal for one year period	BOH
1 <sup>st</sup>	Articles Due for Annual Town Meeting (First Friday in March)	Selectmen
1 <sup>st</sup>	Dog Licenses Past Due	
23 <sup>rd</sup>	Last day to submit Nomination papers for Annual Town Election	Town Clerk

April 2021		
1 <sup>st</sup>	Exemption Application filing deadline	Assessor
13 <sup>th</sup>	Last day to Register to Vote for Annual Town Meeting	Town Clerk
21 <sup>st</sup>	Last day to Register to Vote for Annual Town Election	Town Clerk
30 <sup>th</sup>	Certificate of Registration for Storage of Flammables due	Town Clerk
30 <sup>th</sup>	Funeral Director's License Due	BOH

May 2021		
3 <sup>rd</sup>	Fourth Quarter Taxes due	Collector
3 <sup>rd</sup>	Annual Town Meeting	Town Clerk
11 <sup>th</sup>	Annual Town Election	Town Clerk
13 <sup>th</sup>	Commercial Swimming Pool License, Campground License, Children's Recreational Campground License Due	BOH

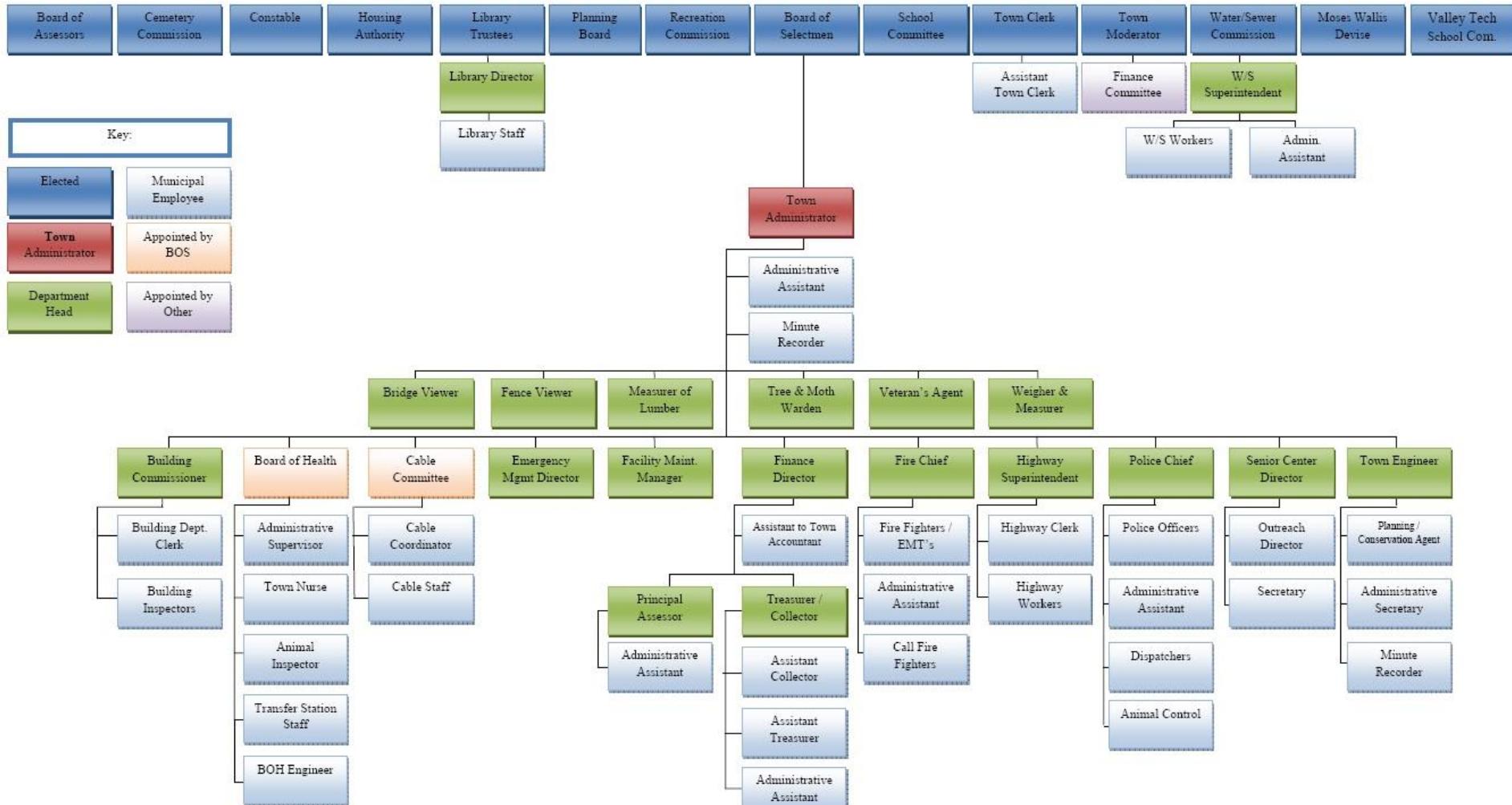
June 2021		
1 <sup>st</sup>	Milk and Cream License Due	BOH

Town of Douglas

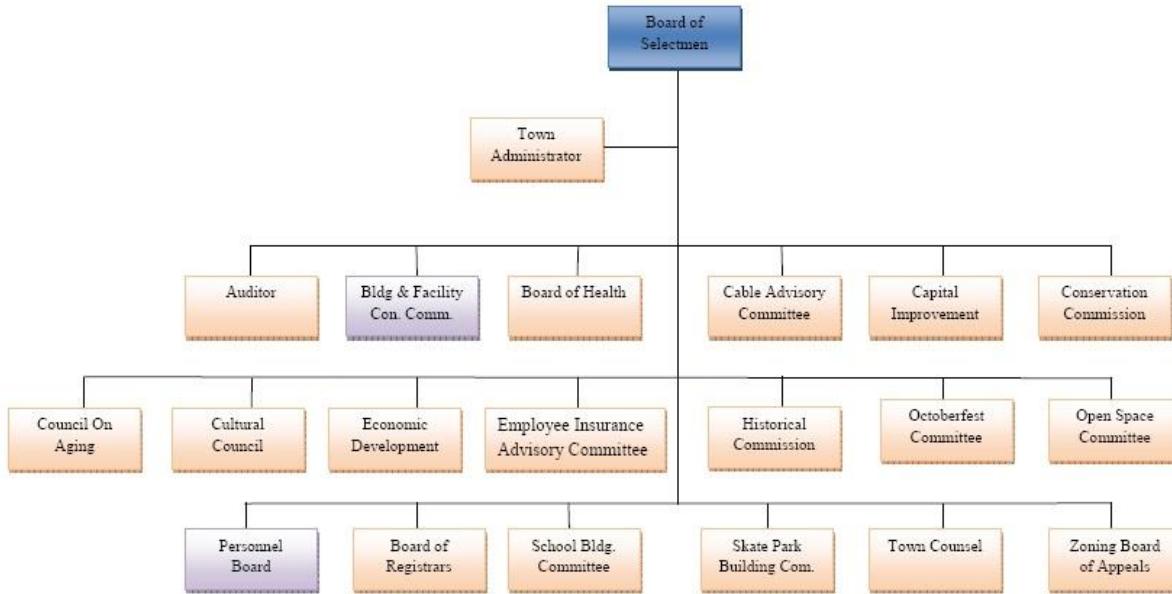
Approved March 6, 2012

Organizational Chart

Employees / Boards / Committees



**Town of Douglas**  
**Organizational Chart**  
**Board Of Selectmen Appointments**



Key:

Appointed by  
BOS

Appointed by  
BOS & Other

# GENERAL GOVERNMENT







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## BOARD OF SELECTMEN

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It has been another productive year for the Town of Douglas. As promised, we have maintained a balanced budget without the need of cutting resources to any departments and continued our commitment to our residents to find ways to cut costs and maintain a level service to the town.

Douglas has negotiated a couple of PILOT programs for solar fields, bringing a new revenue source to the town, while also supporting clean energy production.

We have also finalized the licensing application process for Cannabis, as many of you may know, Cannabis is a fast-growing industry in the Commonwealth and is offering a massive potential for new revenue for communities.

One of the ways we have successfully accomplished cost savings was becoming self insured for health insurance. We have joined with the Town of Webster and the Dudley-Charlton Regional School District to for a purchasing group in order to give the town larger buying power and reduce the rate of increase in health insurance costs. For the first time in notable history, the town was able to limit growth of health insurance costs to single digits.

As part of a commitment to become a Green Community, we were able to convert the streetlights in town to LED. This was funded by a Green Initiative Grant and will help reduce costs of electricity for the town.

In an attempt to preserve some of our local history, The Town of Douglas made arrangements to save the Cherry Tree at the Municipal Center. This tree was a memorial to town high school students who died in a tragic automobile accident.

Douglas implemented a community emergency notification system called Code Red, in an effort to help keep our residents informed and safe in the event of a large-scale emergency. This system was used this summer to inform residents of the EEE threat, and of the spraying schedules.

Town Officials have again met with DCR and State Reps about Wallum Lake Park to insure we have long lasting communication and cooperation between DCR and our Public Safety Officials. Since our initial meeting with DCR and the actions taken by them at our request for a single park closure policy, there have been significantly less issues at the park freeing up our Public Safety officials to be able to effectively service the rest of the community.

Douglas approved support of the MVP (Municipal Vulnerability Preparedness) process. We will be taking steps as a community to identify potential risks and safety concerns and developing a mitigation plan for them.

Respectfully submitted,  
**Kevin Morse**, Chairman

### Licenses Issued for 2019

D/B/A	Manager	License Type
Breezy Picnic Grounds	Mr. Keith Forget	Automatic Amusement
All Around Auto Sales	Mr. James Brevigleiri	Class II
Douglas Auto & Truck Sales	Ms. Jean Chamberlain	Class II
Douglas Auto Sales	Mr. Robert Cherrier	Class II
Douglas Equipment Corp.	Mr. Michael Stanick, Jr.	Class II
K2 Automotive	Mr. Dale Morgan	Class II
TAB Auto Sales	Mr. Tom Tomkiewicz	Class II
Breezy Picnic Grounds	Mr. Keith Forget	Common Victualler
Douglas Flea Market Place	Ms. Marlene Bosma	Common Victualler
Douglas House of Pizza	Mr. Joussef Bassim	Common Victualler
Dunkin' Donuts	Ms. Carollee Youssef	Common Victualler
Family Convenience Center	Mr. Ray Whitehead	Common Victualler

## Licenses Issued for 2019 - Continued

D/B/A	Manager	License Type
Gregory's Pizza & Restaurant	Mr. Mourcous Morgan	Common Victualler
Grille on Main	Ms. Cynthia LaFrance	Common Victualler
Harry's Famous Pizza	Mr. Theofanis Marcou	Common Victualler
Little Coffee Bean	Ms. Suzanne Ward	Common Victualler
Slovak Catholic Sokol Gymnastic Club	Ms. Maureen Gallant	Common Victualler
The Goodness Store	Mr. Joseph Quintal, Jr.	Common Victualler
The Picket Fence Restaurant	Ms. Diana Dube	Common Victualler
Blackstone Valley Beagle Club	Ms. Christine Nelson	Entertainment. (Not Sunday)
Douglas Orchard & Farm	Mr. Nicholas Socrat	Entertainment (Not Sunday)
Grille on Main	Ms. Cynthia LaFrance	Entertainment (Not Sunday)
Slovak Catholic Sokol Gymnastic Club	Ms. Maureen Gallant	Entertainment (Not Sunday)
Beaupre Scrap	Mr. Fran Beaupre	Junk Dealer
Simply Posh, Inc.	Mr. David Roddy	Junk Dealer
Tonia's Treasurers	Ms. Tonia Gosselin	Junk Dealer
Blackstone Valley Beagle Club.	Ms. Christine Nelson	Liquor – All Alcoholic Club
Digger's Liquors	Mr. William Lavallee	Liquor – All Alcohol Pkg Store
Douglas Flea Market Place	Ms. Marlene Bosma	Liquor – Wine & Malt Tavern
Douglas Village Package Store	Mr. David Wnukowski	Liquor – All Alcohol Pkg Store
Family Convenience Center	Mr. Ray Whitehead	Liq – Wine & Malt Pkg Store
Gregory's Pizza & Restaurant	Mr. Mourcous Morgan	Liq – Wine & Malt Com. Vic
Grille on Main	Ms. Cynthia LaFrance	Liq – All Alcoholic Com. Vic
Slovak Catholic Sokol Gymnastic Club	Mr. Randy Manyak	Liquor – All Alcoholic General
The Picket Fence Restaurant	Ms. Diana Dube	Liq – Wine & Malt Com. Vic
Whitinsville Fish & Game Club	Mr. Stephen Pierangeli	Liquor – All Alcohol Club
Slovak Catholic Sokol Gymnastic Club	Ms. Maureen Gallant	Pool Table
Whitinsville Fish & Game Club	Mr. Stephen Pierangeli	Pool Table



Board of Selectmen: TA Matthew Wojcik, Dave Cortese (Vice Chair), Harold Davis, Kevin Morse (Chair), Timothy Bonin, Michael Hughes, and Administrative Assistant Suzanne Kane.



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## TOWN ADMINISTRATOR

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During Fiscal Year 2019 the Town continued to address its long term financial condition by taking a number of proactive steps to curb costs.

The most significant impact on expenses was realized from the Town's move from a fully-insured health insurance program for its employees to a self-insured plan managed by a third party administrator (TPA). In order to achieve the number of beneficiaries needed to leverage a better contract with the TPA and other vendors, the Town joined the Town of Webster and the Dudley-Charlton Regional School District to create the Massachusetts Strategic Health Group (MSHG).

Under a fully-insured plan, the Town pays premiums to a corporation that then pays claims and administers various health care contracts with providers, including pharmacy benefit managers. All rebate programs that generate savings are retained by the insurance carrier. The carrier's overhead costs, including the brokerage fee to place the Town's business, were also passed through to the Town. For FY 2019 the total cost of the Town's health insurance plan was quoted by our insurer for a double-digit increase of just under eleven percent (11%).

By switching to a self-insured model, where the Town pays into a trust fund run by a claims administrator and negotiates with third party vendors without having to pay for broker services – and is thus able to avoid overhead and keep the proceeds of pharmacy rebate programs as well as control of claims data – the Town was able to keep the growth in health insurance costs down to a one point four percent (1.4%) increase. The savings to the Town from making the switch was just under \$200,000.

Going forward, the MSHG will use its bargaining leverage as well as a number of cost saving measures to negotiate better rates for our retiree health insurance plan and take more costs out of the employee plan, even while it actually improves the quality and timeliness of the services provided to our insureds. We must always be mindful of the fact that insurance costs are tied to the number and size of claims made, but we feel that at least with more insight into our cost structure, we have more control over it than when we did simply paying a bill to an insurance carrier and hoping for the best.

In FY 2019 we also successfully submitted grant applications for a small bridge replacement (\$500,000) and completed energy efficiency grant projects including the conversion of the Town's streetlights to LED fixtures and the weatherization of the Simon Fairfield Public Library. Heat pump technology was also installed at the Library, which is far more efficient for both heating and cooling than the pre-existing old style oil fired boiler and window air conditioning units. We began the process of assessing needs for competitive Green Community grant funding as well as a number of smaller planning grants that, once completed, will form the foundation for more significant grant opportunities in the future.

Finally, one last major project for the year was the negotiation and settlement of a three year contract with the Fire Fighter union. The first fully reviewed and negotiated fire contract in years, the pact will be in place through FY 2021 and contains numerous updates to language as well as a formalization of rank and pay that was sorely needed.

Over the longer term, the Town will still need to address the underlying structure of its costs and sources of growth that push expenses upward at a pace that exceeds revenue growth rates. I look forward to ongoing work with the Selectmen and all of the department heads to achieve this essential goal.

Respectfully submitted,  
**Matthew J. Wojcik**  
Town Administrator



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## BOSTON POST CANE

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In August 1909, Mr. Edwin A. Grozier, Publisher of the Boston Post newspaper, gave the Selectmen of 431 towns in New England, a gold-headed ebony cane with the request that it be presented with the compliments of the Boston Post to the oldest male citizen of the town, to be used by him as long as he lives (or moves from the town), and then handed down to the next oldest citizen of the town. In 1930 eligibility for the cane was opened up to women as well.

Over the years, the canes were lost, never returned to the town, or retired by the town. The Douglas cane is one such cane that was lost, and in keeping with the Boston Post's time honored tradition, the Douglas Board of Selectmen present a "Boston Post Cane" certificate to the resident holding the position of eldest citizen in Douglas.

In August of 2019, with her family present, the Board of Selectmen presented a certificate recognizing Nancy L. Colonero for holding the honorary position of Eldest Resident in the Town of Douglas.



With Nancy Colonero, from Left to Right: Michael Hughes, Timothy Bonin, Vice Chair David Cortese, Harold Davis, and Chairman Kevin Morse.

## Municipal Center Cherry Tree Re-Dedication



In 1963, 16 year old Douglas students Arthur W. Blodgett and Gary S. Ziak, were killed when their car struck a tree on Douglas Road near Castle Hill Road in Northbridge. The graduating class of 1966 donated and planted a Japanese Flowering Cherry tree in front of the former High School on Depot Street, now the Municipal Center. The High School moved and became the location of the new Municipal Center. The tree continued to grow into a magnificent 30-foot cherry tree which put on a show of pink blossoms every spring

The tree started showing signs of dying, most notably in 2018 – 2019. Town Administrator Matthew J. Wojcik contacted Aaron and Nick Socrat of Douglas Orchard and Farm's, for help in saving the tree by using some of the living wood to graft onto a new rootstock. On April 25, 2019, in recognition of Arbor Day (the 26<sup>th</sup>), a new "host" Kwanzan Japanese Cherry tree was planted in a new location in front of the Municipal Center for this purpose. Over the next couple of years, Nick Socrat will graft living wood from the memorial tree onto the new stump.



Nick Socrat, left, Linda Nadeau, John Blodgett, and Donna Girouard plant the new cherry tree.

Donna Gerrard, Arthur Blodgett's sister, John Blodgett, Arthur brother, cousin Linda Nadeau, former classmates, Municipal and School officials attended the planting. In his press release, TA Wojcik wrote, "Douglas has a long tradition of planting trees as memorials, and it was appropriate to acknowledge Arbor Day in this way this year. We are very happy that living siblings of Arthur Blodgett were invited here today and will see this tree saved in this way. It is also fitting that the tree live on given that Gary Ziak was an only child and his parents have been gone for years; we are reminded of how fragile family lines can be."

More information can be found under "Town Property" of the Selectmen's page. <https://douglas-ma.gov/277/Town-Property>



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## TOWN CLERK

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To the Honorable Board of Selectmen and Citizens of the Town of Douglas:

The Town Clerk's office is pleased to submit the following reports for year ending 2019.

### TOWN STATISTICS

The Town of Douglas is located in Southern, Massachusetts, bordered by Oxford and Sutton on the North; Uxbridge on the East; Burrillville, Rhode Island on the South; and Webster on the West. Douglas is 18 miles South of Worcester, 40 miles Southwest of Boston and 175 miles from New York City.

Incorporated as a Town: 1746  
Total Area: 37.71 square miles  
Land Area: 36.37 square miles

Form of Government: 5 Member Board of Selectmen / Open Town Meeting

### CENSUS STATISTICS

<b>2019</b>	<b>8809</b>
<b>2018</b>	<b>8766</b>
<b>2017</b>	<b>8540</b>
2016	8658
<b>2015</b>	<b>8529</b>
2014	8741
<b>2013</b>	<b>8535</b>
2012	8992
<b>2011</b>	<b>8612</b>
2010	8432
2000	7282
<b>1990</b>	<b>4871</b>
1980	3721
<b>1970</b>	<b>2947</b>



### TOTAL REGISTERED VOTERS AS OF DECEMBER 31, 2019

Democrats	992
Republican	1210
Unenrolled	4258
Other Designations	121
<b>TOTAL</b>	<b>6581</b>



## MASSACHUSETTS CONGRESSIONAL DELEGATION

### U.S. SENATORS

**ELIZABETH WARREN**  
2400 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
617-565-3170  
[www.warren.senate.gov](http://www.warren.senate.gov)

**EDWARD "ED" MARKEY**  
975 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
617-565-8519  
[www.markey.senate.gov](http://www.markey.senate.gov)

### CONSTITUTIONAL OFFICES

**GOVERNOR**  
**Charlie Baker**

State House, Room 280  
Boston, MA 02133  
617-725-4005  
888-870-7770 (instate use only)  
TTY: 617-727-3666

**LT. GOVERNOR**  
**Karyn Polito**

**ATTORNEY GENERAL**  
**Maura Healy**

McCormack Building  
One Ashburton Place  
Boston, MA 02108  
617-727-2200  
TTY: 617-727-4765

### SECRETARY OF THE COMMONWEALTH

**WILLIAM FRANCIS GALVIN**  
Citizen Information Service  
One Ashburton Place, Room 1611  
Boston, MA 02108-1512  
617-727-7030  
800-392-6090  
TTY: 617-878-3889  
[cis@sec.state.ma.us](mailto:cis@sec.state.ma.us)

### U. S. REPRESENTATIVE

**CONGRESSMAN JAMES McGOVERN**

12 East Worcester St., Suite 1  
Worcester, MA 01604  
508-831-7356  
[Mcgovern}@house.gov](mailto:Mcgovern}@house.gov)

### STATE SENATOR

**RYAN C. FATTMAN**  
State House, Room 213-A  
24 Beacon Street  
Boston, MA 02133  
617-722-1420  
[Ryan.Fattman@masenate.gov](mailto:Ryan.Fattman@masenate.gov)

### STATE REPRESENTATIVE

**JOSEPH McKENNA**  
State House, Room 33  
24 Beacon Street  
Boston, MA 02133  
617-722-2060 or 508-831-7536  
[Joseph.Mckenna@mahouse.gov](mailto:Joseph.Mckenna@mahouse.gov)

## VITAL STATISTICS

At the recommendation of the Registry of Vital Records and the United States Department of State, we will no longer be printing vital records in the Town Report. This will help to protect the privacy of the individuals as well as help to curb identity theft. We will continue to maintain the lists of names and dates in the Office of the Town Clerk for anyone interested in reviewing them. The following statistics were recorded in the Town of Douglas for the calendar year 2019.

Births – 75  
Deaths – 70  
Marriages – 40

## FY2019 RECEIPTS

Town Clerks Fines	\$900.00
Town Clerk Fees	\$3800.00
Town Clerk Licenses	\$1685.00
Dog & Kennel Licenses/Fines	<u>\$41,590.00</u>
TOTAL RECEIPTS	\$47,975.00

Respectfully Submitted,  
**Christine E.G. Furno** CMC/CMMC, Town Clerk  
**Lisa A. Postma**, Administrative Asst.

## ANNUAL TOWN MEETING Monday, May 6, 2019

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas High School Auditorium, 33 Davis Street on Monday, May 6, 2019 at 7:00 PM. There being a quorum present (71 registered voters); the meeting was called to order by the Moderator, Keith M. Menard. Moderator asked if there was any descent of dispensing of reading the warrants and service of the warrant, seeing none. At this time, the Town voted as follows:

MOTION MADE AND SECONDED TO RECESS THE ANNUAL TOWN MEETING TO THE CONCLUSION OF THE SPECIAL TOWN MEETING.

MOTION TO RECESS PASSED BY UNANIMOUS CONSENT.

ANNUAL TOWN MEETING BACK IN SESSION AT 7:22 PM.

## ARTICLES 1, 2, & 3 COMBINED

### Article 1: FINANCE COMMITTEE REPORT

To see if the Town will vote to hear and act upon the report and recommendations of the Finance Committee as presented and printed in the Finance Committee's Annual Town Meeting recommendations, or to take any other action relative thereto.

Finance Committee recommends.

### ARTICLE 2: FY20 BUDGET

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow such sums of money as are necessary to fund the annual operating budget of the Town for Fiscal Year 2020, or take any other action relative thereto.

Finance Committee recommends.

<u>FY20 Budget</u>	<u>FY18</u> Revised STM May 18	<u>FY19</u> Revised STM Nov 18	<u>FY20</u> Fin Com/ BOS/Town Admin
			<b>Recommended Budget</b>
<b>Selectmen</b>			
Wages	\$172,989	\$180,528	\$192,889
Expenses	\$12,633	\$7,956	\$8,168
Subtotal:	\$185,622	\$188,484	\$201,057
Awards & Recognition	\$40	\$50	\$50
Town Hall Office Supplies	\$22,000	\$23,987	\$24,244
Town Reports	\$3,000	\$3,000	\$3,000
Town Counsel	\$75,000	\$76,085	\$77,170
<b>Total Selectmen:</b>	<b>\$285,662</b>	<b>\$291,606</b>	<b>\$305,521</b>
<b>Finance Director/Accountant/Audit</b>			
Wages	\$126,530	\$131,596	\$135,013
Expenses	\$2,050	\$2,185	\$2,195
Subtotal:	\$128,580	\$133,781	\$137,208
Audit	\$23,500	\$23,500	\$23,500
<b>Total Finance Director/Accountant/Audit</b>	<b>\$152,080</b>	<b>\$157,281</b>	<b>\$160,708</b>
<b>Assessors</b>			
Wages	\$98,693	\$102,597	\$106,983
Expenses	\$34,498	\$36,611	\$37,396
Subtotal:	\$133,191	\$139,208	\$144,379
Revaluation			
<b>Total Assessors:</b>	<b>\$133,191</b>	<b>\$139,208</b>	<b>\$144,379</b>
<b>Treasurer/Collector</b>			
Wages	\$187,203	\$198,605	\$192,322
Expenses	\$57,726	\$63,483	\$59,165
Subtotal:	\$244,929	\$262,088	\$251,487
Tax Taking	\$5,500	\$5,000	\$5,000
Tax Title	\$17,000	\$21,210	\$19,210
<b>Total Treasurer/Collector:</b>	<b>\$267,429</b>	<b>\$288,298</b>	<b>\$275,697</b>
<b>Finance Committee</b>			
Wages	\$700	\$700	\$733
Expenses	\$5,000	\$5,000	\$5,000
Reserve Fund	\$40,500	\$50,000	\$50,000
<b>Total Finance Committee:</b>	<b>\$46,200</b>	<b>\$55,700</b>	<b>\$55,733</b>

<u>FY20 Budget</u>	<u>FY18</u> Revised STM May 18	<u>FY19</u> Revised STM Nov 18	<u>FY20</u> Fin Com/ BOS/Town Admin
			<b>Recommended Budget</b>
<b>Technology</b>			
Expenses	\$87,888	\$145,570	\$111,586
<b>Total Technology:</b>	<b>\$87,888</b>	<b>\$145,570</b>	<b>\$111,586</b>
<b>Town Clerk</b>			
Wages	\$101,372	\$110,304	\$112,321
Expenses	\$14,300	\$16,250	\$16,250
<b>Total Town Clerk:</b>	<b>\$115,672</b>	<b>\$126,554</b>	<b>\$128,571</b>
<b>Public Building Maintenance</b>			
Wages	\$49,047	\$50,781	\$13,325
Expenses	\$154,189	\$155,623	\$155,739
<b>Total Public Building Maintenance:</b>	<b>\$203,236</b>	<b>\$206,404</b>	<b>\$169,064</b>
<b>Permanent Building Committee</b>			
Wages	\$600	\$600	\$633
Expenses	\$1,500	\$500	\$500
<b>Total Permanent Building Comm:</b>	<b>\$2,100</b>	<b>\$1,100</b>	<b>\$1,133</b>
<b>Community Development</b>			
Wages	\$183,214	\$183,671	\$189,926
Expenses	\$3,500	\$3,500	\$3,653
Subtotal:	<b>\$186,714</b>	<b>\$187,171</b>	<b>\$193,579</b>
Planning Board	\$2,910	\$3,677	\$3,736
Economic Development	\$1,000	\$1,000	\$4,233
Zoning Board - Expenses	\$3,460	\$3,460	\$3,460
Open Space	\$100	\$100	\$100
Conservation Commission	\$2,789	\$2,789	\$2,789
<b>Total Comm Development:</b>	<b>\$196,973</b>	<b>\$198,197</b>	<b>\$207,897</b>
<b>Other General Government</b>			
Moderator	\$250	\$250	\$250
Housing Authority	\$100	\$100	\$100
<b>Total Other General Government:</b>	<b>\$350</b>	<b>\$350</b>	<b>\$350</b>
<b>Total General Government:</b>	<b>\$1,490,781</b>	<b>\$1,610,268</b>	<b>\$1,560,639</b>

<u>FY20 Budget</u>	<u>FY18</u> Revised STM May 18	<u>FY19</u> Revised STM Nov 18	<u>FY20</u> Fin Com/ BOS/Town Admin
			<b>Recommended Budget</b>
<b>Police</b>			
Wages	\$1,506,065	\$1,526,623	\$1,584,171
Expenses	\$129,887	\$148,490	\$153,810
Cruiser		\$79,500	\$122,500
<b>Total Police:</b>	<b>\$1,635,952</b>	<b>\$1,754,613</b>	<b>\$1,860,481</b>
<b>Fire</b>			
Wages	\$362,464	\$405,621	\$378,267
Expenses	\$75,000	\$104,904	\$114,253
<b>Total Fire:</b>	<b>\$437,464</b>	<b>\$510,525</b>	<b>\$492,520</b>
<b>Ambulance</b>			
Wages	\$332,286	\$288,844	\$329,621
Expenses	\$88,500	\$90,537	\$93,413
<b>Total Ambulance:</b>	<b>\$420,786</b>	<b>\$379,381</b>	<b>\$423,034</b>
<b>Building Dept</b>			
Wages	\$84,776	\$79,885	\$87,082
Expenses	\$5,650	\$30,055	\$32,655
<b>Total Building Dept:</b>	<b>\$90,426</b>	<b>\$109,940</b>	<b>\$119,737</b>
<b>Tree Warden</b>			
Wages	\$600	\$600	\$600
Expenses	\$9,500	\$10,000	\$20,300
<b>Total Tree Dept:</b>	<b>\$10,100</b>	<b>\$10,600</b>	<b>\$20,900</b>
<b>Civil Defense</b>			
Wages	\$325	\$325	\$325
Expenses	\$1,200	\$4,800	\$4,800
<b>Total Civil Defense:</b>	<b>\$1,525</b>	<b>\$5,125</b>	<b>\$5,125</b>
<b>Sealer Weights &amp; Measures</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>
<b>Animal Control</b>	<b>\$23,458</b>	<b>\$25,000</b>	<b>\$25,000</b>
<b>Total Public Safety:</b>	<b>\$2,620,461</b>	<b>\$2,795,934</b>	<b>\$2,947,547</b>
<b>Cemetery</b>	\$10,000	\$22,260	\$9,410

<u>FY20 Budget</u>	<u>FY18</u> Revised STM May 18	<u>FY19</u> Revised STM Nov 18	<u>FY20</u> Fin Com/ BOS/Town Admin
			<b>Recommended Budget</b>
<b>Highway</b>			
Wages	\$416,925	\$439,091	\$481,483
Expenses	\$26,012	\$30,212	\$31,392
Subtotal:	\$442,937	\$469,303	\$512,875
Maintenance	\$129,450	\$136,821	\$138,614
Special Sign Acct	\$1,400	\$1,483	\$1,566
Snow & Ice	\$350,000	\$155,000	\$199,950
<b>Total Highway:</b>	<b>\$923,787</b>	<b>\$762,607</b>	<b>\$853,005</b>
<b>Other Public Works</b>			
Monitor Landfill	\$1,400	\$2,200	\$1,600
Monitor Wells	\$9,950	\$9,950	\$9,950
Street lighting	\$44,000	\$45,414	\$17,643
<b>Total Other Public Works:</b>	<b>\$55,350</b>	<b>\$57,564</b>	<b>\$29,193</b>
<b>Total Public Works:</b>	<b>\$989,137</b>	<b>\$842,431</b>	<b>\$891,608</b>
<b>Board of Health</b>			
Wages	\$35,118	\$35,751	\$37,759
Expenses	\$7,300	\$7,513	\$7,557
Subtotal Health:	\$42,418	\$43,264	\$45,316
Nurse Wages	\$13,486	\$13,000	\$13,000
<b>Animal Inspection</b>			
Wages	\$3,213	\$3,269	\$3,269
Expenses	\$650	\$650	\$650
Subtotal Animal Inspection:	\$3,863	\$3,919	\$3,919
<b>Total Board of Health:</b>	<b>\$59,767</b>	<b>\$60,183</b>	<b>\$62,235</b>
<b>Council on Aging</b>			
Wages	\$78,980	\$80,727	\$87,318
Expenses	\$5,900	\$5,900	\$5,921
<b>Total Council on Aging:</b>	<b>\$84,880</b>	<b>\$86,627</b>	<b>\$93,239</b>

<b>FY20 Budget</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>
	Revised STM May 18	Revised STM Nov 18	Fin Com/ BOS/Town Admin
	<b>Recommended Budget</b>		
<b>Veterans</b>			
Expenses	\$17,000	\$17,350	\$20,850
Benefits	\$90,000	\$87,000	\$75,000
<b>Total Veterans:</b>	<b>\$107,000</b>	<b>\$104,350</b>	<b>\$95,850</b>
<b>Total Health &amp; Human Services:</b>	<b>\$251,647</b>	<b>\$251,160</b>	<b>\$251,324</b>
<b>Recreation Expenses</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
<b>Library</b>			
Wages	\$158,406	\$164,380	\$171,282
Expenses	\$56,512	\$63,192	\$62,636
<b>Total Library:</b>	<b>\$214,918</b>	<b>\$227,572</b>	<b>\$233,918</b>
<b>Memorial Day</b>	<b>\$1,750</b>	<b>\$1,750</b>	<b>\$1,750</b>
<b>Parks</b>			
Expenses			\$500
<b>Total Parks:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500</b>
<b>Total Culture &amp; Recreation</b>	<b>\$219,668</b>	<b>\$232,322</b>	<b>\$239,168</b>
<b>Education</b>			
<b>Douglas Schools</b>			
Personnel & Expenses	\$12,889,337	\$13,323,500	\$13,589,970
Transportation	\$1,247,593	\$1,354,786	\$1,558,004
<b>Total Douglas Schools:</b>	<b>\$14,136,930</b>	<b>\$14,678,286</b>	<b>\$15,147,974</b>
<b>Blackstone Valley Regional</b>			
Assessment	\$912,049	see article 5	see article 5
Debt Assessment	\$44,995	see article 5	see article 5
Representative Stipend	\$500	\$500	\$500
<b>Total Blackstone Valley Regional:</b>	<b>\$957,544</b>	<b>\$500</b>	<b>\$500</b>
<b>Medicaid Reimbursement</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>Norfolk County Agricultural</b>	<b>\$186,351</b>	<b>\$186,994</b>	<b>\$182,177</b>
<b>Total Education:</b>	<b>\$15,285,825</b>	<b>\$14,870,780</b>	<b>\$15,335,651</b>

<b>FY20 Budget</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>
	Revised STM May 18	Revised STM Nov 18	Fin Com/ BOS/Town Admin Recommended Budget
<b>Total Insurance/ Employee Benefits</b>	<b>\$4,112,205</b>	<b>\$4,393,092</b>	<b>\$4,503,599</b>
<b>Total Debt Service</b>	<b>\$2,651,969</b>	<b>\$2,655,141</b>	<b>\$2,506,090</b>
<b>Total Capital Outlay</b>	<b>Capital Article</b>	<b>Capital Article</b>	<b>Capital Article</b>
<b>Recreation Expenses</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
<b>Library</b>			
Wages	\$158,406	\$164,380	\$171,282
Expenses	\$56,512	\$63,192	\$62,636
<b>Total Library:</b>	<b>\$214,918</b>	<b>\$227,572</b>	<b>\$233,918</b>
<b>Memorial Day</b>	<b>\$1,750</b>	<b>\$1,750</b>	<b>\$1,750</b>
<b>Parks</b>			
Expenses			\$500
<b>Total Parks:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500</b>
<b>Total Culture &amp; Recreation</b>	<b>\$219,668</b>	<b>\$232,322</b>	<b>\$239,168</b>
<b>Education</b>			
<b>Douglas Schools</b>			
Personnel & Expenses	\$12,889,337	\$13,323,500	\$13,589,970
Transportation	\$1,247,593	\$1,354,786	\$1,558,004
<b>Total Douglas Schools:</b>	<b>\$14,136,930</b>	<b>\$14,678,286</b>	<b>\$15,147,974</b>
<b>Blackstone Valley Regional</b>			
Assessment	\$912,049	see article 5	see article 5
Debt Assessment	\$44,995	see article 5	see article 5
Representative Stipend	\$500	\$500	\$500
<b>Total Blackstone Valley Regional:</b>	<b>\$957,544</b>	<b>\$500</b>	<b>\$500</b>
<b>Medicaid Reimbursement</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>Norfolk County Agricultural</b>	<b>\$186,351</b>	<b>\$186,994</b>	<b>\$182,177</b>
<b>Total Education:</b>	<b>\$15,285,825</b>	<b>\$14,870,780</b>	<b>\$15,335,651</b>

FY20 Budget	FY18	FY19	FY20
	Revised STM May 18	Revised STM Nov 18	Fin Com/ BOS/Town Admin Recommended Budget
<b>Total Insurance/ Employee Benefits</b>	<b>\$4,112,205</b>	<b>\$4,393,092</b>	<b>\$4,503,599</b>
<b>Total Debt Service</b>	<b>\$2,651,969</b>	<b>\$2,655,141</b>	<b>\$2,506,090</b>
<b>Total Capital Outlay</b>	<b>Capital Article</b>	<b>Capital Article</b>	<b>Capital Article</b>
<b>Total Special Articles</b>		<b>\$125,700</b>	<b>\$1,297,047</b>
<b>Transfer to Special Revenue Funds</b>			
<b>Transfer to Capital Projects</b>			
<b>Transfer to Stabilization</b>		<b>\$314,390</b>	
<b>Summary - Expenditures</b>			
<b>Total General Government:</b>	<b>\$1,490,781</b>	<b>\$1,610,268</b>	<b>\$1,560,639</b>
<b>Total Public Safety:</b>	<b>\$2,620,461</b>	<b>\$2,795,934</b>	<b>\$2,947,547</b>
<b>Total Public Works:</b>	<b>\$989,137</b>	<b>\$842,431</b>	<b>\$891,608</b>
<b>Total Health &amp; Human Services:</b>	<b>\$251,647</b>	<b>\$251,160</b>	<b>\$251,324</b>
<b>Total Culture &amp; Recreation</b>	<b>\$219,668</b>	<b>\$232,322</b>	<b>\$239,168</b>
<b>Total Education:</b>	<b>\$15,285,825</b>	<b>\$14,870,780</b>	<b>\$15,335,651</b>
<b>Total Insurance/ Employee Benefits</b>	<b>\$4,112,205</b>	<b>\$4,393,092</b>	<b>\$4,503,599</b>
<b>Total Debt Service</b>	<b>\$2,651,969</b>	<b>\$2,655,141</b>	<b>\$2,506,090</b>
<b>Total Capital Outlay</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Special Articles</b>	<b>\$125,700</b>	<b>\$1,297,047</b>	<b>\$0</b>
<b>Total Transfers to Stabilization, Special Revenue, Capital Projects</b>	<b>\$0</b>	<b>\$314,390</b>	<b>\$0</b>
<b>TOTAL BUDGET REQUEST</b>		<b>\$27,747,393</b>	<b>\$29,262,565</b>
			<b>\$28,235,626</b>

### **ARTICLE 3: SALARIES OF ELECTED OFFICIALS**

To see if the Town will vote to fix the salary and compensation of all elected officials of the Town as provided by Chapter 41 Section 108 of the Massachusetts General Laws, as amended, as follows:

Board of Assessors	<b>\$2,900.00</b>
Blackstone Valley Vocational School District Rep.	<b>\$500.00</b>
Moderator	<b>\$250.00</b>
Board of Selectmen	<b>\$1,600.00</b>
Clerk	<b>\$77,500.15</b>
Water/Sewer Commission	<b>\$3,000.00</b>

**Finance Committee recommends**

**MOTION FOR COMBINED ARTICLES 1, 2 & 3:** I move that the Town vote to hear and act upon the report and recommendations of the Finance Committee and further to fix the salary and compensation of elected officials as presented in the Finance Committee's FY20 Budget Recommendation, and further to approve a total budget of **\$28,235,626** consisting of **\$15,629** transferred from Reserved for Reduction of Excluded Debt Account, **\$320,000** transferred from Ambulance Receipts Reserved for Appropriation, **\$20,000** transferred from Wetlands Protection Fund, and the remaining **\$27,879,997** to be raised and appropriated, all as set forth in the Column entitled "FY20 Finance Committee/Board of Selectmen/Town Administrator Recommended Budget" in the handout entitled, "Finance Committee Budget Message for Fiscal Year 2020", for the purpose of funding the annual operating budget of the Town for Fiscal Year 2020.

**MOTION PASSED BY UNANIMOUS VOICE VOTE**

**ARTICLE 4: BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT FY20 BUDGET:**

To see if the Town will vote to raise and appropriate the sum of **\$1,277,763** for its operating and capital assessment by the Blackstone Valley Vocational Regional School District (the "District") *for the Fiscal Year commencing July 1, 2019, which is inclusive of \$41,701 of Proposition 2 1/2 exempted funds to be applied against debt service associated with Douglas' previously (2001) voted amount for the District's addition/renovation project.*

**Finance Committee recommends 6 yes/1 no**

**MOTION:** I move the Town vote to raise and appropriate the sum of **\$1,277,763** for its operating and capital assessment by the Blackstone Valley Vocational Regional School District (the "District") *for the Fiscal Year commencing July 1, 2019, which is inclusive of \$41,701 of Proposition 2 1/2 exempted funds to be applied against debt service associated with Douglas' previously (2001) voted amount for the District's addition/renovation project.*

**MOTION BY MAJORITY VOICE VOTE**

**ARTICLES 5, 6 & 7 COMBINED**

**ARTICLE 5: FY20 TRANSFER STATION ENTERPRISE FUND:**

To see if the Town will vote to raise and appropriate and/or transfer the sum of **\$225,980** from Transfer Station charges and fees, and transfer the sum of **\$60,477** from Retained Earnings, for a total of **\$286,457** to operate and maintain the Transfer Station.

Salaries/Wages	<b>\$63,807</b>
Expenses	<b>\$222,650</b>
<b>Total</b>	<b>\$286,457</b>

**Finance Committee recommends**

**ARTICLE 6: FY20 WATER/SEWER ENTERPRISE FUND:**

To see if the Town will vote to raise and appropriate, and/or transfer the sum of **\$1,000,000** from Water & Sewer charges and fees, transfer the sum of **\$117,346** from the Reserved For Debt account, transfer the sum of **\$183,629** from Retained Earnings, transfer from Water System Development the sum of **\$25,000**, and Sewer System Development the sum of **\$25,000**, for a total budget of **\$1,350,975** to operate and maintain the Water/Sewer Department.

Salaries/Wages	<b>\$394,867</b>
Expenses	<b>\$837,920</b>
Debt	<b>\$118,188</b>
<b>Total</b>	<b>\$1,350,975</b>

**Finance Committee recommends.**

**ARTICLE 7: FY20 PEG ACCESS AND CABLE RECEIPTS RESERVED FOR APPROPRIATION:**

To see if the Town will vote to transfer the sum of **\$69,406** from the PEG Access and Cable Receipts Reserved for Appropriation to operate and maintain the Cable Department.

Salaries/Wages	<b>\$50,272</b>
Expenses	<b>\$19,134</b>
<b>Total</b>	<b>\$69,406</b>

**Finance Committee recommends.**

## **MOTION MADE AND SECOND TO APPROVE ARTICLES 5, 6 & 7 AS PRINTED IN THE WARRANT**

### ***MOTION PASSED BY UNANIMOUS CONSENT***

#### **ARTICLE 8: RECURRING BUSINESS**

A. Assessors To Work Additional Hours: To see if the Town will vote to authorize the Board of Assessors to appoint one or more of their members to work for compensation, in accordance with the provisions of the Town's Personnel Bylaw, and to establish such compensation to be paid said member for Fiscal Year 2020; or take any other action related thereto.

B. Ambulance Receipts Reserved for Appropriation: To see if the Town will vote to reserve all receipts received by the Town from ambulance user charges, user billings, and ambulance donations and gifts to the Ambulance Receipts Reserved Account; or take any other action related thereto.

C. Cable Receipts Reserved for Appropriation: To see if the Town will vote to reserve all receipts received by the Town from Cable user charges, to the Cable Receipts Reserved Account; or take any other action related thereto.

D. Simon Fairfield Public Library: To see if the Town will vote to require that all funds received in Fiscal Year 2020 from State Aid Grants for the Public Library be transferred to a Special Account for the Simon Fairfield Public Library; or take any other action related thereto.

E. State and Federal Grants: To see if the Town will vote to authorize the Board of Selectmen to apply for and accept State or Federal grants they deem beneficial to the Town, provided that the Board of Selectmen shall hold a public hearing prior to the Board's acceptance of any such grant, if said grant requires the Town to meet future conditions or requirements; or take any other action related thereto.

F. Separate Account Funds: To see if the Town will vote to adopt a Revolving Fund Bylaw to be placed at Article 2, section 11 as "Revolving Funds", as follows, "The Town is authorized to adopt revolving funds pursuant to MGL Chapter 44, § 53E ½, subject to specific annual authorization of the terms"; or take any other actions related thereto:

#	Department	Receipts	Expenditures
1	Simon Fairfield Library pursuant to MGL Chapter 44, § 53E ½	All fines received during Fiscal Year 2020 by the Simon Fairfield Library	The Simon Fairfield Library Board of Trustees may expend a sum not to exceed Two Thousand Five Hundred dollars (\$2,500) for the purpose of purchasing books, films and other library supplies and materials.
2	Home Composting Program pursuant to MGL Chapter 44, § 53E ½	All receipts received in connection with the Home Composting Program	The Board of Health may expend a sum not to exceed Two Thousand Five Hundred dollars (\$2,500) for the purpose of operating the Home Composting Program.
3	Planning Board & Engineering – MGL Chapter 44, §53E ½	Project fees received that are associated with staff review.	The funds may be expended without further appropriation by the Planning Board or Town Engineer for such consulting and project review costs. Expenditures from the fund may not exceed \$30,000.
4	Conservation – MGL Chapter 44, §53E ½	Project fees received that are associated with staff review.	The funds may be expended without further appropriation by the Conservation Commission or their Conservation Agent for such consulting and project review costs. Expenditures from the Fund may not exceed \$30,000.
5	Zoning Board of Appeals – MGL Chapter 44, §53E ½	Project fees received that are associated with staff review.	The funds may be expended without further appropriation by the Zoning Board of Appeals or Town Engineer for such consulting and project review costs. Expenditures from the fund may not exceed \$30,000.

G. Acceptance of Chapter 90: To see if the Town will vote to authorize to accept and enter into contracts for the expenditure of funds to be allotted by the State under authorization of Chapter 90 of the Massachusetts General Laws (as pertaining to Highway Funds), for the construction, reconstruction and improvement of Town roads, said funds may be borrowed in anticipation of State Revenue, and expended without further appropriation under the direction of the Highway Superintendent with the approval of the Board of Selectmen; or take any other action related thereto.

H. Compensating Balance Agreements: To see if the Town will vote to authorize the Treasurer to enter into a compensating balance agreement or agreements for Fiscal Year 2020 pursuant to MGL Chapter 44 § 53F; or take any other action related thereto.

I. Acceptance of Easements: To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, an easement or easements for the purpose of construction, installation, maintenance and repair of municipal drainage, sewer and water systems, and roadway.

## **Finance Committee recommends**

**MOTION:** I move that the Town vote to approve the recurring business as written in the warrant.

**MOTION PASSED BY UNANIMOUS CONSENT**

## **ARTICLE 9: PERSONNEL BYLAW CLASSIFICATION & UPDATE**

To see if the Town will vote to approve the Personnel Classification and Compensation plans for Fiscal Year 2020.

## Finance Committee recommends

MANAGEMENT Compensation Plan - FY20 Budget										
Grade	Position			Grade	Position					
M-1				M-3	Building Commissioner					
					Library Director					
					Planning & Conservation Agent					
					Senior Center Director/Outreach Coordinator					
					Treasurer/Collector					
M-2	Assistant Tax Collector			M-4	System Manager Water & Sewer					
	Principal Assessor			M-5	Highway Superintendent					
					Town Engineer					
					COLA Increase %			1.75%		
	1	2	3	4	5	6	7	8	9	10
1	\$42,644.25	\$43,603.75	\$44,584.83	\$45,587.99	\$46,613.72	\$47,662.53	\$48,734.93	\$49,831.47	\$50,952.68	\$52,099.11
2	\$53,304.06	\$54,503.40	\$55,729.73	\$56,983.65	\$58,265.78	\$59,576.76	\$60,917.24	\$62,287.87	\$63,689.35	\$65,122.36
3	\$66,633.23	\$68,132.48	\$69,665.46	\$71,232.93	\$72,835.67	\$74,474.47	\$76,150.15	\$77,863.53	\$79,615.46	\$81,406.81
4	\$76,625.69	\$78,349.77	\$80,112.64	\$81,915.17	\$83,758.26	\$85,642.82	\$87,569.79	\$89,540.11	\$91,554.76	\$93,614.74
5	\$82,375.51	\$84,228.96	\$86,124.11	\$88,061.90	\$90,043.30	\$92,069.27	\$94,140.83	\$96,259.00	\$98,424.82	\$100,639.38

OFFICE ADMINISTRATIVE Compensation Plan - FY20 Budget			
Grade	Position	Grade	Position
OA-1	Library Assistant Meeting Minute Recorder	OA-3	Admin Assist Treasurer/Collector Asst. to the Town Accountant Asst. Treasurer
OA-2	Adm. Sec Water & Sewer Highway Clerk Circulation Librarian Principal Clerk -Fire, Building, Assessors	OA-4	Asst. Town Clerk Children's Librarian Adm. Sec/Comm Development Assessors' Admin Asst.
		OA-5	Adm. Asst. to Town Admin./BOS Adm. Supervisor/Bd Health

Grade	1	2	3	4	5	6	7	8	9	10
1 Hourly	\$14.56	\$14.89	\$15.22	\$15.57	\$15.92	\$16.27	\$16.64	\$17.01	\$17.40	\$17.79
2 Hourly	\$17.48	\$17.87	\$18.28	\$18.69	\$19.11	\$19.54	\$19.98	\$20.43	\$20.89	\$21.36
3 Hourly	\$19.22	\$19.65	\$20.09	\$20.55	\$21.01	\$21.48	\$21.97	\$22.46	\$22.96	\$23.48
4 Hourly	\$22.09	\$22.59	\$23.10	\$23.61	\$24.15	\$24.69	\$25.25	\$25.81	\$26.39	\$26.99
5 Hourly	\$24.53	\$25.08	\$25.65	\$26.22	\$26.81	\$27.42	\$28.03	\$28.66	\$29.31	\$29.97

**PUBLIC WORKS Compensation Plan - FY20 Budget**

Grade	Position	Grade	Position
PM-1	Truck Driver/Laborer	PM-4	Group Leader
PM-2	Asst Water/Sewer Operator	PM-5	Water & Sewer Operator
	Highway Laborer Operator		Chief Operator
PM-3			Highway Mechanic
			Working Foreman / Muni Facilities Maintenance Mgr.

**COLA % Increase**      **1.75%**

	1	2	3	4	5	6	7	8	9	10
1 Hourly	\$18.61	\$19.03	\$19.46	\$19.89	\$20.34	\$20.80	\$21.27	\$21.75	\$22.24	\$22.74
2 Hourly	\$20.34	\$20.80	\$21.27	\$21.74	\$22.23	\$22.73	\$23.25	\$23.77	\$24.30	\$24.85
3 Hourly	\$21.34	\$21.82	\$22.31	\$22.81	\$23.33	\$23.85	\$24.39	\$24.94	\$25.50	\$26.07
4 Hourly	\$22.37	\$22.87	\$23.39	\$23.91	\$24.45	\$25.00	\$25.57	\$26.14	\$26.73	\$27.33
5 Hourly	\$24.70	\$25.26	\$25.82	\$26.41	\$27.00	\$27.61	\$28.23	\$28.86	\$29.51	\$30.18

**MISCELLANEOUS Compensation Plan - FY20 Budget**

Grade	Position	Grade	Position
MS-0	Library Page		MS-3
	Cable Recording Assistant		
MS-1	Senior Center Clerk		MS-4
	Transfer Station Employees		
MS-2	Cable Access Coordinator		

**COLA % Increase**      **1.75%**

	1	2	3	4	5	6	7	8	9	10
0 Hourly	\$12.00	\$12.27	\$12.55	\$12.83	\$13.12	\$13.41	\$13.71	\$14.02	\$14.34	\$14.66
1 Hourly	\$14.56	\$14.89	\$15.22	\$15.57	\$15.92	\$16.27	\$16.64	\$17.01	\$17.40	\$17.79
2 Hourly	\$17.48	\$17.87	\$18.28	\$18.69	\$19.11	\$19.54	\$19.98	\$20.43	\$20.89	\$21.36
3 Hourly	\$19.22	\$19.65	\$20.09	\$20.55	\$21.01	\$21.48	\$21.97	\$22.46	\$22.96	\$23.48
4 Hourly	\$22.09	\$22.59	\$23.10	\$23.61	\$24.15	\$24.69	\$25.25	\$25.81	\$26.39	\$26.99

### Public Safety Compensation Plan - FY20 Budget

Grade	Position	Grade	Position
PS-1	Probationary Call Fire Fighter	PS-5	Assistant Fire Chief Deputy Fire Chief
PS-2	Basic Call Fire Fighter Lt. Call Fire Fighter Part-time Dispatcher*	PS-6	Part-time Call EMT P
PS-3	Captain Fire Fighter Part-time Reserve Officer*	PS-7	Full-time 911 Trainer
PS-4	Full-time Dispatcher Part-time Call EMT B	PS-8	
		PS-9	Administrative/Secretary/Dispatcher

\* Police part-time position have a one year probationary period.

COLA % Increase      1.75%

	1	2	3	4	5	6	7	8	9	10
1 Hourly	\$12.00	\$12.27	\$12.55	\$12.83	\$13.12	\$13.41	\$13.71	\$14.02	\$14.34	\$14.66
2 Hourly	\$14.56	\$14.89	\$15.22	\$15.57	\$15.92	\$16.27	\$16.64	\$17.01	\$17.40	\$17.79
3 Hourly	\$17.48	\$17.87	\$18.28	\$18.69	\$19.11	\$19.54	\$19.98	\$20.43	\$20.89	\$21.36
4 Hourly	\$19.22	\$19.65	\$20.09	\$20.55	\$21.01	\$21.48	\$21.97	\$22.46	\$22.96	\$23.48
5 Hourly	\$20.17	\$20.62	\$21.09	\$21.56	\$22.05	\$22.54	\$23.05	\$23.57	\$24.10	\$24.64
6 Hourly	\$21.17	\$21.65	\$22.13	\$22.63	\$23.14	\$23.66	\$24.19	\$24.74	\$25.29	\$25.86
7 Hourly	\$22.26	\$22.76	\$23.27	\$23.80	\$24.33	\$24.88	\$25.44	\$26.01	\$26.60	\$27.20
8 Hourly	\$23.36	\$23.89	\$24.42	\$24.97	\$25.53	\$26.11	\$26.70	\$27.30	\$27.91	\$28.54
9 Hourly	\$24.56	\$25.11	\$25.68	\$26.26	\$26.85	\$27.45	\$28.07	\$28.70	\$29.35	\$30.01

**MOTION:** I move that the Town vote to approve the Personnel Classification and Compensation plans for Fiscal Year 2020 as written in the warrant

**MOTION PASSED BY UNANIMOUS CONSENT**

### ARTICLE 10: ADOPTION OF REVISED FY20-24 CAPITAL IMPROVEMENT PLAN

The Capital Improvement Committee reviews, prioritizes, and offers recommendations concerning all requests for funds for capital projects submitted by departments. The following summary five year plan reflects the recommendations of the Committee based on the information available today and known priorities, and will be refined each year going forward. A more detailed plan, including a list of all projects requested and potential funding sources, can be found at the Town's website or upon request from the Selectmen's office.

<b>FY 2020</b>	
Public Safety and Highway Departments Radio System and Associated Expenses	\$173,000
Municipal Center Resource Room Sound System Upgrades and ADA Compliance	\$18,000
Municipal Center Backup Generator and Associated Expenses	\$135,000
Highway Dump Truck with Sander and Wing Plow and Related Costs	\$198,240
Police Tablets and Related Expenses	\$30,000
Senior Center Flooring Replacement and Associated Costs	\$24,000
Town Clerk Voting Machines and Related Expenses	\$23,000
	<b>\$601,240</b>

<b>FY 2021</b>	
Police Replace Fingerprint Machine	\$30,000
Former Town Hall, Interior and Exterior Painting	\$50,000
Municipal Center Roof and Rooftop HVAC Replacement	\$345,000
Town Clerk Climate Control for Document Storage Area	\$60,000
Library Interior Renovations	\$25,000
Water Department – North Street Main Upgrade	\$403,000
Police Department Drone	\$23,000
Highway Main Street Sidewalks	\$40,000
School Department Tractor and Attachments	\$63,000
	<b>\$1,039,000</b>

<b>FY 2022</b>	
Highway Mower and Attachments	\$15,000
Highway Sidewalk Tractor/Plow/Snowblower	\$131,000
Water Department Gilboa Street Main Upgrade	\$710,000
Highway Dump Truck with Sander and Straight Plow	\$183,240
	<b>\$1,039,240</b>

<b>FY 2023</b>	
School Department Recoat and Paint Running Track	\$100,000
School Department Primary School Major Renovation*	\$639,000
Old Town Hall HVAC Replacement	\$60,000
Fire Department Fire Station Roof, HVAC, and Floors	\$125,000
Highway Dump Truck with Sander and Straight Plow	\$183,240
	<b>\$1,107,240</b>

\*Would be seeking State program assistance

<b>FY 2024</b>	
Fire Department Replace Engine/Pumper	\$600,000
Old Town Hall Replace Windows	\$270,000
Police Headquarters Feasibility / Options Study	\$150,000
Highway New Building*	\$2,750,000
	<b>\$3,770,000</b>

\*Would most likely require capital exclusion or debt funding

**MOTION:** I move that the Town will vote to approve the Town of Douglas FY 20 – 24 Capital Improvement Plan as submitted by the Capital Improvement Committee, and by transferring the sum of \$17,000 from Cable Receipts Reserved for Appropriation, and \$584,240 from Free Cash, or transfer the sum of for a total sum of **\$601,240** to fund the following Capital Projects as follows:

Public Safety and Highway Departments Radio System and Associated Expenses	\$173,000
Municipal Center Resource Room Sound System Upgrades and ADA Compliance	\$18,000
Municipal Center Backup Generator and Associated Expenses	\$135,000
Highway Dump Truck with Sander and Plow and Related Costs	\$198,240
Police Tablets and Related Expenses	\$30,000
Senior Center Flooring Replacement and Associated Costs	\$24,000
Town Clerk Voting Machines and Related Expenses	\$23,000
	<b>\$601,240</b>

#### ***MOTION PASSED BY UNANIMOUS CONSENT***

#### ***ARTICLE 11: SHORT-TERM RENTAL LAW – M.G.L. c.64G***

To see if the Town will vote to accept Sections 51 and 52 of Ch. 27 of the Acts of 2009 amending M.G.L. c. 64G, § 3A, to take effect on July 1, 2019 at six percent (6%), on the rental of rooms in hotels, motels, lodging houses and bed and breakfast establishments in the Town, as provided by such law.

**Finance Committee recommends 6 yes/ 1 no.**

**MOTION:** I move that the Town vote to accept Sections 51 and 52 of Ch. 27 of the Acts of 2009 amending M.G.L. c. 64G, § 3A, to take effect on July 1, 2019 at six percent (6%), on the rental of rooms in hotels, motels, lodging houses and bed and breakfast establishments in the Town, as provided by such law.

#### ***MOTION PASSED BY UNANIMOUS CONSENT***

#### ***ARTICLE 12: PERSONNEL BYLAW AMENDMENT***

To see if the Town will vote to approve a proposed new Personnel Bylaw so as to replace the existing version, the proposed text as on file in the office of the Town Clerk.

**Finance Committee recommends.**

**MOTION:** I move that the Town vote to approve a proposed new Personnel Bylaw so as to replace the existing version, the proposed text as on file in the office of the Town Clerk.

#### ***MOTION PASSED BY UNANIMOUS CONSENT***

## **ARTICLE 13: GENERAL BYLAW CHANGE – EDITORIAL REVISIONS**

### **Article 1: Town Meeting**

#### **Section 13 - Editorial Revisions**

A. The Town Clerk is authorized to assign appropriate numbers or letters to bylaw sections, subsections, paragraphs, and subparagraphs where none are approved by Town Meeting; and if such numbering or lettering is approved by Town Meeting, to make non-substantive editorial revisions to the same to ensure consistent and appropriate sequencing and numbering; and to make non-substantive editorial revision to references regarding such numbering or lettering as contained within the bylaws to ensure accuracy and conformity.

B. All such editorial revisions shall be identified with a footnote which describes the revision and the reason therefore.

#### **Finance Committee recommends.**

**MOTION:** I move that the Town vote to amend the Town of Douglas Bylaws by inserting the following:

### **Article 1: Town Meeting**

#### **Section 13 - Editorial Revisions**

A. The Town Clerk is authorized to assign appropriate numbers or letters to bylaw sections, subsections, paragraphs, and subparagraphs where none are approved by Town Meeting; and if such numbering or lettering is approved by Town Meeting, to make non-substantive editorial revisions to the same to ensure consistent and appropriate sequencing and numbering; and to make non-substantive editorial revision to references regarding such numbering or lettering as contained within the bylaws to ensure accuracy and conformity.

B. All such editorial revisions shall be identified with a footnote which describes the revision and the reason therefore.

#### **MOTION PASSED BY MAJORITY VOICE VOTE**

## **ARTICLE 14: INTERAGENCY PERMITTING BOARD FILING – REMOVAL OF PDS DESIGNATIONS**

To see if the Town will vote to approve the filing of a request with the Interagency Permitting Board, under the provisions of G.L. c. 43D, as accepted by the May 7, 2007 Town Meeting, for removal of designation(s) as Priority Development Sites of certain parcels of land located in the area of Route 16, near the Webster Town Line, as more specifically identified in the Town Assessor's records as: Map 206, Lots 1 and 2; Map 207, Lots 1 and 2; and Map 230, Lot 2. (See figure 3 attached)

#### **Finance Committee recommends.**

**MOTION:** I move that the Town vote to approve the filing of a request with the Interagency Permitting Board, under the provisions of G.L. c. 43D, as accepted by the May 7, 2007 Town Meeting, for removal of designation(s) as Priority Development Sites of certain parcels of land located in the area of Route 16, near the Webster Town Line, as more specifically identified in the Town Assessor's records as: Map 206, Lots 1 and 2; Map 207, Lots 1 and 2; and Map 230, Lot 2.

#### **MOTION PASSED BY UNANIMOUS CONSENT**

## **ARTICLE 15: INTERAGENCY PERMITTING BOARD FILING – ADDITIONAL PDS DESIGNATIONS**

To see if the Town will vote to approve the filing of a formal proposal with the Interagency Permitting Board, pursuant to the provisions of G.L. c. 43D, as accepted by the May 7, 2007 Town Meeting, for the designation as Priority Development Sites of certain parcels of land located in northeast Douglas off or on in the vicinity of Route 16 and Uxbridge Street, near the Uxbridge Town Line, as more specifically identified in the Town Assessor's records as: Map 166, Lot 15; Map 167, Lots 1 and 2; and Map 192, Lots 1 and 5. (See figure 4 attached)

#### **Finance Committee recommends.**

**MOTION:** I move that the Town vote to approve the filing of a formal proposal with the Interagency Permitting Board, pursuant to the provisions of G.L. c. 43D, as accepted by the May 7, 2007 Town Meeting, for the designation as Priority Development Sites of certain parcels of land located in northeast Douglas off or on in the vicinity of Route 16 and Uxbridge

Street, near the Uxbridge Town Line, as more specifically identified in the Town Assessor's records as: Map 166, Lot 15; Map 167, Lots 1 and 2; and Map 192, Lots 1 and 5.

**MOTION PASSED BY MAJORITY STANDING VOTE: YES-45; NO-7**

#### **ARTICLE 16: ZONING BYLAW CHANGE – EDITORIAL REVISIONS**

To see if the Town will vote to amend the Town of Douglas Zoning Bylaws by inserting the following:

##### **Section 1.0: Purpose and Authority**

###### **Sub-section 1.7- Editorial Revisions**

A. The Town Clerk is authorized to assign appropriate numbers or letters to bylaw sections, subsections, paragraphs, and subparagraphs where none are approved by Town Meeting; and if such numbering or lettering is approved by Town Meeting, to make non-substantive editorial revisions to the same to ensure consistent and appropriate sequencing and numbering; and to make non-substantive editorial revision to references regarding such numbering or lettering as contained within the bylaws to ensure accuracy and conformity.

**Finance Committee recommends.**

**MOTION:** I move that the Town vote to amend the Town of Douglas Zoning Bylaws by inserting the following:

##### **Section 1.0: Purpose and Authority**

###### **Sub-section 1.7- Editorial Revisions**

A. The Town Clerk is authorized to assign appropriate numbers or letters to bylaw sections, subsections, paragraphs, and subparagraphs where none are approved by Town Meeting; and if such numbering or lettering is approved by Town Meeting, to make non-substantive editorial revisions to the same to ensure consistent and appropriate sequencing and numbering; and to make non-substantive editorial revision to references regarding such numbering or lettering as contained within the bylaws to ensure accuracy and conformity.

B. All such editorial revisions shall be identified with a footnote which describes the revision and the reason therefore.

#### **MOTION PASSED BY UNANIMOUS CONSENT**

#### **ARTICLE 17: ZONING BOUNDARY (RA TO IND) MODIFICATION**

To see if the Town will vote to amend its zoning bylaws as follows:

1. By amending the Zoning Map, as codified through Section 2.3 of the Zoning Bylaws by moving the following Assessors Maps/Parcels: 165/27, 166/13, 166/14, 166/15 and 168/7 from the Rural Agricultural (RA) Zoning District to the Industrial (IND) Zoning District, in their entirety.

2. By amending the Zoning Map, as codified through Section 2.3 of the Zoning Bylaws by moving the eastern portion of Assessors Map 165 Parcel 30 from the Rural Agricultural (RA) Zoning District to the Industrial (IND) Zoning District using the westerly easement line of the Tennessee Gas Pipeline as the Boundary line Location.

(See Figure 1 attached)

**Finance Committee recommends.**

**MOTION:** I move to approve Article 17 as printed in the warrant excluding, however, Hall Street as shown on a plan entitled Hall Terrace, Douglas, MA dated May 26, 1970 by John R. Andrews Jr. and on record at the Worcester County Registry of Deeds as Plan book 336, Plan 47.

**MODERATOR DECLARED MOTION PASSED BY MORE THAN A 2/3<sup>RD</sup> VOICE VOTE.**

#### **ARTICLE 18: ZONING USE & BOUNDARY (VR TO VB) MODIFICATION**

To see if the Town will vote to amend its zoning bylaws as follows:

1. By amending the Zoning Map, as codified through Section 2.3 of the Zoning Bylaws by moving the following Assessors Maps/Parcels: 163/16, 163/29, 163/30, 163/35 and 170/26 from the Village Residential (VR) Zoning District to the Village Business (VB) Zoning District.

2. By Amending Subsection C of the Use Schedule, as found at Section 3.1.3 of the Zoning Bylaws (Appendix A) by adding a new use: Function Hall, which shall be permitted by a Special Permit from the Planning Board in the VB District and prohibited in all other districts.

3. By adding a new Definition in Section 10 of the Zoning Bylaws as follows: “Function Hall: a venue for hosting weddings, conferences, banquets and other similar events, with or without accessory dining facilities.” (See Figure 2 attached)

**Finance Committee recommends.**

**MOTION:** I move to approve Article 18 as printed in the warrant.

***MODERATOR DECLARED MOTION PASSED BY MORE THAN A 2/3<sup>RD</sup> VOICE VOTE***

**ARTICLE 19: P.I.L.O.T. – DOUGLAS RENEWABLES, LLC**

To see if the Town will vote approve the Payment in Lieu of Personal Property Tax (PILOT) agreement between the Town, and Douglas Renewables, LLC, as on file in the office of the Town Clerk, in accordance with Chapter 59, Section 38H of the General Laws of Massachusetts, as amended (Acts of 1997 Chapter 164, Section 71(b), as amended) (hereinafter the “PILOT Statute”) and the Massachusetts Department of Revenue regulations adopted in connection therewith or any other law applicable thereto.

**Finance Committee recommends.**

**MOTION:** I move that the Town vote approve the Payment in Lieu of Personal Property Tax (PILOT) agreement between the Town, and Douglas Renewables, LLC, as on file in the office of the Town Clerk, in accordance with Chapter 59, Section 38H of the General Laws of Massachusetts, as amended (Acts of 1997 Chapter 164, Section 71(b), as amended) (hereinafter the “PILOT Statute”) and the Massachusetts Department of Revenue regulations adopted in connection therewith or any other law applicable thereto.

***MOTION PASSED BY MAJORITY VOICE VOTE***

**ARTICLE 20: P.I.L.O.T. – WALLUM LAKE ROAD SOLAR:**

To see if the Town will vote approve the Payment in Lieu of Personal Property Tax (PILOT) agreement between the Town, and ASD Wallum MA Solar LLC, as on file in the office of the Town Clerk, in accordance with Chapter 59, Section 38H of the General Laws of Massachusetts, as amended (Acts of 1997 Chapter 164, Section 71(b), as amended) (hereinafter the “PILOT Statute”) and the Massachusetts Department of Revenue regulations adopted in connection therewith or any other law applicable thereto.

**Finance Committee recommends.**

**MOTION:** I move that the Town vote approve the Payment in Lieu of Personal Property Tax (PILOT) agreement between the Town, and ASD Wallum MA Solar LLC, as on file in the office of the Town Clerk, in accordance with Chapter 59, Section 38H of the General Laws of Massachusetts, as amended (Acts of 1997 Chapter 164, Section 71(b), as amended) (hereinafter the “PILOT Statute”) and the Massachusetts Department of Revenue regulations adopted in connection therewith or any other law applicable thereto.

***MOTION PASSED BY MAJORITY VOICE VOTE***

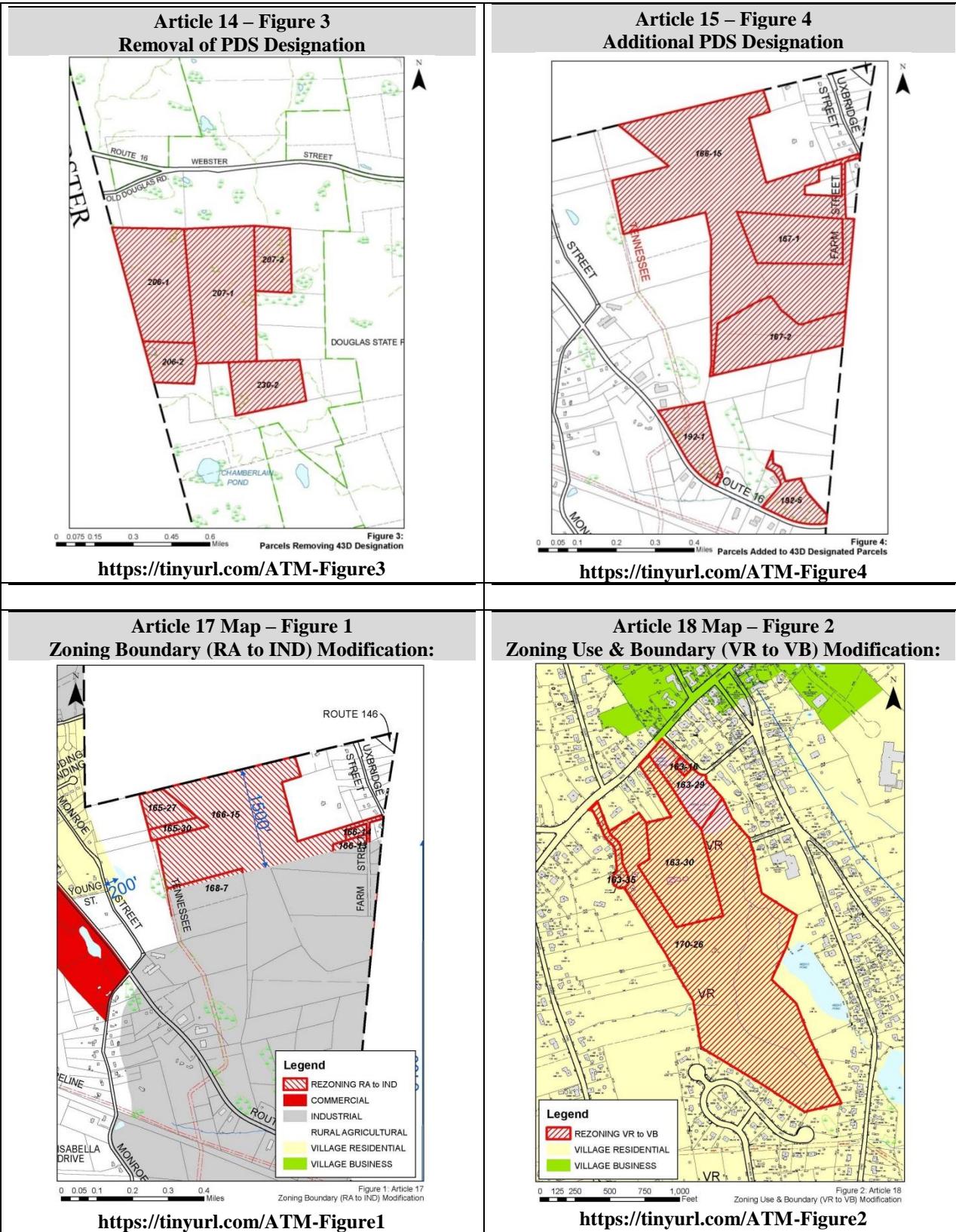
**ARTICLE 21: ROAD ACCEPTANCE – A PORTION OF DARLING WAY**

To see if the Town will vote to accept Parcel A, as shown on a Plan dated November 3, 1995 and prepared by Andrews Survey & Engineering, Inc., said plan being on file at the Town Clerk’s office, and Worcester County Registry of Deeds as Plan book 700, Plan 87, as a public way, in continuation of Darling Way, and to authorize the Board of Selectmen to accept a deed for such way or take the same under their eminent domain authority.

**Finance Committee recommends.**

**MOTION:** I move that the Town will vote to accept Parcel A, as shown on a Plan dated November 3, 1995 and prepared by Andrews Survey & Engineering, Inc., said plan being on file at the Town Clerk’s office, and Worcester County Registry of Deeds as Plan book 700, Plan 87, as a public way, in continuation of Darling Way, and to authorize the Board of Selectmen to accept a deed for such way or take the same under their eminent domain authority.

**MOTION PASSED BY UNANIMOUS CONSENT**



Motion made and seconded to dissolve meeting at 8:58 PM.

True Copy, ATTEST: Christine E.G. Furno, CMC/CMMC, Douglas Town Clerk

**ANNUAL TOWN MEETING  
SUMMARY  
MAY 6, 2019**

**MONEY TO BE RAISED & APPROPRIATED: (from tax levy)**

Articles 1, 2 & 3	General Government	\$27,879,997
Article 4	BVT-Operating & Capital Assessment	\$1,277,763

**MONEY TO BE TRANSFERRED:**

Articles 1, 2 & 3	from Reserved for Reduction of Excluded Debt Acct.	\$15,629
	from Ambulance Receipts Reserved for appropriation	\$320,000
	from Wetlands Protection Fund	\$20,000
Article 7	from PEG Access & Cable Rec. Reserved for Appropriation Account	\$69,406

**ENTERPRISE FUND: (Transfer Station)**

Article 5	from Transfer Station charges and fees	\$225,980
	from Retained Earnings	\$60,477

**ENTERPRISE FUND: (Water/Sewer)**

Article 6	from Water/Sewer charges and fees	\$1,000,000
	from Reserved for Debt Acct.	\$117,346
	from Retained Earnings	\$183,629
	from Reserved for Sewer System Dev.	\$25,000
	from Reserved for Water System Dev.	\$25,000

**REVOLVING ACCOUNTS:**

Article 8	Simon Fairfield Library 53E ½	\$2,500
	Board of Health – Home Composting Program	\$2,500
	Planning Board – 53E ½	\$30,000
	Conservation – 53E ½	\$30,000
	Zoning Board of Appeals – 53E ½	\$30,000

**MONEY TO BE TRANSFERRED: (for Capital Projects)**

Article 10	From Cable Receipts Reserved for Appropriation	\$17,000
	From Free Cash	\$584,240

**SPECIAL TOWN MEETING  
Monday, May 6, 2019**

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas High School Auditorium on 33 Davis Street on Monday, May 6, 2019 at 7:06 PM. There being a quorum present (71 registered voters); the meeting was called to order by the Moderator, Keith M. Menard. After saluting the flag, the service of the warrant and the Constable's return was read by Mr. Keith Menard. Mr. Menard did an introduction of Non-Resident Members of Town Meeting and also an introduction of the Finance Committee. At this time, the Town voted as follows:

**ARTICLE 1: FISCAL YEAR 2019 BUDGET TRANSFERS/AMENDMENTS**

To see if the Town will vote to amend the action taken on Article 2 of the Annual Town Meeting of May 7, 2018 by transferring from available funds the following sums of money to the following budget line items in the Fiscal Year 2019 Budget:

Increase Selectmen Wages	\$3,000
Increase Highway Maintenance	\$25,000
Increase Ambulance Wages	\$16,000
Increase Building Department Expenses	\$8,000
Increase Board of Health Expenses	\$600
Increase School Transportation	\$60,000

Increase Community Development Expenses	\$7,000
Decrease Highway Wages	\$25,000
Decrease Nurse Wages	\$5,000
Decrease Insurance / Employee Benefits	\$40,600
Decrease Fire Wages	\$16,000
Decrease Norfolk County Agriculture	\$26,000
Decrease Assessors Expenses	\$2,000
Decrease Cemetery Expenses	\$2,500
Decrease Conservation Expenses	\$1,000
Decrease Planning Board Expenses	\$1,500

;or take any other action related thereto.

**Finance Committee recommends.**

**MOTION:** I move that the Town vote to amend the action taken on Article 2 of the Annual Town Meeting of May 7, 2018 by transferring from available funds the following sums of money to the following budget line items in the Fiscal Year 2019 Budget as follows:

Increase Selectmen Wages	\$3,000
Increase Highway Maintenance	\$25,000
Increase Ambulance Wages	\$16,000
Increase Building Department Expenses	\$8,000
Increase Board of Health Expenses	\$600
Increase School Transportation	\$60,000
Increase Community Development Expenses	\$7,000
Decrease Highway Wages	\$25,000
Decrease Nurse Wages	\$5,000
Decrease Insurance / Employee Benefits	\$40,600
Decrease Fire Wages	\$16,000
Decrease Norfolk County Agriculture	\$26,000
Decrease Assessors Expenses	\$2,000
Decrease Cemetery Expenses	\$2,500
Decrease Conservation Expenses	\$1,000
Decrease Zoning Board of Appeals Expenses	\$1,500

**MOTION PASSED BY UNANIMOUS CONSENT**

**ARTICLE 2: INCREASE FY19 DEBT PRINCIPAL & INTEREST**

To see if the Town will vote to transfer the total sum of **\$316,271.26**, consisting of the sum of **\$2,259.40** from Article 4 - May 1, 2017 STM – Fire Rescue / Pumper Truck Account, the sum of **\$3,273.91** from the School Construction Project Funds (as approved by Article 1 at the Special Town Meeting of March 28, 2011), the sum of **\$1,539** from Article 5 – May 1, 2017 STM – Highway Catch Basin Cleaner Truck / Sander / Plow Account, and the sum of **\$309,198.95**, from the Reserved for Reduction of Excluded Debt Account, to the Total Debt Service Account; or take any other action related thereto.

**Finance Committee recommends.**

**MOTION:** I move that the Town vote to transfer the total sum of **\$316,271.26**, consisting of the sum of **\$2,259.40** from Article 4 - May 1, 2017 STM – Fire Rescue / Pumper Truck Account, the sum of **\$3,273.91** from the School Construction Project Funds (as approved by Article 1 at the Special Town Meeting of March 28, 2011), the sum of **\$1,539** from Article 5 – May 1, 2017 STM – Highway Catch Basin Cleaner Truck / Sander / Plow Account, and the sum of **\$309,198.95**, from the Reserved for Reduction of Excluded Debt Account, to the Total Debt Service Account.

**MOTION PASSED BY UNANIMOUS CONSENT**

**ARTICLE 3: SNOW & ICE ACCOUNT TRANSFER**

To see if the Town will vote to transfer the sum of **\$145,000** from Free Cash to the FY19 Snow & Ice Account; or take any other action related thereto.

**Finance Committee recommends.**

**MOTION:** I move that the Town vote to transfer the sum of **\$145,000** from Free Cash to the FY19 Snow & Ice Account.  
**MOTION PASSED BY UNANIMOUS CONSENT**

#### **ARTICLE 4: FUND HEALTH INSURANCE EQUITY PORTION**

To see if the Town will vote to transfer the sum of **\$227,370** from Free Cash to the Insurance / Employee Benefits Account to fund the equity buy-in required by the MASS Strategic Health Group, a regional joint purchasing group formed for the purpose of providing medical claims coverage for participating Town employees; or take any other action related thereto.

**Finance Committee recommends.**

**MOTION:** I move that the Town vote to transfer the sum of **\$227,370** from Free Cash to the Insurance / Employee Benefits Account to fund the equity buy-in required by the MASS Strategic Health Group, a regional joint purchasing group formed for the purpose of providing medical claims coverage for participating Town employees.

#### **MOTION PASSED BY UNANIMOUS CONSENT**

#### **Article 5: AMBULANCE PURCHASE**

To see if the Town will vote to transfer from the following accounts, the sum of **\$145,000**, to supplement the purchase of a new ambulance and all associated equipment:

Transfer from Free Cash	\$86,933
Transfer from the Municipal Gym Door Replacement Account (Article 3 5/7/18)	\$7,408
Transfer from Police Floor Renovation Account (Article 9 5/1/17)	\$1,631
Transfer from Fire Station Bay Exhaust Account (Article 11 5/7/18)	\$6,736
Transfer from Cardiac Monitor Defibrillator Account (Article 3 11/6/17)	\$2,001
Transfer from Ambulance & Associated Equip Account (Article 11 5/7/18)	\$1,459
Transfer from School Tractor / Loader Account (Article 3 5/7/18)	\$1,087
Transfer from DHS A/C Compressor Account (Article 3 5/7/18)	\$730
Transfer from DMS Door Card Reader Account (Article 3 5/7/18)	\$3,061
Transfer from DHS Water Booster Account (Article 11 5/7/18)	\$4,272
Transfer from Brush Chipper Account (Article 3 5/7/18)	\$13,062
Transfer from Asphalt Hot Box Account (Article 3 5/7/18)	\$1,542
Transfer from F550 Dump Truck w/Plow Account (Article 3 5/7/18)	\$7,659
Transfer from F550 Dump Truck w/Plow Account (Article 11 5/7/18)	\$7,419

;or take any other action related thereto.

**Finance Committee recommends.**

**MOTION:** I move that the Town vote to transfer from the following accounts, the sum of **\$145,000**, to supplement the purchase of a new ambulance and all associated equipment as follows:

Transfer from Free Cash	\$86,933
Transfer from the Municipal Gym Door Replacement Account (Article 3 5/7/18)	\$7,408
Transfer from Police Floor Renovation Account (Article 9 5/1/17)	\$1,631
Transfer from Fire Station Bay Exhaust Account (Article 11 5/7/18)	\$6,736
Transfer from Cardiac Monitor Defibrillator Account (Article 3 11/6/17)	\$2,001
Transfer from Ambulance & Associated Equip Account (Article 11 5/7/18)	\$1,459
Transfer from School Tractor / Loader Account (Article 3 5/7/18)	\$1,087
Transfer from DHS A/C Compressor Account (Article 3 5/7/18)	\$730
Transfer from DMS Door Card Reader Account (Article 3 5/7/18)	\$3,061
Transfer from DHS Water Booster Account (Article 11 5/7/18)	\$4,272
Transfer from Brush Chipper Account (Article 3 5/7/18)	\$13,062
Transfer from Asphalt Hot Box Account (Article 3 5/7/18)	\$1,542
Transfer from F550 Dump Truck w/Plow Account (Article 3 5/7/18)	\$7,659
Transfer from F550 Dump Truck w/Plow Account (Article 11 5/7/18)	\$7,419

**MOTION PASSED BY UNANIMOUS CONSENT**

**ARTICLE 6: LIBRARY SECURITY SYSTEM INSTALL**

To see if the Town will vote to transfer the sum of **\$9,800** from Free Cash, for the purchase and installation of a security system in the Simon Fairfield Library. Said system is to include motion detection, door contact sensors, and an alarm system to prevent break-ins, and all associated costs to include, but is not limited to an 8-channel CCTV monitoring system covering the interior of the Library as well as the parking lot and front area (including the book drop); or take any other action related thereto.

Finance Committee recommends.

**MOTION:** I move that the Town vote to transfer the sum of **\$9,800** from Free Cash, for the purchase and installation of a security system in the Simon Fairfield Library. Said system is to include motion detection, door contact sensors, and an alarm system to prevent break-ins, and all associated costs to include, but is not limited to an 8-channel CCTV monitoring system covering the interior of the Library as well as the parking lot and front area (including the book drop).

**MOTION PASSED BY UNANIMOUS CONSENT**

Motion made and seconded to dissolve the Special Town Meeting.

The meeting dissolved at 7:22 PM

True Copy, ATTEST: Christine E. G. Furno, CMC/CMMC, Douglas Town Clerk

**SPECIAL TOWN MEETING  
SUMMARY  
May 6, 2019**

**MONEY TO BE TRANSFERRED: (amend Art. 2 ~ ATM 5/7/18)**

Article 1:	from Highway Wages	\$25,000
	from Nurses Wages	\$5,000
	from Insurance/Employee Benefits	\$40,600
	from Fire Wages	\$16,000
	from Norfolk County Agriculture	\$26,000
	from Assessors Expenses	\$2,000
	from Cemetery Expenses	\$2,500
	from Conservation Expenses	\$1,000
	from Zoning Board of Appeals Expenses	\$1,500
	to budget line items in FY19	
	Increase Selectmen wages	\$3,000
	Increase Highway Maintenance	\$25,000
	Increase Ambulance Wages	\$16,000
	Increase Building Department Expenses	\$8,000
	Increase Board of Health Expenses	\$600
	Increase School Transportation	\$60,000
	Increase Community Development Wages	\$7,000

**MONEY TO BE TRANSFERRED: (to Total Debt Service Acct.)**

Article 2:	from Art. 4 - STM 5/1/17-Fire Rescue/Pumper	\$2,259.40
	Truck Account	
	from Art. 1 – STM 3/28/11 School Const. Project Funds	\$3,273.91
	from Art. 5 – STM 5/1/17 Highway Catch Basin Cleaner	\$1,539
	Truck/Sander/Plow Acct.	
	from Reserved for Reduction of Excluded Debt Acct.	\$309,198.95
		<b>TOTAL</b>
		\$316,271.26

**MONEY TO BE TRANSFERRED: (from Free Cash)**

Article 3:	to FY19 Snow & Ice Acct.	\$145,000
Article 4:	to Insurance/Employee Benefits Acct.	\$227,370
Article 5:	to purchase new ambulance	\$86,933
Article 6:	Library Security System	\$9,800

**MONEY TO BE TRANSFERRED: (to purchase ambulance)**

Article 5:	from Art. 3 – 5/7/18 Municipal Gym Door Acct.	\$7,408
	from Art. 9 – 5/1/17 Police Floor Reno. Acct.	\$1,631
	from Art. 11 – 5/7/18 Fire Station Bay Exhaust Acct.	\$6,736
	from Art. 3 – 11/6/17 Cardiac Monitor Defib. Acct.	\$2,001
	from Art. 11 – 5/7/18 Ambulance & Assoc. Equip. Acct.	\$1,459
	from Art. 3 – 5/7/18 School Tractor/Loader Acct.	\$1,087
	from Art. 3 – 5/7/18 DHS A/C Compressor Acct.	\$730
	from Art. 3 – 5/7/18 DMS Door Card Reader Acct.	\$3,061
	from Art. 11 – 5/7/18 DHS Water Booster Acct.	\$4,272
	from Art. 3 – 5/7/18 Brush Chipper Acct.	\$13,062
	from Art. 3 – 5/7/18 Asphalt Hot Box Acct.	\$1,542
	from Art. 3 – 5/7/18 F550 Dump Truck w/Plow Acct.	\$7,659
	from Art. 11 – 5/7/18 F550 Dump Truck 2/Plow Acct.	\$7,419

**ANNUAL TOWN ELECTION  
TUESDAY, MAY 14, 2019****117 Voted ~ 1.8%  
6469 Reg. Voters**

Pursuant to the foregoing warrant the inhabitants of the said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Tuesday, May 14, 2019.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Ballot Box Attendant – Lisa Postma; Ballot Clerks – BettyAnn McCallum, Patricia Brule; Ballot Checker – Marleen Bacon.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Ballot Box Attendant – Michael Small; Ballot Clerks – Anne Burgess, Lois Garrison; Ballot Checkers – Rosemary Richard, Diane Ackley.

The following were sworn to faithful performance of their duties as election officers for Precinct Three: Constable – Carol E. Field; Ballot Clerks – Carmen McLaughlin, Jaime Marks; Ballot Checkers – Guylaine Ciasullo, Hope Field.

Tabulator – Christine E. G. Furno

The warrant was read by the Town Clerk, Christine E. G. Furno, and the polls were opened at 8:00 a.m. The Town of Douglas voted as follows:

	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
<b><u>SELECTMEN ~ 3 Years</u></b> (vote for 2)				
Blanks	20	31	29	80
<b>Timothy P. Bonin</b>	<b>24</b>	<b>30</b>	<b>30</b>	<b>84</b>
<b>Kevin D. Morse</b>	<b>22</b>	<b>23</b>	<b>25</b>	<b>70</b>
Write-In/Other	0	0	0	0
<b>TOTAL</b>	<b>66</b>	<b>84</b>	<b>84</b>	<b>234</b>

**ASSESSOR ~ 3 Years (vote for 1)**

Blanks	2	7	5	14
Arthur F. Griffin Jr.	12	15	14	41
<b>Anthony D. Sacco</b>	<b>19</b>	<b>20</b>	<b>23</b>	<b>62</b>
Write-In/Other	0	0	0	0
<b>TOTAL</b>	<b>33</b>	<b>42</b>	<b>42</b>	<b>117</b>

	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
<b><u>CONSTABLE ~ 3 Years</u></b> (vote for 2)				
Blanks	19	32	26	77
<b>Carol E. Field</b>	<b>29</b>	<b>31</b>	<b>34</b>	<b>94</b>
<b>Benjamin J. Tusino</b>	<b>18</b>	<b>21</b>	<b>24</b>	<b>63</b>
Write-In/Other	0	0	0	0
<b>TOTAL</b>	<b>66</b>	<b>84</b>	<b>84</b>	<b>234</b>
<b><u>SCHOOL COMMITTEE ~ 3 Years</u></b> (vote for 2)				
Blanks	17	39	32	88
<b>Lisa A. Brown</b>	<b>25</b>	<b>25</b>	<b>26</b>	<b>76</b>
<b>Rebecca S. Charniak</b>	<b>24</b>	<b>20</b>	<b>26</b>	<b>70</b>
Write-In/Other	0	0	0	0
<b>TOTAL</b>	<b>66</b>	<b>84</b>	<b>84</b>	<b>234</b>
<b><u>AGENT MOSES WALLIS DEVISE ~ 1 Year</u></b>				
Blanks	8	13	12	33
<b>Jerome D. Jussaume</b>	<b>25</b>	<b>29</b>	<b>30</b>	<b>84</b>
Write-In/Other	0	0	0	0
<b>TOTAL</b>	<b>33</b>	<b>42</b>	<b>42</b>	<b>117</b>
<b><u>TRUSTEE PUBLIC LIBRARY ~ 3 Years</u></b>				
Blanks	9	11	11	31
<b>Daina C. Harvey</b>	<b>24</b>	<b>31</b>	<b>31</b>	<b>86</b>
Write-Ins/Other	0	0	0	0
<b>TOTAL</b>	<b>33</b>	<b>42</b>	<b>42</b>	<b>117</b>
<b><u>TRUSTEE PUBLIC LIBRARY ~ 2 Years</u></b>				
Blanks	7	12	10	29
<b>Dawn C. Fontaine</b>	<b>26</b>	<b>30</b>	<b>32</b>	<b>88</b>
Write-Ins/Other	0	0	0	0
<b>TOTAL</b>	<b>33</b>	<b>42</b>	<b>42</b>	<b>117</b>
<b><u>TRUSTEE PUBLIC LIBRARY ~ 1 Year</u></b>				
Blanks	6	13	13	32
<b>Nicholas A. Socrat</b>	<b>27</b>	<b>29</b>	<b>29</b>	<b>85</b>
Write-Ins/Other	0	0	0	0
<b>TOTAL</b>	<b>33</b>	<b>42</b>	<b>42</b>	<b>117</b>
<b><u>CEMETERY COMMISSION ~ 3 Years</u></b> (vote for 1)				
Blanks	2	4	4	10
<b>Shirley J. Cooney</b>	<b>16</b>	<b>21</b>	<b>17</b>	<b>54</b>
Corey Stevens	15	17	21	53
Write-Ins/Other	0	0	0	0
<b>TOTAL</b>	<b>33</b>	<b>42</b>	<b>42</b>	<b>117</b>
<b><u>CEMETERY COMMISSION ~ 1 Year</u></b>				
Blanks	8	12	9	29
<b>Jean M. Dwinnel</b>	<b>15</b>	<b>26</b>	<b>17</b>	<b>58</b>
Write-In/Other: Sarah Guimond	10	4	16	30
<b>TOTAL</b>	<b>33</b>	<b>42</b>	<b>42</b>	<b>117</b>
<b><u>WATER/SEWER COMMISSION ~ 3 Years</u></b>				
Blanks	10	14	8	32
<b>Robert A. Josey</b>	<b>23</b>	<b>28</b>	<b>34</b>	<b>85</b>
Write-In/Other	0	0	0	0
<b>TOTAL</b>	<b>33</b>	<b>42</b>	<b>42</b>	<b>117</b>
<b><u>RECREATION COMMISSION ~ 3 Years</u></b> (vote for 2)				
Blanks	14	32	23	69
<b>Hannah C. Furno</b>	<b>28</b>	<b>26</b>	<b>32</b>	<b>86</b>

	PCT 1	PCT 2	PCT 3	TOTAL
<b>Jennifer M. Gosselin</b>	<b>24</b>	<b>26</b>	<b>29</b>	<b>79</b>
Write-In/Other	0	0	0	0
<b>TOTAL</b>	<b>66</b>	<b>84</b>	<b>84</b>	<b>234</b>

**PLANNING BOARD ~ 5 Years**

Blanks	12	15	14	41
<b>Jacob M. Schultzberg</b>	<b>21</b>	<b>27</b>	<b>28</b>	<b>76</b>
Write-Ins/Other	0	0	0	0

**TOTAL**

**66**      **84**      **84**      **234**

**HOUSING AUTHORITY ~ 1 Year**

Blanks	31	42	42	115
Write-Ins/Other				
Jay Lachance	1	0	0	1
Rebekka O'Melia	1	0	0	1

**TOTAL**

**33**      **42**      **42**      **117**

**HOUSING AUTHORITY ~ 2 Years**

Blanks	32	42	42	116
Write-Ins/Other: Matt Brooks	1	0	0	1
<b>TOTAL</b>	<b>33</b>	<b>42</b>	<b>42</b>	<b>117</b>

**HOUSING AUTHORITY ~ 3 Years**

Blanks	12	16	18	46
<b>Peter E. Ruiz Jr.</b>	<b>21</b>	<b>26</b>	<b>24</b>	<b>71</b>
Write-Ins/Other	0	0	0	0
<b>TOTAL</b>	<b>33</b>	<b>42</b>	<b>42</b>	<b>117</b>

**HOUSING AUTHORITY ~ 5 Years**

Blanks	14	19	17	50
<b>Benjamin J. Tusino</b>	<b>19</b>	<b>23</b>	<b>25</b>	<b>67</b>
Write-Ins/Other	0	0	0	0
<b>TOTAL</b>	<b>33</b>	<b>42</b>	<b>42</b>	<b>117</b>

The polls closed at 8:00 p.m.

A True Copy, ATTEST: Christine E. G. Furno, CMC/CMMC, Douglas Town Clerk

**SPECIAL TOWN MEETING**  
**Monday, November 18, 2019**

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas High School Auditorium on 33 Davis Street on Tuesday, November 18, 2019 at 7:00 PM. There being a quorum present (45 registered voters); the meeting was called to order by the Moderator, Keith M. Menard. After saluting the flag, the service of the warrant and the Constable's return was read by Mr. Keith Menard. Mr. Menard did an introduction of Non-Resident Members of Town Meeting, an introduction of the Finance Committee and the Board of Selectmen. Mr. Menard explained how the Town Meeting will be run and the rules of Town Meeting. At this time, the Town voted as follows:

*A motion was made and seconded to allow the Moderator to declare the outcome of a 2/3<sup>rd</sup> vote in accordance with Section 8 of our Town Bylaws and MGL C39 S15.*

**MOTION PASSED BY UNANIMOUS VOICE VOTE.**

**Article 1: Fiscal Year 2020 Budget Transfers / Amendments:**

To see if the Town will vote to raise and appropriate or transfer from available funds such sums of money as are necessary to fund the following amendments to Article 2 of the Annual Town Meeting of May 6, 2019:

Increase Tree Warden Expense	\$50,000
Increase Treasurer/Collector Expense	\$5,000
Increase Assessors' Expenses	\$10,000
Increase Fire Wages	\$25,000
Increase Ambulance Wages	\$71,000
Increase Insurance/Employee Benefits (Prop/Liability)	\$10,000
Increase Building Wages	\$3,300
Increase Public Building Maintenance (for Dam Inspection)	\$8,500
Increase Selectmen's Expenses	\$3,500

or take any other action related thereto.

*Finance Committee Explanation: The accounts listed above require an increase to the original budget to satisfy FY2020 operational needs.*

Finance Committee recommends

**MOTION:** I move that the Town vote to raise and appropriate the sum of **\$186,300** to fund the following amendments to Article 2 of the Annual Town Meeting of May 6, 2019:

Increase Tree Warden Expense	\$50,000
Increase Treasurer/Collector Expense	\$5,000
Increase Assessors' Expenses	\$10,000
Increase Fire Wages	\$25,000
Increase Ambulance Wages	\$71,000
Increase Insurance/Employee Benefits (Prop/Liability)	\$10,000
Increase Building Wages	\$3,300
Increase Public Building Maintenance (for Dam Inspection)	\$8,500
Increase Selectmen's Expenses	\$3,500

#### **MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT.**

#### **Article 2: Transfer from Free Cash to the OPEB Account**

To see if the Town will vote to transfer the sum of **\$50,000** from Free Cash to the Other Post-Employment Benefits (OPEB) Account, or take any other action related thereto.

*Finance Committee Explanation: This amount is a portion of the remaining Health Insurance Account from 2019 and contributed to Free Cash. It has been the policy to use these sums to address the OPEB deficiency.*

Finance Committee recommends.

**MOTION:** I move that the Town vote to transfer the sum of **\$50,000** from Free Cash to the Other Post-Employment Benefits (OPEB) Account.

#### **MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT.**

#### **Article 3: Prior Year Bills**

To see if the Town will vote to raise and appropriate or transfer from available funds, the following sums of money to pay the following prior year bills; or take any other action relative thereto.

Verizon	\$53.58
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*Finance Committee Explanation: The Town of Douglas has acknowledged that these charges are for agreed upon amount and payment is due.*

Finance Committee recommends.

**MOTION:** I move that the Town vote to authorize payment from the FY2020 water sewer expenditure budget to pay a prior year bill

Verizon – Water / Sewer	\$53.58
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**MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT. (9/10<sup>TH</sup> REQUIRED)**

***Article 4: Amend FY20–FY24 Capital Improvement Plan – Article 10 ATM May 6, 2019***

To see if the Town will vote to transfer the sum of **\$5,000** from the Cable Receipts Reserved for Appropriation Account to the Municipal Center Resource Room Sound System Upgrades, ADA Compliance Account, and any associated costs, or take any other action related thereto.

*Finance Committee Explanation: The transfer is being sought, to move available funds, to fund improvements at the Municipal Center.*

Finance Committee recommends.

**MOTION:** I move that the Town vote to transfer the sum of **\$5,000** from the Cable Receipts Reserved for Appropriation Account to the Municipal Center Resource Room Sound System Upgrades, ADA Compliance Account, and any associated costs.

**MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT.**

***Article 5: W/S Extension Project - Engineering***

To see if the Town will vote to raise and appropriate or transfer **\$501,200** from available funds, or borrow a sum of money for engineering services relative to the design of a water and sewer extension project encompassing approximately 8,000 linear feet of water main, and approximately 3,500 linear feet of sewer main, to extend services to the southeastern part of the Town, including all incidental or related costs, or take any other action related thereto.

*Finance Committee Explanation: The Finance Committee held a meeting, on October 29, 2019, during which it discussed the Article 5 language, presented, above. After considerable consideration, the Finance Committee chose NOT to hold a vote on that language.*

After further discussion, the following language **MAY** be advanced Finance Committee recommends on the issue at the November 18, 2019 Town Meeting:

*'I move that the Town vote to transfer the sum of \$250,000 from Free Cash, for engineering services relative to the design of a water and sewer extension project encompassing approximately 8,000 linear feet of water main and approximately 3,500 linear feet of sewer main running under or alongside portions of Davis and Monroe Streets, including all incidental or related costs, and that the expenditure of the funds provided for in this Article shall occur after an affirmative vote of the Board of Selectmen in accordance with a written policy of that Board governing the terms and conditions of expenditures funded by this article'.*

The Finance Committee has not seen this new language yet, but will be holding a meeting, on the evening of November 18, 2019, before the Annual Town Meeting, to review, discuss, and take a position on the new proposed motion language, relating to Article 5.

MOTION WAS MADE AND SECONDED TO PASSOVER ARTICLE 5.

**MOTION TO PASSOVER ARTICLE 5 PASSED BY UNIMOUS CONSENT.**

***Article 6: Amend FY2020 W/S Enterprise Fund Article 6, ATM May 6, 2019***

To see if the Town will vote to transfer from Water / Sewer Retained Earnings the sum of **\$60,000** to operate and maintain the Water / Sewer Department, or take any other action related thereto.

Expenses	\$60,000
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*Finance Committee Explanation: The transfer request seeks to provide additional funds for the operating of the Water and Sewer Department.*

Finance Committee recommends.

**MOTION:** I move that the Town vote to transfer from Water / Sewer Retained Earnings the sum of **\$60,000** to operate and maintain the Water / Sewer Department.

Expenses	<b>\$60,000</b>
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**MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT.**

**Article 7: Shady Knolls Subdivision Highway Bounds Appropriation**

To see if the Town will vote to raise and appropriate the sum of **\$12,500**, for the purpose of surveying and installing Highway bounds throughout Shady Knolls Estates subdivision, or take any other action related thereto.

*Finance Committee Explanation: The purpose of this article is to look to appropriate monies with regard to highway bounds for the Shady Knolls project.*

Finance Committee recommends.

**MOTION:** I move that the Town vote to raise and appropriate the sum of **\$12,500**, for the purpose of surveying and installing Highway bounds throughout Shady Knolls Estates subdivision.

**MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT.**

**Article 8: Municipal Separate Storm Sewer System Compliance – Year 2 Funding**

To see if the Town will vote to raise and appropriate the sum of **\$52,000** for funding Year 2 of the Municipal Separate Storm Sewer System Compliance Services, or take any other action related thereto.

*Finance Committee Explanation: These funds will be used to continue the project for the Municipal Separate Storm Sewer System Compliance Services.*

Finance Committee recommends.

**MOTION:** I move that the Town vote to raise and appropriate the sum of **\$52,000** for funding Year 2 of the Municipal Separate Storm Sewer System Compliance Services.

**MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT.**

**Article 9: Supplement Green Communities Funding**

To see if the Town will vote to transfer from Free Cash, for all associated costs, the sum of \$18,155; for the purpose of funding the following:

LED Lighting – Primary School	<b>\$18,155</b>
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, or take any other action related thereto.

*Finance Committee Explanation: These funds will be used to finance energy conservation projects approved by the State. State grant funds and utilities incentives will reimburse the Town after the projects are complete.*

**MOTION:** I move that the Town vote to transfer from Free Cash, for all associated costs, the sum of \$18,155; for the purpose of funding the following:

LED Lighting – Primary School	<b>\$18,155</b>
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**MODERATOR DECLARED MOTION PASSED BY UNANIMOUS CONSENT.**

Meeting adjourned at 7:21 PM.

A True Copy, ATTEST, Christine E. G. Furno, CMC/CMMC, Town Clerk

**SPECIAL TOWN MEETING  
SUMMARY  
NOVEMBER 18, 2019**

**MONEY TO BE RAISED AND APPROPRIATED:**

Article 1:	Amendments to Art. 2 ATM 5/6/2019	\$186,300
Article 7:	Survey & Install Highway bounds-Shady Knolls Estates	\$12,500
Article 8:	Municipal Separate Storm Sewer System Compliance – Year 2	\$52,000

**MONEY TO BE TRANSFERRED:**

Article 2:	From Free Cash to OPEB	\$50,000
Article 4:	From Free Cable Receipts Reserved to Muni. Ctr.	\$5,000
	Resource Room Sound System Upgrades	
Article 6:	From Water/Sewer Retained Earnings (ATM 5/6/19 Art. 6)	\$60,000
Article 9:	From Free Cash to LED Lighting - Primary School	\$18,155



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**PERSONNEL BOARD**

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Accepted at the Annual Town Meeting on May 6, 2019 was the updated Personnel By-Law to establish the Personnel “Advisory” Board and the Town Administrator’s responsibilities for the non-union and non-elected positions within the municipal system.

The Personnel Board has set the following objectives for 2020 which are as follows:

1. Continue working on consistency in the use of job titles for all positions which need to be incorporated in job descriptions, the organizational chart, the compensation and classification plan, and the position evaluation worksheet.
2. Continue employee self-evaluation analysis by reviewing rating factors, where there is a large variance between the Personnel Boards rating and the employee’s self- rating. This will allow the Personnel Board to review the employee’s job descriptions for lacking information that is relevant to a proper rating. Equivalent State job descriptions will also be reviewed for comparison.
3. We are making progress in drafting an update to the Policies and Procedures manual to incorporate the changes which have been noted at previous meetings. The Policies and Procedures manual was amended: March 5, 2019 which updated Personnel “Advisory” Board responsibilities.
4. To work on a uniform template for job descriptions for every department.
5. Since we have obtained Internet access to the Town of Douglas’ web page and we have started attaching information that may be useful to Town employees and the residents of the Town. Once the job descriptions are completed, these will be part of the items that will be accessible.

We look forward to a very productive year.

Respectfully submitted,  
Kristen Stevens, Chair, Ellie Chesebrough, Vice-Chair, BettyAnn McCallum, Secretary

# FINANCE DEPARTMENT







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## ASSESSORS' DEPARTMENT – BOARD OF ASSESSORS'

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**MEETING DATE/TIME**

**1<sup>st</sup> Tuesday of the Month  
at 6:00 PM**

**BOARD OF ASSESSORS**

**508-476-4000 ext. 253**

**FY 2019 ANNUAL REPORT OF THE BOARD OF ASSESSORS**

FY 2019 Assessed Valuation of Town.....	1,119,330,794
FY 2019 Tax Rate .....	17.50
<b>CLASSIFICATION</b>	
Residential .....	959,866,243
Open Space .....	-0-
Commercial .....	20,460,153
Industrial .....	17,499,500
Personal Property .....	22,246,398
 Total Taxes Levied for Fiscal Year 2019.....	17,851,265
Real Estate .....	17,461,953
Personal Property .....	389,312
 Number of Parcels Assessed.....	4274
Valuation of Exempt Property .....	99,258,500
(I.e. Town owned, State owned, non-profit charitable)	
Valuation of Chapter Land Properties.....	2,405,696
(I.e. Ch.61-Forestry, Ch.61A-Agriculture, Ch.61B-Recreation)	
Average Assessed Value of Single Family Residence.....	306,800
FY 2019 Real Estate and Personal Property Abatements ...	19,599
FY 2019 Real Estate Exemptions .....	50,577
 Motor Vehicle Excise Commitments	
July 1, 2018 thru June 30, 2019 .....	1,392,231
Number of Motor Vehicles Assessed .....	11,534
Number of Farm Plates .....	14
Number of Dealer Plates .....	2
FY 2019 Boat Excise.....	6,697
Number of Boats.....	262

The Board of Assessors is a three member elected Board. State law requires the Assessors to value all real estate and personal property subject to taxation, based on 'full and fair cash value' as of the January 1<sup>st</sup> preceding each fiscal year. The State Department of Revenue mandates the Assessors annually conduct sales analyses to maintain property values at or near 100% of market value. The assessed values are submitted to the State every year.

The Assessors are responsible for the assessed values. Town Meeting appropriations voted by Town citizens determine the tax rate. The total taxes apportioned must be sufficient to meet state and local appropriations.

There were 2 candidates running for one position on the Board of Assessors in the May 2019 Town elections. Anthony Sacco was elected to that position. The Board of Assessors thanks Arthur Griffin for his 6 years of service.

The Assessors encourage all taxpayers to contact the Assessors' Office with any question relative to their real estate assessments, abatements, exemptions, or motor vehicle excise tax.

Respectfully submitted,  
John A. Blatchford, Jr., Chairman  
Anthony D. Sacco  
Carol E. Field



## FINANCE COMMITTEE

The Finance Committee has important work before it. The budget must be funded for the next five years while staying within our available revenues.

**Revenues** -- The progression of economic development opportunities in town have progressed slowly. Efforts by Town officials, State officials, Board and Committees, outside support business development firms, and volunteers should keep moving forward. Douglas needs economic development in order to grow.

**Reserve Fund** -- Fiscal Year 2019 appropriation and uses

<u>Date</u>	<u>Account</u>	<u>Reserve Fund Transfer Amount</u>	<u>Reserve Fund</u>
<b><i>FY2019 appropriation</i></b>			<b>\$50,000</b>
10/9/2018	Landfill Maintenance	\$425	
6/25/2019	Technology (IT Services)	\$8,500	
6/25/2019	Community Dev Salaries	\$1,249	
6/25/2019	Street Lighting	\$11,000	
Subtotal Reserve Fund Transfers			\$21,174
			<b><i>Remaining Balance as of 6/30/19:</i></b> \$ 28,826

\*\*\* Our Committee is currently working with 8 members. We are in need of 1 member who can commit to attending meetings. We need a quorum of 5 members to actually have a meeting. Please consider joining us. Applications for all Committees can be found at the Selectmen's offices. We meet the 2nd and 4th Tuesday at 7 PM; alternating with the Board of Selectmen. \*\*\*

Respectfully submitted,  
**Howard D'Amico, Chair**



**Finance Committee:** Carol Gogolinski, Michael Hutnak, Pamela Holmes, Howard D'Amico, Philip Landry, Lynne Mussulli, and Leigh Lahousse.



## FINANCE DIRECTOR / TOWN ACCOUNTANT

Combined Balance Sheet – All Fund Types and Account Groups As of June 30, 2019 (Unaudited)

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Internal Services			
Cash and cash equivalents	\$4,698,914.90	\$3,581,364.83	\$203,123.85	\$1,717,723.66		\$2,584,303.92		\$12,785,431.16
Investments								\$0.00
Petty Cash		\$100.00						\$100.00
Receivables:								\$0.00
Personal property taxes		\$26,416.98						\$26,416.98
Real estate taxes		\$308,104.57						\$308,104.57
Deferred taxes								\$0.00
Allowance for abate. & exemptions		-\$383,229.55						-\$383,229.55
Special assessments					\$39,202.23			\$39,202.23
Tax liens		\$528,019.23						\$528,019.23
Tax foreclosures		\$240,800.33						\$240,800.33
Motor vehicle excise		\$130,583.43						\$130,583.43
Other excises		\$4,596.74						\$4,596.74
User fees								\$0.00
Utility liens added to taxes					\$851.32			\$851.32
Departmental		\$575,325.97			\$3,519.53		\$9,070.90	\$587,916.40
Other receivables								\$0.00
Due from other governments		\$56,033.15		\$430,999.33	\$65,196.41			\$552,228.89
Due to/from other funds								\$0.00
Amts. to be provided – pmt. of bonds								\$20,044,534.29
Amts. to be provided - Landfill								\$24,400.00
<b>Total Assets</b>	<b>\$5,610,339.78</b>	<b>\$4,587,690.13</b>	<b>\$268,320.26</b>	<b>\$1,761,296.74</b>	<b>\$0.00</b>	<b>\$2,593,374.82</b>	<b>\$20,068,934.29</b>	<b>\$34,889,956.02</b>

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals (Memorandum Only)	
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt		
<b>LIABILITIES AND FUND EQUITY</b>									
Liabilities:									
Accounts payable	\$678,513.53	\$106,274.55	\$38,376.53	\$76,338.11		\$3,964.00		\$903,466.72	
Warrants payable								\$0.00	
Accrued payroll & withholdings	\$108,754.96							\$108,754.96	
Other liabilities	\$10,070.20							\$10,070.20	
Agency Funds						\$183,974.78		\$183,974.78	
Deferred revenue:									
Real & personal property taxes	-\$48,708.00							-\$48,708.00	
Deferred taxes								\$0.00	
Prepaid taxes/fees								\$0.00	
Special assessments				\$39,202.23				\$39,202.23	
Tax liens	\$528,019.23							\$528,019.23	
Tax foreclosures	\$240,800.33							\$240,800.33	
Motor vehicle excise	\$130,583.43							\$130,583.43	
Other excises	\$4,596.74							\$4,596.74	
User fees								\$0.00	
Utility liens added to taxes				\$851.32				\$851.32	
Departmental	\$575,325.97			\$3,519.53		\$9,070.90		\$587,916.40	
Deposits receivable								\$0.00	
Other receivables								\$0.00	
Due from other governments	\$43,850.15	\$41,537.33	\$65,196.41					\$150,583.89	
Due to other governments								\$0.00	
Due to/from other funds								\$0.00	
Bonds payable							\$20,044,534.29	\$20,044,534.29	
Notes payable								\$0.00	
Landfill							\$24,400.00	\$24,400.00	
<b>Total Liabilities</b>	<b>\$1,696,480.57</b>	<b>\$723,137.85</b>	<b>\$103,572.94</b>	<b>\$119,911.19</b>	<b>\$0.00</b>	<b>\$197,009.68</b>	<b>\$20,068,934.29</b>	<b>\$22,909,046.52</b>	

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	
<b>Fund Equity:</b>								
Reserved for encumbrances	\$425,740.34	\$75.00		\$16,935.35				\$442,750.69
Reserved for expenditures	\$584,240.00			\$411,452.00				\$995,692.00
Reserved for continuing appropriations	\$767,541.12							\$767,541.12
Reserved for petty cash		\$100.00						\$100.00
Reserved for appropriation deficit								\$0.00
Reserved for snow and ice deficit								\$0.00
Reserved for Debt	\$187,547.42			\$492,453.18				\$680,000.60
Reserved for premiums								\$0.00
Reserved for Water/Sewer Development				\$171,558.82				\$171,558.82
Undesignated fund balance	\$1,948,690.33	\$3,864,477.28	\$164,747.32	\$548,986.20		\$2,396,365.14		\$8,923,266.27
Unreserved retained earnings								\$0.00
<b>Total Fund Equity</b>	<b>\$3,913,859.21</b>	<b>\$3,864,552.28</b>	<b>\$164,747.32</b>	<b>\$1,641,385.55</b>	<b>\$0.00</b>	<b>\$2,396,365.14</b>	<b>\$0.00</b>	<b>\$11,980,909.50</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$5,610,339.78</b>	<b>\$4,587,690.13</b>	<b>\$268,320.26</b>	<b>\$1,761,296.74</b>	<b>\$0.00</b>	<b>\$2,593,374.82</b>	<b>\$20,068,934.29</b>	<b>\$34,889,956.02</b>

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0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
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#### 114 MODERATOR

##### 01114100 MODERATOR - COMPENSATION

51905 STIPENDS	\$250.00	\$250.00	\$0.00	\$0.00
<b>TOTAL MODERATOR - COMPENSATION</b>	<b>\$250.00</b>	<b>\$250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL MODERATOR</b>	<b>\$250.00</b>	<b>\$250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

#### 122 SELECTMEN

##### 01122100 SELECTMEN - SALARIES

51100 SALARIES	\$114,729.00	\$114,713.87	\$0.00	\$15.13
51110 F/T WAGES	\$61,277.00	\$61,170.07	\$0.00	\$106.93
51200 P/T WAGES	\$1,422.00	\$1,151.31	\$0.00	\$270.69
51505 VEHICLE ALLOWANCE	\$3,600.00	\$3,600.00		\$0.00
51905 STIPENDS	\$1,300.00	\$1,300.00		\$0.00
51909 CELL PHONE ALLOWANCE	\$1,200.00	\$1,200.00		\$0.00
<b>TOTAL SELECTMEN - SALARIES</b>	<b>\$183,528.00</b>	<b>\$183,135.25</b>	<b>\$0.00</b>	<b>\$392.75</b>

##### 01122200 SELECTMEN - EXPENSES

53000 PROF AND TECHNICAL	\$2,155.00	\$2,235.00		-\$80.00
53001 ADVERTISING	\$250.00	\$276.70	\$0.00	-\$26.70
53012 EMPLOYEE TRAIN/SEMINAR	\$1,017.00	\$1,810.00		-\$793.00
53401 POSTAGE	\$230.00	\$225.00	\$0.00	\$5.00
54200 OFFICE SUPPLIES	\$850.00	\$265.73	\$0.00	\$584.27
55800 OTHER SUPPLIES	\$250.00		\$0.00	\$250.00
57100 IN-STATE TRAVEL	\$100.00		\$0.00	\$100.00
57150 TRAINING AND EDUCATION	\$1,000.00	\$80.44	\$0.00	\$919.56
57300 DUES AND MEMBERSHIPS	\$2,104.00	\$1,587.76	\$0.00	\$516.24
<b>TOTAL SELECTMEN - EXPENSES</b>	<b>\$7,956.00</b>	<b>\$6,480.63</b>	<b>\$0.00</b>	<b>\$1,475.37</b>

##### 01122506 GASB 34&45 ART#1 5/7/07

53000 PROF AND TECHNICAL	\$21,050.00		\$0.00	\$21,050.00	\$0.00
<b>TOTAL GASB 34&amp;45 ART#1 5/7/07</b>	<b>\$21,050.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$21,050.00</b>	<b>\$0.00</b>

##### 01122510 EC DEV INITIATIVE STM 11/13 #6

53000 PROF AND TECHNICAL	\$7,100.00		\$0.00	\$7,100.00	\$0.00
<b>TOTAL EC DEV INITIATIVE STM 11</b>	<b>\$7,100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,100.00</b>	<b>\$0.00</b>

##### 01122511 ART#10 SULLIVAN PROP STM 11/16

58000 CAPITAL	\$1.00			\$1.00	\$0.00
<b>TOTAL ART #10 SULLIVAN PROP ST</b>	<b>\$1.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01122512 GILBOA STREET LAND</b>					
58100 ACQUIRE GILBOA STREET	\$4,300.00	\$0.00	\$4,300.00		\$0.00
<b>TOTAL GILBOA STREET LAND</b>	<b>\$4,300.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,300.00</b>	<b>\$0.00</b>
<b>01122513 SUBDIVISION PARCEL TAKING</b>					
58100 SUBDIVISION PARCEL	\$16,300.00	\$0.00	\$16,300.00		\$0.00
<b>TOTAL SUBDIVISION PARCEL TAKING</b>	<b>\$16,300.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$16,300.00</b>	<b>\$0.00</b>
<b>01122514 LED STREET LIGHT ART 4 5/7/18</b>					
53800 OTHER SERVICES	\$0.00	\$3,795.42	\$0.00		-\$3,795.42
58000 LED STREET LIGHT ART 4	\$65,000.00	\$57,070.66	\$0.00	\$4,133.92	\$3,795.42
<b>TOTAL LED STREET LIGHT ART 4 5/7/18</b>	<b>\$65,000.00</b>	<b>\$60,866.08</b>	<b>\$0.00</b>	<b>\$4,133.92</b>	<b>\$0.00</b>
<b>01122600 SELECTMEN - ENCUMBRANCES</b>					
53000 PROF AND TECHNICAL	\$0.00				\$0.00
<b>TOTAL SELECTMEN - ENCUMBRANCES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL SELECTMEN</b>	<b>\$305,235.00</b>	<b>\$250,481.96</b>	<b>\$0.00</b>	<b>\$52,884.92</b>	<b>\$1,868.12</b>
<b>129 AWARDS AND RECOGNITIONS</b>					
<b>01129200 AWARDS AND RECOGNITIONS</b>					
55800 OTHER SUPPLIES	\$50.00	\$37.85	\$0.00		\$12.15
<b>TOTAL AWARDS AND RECOGNITIONS</b>	<b>\$50.00</b>	<b>\$37.85</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12.15</b>
<b>131 FINANCE COMMITTEE</b>					
<b>01131100 FINANCE COMMITTEE SALARIES</b>					
51200 P/T WAGES	\$700.00	\$507.71	\$0.00		\$192.29
<b>TOT. FINANCE COMMITTEE SALARIES</b>	<b>\$700.00</b>	<b>\$507.71</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$192.29</b>
<b>01131200 FINANCE COM. - EXPENSES</b>					
53012 EMPLOYEE TRAINING/SEMINAR	\$100.00				\$100.00
53401 POSTAGE	\$1,600.00	\$1,040.07	\$0.00		\$559.93
53402 PRINTING AND MAILING	\$3,000.00	\$3,530.10	\$0.00		-\$530.10
54200 OFFICE SUPPLIES	\$100.00				\$100.00
57300 DUES AND MEMBERSHIPS	\$200.00	\$180.00	\$0.00		\$20.00
<b>TOTAL FIN. COM. - EXPENSES</b>	<b>\$5,000.00</b>	<b>\$4,750.17</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$249.83</b>
<b>TOTAL FINANCE COMMITTEE</b>	<b>\$5,700.00</b>	<b>\$5,257.88</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$442.12</b>
		\$0.00			
<b>132 RESERVE FUND</b>					
<b>01132200 RESERVE FUND</b>					
57800 RESERVE FUND	\$28,826.00	\$0.00	\$0.00		\$28,826.00
<b>TOTAL RESERVE FUND</b>	<b>\$28,826.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$28,826.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>135 FINANCE DIR./TOWN ACCOUNTANT</b>	\$0.00				\$0.00
51100 SALARIES	\$98,909.00	\$98,908.48	\$0.00		\$0.52
51110 F/T WAGES	\$32,687.00	\$31,430.86			\$1,256.14
<b>TOT. FIN. DIR./TOWN ACC. - SALARIES</b>	<b>\$131,596.00</b>	<b>\$130,339.34</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,256.66</b>

<b>01135200 FIN. DIR./TOWN ACC. – EXP.</b>					
52400 REPAIRS AND MAINTENANCE	\$0.00	\$152.00			-\$152.00
53000 PROF AND TECHNICAL	\$500.00	\$500.00			\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$600.00	\$360.00	\$0.00		\$240.00
54200 OFFICE SUPPLIES	\$825.00	\$809.21	\$0.00		\$15.79
57100 IN-STATE TRAVEL	\$0.00	\$58.22	\$0.00		-\$58.22
57150 TRAINING AND EDUCATION	\$150.00		\$0.00		\$150.00
57300 DUES AND MEMBERSHIPS	\$110.00	\$50.00	\$0.00		\$60.00
<b>TOTAL FIN. DIR./TOWN ACC. – EXP.</b>	<b>\$2,185.00</b>	<b>\$1,929.43</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$255.57</b>
<b>TOT. FIN. DIR./TOWN ACCOUNTANT</b>	<b>\$133,781.00</b>	<b>\$132,268.77</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,512.23</b>

<b>136 TOWN AUDIT</b>					
<b>01136200 TOWN AUDIT</b>					
53000 PROF AND TECHNICAL	\$23,500.00	\$21,500.00	\$0.00		\$2,000.00
<b>TOTAL TOWN AUDIT</b>	<b>\$23,500.00</b>	<b>\$21,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>

<b>141 ASSESSORS</b>					
<b>01141100 BRD OF ASSESSORS - SALARIES</b>					
51100 SALARIES	\$61,217.00	\$61,216.58	\$0.00		\$0.42
51110 F/T WAGES	\$38,480.00	\$37,054.47	\$0.00		\$1,425.53
51905 COMPENSATION - ELECT	\$2,900.00	\$2,900.00	\$0.00		\$0.00
<b>TOTAL ASSESSORS - SALARIES</b>	<b>\$102,597.00</b>	<b>\$101,171.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,425.95</b>
	\$0.00				
<b>01141200 ASSESSORS - EXPENSES</b>					
52400 REPAIRS AND MAINTENANCE	\$29,776.00	\$28,208.25	\$0.00		\$1,567.75
53012 EMPLOYEE TRAIN/SEMINAR	\$1,220.00	\$539.00	\$0.00		\$681.00
53406 LICENSES/SUBSCRIPTIONS	\$0.00	\$400.00			-\$400.00
53800 OTHER SERVICES	\$1,575.00	\$685.25	\$0.00		\$889.75
54200 OFFICE SUPPLIES	\$1,000.00	\$963.64	\$0.00		\$36.36
57150 TRAINING AND EDUCATION	\$750.00	\$26.97	\$0.00		\$723.03
57300 DUES AND MEMBERSHIPS	\$290.00	\$290.00	\$0.00		\$0.00
<b>TOTAL ASSESSORS - EXPENSES</b>	<b>\$34,611.00</b>	<b>\$31,113.11</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,497.89</b>
<b>TOTAL ASSESSORS</b>	<b>\$137,208.00</b>	<b>\$132,284.16</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,923.84</b>

<b>01142600 REVALUATION ENCUM.</b>					
52400 REPAIRS AND MAINTENANCE	\$0.00	\$450.00			-\$450.00
53800 OTHER SERVICES	\$450.00				\$450.00
<b>TOT. REVALUATION ENCUMBRANCE</b>	<b>\$450.00</b>	<b>\$450.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
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**145 TREASURER/COLLECTOR**
**01145100 TREAS./COL. - SALARIES**

51100 SALARIES	\$80,007.00	\$80,006.68	\$0.00	\$0.32	
51110 F/T WAGES	\$109,409.00	\$102,185.24	\$0.00	\$7,223.76	
51200 P/T WAGES	\$7,189.00	\$7,554.39		-\$365.39	
51410 EDUCATIONAL AND BONUS WAGES	\$2,000.00	\$2,000.00	\$0.00	\$0.00	
<b>TOT. TREAS./COLLECTOR - SALARIES</b>	<b>\$198,605.00</b>	<b>\$191,746.31</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,858.69</b>

**01145200 TREAS./COLLECTOR – EXP.**

52400 REPAIRS AND MAINTENANCE	\$12,414.00	\$12,264.00	\$0.00	\$150.00	
53000 PROF AND TECHNICAL	\$17,375.00	\$26,562.47		-\$9,187.47	
53001 ADVERTISING	\$1,000.00			\$1,000.00	
53002 LEGAL SERVICES	\$6,500.00	\$425.00		\$6,075.00	
53008 CONTRACTUAL SERVICES	\$1,650.00	\$1,650.00		\$0.00	
53012 EMPLOYEE TRAIN/SEMINAR	\$600.00	\$327.00		\$273.00	
53402 PRINTING AND MAILING	\$10,800.00			\$10,800.00	
53800 OTHER SERVICES	\$6,489.00	\$6,059.15		\$429.85	
54200 OFFICE SUPPLIES	\$2,000.00	\$2,243.31		-\$243.31	
55800 OTHER SUPPLIES	\$100.00	\$90.24		\$9.76	
57000 EXPENDITURES	\$0.00	\$56.75		-\$56.75	
57100 IN-STATE TRAVEL	\$100.00			\$100.00	
57150 TRAINING AND EDUCATION	\$1,800.00	\$606.72	\$0.00	\$1,193.28	
57300 DUES AND MEMBERSHIPS	\$255.00	\$220.00	\$0.00	\$35.00	
57400 INSURANCE PREMIUMS	\$1,350.00	\$1,064.00		\$286.00	
58500 ADDITIONAL EQUIPMENT	\$1,050.00		\$0.00	\$1,050.00	
<b>TOT. TREASURER/COLLECTOR – EXP.</b>	<b>\$63,483.00</b>	<b>\$51,568.64</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,914.36</b>

**01145500 FINANCIAL SOFTWARE ART# 8**
**5/14**

58502 FINANCIAL SOFTWARE	\$1,275.00		\$1,275.00	\$0.00
<b>TOT. FINANCIAL SOFTWARE ART#8 5/14</b>	<b>\$1,275.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,275.00</b>
<b>TOTAL TREASURER/COLLECTOR</b>	<b>\$263,363.00</b>	<b>\$243,314.95</b>	<b>\$0.00</b>	<b>\$1,275.00</b>
				<b>\$18,773.05</b>

**151 TOWN COUNSEL**
**01151200 TOWN COUNSEL**

53000 PROF AND TECHNICAL	\$76,085.00	\$68,548.74		\$7,536.26
<b>TOTAL TOWN COUNSEL</b>	<b>\$76,085.00</b>	<b>\$68,548.74</b>	<b>\$0.00</b>	<b>\$7,536.26</b>
<b>TOTAL TOWN COUNSEL</b>	<b>\$76,085.00</b>	<b>\$68,548.74</b>	<b>\$0.00</b>	<b>\$7,536.26</b>

\$0.00

**155 MANAGEMENT INFO SYSTEMS**

\$0.00

**01155200 INFORMATION SYSTEMS – EXP.**

53000 LICENSES & SUBSCRIPTIONS	\$24,570.00	\$20,459.32	\$0.00	\$4,110.68
53008 CONTRACTUAL SERVICE	\$89,500.00	\$88,888.50		\$611.50

<b>0100 GENERAL FUND</b>	<b>REVISED BUDGET</b>	<b>YTD EXPENDED</b>	<b>ENCUMBRANCE</b>	<b>CARRY FORWARD</b>	<b>CLOSED TO FUND BALANCE</b>
<b>01155200 INFORMATION SYSTEMS – EXP. -</b>					
<b>Continued</b>					
57300 DUES AND MEMBERSHIPS	\$0.00	\$400.00			-\$400.00
58000 CAPITAL	\$0.00	\$3,675.00			-\$3,675.00
58500 ADDITIONAL EQUIPMENT	\$0.00	\$13,620.91			-\$13,620.91
58700 REPLACEMENT EQUIPMENT	\$10,000.00	\$799.00	\$0.00		\$9,201.00
<b>TOT. INFORMATION SYSTEMS – EXP.</b>	<b>\$154,070.00</b>	<b>\$153,747.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$322.40</b>
<b>TOTAL MANAGEMENT INFO SYSTEMS</b>	<b>\$154,070.00</b>	<b>\$153,747.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$322.40</b>

### **158 TAX TITLE FORECLOSURE**

#### **01158200 TAX TITLE - EXPENSES**

52400 REPAIRS AND MAINTENANCE	\$2,410.00	\$2,310.00		\$100.00
53000 PROF AND TECHNICAL	\$3,700.00	\$3,150.00		\$550.00
53001 ADVERTISING	\$3,100.00	\$1,102.50		\$1,997.50
53002 LEGAL SERVICES	\$12,000.00	\$11,079.00	\$0.00	\$921.00
53800 OTHER SERVICES	\$0.00	\$90.00		-\$90.00
57000 EXPENDITURES	\$0.00	\$45.00		-\$45.00
<b>TOTAL TAX TITLE - EXPENSES</b>	<b>\$21,210.00</b>	<b>\$17,776.50</b>	<b>\$0.00</b>	<b>\$0.00</b>
				<b>\$3,433.50</b>

### **159 TAX TAKING**

#### **01159200 TAX TAKING - EXPENSES**

53000 PROF AND TECHNICAL	\$3,000.00	\$3,000.00	\$0.00	\$0.00
53001 ADVERTISING	\$2,000.00	\$1,278.90	\$0.00	\$721.10
<b>TOTAL TAX TAKING - EXPENSES</b>	<b>\$5,000.00</b>	<b>\$4,278.90</b>	<b>\$0.00</b>	<b>\$721.10</b>

### **161 TOWN CLERK**

#### **01161100 TOWN CLERK - SALARIES**

51100 SALARIES	\$73,196.00	\$73,195.58	\$0.00	\$0.42
51200 F/T WAGES	\$23,621.00	\$23,853.12	\$0.00	-\$232.12
51201 P/T WAGES	\$11,387.00	\$6,577.56	\$0.00	\$4,809.44
51410 EDUCATIONAL AND BONUS WAGES	\$1,000.00	\$1,000.00	\$0.00	\$0.00
51904 STIPENDS	\$1,100.00	\$1,100.00		\$0.00
<b>TOTAL TOWN CLERK - SALARIES</b>	<b>\$110,304.00</b>	<b>\$105,726.26</b>	<b>\$0.00</b>	<b>\$4,577.74</b>

#### **01161200 TOWN CLERK - EXPENSES**

53000 PROF AND TECHNICAL	\$1,000.00	\$2,321.40	\$0.00	-\$1,321.40
53001 ADVERTISING	\$0.00	\$224.50	\$0.00	-\$224.50
53012 EMPLOYEE TRAIN/SEMINAR	\$0.00	\$320.00	\$0.00	-\$320.00
54200 OFFICE SUPPLIES	\$3,200.00	\$1,991.78		\$1,208.22
54900 FOOD AND FOOD SERVICE SUPPLIES	\$0.00	\$809.90	\$0.00	-\$809.90
55800 OTHER SUPPLIES	\$9,500.00	\$8,578.54		\$921.46
57100 IN-STATE TRAVEL	\$0.00	\$38.24		-\$38.24
57150 TRAINING AND EDUCATION	\$2,100.00	\$219.68	\$0.00	\$1,880.32
57300 DUES AND MEMBERSHIPS	\$300.00	\$549.00	\$0.00	-\$249.00
57400 INSURANCE PREMIUMS	\$150.00	\$100.00	\$0.00	\$50.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>TOTAL TOWN CLERK - EXPENSES</b>	<b>\$16,250.00</b>	<b>\$16,113.38</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$136.62</b>
<b>TOTAL TOWN CLERK</b>	<b>\$126,554.00</b>	<b>\$121,839.64</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,714.36</b>

#### 171 CONSERVATION COMMISSION

##### 01171200 CONSERVATION - EXPENSES

53001 ADVERTISING	\$200.00	\$0.00	\$200.00
53002 LEGAL SERVICES	\$0.00		\$0.00
53800 OTHER SERVICES	\$900.00	\$0.00	\$900.00
54200 OFFICE SUPPLIES	\$50.00	\$416.12	\$0.00
55800 OTHER SUPPLIES	\$0.00	\$15.00	\$0.00
57300 DUES AND MEMBERSHIPS	\$639.00	\$401.00	\$0.00
<b>TOTAL CONSERVATION - EXPENSES</b>	<b>\$1,789.00</b>	<b>\$832.12</b>	<b>\$0.00</b>
			<b>\$956.88</b>

#### 172 OPEN SPACE

##### 01172200 OPEN SPACE - EXPENSES

53800 OTHER SERVICES	\$100.00	\$0.00	\$0.00	\$100.00
<b>TOTAL OPEN SPACE - EXPENSES</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100.00</b>

#### 175 PLANNING BOARD

##### 01175200 PLANNING BOARD - EXPENSES

53000 PROF AND TECHNICAL	\$150.00	\$0.00	\$150.00	
53001 ADVERTISING	\$760.00		\$760.00	
53012 EMPLOYEE TRAIN/SEMINAR	\$150.00	\$0.00	\$150.00	
53800 OTHER SERVICES	\$0.00	\$275.00		-\$275.00
54200 OFFICE SUPPLIES	\$150.00	\$519.42		-\$369.42
55800 OTHER SUPPLIES	\$100.00	\$0.00	\$100.00	
57300 DUES AND MEMBERSHIPS	\$2,367.00	\$2,366.71	\$0.00	\$0.29
<b>TOTAL PLANNING BOARD - EXPENSES</b>	<b>\$3,677.00</b>	<b>\$3,161.13</b>	<b>\$0.00</b>	<b>\$515.87</b>

#### 176 ZONING BOARD OF APPEALS

##### 01176200 BOARD OF APPEALS - EXPENSES

53000 PROF AND TECHNICAL	\$250.00		\$250.00	
53001 ADVERTISING	\$1,410.00	\$0.00	\$1,410.00	
53012 EMPLOYEE TRAIN/SEMINAR	\$300.00		\$300.00	
54200 OFFICE SUPPLIES	\$0.00	\$704.90		-\$704.90
<b>TOT. ZBA - EXPENSES</b>	<b>\$1,960.00</b>	<b>\$704.90</b>	<b>\$0.00</b>	<b>\$1,255.10</b>

#### 182 ECONOMIC DEVELOPMENT

##### 01182200 ECONOMIC DEV. - EXPENSE

53000 PROF AND TECHNICAL	\$1,000.00	\$0.00	\$0.00	\$1,000.00
53001 ADVERTISING	\$0.00	\$372.00	\$0.00	-\$372.00
<b>TOT. ECONOMIC DEV. - EXPENSE</b>	<b>\$1,000.00</b>	<b>\$372.00</b>	<b>\$0.00</b>	<b>\$628.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>183 HOUSING</b>					
<b>01183200 HOUSING AUTHORITY</b>					
53800 OTHER SERVICES	\$100.00	\$0.00	\$0.00		\$100.00
<b>TOTAL HOUSING AUTHORITY</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100.00</b>

<b>189 COMMUNITY DEVELOPMENT</b>					
<b>01189100 COM. DEV. - SALARIES</b>					
51100 SALARIES	\$98,908.00	\$98,908.48	\$0.00		-\$0.48
51110 F/T WAGES	\$43,720.00	\$43,491.97	\$0.00		\$228.03
51200 P/T WAGES	\$2,333.00	\$1,986.81	\$0.00		\$346.19
51201 P/T WAGES	\$39,959.00	\$39,630.02	\$0.00		\$328.98
<b>TOT. COMMUNITY DEV. - SALARIES</b>	<b>\$184,920.00</b>	<b>\$184,017.28</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$902.72</b>

<b>01189200 COM.Y DEVELOPMENT – EXP.</b>					
52400 REPAIRS AND MAINTENANCE	\$1,000.00	\$337.50	\$0.00		\$662.50
53000 PROF AND TECHNICAL	\$500.00		\$0.00		\$500.00
53012 EMPLOYEE TRAIN/SEMINAR	\$900.00	\$695.00	\$0.00		\$205.00
53406 LICENSES/SUBSCRIPTIONS	\$0.00	\$300.00			-\$300.00
54200 OFFICE SUPPLIES	\$650.00	\$1,082.44	\$0.00		-\$432.44
54805 VEHICLES GASOLINE	\$100.00		\$0.00		\$100.00
55800 OTHER SUPPLIES	\$100.00	\$0.00			\$100.00
57100 IN-STATE TRAVE	\$50.00	\$20.71	\$0.00		\$29.29
57150 TRAINING AND EDUCATION	\$0.00	\$404.72	\$0.00		-\$404.72
57300 DUES AND MEMBERSHIPS	\$200.00	\$50.00	\$0.00		\$150.00
58500 ADDITIONAL EQUIPMENT	\$0.00	\$7,485.00			-\$7,485.00
58700 REPLACEMENT EQUIPMENT	\$7,000.00				\$7,000.00
<b>TOT. COMMUNITY DEVELOPMENT – EXP.</b>	<b>\$10,500.00</b>	<b>\$10,375.37</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$124.63</b>
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>\$195,420.00</b>	<b>\$194,392.65</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,027.35</b>

<b>01189504 NEW SIDEWALK CONST ART# 9 5/5/08</b>					
58000 NEW SIDEWALK CONST ART# 9 5/5/08	\$58,440.00	\$0.00	\$0.00	\$58,440.00	\$0.00
<b>TOT. NEW SIDEWALK CONST ART# 9 5/5/08</b>	<b>\$58,440.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$58,440.00</b>	<b>\$0.00</b>

<b>01189505 MS4 COMPLIANCE DESIGN</b>					
53000 MS4 COMPLIANCE DESIGN	\$38,000.00	\$32,500.00	\$0.00	\$5,500.00	\$0.00
<b>TOTAL MS4 COMPLIANCE DESIGN</b>	<b>\$38,000.00</b>	<b>\$32,500.00</b>	<b>\$0.00</b>	<b>\$5,500.00</b>	<b>\$0.00</b>
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>\$291,860.00</b>	<b>\$226,892.65</b>	<b>\$0.00</b>	<b>\$63,940.00</b>	<b>\$1,027.35</b>

<b>192 PUBLIC BUILDING MAINTENANCE</b>					
<b>01192100 BUILDING MAINT - SALARIES</b>					
51200 P/T WAGES	\$31,866.00	\$31,816.07			\$49.93
51201 P/T WAGES	\$14,232.00	\$9,999.88	\$0.00		\$4,232.12
51300 OVERTIME	\$4,683.00	\$1,586.17			\$3,096.83

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>TOTAL BUILDING MAINT - SALARIES</b>	<b>\$50,781.00</b>	<b>\$43,402.12</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,378.88</b>
<b>01192200 BUILDING MAINT - EXPENSES</b>					
52101 ELECTRICITY	\$30,000.00	\$27,296.01	\$0.00		\$2,703.99
52102 HEATING	\$28,611.00	\$27,633.43			\$977.57
52300 WATER/SEWER	\$4,269.00	\$2,240.04			\$2,028.96
52400 REPAIRS AND MAINTENANCE	\$60,686.00	\$59,452.31			\$1,233.69
52900 OTHER PROPERTY RELATED SERVICES	\$1,524.00	\$1,235.00			\$289.00
53008 CONTRACTUAL SERVICES	\$16,265.00	\$21,126.56			-\$4,861.56
53400 TELEPHONE	\$4,000.00	\$3,419.04			\$580.96
53404 CELLULAR TELEPHONE	\$668.00	\$674.36			-\$6.36
54200 OFFICE SUPPLIES	\$200.00	\$434.33			-\$234.33
54300 BLDG. AND EQ REPAIRS	\$4,500.00	\$1,974.52			\$2,525.48
54500 CUSTODIAL SUPPLIES	\$2,000.00	\$1,599.06			\$400.94
54600 GROUNDSKEEPING SUPPLIES	\$2,000.00	\$1,568.90			\$431.10
54805 VEHICLES GASOLINE	\$900.00	\$1,173.34			-\$273.34
57150 TRAINING AND EDUCATION	\$0.00	\$9.10			-\$9.10
<b>TOTAL BUILDING MAINT - EXPENSES</b>	<b>\$155,623.00</b>	<b>\$149,836.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,787.00</b>
<b>TOTAL PUBLIC BUILDING MAINTENANCE</b>	<b>\$206,404.00</b>	<b>\$193,238.12</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$13,165.88</b>

<b>01192506 MUN CTR FIRE ALARM ART#8 5/15</b>					
53001 ADVERTISING	\$0.00				\$0.00
58700 MUN CTR FIRE ALARM	\$101,374.00			\$101,374.00	\$0.00
<b>TOTAL MUN CTR FIRE ALARM ART#8</b>	<b>\$101,374.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$101,374.00</b>	<b>\$0.00</b>

<b>01192508 MUN CTR PARAPET</b>					
52400 REPAIR AND MAINTENANCE	\$0.00				\$0.00
<b>TOTAL MUN CTR PARAPET</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>01192509 MUN CTR AIR DUCT CLEANING</b>					
52400 REPAIR AND MAINTENANCE	\$15,000.00			\$15,000.00	\$0.00
<b>TOTAL MUN CTR AIR DUCT CLEANING</b>	<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,000.00</b>	<b>\$0.00</b>

<b>01192511 MUN GYM DOOR REPLACEMENT</b>					
58000 MUN GYM DOOR REPLACEMENT	\$12,592.00	\$12,591.48		\$0.00	\$0.52
<b>TOTAL MUN GYM DOOR REPLACEMENT</b>	<b>\$12,592.00</b>	<b>\$12,591.48</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.52</b>

<b>01192512 MUN GYM WINDOWS ART #3</b>					
58000 MUN GYM WINDOWS ART #3	\$95,000.00			\$95,000.00	\$0.00
<b>TOTAL MUN MUN GYM WINDOWS ART #3</b>	<b>\$95,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$95,000.00</b>	<b>\$0.00</b>

<b>01192513 POLICE DEPT WINDOWS ART #3</b>					
58000 POLICE DEPT WINDOWS ART #3	\$140,000.00	\$7,374.64		\$132,625.36	\$0.00
<b>TOTAL POLICE DEPT WINDOWS ART #3</b>	<b>\$140,000.00</b>	<b>\$7,374.64</b>	<b>\$0.00</b>	<b>\$132,625.36</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01192514 MUN A/C UNITS ART #3</b>					
58000 MUNICIPAL A/C UNITS	\$55,000.00			\$55,000.00	\$0.00
<b>TOTAL MUN A/C UNITS ART #3</b>	<b>\$55,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$55,000.00</b>	<b>\$0.00</b>
<b>TOT. PUBLIC BUILDING MAINTENANCE</b>	<b>\$625,370.00</b>	<b>\$213,204.24</b>	<b>\$0.00</b>	<b>\$398,999.36</b>	<b>\$13,166.40</b>

#### 193 PROPERTY INSURANCE

##### 01193700 PROPERTY INSURANCE

57400 INSURANCE PREMIUMS	\$319,000.00	\$295,829.42	\$0.00	\$23,170.58
<b>TOTAL PROPERTY INSURANCE</b>	<b>\$319,000.00</b>	<b>\$295,829.42</b>	<b>\$0.00</b>	<b>\$23,170.58</b>

#### 195 TOWN REPORTS

##### 01195200 TOWN REPORTS

53402 PRINTING AND MAILING	\$3,000.00	\$1,805.69	\$0.00	\$1,194.31
<b>TOTAL TOWN REPORTS</b>	<b>\$3,000.00</b>	<b>\$1,805.69</b>	<b>\$0.00</b>	<b>\$1,194.31</b>

#### 196 TOWN HALL OFFICE EXPENSES

##### 01196200 TOWN HALL OFFICE EXPENSES

52400 REPAIRS AND MAINTENANCE	\$6,326.00	\$747.95		\$5,578.05
52700 RENTALS AND LEASES	\$0.00	\$6,813.36		-\$6,813.36
53401 POSTAGE	\$14,701.00	\$13,795.38		\$905.62
54200 OFFICE SUPPLIES	\$2,960.00	\$2,526.43	\$0.00	\$433.57
<b>TOTAL TOWN HALL OFFICE EXPENSES</b>	<b>\$23,987.00</b>	<b>\$23,883.12</b>	<b>\$0.00</b>	<b>\$103.88</b>

##### 01196600 TOWN HALL OFFICE EXPENSES

##### ENCUMBRANCE

53401 POSTAGE	\$50.00	\$34.45	\$0.00	\$15.55
<b>TOT. T. H. OFFICE EXPENSES ENCUMB.</b>	<b>\$50.00</b>	<b>\$34.45</b>	<b>\$0.00</b>	<b>\$15.55</b>
<b>TOTAL TOWN HALL OFFICE EXPENSES</b>	<b>\$24,037.00</b>	<b>\$23,917.57</b>	<b>\$0.00</b>	<b>\$119.43</b>

#### 198 PERMANENT BLDG. COMMITTEE

##### 01198100 PERMANENT BLDG. COMMITTEE

51200 P/T WAGES	\$600.00	\$71.96	\$0.00	\$528.04
<b>TOTAL PERMANENT BLDG. COMMITTEE</b>	<b>\$600.00</b>	<b>\$71.96</b>	<b>\$0.00</b>	<b>\$528.04</b>

##### 01198200 PERMANENT BLDG. COMMITTEE

54200 OFFICE SUPPLIES	\$500.00			\$500.00
<b>TOT. PERMANENT BLDG. COM. EXPENSES</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$500.00</b>
<b>TOTAL PERMANENT BLDG. COMMITTEE</b>	<b>\$1,100.00</b>	<b>\$71.96</b>	<b>\$0.00</b>	<b>\$1,028.04</b>
		\$0.00		
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$2,554,275.00</b>	<b>\$1,918,828.63</b>	<b>\$0.00</b>	<b>\$517,099.28</b>
				<b>\$118,347.09</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>210 POLICE</b>					
<b>01210100 POLICE - SALARIES</b>					
51100 SALARIES	\$203,605.00	\$203,025.45	\$0.00		\$579.55
51110 F/T WAGES	\$1,042,693.00	\$1,036,286.20	\$0.00		\$6,406.80
51200 P/T WAGES	\$57,101.00	\$43,667.87	\$0.00		\$13,433.13
51300 OVERTIME	\$109,369.00	\$108,853.91	\$0.00		\$515.09
51410 EDUCATIONAL BONUS WAGES	\$58,000.00	\$56,330.77	\$0.00		\$1,669.23
51420 DIFFERENTIAL WAGES	\$17,155.00	\$16,252.50	\$0.00		\$902.50
51430 LONGEVITY WAGES	\$13,200.00	\$12,300.00	\$0.00		\$900.00
51902 UNIFORM ALLOWANCE	\$25,500.00	\$23,950.00			\$1,550.00
<b>TOTAL POLICE - SALARIES</b>	<b>\$1,526,623.00</b>	<b>\$1,500,666.70</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$25,956.30</b>

<b>01210200 POLICE - EXPENSES</b>					
51901 TUITION REIMBURSEMENT	\$8,000.00	\$2,880.00			\$5,120.00
52400 REPAIRS AND MAINTENANCE	\$36,600.00	\$55,168.68			-\$18,568.68
53012 EMPLOYEE TRAIN/SEMINAR	\$12,350.00	\$11,487.50			\$862.50
53400 TELEPHONE	\$2,010.00	\$2,050.71			-\$40.71
53401 POSTAGE	\$100.00	\$35.59			\$64.41
53404 CELLULAR TELEPHONE	\$8,000.00	\$7,685.58			\$314.42
53800 OTHER SERVICES	\$4,800.00	\$5,535.88			-\$735.88
54200 OFFICE SUPPLIES	\$5,500.00	\$5,974.17			-\$474.17
54300 BUILDING AND EQUIP REPAIRS	\$700.00	\$98.00			\$602.00
54500 CUSTODIAL SUPPLIES	\$800.00	\$627.77			\$172.23
54800 VEHICULAR SUPPLIES	\$4,675.00	\$5,144.40			-\$469.40
54805 VEHICLES GASOLINE	\$34,655.00	\$28,784.65			\$5,870.35
54900 FOOD AND FOOD SERVICE SUPPLIES	\$2,050.00	\$782.11			\$1,267.89
55500 BOOKS AND PERIODICALS	\$400.00	\$535.95			-\$135.95
55800 OTHER SUPPLIES	\$10,500.00	\$7,827.12			\$2,672.88
57100 IN-STATE TRAVEL	\$300.00	\$517.60			-\$217.60
57150 TRAINING AND EDUCATION	\$150.00	\$306.74			-\$156.74
57200 OUT-OF-STATE TRAVEL	\$250.00	\$99.00			\$151.00
57300 DUES AND MEMBERSHIPS	\$11,700.00	\$7,370.76	\$109.95		\$4,219.29
58500 ADDITIONAL EQUIPMENT	\$4,200.00	\$4,238.15	\$0.00		-\$38.15
58700 REPLACEMENT EQUIPMENT	\$750.00	\$337.54	\$0.00		\$412.46
<b>TOTAL POLICE - EXPENSES</b>	<b>\$148,490.00</b>	<b>\$147,487.90</b>	<b>\$109.95</b>	<b>\$0.00</b>	<b>\$892.15</b>

<b>01210400 POLICE - CAPITAL</b>					
58700 POLICE CRUISERS	\$79,500.00	\$79,500.00			\$0.00
<b>TOTAL POLICE - CAPITAL</b>	<b>\$79,500.00</b>	<b>\$79,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>01210500 PDE PUR., INSTALL REPAIR RADIO</b>					
58700 REPLACEMENT EQUIPMENT	\$0.00				\$0.00
<b>TOT. POLICE PUR., INSTALL REPAIR RADIO</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01210502 FLOOR RENOVATION ATM 5/17</b>					
52400 REPAIRS AND MAINTENANCE	\$0.50				\$0.50
<b>TOTAL FLOOR RENOVATION ATM 5/17</b>	<b>\$0.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.50</b>
<b>TOTAL POLICE</b>	<b>\$1,754,613.50</b>	<b>\$1,727,654.60</b>	<b>\$109.95</b>	<b>\$0.00</b>	<b>\$26,848.95</b>

## 220 FIRE

### 01220100 FIRE - SALARIES

51100 SALARIES	\$44,995.00	\$44,995.06	\$0.00	-\$0.06
51110 F/T WAGES	\$243,676.00	\$240,882.83		\$2,793.17
51111 F/T WAGES	\$17,581.00	\$16,283.00		\$1,298.00
51200 P/T WAGES	\$38,869.00	\$35,481.77		\$3,387.23
51300 OVERTIME	\$40,000.00	\$35,367.23	\$0.00	\$4,632.77
51904 STIPENDS	\$4,500.00	\$9,500.00	\$0.00	-\$5,000.00
<b>TOTAL FIRE - SALARIES</b>	<b>\$389,621.00</b>	<b>\$382,509.89</b>	<b>\$0.00</b>	<b>\$7,111.11</b>

### 01220200 FIRE - EXPENSES

52101 ELECTRICITY	\$8,900.00	\$9,717.21		-\$817.21
52102 HEATING	\$15,000.00	\$12,510.16		\$2,489.84
52300 NON-ENERGY UTILITIES	\$400.00	\$397.00	\$0.00	\$3.00
52400 REPAIRS AND MAINTENANCE	\$20,000.00	\$15,508.89		\$4,491.11
53001 ADVERTISING	\$400.00			\$400.00
53005 COURSE REIMBURSEMENT	\$3,000.00	\$607.50		\$2,392.50
53011 PHYSICALS	\$500.00	\$140.00		\$360.00
53012 EMPLOYEE TRAIN/SEMINAR	\$3,500.00	\$879.00		\$2,621.00
53400 TELEPHONE	\$1,100.00	\$1,203.13		-\$103.13
53404 CELLULAR PHONES	\$700.00	\$500.38		\$199.62
53800 OTHER SERVICES	\$16,000.00	\$16,249.55		-\$249.55
54200 OFFICE SUPPLIES	\$400.00	\$606.41		-\$206.41
54300 BLDG.& EQUIP REPAIRS & MAINT	\$3,000.00	\$68.00	\$0.00	\$2,932.00
54500 CUSTODIAL SUPPLIES	\$3,000.00	\$1,341.65	\$0.00	\$1,658.35
54800 VEHICULAR SUPPLIES	\$3,000.00	\$880.04	\$0.00	\$2,119.96
54805 VEHICLES GASOLINE	\$5,679.00	\$5,873.53		-\$194.53
54900 FOOD AND FOOD SERVICE SUPPLIES	\$200.00	\$160.00		\$40.00
55501 CODE ENFORCEMENT MATERIALS	\$0.00	\$243.05		-\$243.05
55800 OTHER SUPPLIES	\$4,350.00	\$5,864.67		-\$1,514.67
55811 UNIFORMS AND OTHER CLOTHING	\$6,000.00	\$5,152.94		\$847.06
57100 IN-STATE TRAVEL	\$275.00	\$1,066.10		-\$791.10
57150 TRAINING AND EDUCATION	\$500.00	\$55.70		\$444.30
57300 DUES AND MEMBERSHIPS	\$2,000.00	\$2,123.00	\$0.00	-\$123.00
58500 ADDITIONAL EQUIPMENT	\$1,000.00	\$4,917.09	\$2,850.00	-\$6,767.09
58700 REPLACEMENT EQUIPMENT	\$6,000.00	\$771.46	\$0.00	\$5,228.54
<b>TOTAL FIRE - EXPENSES</b>	<b>\$104,904.00</b>	<b>\$86,836.46</b>	<b>\$2,850.00</b>	<b>\$0.00</b>
				<b>\$15,217.54</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01220510 FIRE WASHER/EXTR/DRYER</b>					
53800 OTHER SERVICES	\$0.00	\$113.00			-\$113.00
58500 ADDITIONAL EQUIPMENT	\$573.00	\$460.00			\$113.00
<b>TOTAL WASHER/EXTR/DRYER</b>	<b>\$573.00</b>	<b>\$573.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>01220511 PORTABLE RADIOS ART #3</b>					
58700 PORTABLE RADIOS	\$10,367.00	\$9,388.20		\$978.80	\$0.00
<b>TOTAL PORTABLE RADIOS</b>	<b>\$10,367.00</b>	<b>\$9,388.20</b>	<b>\$0.00</b>	<b>\$978.80</b>	<b>\$0.00</b>

<b>01220512 FIRE STATION EX ART#11 5/18</b>					
58000 FIRE STATION EX ART#11 5/18	\$5,264.00	\$5,264.00			\$0.00
<b>TOTAL FIRE STATION EX ART#11 5/18</b>	<b>\$5,264.00</b>	<b>\$5,264.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL FIRE</b>	<b>\$510,729.00</b>	<b>\$484,571.55</b>	<b>\$2,850.00</b>	<b>\$978.80</b>	<b>\$22,328.65</b>

<b>231 AMBULANCE</b>					
<b>01231100 AMBULANCE - SALARIES</b>					
51100 SALARIES	\$44,995.00	\$44,994.89	\$0.00		\$0.11
51110 F/T WAGES	\$183,424.00	\$176,407.24	\$0.00		\$7,016.76
51111 F/T WAGES	\$16,325.00	\$15,275.48			\$1,049.52
51200 P/T WAGES	\$16,750.00	\$16,959.46			-\$209.46
51300 OVERTIME	\$36,500.00	\$32,975.01	\$0.00		\$3,524.99
51904 STIPENDS	\$6,850.00	\$6,080.77	\$0.00		\$769.23
<b>TOTAL AMBULANCE - SALARIES</b>	<b>\$304,844.00</b>	<b>\$292,692.85</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,151.15</b>

<b>01231200 AMBULANCE - EXPENSES</b>					
52400 REPAIRS AND MAINTENANCE	\$10,000.00	\$3,667.33	\$0.00		\$6,332.67
53000 PROF AND TECHNICAL	\$16,507.00	\$14,926.95			\$1,580.05
53001 ADVERTISING	\$0.00	\$44.10			-\$44.10
53011 PHYSICALS	\$0.00				\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$2,000.00	\$3,000.00			-\$1,000.00
53404 CELLULAR PHONES	\$1,200.00	\$965.24			\$234.76
53800 OTHER SERVICES	\$5,000.00	\$12,396.34			-\$7,396.34
54200 OFFICE SUPPLIES	\$1,000.00	\$1,347.19	\$0.00		-\$347.19
54500 CUSTODIAL SUPPLIES	\$0.00				\$0.00
54800 VEHICULAR SUPPLIES	\$5,000.00	\$473.79	\$0.00		\$4,526.21
54805 VEHICLES GASOLINE	\$7,050.00	\$5,247.87	\$0.00		\$1,802.13
55000 MEDICAL SUPPLIES	\$19,289.00	\$19,226.13	\$0.00		\$62.87
55501 CODE ENFORCEMENT MATERIALS	\$0.00	\$72.75			-\$72.75
55800 OTHER SUPPLIES	\$2,000.00	\$1,147.93	\$0.00		\$852.07
55811 UNIFORMS AND OTHER CLOTHING	\$6,000.00	\$2,931.30			\$3,068.70
57000 EXPENDITURES	\$230.00		\$0.00		\$230.00
57100 IN-STATE TRAVEL	\$211.00	\$11.50	\$0.00		\$199.50
57150 TRAINING AND EDUCATION	\$5,000.00		\$0.00		\$5,000.00
57300 DUES AND MEMBERSHIPS	\$4,050.00	\$5,123.76	\$0.00		-\$1,073.76

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01231200 AMBULANCE – EXPENSES - Continued</b>	<b>\$0.00</b>				
58500 ADDITIONAL EQUIPMENT	\$6,000.00	\$5,436.44	\$0.00		\$563.56
<b>TOTAL AMBULANCE - EXPENSES</b>	<b>\$90,537.00</b>	<b>\$76,018.62</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14,518.38</b>

<b>01231500 AMBULANCE PURCHASE</b>					
58700 REPLACEMENT EQUIPMENT	\$145,000.00			\$145,000.00	\$0.00
<b>TOTAL AMBULANCE PURCHASE</b>	<b>\$145,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$145,000.00</b>	<b>\$0.00</b>

<b>01231503 CARDIAC MONITOR/DEFIB.</b>					
58700 CARDIAC MONITOR/DEF	\$0.17				\$0.17
<b>TOT. CARDIAC MONITOR/DEFIB.</b>	<b>\$0.17</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.17</b>

<b>01231504 AMB. PURCHASE ART#11 5/18</b>					
58700 AMBULANCE PURCHASE	\$238,541.00	\$238,540.71			\$0.29
<b>TOT. AMBULANCE PURCHASE ART#11 5/18</b>	<b>\$238,541.00</b>	<b>\$238,540.71</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.29</b>

<b>01231505 DEFIBRILLATORS ART#11 5/18</b>					
58700 DEFIBRILLATORS ART#11 5/18	\$24,000.00	\$23,991.38			\$8.62
<b>TOTAL DEFIBRILLATORS ART#11 5/18</b>	<b>\$24,000.00</b>	<b>\$23,991.38</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8.62</b>

<b>01231600 AMBULANCE ENCUMBRANCE</b>					
53800 OTHER SERVICES	\$78.75	\$78.75			\$0.00
<b>TOTAL AMBULANCE ENCUMBRANCE</b>	<b>\$78.75</b>	<b>\$78.75</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL AMBULANCE</b>	<b>\$803,000.92</b>	<b>\$631,322.31</b>	<b>\$0.00</b>	<b>\$145,000.00</b>	<b>\$26,678.61</b>

<b>241 BUILDING INSPECTOR</b>					
<b>01241100 BUILDING INSPECTOR - SALARIES</b>					
51100 SALARIES	\$23,205.00	\$26,837.68	\$0.00		-\$3,632.68
51110 F/T WAGES	\$36,547.00	\$32,110.83	\$0.00		\$4,436.17
51904 STIPENDS	\$20,133.00	\$20,133.00	\$0.00		\$0.00
<b>TOTAL BUILDING INSPECTOR - SALARIES</b>	<b>\$79,885.00</b>	<b>\$79,081.51</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$803.49</b>

<b>01241200 BUILDING INSPECTOR - EXPENSES</b>	<b>\$0.00</b>				
53008 CONTRACTUAL SERVICE	\$32,275.00	\$23,342.42			\$8,932.58
53012 EMPLOYEE TRAIN/SEMINAR	\$550.00	\$320.00	\$0.00		\$230.00
53406 LICENSES/SUBSCRIPTIONS	\$600.00	\$600.00			\$0.00
53800 OTHER SERVICES	\$100.00	\$90.00	\$0.00		\$10.00
54200 OFFICE SUPPLIES	\$775.00	\$742.15			\$32.85
55501 CODE ENFORCEMENT MATERIALS	\$865.00	\$860.87			\$4.13
57100 IN-STATE TRAVEL	\$2,630.00	\$2,523.64			\$106.36
57150 TRAINING AND EDUCATION	\$0.00				\$0.00
57300 DUES AND MEMBERSHIPS	\$260.00	\$259.80	\$0.00		\$0.20
<b>TOTAL BUILDING INSPECTOR - EXPENSES</b>	<b>\$38,055.00</b>	<b>\$28,738.88</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,316.12</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01241600 BLDG INSPECTOR ENCUMBRANCE</b>					
57100 IN-STATE TRAVEL	\$89.88	\$88.34			\$1.54
<b>TOTAL BLDG INSPECTOR ENCUMBRANCE</b>	<b>\$89.88</b>	<b>\$88.34</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1.54</b>
<b>TOTAL BUILDING INSPECTOR</b>	<b>\$118,029.88</b>	<b>\$107,908.73</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,121.15</b>

#### 244 WEIGHTS AND MEASURES

##### 01244200 WEIGHTS & MEASURES - EXPENSES

53000 PROF AND TECHNICAL	\$750.00	\$750.00	\$0.00	\$0.00
<b>TOTAL WEIGHTS &amp; MEASURES - EXPENSES</b>	<b>\$750.00</b>	<b>\$750.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

#### 291 CIVIL DEFENSE

##### 01291100 CIVIL DEFENSE - SALARIES

51904 STIPENDS	\$325.00	\$325.00	\$0.00	\$0.00
<b>TOTAL CIVIL DEFENSE - SALARIES</b>	<b>\$325.00</b>	<b>\$325.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

##### 01291200 CIVIL DEFENSE - EXPENSES

53008 CONTRACTUAL SERVICE	\$2,000.00	\$4,450.00		-\$2,450.00
54900 FOOD AND FOOD SERVICE	\$0.00	\$10.44		-\$10.44
55800 OTHER SUPPLIES	\$2,800.00		\$0.00	\$2,800.00
<b>TOTAL CIVIL DEFENSE - EXPENSES</b>	<b>\$4,800.00</b>	<b>\$4,460.44</b>	<b>\$0.00</b>	<b>\$339.56</b>
<b>TOTAL CIVIL DEFENSE</b>	<b>\$5,125.00</b>	<b>\$4,785.44</b>	<b>\$0.00</b>	<b>\$339.56</b>

#### 292 ANIMAL CONTROL

##### 01292200 ANIMAL CONTROL

53000 PROF AND TECHNICAL	\$25,000.00	\$15,152.80	\$0.00	\$9,847.20
<b>TOTAL ANIMAL CONTROL</b>	<b>\$25,000.00</b>	<b>\$15,152.80</b>	<b>\$0.00</b>	<b>\$9,847.20</b>

#### 294 FORESTRY

##### 01294100 FORESTRY - SALARIES

51904 STIPENDS	\$600.00	\$600.00	\$0.00	\$0.00
<b>TOTAL FORESTRY - SALARIES</b>	<b>\$600.00</b>	<b>\$600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

##### 01294200 FORESTRY - EXPENSES

52400 REPAIRS AND MAINTENANCE	\$9,700.00	\$9,600.00	\$0.00	\$100.00
53001 ADVERTISING	\$200.00			\$200.00
53800 OTHER SERVICES	\$100.00			\$100.00
54600 GROUNDSKEEPING SUPPLIES	\$0.00	\$220.00		-\$220.00
57300 DUES AND MEMBERSHIP	\$0.00	\$85.00		-\$85.00
<b>TOTAL FORESTRY - EXPENSES</b>	<b>\$10,000.00</b>	<b>\$9,905.00</b>	<b>\$0.00</b>	<b>\$95.00</b>
<b>TOTAL FORESTRY</b>	<b>\$10,600.00</b>	<b>\$10,505.00</b>	<b>\$0.00</b>	<b>\$95.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01295200 WATERWAYS - DIVE RESCUE</b>					
52400 REPAIRS AND MAINTENANCE	\$0.00	\$1,219.12		-\$1,219.12	\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$0.00	\$1,725.00		-\$1,725.00	\$0.00
55800 OTHER SUPPLIES	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00
58500 ADDITIONAL EQUIPMENT	\$5,500.00	\$5,739.65	\$0.00	-\$239.65	\$0.00
<b>TOTAL WATERWAYS - DIVE RESCUE</b>	<b>\$10,500.00</b>	<b>\$8,683.77</b>	<b>\$0.00</b>	<b>\$1,816.23</b>	<b>\$0.00</b>

<b>TOTAL PUBLIC SAFETY</b>	<b>\$3,238,348.30</b>	<b>\$2,991,334.20</b>	<b>\$2,959.95</b>	<b>\$147,795.03</b>	<b>\$96,259.12</b>
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<b>300 SYSTEM WIDE</b>					
<b>10011108 SCHOOL COMMITTEE</b>					
51000 SALARY/WAGE ADJUSTMENT	\$0.00	\$0.00		\$0.00	
51101 SCHOOL COMM - SECRETARY WAGE	\$1,320.00	\$1,320.00	\$0.00		\$0.00
51201 VIDEO SERVICES	\$1,380.00	\$1,380.00	\$0.00		\$0.00
53000 CONTRACTUAL SERVICE	\$6,850.00	\$6,850.00	\$0.00		\$0.00
53001 ADVERTISING	\$3,025.60	\$3,025.60	\$0.00		\$0.00
53003 AUDITING	\$10,000.00	\$10,000.00	\$0.00		\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$375.00	\$375.00	\$0.00		\$0.00
53402 PRINTING AND MAILING	\$0.00		\$0.00		\$0.00
57100 IN-STATE TRAVEL	\$0.00		\$0.00		\$0.00
57150 TRAINING AND EDUCATION	\$166.43	\$166.43	\$0.00		\$0.00
57300 DUES AND MEMBERSHIPS	\$5,964.00	\$5,964.00	\$0.00		\$0.00
<b>TOTAL SCHOOL COMMITTEE</b>	<b>\$29,081.03</b>	<b>\$29,081.03</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10012108 SUPERINTENDENT</b>					
51100 SUPERINTENDENT SALARY	\$145,000.00	\$145,000.00	\$0.00		\$0.00
51101 SECRETARY WAGES	\$52,283.00	\$52,283.00	\$0.00		\$0.00
53012 EMPLOYEE TRAINING/SEMINAR	\$885.00	\$885.00	\$0.00		\$0.00
54200 OFFICE SUPPLIES	\$1,081.64	\$1,081.64	\$0.00		\$0.00
54900 FOOD AND FOOD SERVICE SUPPLIES	\$30.35	\$30.35	\$0.00		\$0.00
57100 IN-STATE TRAVEL	\$0.00				\$0.00
57150 TRAINING AND EDUCATION	\$855.00	\$855.00			\$0.00
57300 DUES AND MEMBERSHIPS	\$9,210.00	\$9,210.00	\$0.00		\$0.00
<b>TOTAL SUPERINTENDENT</b>	<b>\$209,344.99</b>	<b>\$209,344.99</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10014108 BUSINESS OFFICE</b>					
51100 BUSINESS MANAGER SALARY	\$106,666.00	\$106,666.00	\$0.00		\$0.00
51110 BUDGET OFFICER/ASSISTANT SALARY	\$53,939.00	\$53,939.00	\$0.00		\$0.00
51111 BOOKKEEPER/SECRETARY WAGES	\$48,776.00	\$48,776.00	\$0.00		\$0.00
51505 VEHICLE ALLOWANCE	\$400.00	\$400.00	\$0.00		\$0.00
52700 RENTALS AND LEASES	\$3,187.44	\$3,187.44			\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$705.00	\$705.00	\$0.00		\$0.00
53402 PRINTING AND MAILING	\$419.82	\$419.82			\$0.00
54200 OFFICE SUPPLIES	\$1,458.49	\$1,281.71	\$176.78		\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>10014108 BUSINESS OFFICE - Continued</b>					
57300 DUES AND MEMBERSHIPS	\$4,635.00	\$4,635.00	\$0.00		\$0.00
<b>TOTAL BUSINESS OFFICE</b>	<b>\$220,186.75</b>	<b>\$220,009.97</b>	<b>\$176.78</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10014302 SPED LEGAL SERVICES</b>					
53002 SPED LEGAL SERVICES	\$11,115.61	\$11,115.61	\$0.00		\$0.00
<b>TOTAL SPED LEGAL SERVICES</b>	<b>\$11,115.61</b>	<b>\$11,115.61</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10014308 LEGAL SERVICES</b>					
53002 LEGAL SERVICES	\$7,580.00	\$7,580.00	\$0.00		\$0.00
<b>TOTAL LEGAL SERVICES</b>	<b>\$7,580.00</b>	<b>\$7,580.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10014508 INFO MGT &amp; TECHNOLOGY</b>					
51100 TECHNOLOGY DIRECTOR	\$76,714.00	\$76,714.00	\$0.00		\$0.00
51505 VEHICLE ALLOWANCE	\$400.00	\$400.00	\$0.00		\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$250.00	\$250.00			\$0.00
54200 TECHNOLOGY OFFICE SUPPLIES	\$154.71	\$154.71	\$0.00		\$0.00
55802 TECHNOLOGY LICENSES	\$43,745.08	\$43,745.08	\$0.00		\$0.00
57300 DUES AND MEMBERSHIPS	\$40.00	\$40.00			\$0.00
<b>TOTAL INFO MGT &amp; TECHNOLOGY</b>	<b>\$121,303.79</b>	<b>\$121,303.79</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10021101 STUDENT SERVICES</b>					
57300 DUES AND MEMBERSHIPS	\$150.00	\$150.00			\$0.00
<b>TOTAL STUDENT SERVICES</b>	<b>\$150.00</b>	<b>\$150.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10021102 STUDENT SERVICES</b>					
51100 DIRECTOR OF STUDENT SERVICES	\$100,105.00	\$100,105.00	\$0.00		\$0.00
51101 SPED SECRETARY	\$44,387.20	\$44,387.20	\$0.00		\$0.00
51111 SPED COORDINATOR	\$89,540.00	\$89,540.00	\$0.00		\$0.00
51505 VEHICLE ALLOWANCE	\$800.00	\$800.00			\$0.00
52700 RENTALS AND LEASES	\$2,729.28	\$2,729.28			\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$850.00	\$850.00			\$0.00
54200 OFFICE SUPPLIES	\$2,882.03	\$2,882.03	\$0.00		\$0.00
57150 SPED TRAINING AND EDUCATION	\$31.20	\$31.20			\$0.00
57300 DUES AND MEMBERSHIPS	\$600.00	\$600.00			\$0.00
58501 LEASE PURCHASE OF EQUIP	\$2,135.44	\$2,135.44			\$0.00
<b>TOTAL STUDENT SERVICES</b>	<b>\$244,060.15</b>	<b>\$244,060.15</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10021111 CURRICULUM &amp; INSTRUCTION</b>					
55802 CURRICULUM SOFTWARE	\$4,750.00	\$4,750.00	\$0.00		\$0.00
<b>TOTAL CURRICULUM &amp; INSTRUCTION</b>	<b>\$4,750.00</b>	<b>\$4,750.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>10022508 NON INSTRUCTIONAL TECH.</b>					
55800 NON-INSTRUCTIONAL	\$0.00				\$0.00
<b>TOT. NON INSTRUCTIONAL TECH.</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10023052 SUMMER TEACHING</b>					
51100 SPED TEACHER SALARIES	\$23,805.00	\$23,805.00	\$0.00		\$0.00
<b>TOTAL SUMMER TEACHING</b>	<b>\$23,805.00</b>	<b>\$23,805.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10023202 MEDICAL/THERAPEUTIC SERVICES</b>					
51100 DISTRICT WIDE THERAPIST	\$160,315.20	\$151,884.43	\$8,430.77		\$0.00
51430 DIST. WIDE THERAPISTS HONORARIUMS	\$2,000.00	\$2,000.00			\$0.00
53008 SPED CONTRACTED SERVICES	\$266,957.35	\$266,957.35			\$0.00
53201 SPED TUTORING	\$690.00	\$690.00			\$0.00
55100 SPED DISTRICT WIDE ADAPTIVE EQUIP.	\$4,378.24	\$4,378.24			\$0.00
57100 IN-STATE TRAVEL	\$98.48	\$98.48			\$0.00
<b>TOT. MED./THERAPEUTIC SERVICES</b>	<b>\$434,439.27</b>	<b>\$426,008.50</b>	<b>\$8,430.77</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10023302 SPED PARA. SALARIES</b>					
51110 SPED PARAPROFESSIONAL	\$40,632.95	\$40,632.95	\$0.00		\$0.00
<b>TOT. SPED PARAPROFESSIONAL SALARIES</b>	<b>\$40,632.95</b>	<b>\$40,632.95</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10023561 INSTRUCTIONAL STAFF PD</b>					
53012 DISTRICT WIDE PROF DEV TRAINING	\$3,928.00	\$3,928.00	\$0.00		\$0.00
<b>TOTAL INSTRUCTIONAL STAFF PD</b>	<b>\$3,928.00</b>	<b>\$3,928.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10023562 INSTRUCTIONAL STAFF PD</b>					
53012 DISTRICT WIDE PROF DEV TRAINING	\$2,350.00	\$2,350.00	\$0.00		\$0.00
57100 IN-STATE TRAVEL	\$464.35	\$464.35			\$0.00
<b>TOTAL INSTRUCTIONAL STAFF PD</b>	<b>\$2,814.35</b>	<b>\$2,814.35</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10023571 TRAINING AND EDUCATION</b>					
53000 CONTRACTUAL SERVICE	\$800.00	\$800.00			\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$0.00	\$0.00			\$0.00
57150 TRAINING AND EDUCATION	\$0.00				\$0.00
<b>TOTAL TRAINING AND EDUCATION</b>	<b>\$800.00</b>	<b>\$800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10023572 SPED PROF DEVELOPMENT</b>					
53012 EMPLOYEE TRAINING/SEMINAR	\$0.00	\$0.00			\$0.00
57150 SPED TRAINING AND EDUCATION	\$0.00	\$0.00			\$0.00
<b>TOTAL SPED PROF DEVELOPMENT</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>10024301 INSTRUCTIONAL SUPPLIES</b>					
55100 EDUCATIONAL SUPPLIES	\$874.00	\$874.00			\$0.00
<b>TOTAL INSTRUCTIONAL SUPPLIES</b>	<b>\$874.00</b>	<b>\$874.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>10024302 SPED GENERAL INSTRUCTIONAL</b>					
55100 SPED GEN INSTRUCTIONAL	\$0.00		\$0.00		\$0.00
<b>TOTAL SPED GENERAL INSTRUCTIONAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>10024511 CLASSROOM INSTRUCT. TECH</b>					
53008 CLASSROOM TECHNOLOGY	\$1,795.20	\$1,795.20	\$0.00		\$0.00
<b>TOTAL CLASSROOM INSTRUCTIONAL</b>	<b>\$1,795.20</b>	<b>\$1,795.20</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>10027202 TESTING AND ASSESSMENT</b>					
53000 SPED TESTING AND ASSESSMENT	\$260.00	\$260.00	\$0.00		\$0.00
53008 TESTING AND ASSESSMENT	\$318.00	\$318.00			\$0.00
55100 EDUCATIONAL SUPPLIES	\$6,852.78	\$6,852.78	\$0.00		\$0.00
<b>TOTAL TESTING AND ASSESSMENT</b>	<b>\$7,430.78</b>	<b>\$7,430.78</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>10028002 PSYCHOLOGICAL SERVICES</b>					
51100 SPED PSYCHOLOGIST SERVICES	\$58,047.00	\$58,047.00			\$0.00
57100 IN-STATE TRAVEL	\$94.79	\$94.79			\$0.00
<b>TOTAL PSYCHOLOGICAL SERVICES</b>	<b>\$58,141.79</b>	<b>\$58,141.79</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>10032008 NURSE</b>					
51100 DISTRICT WIDE NURSE SALARY	\$5,670.00	\$5,670.00	\$0.00		\$0.00
51200 NURSE SUBSTITUTE	\$0.00		\$0.00		\$0.00
<b>TOTAL NURSE</b>	<b>\$5,670.00</b>	<b>\$5,670.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>10032018 PHYSICIAN SERVICES</b>					
53000 PHYSICIAN SERVICES	\$3,500.00	\$3,500.00	\$0.00		\$0.00
<b>TOTAL PHYSICIAN SERVICES</b>	<b>\$3,500.00</b>	<b>\$3,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>10033001 TRANSPORTATION SERVICES</b>					
53300 TRANSPORTATION	\$1,167.50	\$1,167.50	\$0.00		\$0.00
<b>TOTAL TRANSPORTATION</b>	<b>\$1,167.50</b>	<b>\$1,167.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>10033005 HOMELESS TRANSPORTATION</b>					
53300 HOMELESS TRANSPORTATION	\$0.00		\$0.00		\$0.00
<b>TOTAL HOMELESS TRANSPORTATION</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>10034008 FOOD SERVICES</b>					
54900 FOOD AND FOOD SERVICES	\$791.63	\$791.63	\$0.00		\$0.00
<b>TOTAL FOOD SERVICES</b>	<b>\$791.63</b>	<b>\$791.63</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10036008 SCHOOL SECURITY</b>					
53000 PROFESSIONAL SERVICES	\$2,980.00	\$2,980.00	\$0.00		\$0.00
<b>TOTAL SCHOOL SECURITY</b>	<b>\$2,980.00</b>	<b>\$2,980.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10041108 CUSTODIAL SERVICES</b>					
53012 EMPLOYEE TRAIN/SEMINAR	\$500.00	\$500.00			\$0.00
<b>TOTAL CUSTODIAL SERVICES</b>	<b>\$500.00</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10042108 MAINTENANCE OF GROUNDS</b>					
51100 GROUNDSKEEPER	\$15,050.52	\$15,050.52	\$0.00		\$0.00
51300 GROUNDSKEEPER OVERTIME	\$1,840.93	\$1,840.93	\$0.00		\$0.00
52700 RENTALS AND LEASES	\$33.87	\$33.87	\$0.00		\$0.00
53008 CONTRACTUAL SERVICE	\$13,343.87	\$13,343.87	\$0.00		\$0.00
54600 GROUNDSKEEPING SUPPLIES	\$13,139.88	\$13,139.88	\$0.00		\$0.00
54805 VEHICLES GASOLINE	\$2,406.10	\$2,406.10	\$0.00		\$0.00
55811 UNIFORMS AND OTHER CLOTHING	\$323.73	\$323.73	\$0.00		\$0.00
<b>TOTAL MAINTENANCE OF GROUNDS</b>	<b>\$46,138.90</b>	<b>\$46,138.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10042208 MAINTENANCE OF BUILDINGS</b>					
51100 FACILITIES MANAGER	\$73,984.00	\$73,984.00	\$0.00		\$0.00
53008 CONTRACTUAL SERVICES					
53012 EMPLOYEE TRAIN/SEMINAR	\$0.00		\$0.00		\$0.00
57100 IN-STATE TRAVEL	\$402.23	\$402.23	\$0.00		\$0.00
57300 DUES AND MEMBERSHIPS	\$275.00	\$275.00	\$0.00		\$0.00
<b>TOT. MAINTENANCE OF BUILDINGS</b>	<b>\$74,661.23</b>	<b>\$74,661.23</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>10044008 NETWORKING &amp; TELECOMM.</b>					
51110 NETWORK SUPPORT TECH	\$89,537.68	\$89,537.68	\$0.00		\$0.00
53008 CONTRACTUAL SERVICES	\$879.89	\$879.89	\$0.00		\$0.00
53400 TELEPHONE	\$0.00		\$0.00		\$0.00
53405 INTERNET SERVICES	\$18,986.93	\$18,986.93	\$0.00		\$0.00
55800 NETWORK SUPPLIES	\$8,368.17	\$8,368.17	\$0.00		\$0.00
55802 TECHNOLOGY LICENSES	\$18,751.50	\$18,751.50	\$0.00		\$0.00
58500 ADDITIONAL EQUIPMENT	\$10,616.20	\$10,616.20			\$0.00
<b>TOT. NETWORKING &amp; TELECOMM.</b>	<b>\$147,140.37</b>	<b>\$147,140.37</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL SYSTEM WIDE</b>	<b>\$1,704,783.29</b>	<b>\$1,696,175.74</b>	<b>\$8,607.55</b>	<b>\$0.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>321 PRIMARY SCHOOL</b>					
<b>12122108 PRINCIPAL</b>					
51100 PRINCIPAL SALARY	\$100,887.99	\$100,887.99	\$0.00		\$0.00
51101 SECRETARY/CLERK WAGES	\$44,211.16	\$44,211.16	\$0.00		\$0.00
51200 SECRETARY SUBSTITUTE	\$0.00		\$0.00		\$0.00
51430 HONORARIUMS	\$2,000.00	\$2,000.00			\$0.00
51505 VEHICLE ALLOWANCE	\$800.00	\$800.00	\$0.00		\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$0.00		\$0.00		\$0.00
54200 PRINCIPAL OFFICE SUPPLIES	\$918.30	\$918.30	\$0.00		\$0.00
54900 FOOD AND FOOD SERVICE SUPPLIES	\$76.08	\$76.08	\$0.00		\$0.00
57300 PRINCIPAL DUES AND MEMBERSHIPS	\$0.00				\$0.00
<b>TOTAL PRINCIPAL'S OFFICE</b>	<b>\$148,893.53</b>	<b>\$148,893.53</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12123051 TEACHERS, CLASSROOM</b>					
51100 TEACHER SALARIES	\$708,312.84	\$685,524.12	\$22,788.72		\$0.00
51430 TEACHER HONORARIUMS	\$10,000.00	\$10,000.00			\$0.00
<b>TOTAL TEACHERS, CLASSROOM</b>	<b>\$718,312.84</b>	<b>\$695,524.12</b>	<b>\$22,788.72</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12123052 SPED TEACHERS, CLASSROOM</b>					
51100 SPED TEACHER SALARIES	\$156,106.00	\$156,106.00	\$0.00		\$0.00
51430 SPED TEACHER HONORARIUMS	\$2,000.00	\$2,000.00	\$0.00		\$0.00
<b>TOTAL SPED TEACHERS, CLASSROOM</b>	<b>\$158,106.00</b>	<b>\$158,106.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12123202 MED./THERAPEUTIC SERVICES</b>					
51100 SPECIALIST TEACHER	\$29,014.50	\$29,014.50	\$0.00		\$0.00
<b>TOT. MEDICAL/THERAPEUTIC SERVICES</b>	<b>\$29,014.50</b>	<b>\$29,014.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12123241 SUBS. TEACHERS, LONG TERM</b>					
51200 LONG TERM SUBSTITUTES	\$5,397.50	\$5,397.50	\$0.00		\$0.00
<b>TOT. SUBS. TEACHERS, LONG TERM</b>	<b>\$5,397.50</b>	<b>\$5,397.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12123251 SUBSTITUTE TEACHERS</b>					
51200 SHORT TERM SUBSTITUTES	\$6,502.50	\$6,502.50	\$0.00		\$0.00
<b>TOTAL SUBSTITUTE TEACHERS</b>	<b>\$6,502.50</b>	<b>\$6,502.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12123301 PARAPROFESSIONAL</b>					
51110 PARAPROFESSIONAL	\$92,817.58	\$92,817.58	\$0.00		\$0.00
51200 PARAPROFESSIONAL SUBSTITUTES	\$5,340.50	\$5,340.50	\$0.00		\$0.00
<b>TOTAL PARAPROFESSIONAL</b>	<b>\$98,158.08</b>	<b>\$98,158.08</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12123302 SPED PARAPROFESSIONAL</b>					
51110 PARAPROFESSIONAL	\$60,320.26	\$60,320.26	\$0.00		\$0.00
51111 SPED ABA SALARIES	\$75,907.88	\$75,907.88	\$0.00		\$0.00

<b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
51200 SPED PARA AND ABA SUBSTITUTE	\$2,455.75	\$2,455.75	\$0.00		\$0.00
<b>TOTAL SPED PARAPROFESSIONAL</b>	<b>\$138,683.89</b>	<b>\$138,683.89</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**12123401 LIBRARY AND MEDIA CENTER**

51110 LIBRARY AIDE	\$2,727.60	\$2,727.60	\$0.00	\$0.00
<b>TOTAL LIBRARY AND MEDIA CENTER</b>	<b>\$2,727.60</b>	<b>\$2,727.60</b>	<b>\$0.00</b>	<b>\$0.00</b>

**12123561 INSTRUCTIONAL STAFF PD**

53005 COURSE REIMBURSEMENT	\$5,819.00	\$5,819.00		\$0.00
<b>TOTAL INSTRUCTIONAL STAFF PD</b>	<b>\$5,819.00</b>	<b>\$5,819.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**12124101 TEXTBOOKS**

55902 MATH TEXTBOOKS	\$6,072.64	\$6,072.64	\$0.00	\$0.00
55903 SCIENCE TEXTBOOKS	\$3,667.68	\$3,667.68		\$0.00
55904 READING TEXTBOOKS	\$803.52	\$803.52		\$0.00
<b>TOTAL TEXTBOOKS</b>	<b>\$10,543.84</b>	<b>\$10,543.84</b>	<b>\$0.00</b>	<b>\$0.00</b>

**12124201 INSTRUCTIONAL EQUIPMENT**

52700 RENTALS AND LEASES	\$7,880.24	\$7,880.24	\$0.00	\$0.00
<b>TOTAL INSTRUCTIONAL EQUIPMENT</b>	<b>\$7,880.24</b>	<b>\$7,880.24</b>	<b>\$0.00</b>	<b>\$0.00</b>

**12124301 GEN INSTRUCTIONAL SUPPLIES**

55100 INSTRUCTIONAL SUPPLIES	\$16,087.81	\$16,087.81	\$0.00	\$0.00
<b>TOTAL GEN INSTRUCTIONAL SUPPLIES</b>	<b>\$16,087.81</b>	<b>\$16,087.81</b>	<b>\$0.00</b>	<b>\$0.00</b>

**12124302 SPED GENERAL INSTRUCTIONAL**

55100 SPED INSTRUCTIONAL	\$0.00			\$0.00
<b>TOTAL SPED GENERAL INSTRUCTION</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**12124511 CLASSROOM INST. TECH**

55100 EDUCATIONAL SUPPLIES	\$4,275.28	\$4,275.28	\$0.00	\$0.00
<b>TOTAL CLASSROOM INSTRUCTIONAL</b>	<b>\$4,275.28</b>	<b>\$4,275.28</b>	<b>\$0.00</b>	<b>\$0.00</b>

**12124551 INSTRUCTIONAL SOFTWARE**

55100 INSTRUCTIONAL SOFTWARE	\$840.83	\$840.83	\$0.00	\$0.00
<b>TOTAL INSTRUCTIONAL SOFTWARE</b>	<b>\$840.83</b>	<b>\$840.83</b>	<b>\$0.00</b>	<b>\$0.00</b>

**12124552 SPED INSTRUCTIONAL SOFTWARE**

55100 SPED INSTRUCTIONAL	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL SPED INSTRUCTIONAL SOFTWARE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>12127101 GUIDANCE</b>					
51100 GUIDANCE COUNSELOR SALARY	\$77,089.00	\$69,457.83	\$7,631.17		\$0.00
<b>TOTAL GUIDANCE SERVICES</b>	<b>\$77,089.00</b>	<b>\$69,457.83</b>	<b>\$7,631.17</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12127201 TESTING AND ASSESSMENT</b>					
55100 TESTING AND ASSESSMENT	\$0.00		\$0.00		\$0.00
55816 SOFTWARE	\$1,430.00	\$1,430.00	\$0.00		\$0.00
<b>TOTAL TESTING AND ASSESSMENT</b>	<b>\$1,430.00</b>	<b>\$1,430.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12127202 TESTING AND ASSESSMENT</b>					
53000 SPED TESTING AND ASSESSMENT	\$0.00		\$0.00		\$0.00
<b>TOTAL TESTING AND ASSESSMENT</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12132008 NURSE SERVICES</b>					
51100 NURSES SALARY	\$84,046.00	\$84,046.00	\$0.00		\$0.00
51200 NURSE SUBSTITUTE	\$140.00	\$140.00	\$0.00		\$0.00
51430 NURSES HONORARIUMS	\$2,500.00	\$2,500.00	\$0.00		\$0.00
54000 NURSE SUPPLIES	\$1,079.15	\$1,079.15	\$0.00		\$0.00
<b>TOTAL NURSE SERVICES</b>	<b>\$87,765.15</b>	<b>\$87,765.15</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12141108 CUSTODIAL SERVICES</b>					
51100 CUSTODIAN SALARIES	\$61,966.02	\$61,966.02	\$0.00		\$0.00
51300 CUSTODIAN OVERTIME	\$879.92	\$879.92	\$0.00		\$0.00
54500 CUSTODIAL SUPPLIES	\$7,960.80	\$7,960.80	\$0.00		\$0.00
55811 UNIFORMS AND OTHER CLOTHING	\$384.68	\$384.68	\$0.00		\$0.00
<b>TOTAL CUSTODIAL SERVICES</b>	<b>\$71,191.42</b>	<b>\$71,191.42</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12141208 HEATING OF BUILDING</b>					
52102 FUEL OIL/PROPANE	\$36,956.87	\$36,956.87			\$0.00
<b>TOTAL HEATING OF BUILDING</b>	<b>\$36,956.87</b>	<b>\$36,956.87</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12141308 UTILITY SERVICES</b>					
52300 WATER/SEWER	\$4,169.20	\$4,169.20	\$0.00		\$0.00
<b>TOTAL UTILITIES</b>	<b>\$4,169.20</b>	<b>\$4,169.20</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12142208 MAINTENANCE OF BUILDINGS</b>					
52400 BUILDING MAINTENANCE	\$34,567.58	\$34,567.58	\$0.00		\$0.00
54501 BUILDING SUPPLIES	\$1,359.54	\$1,359.54	\$0.00		\$0.00
<b>TOT. MAINTENANCE OF BUILDINGS</b>	<b>\$35,927.12</b>	<b>\$35,927.12</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>12142258 BUILDING SECURITY</b>					
53000 BUILDING SECURITY	\$240.00	\$240.00	\$0.00		\$0.00
<b>TOTAL BUILDING SECURITY</b>	<b>\$240.00</b>	<b>\$240.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL PRIMARY SCHOOL</b>	<b>\$1,666,012.20</b>	<b>\$1,635,592.31</b>	<b>\$30,419.89</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>322 ELEMENTARY SCHOOL</b>					<b>\$0.00</b>
<b>12222108 PRINCIPAL</b>					
51100 PRINCIPAL SALARIES	\$127,582.42	\$127,582.42			\$0.00
51101 SECRETARY/CLERK WAGES	\$54,257.94	\$54,257.94			\$0.00
51200 SECRETARIAL SUBSTITUTES	\$88.00	\$88.00			\$0.00
51505 VEHICLE ALLOWANCE	\$600.00	\$600.00			\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$75.00	\$75.00			\$0.00
54200 PRINCIPAL OFFICE SUPPLIES	\$1,385.77	\$1,385.77			\$0.00
54900 FOOD AND FOOD SERVICE	\$57.25	\$57.25			\$0.00
57300 PRINCIPAL DUES & MEMBERSHIPS	\$604.00	\$604.00			\$0.00
<b>TOTAL PRINCIPAL'S OFFICE</b>	<b>\$184,650.38</b>	<b>\$184,650.38</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>122223051 TEACHERS, CLASSROOM</b>					
51100 TEACHER SALARIES	\$1,330,102.32	\$1,283,983.95	\$46,118.37		\$0.00
51430 TEACHER HONORARIUMS	\$25,500.00	\$25,500.00			\$0.00
51904 STIPENDS	\$5,341.00	\$5,341.00			\$0.00
<b>TOTAL TEACHERS, CLASSROOM</b>	<b>\$1,360,943.32</b>	<b>\$1,314,824.95</b>	<b>\$46,118.37</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>122223052 SPED TEACHERS CLASSROOM</b>					
51100 SPED TEACHERS SALARIES	\$357,879.18	\$336,461.83	\$21,417.35		\$0.00
<b>TOTAL SPED TEACHERS CLASSROOM</b>	<b>\$357,879.18</b>	<b>\$336,461.83</b>	<b>\$21,417.35</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>122223202 MEDICAL/THERAPEUTIC SRVS</b>					
53000 SPED CONTRACTED SERVICES	\$0.00		\$0.00		\$0.00
<b>TOT. MEDICAL/THERAPEUTIC SRVS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>122223241 SUBSTITUTES, LONG TERM</b>					
51200 LONG TERM SUBSTITUTE	\$17,775.00	\$17,775.00	\$0.00		\$0.00
<b>TOTAL SUBSTITUTES, LONG TERM</b>	<b>\$17,775.00</b>	<b>\$17,775.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>122223251 SUBSTITUTES</b>					
51200 SUBSTITUTES	\$20,952.50	\$20,952.50	\$0.00		\$0.00
<b>TOTAL SUBSTITUTES</b>	<b>\$20,952.50</b>	<b>\$20,952.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>122223301 PARAPROFESSIONAL</b>					
51110 PARAPROFESSIONAL SALARIES	\$18,469.59	\$18,469.59	\$0.00		\$0.00
51200 PARAPROFESSIONAL SUBSTITUTES	\$275.00	\$275.00			\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>TOTAL PARAPROFESSIONAL</b>	<b>\$18,744.59</b>	<b>\$18,744.59</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**12223302 SPED PARAPROFESSIONAL**

51110 SPED PARAPROFESSIONAL SALARIES	\$184,155.96	\$184,155.96	\$0.00	\$0.00
51111 SPED ABA SALARIES	\$208,223.78	\$208,223.78	\$0.00	\$0.00
51200 SPED PARA AND ABA SUBSTITUTES	\$9,961.75	\$9,961.75	\$0.00	\$0.00
<b>TOTAL SPED PARAPROFESSIONAL</b>	<b>\$402,341.49</b>	<b>\$402,341.49</b>	<b>\$0.00</b>	<b>\$0.00</b>

**12223401 LIBRARY**

51110 LIBRARY AIDE	\$15,255.46	\$15,255.46	\$0.00	\$0.00
54200 OFFICE SUPPLIES	\$640.73	\$640.73	\$0.00	\$0.00
<b>TOTAL LIBRARY</b>	<b>\$15,896.19</b>	<b>\$15,896.19</b>	<b>\$0.00</b>	<b>\$0.00</b>

**12223561 INSTRUCTIONAL STAFF PD**

53005 COURSE REIMBURSEMENT	\$8,267.30	\$7,585.10	\$682.20	\$0.00
<b>TOTAL INSTRUCTIONAL STAFF PD</b>	<b>\$8,267.30</b>	<b>\$7,585.10</b>	<b>\$682.20</b>	<b>\$0.00</b>

**12224101 TEXTBOOKS**

55902 MATH TEXTBOOKS	\$13,946.26	\$13,946.26	\$0.00	\$0.00
55903 SCIENCE TEXTBOOKS	\$15,706.00	\$15,706.00	\$0.00	\$0.00
55904 READING TEXTBOOKS	\$10,155.52	\$10,155.52	\$0.00	\$0.00
<b>TOTAL TEXTBOOKS</b>	<b>\$39,807.78</b>	<b>\$39,807.78</b>	<b>\$0.00</b>	<b>\$0.00</b>

**12224151 LIBRARY BOOKS & PERIODICALS**

55500 LIBRARY MATERIALS	\$467.82	\$467.82	\$0.00	
<b>TOT. LIBRARY BOOKS AND PERIODICALS</b>	<b>\$467.82</b>	<b>\$467.82</b>	<b>\$0.00</b>	<b>\$0.00</b>

**12224201 INSTRUCTIONAL EQUIPMENT**

52700 RENTALS AND LEASES	\$11,099.00	\$11,099.00	\$0.00	\$0.00
<b>TOTAL INSTRUCTIONAL EQUIPMENT</b>	<b>\$11,099.00</b>	<b>\$11,099.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**12224301 GENERAL EDUCATION SUPPLIES**

55100 INSTRUCTIONAL SUPPLIES	\$21,511.82	\$21,511.82	\$0.00	
55804 MUSIC SUPPLIES	\$2,011.72	\$2,011.72	\$0.00	
55805 GYM SUPPLIES	\$715.70	\$715.70	\$0.00	
55806 ART GENERAL SUPPLIES	\$2,022.21	\$2,022.21	\$0.00	
55808 SCIENCE SUPPLIES	\$0.00	\$0.00	\$0.00	
<b>TOT. GENERAL EDUCATION SUPPLIES</b>	<b>\$26,261.45</b>	<b>\$26,261.45</b>	<b>\$0.00</b>	<b>\$0.00</b>

**12224302 SPED EDUCATION SUPPLIES**

55100 SPED INSTRUCTIONAL	\$88.94	\$88.94	\$0.00	\$0.00
<b>TOTAL SPED EDUCATION SUPPLIES</b>	<b>\$88.94</b>	<b>\$88.94</b>	<b>\$0.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>12224511 CLASSROOM INST. TECH</b>					
55100 EDUCATIONAL SUPPLIES	\$1,086.36	\$1,086.36	\$0.00		\$0.00
<b>TOTAL CLASSROOM INSTRUCTIONAL</b>	<b>\$1,086.36</b>	<b>\$1,086.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12224551 INSTRUCTIONAL SOFTWARE</b>					
55100 INSTRUCTIONAL SOFTWARE	\$2,194.83	\$2,194.83	\$0.00		\$0.00
<b>TOTAL INSTRUCTIONAL SOFTWARE</b>	<b>\$2,194.83</b>	<b>\$2,194.83</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12224552 SPED INSTRUCTIONAL SOFTWARE</b>					
55100 SPED INSTRUCTIONAL SOFTWARE	\$0.00		\$0.00		\$0.00
<b>TOTAL SPED INSTRUCTIONAL SOFTWARE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12227101 GUIDANCE</b>					
51100 GUIDANCE COUNSELOR	\$36,362.33	\$32,642.50	\$3,719.83		\$0.00
<b>TOTAL GUIDANCE</b>	<b>\$36,362.33</b>	<b>\$32,642.50</b>	<b>\$3,719.83</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12227201 TESTING AND ASSESSMENT</b>					
55816 SOFTWARE	\$2,489.50	\$2,489.50			\$0.00
<b>TOTAL TESTING AND ASSESSMENT</b>	<b>\$2,489.50</b>	<b>\$2,489.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12227202 SPED TESTING AND ASSESSMENT</b>					
53000 SPED TESTING AND ASSESSMENT	\$0.00		\$0.00		\$0.00
<b>TOTAL SPED TESTING AND ASSESSMENT</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12232008 MEDICAL/HEALTH SERVICES</b>					
51100 NURSES SALARY	\$83,689.69	\$75,002.00	\$8,687.69		\$0.00
51200 NURSE SUBSTITUTES	\$280.00	\$280.00			\$0.00
54000 NURSE SUPPLIES	\$2,112.97	\$2,112.97			\$0.00
54200 OFFICE SUPPLIES	\$0.00				\$0.00
<b>TOTAL MEDICAL/HEALTH SERVICES</b>	<b>\$86,082.66</b>	<b>\$77,394.97</b>	<b>\$8,687.69</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12235208 FIELD TRIP</b>					
51904 STIPENDS	\$2,298.00	\$2,298.00	\$0.00		\$0.00
<b>TOTAL FIELD TRIP</b>	<b>\$2,298.00</b>	<b>\$2,298.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>12241108 CUSTODIAL SERVICES</b>					
51100 CUSTODIAL SALARIES	\$112,533.92	\$112,533.92	\$0.00		\$0.00
51300 CUSTODIAL OVERTIME	\$4,215.83	\$4,215.83	\$0.00		\$0.00
54500 CUSTODIAL SUPPLIES	\$13,838.86	\$13,838.86	\$0.00		\$0.00
55811 UNIFORMS AND OTHER CLOTHING	\$239.77	\$239.77	\$0.00		\$0.00
<b>TOTAL CUSTODIAL SERVICES</b>	<b>\$130,828.38</b>	<b>\$130,828.38</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>12241208 HEATING OF BUILDINGS</b>					
52102 FUEL OIL/PROPANE	\$37,346.17	\$37,346.17	\$0.00		\$0.00
<b>TOTAL HEATING OF BUILDINGS</b>	<b>\$37,346.17</b>	<b>\$37,346.17</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>12241308 UTILITY SERVICES</b>					
52101 ELECTRICITY	\$8,132.94	\$8,132.94	\$0.00		\$0.00
52300 WATER/SEWER	\$4,214.76	\$4,214.76	\$0.00		\$0.00
<b>TOTAL UTILITY SERVICES</b>	<b>\$12,347.70</b>	<b>\$12,347.70</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>12242208 MAINTENANCE OF BUILDINGS</b>					
52400 BUILDING MAINTENANCE	\$57,567.06	\$55,646.54	\$1,920.52		\$0.00
54501 BUILDING SUPPLIES	\$1,952.61	\$1,952.61	\$0.00		\$0.00
<b>TOTAL MAINTENANCE OF BUILDINGS</b>	<b>\$59,519.67</b>	<b>\$57,599.15</b>	<b>\$1,920.52</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>12242258 BUILDING SECURITY</b>					
53000 BUILDING SECURITY	\$240.00	\$240.00	\$0.00		\$0.00
<b>TOTAL BUILDING SECURITY</b>	<b>\$240.00</b>	<b>\$240.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>12242308 MAINTENANCE OF EQUIPMENT</b>					
52400 REPAIRS AND MAINTENANCE	\$4,243.83	\$4,243.83	\$0.00		\$0.00
58501 FURNITURE AND FIXTURES	\$3,553.71	\$3,553.71	\$0.00		\$0.00
<b>TOTAL MAINTENANCE OF EQUIPMENT</b>	<b>\$7,797.54</b>	<b>\$7,797.54</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>TOTAL ELEMENTARY SCHOOL</b>	<b>\$2,843,768.08</b>	<b>\$2,761,222.12</b>	<b>\$82,545.96</b>	<b>\$0.00</b>	<b>\$0.00</b>
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<b>331 MIDDLE SCHOOL</b>					
<b>13122108 PRINCIPAL/ASST PRIN. SALARIES</b>					
51100 PRINCIPAL/ASST PRINCIPAL	\$142,325.99	\$142,325.99	\$0.00		\$0.00
51101 SECRETARY/CLERK WAGES	\$56,021.13	\$56,021.13	\$0.00		\$0.00
51200 SECRETARIAL SUBSTITUTES	\$0.00		\$0.00		\$0.00
51505 VEHICLE ALLOWANCE	\$600.00	\$600.00	\$0.00		\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$1,055.00	\$1,055.00	\$0.00		\$0.00
54200 PRINCIPAL OFFICE SUPPLIES	\$2,079.78	\$1,902.42	\$177.36		\$0.00
54900 FOOD AND FOOD SERVICE SUPPLIES	\$53.11	\$53.11	\$0.00		\$0.00
55800 8TH GRADE RECOGNITION	\$175.58	\$175.58	\$0.00		\$0.00
57150 TRAINING AND EDUCATION	\$0.00				\$0.00
57300 PRIN/ASST DUES/MEMBERSHIP	\$670.00	\$670.00	\$0.00		\$0.00
<b>TOT. PRINCIPAL/ASST PRINCIPAL SALARIES</b>	<b>\$202,980.59</b>	<b>\$202,803.23</b>	<b>\$177.36</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>13123051 TEACHERS, CLASSROOM</b>					
51100 TEACHER SALARIES	\$1,249,363.70	\$1,172,238.17	\$77,125.53		\$0.00
51430 TEACHER HONORARIUMS	\$4,000.00	\$4,000.00			\$0.00
<b>TOTAL TEACHERS, CLASSROOM</b>	<b>\$1,253,363.70</b>	<b>\$1,176,238.17</b>	<b>\$77,125.53</b>	<b>\$0.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>13123052 SPED TEACHERS CLASSROOM</b>					
51100 SPED TEACHERS SALARIES	\$270,773.00	\$252,174.80	\$18,598.20		\$0.00
51430 SPED TEACHER HONORARIUMS	\$3,000.00	\$3,000.00			\$0.00
<b>TOTAL SPED TEACHERS CLASSROOM</b>	<b>\$273,773.00</b>	<b>\$255,174.80</b>	<b>\$18,598.20</b>	<b>\$0.00</b>	<b>\$0.00</b>
 <b>13123202 MED./THERAPEUTIC SERVICES</b>					
53000 SPED CONTRACTED SERVICES	\$1,920.00	\$1,920.00			\$0.00
53201 SPED TUTORING	\$0.00		\$0.00		\$0.00
<b>TOT. MEDICAL/THERAPEUTIC SERVICES</b>	<b>\$1,920.00</b>	<b>\$1,920.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
 <b>13123241 SUBSTITUTES, LONG TERM</b>					
51200 LONG TERM SUBSTITUTES	\$10,277.50	\$10,277.50	\$0.00		\$0.00
<b>TOTAL SUBSTITUTES</b>	<b>\$10,277.50</b>	<b>\$10,277.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
 <b>13123251 SUBSTITUTES</b>					
51200 SHORT TERM SUBSTITUTES	\$12,920.00	\$12,920.00	\$0.00		\$0.00
<b>TOTAL SUBSTITUTES</b>	<b>\$12,920.00</b>	<b>\$12,920.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
 <b>13123301 PARAPROFESSIONALS</b>					
51200 PARAPROFESSIONAL SUBSTITUTES	\$650.25	\$650.25			\$0.00
<b>TOTAL PARAPROFESSIONALS</b>	<b>\$650.25</b>	<b>\$650.25</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
 <b>13123302 SPED PARAPROFESSIONAL</b>					
51110 SPED PARAPROFESSIONAL	\$149,376.19	\$149,376.19	\$0.00		\$0.00
51111 SPED ABA SALARIES	\$135,057.23	\$135,057.23	\$0.00		\$0.00
51200 SPED PARAPROF./ABA SUBSTITUTES	\$1,381.25	\$1,381.25	\$0.00		\$0.00
<b>TOTAL SPED PARAPROFESSIONAL</b>	<b>\$285,814.67</b>	<b>\$285,814.67</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
 <b>13123401 LIBRARY</b>					
51110 LIBRARY PARAPROFESSIONAL	\$2,581.16	\$2,581.16	\$0.00		\$0.00
<b>TOTAL LIBRARY</b>	<b>\$2,581.16</b>	<b>\$2,581.16</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
 <b>13123561 INSTRUCTIONAL STAFF PD</b>					
53005 COURSE REIMBURSEMENT	\$6,010.00	\$6,010.00			\$0.00
<b>TOTAL INSTRUCTIONAL STAFF PD</b>	<b>\$6,010.00</b>	<b>\$6,010.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
 <b>13124101 TEXTBOOKS</b>					
55900 TEXTBOOKS	\$391.30	\$391.30	\$0.00		\$0.00
55901 ENGLISH TEXTBOOKS	\$11,781.48	\$11,243.63	\$537.85		\$0.00
55902 MATH TEXTBOOKS	\$3,022.25	\$3,022.25			\$0.00
<b>TOTAL TEXTBOOKS</b>	<b>\$15,195.03</b>	<b>\$14,657.18</b>	<b>\$537.85</b>	<b>\$0.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>13124201 INSTRUCTIONAL EQUIPMENT</b>					
52700 RENTALS AND LEASES	\$10,676.52	\$10,676.52	\$0.00		\$0.00
<b>TOTAL INSTRUCTIONAL EQUIPMENT</b>	<b>\$10,676.52</b>	<b>\$10,676.52</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>13124301 GENERAL INSTRUCTIONAL SUP.</b>					
55100 INSTRUCTIONAL SUPPLIES	\$11,565.91	\$10,271.51	\$1,294.40		\$0.00
55804 MUSIC SUPPLIES	\$0.00				\$0.00
55805 GYM SUPPLIES	\$1,098.16	\$1,098.16			\$0.00
55806 ART GENERAL SUPPLIES	\$2,215.30	\$2,215.30			\$0.00
55807 WORLD LANGUAGE SUPPLIES	\$325.00	\$325.00			\$0.00
55808 SCIENCE SUPPLIES	\$476.72	\$476.72			\$0.00
55813 TECHNOLOGY/ENGINEER	\$0.00				\$0.00
<b>TOT. GENERAL INSTRUCTIONAL SUPPLIES</b>	<b>\$15,681.09</b>	<b>\$14,386.69</b>	<b>\$1,294.40</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>13124302 SPED GEN INSTRUCTIONAL SUP.</b>					
55100 SPED INSTRUCTIONAL SUPPLIES	\$0.00	\$0.00			\$0.00
<b>TOT. SPED GEN INSTRUCTIONAL SUPPLIES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>13124511 CLASSROOM INSTRUCTIONAL TECH</b>					
55100 EDUCATIONAL SUPPLIES	\$44,920.27	\$44,920.27	\$0.00		\$0.00
<b>TOTAL CLASSROOM INSTRUCTIONAL</b>	<b>\$44,920.27</b>	<b>\$44,920.27</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>13124551 INSTRUCTIONAL SOFTWARE</b>					
55100 INSTRUCTIONAL SOFTWARE	\$1,693.83	\$1,693.83	\$0.00		\$0.00
<b>TOTAL INSTRUCTIONAL SOFTWARE</b>	<b>\$1,693.83</b>	<b>\$1,693.83</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>13124552 SPED INSTRUCTIONAL SOFTWARE</b>					
55100 SPED INSTRUCTIONAL SOFTWARE	\$124.99	\$124.99	\$0.00		\$0.00
<b>TOT. SPED INSTRUCTIONAL SOFTWARE</b>	<b>\$124.99</b>	<b>\$124.99</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>13127101 GUIDANCE</b>					
51100 GUIDANCE COUNSELOR	\$48,501.00	\$43,699.76	\$4,801.24		\$0.00
54200 GUIDANCE OFFICE SUPPLIES	\$0.00				\$0.00
<b>TOTAL GUIDANCE</b>	<b>\$48,501.00</b>	<b>\$43,699.76</b>	<b>\$4,801.24</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>13127201 TESTING &amp; ASSES. SOFTWARE</b>					
55816 TEST/ASSESS SOFTWARE	\$3,025.00	\$3,025.00	\$0.00		\$0.00
<b>TOT. TESTING &amp; ASSESSMENT SOFTWARE</b>	<b>\$3,025.00</b>	<b>\$3,025.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>13127202 TESTING AND ASSESSMENT</b>					
54000 SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL TESTING AND ASSESSMENT</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>13132008 NURSES SERVICES</b>					
51100 NURSES SALARY	\$73,214.00	\$65,966.39	\$7,247.61		\$0.00
51200 NURSE SUBSTITUTES	\$405.00	\$405.00			\$0.00
54000 NURSE SUPPLIES	\$2,063.09	\$2,063.09			\$0.00
<b>TOTAL NURSES SERVICES</b>	<b>\$75,682.09</b>	<b>\$68,434.48</b>	<b>\$7,247.61</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>13135108 ATHLETICS</b>					
51100 ATHLETIC DIRECTOR SALARY	\$2,114.00	\$2,114.00	\$0.00		\$0.00
51101 ATHLETIC DIRECTOR SALARY					
53009 OFFICIALS	\$2,067.00	\$2,067.00			\$0.00
53300 ATHLETIC TRANSPORTATION	\$4,728.00	\$4,728.00			\$0.00
54000 ATHLETIC SUPPLIES	\$0.00	\$0.00			\$0.00
57300 DUES AND MEMBERSHIPS	\$120.00	\$120.00	\$0.00		\$0.00
<b>TOTAL ATHLETICS</b>	<b>\$9,029.00</b>	<b>\$9,029.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>13135201 OTHER STUDENT ACTIVITY</b>					
51904 STIPENDS	\$0.00	\$0.00			\$0.00
<b>TOTAL OTHER STUDENT ACTIVITY</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>13135208 OTHER STUDENT ACTIVITY</b>					
51904 STIPENDS	\$5,922.15	\$5,922.15			\$0.00
53300 FIELD TRIP TRANSPORTATION	\$0.00		\$0.00		\$0.00
55800 LEGO ROBOTICS/SCIENCE	\$1,043.90	\$1,043.90	\$0.00		\$0.00
55804 BAND/CHORUS SUPPLIES	\$144.74	\$116.74	\$28.00		\$0.00
57300 DUES AND MEMBERSHIPS	\$0.00		\$0.00		\$0.00
<b>TOTAL OTHER STUDENT ACTIVITY</b>	<b>\$7,110.79</b>	<b>\$7,082.79</b>	<b>\$28.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>13141108 CUSTODIAL SERVICES</b>					
51100 CUSTODIAN SALARIES	\$88,063.66	\$88,063.66	\$0.00		\$0.00
51300 CUSTODIAN OVERTIME	\$2,263.26	\$2,263.26	\$0.00		\$0.00
52400 REPAIRS AND MAINTENANCE	\$150.00	\$150.00			\$0.00
54500 CUSTODIAL SUPPLIES	\$11,980.46	\$11,980.46	\$0.00		\$0.00
55811 UNIFORMS AND OTHER CLOTHING	\$315.79	\$315.79	\$0.00		\$0.00
<b>TOTAL CUSTODIAL SERVICES</b>	<b>\$102,773.17</b>	<b>\$102,773.17</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>13141208 HEATING OF BUILDINGS</b>					
52102 HEATING OF BUILDINGS	\$42,398.88	\$42,398.88	\$0.00		\$0.00
<b>TOTAL HEATING OF BUILDINGS</b>	<b>\$42,398.88</b>	<b>\$42,398.88</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>13141308 UTILITY SERVICES</b>					
52101 ELECTRIC	\$8,413.39	\$8,413.39	\$0.00		\$0.00
52300 WATER/SEWER	\$3,766.00	\$3,766.00	\$0.00		\$0.00
<b>TOTAL UTILITY SERVICES</b>	<b>\$12,179.39</b>	<b>\$12,179.39</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>13142208 MAINTENANCE OF BUILDINGS</b>					
52400 BUILDING MAINTENANCE	\$53,460.61	\$53,460.61			\$0.00
54501 BUILDING SUPPLIES	\$3,378.23	\$3,134.34	\$243.89		\$0.00
<b>TOTAL MAINTENANCE OF BUILDINGS</b>	<b>\$56,838.84</b>	<b>\$56,594.95</b>	<b>\$243.89</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>13142258 BUILDING SECURITY</b>					
53000 BUILDING SECURITY CONTRACTUAL	\$240.00	\$240.00	\$0.00		\$0.00
<b>TOTAL BUILDING SECURITY</b>	<b>\$240.00</b>	<b>\$240.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>13142308 MAINTENANCE EQUIPMENT</b>					
52400 REPAIRS AND MAINTENANCE	\$0.00		\$0.00		\$0.00
<b>TOTAL MAINTENANCE EQUIPMENT</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>13193002 SPED TUITION OF MA SCHOOL</b>					
53200 SPED TUITION TO PRIVATE MA SCHOOL	\$113,677.52	\$113,677.52	\$0.00		\$0.00
<b>TOTAL SPED TUITION OF MA SCHOOL</b>	<b>\$113,677.52</b>	<b>\$113,677.52</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL MIDDLE SCHOOL</b>	<b>\$2,610,038.28</b>	<b>\$2,499,984.20</b>	<b>\$110,054.08</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>340 HIGH SCHOOL</b>					
<b>14021201 DEPARTMENT HEAD STIPENDS</b>					
51904 DEPARTMENT HEAD STIPENDS	\$26,996.80	\$26,996.80	\$0.00		\$0.00
<b>TOTAL DEPARTMENT HEAD STIPENDS</b>	<b>\$26,996.80</b>	<b>\$26,996.80</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>14022108 PRINCIPAL</b>					
51100 PRINCIPAL/ASST PRIN SALARIES	\$198,749.00	\$198,749.00			\$0.00
51101 SECRETARY WAGES	\$71,918.84	\$71,918.84			\$0.00
51505 VEHICLE ALLOWANCE	\$800.00	\$800.00			\$0.00
53008 NEASC ACCREDITATION	\$15,290.10	\$15,290.10			\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$1,495.00	\$1,495.00			\$0.00
54200 PRINCIPAL OFFICE SUPPLIES	\$2,126.84	\$2,126.84			\$0.00
54900 FOOD AND FOOD SERVICE SUPPLIES	\$172.05	\$172.05			\$0.00
55100 NON INSTRUCTIONAL HARDWARE	\$0.00				\$0.00
55800 AWARDS	\$1,802.25	\$1,802.25			\$0.00
55801 GRADUATION SUPPLIES	\$4,207.40	\$4,207.40			\$0.00
57150 TRAINING AND EDUCATION	\$120.00	\$120.00			\$0.00
57300 PROFESSIONAL/SCH MEMBERSHIP	\$5,852.00	\$5,852.00			\$0.00
<b>TOTAL PRINCIPAL</b>	<b>\$302,533.48</b>	<b>\$302,533.48</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>14022201 STIPENDS</b>					
51905 CO-CURRICULAR STIPENDS	\$0.00	\$0.00			\$0.00
<b>TOTAL STIPENDS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14023051 TEACHERS, CLASSROOMS</b>					
51100 TEACHER SALARIES	\$2,133,539.58	\$2,029,205.88	\$104,333.70		\$0.00
51430 TEACHER HONORARIUMS	\$17,500.00	\$17,500.00			\$0.00
<b>TOTAL TEACHERS, CLASSROOMS</b>	<b>\$2,151,039.58</b>	<b>\$2,046,705.88</b>	<b>\$104,333.70</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14023052 SPED TEACHERS, CLASSROOMS</b>					
51100 SPED TEACHER SALARIES	\$307,442.00	\$284,639.07	\$22,802.93		\$0.00
<b>TOTAL TEACHERS, CLASSROOMS</b>	<b>\$307,442.00</b>	<b>\$284,639.07</b>	<b>\$22,802.93</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14023202 MED. &amp; THERAPEUTIC SERVICES</b>					
53000 SPED CONTRACTED SERVICES	\$53,024.09	\$53,024.09	\$0.00		\$0.00
53201 SPED TUTORING	\$7,773.46	\$7,773.46	\$0.00		\$0.00
<b>TOTAL MED. &amp; THERAPEUTIC SERVICES</b>	<b>\$60,797.55</b>	<b>\$60,797.55</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14023251 SUBSTITUTE TEACHERS</b>					
51200 SHORT TERM SUBSTITUTES	\$21,122.50	\$21,122.50	\$0.00		\$0.00
<b>TOTAL SUBSTITUTE TEACHERS</b>	<b>\$21,122.50</b>	<b>\$21,122.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14023302 SPED PARAPROFESSIONALS</b>					
51110 SPED PARAPROFESSIONALS	\$211,259.22	\$211,259.22	\$0.00		\$0.00
51111 SPED ABA SALARIES	\$96,468.56	\$96,468.56	\$0.00		\$0.00
51200 SPED PARA AND ABA SUBSTITUTES	\$231.00	\$231.00	\$0.00		\$0.00
<b>TOTAL SPED PARAPROFESSIONALS</b>	<b>\$307,958.78</b>	<b>\$307,958.78</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14023401 LIBRARY</b>					
51100 LIBRARIAN SALARY	\$49,957.00	\$45,011.63	\$4,945.37		\$0.00
<b>TOTAL LIBRARY</b>	<b>\$49,957.00</b>	<b>\$45,011.63</b>	<b>\$4,945.37</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14023561 INSTRUCTIONAL STAFF PD</b>					
53005 COURSE REIMBURSEMENT	\$9,205.90	\$9,205.90			\$0.00
<b>TOTAL PROFESSIONAL DEVELOPMENT</b>	<b>\$9,205.90</b>	<b>\$9,205.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14023562 INSTRUCTIONAL STAFF PD</b>					
53008 CONTRACTUAL SERVICES	\$3,443.60	\$3,443.60			\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$1,368.50	\$1,368.50	\$0.00		\$0.00
<b>TOTAL SPED PROF. DEVELOPMENT</b>	<b>\$4,812.10</b>	<b>\$4,812.10</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>14024101 TEXTBOOKS</b>					
55100 TEXTBOOKS/MATERIALS					
55901 ENGLISH TEXTBOOKS	\$3,686.83	\$3,686.83	\$0.00		\$0.00
55902 MATH TEXTBOOKS	\$7,705.39	\$7,705.39	\$0.00		\$0.00
55903 SCIENCE TEXTBOOKS	\$9,188.47	\$9,188.47	\$0.00		\$0.00
55905 WORLD LANGUAGE TEXTBOOKS	\$211.70	\$211.70	\$0.00		\$0.00
55907 HISTORY TEXTBOOKS	\$9,112.71	\$9,112.71	\$0.00		\$0.00
<b>TOTAL TEXTBOOKS</b>	<b>\$29,905.10</b>	<b>\$29,905.10</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14024151 LIBRARY MATERIALS</b>					
55500 LIBRARY BOOKS AND PERIODICALS	\$488.64	\$488.64	\$0.00		\$0.00
<b>TOTAL LIBRARY MATERIALS</b>	<b>\$488.64</b>	<b>\$488.64</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14024201 INSTRUCTIONAL EQUIPMENT</b>					
52700 RENTALS AND LEASES	\$10,088.76	\$10,088.76	\$0.00		\$0.00
<b>TOTAL INSTRUCTIONAL EQUIPMENT</b>	<b>\$10,088.76</b>	<b>\$10,088.76</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14024301 GEN. INST. SUPPLIES</b>					
55100 GEN EDUCATION SUPPLIES	\$5,277.68	\$5,277.68	\$0.00		\$0.00
55800 TECHNOLOGY SUPPLIES	\$6,326.70	\$6,326.70	\$0.00		\$0.00
55803 INDUSTRIAL ARTS SUPPLIES	\$7,968.56	\$7,968.56	\$0.00		\$0.00
55804 MUSIC SUPPLIES	\$1,513.99	\$1,513.99	\$0.00		\$0.00
55805 GYM SUPPLIES	\$1,782.59	\$1,782.59	\$0.00		\$0.00
55806 ART SUPPLIES	\$1,995.25	\$1,995.25	\$0.00		\$0.00
55807 WORLD LANGUAGE SUPPLIES	\$99.35	\$99.35	\$0.00		\$0.00
55808 SCIENCE SUPPLIES	\$2,376.95	\$2,376.95	\$0.00		\$0.00
55809 AP SUPPLIES	\$479.95	\$479.95	\$0.00		\$0.00
55810 FAMILY CONSUMER SCIENCE	\$3,204.62	\$3,204.62	\$0.00		\$0.00
55812 TV PRODUCTION SUPPLIES	\$1,977.57	\$1,977.57	\$0.00		\$0.00
<b>TOTAL GEN. INSTRUCTIONAL SUPPLIES</b>	<b>\$33,003.21</b>	<b>\$33,003.21</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14024302 SPED INSTR. SUPPLIES</b>					
55100 SPED GENERAL SUPPLIES	\$549.35	\$549.35			\$0.00
<b>TOTAL SPED INSTRUCTIONAL SUPPLIES</b>	<b>\$549.35</b>	<b>\$549.35</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14024511 CLASSROOM INSTR. TECH</b>					
52700 RENTALS AND LEASES	\$38,091.62	\$38,091.62			\$0.00
55100 EDUCATIONAL SUPPLIES	\$11,838.89	\$11,838.89	\$0.00		\$0.00
<b>TOTAL CLASSROOM INSTRUCTIONAL</b>	<b>\$49,930.51</b>	<b>\$49,930.51</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14024551 INSTRUCTIONAL SOFTWARE</b>					
55100 INSTRUCTIONAL SOFTWARE	\$11,426.08	\$11,426.08	\$0.00		\$0.00
<b>TOTAL INSTRUCTIONAL SOFTWARE</b>	<b>\$11,426.08</b>	<b>\$11,426.08</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>14024552 SPED INSTR. SOFTWARE</b>					
55100 SPED INSTRUCTIONAL SOFTWARE	\$199.95	\$199.95	\$0.00		\$0.00
<b>TOTAL SPED INSTR. SOFTWARE</b>	<b>\$199.95</b>	<b>\$199.95</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14027101 GUIDANCE SERVICES</b>					
51100 GUIDANCE COUNSELOR SALARY	\$215,343.92	\$194,896.66	\$20,447.26		\$0.00
51101 GUIDANCE SECRETARY SALARY	\$45,887.20	\$45,887.20			\$0.00
51430 LONGEVITY WAGES	\$0.00				\$0.00
54200 GUIDANCE OFFICE SUPPLIES	\$3,489.68	\$3,489.68			\$0.00
54900 FOOD & FOOD SERVICE SUPPLIES	\$142.89	\$142.89			\$0.00
<b>TOTAL GUIDANCE SERVICES</b>	<b>\$264,863.69</b>	<b>\$244,416.43</b>	<b>\$20,447.26</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14027201 TESTING AND ASSESSMENT</b>					
55100 TESTING AND ASSESSMENT	\$1,412.00	\$1,412.00	\$0.00		\$0.00
<b>TOTAL TESTING AND ASSESSMENT</b>	<b>\$1,412.00</b>	<b>\$1,412.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14027202 TESTING AND ASSESSMENT</b>					
53000 SPED TESTING AND ASSESSMENT	\$0.00				\$0.00
<b>TOTAL TESTING AND ASSESSMENT</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14028002 PSYCHOLOGICAL SERVICES</b>					
51100 PSYCHOLOGIST SALARIES	\$84,046.00	\$75,726.22	\$8,319.78		\$0.00
51430 LONGEVITY WAGES	\$2,000.00	\$2,000.00			\$0.00
<b>TOTAL PSYCHOLOGICAL SERVICES</b>	<b>\$86,046.00</b>	<b>\$77,726.22</b>	<b>\$8,319.78</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14032008 NURSES SERVICES</b>					
51100 NURSES SALARY	\$50,232.00	\$45,259.48	\$4,972.52		\$0.00
51200 NURSE SUBSTITUTES	\$0.00				\$0.00
54000 NURSE SUPPLIES	\$1,890.69	\$1,890.69			\$0.00
<b>TOTAL NURSES SERVICES</b>	<b>\$52,122.69</b>	<b>\$47,150.17</b>	<b>\$4,972.52</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>14035108 ATHLETICS</b>					
51100 ATHLETIC DIRECTOR SALARY	\$13,736.00	\$13,736.00	\$0.00		\$0.00
51401 COACHES	\$88,657.25	\$88,657.25			\$0.00
52400 REPAIRS AND MAINTENANCE	\$210.00	\$210.00			\$0.00
52700 RENTALS AND LEASES	\$820.00	\$820.00			\$0.00
53009 OFFICIALS	\$24,410.50	\$24,326.50	\$84.00		\$0.00
53010 POLICE DETAIL	\$1,260.00	\$1,260.00			\$0.00
53300 ATHLETIC TRANSPORTATION	\$0.00	\$0.00			\$0.00
54000 ATHLETIC SUPPLIES	\$22,199.73	\$22,199.73			\$0.00
57300 ATHLETIC DUES & MEMBERSHIPS	\$17,777.00	\$17,777.00			\$0.00
57600 OTHER EXPENDITURES	\$1,097.50	\$1,097.50			\$0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>TOTAL ATHLETICS</b>	<b>\$170,167.98</b>	<b>\$170,083.98</b>	<b>\$84.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>14035208 OTHER STUDENT ACTIVITIES</b>					
51904 STIPENDS	\$37,134.35	\$37,134.35			\$0.00
53300 FIELD TRIP TRANSPORTATION	\$575.00	\$575.00			\$0.00
55800 BAND/CHORUS SUPPLIES	\$2,064.80	\$2,064.80	\$0.00		\$0.00
57600 OTHER EXPENDITURES	\$1,488.00	\$1,488.00	\$0.00		\$0.00
<b>TOTAL OTHER STUDENT ACTIVITIES</b>	<b>\$41,262.15</b>	<b>\$41,262.15</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>14036008 SCHOOL SECURITY</b>					
58500 SECURITY EQUIPMENT	\$207.00	\$207.00	\$0.00		\$0.00
<b>TOTAL SCHOOL SECURITY</b>	<b>\$207.00</b>	<b>\$207.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>14041108 CUSTODIAL SERVICES</b>					
51100 CUSTODIAN SALARIES	\$119,056.54	\$119,056.54	\$0.00		\$0.00
51200 CUSTODIAN SUBSTITUTES	\$1,375.08	\$1,375.08	\$0.00		\$0.00
51300 CUSTODIAN OVERTIME	\$2,016.51	\$2,016.51	\$0.00		\$0.00
54500 CUSTODIAL SUPPLIES	\$16,768.15	\$16,768.15	\$0.00		\$0.00
55811 UNIFORMS AND OTHER CLOTHING	\$584.31	\$584.31	\$0.00		\$0.00
<b>TOTAL CUSTODIAL SERVICES</b>	<b>\$139,800.59</b>	<b>\$139,800.59</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>14041208 HEATING OF BUILDINGS</b>					
52102 FUEL OIL/PROPANE	\$68,997.49	\$68,997.49	\$0.00		\$0.00
<b>TOTAL HEATING OF BUILDINGS</b>	<b>\$68,997.49</b>	<b>\$68,997.49</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>14041308 UTILITY SERVICES</b>					
52101 ELECTRICITY	\$74,387.89	\$74,387.89	\$0.00		\$0.00
52300 WATER/SEWER	\$29,833.04	\$29,833.04	\$0.00		\$0.00
<b>TOTAL UTILITY SERVICES</b>	<b>\$104,220.93</b>	<b>\$104,220.93</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>14042208 MAINTENANCE OF BUILDINGS</b>					
52400 BUILDING MAINTENANCE	\$78,521.76	\$76,021.76	\$2,500.00		\$0.00
54501 BUILDING SUPPLIES	\$6,305.68	\$6,305.68	\$0.00		\$0.00
<b>TOTAL MAINTENANCE OF BUILDINGS</b>	<b>\$84,827.44</b>	<b>\$82,327.44</b>	<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>14042258 BUILDING SECURITY</b>					
53800 BUILDING SECURITY	\$240.00	\$240.00	\$0.00		\$0.00
58500 SECURITY EQUIPMENT	\$1,363.61	\$1,363.61			\$0.00
<b>TOTAL BUILDING SECURITY</b>	<b>\$1,603.61</b>	<b>\$1,603.61</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>14042308 MAINTENANCE OF EQUIPMENT</b>					
52400 REPAIRS AND MAINTENANCE	\$12,862.18	\$12,862.18	\$0.00		\$0.00
<b>TOTAL MAINTENANCE OF EQUIPMENT</b>	<b>\$12,862.18</b>	<b>\$12,862.18</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>14092002 TUIT. TO OUT OF STATE SCHOOL</b>					
53200 SPED OUT OF STATE TUITION	\$93,047.11	\$93,047.11	\$0.00		\$0.00
<b>TOT. TUIT. TO OUT OF STATE SCHOOL</b>	<b>\$93,047.11</b>	<b>\$93,047.11</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL HIGH SCHOOL</b>	<b>\$4,498,898.15</b>	<b>\$4,330,492.59</b>	<b>\$168,405.56</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>360 SCHOOL TRANSPORTATION</b>					
<b>13613300 TRANS. SERVICES - REG</b>					
53000 PROFESSIONAL AND TECHNICAL	\$9,892.00	\$9,874.00			\$18.00
53300 REGULAR TRANSPORTATION	\$840,600.00	\$840,600.00	\$0.00		\$0.00
<b>TOT. TRANS. SERVICES - REG</b>	<b>\$850,492.00</b>	<b>\$850,474.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$18.00</b>

<b>13623300 TRANS. SERVICES - SPED</b>					
53300 SPED TRANSPORTATION	\$564,294.00	\$558,239.55	\$0.00		\$6,054.45
<b>TOT. TRANS. SERVICES - SPED</b>	<b>\$564,294.00</b>	<b>\$558,239.55</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,054.45</b>
<b>TOTAL SCHOOL TRANSPORTATION</b>	<b>\$1,414,786.00</b>	<b>\$1,408,713.55</b>	<b>\$0.00</b>		<b>\$6,072.45</b>

<b>307 SCHOOL ENCUMBRANCES</b>					
<b>13700600 SCHOOL ENCUMBRANCES</b>					
51000 SALARY/WAGES	\$325,954.65	\$325,954.65			\$0.00
52400 REPAIRS AND MAINTENANCE	\$8,297.50	\$797.50			\$7,500.00
53005 COURSE REIMBURSEMENT	\$1,570.00	\$720.00			\$850.00
55100 EDUCATIONAL SUPPLIES	\$3,771.14	\$3,771.14			\$0.00
55500 BOOKS AND PERIODICALS	\$573.07	\$573.07			\$0.00
<b>TOTAL SCHOOL ENCUMBRANCES</b>	<b>\$340,166.36</b>	<b>\$331,816.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,350.00</b>

<b>308 MEDICAID REIMBURSEMENT</b>					
<b>13800200 MEDICAID REIMBURSEMENT</b>					
53000 PROF AND TECHNICAL	\$5,000.00	\$1,773.72	\$2,370.78		\$855.50
<b>TOTAL MEDICAID REIMBURSEMENT</b>	<b>\$5,000.00</b>	<b>\$1,773.72</b>	<b>\$2,370.78</b>	<b>\$0.00</b>	<b>\$855.50</b>

<b>13800600 MEDICAID REIMB. ENCUMB.</b>					
53000 PROF AND TECHNICAL	\$2,370.00	\$2,370.00	\$0.00		\$0.00
<b>TOT. MEDICAID REIMB. ENCUMB.</b>	<b>\$2,370.00</b>	<b>\$2,370.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOT. MEDICAID REIMBURSEMENT</b>	<b>\$7,370.00</b>	<b>\$4,143.72</b>	<b>\$2,370.78</b>	<b>\$0.00</b>	<b>\$855.50</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>395 SCHOOL SPECIAL ARTICLES</b>					
<b>01395501 PRIM. SCHOOL EXTERIOR DOOR</b>					
52400 REPAIRS AND MAINTENANCE		\$0.00			\$0.00
<b>TOT. PRIMARY SCHOOL EXTERIOR DOOR</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>01395509 SCH TRACTOR/LOADER ART# 3 5/18</b>					
58700 SCH TRACTOR/LOADER ART# 3 5/18		\$13,327.00	\$13,326.29		\$0.71
<b>TOT.SCH TRACTOR/LOADER ART# 3 5/18</b>	<b>\$13,327.00</b>	<b>\$13,326.29</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.71</b>

<b>01395510 DHS A/C COMPRESSOR ART# 3 5/18</b>					
58700 DHS A/C COMPRESSOR		\$9,270.00	\$9,270.00		\$0.00
<b>TOT. DHS A/C COMPRESSOR ART# 3 5/18</b>	<b>\$9,270.00</b>	<b>\$9,270.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>01395511 DMS DOOR CARD READER 5/18</b>					
58000 DMS DOOR CARD READER		\$8,939.00	\$8,938.28		\$0.72
<b>TOTAL DMS DOOR CARD READER 5/18</b>	<b>\$8,939.00</b>	<b>\$8,938.28</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.72</b>

<b>01395512 DHS SECURITY CAMERA #11 5/18</b>					
58700 DHS SECURITY CAMERA		\$32,000.00	\$32,000.00		\$0.00
<b>TOTAL DHS SECURITY CAMERA #11 5/18</b>	<b>\$32,000.00</b>	<b>\$32,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>01395513 DHS WATER BOOSTER ART# 11 5/18</b>					
58000 DHS WATER BOOSTER		\$28,368.00	\$27,967.69		\$400.31
<b>TOT. DHS WATER BOOSTER ART# 11 5/18</b>	<b>\$28,368.00</b>	<b>\$27,967.69</b>	<b>\$0.00</b>	<b>\$400.31</b>	<b>\$0.00</b>

<b>01395514 PRIMARY SCH SECURITY 5/18</b>					
58000 PRIMARY SCH SECURITY		\$42,346.00		\$42,346.00	\$0.00
<b>TOTAL PRIMARY SCH SECURITY 5/18</b>	<b>\$42,346.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$42,346.00</b>	<b>\$0.00</b>
<b>TOTAL SCHOOL SPECIAL ARTICLES</b>	<b>\$134,250.00</b>	<b>\$91,502.26</b>	<b>\$0.00</b>	<b>\$42,746.31</b>	<b>\$1.43</b>

<b>13990000 BLACKSTONE VALLEY VOC.</b>					
51904 STIPENDS		\$500.00	\$500.00	\$0.00	\$0.00
53200 TUITIONS		\$1,165,708.00	\$1,165,708.00	\$0.00	\$0.00
53201 BVV - DEBT ASSESSMENT		\$43,339.00	\$43,339.00	\$0.00	\$0.00
<b>TOT. BLACKSTONE VALLEY VOCATIONAL</b>	<b>\$1,209,547.00</b>	<b>\$1,209,547.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>13990001 NORFOLK CNTY AGRICULTURAL</b>					
53200 NORFOLK CNTY AGRICULTURAL		\$153,876.00	\$138,619.00	\$0.00	\$15,257.00
53300 TRANSPORTATION		\$7,118.00	\$19,109.30	\$0.00	-\$11,991.30
<b>TOTAL NORFOLK CNTY AGRICULTURAL</b>	<b>\$160,994.00</b>	<b>\$157,728.30</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,265.70</b>
<b>TOTAL VOCATIONAL</b>	<b>\$1,370,541.00</b>	<b>\$1,367,275.30</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,265.70</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>TOTAL EDUCATION</b>	<b>\$16,590,613.36</b>	<b>\$16,126,918.15</b>	<b>\$402,403.82</b>	<b>\$42,746.31</b>	<b>\$18,545.08</b>

#### 420 HIGHWAYS AND STREETS

##### 01420200 HIGHWAY SIGNS - EXPENSES

55300 PUBLIC WORKS SUPPLIES	\$1,483.00	\$1,438.37	\$0.00	\$44.63
<b>TOTAL HIGHWAY SIGNS - EXPENSES</b>	<b>\$1,483.00</b>	<b>\$1,438.37</b>	<b>\$0.00</b>	<b>\$44.63</b>

#### 421 ADMINISTRATION

##### 01421100 HIGHWAY - SALARIES

51100 SALARIES	\$98,908.00	\$98,908.48	\$0.00	-\$0.48
51110 F/T WAGES	\$261,164.00	\$243,908.82	\$0.00	\$17,255.18
51200 P/T WAGES	\$32,729.00	\$32,744.46	\$0.00	-\$15.46
51201 P/T WAGES	\$15,790.00	\$6,775.47	\$0.00	\$9,014.53
51300 OVERTIME	\$5,500.00	\$5,585.61	\$0.00	-\$85.61
<b>TOTAL HIGHWAY - SALARIES</b>	<b>\$414,091.00</b>	<b>\$387,922.84</b>	<b>\$0.00</b>	<b>\$26,168.16</b>

##### 01421200 HIGHWAY - EXPENSES

52101 ELECTRICITY	\$3,663.00	\$4,701.62	\$0.00	-\$1,038.62
52102 HEATING	\$8,289.00	\$6,623.08	\$0.00	\$1,665.92
52300 NON-ENERGY UTILITIES	\$200.00	\$185.80	\$0.00	\$14.20
52400 REPAIRS AND MAINTENANCE	\$3,800.00	\$4,236.89	\$0.00	-\$436.89
52900 OTHER PROPERTY RELATED SERVICES	\$480.00	\$480.00	\$0.00	\$0.00
53001 ADVERTISING	\$600.00	\$261.97	\$0.00	\$338.03
53011 PHYSICALS	\$614.00	\$285.00	\$0.00	\$329.00
53012 EMPLOYEE TRAIN/SEMINAR	\$1,500.00	\$150.00	\$0.00	\$1,350.00
53400 TELEPHONE	\$512.00	\$453.94	\$0.00	\$58.06
53404 CELLULAR PHONES	\$634.00	\$772.10	\$0.00	-\$138.10
53800 OTHER SERVICES	\$4,862.00	\$5,435.63	\$0.00	-\$573.63
54200 OFFICE SUPPLIES	\$875.00	\$664.68	\$0.00	\$210.32
54300 BLDG. AND EQ REPAIRS AND MAINT	\$585.00	\$853.12	\$0.00	-\$268.12
54500 CUSTODIAL SUPPLIES	\$871.00	\$599.05	\$0.00	\$271.95
54600 GROUNDSKEEPING SUPPLIES	\$100.00			\$100.00
55000 MEDICAL SUPPLIES	\$225.00	\$144.51	\$0.00	\$80.49
55800 OTHER SUPPLIES	\$700.00	\$446.20	\$0.00	\$253.80
55811 UNIFORMS AND OTHER CLOTHING	\$0.00	\$334.25		-\$334.25
57100 IN-STATE TRAVEL	\$407.00	\$524.54	\$0.00	-\$117.54
57300 DUES AND MEMBERSHIPS	\$595.00	\$295.00	\$0.00	\$300.00
58500 ADDITIONAL EQUIPMENT	\$700.00		\$0.00	\$700.00
<b>TOTAL HIGHWAY - EXPENSES</b>	<b>\$30,212.00</b>	<b>\$27,447.38</b>	<b>\$0.00</b>	<b>\$2,764.62</b>
<b>TOTAL ADMINISTRATION</b>	<b>\$444,303.00</b>	<b>\$415,370.22</b>	<b>\$0.00</b>	<b>\$28,932.78</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>422 CONSTRUCTION AND MAINTENANCE</b>					
<b>01422200 HWY MAINTENANCE - EXPENSES</b>					
52400 REPAIRS AND MAINTENANCE	\$38,471.00	\$42,380.63	\$0.00		-\$3,909.63
52900 OTHER PROPERTY RELATED SERVICES	\$25,500.00	\$23,642.36	\$0.00		\$1,857.64
53800 OTHER SERVICES	\$16,800.00	\$15,079.47	\$0.00		\$1,720.53
54300 BLDG. AND EQ REPAIRS AND MAINT	\$9,500.00	\$5,103.35	\$0.00		\$4,396.65
54800 VEHICULAR SUPPLIES	\$25,000.00	\$14,243.34	\$0.00		\$10,756.66
54805 VEHICLES GASOLINE	\$27,050.00	\$26,146.99	\$0.00		\$903.01
55300 PUBLIC WORKS SUPPLIES	\$17,500.00	\$34,037.24	\$0.00		-\$16,537.24
58500 ADDITIONAL EQUIPMENT	\$2,000.00	\$959.95	\$0.00		\$1,040.05
<b>TOT. HWY MAINTENANCE - EXPENSES</b>	<b>\$161,821.00</b>	<b>\$161,593.33</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$227.67</b>

<b>01422507 HWY FRONT END SNOW BLOWER</b>					
58500 ADDITIONAL EQUIPMENT	\$0.00				\$0.00
<b>HWY - HWY FRONT END SNOW BLOWER</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>01422508 BRUSH CHIPPER ART# 3 5/18</b>					
58500 BRUSH CHIPPER ART# 3 5/18	\$53,938.00	\$48,937.50		\$5,000.50	\$0.00
<b>HIGHWAY - BRUSH CHIPPER ART# 3 5/18</b>	<b>\$53,938.00</b>	<b>\$48,937.50</b>	<b>\$0.00</b>	<b>\$5,000.50</b>	<b>\$0.00</b>

<b>01422509 ASPHALT HOT BOX ART# 3 5/18</b>					
58500 ASPHALT HOT BOX ART# 3 5/18	\$22,458.00	\$22,457.81			\$0.19
<b>ASPHALT HOT BOX ART# 3 5/18</b>	<b>\$22,458.00</b>	<b>\$22,457.81</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.19</b>

<b>01422510 F550 DUMP TRK W/ PLOW ART# 3</b>					
58700 F550 DUMP TRUCK W/ PLOW ART# 3	\$60,341.00	\$60,340.06			\$0.94
<b>F550 DUMP TRUCK W/ PLOW ART# 3</b>	<b>\$60,341.00</b>	<b>\$60,340.06</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.94</b>

<b>01422511 F550 DUMP TRK W/ PLOW ART# 3</b>					
58700 F550 DUMP TRUCK W/ PLOW ART# 3	\$60,151.00	\$60,150.06			\$0.94
<b>F550 DUMP TRUCK W/ PLOW ART# 3</b>	<b>\$60,151.00</b>	<b>\$60,150.06</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.94</b>
<b>TOTAL CONSTRUCTION &amp; MAINTENANCE</b>	<b>\$358,709.00</b>	<b>\$353,478.76</b>	<b>\$0.00</b>	<b>\$5,000.50</b>	<b>\$229.74</b>

<b>423 SNOW &amp; ICE REMOVAL</b>					
<b>01423100 SNOW &amp; ICE - SALARIES</b>					
<b>51200 P/T WAGES</b>					
51200 P/T WAGES	\$5,500.00	\$5,202.81	\$0.00		\$297.19
51300 OVERTIME	\$38,570.00	\$26,714.63	\$0.00		\$11,855.37
<b>TOTAL SNOW &amp; ICE - SALARIES</b>	<b>\$44,070.00</b>	<b>\$31,917.44</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,152.56</b>
<b>01423200 SNOW &amp; ICE - EXPENSES</b>					
52400 REPAIRS AND MAINTENANCE					
52400 REPAIRS AND MAINTENANCE	\$3,000.00	\$2,978.75			\$21.25
53800 OTHER SERVICES	\$84,000.00	\$78,511.75			\$5,488.25

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01423200 SNOW &amp; ICE - EXPENSES - Continued</b>					
54800 VEHICULAR SUPPLIES	\$13,565.00	\$18,439.76			-\$4,874.76
54900 FOOD AND FOOD SERVICE SUPPLIES	\$1,000.00	\$416.36			\$583.64
55300 PUBLIC WORKS SUPPLIES	\$154,365.00	\$143,189.29			\$11,175.71
<b>TOTAL SNOW &amp; ICE - EXPENSES</b>	<b>\$255,930.00</b>	<b>\$243,535.91</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,394.09</b>
<b>TOTAL SNOW &amp; ICE</b>	<b>\$300,000.00</b>	<b>\$275,453.35</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$24,546.65</b>

424 STREET LIGHTING	\$0.00
<b>01424200 STREET LIGHTING</b>	<b>\$0.00</b>
52101 ELECTRICITY	\$56,414.00
<b>TOTAL STREET LIGHTING</b>	<b>\$56,414.00</b>

434 MONITOR WELLS	
<b>01434200 MONITOR WELLS - EXPENSES</b>	
53000 PROF AND TECHNICAL CONSULTING	\$9,950.00
<b>TOTAL MONITOR WELLS - EXPENSES</b>	<b>\$9,950.00</b>

435 LANDFILL MAINTENANCE	
<b>01435200 LANDFILL MAINTENANCE - EXP.</b>	
52400 REPAIRS AND MAINTENANCE	\$0.00
53000 PROF AND TECHNICAL	\$1,825.00
53800 OTHER SERVICES	\$800.00
<b>TOT. LANDFILL MAINTENANCE - EXPENSE</b>	<b>\$2,625.00</b>

491 CEMETERY	
<b>01491200 CEMETERY - EXPENSES</b>	
52300 NON-ENERGY UTILITIES	\$60.00
52400 REPAIRS AND MAINTENANCE	\$18,500.00
53402 PRINTING AND MAILING	\$100.00
54200 OFFICE SUPPLIES	\$100.00
54600 GROUNDSKEEPING SUPPLIES	\$1,000.00
<b>TOTAL CEMETERY - EXPENSES</b>	<b>\$19,760.00</b>
<b>TOTAL PUBLIC WORKS</b>	<b>\$1,193,244.00</b>

510 HEALTH DEPARTMENT	
<b>01510100 BOARD OF HEALTH - SALARIES</b>	
51110 F/T WAGES	\$26,034.00
51200 P/T WAGES	\$8,954.00
51201 P/T WAGES	\$763.00
<b>TOTAL BOARD OF HEALTH - SALARIES</b>	<b>\$35,751.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01510200 BOARD OF HEALTH - EXPENSES</b>					
53000 PROF AND TECHNICAL	\$3,400.00	\$1,984.25	\$1,500.00		-\$84.25
53001 ADVERTISING	\$75.00	\$71.81	\$0.00		\$3.19
53006 BONDING SERVICES	\$100.00	\$100.00	\$0.00		\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$100.00		\$0.00		\$100.00
53404 CELLULAR PHONES	\$375.00	\$354.60	\$0.00		\$20.40
53800 OTHER SERVICES	\$1,838.00	\$91.61	\$0.00		\$1,746.39
54000 SUPPLIES	\$0.00	\$1,504.80			-\$1,504.80
54200 OFFICE SUPPLIES	\$500.00	\$67.02	\$0.00		\$432.98
55000 MEDICAL SUPPLIES	\$100.00		\$0.00		\$100.00
55800 OTHER SUPPLIES	\$875.00	\$687.03	\$0.00		\$187.97
57100 IN-STATE TRAVEL	\$600.00	\$466.46	\$0.00		\$133.54
57300 DUES AND MEMBERSHIPS	\$150.00	\$150.00	\$0.00		\$0.00
<b>TOTAL BOARD OF HEALTH - EXPENSES</b>	<b>\$8,113.00</b>	<b>\$5,477.58</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$1,135.42</b>
<b>TOTAL BOARD OF HEALTH</b>	<b>\$43,864.00</b>	<b>\$41,126.70</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$1,237.30</b>

### 513 ANIMAL INSPECTOR

#### 01513100 ANIMAL INSPECTOR - SALARIES

51200 P/T WAGES	\$3,269.00	\$3,269.00	\$0.00	\$0.00
<b>TOTAL ANIMAL INSPECTOR - SALARIES</b>	<b>\$3,269.00</b>	<b>\$3,269.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

#### 01513200 ANIMAL INSPECTOR - EXPENSES

53800 OTHER SERVICES	\$300.00		\$0.00	\$300.00
55800 OTHER SUPPLIES	\$100.00		\$0.00	\$100.00
57100 IN-STATE TRAVEL	\$250.00		\$0.00	\$250.00
<b>TOTAL ANIMAL INSPECTOR - EXPENSES</b>	<b>\$650.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$650.00</b>
<b>TOTAL ANIMAL INSPECTOR</b>	<b>\$3,919.00</b>	<b>\$3,269.00</b>	<b>\$0.00</b>	<b>\$650.00</b>

### 522 NURSING

#### 01522100 NURSING - SALARIES

51200 P/T WAGES	\$8,000.00	\$4,875.00	\$0.00	\$3,125.00
<b>TOTAL NURSING - SALARIES</b>	<b>\$8,000.00</b>	<b>\$4,875.00</b>	<b>\$0.00</b>	<b>\$3,125.00</b>

### 541 COUNCIL ON AGING

#### 01541100 COUNCIL ON AGING - SALARIES

51100 SALARIES	\$64,002.00	\$64,002.32	\$0.00	-\$0.32
51200 P/T WAGES	\$16,725.00	\$13,832.19	\$0.00	\$2,892.81
<b>TOTAL COUNCIL ON AGING - SALARIES</b>	<b>\$80,727.00</b>	<b>\$77,834.51</b>	<b>\$0.00</b>	<b>\$2,892.49</b>

#### 01541200 COUNCIL ON AGING - EXPENSES

52400 REPAIRS AND MAINTENANCE	\$600.00	\$1,678.47	\$0.00	-\$1,078.47
53400 TELEPHONE	\$750.00	\$733.23	\$0.00	\$16.77
54200 OFFICE SUPPLIES	\$900.00	\$169.42	\$0.00	\$730.58

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01541200 COUNCIL ON AGING - EXPENSES - Continued</b>					
54300 BLDG. AND EQ REPAIRS AND MAINT	\$0.00	\$100.00	\$0.00		-\$100.00
54500 CUSTODIAL SUPPLIES	\$600.00	\$629.39	\$0.00		-\$29.39
55800 OTHER SUPPLIES	\$1,200.00	\$673.18	\$0.00		\$526.82
57150 TRAINING AND EDUCATION	\$250.00		\$0.00		\$250.00
57300 DUES AND MEMBERSHIPS	\$250.00		\$0.00		\$250.00
58500 ADDITIONAL EQUIPMENT	\$300.00	\$59.16	\$725.00		-\$484.16
58700 REPLACEMENT EQUIPMENT	\$1,050.00				\$1,050.00
<b>TOTAL COUNCIL ON AGING - EXPENSES</b>	<b>\$5,900.00</b>	<b>\$4,042.85</b>	<b>\$725.00</b>	<b>\$0.00</b>	<b>\$1,132.15</b>
<b>TOTAL COUNCIL ON AGING</b>	<b>\$86,627.00</b>	<b>\$81,877.36</b>	<b>\$725.00</b>	<b>\$0.00</b>	<b>\$4,024.64</b>

<b>543 VETERANS SERVICES</b>					
<b>01543200 VETERANS - EXPENSES</b>					
53800 OTHER SERVICES	\$16,750.00	\$15,968.62	\$0.00		\$781.38
55800 OTHER SUPPLIES	\$600.00	\$479.17	\$0.00		\$120.83
<b>TOTAL VETERANS - EXPENSES</b>	<b>\$17,350.00</b>	<b>\$16,447.79</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$902.21</b>

<b>01543300 VETERANS - BENEFITS</b>					
57700 VETERANS BENEFITS	\$87,000.00	\$58,013.26	\$0.00		\$28,986.74
<b>TOTAL VETERANS - BENEFITS</b>	<b>\$87,000.00</b>	<b>\$58,013.26</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$28,986.74</b>
<b>TOTAL VETERANS SERVICES</b>	<b>\$104,350.00</b>	<b>\$74,461.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$29,888.95</b>
<b>TOTAL HUMAN SERVICES</b>	<b>\$246,760.00</b>	<b>\$205,609.11</b>	<b>\$2,225.00</b>	<b>\$0.00</b>	<b>\$38,925.89</b>

<b>610 LIBRARY</b>					
<b>01610100 LIBRARY - SALARIES</b>					
51100 SALARIES	\$66,961.00	\$66,960.66	\$0.00		\$0.34
51110 F/T WAGES	\$76,328.00	\$76,584.32	\$0.00		-\$256.32
51200 P/T WAGES	\$21,091.00	\$20,644.62	\$0.00		\$446.38
<b>TOTAL LIBRARY - SALARIES</b>	<b>\$164,380.00</b>	<b>\$164,189.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$190.40</b>

<b>01610200 LIBRARY - EXPENSES</b>				\$0.00	
52101 ELECTRICITY	\$3,350.00	\$5,076.59			-\$1,726.59
52102 HEATING	\$4,309.00	\$1,789.80			\$2,519.20
52300 NON-ENERGY UTILITIES	\$450.00	\$476.64			-\$26.64
52400 REPAIRS AND MAINTENANCE	\$164.00				\$164.00
52900 OTHER PROPERTY RELATED SERVICES	\$490.00	\$692.40			-\$202.40
53000 PROF AND TECHNICAL	\$7,797.00	\$7,797.00			\$0.00
53400 TELEPHONE	\$495.00	\$482.10			\$12.90
53401 POSTAGE	\$75.00				\$75.00
53800 OTHER SERVICES	\$0.00	\$434.89			-\$434.89
54200 OFFICE SUPPLIES	\$1,500.00	\$851.68			\$648.32
54300 BLDG. AND EQ REPAIRS AND MAINT	\$0.00	\$164.02			-\$164.02
54500 CUSTODIAL SUPPLIES	\$250.00	\$112.20			\$137.80

<b>0100 GENERAL FUND</b>	<b>REVISED BUDGET</b>	<b>YTD EXPENDED</b>	<b>ENCUMBRANCE</b>	<b>CARRY FORWARD</b>	<b>CLOSED TO FUND BALANCE</b>
<b>01610200 LIBRARY - EXPENSES - Continued</b>					
55500 CIRCULATING MATERIALS	\$42,912.00	\$43,164.76			-\$252.76
55800 OTHER SUPPLIES	\$1,400.00	\$1,885.69			-\$485.69
58000 CAPITAL	\$0.00				\$0.00
<b>TOTAL LIBRARY - EXPENSES</b>	<b>\$63,192.00</b>	<b>\$62,927.77</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$264.23</b>

<b>01610504 LIB. HEAT &amp; WEATHERIZATION</b>					
<b>11/18 ART# 10</b>					
58000 LIBRARY HEAT & WEATHERIZATION	\$35,000.00	\$35,000.00			\$0.00
<b>TOT. LIB. HEAT &amp; WEATHERIZATION 11/18</b>	<b>\$35,000.00</b>	<b>\$35,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>ART# 10</b>					

<b>01610505 LIB. SECURITY SYSTEM 5/19 ART# 6</b>					
<b>11/18 ART# 6</b>					
58000 LIBRARY SECURITY SYSTEM	\$9,800.00	\$9,800.00			\$0.00
<b>TOT. LIB. SECURITY SYSTEM 5/19 ART# 6</b>	<b>\$9,800.00</b>	<b>\$9,800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL LIBRARY</b>	<b>\$272,372.00</b>	<b>\$271,917.37</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$454.63</b>

<b>630 RECREATION</b>					
<b>01630200 RECREATION - EXPENSES</b>					
52101 ELECTRICITY	\$2,400.00	\$1,777.72	\$0.00		\$622.28
52400 REPAIRS AND MAINTENANCE	\$600.00		\$0.00		\$600.00
<b>TOTAL RECREATION - EXPENSES</b>	<b>\$3,000.00</b>	<b>\$1,777.72</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,222.28</b>
<b>TOTAL RECREATION</b>	<b>\$3,000.00</b>	<b>\$1,777.72</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,222.28</b>

<b>691 HISTORICAL COMMISSION</b>					
<b>01691500 HISTORICAL COMM- GRANT</b>					
53000 PROF AND TECHNICAL	\$4,900.00	\$0.00	\$0.00	\$4,900.00	\$0.00
<b>TOTAL HISTORICAL COMM- GRANT</b>	<b>\$4,900.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,900.00</b>	<b>\$0.00</b>

<b>692 CELEBRATIONS</b>					
<b>01692200 CELEBRATIONS - EXPENSES</b>					
53800 MEMORIAL DAY OTHER SERVICES	\$1,750.00	\$1,750.00	\$0.00		\$0.00
<b>TOTAL CELEBRATIONS - EXPENSES</b>	<b>\$1,750.00</b>	<b>\$1,750.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>695 CABLE ADVISORY COMMITTEE</b>					
<b>01695100 CABLE ADVISORY SALARIES</b>					
51110 F/T WAGES	\$31,758.00	\$31,742.22	\$0.00		\$15.78
51200 P/T WAGES	\$16,274.00	\$12,150.30	\$0.00		\$4,123.70
<b>TOTAL CABLE ADVISORY SALARIES</b>	<b>\$48,032.00</b>	<b>\$43,892.52</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,139.48</b>

<b>01695200 CABLE ADVISORY EXPENSES</b>					
<b>51706 RETIREMENT</b>					
51706 RETIREMENT	\$3,397.00		\$0.00		\$3,397.00
51707 EMPLOYER FICA	\$786.00	\$597.19	\$0.00		\$188.81

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01695200 CABLE ADVISORY EXPENSES - Continued</b>					
52400 REPAIRS AND MAINTENANCE	\$1,000.00	\$492.00	\$0.00		\$508.00
52700 RENTALS AND LEASES	\$0.00	\$114.99			-\$114.99
53008 CONTRACTUAL SERVICES	\$1,600.00	\$1,600.00			\$0.00
53012 EMPLOYEE TRAIN/SEMINAR	\$325.00		\$0.00		\$325.00
53401 POSTAGE	\$100.00		\$0.00		\$100.00
53800 OTHER SERVICES	\$3,000.00	\$2,046.38	\$0.00		\$953.62
54200 OFFICE SUPPLIES	\$700.00	\$673.18	\$0.00		\$26.82
55800 OTHER SUPPLIES	\$500.00	\$1,496.12	\$0.00		-\$996.12
57100 IN-STATE TRAVEL	\$300.00	\$161.13	\$0.00		\$138.87
57150 TRAINING AND EDUCATION	\$150.00	\$74.88	\$0.00		\$75.12
57300 DUES AND MEMBERSHIPS	\$350.00	\$250.00	\$0.00		\$100.00
58500 ADDITIONAL EQUIPMENT	\$23,000.00	\$9,865.98			\$13,134.02
58700 REPLACEMENT EQUIPMENT	\$3,000.00	\$956.90	\$0.00		\$2,043.10
<b>TOTAL CABLE ADVISORY EXPENSES</b>	<b>\$38,208.00</b>	<b>\$18,328.75</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$19,879.25</b>

<b>01695501 CABLE STUDIO EQUIPMENT</b>					
58500 ADDITIONAL EQUIPMENT	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$0.00
<b>TOTAL CABLE STUDIO EQUIPMENT</b>	<b>\$50,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50,000.00</b>	<b>\$0.00</b>
<b>TOTAL CABLE ADVISORY COMMITTEE</b>	<b>\$136,240.00</b>	<b>\$62,221.27</b>	<b>\$0.00</b>	<b>\$50,000.00</b>	<b>\$24,018.73</b>
<b>TOTAL CULTURE AND RECREATION</b>					
<b>TOTAL CULTURE AND RECREATION</b>	<b>\$418,262.00</b>	<b>\$337,666.36</b>	<b>\$0.00</b>	<b>\$54,900.00</b>	<b>\$25,695.64</b>

<b>709 DEBT - OTHER COSTS</b>					
<b>01709200 BONDING COSTS</b>					
53000 PROF AND TECHNICAL	\$2,933.00	\$2,933.37	\$0.00		-\$0.37
<b>TOTAL BONDING COSTS</b>	<b>\$2,933.00</b>	<b>\$2,933.37</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$0.37</b>
<b>TOTAL DEBT - OTHER COSTS</b>	<b>\$2,933.00</b>	<b>\$2,933.37</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$0.37</b>

<b>710 RETIREMENT OF DEBT</b>					
<b>01710900 DEBT SERVICE - PRINCIPAL</b>					
59111 WWTF - LEVY	\$253,825.00	\$253,825.47	\$0.00		-\$0.47
59113 CHAPTER 61 LAND	\$15,000.00	\$15,000.00	\$0.00		\$0.00
59115 LAND ACQUISITION \$767,200 12/15/06	\$50,000.00	\$50,000.00	\$0.00		\$0.00
59116 WWTF LEVY - \$300K	\$13,035.00	\$13,034.99	\$0.00		\$0.01
59117 SCH CONST. ELEM & IES REPAIR \$20 M	\$987,000.00	\$986,433.76	\$0.00		\$566.24
59118 HS CONSTRUCTION REFUND	\$385,000.00	\$385,000.00	\$0.00		\$0.00
59132 SCH CONSTRUCTION \$3.105 M	\$195,000.00	\$195,000.00	\$0.00		\$0.00
59133 MUNICIPAL CENTER \$612,300	\$35,000.00	\$35,000.00	\$0.00		\$0.00
59134 EQUIPMENT \$254,688	\$20,000.00	\$20,000.00	\$0.00		\$0.00
59135 WATER \$125K	\$5,000.00	\$5,000.00	\$0.00		\$0.00
<b>TOTAL DEBT SERVICE - PRINCIPAL</b>	<b>\$1,958,860.00</b>	<b>\$1,958,294.22</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$565.78</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>751 LONG TERM INTEREST</b>					
<b>01751900 DEBT SERVICE - INTEREST</b>					
59111 WWTF - LEVY	\$35,266.00	\$35,265.66	\$0.00		\$0.34
59113 CHAPTER 61 LAND	\$323.00	\$322.50	\$0.00		\$0.50
59115 LAND ACQUISITION \$767,200 12/15/06	\$7,000.00	\$7,000.00	\$0.00		\$0.00
59116 WWTF LEVY - \$300K	\$1,809.00	\$1,808.91	\$0.00		\$0.09
59117 SCH CONST. ELEM & IES REPAIR \$20M	\$631,675.00	\$631,675.00	\$0.00		\$0.00
59118 HS CONSTRUCTION REFUND	\$48,150.00	\$48,150.00	\$0.00		\$0.00
59132 SCH CONSTR \$3.105 M	\$88,875.00	\$88,875.00	\$0.00		\$0.00
59133 MUNICIPAL CTR \$612,300	\$16,725.00	\$16,725.00	\$0.00		\$0.00
59134 EQUIPMENT \$254,688	\$7,025.00	\$7,025.00	\$0.00		\$0.00
59135 WATER \$125K	\$3,500.00	\$3,500.00			\$0.00
59136 SCHOOL PROJECT REF 11/18	\$169,271.26	\$166,182.50	\$0.00		\$3,088.76
<b>TOTAL DEBT SERVICE - INTEREST</b>	<b>\$1,009,619.26</b>	<b>\$1,006,529.57</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,089.69</b>
<b>TOTAL DEBT SERVICE</b>	<b>\$2,971,412.26</b>	<b>\$2,967,757.16</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,655.10</b>
<b>820 STATE ASSESSMENTS &amp; CHARGES</b>					
<b>01820800 STATE ASSESSMENT &amp; CHARGES</b>					
56300 SCHOOL CHOICE ASSESSMENT	\$458,456.00	\$359,122.00	\$0.00		\$99,334.00
56330 SPED ASSESSMENT	\$1,447.00	\$1,471.00	\$0.00		-\$24.00
56400 AIR POLLUTION DISTRICTS	\$2,452.00	\$2,452.00	\$0.00		\$0.00
56460 RMV NON RENEWAL CHARGES	\$7,320.00	\$7,320.00	\$0.00		\$0.00
56630 REGIONAL TRANSIT AUTHORITY	\$3,192.00	\$3,192.00	\$0.00		\$0.00
<b>TOTAL STATE ASSESSMENT &amp; CHARGES</b>	<b>\$472,867.00</b>	<b>\$373,557.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$99,310.00</b>
<b>911 RETIREMENT &amp; PENSION</b>					
<b>01911700 RETIREMENT &amp; PENSION</b>					
51706 WORCESTER REGIONAL RETIREMENT	\$948,391.00	\$948,391.00	\$0.00		\$0.00
51707 EMPLOYER'S FICA	\$58,870.00	\$56,021.74	\$0.00		\$2,848.26
51708 SCHOOL FICA	\$170,520.00	\$163,136.18	\$0.00		\$7,383.82
<b>TOTAL RETIREMENT &amp; PENSION</b>	<b>\$1,177,781.00</b>	<b>\$1,167,548.92</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,232.08</b>
<b>913 UNEMPLOYMENT COMPENSATION</b>					
<b>01913700 UNEMPLOYMENT COMPENSATION</b>					
51700 UNEMPLOYMENT	\$40,000.00	\$25,400.21	\$0.00		\$14,599.79
<b>TOTAL UNEMPLOYMENT COMPENSATION</b>	<b>\$40,000.00</b>	<b>\$25,400.21</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14,599.79</b>
<b>914 HEALTH INSURANCE</b>					
<b>01914700 HEALTH INSURANCE</b>					
51703 HEALTH INSURANCE - TOWN	\$472,631.00	\$471,422.93	\$0.00		\$1,208.07
51704 HEALTH INSURANCE - SCHOOL	\$1,580,710.00	\$1,509,808.41	\$0.00		\$70,901.59
51705 HEALTH INSURANCE - TOWN RETIREES	\$84,449.00	\$88,935.93	\$0.00		-\$4,486.93

<b>0100 GENERAL FUND</b>	<b>REVISED BUDGET</b>	<b>YTD EXPENDED</b>	<b>ENCUMBRANCE</b>	<b>CARRY FORWARD</b>	<b>CLOSED TO FUND BALANCE</b>
<b>01914700 HEALTH INSURANCE - Continued</b>					
51711 HEALTH INSURANCE - SCHOOL RETIREES	\$188,521.00	\$193,552.05			-\$5,031.05
<b>TOTAL HEALTH INSURANCE</b>	<b>\$2,326,311.00</b>	<b>\$2,263,719.32</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$62,591.68</b>

<b>01914702 INSURANCE VOLUNTARY WAIVER</b>					
51703 INSURANCE VOLUNTARY WAIVER	\$12,000.00	\$11,750.00	\$0.00		\$250.00
51704 INSURANCE VOLUNTARY WAIVER	\$45,000.00	\$46,500.00	\$0.00		-\$1,500.00
51712 HEALTH INSURANCE WAIVER - TOWN	\$2,800.00	\$2,800.00	\$0.00		\$0.00
51713 HEALTH INSURANCE WAIVER - SCHOOL	\$15,600.00	\$15,600.00	\$0.00		\$0.00
<b>TOTAL INSURANCE VOLUNTARY WAIVER</b>	<b>\$75,400.00</b>	<b>\$76,650.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$1,250.00</b>

<b>01914703 HEALTH INSURANCE HSA</b>					
51703 HSA TOWN	\$71,000.00	\$65,750.00	\$0.00		\$5,250.00
51704 HSA SCHOOL	\$218,000.00	\$198,250.00	\$0.00		\$19,750.00
<b>TOTAL HEALTH INSURANCE HSA</b>	<b>\$289,000.00</b>	<b>\$264,000.00</b>			<b>\$25,000.00</b>

			\$0.00		
<b>01914704 HEALTH INSURANCE EQUITY PORTION</b>					
51714 HEALTH INSURANCE EQUITY - TOWN	\$58,940.00	\$58,939.28			\$0.72
51715 HEALTH INSURANCE EQUITY - SCHOOL	\$168,430.00	\$168,428.35			\$1.65
<b>TOTAL HEALTH INSURANCE EQUITY PORTION</b>	<b>\$227,370.00</b>	<b>\$227,367.63</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2.37</b>
<b>TOTAL HEALTH INSURANCE</b>	<b>\$2,918,081.00</b>	<b>\$2,831,736.95</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$86,344.05</b>

<b>TOTAL FRINGE BENEFITS</b>	<b>\$4,135,862.00</b>	<b>\$4,024,686.08</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$111,175.92</b>
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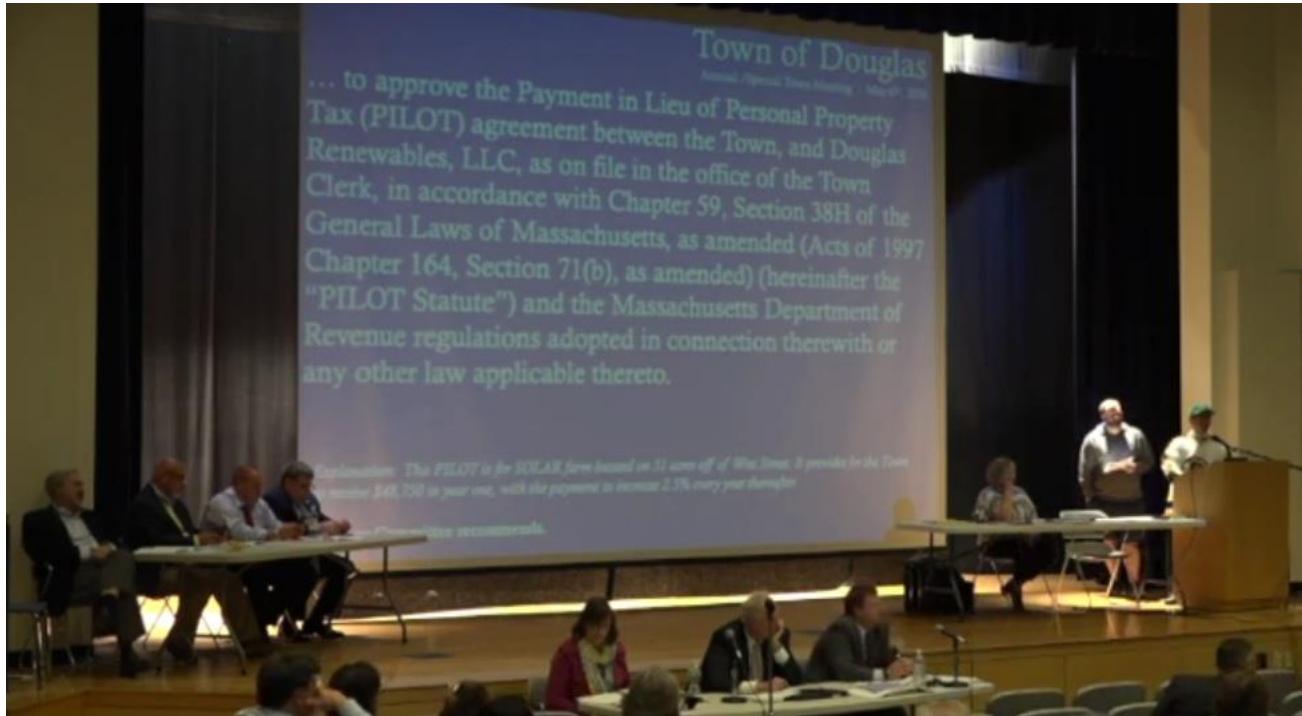
<b>992 TRANSFERS TO SPECIAL REVENUE</b>					
<b>01992900 TRANSFERS TO SPECIAL REVENUE</b>					
59620 TRANSFER TO SPECIAL REVENUE	\$0.00	\$24,018.73	\$0.00		-\$24,018.73
<b>TOTAL TRANSFERS TO SPECIAL REV</b>	<b>\$0.00</b>	<b>\$24,018.73</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$24,018.73</b>

<b>01993900 TRANSFER TO CAPITAL PROJECT</b>					
59630 TRANSFER TO CAPITAL	\$0.00		\$0.00		\$0.00
<b>TOTAL TRANSFER TO CAPITAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>996 TRANSFER TO AGENCY FUNDS</b>					
<b>01996900 TRANSFER TO STABILIZATION</b>					
59680 TRANSFER TO STABILIZATION	\$314,390.00	\$314,390.00	\$0.00		\$0.00
<b>TOTAL TRANSFER TO STABILIZATION</b>	<b>\$314,390.00</b>	<b>\$314,390.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>997 TRANSFER TO OPEB TRUST</b>					
<b>01997900 TRANSFER TO OPEB TRUST</b>					
59681 TRANSFER TO OPEB TRUST	\$142,500.00	\$142,500.00	\$0.00		\$0.00
<b>TOTAL TRANSFER TO OPEB TRUST</b>	<b>\$142,500.00</b>	<b>\$142,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>TOTAL TRANSFERS AND PRIOR YEAR BILLS</b>	<b>\$456,890.00</b>	<b>\$480,908.73</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$24,018.73</b>
<b>TOTAL GENERAL FUND</b>	<b>\$32,278,533.92</b>	<b>\$30,533,784.75</b>	<b>\$425,740.34</b>	<b>\$767,541.12</b>	<b>\$551,467.71</b>



**COMBINING BALANCE SHEET-ENTERPRISE FUNDS**

**Year ended June 30, 2019**

	<b>Enterprise Fund 0600 Water/Sewer</b>	<b>Enterprise Fund 0610 Transfer Station</b>	<b>TOTAL Enterprise Funds</b>
<b>Assets</b>			
Cash and investments	1,393,820.07	323,903.59	1,717,723.66
Accounts receivable	43,573.08	0.00	43,573.08
Due from Commonwealth		0.00	0.00
Prepaid Expenses	0.00	0.00	0.00
Due from other funds		0.00	0.00
Loans Authorized		0.00	0.00
	1,437,393.15	323,903.59	1,761,296.74

**Liabilities & Fund Bal.**

Warrants/Accounts payable	55,858.03	20,480.08	76,338.11
Sales Tax payable	0.00	0.00	0.00
Due to Other Funds		0.00	0.00
Deferred revenue	43,573.08	0.00	43,573.08
Notes payable		0.00	0.00
Loans Authorized/Unissued		0.00	0.00
Fund balance - designated		0.00	0.00
Fund balance - reserved	1,031,922.35	60,477.00	1,092,399.35
Unreserved fund balance	306,039.69	242,946.51	548,986.20
	1,437,393.15	323,903.59	1,761,296.74

**COMBINING BALANCE SHEET-ENTERPRISE FUNDS**
**Year ended June 30, 2019**

<b>Revenues</b>	<b>Enterprise Fund 0600 Water/Sewer</b>	<b>Enterprise Fund 0610 Transfer Station</b>	<b>TOTAL Enterprise Funds</b>

Intergovernmental	0.00	0.00	0.00
Charges for Services	1,162,237.77	225,858.34	1,388,096.11
MWPAT Subsidy	63,997.42		63,997.42
Other	16,260.23	1,137.05	17,397.28
	1,242,495.42	226,995.39	1,469,490.81

**Expenditures**

Personal Services	279,899.87	57,051.44	336,951.31
Purchase of Services	415,686.22	194,779.07	610,465.29
Supplies	118,038.84	2,491.03	120,529.87
Other Charges & Expenditures	17,194.77	104.42	17,299.19
Capital Outlay	39,865.58	399.99	40,265.57
Debt Service	192,509.10	0.00	192,509.10
	1,063,194.38	254,825.95	1,318,020.33

**Excess Revenues over/**

<b>(under) Expenditures</b>	179,301.04	(27,830.56)	151,470.48
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<b>Bond Proceeds</b>	0.00	0.00	0.00
<b>Transfers in</b>	0.00	0.00	0.00
<b>Transfers (out)</b>	(10,000.00)	0.00	(10,000.00)
	(10,000.00)	0.00	(10,000.00)

**Excess Revenues over/**

<b>(under) Exp/Transfers</b>	169,301.04	(27,830.56)	141,470.48
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<b>Fund Balance, 6/30/18</b>	1,168,661.00	331,254.07	1,499,915.07
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<b>Fund Balance, 6/30/19</b>	1,337,962.04	303,423.51	1,641,385.55
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**FY19 General Fund Revenue**

			<b>Variance</b>
<b>Revenues and other Sources:</b>	<b>Budget</b>	<b>Actual</b>	<b>(unfavorable)</b>
<b>Personal Property Taxes</b>	389,311.97	352,036.67	(37,275.30)
<b>Real Estate Taxes</b>	17,378,425.03	17,196,993.42	(181,431.61)
<b>Rollback Taxes</b>	0.00	19,276.51	19,276.51
Subtotal:	17,767,737.00	17,568,306.60	(199,430.40)
 <b>Tax Liens</b>	 0.00	 91,307.38	 91,307.38
<b>Tax Foreclosures</b>	0.00	0.00	0.00
<b>Motor Vehicle Excise Taxes</b>	1,041,927.00	1,375,064.19	333,137.19
<b>Vessel Excise Taxes</b>	1,400.00	2,784.42	1,384.42
<b>Local Meals Tax</b>	27,000.00	30,262.83	3,262.83
 <b>Penalties and Interest:</b>	 110,000.00		
Interest on Personal Property	246.04		
Interest on Real Estate	32,390.36		
Interest on Tax Liens	10,047.95		
Interest on Motor Vehicle Excise	8,638.25		
Interest on Vessel Tax	39.55		
Demands	50,516.33		
Total Penalties and Interest:	110,000.00	101,878.48	(8,121.52)
 <b>Payment in Lieu of Taxes</b>	 0.00	 0.00	 0.00
 <b>Fees:</b>	 66,868.00		
Selectmen Fees	1,164.50		
Assessors Fees	1,180.00		
Treasurer Fees	0.00		
Tax Collector Fees	23,260.52		
Tax Title Redemption Fees	2,700.00		
Town Clerk Fees	3,490.00		
Conservation Fees	11,456.00		
Planning Board Fees	8,250.00		
Zoning Board Fees	3,039.74		
Community Development Fees	181.60		
Police Fees	18,355.63		
Fire Fees	11,575.60		
Building Inspector Fees	112.50		
Sanitation Fees	9,325.00		
Board of Health Fees	2,416.49		
Library Fees	964.51		
Total Fees:	66,868.00	97,472.09	30,604.09
 <b>Rental of Town Property</b>	 58,910.00	 58,960.00	 50.00

**FY19 General Fund Revenue**

			<b>Variance</b>
	<b>Budget</b>	<b>Actual</b>	<b>(unfavorable)</b>
<b>Revenues and other Sources:</b>			
<b>Licenses and Permits:</b>	105,000.00		
Selectmen Licenses - Alcohol	9,625.00		
Selectmen Licenses	1,180.00		
Town Clerk Licenses	1,440.00		
Fire Permits	3,245.00		
Building Permits	214,350.01		
Animal Licenses	34,240.00		
Highway Permits	250.00		
Board of Health Permits	11,550.00		
	105,000.00	275,880.01	170,880.01
<b>Fines and Forfeitures:</b>			
Town Clerk Fines	0.00	1,210.00	1,210.00
Police Fines	20,000.00	24,625.25	4,625.25
Animal Control Fines	0.00	20,100.00	20,100.00
	20,000.00	45,935.25	25,935.25
<b>Earnings on Investments</b>	19,000.00	105,997.34	86,997.34
<b>Miscellaneous Other</b>	0.00	147,005.04	147,005.04
<b>Disposition of Inventory/FA</b>	0.00	7,077.00	7,077.00
<b>Medicaid Reimbursement</b>	30,000.00	94,731.81	64,731.81
<b>FEMA</b>	0.00	40,617.39	40,617.39
	30,000.00	289,431.24	259,431.24
<b>State Aid:</b>			
Chapter 70	8,722,775.00	8,722,775.00	0.00
Unrestricted General Government Aid (Lottery)	754,549.00	754,549.00	0.00
Veterans' Benefits	55,343.00	55,609.00	266.00
Exemptions: Vets, Blind & Surviving Spouses	32,424.00	62,165.00	29,741.00
State Owned Land	206,127.00	206,127.00	0.00
Other State Revenue	0.00	0.00	0.00
Total State Revenue:	9,771,218.00	9,801,225.00	30,007.00
<b>Transfers</b>	432,162.31	432,162.31	0.00
<b>Subtotal:</b>	<b><u>29,451,222.31</u></b>	<b><u>30,276,667.14</u></b>	<b><u>825,444.83</u></b>
<b>Other Financing Sources</b>	2,131,396.95	2,131,396.95	0.00
<b>Carryovers and Encumbrances</b>	695,914.66	695,914.66	0.00
<b>Total:</b>	<b><u>32,278,533.92</u></b>	<b><u>33,103,978.75</u></b>	<b><u>825,444.83</u></b>

**Special Revenue Fund Balances - June 30, 2019**

<b>Fund</b>	<b>Account Name</b>	<b>Balance as of 6/30/2019</b>
<b><u>School Revolving Funds</u></b>		
0201	School Lunch	\$43,258.24
0202	Preschool	\$89,747.61
0204	School Choice	\$1,731,670.55
0206	DMS Band Chorus	\$1,350.00
0207	Elementary	\$5,404.58
0208	Circuit Breaker	\$774,450.39
0209	Athletic	\$33,741.21
0210	Student Activity - Extended Day	\$10,877.53
0216	DES Chorus	\$779.09
0293	Lost Books	\$2,662.18
0293	School Building Rental	\$9,499.06
<b><u>State Grants</u></b>		
<b>School</b>		
0280	Puerto Rico	\$1,076.81
<b>Town</b>		
0281	Fire Safe - 2019	\$1,021.16
0281	Emergency Management	\$1,405.00
0281	BP Vests - 2017	(\$6,644.65)
0281	State 911 - 2019	(\$4,876.92)
0281	911 Training - 2019	(\$1,944.00)
0281	Senior Safe - 2019	\$1,906.52
0281	Earmark - Ambulance	\$100,000.00
0281	MAPC	(\$21,364.40)
0281	Small Bridge	(\$465.50)
0281	Library	\$12,029.68
0281	Local Cultural Council	\$5,010.04
<b><u>Receipts Reserved for Appropriation</u></b>		
0282	Waterways Improvement	\$6,125.96
0282	Ambulance	\$432,816.19
0282	Transportation Infrastructure	\$186.40
0282	Sale of Lots - Cemetery	\$10,896.00
0282	Cable	\$275,418.34
0282	From Sale of Bond	\$7,180.04
<b><u>Town Special Revenue</u></b>		
0283	Wetlands Protection	\$61,468.40
0283	Sanitation Inspection Ch.44 §53G	\$7,145.00
0283	Composting Bins Ch.44 §53E 1/2	\$770.35
0283	Library Fees & Fines Ch.44 §53E 1/2	\$1,617.97
<b><u>Town Special Revenue</u></b>		
0283	Planning Board	\$11,921.30
0283	Sub Evergreen Ch.44 §53G	\$7,335.43
0283	ER 0702 Guaranteed Bldrs Ch.44 §53G	\$681.36
0283	Sub 020319 Stonegate Ch.44 §53G	\$8,776.04
0283	Sub 070924 Lakewood Ch.44 §53G	\$2,799.44
0283	ER 0501 Area E Pyne Ch.44 §53G	\$1,423.58
0283	MOD 120221 106 West Ch.44 §53G	\$308.46

**Special Revenue Fund Balances - June 30, 2019**

<b>Fund</b>	<b>Account Name</b>	<b>Balance as of 6/30/2019</b>
<b><u>Town Special Revenue - Continued</u></b>		
0283	MOD 120906 Whitin Ch.44 §53G	\$2,165.30
0283	MOD 141118 Tusino Ch.44 §53G	\$255.04
0283	NE Realty Ventures	\$862.73
0283	DEF 160316 Sleepy Hollow Ch.44 §53G	\$2,967.75
0283	DEF 160627 Lane at Hunt's Pond Ch.44 §53G	\$835.82
0283	ER Pyne Bosma 436 NE Ch.44 §53G	\$2,033.49
0283	ER 161005 Pyne Ch.44 §53G	\$2,032.70
0283	DEF 170222 Gilboa Ch.44 §53G	\$451.97
0283	ER 180619 Bedoian	\$5,671.87
0283	DEF 180717 Cosma	\$2,228.65
0283	SPR 181120 Douglas Renew.	\$4,762.00
0283	North Village 40B Ch.44 §53G	\$8,145.97
0283	Sub Amended Deer Crossing Ch.44 §53G	\$6,765.75
0283	Sub Summerlyn Estates Ch. 44 §53G	\$207.94
0283	Sub Whitin Res Estates Ch.44 §53G	\$1,806.56
0283	Sub Louie Ch.44 §53G	\$970.97
0283	Sub William Est. Ch.44 §53G	\$2,063.55
0283	Sub Evergreen Ch.44 §53E 1/2	\$451.43
0283	ER 0702 Guaranteed Bldrs Ch.44 §53E 1/2	\$1,875.00
0283	Lakewood Est Ch.44 §53E 1/2	\$3,095.26
0283	ER 0501 Area E Pyne Ch.44 §53E 1/2	\$4,423.91
0283	SPR 100614-01 Rt 16 Wind Farm Ch.44 §53E 1/2	\$1,500.00
0283	SPR Douglas Solar Ch.44 §53E 1/2	\$500.00
0283	MOD 120906 Whitin Res Ch.44 §53E 1/2	\$645.74
0283	SPR 121120 436-440 NE Main Ch.44 §53E 1/2	\$500.00
0283	SPR 130819 Upton Site Ch.44 §53E 1/2	\$500.00
0283	GBI SPI 141029 Ch.44 53E 1/2	\$500.00
0283	MOD 141118 Tusino Ch.44 53E 1/2	\$250.00
0283	AQ 141222 NE Realty Ch.44 53E 1/2	\$500.00
0283	SPR 141222 NE Realty Ch.44 53E 1/2	\$1,000.00
0283	DEF Sleepy Hollow Ch.44 §53E 1/2	\$3,338.79
0283	DEF 160627 Lane at Hunt's Pond Ch.44 §53E 1/2	\$4,855.31
0283	ER Pyne Bosma Ch.44 §53E 1/2	\$1,000.00
0283	ER 161005 Pyne Bedoian Ch.44 §53E 1/2	\$2,000.00
0283	SPR 161017 Main St Ch.44 §53E 1/2	\$500.00
0283	DEF 170222 Gilboa Ch.44 §53E 1/2	\$1,062.50
0283	ER 180619 Bedoian Ch.44 53E 1/2	\$1,875.00
0283	DEF 180717 Cosma Ch.44 53E 1/2	\$737.50
0283	North Village 40B Ch.44 §53E 1/2	\$2,417.46
0283	RC 170724 Furno Ch.44 §53E 1/2	\$300.00
0283	SPR 181002 ASD Wallum Ch.44 53E 1/2	\$500.00
0283	SPR 181120 Douglas Ch.44 53E 1/2	\$500.00
0283	DPX 181219 Williams Ch.44 53E 1/2	\$500.00
0283	Sub Amended Deer Cross Ch.44 §53E 1/2	\$2,935.09
0283	Sub Summerlyn Estates Ch.44 §53E 1/2	\$1,501.09
0283	Sub Whitin Res Estates Ch.44 §53E 1/2	\$20.58
0283	William's Estate Ch.44 53E 1/2	\$1,000.00
0283	Sub Louie Ch.44 §53E 1/2	\$425.00
0283	Sub Maple Heights Estates Ch.44 §53 E1/2	\$237.62

**Special Revenue Fund Balances - June 30, 2019**

<b>Fund</b>	<b>Account Name</b>	<b>Balance as of 6/30/2019</b>
<b><u>Special Revenue - Gifts and Donations</u></b>		
<b>Town</b>		
0284	Blue Cross Blue Shield Wellness	\$5,000.00
0284	Citizenship Award	\$1,000.00
0284	Kingwood Estates	\$1,516.19
0284	Bombara Overlook	\$2,855.10
0284	Housing Partnership	\$95.73
0284	Police	\$626.77
0284	DARE	\$546.00
0284	Fire	\$550.00
0284	CERT	\$506.56
0284	Highway	\$500.00
0284	Council on Aging	\$3,516.84
0284	Council on Aging A/C, new flooring	\$825.00
0284	Library Carrick Fund	\$27.34
0284	Library Historical Books	\$3,029.47
0284	Library Building	\$15,363.03
0284	Library	\$50,701.36
0284	Library Building - (Interest)	\$1,710.91
0284	Martin Road	\$0.24
0284	Track & Field	\$20,000.00
0284	Main Street Flag	\$99.31
<b>School</b>		
0294	School	\$3,493.14
0294	BV Chamber of Commerce	\$245.36
0294	MS Athletic	\$2,335.50
0294	HS Athletic	\$6,204.52
<b><u>Federal Grants</u></b>		
<b>School</b>		
0290	Teacher Quality - 2019	(\$1,408.04)
<b>Town</b>		
0291	DEA Task - 2019	(\$3,033.12)
0291	Federal Law Enforcement	\$36,905.99
0291	EMPG - 2018	(1,800.70)

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**TRUST FUNDS (0810, 0820, 0830, 0840 & 0850)**

**SUMMARY OF ACTIVITY - FY 2019**

<b>DEPT/Trust Fund</b>	<b>Org #</b>	<b>Balance July 1, 2018</b>	<b>Adjust</b>	<b>Earnings on Invest</b>	<b>Receipts</b>	<b>Expenditures</b>	<b>Transfer In General Fd &amp; Water/Sewer Ent</b>	<b>Transfer (out) General Fund</b>	<b>Change in Market Value</b>	<b>Balance June 30, 2019</b>
<b><u>NonExpendable Trust Funds:</u></b>										
<b><u>Fund 0810</u></b>										
Moses Wallis		\$27,502.43	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,502.43
RS Douglas Library Trust		\$10,000.00								\$10,000.00
<b>Subtotal, NonExpendable Trusts</b>		<b>\$37,502.43</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$37,502.43</b>
<b><u>Expendable Trust Funds:</u></b>										
<b><u>Fund 0820</u></b>										
Stabilization Fund	82012210	\$1,105,584.96	\$17,471.02	\$15,916.83			\$314,390.00		\$25,315.07	\$1,478,677.88
Conservation Fund	82017171	\$15,159.28	\$239.55	\$180.80					\$271.37	\$15,851.00
Moses Wallis	82019220	\$6,540.12	\$537.96	\$406.03					\$609.41	\$8,093.52
Moses Wallis Expend	82019222	\$685.00								\$685.00
Law Enforcement Trust	82021021	\$311.08				\$293.30				\$17.78
Cemetery Perpetual Care	82049140	\$24,121.54	\$381.18	\$287.67	\$1,750.00				\$456.19	\$26,996.58
Simon Fairfield	82061061	\$1,578.64		\$39.77						\$1,618.41
RS Douglas	82061062	\$2,762.53	\$201.69	\$152.16		\$166.00			\$228.47	\$3,178.85
<b>Subtotal, Fund 0820</b>		<b>\$1,156,743.15</b>	<b>\$18,831.40</b>	<b>\$16,983.26</b>	<b>\$1,750.00</b>	<b>\$459.30</b>	<b>\$314,390.00</b>	<b>\$0.00</b>	<b>\$26,880.51</b>	<b>\$1,535,119.02</b>
<b><u>Fund 0830</u></b>										
Myron Mowry	83014530	\$40,124.29	\$634.06	\$478.54					\$718.28	\$41,955.17
LJ Marsh Scholarship	83014531	\$28.26	\$79.46	\$59.98					\$90.01	\$257.71
A Sanborn Scholarship	83014532	\$44,663.81	\$716.86	\$532.78		\$400.00			\$799.73	\$46,313.18
P Manning Scholarship	83014533	\$7,694.03	\$121.58	\$90.56		\$1,000.00			\$129.00	\$7,035.17
<b>Subtotal, Fund 0830</b>		<b>\$92,510.39</b>	<b>\$1,551.96</b>	<b>\$1,161.86</b>	<b>\$0.00</b>	<b>\$1,400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,737.02</b>	<b>\$95,561.23</b>

## TRUST FUNDS (0810, 0820, 0830, 0840 &amp; 0850)

## SUMMARY OF ACTIVITY - FY 2019

DEPT/Trust Fund	Org #	Balance July 1, 2018	Adjust	Earnings on Invest	Receipts	Expenditures	Transfer In General Fd & Water/Sewer Ent	Transfer (out) General Fund	Change in Market Value	Balance June 30, 2019
<b><u>NonExpendable Scholarship Funds:</u></b>										
<b>Fund 0840</b>										
LJ Marsh Scholarship	84014531	\$5,000.00								\$5,000.00
<b>Subtotal, Fund 0840</b>		\$5,000.00								\$5,000.00
<b><u>OPEB Trust Fund</u></b>										
<b>Fund 0850</b>										
OPEB Trust Fund		\$531,956.13	-\$19,828.37	\$29,299.85			\$152,500.00		\$29,254.85	\$723,182.46
<b>Subtotal, Fund 0850</b>		\$531,956.13	-\$19,828.37	\$29,299.85	\$0.00	\$0.00	\$152,500.00	\$0.00	\$29,254.85	\$723,182.46
<b>TOTAL, ALL TRUSTS</b>		\$1,823,712.10	\$554.99	\$47,444.97	\$1,750.00	\$1,859.30	\$466,890.00	\$0.00	\$57,872.38	\$2,396,365.14

Respectfully submitted,  
**Jeanne Lovett**  
 Finance Director / Town Accountant



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## TREASURER / COLLECTOR

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To the Honorable Board of Selectmen and the citizens of the Town of Douglas

The following is an account of the taxes that were transferred to Tax Title in Fiscal 2019 and the Tax Title amounts collected in Fiscal 2019.

Explanation of Tax Title:

Tax Title is the process by which the Town has secured its financial interest on a parcel by placing a recorded lien on a parcel for back taxes owed to the Town of Douglas. The lien will be redeemed once the tax title account has been paid in full.

Tax Title balance as of 6/30/2018	\$503,373.10
<hr/>	
Parcels added to Tax Title in Fiscal 2019	
Subsequent Tax Takings 9/2018	\$47,375.94
New Tax Takings-10/31/2018	\$76,763.06
<hr/>	
Refunds Issued due to Overpayments	\$163.61
Tax Title Accounts w/balances added to Tax Possession	-\$7,742.52
Tax Title Account-Disclaimers or Adjustments	-\$442.97
<hr/>	
Less Payments made to Tax Title Accounts**	-\$91,470.99
<hr/>	
<b>Tax Title Balance as of June 30, 2019</b>	<b>\$528,019.23</b>

\*\* Includes WRWD Taxes, Interest & Fees Collected

Respectfully Submitted By:  
**Cheryl J Vaidya**  
Treasurer/Collector CMMT/CMMC

Honorable Board of Selectmen and the Citizens of the Town of Douglas:

The following is a recap of the Town of Douglas's cash and expenditure report for fiscal year ending June 30, 2019:

<b>Balance June 30, 2018</b>	<b>\$12,199,196.08</b>
Add Treasurer's Receipts	\$55,747,913.20
Less Warrants Paid	-\$55,161,678.12
<b>Balance June 30, 2019</b>	<b>\$12,785,431.16</b>

**As of June 30, 2019 cash consisted of the following balances:**

**General Revenue Accounts**

UniBank General Fund	\$4,359,080.57
UniBank Now Account	\$3,019,520.11
UniBank Vendor Account	-\$1,595.00 **
UniBank Payroll Account	\$0.00
UniBank School Lunch Account	\$148,497.64
UniBank Ambulance Account	\$714,621.35
UniBank School Fee Account	\$15,246.71
Newburyport Savings Bank	\$781,994.19
Savers Bank-Business CD	\$1,128,223.06
UniBank Bond Proceeds Account	\$28,496.39
UniBank Arts Council	\$5,010.04
MMDT Simon Fairfield Public Library Fund	\$1,618.41
<b><u>Student Activity Accounts</u></b>	
UniBank Elementary Activity Account	\$32.22
UniBank Middle School Activity Account	\$1,561.39
UniBank High School Activity Account	\$66,705.77
<b><u>Other</u></b>	
UniBank Road Bond/Contractor Bonds Accounts	\$121,658.36
<b><u>Stabilization Fund</u></b>	
Bartholomew & Co.-Stabilization	\$1,478,677.88
Bartholomew & Co.-Trust Funds	\$192,899.61
Bartholomew & Co.-OPEB	\$723,182.46
<b>Total Cash</b>	<b>\$12,785,431.16</b>

\*\* MS 19-10 warrant not funded prior to June 30, 2019.

Respectfully Submitted By:

**Cheryl J Vaidya**

Treasurer/Collector CMMT/CMMC

### STATEMENT OF INDEBTEDNESS

#### Long Term Debt

Original Amount	Description	True Interest Cost	Maturity	Principal Balance as of 6/30/2019
\$767,200.00	Land Acquisition - New High School	3.96%	2021	\$150,000.00
\$3,725,000.00	Refunded High School Debt	1.59%	2022	\$1,220,000.00
\$20,000,000.00	School Construction-ELEM & IES	3.92%	2032	\$12,825,000.00
\$95,000.00	Water 104.7 K Refunding	3.43%	2019	\$5,000.00
\$5,670,506.42	New Sewer Plant	2.00%	2025	\$2,221,012.89
\$95,000.00	Water Lines Refunded 206.5K	3.79%	2021	\$15,000.00
\$300,000.00	New Sewer Plant	2.00%	2024	\$208,521.40
\$3,105,000.00	School Construction	2.07%	2031	\$2,575,000.00
\$125,000.00	Water Main	2.19%	2029	\$110,000.00
\$612,300.00	Municipal Center Remodeling	2.19%	2031	\$510,000.00
\$254,688.00	Departmental Equipment	1.97%	2029	\$205,000.00
			<b>TOTAL</b>	<b>\$20,044,534.29</b>

Short Term Debt

Description	Balance as of 6/30/2019
	<b>TOTAL</b> <b>\$0.00</b>

Authorized & Un-issued Debt

Description	Date of Vote	Amount Authorized
		<b>TOTAL</b> <b>\$0.00</b>

Respectfully Submitted By:

**Cheryl J Vaidya**

Treasurer/Collector CMMT/CMMC

To the Board of Selectmen and the Citizens of the Town of Douglas.

The following is a breakdown of all monies collected and turned over to the Treasurer for fiscal year 2019 beginning July 1, 2018 and ending June 30, 2019.

Real Estate	2019	\$17,131,579.87
	2018	\$102,392.70
	2017	\$905.57
		<b>\$17,234,878.14</b>
Personal Property	2019	\$383,703.16
	2018	\$1,267.47
		<b>\$384,970.63</b>
Motor Vehicle Excise Tax	2019	\$1,166,886.25
	2018	\$223,654.09
	2017	\$8,778.25
	2016	\$1,191.68
	2015	\$1,154.17
	2014	\$804.17
	2013	\$33.13
	1998	\$242.71
		<b>\$1,402,744.45</b>
Whitins Reservoir Water District	2019	\$56,045.33
	2018	\$327.50
		<b>\$56,372.83</b>
Water Use	2019	\$379,534.29
Sewer Use	2019	\$499,125.25

WWTF Construction	2019	\$143,328.90
Water/Sewer Interest	2019	\$3,959.44
Water/Sewer Demand	2019	\$10,991.72
Water System Development Fees	2019	\$40,000.00
Sewer System Development Fees	2019	\$65,000.00
Water Lien	2019	\$1,803.95
Sewer Lien	2019	\$3,420.77
Comm Interest	2019	\$837.69
Lien Demands	2019	\$300.00
WWTF Lien	2019	\$582.66
Tampered Meter Lien	2019	\$150.00
Material & Labor	2019	\$17,307.23
Final Water Read Fees	2019	\$4,371.72
Sewer Assessments	2019	\$3,289.10
Water/Sewer Shut Off/On Fee	2019	\$2,282.66
Backflow Prevention Test	2019	\$3,450.00
Violation	2019	\$200.00
Meter Tampering	2019	\$550.62
Sprinkler	2019	\$2,001.99
		\$1,182,487.99
Committed Interest	2019	\$2,137.91
		\$2,137.91

Municipal Lien Certificates	\$975.92
Boat Excise	\$15,550.00
2019	\$4,772.00
2018	\$630.84
2017	\$15.00
2015	\$68.00
2014	\$53.00
2013	\$15.00
2009	\$15.00
Check Charges	\$500.00
Motor Vehicle Mark/Clear fees	\$6,600.00
Roll Back Taxes	\$19,276.51
Certificate Fee	\$30.00
Deputy Fees	\$27,492.98

Miscellaneous Revenues	- Continued	
Advertising Fee		\$142.10
Preparing Advertisement		\$50.00
Posting Advertisement		\$25.00
Vessel Penalty		\$500.00
Duplicate Tax Bill Fee		\$0.25
		<hr/>
		\$76,711.60
Interest		
	2019	\$27,155.98
	2018	\$10,576.12
	2017	\$1,649.12
	2016	\$342.76
	2015	\$502.53
	2014-1996	\$1,083.41
		<hr/>
		\$41,309.92
Fees		
	2019	\$24,686.73
	2018	\$21,637.21
	2017	\$2,650.00
	2016	\$675.00
	2015	\$350.00
	2014-1996	\$430.00
		<hr/>
		\$50,428.94
Assessments Collected		\$19,022,593.22
Fees and Interest		\$91,738.86
Misc. Revenues		\$76,711.60
Water/Sewer Collected		\$1,184,625.90
Whitins Reservoir Water District		\$56,372.83
	<b>TOTAL COLLECTED</b>	<b>\$20,432,042.41</b>
TAX TITLE		
Taxes		\$91,470.99
Interest		\$10,052.05
Redemption Fee		\$2,925.00
Attorney Fees		\$1.68
Auction Ad Fee		\$805.79
WRW Tax Title		\$0.00
WRW Tax Title Interest		\$0.00
	<b>TOTAL TAX TITLE COLLECTED</b>	<b>\$105,255.51</b>
	<b>TOTAL COLLECTED - FY 2019</b>	<b>\$20,537,297.92</b>

Respectfully submitted,  
**Pamela Carter**  
 Assistant Collector

## Gross Wage Report Calendar Year 2019

ACKLEY, Diane	\$203.32	BLOEM, Danielle	\$49,162.12
ADAMS, Jessica	\$4,641.90	BLONIASZ, Lee	\$32,850.94
ALCOTT, Erin	\$56,207.96	BLONIASZ, Jacob	\$69,405.26
ALDRICH, Patrick	\$32,117.06	BLONIASZ, Keith	\$1,000.00
ALLAN, Martha	\$1,262.00	BOISVERT, Suzanne	\$1,751.52
ALLARD, John	\$44,350.92	BOMBA, Skye	\$83,997.74
ALLARD, Debra	\$1,192.83	BONIN, Timothy	\$300.00
AMEDEE, Nancy	\$320.00	BONINA, Arianna	\$29,726.20
AMMANN, Selina	\$52,891.46	BOSMA, Anne	\$1,960.00
ANDERSON, Ronald	\$9,069.57	BOULANGER, Danielle	\$4,663.50
ANDERSON, Helen	\$1,015.00	BOULANGER, Richard	\$12,744.26
ARONIAN, Matthew	\$79,619.10	BOURGEOIS, Stacey	\$49,379.44
AUGER, Eleanor Marie	\$83,107.86	BOURQUE, Kimberly	\$19,969.75
AUGER, Brandon	\$59,097.90	BOWEN, Kathryn	\$1,560.00
BABIGIAN, Michelle	\$82,580.86	BOWEN, Gail	\$31,660.32
BABOLA, Erin	\$85,188.23	BRANEY, Carolyn	\$84,552.23
BACON, Ann	\$525.00	BREAUT, Leslie	\$4,698.00
BACON, Marleen	\$203.32	BREN, Michael	\$83,248.01
BALBI, Felicia	\$2,158.97	BRIEN, Jessica	\$5,473.00
BALDYGA, Amy	\$81,208.69	BRIGGS, Jackie	\$33,410.31
BALLOU, Nancy	\$18,231.93	BRIGGS, Isabel	\$1,712.25
BARDELLINI, Joseph	\$41,594.82	BRIMMER, Jacquelyn	\$83,835.18
BARI, Kimberly	\$18,165.95	BRONZO, Shannon	\$76,389.12
BARTOLINI, Lois	\$14,936.48	BROSNAHAN, Kathy	\$46,801.28
BARTUSEK, Louis	\$166.00	BROSNAHAN, Timothy	\$550.00
BEAUPRE, Apryl	\$15,697.42	BROTHERS, Andrea	\$29,765.10
BEGIN, Holly	\$17,928.58	BROWN, Stephanie	\$24,711.04
BEGIN, Raymond	\$58,321.97	BROWN, Robert	\$1,385.08
BELL, Jonathon	\$97,339.96	BROWN, David James	\$96,307.26
BEMAN, Elizabeth	\$60,916.77	BRULE, Patricia	\$203.32
BENBENEK, Elizabeth	\$7,289.56	BRUNDAGE, Melanie	\$75,054.16
BENGTON, Cheryl	\$71.55	BRUNNER, Allyson	\$49,908.12
BERCHEM, Rebecca	\$544.50	BUONO, Matthew	\$38,251.34
BERGERON, Ashley	\$27,618.02	BURGESS, Patrick	\$3,478.61
BERNARD, Gregory	\$2,872.00	BURGESS, Anne	\$1,690.74
BERTHELETTE, Austin	\$474.00	BURT, Katie	\$31,657.21
BERTHIAUME, Kimberly	\$79,776.24	BUTLER, Tara	\$9,041.54
BERTONE, Nicholas	\$74,509.73	CAHILL, Michael	\$4,192.09
BERTONE, Julie M	\$81,870.86	CAHILL, Janis	\$32,069.57
BERUBE, Melissa	\$1,104.00	CAICO, Allyson	\$27,585.18
BIAGIONI, Susan L	\$18,444.02	CAMPBELL, Stephanie	\$7,336.84
BISBEE, Joseph	\$41,225.16	CAMPBELL, Kathleen	\$76,988.36
BLATCHFORD, Kristine	\$81,425.23	CARDWELL, Edith	\$229.73
BLATCHFORD JR., John	\$1,300.00	CARPENTER, Jill	\$98,628.45
BLESSING, Jocelyn	\$44,393.12	CARTER, Pamela	\$65,207.98

**Gross Wage Report - Continued**

CATRON, Callan	\$18,936.21
CHAMBERLAIN, Jaime	\$3,953.43
CHAPMAN, Rebecca	\$54,164.24
CHISHOLM, Pamela	\$1,630.00
CHUPKA, Susan	\$19,296.93
CIASULLO, Guylaine	\$203.32
CLARK JR., Valdez	\$760.00
COE, Angela	\$1,020.00
COFFIN, Geoffrey	\$6,556.25
COLABELLO, Louis Paul	\$3,400.00
COLLINS, Jeannine	\$2,581.70
COLONERO, Patrick J	\$10,354.00
COMERFORD, Sunnary	\$806.93
CONNELL, Gerard	\$3,779.41
CONNORS, Mary	\$451.00
CORDANI, Laura	\$79,465.19
CORMIER, Emily	\$11,347.39
CORTESE, Andrea	\$250.00
CORTESE, David	\$300.00
COSTA, Emily	\$86,582.83
COTE, Christie	\$79,965.19
COTNOIR, Holly	\$32,921.06
COYNE, John	\$79,535.69
CUNDIFF, William	\$99,363.95
DAGENAIS, Stephanie	\$87,790.27
DAGENAIS, Alyssa	\$2,298.00
DALY, Nicholas	\$14,519.81
DAME, Benjamin	\$2,587.04
DAUER, Emily	\$51,078.37
DAUPLAISE, Adam	\$8,960.14
DAVIS, Carmen L	\$18,855.23
DEGENOVA, George	\$89,111.40
DELANEY, Brian	\$103,971.92
DELPHOS, Mary	\$27,487.16
DELUCA, Charlene	\$21,529.10
DENONCOUR, Albert J	\$94,480.64
DESAUTELS, Alexander	\$3,462.44
DEWITT, Theresa	\$30,670.21
DEWITT, Annie	\$40,396.83
DION-BALLIRO, Jonathan	\$4,244.97
DIONIS, Maria	\$58,307.88
DOHERTY, Laura	\$80,349.83
DOYLE, Nancy A	\$58,057.88
DOYON-LAVALLEE, Rebecca	\$6,663.90
DUCLOS, Jennifer	\$2,048.00
DUMONT, Ronald	\$429.00

DUNLEAVY, Mark W	\$4,709.36
DUPRE, Nancy A	\$87,722.76
DURHAM, Laurie	\$64,278.52
DUSSAULT, Derek	\$7,099.96
EBBELING, Seth	\$4,760.00
EKSTROM, Kaylin	\$2,077.50
EVANS, Cathy	\$2,748.60
FARLAND, Leah	\$83,101.60
FERGUSON, Alex	\$5,275.00
FIELD, Carol	\$1,671.52
FIELD, Hope	\$265.88
FINDLAY, Jessica	\$85,580.67
FIOR, Pamela	\$5,000.26
FISH, Joseph	\$3,446.00
FITZPATRICK, John	\$71,890.24
FITZPATRICK, Caroline	\$87,724.47
FLANDERS, Jessica	\$25,589.40
FLEMING, Sean	\$1,258.56
FLINTON, Melissa	\$13,238.86
FLORIA, Shaelyn	\$54,758.12
FLYNN, Kelli	\$22,058.68
FOLEY, Meghan	\$170.00
FORD, Lisa	\$79,770.19
FOREST, Michelle	\$79,526.24
FOREST, Caroline	\$425.00
FOURNIER, Lauren	\$53,351.07
FOX, Patricia	\$13,439.01
FOYNES, Elias	\$78,705.36
FREDERICKS, Julie	\$15,232.68
FREEMAN, Lisa	\$33,438.24
FULONE, Brett	\$81,576.13
FURNO, David	\$59,054.61
FURNO, Christine	\$75,570.76
FURNO, John	\$115,616.37
FURNO, Hannah	\$43,984.63
FURNO, Adam	\$80,504.76
GABRIEL, Cherine	\$19,064.58
GAIGALS, Cecile	\$1,015.62
GALVIN, Albert	\$2,580.00
GARDNER, Jillian	\$48,666.46
GARRISON, Lois	\$1,647.82
GAUCHER, Melanie	\$51,214.03
GAUTHIER, Kathleen	\$83,107.86
GHIORSE, Dawn	\$21,787.93
GILBERT, Stephanie	\$973.88
GILBERT, Gregory	\$92,736.38
GILREIN, Catherine	\$59,057.88

**Gross Wage Report - Continued**

GINISI, Brian	\$75,575.12
GIONET, John	\$85,605.29
GOMES, Jonathan	\$52,850.64
GOSSELIN, Heather	\$21,184.45
GOULD, Travis	\$108,095.17
GRANDMAISON, Raschel	\$1,237.14
GRAVESONPAYNE, Kelly	\$80,607.86
GRAY, Christian	\$1,470.00
GRAY, Kris	\$23,580.98
GREEN, Alexander	\$21,535.01
GRENIER, Bethany	\$9,257.22
GRIFFIN JR., Arthur	\$496.70
GRISWOLD, Abigail	\$10,978.63
GUILBAULT, Maurice	\$3,269.00
GUIMOND, Sarah	\$5,160.00
HAAKER, Raymond	\$11,018.11
HADDAD, Sadie	\$50,120.41
HAIRE, Colin	\$1,000.00
HALLFELDER, Elizabeth	\$4,017.02
HANNON, Stephanie	\$44,951.28
HANSEN, Sandra	\$13,922.00
HANSON, Haley	\$20,541.42
HARRIS, Kristin	\$43,327.41
HASEMANN, Marie Ann	\$29,875.87
HASKINS, Sheryl	\$634.00
HASLAM, Michael	\$48,437.75
HAUCK, Renee	\$3,784.50
HAUER, Melanie	\$39,234.77
HAYES, Kathleen	\$87,352.37
HELSTROM, Heidi	\$51,014.03
HENDRICKS, Carrie	\$83,236.23
HENNIGAN, Kate	\$7,509.02
HENRY, Ashton	\$16,783.00
HICKEY, Wayne	\$1,070.44
HIGLEY, Peter	\$71,838.66
HILL, William James	\$861.30
HILLMAN, William	\$52,548.07
HIPPERT, Danielle	\$81,965.19
HITE, Cheryl	\$607.14
HOCHEN, Natalia	\$6,918.35
HOPKINSON, Linda M	\$24,534.90
HOULE, Diana	\$13,665.11
HOWARD, Cory	\$5,223.15
HUFF, Jocelyn	\$29,845.33
HUGHES, Michael	\$300.00
HURLEY, Jessica S	\$90,528.76

IDE, Stacy	\$4,506.28
IORIO, Massimo	\$148.88
JACKSON, Rachel	\$14,109.62
JANE, Andrea	\$52,605.57
JEZNACH, Leslie	\$53,878.96
JOLDA, Frances	\$366.00
JONES, Marcia	\$34,285.66
JOSEY, Robert	\$9,370.00
JOST, Kathleen	\$81,304.75
KAFFERLEIN, Mark	\$27,184.28
KAMINSKI, Mark	\$75,706.70
KANE, Suzanne	\$64,793.13
KATZ, Cheryl	\$48,284.96
KAZIJIAN, Heather	\$7,681.58
KEEGAN, Cortney	\$107,556.78
KENNEDY, Sarah	\$52,874.67
KESSLER, Julie E	\$37,854.67
KEYES, Jacob	\$7,751.08
KING, Stephanie	\$83,425.23
KOLLETT, Jeffrey R	\$74,905.04
KOUMANELIS-URQUHART, Nealy	\$101,166.00
KUCZER, Maria	\$13,575.65
LABOSSIERE, Matthew	\$8,114.13
LACHAPELLE, Edward	\$92,058.09
LAFLAMME, Emily	\$2,647.70
LAJOIE, Maria	\$44,615.24
LAMARCO, Grace	\$288.00
LAMBERT, Erin	\$2,976.97
LANCASTER, Sandra	\$85,365.27
LANCASTER III, Robert	\$8,444.12
LANDERS, Kathleen	\$1,206.00
LAPIERRE, Margaret	\$26,301.08
LATINO, Paul	\$29,245.65
LAVALLÉE, Lisa	\$3,090.00
LAVIN, Courtney	\$78,158.24
LAVIN III, John	\$500.00
LECLAIR, Alicia	\$49,363.67
LEIBEL, Abigail	\$6,634.82
LENCH, Larry	\$6,057.76
LEON, Xavier	\$41,716.92
LEON, Lisa	\$57,873.74
LEONARD, Paul	\$83,715.24
LITTLETON, Linda	\$1,866.00
LOCONTO, Tracey	\$9,634.44
LOVETT, Jeanne	\$99,173.74
LOWE, Cherice	\$10,261.34
LOYNDS, Marissa	\$8,102.12

<b>Gross Wage Report - Continued</b>	
LUKACINSKY, Kathleen	\$4,461.31
LUUKKO, Kevin	\$46,875.36
LUUKKO, Charlene	\$25,276.62
MACCHI, Carol	\$16,553.21
MACIEJEWSKI, Tammy	\$6,838.83
MACKAY, Beth	\$62,074.14
MAINES, Kevin	\$156,431.01
MALO, Kathryn	\$50,735.16
MANNING, Carol	\$28,028.58
MANNING, Kelly	\$8,658.17
MANNKA, Peter	\$59,227.53
MARAGGIO, Wendy	\$6,489.75
MARKS, Jaime	\$203.32
MARKS JR, Ernest	\$63,724.66
MARMARAS, Brett	\$51,944.62
MARTINSEN, Robyn	\$85,522.76
MASTRIANNA, Jake	\$844.93
MATCHETT, Katherine	\$46,836.67
MATHEWS, Katie	\$51,272.50
MATTSCHECK, Cathy	\$82,425.23
MATYCYNSKI, Kaven	\$10,968.56
MAYER, Jeffrey	\$122.36
MAYO, Emily S	\$85,614.83
MAYOTTE, Jeffrey	\$47,226.59
MCARDLE, Kaitlin	\$49,357.91
MCCALLUM, Danica	\$3,949.72
MCCALLUM, Bettyann	\$203.32
MCDERMOTT, Elaine	\$35,558.03
MCDERMOTT, Lori	\$20,981.56
MCDONALD, Martha	\$21,110.76
MCGRAIL, Allie	\$10,649.73
MCGRATH, Brian	\$83,810.49
MCKELVIE, Leah	\$31,735.04
MCLAUGHLIN, Aaron	\$93,067.34
MCLAUGHLIN, Carmen	\$203.32
MCLELLAN, Tracie	\$207.50
MCMANUS, Crystal	\$4,998.58
MEDAWAR, Nancy	\$6,588.12
MELLO, Marybeth	\$36,019.17
MENARD, Keith	\$250.00
MENCHIN, Jaye	\$56,127.12
MIGLIONICO, Nicky L	\$134,523.65
MILLER, Tess	\$595.00
MILLER, Megan	\$80,959.19
MOLVAR, Melissa	\$81,465.19
MONIZ, David	\$18,430.10

MORGAN, Sean	\$41,919.01
MORIN, Nickolas	\$346.00
MORSE, Kevin	\$400.00
MORTON, Adam	\$42,428.82
MOSELEY, Bridget	\$50,677.37
MOUSSETTE, Gerard	\$35,062.08
MULLIGAN, Denise	\$81,161.24
MURPHY, Jacob	\$10,298.85
MURRAY, Meghan	\$10,996.51
MYETTE, Jeannette	\$42.00
NASH, Adam	\$53,937.37
NASUTI, Laura	\$81,553.21
NAULT, Alyson	\$1,324.05
NICHOLS, Jacob	\$1,118.72
NICHOLS, Susan	\$3,880.25
NOE, Nicole	\$52,059.95
NOVICKI, Brianna	\$24,225.56
O'BRIEN, James	\$255.00
O'BRIEN, Kristen	\$79,148.24
O'CONNELL, Jack	\$39,481.26
O'NEILL, Shawn	\$2,434.55
OMAR, Jennifer	\$20,016.68
OSTERMAN, Cheryl	\$25,499.13
OUILLETTE, Ida	\$1,500.00
OUILLETTE, Janet	\$288.00
OUILLETTE JR, George	\$9,899.21
OUM, Serey	\$11,780.71
OVERLY, Joseph	\$3,195.72
PACHECO, Anthony	\$10,531.79
PAQUETTE, Erica	\$10,621.13
PARKINSON, Katelyn	\$546.00
PASTORE, Ramona	\$18,337.29
PATERSON, Kayla	\$25,929.59
PAYSON, Jeremy	\$4,736.00
PEACH, Bria	\$8,977.50
PECK, Victoria	\$27,739.65
PEEK, Emily	\$8,312.06
PELOQUIN, Erin	\$26,936.08
PELOQUIN, Johna	\$19,764.21
PEMBERTON, Emily	\$77,526.24
PEPIN, Matthew	\$8,145.68
PEPIN, Courtney	\$18,472.16
PERKINS, Carol	\$16,695.56
PETERSON, Zachary	\$9,246.16
PETRELLI, Krista	\$82,465.19
PHILBIN, Paige	\$7,362.30
PHILBROOK, Janelle	\$9,591.50

**Gross Wage Report - Continued**

PICARD, Madeline	\$595.00
PIETTE, Lauren	\$8,604.30
PIGOTT, Kelly	\$20,483.71
PLAMONDON, Sarah	\$19,516.07
PODSTAWKA, Agnieszka	\$6,465.00
POPE, David	\$49,748.27
POSTMA, Lisa	\$32,185.75
POSTMA, Maxwell	\$203.32
POULIN, Lindsey	\$49,157.91
POULIN, Roland	\$5,794.00
POWERS, Thomas	\$4,247.00
POWERS, Tracey	\$305.10
PRATT, Jeremiah	\$1,524.12
PROPHET, Jessica	\$2,975.00
PURVIS, Tracy	\$81,086.24
QUINN, Ralph	\$8,042.00
RAMSEY, Joslyn	\$616.00
RAUCCI, Paul	\$3,836.63
RAWLINGS, Nancy	\$28,805.33
REBER, Ellen	\$61,806.64
REID, Sonia	\$2,167.50
REMILLARD, Julie	\$55,544.04
RICE, Marie	\$7,568.37
RICHARD, Brittany	\$157.30
RICHARD, Rosemary	\$203.32
RINDONE, Ellen	\$19,508.79
RIORDAN, Kevin	\$95,613.52
RITHIPHONG, Andy	\$85.00
RIVARD, Laurie	\$18,855.29
ROBERTSON, Ashley	\$2,352.61
ROBINSON, Tamera	\$6,584.22
ROKNE, Rebecca	\$643.00
ROMANO, Joshua	\$107,929.62
RONDEAU, Lea	\$5,448.66
ROUSSEAU, Patrice	\$66,429.85
RUIZ, Jacob	\$2,366.62
RUSACK, Sharon	\$67,585.46
RUSSO, Jaime	\$30,796.70
SACCO, Anthony	\$303.30
SAMOLINSKI, Brooklyn	\$2,600.00
SARTORI, Rachel	\$96.00
SAWYER, Cassandra	\$22,076.40
SCAFIDI, Loucia	\$56,206.94
SCAFIDI, Michael	\$52,675.34
SCHROEDER, Timothy	\$11,230.97
SCHULTHEISS, Linda	\$77,726.24

SCHWARTZ, Pamela	\$1,470.00
SCOTT, Timothy	\$30,765.43
SHANKS, Emily	\$53,668.62
SHEEHAN, Daniel	\$76,606.03
SIMMONS, Heather	\$84,865.27
SJOBERG, Jordan	\$48,284.96
SMALL, Michael	\$282.64
SMITH, Paul	\$78,042.38
SMITH, Christine	\$17,232.13
SMITH, Anne-Marie	\$18,272.62
SNOOK, Justin	\$67,898.62
SOCHA, Cindy	\$107,652.70
SODERMAN, Debra A	\$45,964.18
SOKOL, Marydolores	\$96,977.84
SOUSA, Donna	\$77,467.39
SPRING, Daniel	\$5,170.00
ST. PIERRE, Laura	\$44,751.28
STACK, Imogene	\$737.50
STACY, Amy	\$346.00
STAND, Jarred	\$78,942.28
STAND, Ellen	\$54,684.89
STAND, Amy	\$79,965.19
STAPLES, Daniel	\$37,702.44
STEVENS, Corey	\$10,815.70
STIENSTRA, Cheryl	\$22,698.03
STINCHFIELD, Jennifer	\$1,856.40
STRATTON, Lisa	\$1,437.50
STRYCHARZ, Justina	\$37,843.03
SUGHRUE, Kevin	\$250.00
SULLIVAN, Amy	\$16,460.46
SULLIVAN, Robert	\$93,928.27
TACKETT-MARVILL, Samantha	\$2,693.50
TAMELLEO, Stephanie	\$87,126.51
TANYI, Scott	\$77,726.24
TARANTINO, Heather	\$18,438.76
TAUDEL, Cynthia	\$51,514.16
TAYLOR, Scott	\$7,846.70
TEBALDI, Demian	\$6,672.99
TEDISKY, Marlena	\$79,925.08
TESSIER-WOPIO, Diane	\$10,503.30
THAYER, Jeffrey	\$96,330.19
THERIAULT, Stephen	\$67,414.75
THEWS-MILLER, Diane	\$19,820.20
THOMPSON, Carolyn	\$24,947.12
TIBBETTS, Lauren	\$52,523.83
TIMMERMAN, Anastasia	\$720.00
TOWLE JR., Mark	\$51,565.06

**Gross Wage Report - Continued**

TURNER, Nancy	\$12,371.42
TUSINO, Benjamin	\$95.52
VAIDYA, Cheryl	\$81,221.21
VALIPOUR, Pamela	\$82,447.05
VALIPOUR, Roshan	\$36,065.41
VALLEY, Paul	\$3,303.98
VALLIERE, Patricia	\$5,210.00
VASSAR, April	\$20,082.35
VEGA, Desi	\$92,934.01
VIERCK, Logan	\$7,769.71
VILLEMAIRE, Scott	\$56,974.42
VINSON, Jack	\$57,033.39
VINSON, Kent	\$95,074.52
WAGGENHEIM, Jonathan	\$90,499.46
WAGGENHEIM, Vanessa	\$77,526.24
WALCEK, Karen Ann	\$8,674.50
WALKER, Nicole	\$15,232.68
WALKER, Jennifer	\$16,081.80
WALL, Kathleen	\$1,974.57
WALLIS, Richard	\$10,126.47
WERME, Theresa	\$2,100.00
WHEELER, Michelle	\$82,225.19
WHEELER, Joshua	\$14,213.50
WHIDDEN, Kenneth	\$1,585.51
WIERSMA, Larry	\$500.00
WITKUS, Melissa	\$20,837.56
WOJCIK, Matthew	\$125,419.09
WOOD, Jake	\$127.50
WOOD, Jaclyn	\$1,073.00
WOOD, Janice	\$19,985.89
WOOD, Robin	\$10,614.56
WORSTER, Anthony	\$85,403.42
WRIGHT, Mary	\$4,788.67
WRIGHT, Adam	\$67,204.69
YACINO, Paul	\$935.00
YANNINO, Anthony	\$74,296.07
YOUNG, Stacy	\$7,237.04
YOUNGSMA, Betsy	\$1,217.00
ZABICKI, Meghan	\$55,682.89
ZABLOCKI, Jacob	\$18,838.30
ZISK, Stephen	\$39,188.22
Subtotal	\$16,645,130.28
Police Off Duty**,	
ALEXANDROVICH, Matthew	\$220.00
AUGER, Brandon	\$2,040.00

BERTONE, Nicholas	\$360.00
BORRELLI, Carmen	\$360.00
BRIMMER, Jacquelyn	\$455.00
BRUNO, Scott	\$787.50
CICCONE, Anthony	\$7,710.00
CONLEY, Shawn	\$1,260.00
CONLON, Donald	\$1,520.00
CREVIER JR., Andre	\$360.00
DEGENOVA, George	\$6,160.00
DERKOSROFIAN, Levon	\$180.00
DESGRANGES, Aaron	\$360.00
DUNLEAVY, Mark	\$6,202.50
FALVEY, Ryan	\$540.00
FLEMING, Sean	\$1,080.00
FOYNES, Elias	\$1,260.00
FULONE, Brett	\$3,975.00
GILBERT, Gregory	\$16,615.00
GOMES, Jonathan	\$2,560.00
GOULD, Travis	\$620.00
GREENO, Peter	\$3,487.50
HAYES JR., Patrick	\$360.00
KAMINSKI, Mark	\$580.00
LAFLASH, Kaitlyn	\$540.00
LEONARD, Matthew	\$1,080.00
LLOYD, Randy	\$1,080.00
LYMAN JR, James	\$360.00
MARINO, Michael	\$3,467.50
MASTROMATTEO, Ryan	\$440.00
MCDEUITT, Sean	\$4,940.00
MCLAUGHLIN, Aaron	\$220.00
MINICIELLO, Frank	\$720.00
MITCHELL, Tyler	\$1,080.00
O'DONNELL, Benjamin	\$4,320.00
O'LEARY, Michael	\$440.00
O'ROUKE, Bryan	\$360.00
OUILLETTE, John	\$360.00
PREScott JR, Michael	\$800.00
REARDON, Michael	\$220.00
ROY, Donald	\$1,080.00
SANCHIONI, John	\$540.00
STARKUS, Justin	\$360.00
SULLIVAN, Lisa	\$180.00
TAYLOR, Scott	\$2,064.00
WHITE, Jeffrey	\$540.00
WILDMAN, Gregg	\$360.00
YANNINO, Anthony	\$540.00
	\$85,144.00

**Gross Wage Report - Continued**

Total: **\$16,730,274.28**  
\*\* Special Detail M.G.L.Ch. 44§ 53C:  
Compensation of employees for off-duty or special  
detail work

Respectfully Submitted By:  
**Cheryl J Vaidya**  
Treasurer/Collector CMMT/CMMC



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**CAPITAL IMPROVEMENT COMMITTEE**

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The Capital Improvement Committee reviews, prioritizes and offers recommendations concerning all requests for funds for capital projects submitted by School and Town Departments. The following is a list of Capital Projects funded at the May 6, 2019 Annual Town Meeting.

**Article 10: Adoption of Revised FY 20 Capital Improvement Plan:**

To see if the Town will vote to approve the Town of Douglas FY 20 – 24 Capital Improvement Plan as submitted by the Capital Improvement Committee, and transfer \$584,240 from Free Cash, and \$17,000 from Cable Receipts Reserved for Appropriation, for a total sum of \$601,240 to fund the following Capital Projects.

Public Safety and Highway Departments Radio System and Associated Expenses	\$173,000
Municipal Center Resource Room Sound System Upgrades and ADA Compliance	\$18,000
Municipal Center Backup Generator and Associated Expenses	\$135,000
Highway Dump Truck with Sander and Plow and Related Costs	\$198,240
Police Tablets and Related Expenses	\$30,000
Senior Center Flooring Replacement and Associated Costs	\$24,000
Town Clerk Voting Machines and Related Expenses	\$23,000
Total	<b>\$601,240</b>

Explanation: The Capital Improvement Committee voted to fund these items based on the needs and funds available.

These Capital Items have been recommended as necessary for operation of the various departments of the Town. The addition and improvement of Assets owned by the Town will improve Departmental operations. Safety is a major component of decisions by the Committee

Respectfully submitted  
Kent Vinson  
Chairman

# PUBLIC SAFETY







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## BUILDING DEPARTMENT - INSPECTOR

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The Building Department is responsible for all residential and commercial permits that are submitted including but not limited to electrical, plumbing, gas and sheet metal. Along with reviewing and processing the permits, we perform all inspections necessary to document that all work completed is in compliance with the Massachusetts State Building Code (780 CMR 9<sup>th</sup> edition Commercial and Residential) and all other applicable codes.

In February 2019, Mark Kaferlein was installed as the Building Commissioner.

There are many different types of permits that are submitted to our department. They range from replacing windows in a dwelling up to constructing a new commercial building. Depending on the project, there are numerous departments and/or boards that may be required to review the submittal. Under the Massachusetts State Building Code, a building permit is required for any and all new construction, reconstruction, alterations, repairs, demolition, change of use, and change of occupancy in a building or structure.

Along with all the building aspects and permits, our department is responsible for Zoning Enforcement. Our role is to enforce the Town of Douglas Zoning Bylaws as well as any and all Special Permits and Variances with conditions that may be granted by the Zoning Board of Appeals and/or Planning Board. The Department also handles neighbor land disputes and zoning/building complaints along with violations and violation notices being sent for noncompliance of the bylaws or code requirements.

The Building Commissioner is also the ADA Coordinator receiving all complaints regarding accessibility as well as guiding people with accessibility issues. This is another area that the State is constantly amending the rules and regulations.

All of the departments and boards continually work with the other departments and boards to clarify and simplify permitting process. Although some processes may seem redundant and/or time consuming, they are necessary for the welfare and safety of the town. We invite anyone who is planning a project, whether it be residential or commercial, to come in to the department to meet with us to discuss all aspects of the proposed project and hopefully alleviate any delays that could occur when the project is in motion.

Respectfully submitted,  
**Mark Kaferlein**  
Building Commissioner

<b>July 1, 2018 – June 30, 2019</b>	
Fees received for 806 Building Permits	
Issued in FY19: \$214,350.01	
Not including fees *waived for <u>12</u> School, Town and Non-Profit Projects	
HOUSES	39-1*
FOUNDATION ONLY	6
SOLAR PANELS	30
BARNs	2
GARAGES	15
MISCELLANEOUS BUILDINGS	8
ADDITIONS/ALTERATIONS	193
SWIMMING POOLS	13
DEMOLITION	10
COMMERCIAL/INDUSTRIAL	4
ELECTRIC	221-8*
GAS	119-1*
PLUMBING	88-2*
SHEET METAL	34
STOVES	20
SIGNS	3
TRENCH	1



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## EMERGENCY MANAGEMENT

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There was no man made or severe weather related emergencies in Douglas during 2019. However, the town acquired a new electronic communication system utilizing telephone, electronic mail or electronic texting system, designed to keep the citizens of Douglas alerted when emergencies arise. A number of times this year the Town's Emergency Management Director alerted the citizens about the Triple E threat to Douglas, which is a potentially life threatening disease that is transmitted by mosquitoes. The Massachusetts Department of Public Health first has notified us, that the Town of Douglas had been placed on a moderate risk alert and then later raised that threat to High when a horse in Douglas contracted the deadly disease. To assure the safety of you and your family members, we asked you to limit all outside activities to before dusk and after dawn. Aerial mosquito spraying was scheduled and completed by the state to help kill the infected mosquitoes. Code Red proved to be a useful tool in helping us keep the citizens informed and safe. Citizens can sign up for Code Red by simply downloading the app and following the directions.

Finally, Douglas Emergency Management along with the Douglas Police and Fire Departments in cooperation with MEMA (Massachusetts Emergency Management Agency) opened an emergency operations center to help prepare and respond to any incidents or emergencies during the town's annual Oktoberfest event. During that event emergency access to parts of town were limited due to Main Street being shut down. For this reason, we had a mutual aid fire engine cover one side of town and Douglas engine covered the other. We also attempted duplicity in radio communications and created an emergency action plan in case of any mass casualty incidents during the event. This exercise helped us to identify some areas of improvement in our communication system and as a result the Town Administrator formed a radio project committee to help investigate and identify problems. The goal of that committee is to identify solutions to some of the gaps in our communication system. More information will be available as they reach their conclusions and we will be sure to share them with the community as the information becomes available.

Respectfully submitted,  
**Fire Chief Kent F. Vinson**



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## FIRE DEPARTMENT

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While 2019 continued to bring new challenges it proved to be another busy year for the Douglas Fire Department. As a combination department comprised of seven full time Fire Fighter/EMT's & Paramedics, a full time Fire Chief and 11 dedicated On-call staff we continue to see growth though our continual training and continuing education. Training and education continue to be the foundation for growth, safety, and success.

In 2019 the Fire-EMS Department responded to 1,148 calls for service. EMS responses accounted for 799 calls and 349 responses for Fire related incidents. The town of Douglas contains many acres of State Forest, lakes and ponds; as the community continues to grow so does the demand for Fire & EMS services. As a department we remain committed to serving those in need. (Please see the attached statistics).

The department fought some significant and dangerous fires both in town and where we were requested mutual aid for assistance. We are also very much appreciative of the help we receive from area towns when we request mutual aid, which seems to be happening more and more as it becomes more difficult to recruit and maintain call firefighters. If anyone in the community has the desire to learn the profession of the fire service or emergency medical services, please reach out to Chief Vinson or one of the officers who may be able to get you on the path to a very noble career.

The department continued to focus on improving the quality of EMS care delivered to our citizens. The addition of the state of the art King Vision video laryngoscopes allows for our paramedics to safely secure and maintain an airway of an adult or pediatric patient who is not breathing and requires endotracheal intubation. In addition the department made a

major change to a modular Stat Pak back pack system to organize how we deliver patient care to patients. These modular Stat Paks better organize our equipment and allow us to bring vital equipment to a patient's bedside providing care more quickly and efficiently.

The department was also appreciative to the voters who approved the purchase of a second new Ambulance. The department is also appreciative for the efforts made by Representative Mckenna and Senator Fattman in securing \$100,000 in the state budget to assist in funding this purchase. This second new ambulance replaced an aging ambulance that served the department and the community for the past 9 years. With the new equipment and technology we are able to better serve the needs of the community while improving the safety of our Fire Fighters & EMT's.

This year the department also made a complete change from 4" supply hose to 5" supply hose complete with new intake valves, hydrant assist valves and many adaptors. This massive change improves the way that we can deliver water supply at fires. This project also received assistance from a local developer working on a large development in town.

The Douglas Fire Department is very committed to the constant training and honing of our skills. This training better prepares us to successfully meet the challenge of any emergency we face. It allows us to develop the muscle memory and to recall our skills at a moment notice. This can only be accomplished through diligence and constant development of our skills so as to more efficiently and effectively fulfill our mission and serve the citizens we are sworn to protect.

Finally, the Douglas Fire Department continues to apply for Grants to assist with the purchase of equipment & training materials. Through training and continued education the Douglas Fire Department will remain ready to provide the highest quality services to our residents and businesses. The department would like to thank the town's residents and businesses for their support during the past year, and we look forward to another safe and prosperous year.

Respectfully submitted,  
**Fire Chief Kent F. Vinson**

<b>Inspection Type</b>	<b>Number of Inspections</b>
Business Inspections	21
Propane Tanks (LP)	73
Oil Burner Equipment	20
Smoke & CO Inspections	158
Sprinkler Systems	2
Storage Tank Install	5
Storage Tank Removal	4
<b>Total Inspections 2019</b>	<b>283</b>

<b>Permit Type</b>	<b>Number of Permits</b>
Blasting	3
Black Powder	1
Cutting & Welding	1
Open Burning	322
<b>Total Permits 2019</b>	<b>327</b>

Incident Analysis  
From 01/01/2019 Thru 12/31/2019  
Incident Type

<u>Incident Type</u>	<u>Occurrences</u>
<u>Percentage</u>	
Building Fire	7
Cooking Fire, Confined to Container	1
Chimney or Flue Fire, Confined to Chimney or Flue	5
Mobile Property (Vehicle) Fire, Other	3
Passenger Vehicle Fire	2
Natural Vegetation Fire, Other	2
Brush or Brush-and-Grass Mixture Fire	5
Outside Rubbish Fire, Other	2
Outside Rubbish, Trash or Waste Fire	1
Outside Equipment Fire	1
Rescue, EMS Incident, Other	2
Medical Assist, Assist EMS Crew	45
Emergency Medical Service Incident, Other	12
EMS Call, Excluding Vehicle Accident with Injury	15
Motor Vehicle Accident with Injuries	22
Motor Vehicle/Pedestrian Accident (MV Ped)	1
Motor Vehicle Accident with No Injuries	30
Search for Lost Person, Other	1
Extrication, Rescue, Other	1
Swimming/Recreational Water Areas Rescue	1
Rescue or EMS Standby	1
Hazardous Condition, Other	6
Gasoline or Other Flammable Liquid Spill	2
Gas Leak (Natural Gas or LPG)	4
Oil or Other Combustible Liquid Spill	1
Toxic Condition, Other	1
Carbon Monoxide Incident	8
Electrical Wiring/Equipment Problem, Other	1
Power Line Down	5
Arcing, Shorted Electrical Equipment	7
Vehicle Accident, General Cleanup	4
Service Call, Other	2
Lock-Out	3
Water Problem, Other	3
Water Evacuation	1
Water or Steam Leak	2
Smoke or Odor Removal	3
Public Service Assistance, Other	5
Assist Police or Other Governmental Agency	2
Public Service	8
Unauthorized Burning	2
Cover Assignment, Standby, Move-Up	4
Good Intent Call, Other	4
Dispatched & Canceled En Route	5
No Incident Found on Arrival at Dispatch Address	2
Smoke Scare, Odor of Smoke	9
Steam, Vapor, Fog or Dust Thought to be Smoke	1
EMS Call, Party Transported by Non-Fire Agency	1
Biological Hazard Investigation, Non Found	1
False Alarm or False Call, Other	5
Local Alarm System, Malicious False Alarm	1
System Malfunction, Other	4
Smoke Detector Activation Due to Malfunction	21
Alarm System Sounded Due to Malfunction	5
CO Detector Activation Due to Malfunction	11
Unintentional Transmission of Alarm, Other	1
Smoke Detector Activation, No Fire - Unintentional	15
Detector Activation, No Fire, Unintentional	11
Alarm System Activation, No Fire - Unintentional	3
Carbon Monoxide Detector Activation, No CO	4
Wind Storm, Tornado/Hurricane Assessment	1
Lightning Strike (No Fire)	1
Severe Weather or Natural Disaster Standby	1
Special Type of Incident, Other	2
Citizen Complaint	2
Undetermined Incident Type (Conversion Only)	1
<b>TOTAL</b>	<b>346</b>
	<b>100.0</b>

## FY2019 EMS Statistics

Abdominal Pain	20	Mutual Aid to Uxbridge	13
Altered Mental Status	14	Mutual Aid to Northbridge	22
Anxiety Attack	4	Mutual Aid to Burrillville RI	4
Back Pain	20	Mutual Aid to Webster	2
Cardiac Arrest/ DOA	19		<b>Total</b> <u>41</u>
Chest Pain	55		
Difficulty Breathing	49	Mutual Aid from Uxbridge	20
Diabetic Emergency	21	Mutual Aid from Oxford	3
Dizziness	5	Mutual Aid from Northbridge	19
Fall	76	Mutual Aid from Webster	19
General Sickness	86	Mutual Aid from Medstar	1
Head Injury	5	Mutual Aid from Worcester EMS for RSI	2
Hematuria	9		<b>Total</b> <u>67</u>
Hemorrhage	13		
Hypothermia	1	Harrington Hospital Webster	<b>49</b>
Medical Evaluation	50	Harrington Hospital Southbridge	<b>1</b>
Musculoskeletal Injury	20	Milford Regional Hospital	<b>203</b>
MVA	37	St. Vincent Hospital	<b>69</b>
Overdose	25	UMASS Medical Center Memorial Campus	<b>22</b>
Phsyciatric Crisis	35	UMASS Medical Center University Campus	<b>141</b>
Public Assist	63	Laandmark Medical Center	<b>1</b>
Refusal	84	MASS General Hospital	<b>1</b>
Seizure	25		
Extremity Fracture	6		
Syncope	10		
Stroke/ CVA	15		
Allergic Reaction	7		
Burn	1		
Eye Injury	3		
Choking	4		
Fire Standby	17		
	<b>Total</b> <u>799</u>		

Respectfully submitted,  
**Fire Chief Kent F. Vinson**





## POLICE DEPARTMENT

In 2019 the Douglas Police Department was comprised of 15 full time sworn Police Officers, 4 full time Dispatchers, 5 part time Police Officers and 6 part time Dispatchers. Part time officers and dispatchers work shifts on a per diem basis as needed.

The Department's Command Staff includes the Chief of Police, (1) Lieutenant, (1) Detective Sergeant, and (3) Patrol Sergeants. The Chief and Lt. oversee the administration and day to day operations of the department. The Detective Sergeant conducts and supervises the investigative function of the department which includes all major cases and narcotics investigations. Each Patrol Sergeant is assigned to a specific shift and is responsible for the supervision of each Patrol Officer under their command. Our Dispatchers are responsible for handling all of the Departments calls for service and then dispatching the appropriate agency. Our call takers answer all business and 911 emergency calls for the Towns Police, Fire, and Emergency Medical Services 24 hours a day all year round.

Our officers and dispatchers are highly trained and regularly attend specialty courses to maintain their professional development. Current members of our department are certified specialists in; 911 Call Taking, Emergency Medical Dispatching, Crash Reconstruction, SWAT, Firearms Instruction and Armorer, Domestic Violence, and Impaired Operator Detection (ARIDE).

The Police Department responded to 12,385 calls for service in 2019 which was slightly lower than the previous years 12,469. There were 448 arrests made, 117 motor vehicle crashes investigated, and 2,171 motor vehicle citations issued. The Department continues to receive traffic complaints on a regular basis and continues to take a proactive approach to motor vehicle enforcement. In December, the Department once again received a Gold Award from AAA of New England for our Traffic Safety efforts and programs. Officer Michael Bren was also recognized for the 5th year in a row as a Traffic Safety Hero for his motor vehicle enforcement efforts. In addition, the department made 54 arrests for Operating Under the Influence of Liquor and or Drugs. We receive cell phone calls daily by citizens on our roadways witnessing erratic operation of motor vehicles. We encourage everyone to continue to report these incidents so we can intervene and investigate accordingly.



This year we held our 2<sup>nd</sup> annual "Senior Day" and spent an afternoon in July at the Adult Social Center with our Senior Citizens. Our officers and dispatchers cooked and served the seniors a barbecue meal of hamburgers, hot dogs, chicken, and other great food at no cost to them. We were able to spend the afternoon and enjoy their company and good conversation. We appreciate their contributions to our community, and we look forward to continuing this event annually.

We continue to maintain our positive relationship with the Douglas Public Schools and work hand in hand with them to foster positive relationship between the students and officers. Officer Brett Fulone is assigned to all our schools throughout the school year and continues to provide the students with quality programs such as DARE and Officer Phil. In addition, the day shift officers regularly visit the Primary School on the first Friday of the month for "Fist Bump Friday". Officer's get to great the students as they come into school with a Fist Bump and wish them a "Happy Friday". It is certainly something we enjoy, just as much as they do.

Over the past 2 years the department has been working towards achieving Accreditation through the Massachusetts Police Accreditation Commission. Accreditation is a self-initiated, voluntary process by which agencies strive to meet and maintain the body of standards that have been established for their profession, by their profession. Law Enforcement Accreditation is a "Badge of Honor" in the Law Enforcement Profession. It is one of the best measures of a Police Department's compliance with professional Standards. In October, the department passed the first assessment phase and was elevated to Certified Status. We expect to achieve full

Accreditation by July of 2020.

As I conclude my second full year as Chief of Police, I want to thank and acknowledge each member of this Department for their dedication and true professionalism. I feel fortunate to be surrounded by hard working individuals who work tirelessly to serve the people of our community daily.

On behalf of the Department, I say thank you to all our residents and business owners for your continued support throughout 2019. It is our pleasure to serve you and we will continue to provide you with the most professional and dedicated Police services possible.

Stay safe!  
**Chief Nick L. Miglionico**





**Team Rubicon – July 26, 2018 EF1 Tornado**

# PUBLIC HEALTH / HUMAN SERVICES







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## HEALTH DEPARTMENT – BOARD OF HEALTH

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The members of the Douglas Board of Health are pleased to submit the following report for the year 2019.

The Board of Health meets the last Monday of each month at 6:00 PM in the Health Department office of the Municipal Center. Meeting changes can be found on the Town's website.

The Board of Health consists of a five member board appointed by the Board of Selectmen. Members serve three year terms. The Board of Health is responsible to hire an Agent, Board of Health Engineer, Public Health Nurse, Administrative Assistant, Animal Inspector, Food Service Inspector and Transfer Station operators. These individuals carry out the various duties under the jurisdiction of the Board of Health.

The Board of Health or its Agent/Engineer performed the following:

Title 5 Soil Testing witnessed	65
Permits issued for new or repaired septic systems	45
Approved State or Local Title 5 variances	5
Well installation permits	19
Certificates of Compliance issued	43
In-ground swimming pool permits issued	2
Board of Health reviews for Planning Board hearings	17

In accordance with 105 CMR 445.000 Minimum Standards for Bathing Beaches (State Sanitary Code, Chapter VII) all public and semi-public beaches were tested on a weekly basis for e-coli.

In accordance with 105 CMR 435.000 Minimum Standards for Swimming Pools (State Sanitary Code, Chapter V) all commercial in-ground swimming pools were inspected prior to the issuance of a permit.

In accordance with 105 CMR 430.000 Minimum Standards for Recreational Camps for Children (State Sanitary Code, Chapter IV) and 105 CMR 440.000 Minimum Standards for Developed Family Type Camp Grounds (State Sanitary Code, Chapter VI) all children's overnight camps and recreational camps were inspected prior to opening.

The seven monitoring wells located at the capped Riedell Road landfill and the Transfer Station are tested twice a year. All results are filed with the Worcester office of the Department of Environmental Protection and are kept on file at the Board of Health office.

All Food Service, Retail Food and School Cafeterias are inspected twice a year in accordance with 105 CMR 590.000 Minimum Standards for Food Establishments, Chapter X and the 1999 Merged Food code. All reports are kept on file.

The Board of Health Agent responded to complaints concerning issues such as housing complaints, trash, abandoned properties, odors, noise, and outdoor wood burning furnaces.

The Board of Health, with help from the Highway Department, continues to place mosquito pellets in Town culverts in an attempt to control the growth of the mosquito population.

Respectfully submitted,  
**Robert Brazeau**  
Chairman



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## ANIMAL INSPECTOR

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To whom it may concern,

As animal inspector I have performed many inspections and issued quite a few quarantines in the past year. I am happy to report that most of the farms in town are in very good condition, with only a couple needing to be neatened up. My counts for the 2019 year are as follows:

Quarantine orders:	31 - 45 day	Animal counts in town are as follows:
	17 - 10 day	
State inspections:	67	Cattle: 38
Complaint inspections:	12	Goats: 35
		Sheep: 45
		Swine: 50
		Llamas: 12
		Equines: 101
		Chickens: 700
		Game birds: 2000+ kept seasonally

Respectfully submitted,  
**Moe Guilbault**



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## PUBLIC HEALTH NURSE

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The following is a report for the Public Health Nurse, Agnieszka Podstawka, RN, BSN for 2019

My role as a Public Health Nurse is to protect the health of the entire population of the Town of Douglas. I achieve this through education, prevention and control of communicable diseases, as well as the promotion of health and healthy behaviors. I am also a part of the infrastructure that responds to natural disasters and local emergencies.

I perform surveillance and data collection of all reportable communicable diseases, maintain records and file case investigations to the Massachusetts Department of Public Health. I also work closely with the Division of Tuberculosis Control to investigate and follow-up all reported cases of tuberculosis, including home visits and monitoring patients for compliance with treatment regime. I am developing plans and coordinating and administering clinics; e.g., checking blood pressure.

To serve the community more fully, I am attending staff meetings, trainings, and professional development seminars and conferences. In the recent year I have worked closely with the Police and Fire Departments and as a team we have developed a plan of action related to EEE. We have also met to discuss our role and responsibilities in any future Health Emergencies in the town.

Wellness clinics, including blood pressure monitoring, are held every Tuesday at the Municipal Center from 3:00 PM to 5:30 PM. For homebound residents of Douglas, the Public Health Nurse visits can be provided upon request.

Respectfully submitted,  
**Agnieszka Podstawka, RN, BSN.**  
Public Health Nurse



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## TRANSFER STATION

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The following is the 2019 annual report for the operation of the Douglas Transfer Station.

The Transfer Station and Recycling Center are under the direct supervision of the Board of Health. Permits are now being sold to Douglas residents only and are sold once a year (March 1<sup>st</sup>). The Board of Health strives to keep the cost of trash disposal at a fair and reasonable rate for Town residents.

The site is located on Riedell Road and is open Tuesday, Thursday and Saturday from 7:00 AM to 4:00 PM.

The site accepts household trash, some bulky items, certain white goods and recycled items. The site also collects TV's, computer monitors, used clothing, and propane tanks.

The Board of Health is part of the Blackstone Valley Regional Recycling Group which accepts most of our recyclables and forwards any profits back to the Town of Douglas.

The Board of Health continues to sell backyard composting bins at a cost of \$43.00 each.

Residents of Douglas also have the option of bringing their leaves and grass clippings to the Uxbridge Compost area located on River Street. Permits can be obtained at the Douglas Board of Health for \$20.00 a year.

In accordance with the Solid Waste Regulation 310 CMR 19:000, section 19.207(25), the Transfer Station is inspected yearly by a registered professional engineer.

The following tonnages were recorded:

Solid Waste	1,021	Tons
Bulky Waste	176	Tons
Metal	59	Tons
Mixed paper	25	Tons
Cardboard	90.75	Tons
Plastic	12	Tons
Glass	41	Tons
Electronics	12.79	Tons
Textiles	1.11	Tons

Respectfully submitted,

**Robert Brazeau**

Chairman



**Board of Health:** Cory Howard, Agnieska Podstawka RN, Kristin Harris, Steven Donatelli, Dick Skinner, & Emily Laflamme.



## ADULT SOCIAL CENTER – COUNCIL ON AGING

We are open Monday-Thursday from 9am - 2pm

Monday Night Reverse Glass Painting 6pm-8pm

Seasonally from 6pm-8pm on weeknights.

In June of 2019, we officially changed our name to the Douglas Adult Social Center. We have received a tremendous amount of support and praise for being among the first in the State to make this change.

The senior population for the Town of Douglas is currently 1,985 seniors. Our operating expenses are Town funded however, we also received a Grant from the State and a Grant from the Douglas Cultural Council.

The State Grant funds all of our multiple exercise programs so we are able to offer all of our fitness programs at no cost to our patrons. We currently have Tai Chi, Zumba, Yoga and Line dancing. Physical fitness is essential not only for the physical aspects of aging but also for overall mental health and memory retention.



With the Cultural Council Grant, we were able to fund our Valentine's Day, St. Patrick's Day and Smile Day parties. These funds enabled us to have fun interactive programs that allowed our patrons to engage and socialize multiple times throughout the year.



**Martha Allan** spent many years at our center as our beloved art teacher, she was a driving force in bringing together the senior enrichment program through her art classes and through many other programs. She gave tirelessly of herself inspiring the annual art show and the new newsletter. She was also a member of the COA Board and the Sunshine Club.

We have received many donations this year in memory of the following seniors who were a big part of our center. These two women were amazing to have as part of our center and made a huge difference in the lives of everyone who knew them.

**Martha Cupka** was not only an avid Bingo player and a member of our Sunshine Club, she was also the oldest senior town resident at 103



We also received multiple donations from other patrons and from some of the local businesses. With these additional funds, we are able to have other programs at no cost to our patrons. In addition, we have also been able to purchase much-needed items that are not included in our budget.



In December of 2018, 12-week-old Jameson the Golden Doodle began visiting with the patrons at the center he spent all winter and spring going through various classes and trainings with Patrice. Jameson continues to visit the center regularly as well as other senior agencies, spreading his love and bringing great joy to everyone he meets. He will be finishing his certification as a companion/therapy dog in 2020.

~ James Ducharme & Pamela Schwartz with Jameson.

**Listed below are a few of the programs that we offer, and the participation we have had in each group.**

**Outreach Support: 1,815**

**Meals served 1,388**

**Exercise participants: 2,185**

**Health Services: 275**

**Home Delivered Meals: 3,400**

**Transportation: 266**

**Entertainment, Recreation & Nutritional programs**

**2,944**

**Tax Work off Hours at the Center 344**

~ Dick Skinner, Kathleen Landers, Joanne Cerreto, Ann Holden, and Pamela Schwartz



### **Weekly Activities**

<b>MONDAYS</b>	<b>TUESDAYS</b>	<b>WEDNESDAY</b>	<b>THURSDAYS</b>
9:00 Walking club	9:00 Walking Club	9:00 Walking Club	9:00 Walking club
10:00 Glass Painting	9:30 Zumba	10:00 Osteo exercise	9:00 Yoga
10:00 Osteo exercise	9:30 Cribbage	12:00 Needle Works	10:00 Tai chi
12:00 Needle Works	12:00 Bingo	1:00 Mahjong	Line Dancing
6:00 Glass Painting		11:00 Book & Movie	12:00 Bingo
		Club held monthly	

### **The Sunshine Club**

The Sunshine Club is active and actively seeking new members. The Sunshine Club is a non- profit group that raises money for the center, these funds help support the centers many programs. Meetings are held at 2:00 on the first Tuesday of the month at the center. The Sunshine Club also has a wonderful sale table with handmade knitted and crochet items for adults, children and babies as well as many gently used items. Stop in and shop anytime, or if you would like to donate items for our table they are always needed.

### **HEALTH SERVICES**

#### **Podiatrist**

The podiatrist comes to the center every 2 months, please call for upcoming dates.

#### **The Blood Pressure Clinic**

Blood pressure checks are available at the center with Nurse Ann on multiple days during the month.

### **TRANSPORTATION INFORMATION**

#### **Elder Bus Service Schedule**

S.C.M. Elder bus, under contract to the Worcester Regional Transit Authority, provides transportation services to senior and disabled clients for twenty-one communities within central Massachusetts. Please call Elder bus directly at (1-800 321-0243) to make all reservations.

**Douglas Service Schedule in Town:**

**Monday - Friday**

**Service Hours**

Medical 8:30 a.m. - 3:30 p.m.

Work 8:30 a.m. - 3:30 p.m.

General Business: 8:30 a.m. - 3:15 p.m.

**Out of Town Medical: Wednesday, Thursday, Friday**

**Service Hours**

Trips to Worcester/Auburn

10:00a.m. - 12:00 p.m.

12:00p.m. - 2:00 p.m.

**Out of Town Grocery Shopping: Tuesday**

Customer Choice Drop-Off Pick-Up Walmart – Whitinsville: 11:00-12:30 p.m.

**Outreach Program**

The Outreach Program has continued to grow with more seniors remaining in their homes. This program also provides crucial information for caretakers and family members. Without this continued support, seniors and their family members would miss vital information and services for their loved ones.

The Outreach program also provides services to newly retired seniors assisting them with navigating all of the services they are entitled to.

Listed below are the multiple programs we refer seniors and their families to, due to these services many seniors are able to successfully live independently.

**Friendly Visiting**

**Fuel Assistance**

**Housing**

**Transportation**

**Family Member Support**

**Home Support**

**Food Stamps**

**Home Care**

**Meals on Wheels**

**Health Insurance**

**Medical Equipment Loans**

**Prescription Programs**

**Medical Alert Systems**

**Virtual Giving Tree**

**Adult Day Health**

**Council on Aging Board Members**

Patrick Blake: Chair Person

Christine Furno: Vice Chair

Martha Allan: Board Member

Rita Haire: Board Member

Jennifer Hoffer: Board Member

Janet Ouillette: Board Member

Loretta Wall: Board Member

Thomas Wall: Board Member

Janet Brule: Board Member

Chief Kent Vinson Board Member

**Senior Center Staff**

Patrice Rousseau

Director/Outreach Case Manager

Sandy Hansen

Administrative Assistant

Cheryl Bengtson, & Kathleen Wall

Per-diem Assistants

Respectfully Submitted,  
**Patrice Rousseau, Director/Outreach Case Manager**



Anna Holden, Pamela Schwartz, Joanne Cerreto, and Kathleen Landers.



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## VETERANS SERVICES FOR BLACKSTONE VALLEY

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***Blackstone Valley Veterans' Services District***

Uxbridge-Northbridge-Sutton-Douglas

21 South Main St.

Uxbridge, MA 01569

508-278-8600, ext. 2037

The Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). The primary duty is to assist Veterans and their dependents in applying for state and federal Veterans Administration benefits. As a district, this office also serves the towns of Northbridge, Sutton, and Uxbridge. Douglas reimbursed one-sixth of the Director's and Assistant Director's salary and benefits to Uxbridge in FY19.

During fiscal year 2019, \$58,468 was paid out in M.G.L. Chapter 115 benefits for qualified Douglas Veterans and their dependents. This is a 21% decrease from FY 2018. Also included is the purchase of flags that adorn veterans' graves during Memorial Day and burial expenses of indigent veterans. The Department of Veterans' Services (DVS) continues to reimburse 75% of authorized Chapter 115 benefits to the town.

The Veterans' Services office is located at 21 S. Main St., Uxbridge, MA, where Veterans can be assured of private and confidential service. Office hours are Monday, Tuesday, and Thursday 7:30 a.m. – 5:00 p.m. and Wednesday 8:30 a.m. – 2:30 p.m. and 5 p.m. – 7 p.m. The Northbridge satellite office at 14 Hill St. is manned on Wednesdays from 8:30 a.m. – 4:30 p.m. The offices are closed on Fridays.

As always, Veterans' Services looks forward to assist Veterans and/or their dependents. Please call 508-278-8600 ext. 2017 with any veteran concerns.

Respectfully submitted,

**Carl J. Bradshaw**

Lieutenant Colonel, U.S. Army (Retired)

District Director of Veterans' Services



# PUBLIC WORKS







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## CEMETERY COMMISSION

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The Commission is responsible for the Maintenance of the Town Cemeteries.

In May, Commissioner Debra Heinz was replaced by newly elected Commissioner Jean Dwinnell.

Douglas Center Cemetery: Fertilizing, regular mowing and tree trimming was done, new loam was spread, and three plots were sold.

Pine Grove Cemetery: Poison Ivy was treated, regular mowing and fertilizing was done.

South Street Cemetery: Spring fertilizing and regular mowing.

The Cemetery Commission thanks A & B Lawn Mowing, Inc. for their continued good work helping us maintain our cemeteries. Also our thanks go out to Full Circle Tree for the work they have done over the past year.

Respectfully Submitted,  
**Shirley Cooney**  
Chairperson



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## TREE WARDEN

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Dead Tree on South Street

In 2019 125 dead and hazardous trees were removed. I would like to thank National Grid and the Highway Department for their assistance with tree removal.

Currently the tree warden budget is \$10,000. This money pays for tree removal and police details when needed.

With the invasion of the gypsy moth caterpillar many of our oak trees have been damaged. We are working closely with National Grid's arborists determining which trees need to be removed. We will continue to monitor these trees and trim or remove them as funds allow.

Please be advised that the trees alongside the roads throughout Douglas are the town property and Massachusetts General Law Chapter 87, section 9 **prohibits the posting of signs of any kind on street trees.**

Respectfully Submitted,  
**John J. Furno**  
Tree Warden  
508-476-3378



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## HIGHWAY DEPARTMENT

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The Town of Douglas has 82 miles of public roads and 15 miles of private roads. The Highway Department performs routine maintenance on these roads such as patching pot holes, painting lines and crosswalks, cutting brush, replacing street signs and sanding, salting and plowing as needed. The Highway Department also maintains over 700 catch basins during the year and continues to maintain the ball fields and the commons. Along with the regular maintenance schedule the department also assists the Water Sewer Department and the School Department.

Approximately \$364,848 was awarded in state aid to the Highway Department. With this money the department was able to pave Railroad Avenue and crack seal Locust Street, Maple Street and Chestnut Street.

The department repaired drainage to help with flooding issues at the intersection of Gilboa Street and North Street, 132 Perry Street and 72 Linden Street. The Highway also continues with MS4 Storm Water Compliance.

The town also received a Small Bridge Grant from Mass DOT in the amount of \$500,000 that will be used to rebuild the Cedar Street Bridge beginning in the Spring of 2020. The estimated total for this project is \$950,000. Chapter 90 funds will be used to cover any expenses accrued beyond the \$500,000.

Respectfully Submitted  
**John J. Furno**  
Highway Superintendent



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## MUNICIPAL FACILITIES MAINTENANCE

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The Municipal Facilities Maintenance Department performs preventative maintenance, landscaping, snow removal, building repairs (interior and exterior) and custodial duties. As the manager I perform the maintenance on the Municipal Center, Police Department, Post Office, Senior Center, Old Fire Station and VFW. I also assist the Library, Fire Department and Highway Department in maintenance as needed. If a repair cannot be completed by Municipal staff then I am responsible for overseeing and coordinating contractors to complete the project. Each year I am responsible to submit a 5 year Capital Improvement plan for maintenance repairs/improvements to the Capital Committee and also a financial plan each year to Finance Committee.

In 2019 we were awarded a grant of \$86,754 from green communities to replace the heating & air conditioning system in the Police Station. The entire project will be completed by the end of 2019. We also were awarded a grant from green communities for \$71,959 for Municipal Center building weatherization. This project will be completed in 2020. Both projects will assist us in our continued efforts for energy conservation. In 2019 we spent approx. \$12,350 in repairs and maintenance for HVAC equipment and \$28,940 in heating oil and propane for the Municipal Center, Police Station, Old Fire Station and Senior Center. We are still in the beginning phases to replace the Municipal Fire Alarm system and the Municipal Gym Windows. The Police Department Window replacement project is set to start construction soon and will be completed by March 2020.

This year for Capital Improvement projects I will be asking for the following: Municipal main roof replacement, Municipal Center 2nd floor heating system replacement, Post Office interior and exterior painting, demolition of 19 Main Street and to replace the Post Office 10 ton a/c unit.

Respectfully Submitted  
**Adam J. Furno**  
Facilities Maintenance Manager



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## WATER / SEWER DPT. – W/S COMMISSIONERS

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508-476-2400

**Office Hours:** Monday thru Friday 7:00 AM to 3:30 PM

### Water Division

The water division pumped 70,773,267 gallons of water this past year. All Fire hydrants were inspected, and operated, over the summer and into the fall. We are in the process of cleaning and operating all mainline valves, and will continue throughout the next year. The entire Distribution System was mapped and entered into a GIS system, through a grant from MassDEP.

Service Calls: 163

New Services: 16

Meters Replaced: 22

Final Reads: 76

Water Leaks Repaired: 8

Hydrants Replaced: 2

Hydrants Repaired: 4

All Fire hydrants where inspected.

An in-house leak detection survey was conducted on the low service area of distribution system, two leaks were found, confirmed, and addressed.

All cross connection devices were tested as required by the DEP.

#### Cross-connection Surveys Information:

Types of Facilities	Total # Facilities served by PWS	# Facilities Surveyed for Cross Connection	# of Facilities with first time surveys during this reporting period	# of Facilities Remaining to be Surveyed	# of Facilities Re-surveyed in this report period
Commercial	31	31	0	0	1
Industrial	1	1	0	0	1
Institutional	0	0	0	0	0
Municipal	13	13	0	0	0

#### Backflow Prevention Devices and Assemblies Testing Information:

Type of Backflow Preventer	# Devices or Assemblies	Test Frequency	Total # of routine test	# Test Failures	# Re-test
RPBP	30	Semi-Annual	60	1	1
DCVA	7	Annual	10	0	0

Please go to the following website to find out more about cross connection and back flow prevention:

<https://douglas-ma.gov/DocumentCenter/View/186/Cross-Connection-and-Back-Flow-Prevention-PDF?bidId=>

Please visit our website for water conservation tips:

<https://douglas-ma.gov/DocumentCenter/View/195/Water-Conservation-Tips-PDF?bidId=>

## Wastewater Division

The Wastewater Treatment Plant processed 66,908,224 gallons. The plant maintained the removal rate of 99.917% for BOD's, and 99.564% removal rate for TSS's. Rain fall totals for the year were 58.84 inches. 8,052 gallons of Alum, and 5,810 gallons of Sodium Hydroxide was used. 1,313,500 gallons of sludge went to Synagro Northeast for incineration. Manhole inspections commenced, and will continue over the next year until complete. All Sewer Lines will be flushed and inspected this year. We have applied for a grant to map the entire Collection system and have the system placed into a GIS system as well.

New Services: 15

Manhole frames rehabbed: 6

### News

A new water management act permit was approved several years ago; as a result we are now required to implement a mandatory water ban each year beginning on May 1<sup>st</sup> and will be in effect through September 30<sup>th</sup> every year. This means no non-essential outdoor water use is allowed between the hours of 9:00 am and 5:00 pm. for more information please visit the Water and Sewer Department web page on the Town of Douglas Website. <https://douglas-ma.gov/228/Water-Ban>

### Commissioners Meeting Date / Time

Meetings are held on the first Tuesday of each month at 7:00 pm at the Wastewater Treatment plant, 29 Charles Street, Douglas

Commissioners:

Robert Josey, Chairman

Colin Haire, Vice Chairman

Keith Bloniasz, Secretary

### Yearly Events

- Water Meters are read twice per year, in February (please keep outside reader accessible) and August.
- Fire Hydrants are flushed in the spring or fall, depending on supply and conditions.
- Consumer Confidence reports will be delivered by July 1<sup>st</sup>.
- Water ban goes into effect every year May 1<sup>st</sup> through September 30<sup>th</sup>

Respectfully Submitted,  
**Robert Sullivan**, Systems Manager  
Town of Douglas Water Sewer Department

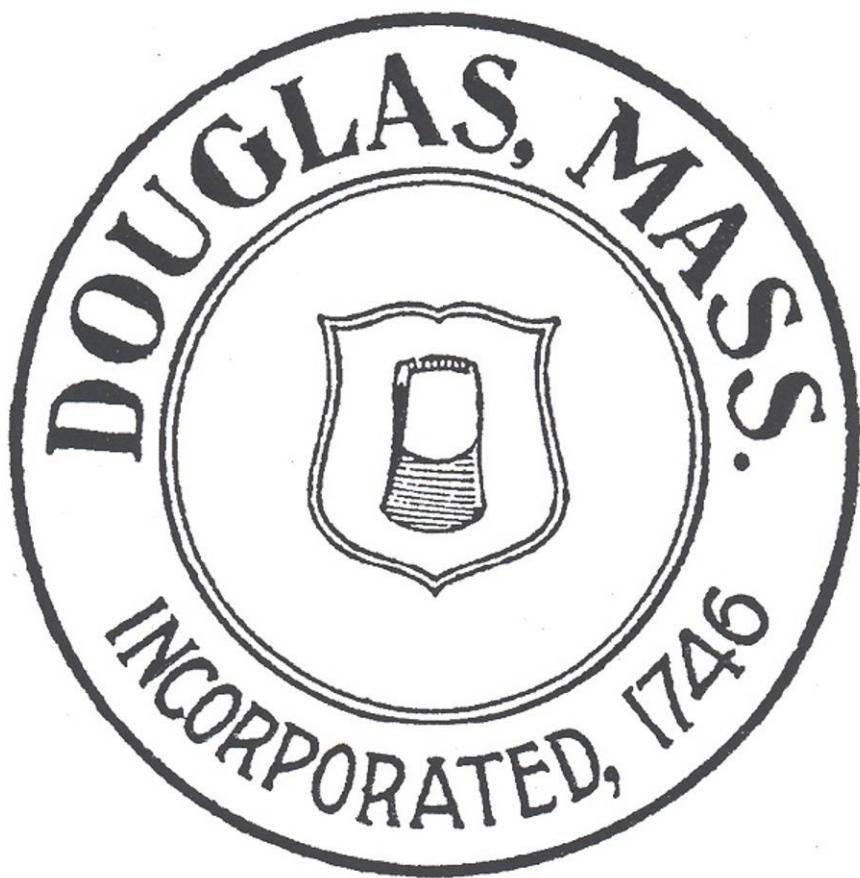


**Cemetery Commission:** Shirley Cooney, Jean Dwinnell, & Betsy Youngsma



**Water/Sewer Commission:** Keith Bloniasz, Colin Haire, W/S Superintendent Robert Sullivan, & Robert Josey

PLANNING  
&  
DEVELOPMENT







## BUILDING FACILITIES & CONSTRUCTION COMMITTEE

### **Building Facilities & Construction Committee**

The Building Facilities and Construction Committee (BFCC) is comprised of seven voting members each serving a 3-year term and one non-voting member - the Town Engineer. The BFCC is established under Article 10 of the Town of Douglas General Bylaws. The projects that the BFCC has worked on in 2019 are as follows:

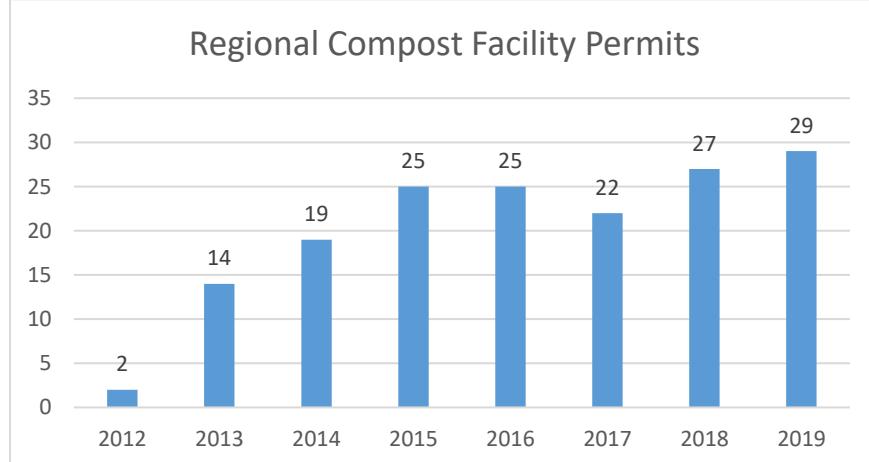
**Cedar Street Bridge Replacement Project** – The Town of Douglas was awarded a \$500,000 grant on February 5, 2019 as part of the MassDOT small Bridge Grant Program. In June of 2011, MassDOT closed the bridge due to structural deficiencies. Shortly thereafter, the Town worked with The Maguire Group to perform a temporary fix on the structure utilizing Highway Dept. Staff and donated materials from MassDOT. The temporary solution has reached its design life and the Town applied for and received the maximum grant under the program. The Town contracted with Greenman Pedesen, Inc (GPI) to perform the permanent design and construction oversight work. The project is planned to be bid in Spring of 2020. It is expected that additional funding from Chapter 90 will be required to cover the full cost of the structure replacement.

**Police Department Windows** – The May 7, 2018 Special Town Meeting Article 3 and May 7, 2018 Annual Town Meeting Article 11 designated and appropriated \$140,000 for the Police Station Window Replacement Project. The Town utilized the services of Gorman Richardson Lewis Architects (GRLA) to assist the Town with design, bidding and construction oversight of the project (\$18,700) and has awarded the Furnishing and installation to Vareika Construction, Inc. (\$73,300).

**Municipal Building Fire Alarm System** – Article 8 of the May 4, 2015 Annual Town Meeting approved \$36,000 for the Municipal Center Fire Alarm System, additionally, Article 9 of the May 1, 2017 Annual Town Meeting approved \$71,000 for the Municipal Center Fire Alarm System Upgrade bringing the total funds appropriated for this project to: \$107,000. The BFCC solicited Designer Services Proposals and received one (1) submittal with an estimated fee of \$10,000 and proposal to break the project into two construction phases. The submittal was not awarded and the Committee, with the Assistance of Town Facilities Manager, is moving forward with soliciting new design proposals for the upgrades to the system.

**Municipal Building Gym Windows** – Article 9 of the May 1, 2017 Annual Town Meeting approved \$10,000 for the Municipal Center Gym Window Replacement Engineering and was supplemented with \$95,000 under Article 11 of the May 7, 2018 Annual Town Meeting bringing the total funding for this project to \$105,000. To date environmental testing of the windows and caulking has been performed and has tested positive for Asbestos. The BFCC plans to Solicit proposals for abatement and window replacement with the assistance of the Facilities Maintenance Manager.

**Regional Compost Facility** – The Town of Uxbridge has moved forward with opening their leaf and yard waste composting facility to Douglas Residents. The BFCC worked closely with the Board of Health and the Town of Uxbridge in implementing this program in order to perform an assessment of its utilization from Douglas Residents. A high utilization may support establishing an in town compost facility while a low utilization may indicate a lack of interest. According to the Board of Health, the following numbers of residents have utilized the Uxbridge Compost facility:



Energy “Green” Committee – The BFCC has also been designated as the “Energy Committee” and continues to provide input and assistance with municipal wind, solar and other green projects. On January 17, 2017, the Selectmen entered into the Commonwealth Community Compact Cabinet and as part of this agreement pledged to Become a Green Community pursuant to M.G.L. c. 25A §10 to realize the energy & environmental benefits. Since then, the Town has adopted the Stretch Energy Code at the May 1, 2017 Annual Town Meeting. Furthermore, the Town submitted their Application to be designated a Green Community at the end of October, 2017. The Town was designated a Green Community and received a designation grant in the amount of \$145,940.00 from the Massachusetts Department of Energy Resources (DOER). Accordingly, the Board of Selectmen submitted for three projects to utilize these grant funds, that were managed by the BFCC, with assistance from Central Massachusetts Regional Planning Commission (CMRPC), as follows:

LED Streetlight Retrofit: The Town of Douglas worked with the Department of Energy resources (DOER) Metropolitan Area Planning Council (MAPC), Central Massachusetts Regional Planning Commission (CMRPC), LightSmart Energy Consulting, LLC. and Arden Engineering and Constructors, LLC. to retrofit 435 Streetlight fixtures throughout the Town. In addition to the Designation Grant, the Town received a rebate from National Grid in the amount of \$34,894 and an additional grant of \$21,364.40 from MAPC. The Total cost of this project was \$160,041.23 of which \$75,922 was funded by the Designation Grant. The Town contributed \$54,595 to this project.

Library Weatherization: The Town of Douglas worked with the DOER, CMRPC, and Environmental Consulting, Inc. LLC. (ECI) and applied spray foam insulation in the ceiling area and weather stripped the doors and windows. The total installed cost for the system was \$58,893. The town contributed \$35,000 toward this cost and the balance of \$23,893 was funded by the Designation grant.

Library Hyperheat: The Town of Douglas worked with the DOER, CMRPC, and ECI and installed a high efficiency 5 Zone Hyper Heat System with a projected annual cost savings of \$3,527. The total installed cost for the system was \$46,125 and was paid for entirely by the designation grant.

Upon Completion of these projects the Town applied for a Competitive Grant Round in March and was awarded \$220,989 for funding the following projects:

Police Station HVAC improvements: The Town of Douglas is working with the DOER, CMRPC, and ECI on the HVAC replacement with a Heat Pump System at a cost of \$86,755. This project is completely funded by the Green Communities Competitive Grant and is estimated to have an annual savings of \$4,436.86

Municipal Center Weatherization - The Town of Douglas is working with the DOER, CMRPC, and ECI on the Municipal Building Weatherization at a cost of \$71,960. This project is entirely funded by the Green Communities Competitive Grant and is estimated to have an annual savings of \$8,181.81

Primary School LED lighting - The Town of Douglas is working with the DOER, CMRPC, and ECI on the Primary School LED Lighting Retrofit at a cost of \$75,429. This project is funded with \$57,274 of the Green Communities Competitive Grant and \$18,155 from a National Grid Incentive Rebate. It is estimated that the annual savings would be \$7,473.

Administrative– CMRPC will be assisting the town with monitoring and reporting to the state on the Grant Progress and status. They are contracted for \$5,000 of Competitive Grant Funding.

Respectfully submitted,  
Sean Holland, Chairman



**Building & Facility Construction Committee:** Michael Fitzpatrick, Shirley Mosczynski, Sean Holland, and Linda Brown.



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## COMMUNITY DEVELOPMENT DEPARTMENT

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The Community Development Department (CDD) is comprised of the following appointed and elected agencies: Conservation Commission, Economic Development Commission, Open Space Committee, Planning Board, and Zoning Board of Appeals. The staff within the Community Development Department includes the Town Engineer, an Administrative Assistant, a part-time Conservation Agent, and a part-time meeting minute recorder. Staff also has a significant role in serving on the Building Facilities and Construction Committee, and as Expedited Permitting Coordinators as designated by Massachusetts General Law chapter 43D.

The CDD provides assistance and direction to residents, project applicants, and project abutters in understanding the local bylaws, rules and regulations, and the overall permitting process. The Department also provides assistance to the aforementioned departments, boards and committees in application review, drafting decisions and project oversight. Additionally, the Department also maintains aspects of the Town Geographic Information System (GIS) and permit tracking databases. The Department also provides technical assistance to various other Town Departments, Boards and Committees as detailed below.

The CDD has assisted the Board of Selectmen with procuring and administering design and construction contracts for the Police Department Windows, Pavement Management Study, Cedar Street/Badluck Pond Bridge replacement, Safety Inspection of the Gilboa Pond Dam, administering the Green Communities Grants, performing National Pollutant Discharge Elimination System (NPDES) Permit annual reporting as well as various other small projects.

The CDD, having been designated as MGL Ch. 43D Expedited Permitting Coordinators, has assisted the Economic Development Commission (EDC) and the Board of Selectmen through the design and permitting of a regional subdivision roadway located in the northeast corner of town. The 6,600 foot roadway crosses Douglas, Sutton and Northbridge and required permitting and approval from all three Towns' Planning Boards and Conservation Commissions. The CDD has begun working closely with the EDC on potential large scale development projects within the Town.

The CDD also assisted the Building Facilities and Construction Committee (BFCC) with the Bidding for the engineering and construction of the Police Department Windows, the Simon Fairfield Public Library Accessibility Project, the Municipal Center Fire Alarm System, The Municipal Gymnasium Windows Project, Green Communities Projects including the Police HVAC Project, the Primary School LED Lighting retrofit, Municipal building weatherization, the LED Streetlight retrofit, Library Hyperheat and Library Weatherization projects.

The CDD has also been assisting the Board of Selectmen with the Implementation of Items within the Community Compact Cabinet (CCC). Components of the CCC include becoming a "green community" and creation of an Economic Development Plan.

The CDD has assisted the Planning Board in the ongoing oversight of twelve (12) residential subdivisions with ongoing construction, one (1) Definitive Subdivision Plan Modification, two (2) site plan reviews, three (3) earth removal special permit extensions, thirteen (13) ANR plans, six (6) Duplex Special Permits, eight (8) new accessory apartment special permits, and six (6) accessory apartment special permit extensions.

The CDD assisted the Conservation Commission in the review of permit applications, Certificates of Compliance, and issued violations as well as assist them in their protection of over 100 acres of conservation land.

The CDD also assists the Highway Department in designing and securing local permits for roadway and drainage improvement projects, as may be required.

The CDD also assisted the Zoning Board of Appeals in providing input on Special Permits, variance applications and appeals. Ongoing review and monitoring of the approved North Village Comprehensive Permit is also required.

The CDD also assists the Open Space Committee in finding ways to preserve and plan for maintaining the natural resources within the Town, as required.

Respectfully submitted,  
**William J. Cundiff, P.E.**, Town Engineer



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## CONSERVATION COMMISSION

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The Douglas Conservation Commission consists of seven (7) Members along with Associate Members who are appointed by the Conservation Commission. Each member serves a three (3) year term. The Conservation Commission meetings are generally scheduled at 7:00pm every first and third Monday of the Month. The meetings are held in the Community Meeting Room located in the Municipal Center. For general information regarding meeting agenda items, or specific dates, times and places you may call the office at 1-508-476-4000 x257.

The duties and responsibilities of the Conservation Commission include protecting the community's natural resources, along with controlling activities deemed to have a significant effect upon wetland values. Impacts can come from public or private water supply, groundwater, flood control, erosion control, stormwater damage prevention, water pollution control, wildlife and recreation.

The Conservation Commission has been able to protect over 100 acres of land since the year 2000 through easements, land donations and land acquisitions and we are always interested in acquiring more. The preservation of these parcels wouldn't have been possible without the dedication and leadership of Commissioners that have served to protect Douglas' resources over the years.

The following is a list of the Conservation Parcels in the Town:

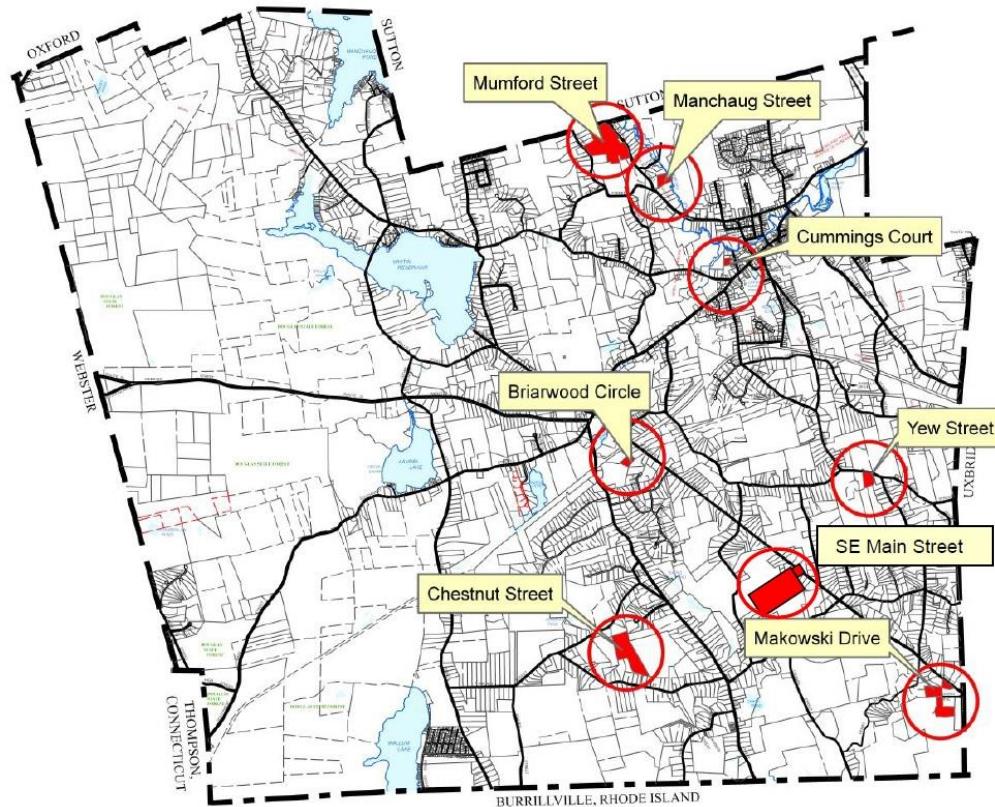
1. French Property, Makowski Drive ( 20 acres )
2. Briarwood Circle Property ( 4 acres )
3. Cummings Court Property ( 2 acres )
4. Chestnut Street Property ( 30 acres )
5. Yew Street Property ( 6 acres )
  - Sign posted and parking available
6. Manchaug Street Property " Dedicated to Marylynne Dube June 2010" (7 acres )
  - Sign posted and parking available
7. Mumford Street Property " Dedicated to Leon Mosczynski in April 2007" ( 44 acres )
  - Sign posted and parking available
8. Keeven Property off Southeast Main Street (60 acres)

The Conservation Commission had the following submittals for 2019:

The Commission reviewed (19) Notice of Intent, (19) Requests for Determination (RDA), (19) Requests for a Certificate of Compliance, (1) Extensions and (3) Violations.

Respectfully submitted,  
**Tracy Sharkey**, Chairman  
**Mike Greco**, Vice Chairman

**Katiegrace Dudley, Arthur Montminy, Mark Mungeam, Paul Beckwith, Eric Harris** (Associate Member)



## ECONOMIC DEVELOPMENT COMMISSION

The Economic Development Commission (EDC) was established by the Douglas Town Meeting and is charged with attracting and retaining businesses and supporting quality economic development in town.

The EDC continues to research ways to promote new business in Douglas. We presently have these locations that are prime candidates for industrial or commercial development:

- Location 1 - Eastern Douglas, Route 16 south of Granutec to Uxbridge border.
- Location 2 - Eastern Douglas, Route 16 north of Granutec to abeam High School.
- Location 3 - Northwest Douglas, Oxford and Webster borders.
- Location 4 - Northeastern Douglas, adjacent to Route 146.
- Location 5 - Central Douglas, in vicinity of Highway Building and Fire Station.

The EDC has been investigating ways to make Douglas more attractive to new business. Downtown revitalization has been the subject of much of this discussion. Enhanced marketing of our commercial and industrial zoned properties is also being reviewed.

The EDC has been investigating a potentially large 185 acre industrial development project on the east side of Rt. 16. This potential development would bring agricultural (cannabis cultivation) and industrial capabilities to Douglas.

The EDC meets on the first Wednesday of each month.

Respectfully submitted,  
**Luke MacNeil**, Chairman  
**Bob Minarik**, Co-Chairman  
**Carol Gogolinski, Paul Peterson, Brad Maltz**



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## HISTORICAL COMMISSION

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### The Douglas Historical Commission's Mission:

- Conduct research to survey, document & assess community historic resources
- Coordinate survey and Inventory actions with the Massachusetts Historical Commission
- Promote community preservation and serve as a resource for community heritage and preservation education; develop and facilitate programs for that effort
- Advise board and town officials on matters pertinent to historic resources Meetings are held as needed

The Historic Commission is nearly done with the inventory of the downtown Douglas Historic District. Various technical challenges throughout the year resulted in delays in completion. We anticipate a final review and submission to the MHC in Boston this Spring. We are also working with the new Blackstone Valley Corridor office in Linwood with designating historic structures, districts and artifacts throughout the MA section of the Valley.

The Commission did a review and analysis visit of the old elementary school near the town Common last December towards getting a grant for stabilization and adaptive re-use of this early 20th century asset.

The Commission re-appointed David as Chair of the Commission and Treasurer, Vice Chair Sean Aldrich has moved away, and Dawn Fontaine as Secretary. Members include Betsy Youngsma and Rebecca Lavallee, both of whom have been working diligently on the document inventory for the Douglas Historical Society this last two years. New member Sarah Beth Guimond has agreed to join in place of Sean Aldrich and is filling out the paperwork, will be sworn in during the weeks ahead.

Respectfully submitted,  
**David Kmetz - Chair**



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## OPEN SPACE COMMITTEE

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The Open Space Committee is an advisory committee whose purpose is to look at the town as a whole and work toward preserving land that is valuable as viewscapes, wildlife corridors, wetlands, farmland, etc. We have been working on accessing conservation land, creating trails on the school property and reviewing land being taken out of Chapter 61; a tax savings program. This year we put together a town wide questionnaire to better inform us as to the desires of residents regarding open space and recreation. Meetings are usually held on the third Monday of the month and we welcome anyone interested in open space issues or membership. The committee is comprised of Sue Perkins, Chair, Lisa Mosczynski, Vice Chair, Ellen Gerardi, Secretary, and members Becky Kalagher, Gordon Larrivee, and Fred Fontaine (Alternate).

Respectfully Submitted  
**Sue Perkins, Chair**



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## PLANNING BOARD

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The Douglas Planning Board consists of seven (7) Members who are elected by the community, two (2) Associate Members appointed by the Planning Board and the Board of Selectmen. Each Member serves a five (5) year term. Generally the Planning Board meetings are scheduled every second and fourth Tuesday of the month at 7:00pm. The meetings are held in the Community Meeting Room located at the Municipal Center.

The responsibilities of the Planning Board include municipal planning and overseeing the Subdivision Control Law, which includes ANR Plans, Preliminary Plans and Definitive Subdivision Plans. The Planning Board is also the Special Permit Granting Authority (SPGA) for the Limited Density Residential Development Bylaw, Earth Removal Bylaw, Aquifer Protection Bylaw, Accessory Apartment Bylaw, Adult Entertainment Bylaw, Wireless Communication Bylaw, Common Driveway Bylaw and Site Plan Review.

**The Planning Board reviewed the following submittals for the year 2019:**

- ANR Plans: 13
- Definitive Subdivisions: 1 Modification
- Site Plan Review Permit: 2 Solar
- Earth Removal Special Permits: 3 extensions
- Accessory Apartment Special Permits: 8 new, 6 extensions
- Duplex Special Permits: 6

**Subdivisions being constructed:**

- *Maple Heights Estates - 3 lots*
- *Summerlyn Estates - 6 lots*
- *Whitins Reservoir Estates - 12 lots*
- *StoneGate Estates (Phase IV) - 7 lots*
- *Deer Crossing Estates - 30 lots*
- *Lakewood Estates – 18 lots*
- *Evergreen Estates – 27 lots*
- *Sleepy Hollow – 24 lots*
- *The Lane at Hunt's Pond – 28 lots*
- *William Estates – 4 Lots*
- *Cardinal Drive – 3 Lots (Residential Compound)*
- *Bella Woods – 3 Lots (Residential Compound)*

**Public Way Acceptances:**

May 6, 2019 Annual Town Meeting

- *Article 21 – Road Acceptance – A Portion of Darling Way*

**Zoning Bylaw Changes:**

May 6, 2019 Annual Town Meeting

- *Article 16 – Zoning Bylaw Change – Editorial Revisions*
- *Article 17 – Zoning Boundary (RA to IND) Modification*
- *Article 18 – Zoning Use & Boundary (VR to VB) Modification*

**Special Projects:**

Nov. 7, 2019 Fall Town Meeting

- *Article 7 – Shady Knolls Subdivision Highway Bounds Appropriation*  
*The Town voted to fund \$12,500 for the purpose of surveying and installing a portion of the Highway Bounds in the Shady Knolls Estates Subdivision.*

Respectfully submitted, **Ernest R. Marks**, Chairman, **Tracy Sharkey**, Vice Chairman, **Michael Zwicker**, **Michael Greco**, **Jacob Schultzberg**, **Aaron Socrat** & **Leslie Stevens**



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## ZONING BOARD OF APPEALS

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January 1, 2019 – December 31, 2019

The Douglas Zoning Board of Appeals consists of five (5) Members and two (2) Alternate Members who are appointed by the Board of Selectmen. Each Member serves a three (3) year term. The Zoning Board of Appeals meetings are scheduled every second Wednesday of the month at 7:00pm. The meetings are held in the Community Meeting Room located in the Municipal Center, 29 Depot Street. For general information regarding meeting agenda items or specific dates, times and places you may contact Maria Lajoie, Administrative Assistant at 508-476-4000 x257 or [MLajoie@douglasma.org](mailto:MLajoie@douglasma.org).

The Zoning Board of Appeals was created under the provisions of MGL, Chapter 40A as a necessary part of the establishment of zoning regulations in a community. Chapter 40A empowers the Board of Appeals to:

1. Hear Appeals taken from decisions of any Administrative Official or Board of the Town acting in the provisions of law;
2. Hear requests for Variances from terms of the Zoning Bylaws; and
3. Hear requests for Special Permits as provided by the Zoning Bylaws.

The Zoning Board of Appeals reviewed the following submittals for the year 2019:

- Seven (7) Special Permits: One (1) Denied
- Six (6) Variances: Two (2) Withdrawn
- One (1) Appeal: Withdrawn
- Ongoing Review of a Comprehensive Permit (Ch.40B): North Village

Respectfully submitted,

**Daniel Heney**, Chairman

**Pamela Holmes**, Vice Chairman

**Sean Holland**, Member, **John Bombara**, Member, **Michael Fitzpatrick**, Member, **Louis Tusino**, Alternate Member



**ZBA:** Michael Fitzpatrick, Jennifer Holland, Pamela Holmes, Daniel Heney, John Bombara, & Louis Tusino



**Conservation Committee:** Katiegrace Dudley, Michael Greco, Tracy Sharkey, and Art Montminy.



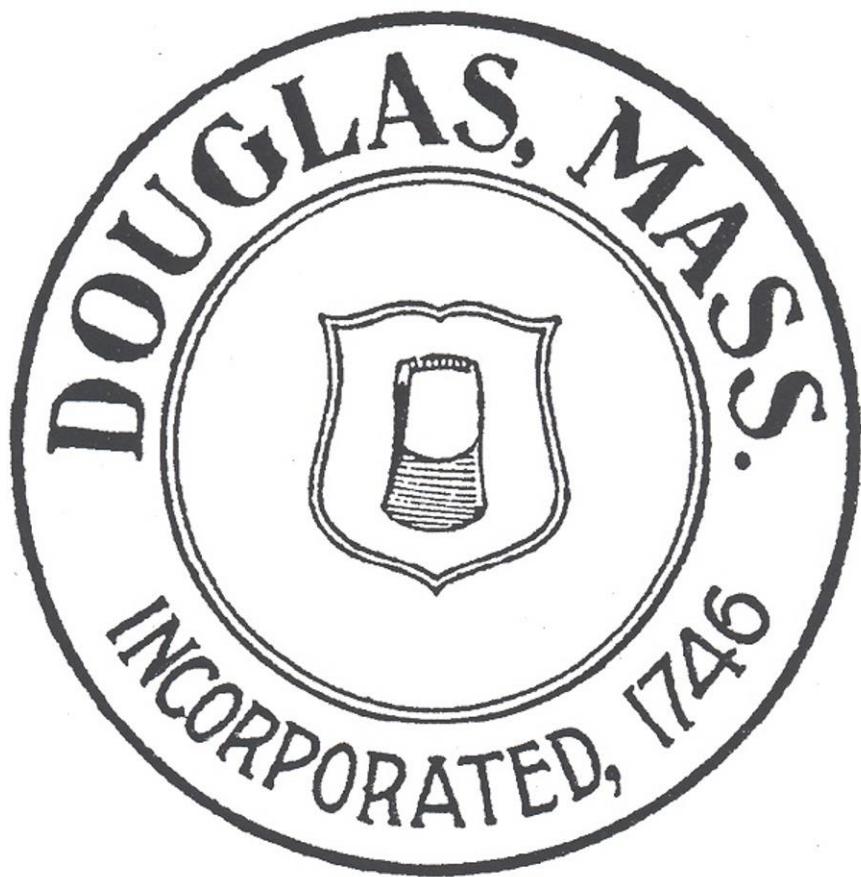
**Open Space:** Sue Perkins, Becky Kalagher, Katherine Anderson, and Lisa Mosczynski.



**Planning Board:** Jacob Schultzberg, Aaron Socrat, Michael Greco, Ernest Marks, Tracy Sharkey And Michael Zwicker.



# OTHER SERVICES







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## CABLE DEPT. - CABLE ADVISORY COMMITTEE

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The Douglas Cable Advisory Committee purchased a replacement iMac and MacBook Pro 15" to replace older models, which give our workflow a much needed update. A Mac-Mini was also purchased and installed in the Resource Room to allow a more inclusive use of the presentation system in that room. This can be utilized without Cable staff, and is available to anyone with presentation needs in that room.

During the calendar year 2019, we recorded 208 government video files, which have been broadcast and are available online at our YouTube page for streaming. This brings our total archived meeting videos to 2,791. Our site on YouTube garnered 9.3k views.

The Public Channel 191 is showing various programs filmed at the Adult Social Center, entertainment from the Oktoberfest festival, various events held at the Douglas Orchard and Farm, and other cultural events as requested. Visit the Website to use our "Public Events Submission" form to have an event considered for broadcast.

More info on Douglas Cable Access can be found on the Town Website at <http://douglas-ma.gov/Cable>, or email us at [cable@douglas-ma.org](mailto:cable@douglas-ma.org). Feel free to give us a call at 508-476-4000 ext 222. We are always happy to answer your questions and concerns.

Respectfully Submitted,

**Fred Fontaine**, Chairman, Douglas Cable Committee  
**Christopher Menn**, Vice Chairman, Douglas Cable Committee  
**Bob Werme**, Cable Committee  
**Patrick Aldrich**, Douglas Cable Coordinator



**Cable Advisory Committee:** Christopher Menn, Bob Werme, Fred Fontaine, and Cable Coordinator Pat Aldrich.



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## INFORMATION TECHNOLOGY

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The Douglas Information Technology Department implemented a number of significant technological advancements and cost-saving measures in FY 2019.

The new Local Area Network (LAN) CAT6 network was cabled and patched, completing the FY2018 CCC cabling project. Every IT asset in the Municipal Center was moved over to this new infrastructure and legacy, low-speed switching equipment was replaced with new, high-speed switching equipment. Internal computing speeds increased dramatically, resulting in the identification of an Internet bandwidth inadequacy, experienced primarily by Town MUNIS users. Spectrum/Charter was contacted re: this inadequacy and provided no cost-effective solution. Seeing as the Town's three year contract with Spectrum/Charter was about to expire, the Douglas IT Department began investigating options.

The Town of Douglas had relied on Spectrum/Charter to provide Internet access and managed Wide Area Network services for many years preceding FY 2019. This negatively impacted the Town's self-sufficiency and response time as the network hardware responsible for Town interconnectivity and Internet access was owned and managed exclusively by Spectrum/Charter. With the support of the Town Administration, the Douglas IT Department negotiated new terms of service for the Municipal Building, Police Department, Fire Department, Highway Department, Senior Center and Water/Sewer Department, resulting in increased Internet speeds and lower monthly charges at all locations. Essential network infrastructure equipment was purchased and configured to replace previously leased Spectrum/Charter hardware. Bandwidth inadequacies were addressed and overcome at no additional expense. Once the project was completed, the Town had achieved complete independence from Spectrum/Charter's management services, granting the Douglas IT Department complete control over the configuration, functionality and maintenance of the Town's Wide Area Network. These changes saved the Town approximately \$8,000/year in expenses to Spectrum/Charter at a project cost of under \$10,000.

The launch of the [www.gouglas-ma.gov](http://www.gouglas-ma.gov) CivicPlus website in January of 2019 greatly enhanced public access to Town data and services, and simplified site maintenance. For the first time ever, Town employees and IT staff were able to update and modify the website independently and immediately. Additionally, the Town acquired the new [www.douglas-ma.org](http://www.douglas-ma.org) domain name and integrated it into the [www.douglas-ma.org](http://www.douglas-ma.org) domain, allowing for the eventual retirement of the .org domain in favor of the verified government .gov address.

The Douglas IT Department also began the process of virtualizing critical server infrastructure throughout the Town in an effort to reduce recurring hardware replacement costs and enhance the Town's ability to recover and respond during times of crisis. Aging and outdated servers have been virtualized on extant host servers rather than being replaced with new, expensive equipment. The Veeam Availability Suite has been implemented to provide regular, reliable backup of virtual servers, user data, etc. This software also enhanced the Town's ability to recover quickly from a data loss or security breach. A Network Area Storage (NAS) device was added to the Municipal Building network, and machine policies were modified to maximally utilize this reliable, redundant and replicable unit to protect the Town's user data and machine backups.

Prior to FY2019, wireless access was non-existent, segregated or isolated throughout the Town. In FY 2019, a long range Wireless Local Area Network (WLAN) was installed and configured to provide service at the Municipal Building, Police Department, Fire Department, Highway Department, Senior Center and Water/Sewer Department. This WLAN was designed to provide wireless access to authenticated users at every Town location after a one-time, non-recurring configuration of a wireless device. Wireless guest networks also were created at each location to provide Internet access to the public when on premises. The WLAN has been secured and the Guest WLAN has been limited to low-impact Internet access only.

Respectfully submitted,  
**Dave Vernaglia**  
IT Administrator



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## MOSES WALLIS DEVISE

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To the Selectmen and Residents of the Town of Douglas,

There were neither requests for nor withdrawal of funds from the Moses Wallis Devise during the fiscal year ended June 30, 2018.

During that time period interest rates declined and the result was an increase in the market value of the funds invested for the Devise. In contrast to last year's report the market value of investments was greater than the book value at the date of the report.

My predecessor, Betty Ann Therrien, remarked that a chronology of agents of the Devise would be an interesting list. I was able to find some reports of the Devise in a volume of bound annual reports that was given to me by my friend and high school classmate, Charlene Resan-Vollmer. She found the book in the effects of her late mother, Ann (Madigar) Resan. We know that Amos Morse was the first agent after the creation of the devise in 1843. From his start until the first report by Nelson Potter in 1876, I haven't found a record. Mr. Potter wrote in his report: *"The report of this devise has formerly been made out up to March 4<sup>th</sup>, but the town voted, last March, to have this Report printed in the Town Report, which is made out to Feb'y 1<sup>st</sup>; consequently this Report is only for eleven months."* That implies that Mr. Nelson served before that report. The rest of the chronology up to 1890 was: Nelson Potter (1876-1878), A. F. Jones (1879-1880), N. W. Preston (1881), A. F. Jones (1882-1885), Suel Logee (1886-1887), Aaron F. Jones (1888), Chas. W. Potter (1889-1890 & ?). I don't know if Mr. Potter served beyond 1890. Perhaps I will have more information for next year's report.

Respectfully submitted,

**Jerome D. Jussaume**

Agent

### Devise Accounting July 1, 201/ through June 30, 2019

	Book Value	Market Value
Beginning balances		
Principal	\$ 27,502.43	\$ 27,502.43
Available for expenditure	7,078.08	6,540.12
Unrealized gain (loss) in market value	-	-
 Total beginning balance	34,580.51	34,042.55
 Activity		
Net investment	406.03	406.03
Unrealized gain (loss) in market value		1,147.37
Expenditures	-	-
 Net activity	406.03	1,553.40
 Total ending balance	\$ 34,986.54	\$ 35,595.95
 Principal	\$ 27,502.43	\$ 27,502.43
Available for expenditure	\$ 7,484.11	\$ 8,093.52



CULTURE  
&  
RECREATION







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## LOCAL CULTURAL COUNCIL

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The Douglas Local Cultural Council is comprised of volunteers who have been appointed by the Board of Selectmen for three-year terms, up to a total of 6 years. Volunteers may be re-appointed after taking a one-year break from service. The Massachusetts Cultural Council is the central agency that distributes funds to support programs in the arts, humanities and interpretive sciences through the town's Local Cultural Council (LCC).

Our mission is to distribute funds awarded from the state of Massachusetts to organizations or people who have submitted qualified applications. Grant applications are due to the Local Council by October 15th of each year. All applications are now online. Interested parties can go to [www.mass-culture.org](http://www.mass-culture.org) to review the process and apply for grants. The Council reviews all applications and votes on those that will be of greatest impact for artistic and cultural experiences throughout the community. We strive for a balance of grants awarded to a variety of age groups.

In FY 2019, the Douglas Cultural Council had \$4,600.00 to award. We received 17 grant applications asking for a total of \$20,680. The Council approved in full or part of 13 grants for a total of \$4470. The committee selected applicants who offer a wide assortment of entertainment and activities to satisfy all ages in the Town of Douglas during 2019.

Some of this year's recipients were Simon Fairfield Public Library Children's Summer reading program, the Whitin Community Center, and the Douglas Oktoberfest

In the summer of 2019-2020, the DCC held three outdoor concerts in collaboration with Douglas Orchard (We also held three concerts there in 2018-2019). We continue to see increased attendance at these events and will continue to help sponsor some concerts there in 2020-2021.

The DCC currently has 5 members on board. The Douglas Local Cultural Council welcomes new members. If you would like to become a part of a group that supports artistic and cultural activities within our town, please consider joining the Douglas Local Cultural Council. Applications are available from the office of the Board of Selectmen, as well as on the town website.

Respectfully submitted,  
**Daina Cheyenne Harvey**, Co-Chair Douglas Cultural Council



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## OCTOBERFEST COMMITTEE

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The Douglas Oktoberfest continues to be the highlight of the fall season for the entire Blackstone Valley region and 2019 was no exception. The weather was perfect; the entertainment was phenomenal and thousands of attendees were jubilant as they celebrated the spirit of community, the season, and experienced what this year's event had to offer.

A new line up of activities were offered which included a quilting contest, Rib Cook-off Competition, Weiner Dog Races, Robotics Demonstrations, Antique Cars, and a "White-Lady" statue as well as top name local acts that performed live on four stages through-out the day.

The day was a total sell-out for vendor spaces as well. More than 100 vendors lined the streets downtown from 8:00am to 4:00pm offering a variety of quality wares, food and services. Other highlights of this year's event was the midway, sponsored by Unibank, which is always packed with rides for the kids and other fun things to do, including the ever popular Oktoberfest Train Ride.

This year the committee brought back the Larger than Life™ Parade which included new characters and more fun. The show featured unique 10 foot handcrafted and fanciful characters brought to life by again the talented performers of Dance Sensations for two outstanding performances. Future versions of this signature show promise even more surprises that just can't be missed.



The Oktoberfest Beer Garden continues to grow in popularity with craft brew selections supplied local brewers. This year's selections were supplied by Purgatory Brewing Company located in nearby Northbridge. A fine selection of wines was also made available to round out the beverage offerings which were a hit along with the great music and food.



The committee would like to thank everyone who helped to make this another extraordinary and successful year. We specifically thank all our local merchants, contractors, business offices, local town officials, and our course, our sponsors who donated funding, time, as well as goods and services. Without these donations and the hard working volunteers the Oktoberfest would not be the success it has been in the past and we all hope it will continue to be in the future. We also have to sincerely thank local Boy Scout Troop 134. These dedicated young citizens have regularly and consistently pitched in to provide the manpower that makes this event happen each year. What a fun way to help your community.

Plans are already underway for Oktoberfest 2020 which is being planned for Saturday, October 3, 2020. Please help us make it part of our town's heritage and legacy. As always, we welcome any comments, suggestions, or ideas that could enhance the next Oktoberfest. Anyone interested in participating can contact the Committee through the town hall.

Respectfully Submitted;  
The Douglas Oktoberfest Committee



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## RECREATION COMMISSION

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Douglas is blessed with many volunteers who lend their time, talents and passion to our town's youth through the recreation sports leagues in the town. I'd like to use this opportunity to commend all current and past volunteers for playing an incredibly important role in the lives of our children of Douglas. With their actions, each volunteer directly contributes to our towns' quality of life and makes Douglas a wonderful place to live and raise a family. The town's youth programs are strong, vibrant and their successes are wholly reliant on the volunteers who make it all happen.

Douglas residents continue to enjoy many of the hiking trails in town including those near the Southern New England Trunkline Trail and those in the Douglas State Forest. Check these trails out if you are looking for a new place to walk or enjoy nature.

### **DOUGLAS YOUTH BASKETBALL**

156 kids from Douglas participated in our town's basketball program this past year. A majority of those kids played in our Intramural Program which starts when kids enter Kindergarten and continues through the seventh grade. The goal at each grade level is to make it an enjoyable experience for the kids while developing a foundation of skills which will allow them to succeed at basketball in the future.

We also had six travel teams which played in the Southern Central Mass Youth Basketball League competing against other towns in the area. The 7th Grade Boys and 8th Grade Boys teams both finished in first place during the regular season. The 8th Grade Boys were unfortunately upset in the semi-finals but the 7th Grade Boys team won the league championship for the 3rd consecutive season. Both teams qualified for the Massachusetts Travel State Championships with the 7th Grade Boys team making it all the way to the Division 3 championship game before falling to Arlington. Douglas hosted 56 teams from Central and Eastern Massachusetts during school vacation week as we hosted the 23rd annual Douglas Winter Hoops Classic at the Municipal Center and school gyms. The Municipal Center Gymnasium continues to be our home court for most games and practices. Our organization has spent over \$20,000 over the last few seasons to maintain and improve the gym. We thank the town of Douglas for its support and hope to keep the Municipal Center Gym a vibrant part of the community for many years to come.

### **DOUGLAS YOUTH BASEBALL AND SOFTBALL**

DYBS has made considerable strides over the past few years to ensure that over 200 Douglas children were playing baseball and softball in our town in 2019.

Youth baseball saw an increase in play and offerings last year. Players as young as 5 and as old as 14 competed in baseball and softball this past spring. Our Douglas 13 & 14-year-old team was able to win the Blackstone Valley Senior Baseball League with a record of 20-2, beating teams from Northbridge, Mendon-Upton, and Milford in the playoffs to win the championship. Our 9-year-old boys Summer All Star team was able to compete in both the Districts and State Tournaments this past summer. The Western Mass State Tournament gave the 9-year-old boys a great experience of traveling with their teammates to Williamstown, Massachusetts. The boys had a great tournament, finishing in 3rd place. Our girls' softball teams also played, starting in the spring, through the summer and into the fall. Douglas hosted two softball tournaments this past summer. Both were very successful and were substantial fundraisers that support the Softball Program. Our 12U Team also played from April to October, winning numerous games with outstanding pitching. The Softball's Junior Lassie 9 & 10-year-old team played several local towns and were undefeated during the spring season.

An adult men's team played in the Wooden Boston Men's Mass Baseball League for the first time this past summer using Soldier's Field at their home field. It led to historic Soldier's field being crowded on many Sunday mornings throughout the summer.

DYBS has made tremendous investments into the town's facilities over the past few years due to strong fundraising efforts. We continue to invest in the turf at Martin Road and Soldiers Field. Repairs were made to the clubhouse, fencing, and irrigation at Soldier's field during the 2019 season. Fundraising will continue to pursue future projects at Soldiers Field to preserve its history but add greater viewing for families attending games throughout the season.

### **DOUGLAS AXMEN SOCCER CLUB**

The Douglas Axmen Soccer Club served approximately 300 children in our community this past year. Kids start as young as age 4 and can play in the program until they are 8th graders. Each grade level learns basic and advantage soccer skills as part of their soccer experience. Our goal is to make soccer enjoyable for all kids while they develop a foundation of soccer skills which will allow them to be successful in the future. The DASC Soccer program continues to grow in the

community and several of our past players have moved onto play soccer in college. Our program continues to make investments in our VFW field facility by re-seeding the field, removing several trees, and improving the parking. With the increasing interest in soccer in our community, we are looking into adding additional field space up at Martin Road and searching out grants to finance the project.

Respectfully submitted,  
**Ryan Hogan**, Chairman



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## SIMON FEAIFIELD PUBLIC LIBRARY

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Trustees:

Danielle Morrow – Chair  
Katherine Anderson – Vice Chair  
Ellie Chesebrough – Secretary  
Daina Harvey – Treasurer  
Betty Holden  
Barbara VanReed  
Dawn Fontaine  
Nick Socrat

Staff:

Justin Snook – Director  
Debbie Soderman – Children's Librarian  
Gail Bowen – Circulation Librarian  
Marie Rice – Library Assistant  
Rebecca Lavallee – Library Assistant/Local Historian  
Jeremy Payson – Page  
Anastasia Timmerman - Page

*The Simon Fairfield Public Library aims to create an inspired, informed, enriched, and empowered literary community in Douglas and its neighboring towns.*

- We aim to inspire our community with an abundance of quality reading material and activities.
- We aim to inform our community with accurate, reliable sources of data free from personal bias or expectation of profit.
- We aim to enrich our community by preserving its historical heritage and promoting the ongoing creation of a vibrant local culture.
- We aim to empower our community by providing access to information technology tools, offering instruction to eliminate the digital divide, and promoting civic engagement.

-Simon Fairfield Public Library Vision Statement

FY19 was a record year for library use, finally ousting FY16 for that title. I expected this to be attributable to a handful of services, but we actually saw an uptick in usage across the board. I can't point to any one strategy in particular which led to such a successful year—it honestly seems like the town was just very much in a reading mood. Let's keep it up in 2020!

Thanks for Reading,  
**Justin Snook**



In FY2019, the Library circulated 40,671 items directly to Douglas patrons. Here is a breakdown by age and format:

Format:	Adult:	Teen:	Children's:	Total by Format:
Books	8872	1173	10889	20934
Magazines	1378	0	17	1395
CDs & Audio-books	1136	37	143	1316
DVDs	7775	65	853	8693
E-books	3521	560	786	4867
E-audiobooks	2304	511	177	2992
Other Electronic Materials	218	54	82	354
Miscellaneous (passes, ereaders, etc.)	107	0	13	120
Total by Age:	25311	2400	12960	<b>40671</b>

The Library also provided 9,389 items to other libraries through C/W MARS and the Commonwealth Catalog, making us responsible for 50,060 circulation transactions.

Throughout FY19, the Library hosted 80 adult programs with a total attendance of 568, 12 teen programs with a total attendance of 75, and 180 children's programs with a total attendance of 2,050. Our door count for the fiscal year was 39,592.

The Library fielded 2,080 reference questions, providing 36 full-text research articles. Our wireless network was logged into by 2,485 clients and our public computers hosted 1,261 guest sessions.

The combined value of services directly provided to Douglas residents by the Library in FY19 is estimated at \$608,651.50 by the Massachusetts Library Association—more than 267% of our municipal appropriation of \$227,572.





# SCHOOLS







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## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

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On behalf of the School Committee Chairperson, Brett Argall and School Committee Members, Kelli Grady, Lisa Brown, Julie Moulder and Rebecca Charniak. I want to express the appreciation of the Committee for the continued support of the schools by the Town of Douglas. The support of the community is vital to the continued success of our students.

With the generous support of the Douglas community, the school district was able to maintain stability in our staffing and in our ability to offer a wide-array of programs beyond the classroom for our students at all levels. With consistent staffing we have been able to maintain appropriate class sizes in our classrooms which supports both student learning and better opportunities for positive connections being established between faculty/support staff and our students. We continue to have great success within our AP program at Douglas High School. Our AP scores are strong with students earning college level credit while still in high school. We continue to work to develop 21<sup>st</sup> century skills in preparing our students for college and career. The District, participated in the new state assessment system, Next Generation MCAS, for 2019. We continue to engage in purposeful data analysis across all grade levels with a focus on student learning and curriculum review and revision.

The District also wants to express thanks and appreciation to the Douglas PTO for all they do in support of our students, staff and building based programs and experiences. They continue to be an important collaborator with the District. We are very grateful for their ongoing efforts.

Similarly, the District wishes to acknowledge the efforts of the DPAC. They continue to be a valued partner through their support for our students and the quality of their academic and social experience. We are very appreciative of all that the DPAC does and what they bring to our school district.

The District extends thanks to our Booster Organizations and the wonderful support of our community. We are able to report that at all levels we engaged in successful sports and music seasons. The hard work of our Boosters Organizations and financial support of the community have allowed our students to continue participation in these important extra-curricular and co-curricular activities while enjoying collective success and personal growth.

As we look forward to fiscal year 2021, our focus will again be on ensuring stability in our staffing and program offerings at all schools. Our planning will remain focused on our Mission Statement while striving to continue to offer diverse learning experiences that meet the academic, social, physical and emotional needs of all students.

The Administrative team of the Douglas Public Schools remains committed to the plan for moving the district forward which supports our collective attention to making our district, competitive with those districts of the Blackstone Valley, Central Massachusetts and all schools in the Commonwealth. To meet this goal we will need to continue to expand our course offerings across all grade levels which will build upon those new offerings of the past three years.

We expanded our STEM and Robotic offerings at the Primary, Elementary and Middle Schools, while at the same time using data from benchmarks and assessments to direct our planning and instruction in Core subjects at both schools.

Douglas Middle School continued its focus on student literacy in the area of close and cultural reading and exposure to a wide variety of literacy styles. The Middle School will maintain its commitment to student writing and writing for a variety of purposes which supports student growth and learning. The Middle School added a STEM curriculum supported by a 3 year grant with funding from American Student Assistance. This new curriculum will engage the students in practical application along with real world exposure to these fields through field trips, guest presentation and enrichment opportunities.

Douglas High School remains committed to offering 14 Advanced Placement courses across all disciplines. The High School worked on the development of new courses in the areas of Law/Criminal Justice, Robotics, Coding/Computer Science, Business and the very real possibly introductory courses in Animal and Plant Sciences to be offered in 2020-2021. They continue to offer Early College Programs through local colleges and Universities while also expanding our

relationship with the Blackstone Valley Superintendent's Consortium to explore the offering of shared distance learning opportunities for our students.

All of these courses, programs and opportunities are directly linked to our plan for moving the district forward. This is the commitment we made three years ago and it remains our focus going forward.

It is my honor and privilege to serve as the Superintendent of the Douglas Public Schools and to represent our remarkable students and our dedicated faculty and staff. We remain committed to providing the best education possible to every student, in every classroom, every day.

Respectfully submitted,  
**Kevin Maines**, Superintendent of Schools



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## OFFICE OF STUDENT SUPPORT SERVICES

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Dear Residents of the Town of Douglas, it is my pleasure to submit the Town Report for the Office of Student Support Services. This report illustrates the time period between January 1, 2019 - December 31, 2019.

The Office of Student Support Services, with the support of the Administration and the School Committee, provides comprehensive services designed to meet the needs of eligible students from 3 to 22 years of age. Program offerings for students with disabilities include: integrated preschool, substantially separate services for students with severe disabilities at all levels, inclusion services for students with mild to moderate disabilities, the STARS program for students 18-22 years old, speech/language, physical, occupational and vision therapies, adaptive physical education and vocational services. We have a special education program called the Flex Center, which is District-wide. The Flex Center is an academic environment that meets the academic, social/emotional, pragmatic and behavioral needs of special education students who have Individualized Educational Programs. An addition to our programs is the Academic Center at the Elementary School. This specialized program meets the needs of students that have academic needs in specific academic areas.

All moderate special education teachers continue to be updated on training and certification in the Orton-Gillingham and/or Linda Mood Belle reading programs. These programs provide multi-sensory reading instruction, through direct and personal training, to increase the literacy skills of our children with various reading disabilities.

Each special education staff member has received professional development in the "Social Thinking" curriculum. Social Thinking is a constellation of concepts, curricula, and related strategies that form a framework that can help all people better understand the social experience and how it can be taught through cognitive behavioral techniques. Consultants from Social Thinking continue to collaborate with our educators so they can generalize the curriculum strategies into all areas of their teaching.

In addition, the Student Support Services Department continues to offer system wide services include: nursing, counseling and psychological services, guidance, services for English Learners, Section 504 Plans and outreach to students who are homeless.

Our twelfth Special Olympics "School Day Games" were held at Douglas High School May of 2019. The event was well attended by parents, siblings, other family members, and community members. The Douglas High School marching band provided music for the entrance of the athletes and did an outstanding job. Students and staff participated in the opening ceremonies. Our athletes participated in the games and were cheered on by their families, friends and peers. Our students received their gold medals with pride and honor. This year we were fortunate to have a photographer who volunteered his time to capture the excitement and fond memories. We appreciate the support of all of the community members, parents, and staff that made this event possible through their time and donations. We look forward to having another positive day for our students to participate in Special Olympics in the spring of 2020.

The Douglas Parent Advisory Council (DPAC) is a group of dedicated and active parent volunteers who offer support to parents of any child with identified or potential special needs who attends the Douglas Public Schools. All parents are

welcome and encouraged to attend monthly meetings sponsored by DPAC and are eligible to participate in workshops and activities that are offered throughout the year.

We are looking forward to continuing to serve our learners, their parents and our community and would like to thank all of you for your support in assisting us to reach our goals and objectives. As always, we seek to minimize the impact of students' disabilities, move students toward independence and maximize their opportunities to fully participate in society.

Respectfully submitted:

**Nealy E Koumanelis-Urquhart, M.Ed**  
Assistant Superintendent of Student Support Services



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## PRIMARY SCHOOL

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Dear Residents of the Town of Douglas, I am very pleased to report that the Douglas Primary School has had a positive and productive 2019!

The Primary School houses half day and full day Preschool, five sections of Kindergarten, and four sections of Grade 1 as well as the Whitin Community Center Daycare Program.

We are thankful for our custodial staff, facilities manager, and town officials for ensuring that our building is clean and safe for our students.

All teachers continue to implement Fundations in conjunction with their Reading Wonders program. Grade 1 teachers are piloting the newest edition, 2020 of Reading Wonders. Fundations thoroughly teaches the foundational skills of the Common Core State Standards (print concepts, phonological awareness, phonics and word recognition, fluency) and strongly supports reading, writing, and language standards.

All Kindergarten and Grade 1 teachers have attended the Empowering Writers training and are now implementing the program into their curriculum. The Empowering Writers curriculum supports students with strategies and skills that include all facets of writing.

Technology integration has been a priority at the Primary School. Several more classrooms had projectors mounted in the ceiling and will be able to use their Smartboards more efficiently for Reading, Math, and Science. STEAM Day was held once again in October and students participated in a variety of STEAM (Science, Technology, Engineering, Arts, and Math) activities. We have purchased engineering kits for use in the classrooms.

Continuing this year, the Primary School hosted Curriculum Coffees/School Council sessions. The group is open to all parents and community members who meet on a monthly basis to address building needs, updating our student handbook, and set goals for our school improvement plan. This motivated group wants to make a difference in our endeavor to support and improve the education of our students.

The PTO has been generous in helping to bring in Enrichment programs that tie into our character education program. Students welcomed Johnny the K to the Primary School to sing and dance about respect! PTO also brought John Sullivan, Mr. Magichead in for lots of fun.

In June, a fun filled Field Day was held for the Primary School students. Activities varied from karate, dance, face painting, potato sack races, and the limbo hosted by the Bubbleman! The day ended with an enrichment program in the cafeteria.

Once again, Veteran's Day was celebrated at Douglas Primary School. Students learned what it means to be a veteran. Douglas Primary honored over fifty veterans who were family members of our students. Veterans began with a breakfast sponsored by our PTO followed by preschoolers, kindergarteners and first graders singing and performing a short skit. Many veterans took the opportunity to speak about their service. Pictures of each veteran and their family member were taken and sent home with them.

Our School Resource Officer, Brett Fulone has held sessions with our students on bus safety as well as being safe during Halloween. He has also assisted with our parent drop off and pick- ups each day to ensure safety.

The Primary School participated in a community project, Fist Bump Fridays where members of the School District Administration, Fire, Highway, and Police Departments have greeted our students into school with a "Fist Bump!" Thank you to all groups who have participated!

In October, 2019, Kindergarten and First Grade students visited The Ecotarium for a day of learning and fun! Many parent chaperones joined us that day.

In closing out 2019, we thank our dedicated Primary School teachers, faculty, and staff for always making our children come first! It is an honor and privilege to work closely and cooperatively with parents and community members on a daily basis. Please check the Principal's blog on the Douglas Public Schools website each week for updates and classroom activities. We look forward to great things in 2020!

Respectfully submitted,  
**Cindy Socha**, Douglas Primary School Principal



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## ELEMENTARY SCHOOL

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Dear Residents of the Town of Douglas, I am excited to write my second annual town report for Douglas Elementary. 2019 was a year of progress at the elementary school. We are lucky to have amazing students, families and staff at Douglas Elementary.

In January and February, the staff worked to reorganize how we provide special education to better meet the changing needs of our students. In order to do this, we eliminated three paraprofessional positions and added a special education teacher position. Each grade now has one special education teacher and one inclusion paraprofessional. This allows for more instruction from a certified teacher to our neediest students rather than from a paraprofessional, more collaboration between general education and special education, and an overall better use of our district funds. While the transition in the middle of the school year was challenging, the changes have been successful and we are already seeing a positive impact on student learning.

In April and May, our third through fifth graders participated in state MCAS assessments in math, language arts, and science & technology. These assessments were given over several days using iPads and Chromebooks. The results showed areas of strength as well as some areas that as a school need to be improved. Thank you to our students for their hard work and also to all of the staff involved in making sure that the assessments were completed successfully!

2019 MCAS Scores % of Students Scoring Meeting and/or Exceeding Expectations	
Grade 3 ELA	54%
Grade 3 Math	56%
Grade 4 ELA	54%
Grade 4 Math	43%
Grade 5 ELA	65%
Grade 5 Math	50%
Grade 5 Science	61%

Our language arts scores continue to be strong and well above the state average. Our math scores, while still not where we want them to be, made some significant gains and are close to the state average. Our science & technology scores are significantly above the state average. We have identified areas where our students struggled and hope that we will continue

to see great grains in 2020. We have worked to emphasize small group instruction and real-world application while also maintaining a focus on developing foundational skills.

In June, we ended the school year with some fun. Our PTO organized a Lip Sync Battle which was a huge success and we also had beautiful weather for our annual Field Day. Our students worked hard all year and it was great to end the year celebrating everything that they accomplished.

In August, we began our new school year with 79 second graders, 96 third graders, 96 fourth graders, and 92 fifth graders for a total of 368 students. This was an increase of 8 students from the previous year. Each grade level had four teachers and class sizes ranged from 19-25 students in each classroom. We held our Open House on September 10<sup>th</sup> which was a great opportunity for our families and teachers to connect.

Throughout the year, we continued the tradition of holding monthly whole school community meetings. At these meetings, we learned about character traits, recognized students for showing these traits, had some fun through all school games and singing, and reinforced building wide goals. We even had Senator Ryan Fattman attend our December meeting to recognize some of our students that went above and beyond to help a classmate. These meetings are a critical component in developing a strong sense of community and help us to maintain a safe and supportive school culture.

The Douglas PTO continues to be a wonderful support to the elementary school in so many ways. They organized our annual Ice Cream Social in September which was a great way to kick off to the school year. They funded three enrichment assemblies that brought everyone together for whole school learning. They also funded special projects and field trips for each grade which allow our students to have some hands-on real-world learning opportunities.

We want to thank all of the dedicated teachers and staff that worked hard each day in 2019 to make the year a successful one at the Elementary School. We also want to thank our students, parents, and community for their continued support of everything we are trying to accomplish. It is an honor to work for such a great school district and we are looking forward to more great things in 2020!

Respectfully submitted,  
**Jon Bell**, Douglas Elementary School Principal



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## MIDDLE SCHOOL

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2019 was a watershed year for Douglas Middle School. It represented a year of successfully executed strategic plans to bring Douglas Middle School closer to the type of school required to prepare students for the academic necessities of the 21st-century. There are three noteworthy areas of focus that are important to share as testimony to the forward progress that the school has enjoyed. They include:

1. A \$100,000 STEM Grant
2. The addition of the only STEM class in DPS.
3. Three years of double digit improvements in MCAS scores in Math, ELA and Science.

Douglas Middle School was the recipient of a \$100,000 grant by American Student Assistance, to be distributed over three years, to pursue STEM education and provide experience and insight to career pathways starting in middle school. Douglas Middle School has integrated a dedicated STEM curriculum for all three grades (6-8) that engages every student and plants the seeds of curiosity and understanding in the fields of technology and engineering. Students will collaborate, plan, construct, test, break, assess, re-test and evaluate engineering and technology principles with daily hands on projects.

DMS is tasked with giving our students both access to great 21st-century learning skills that will be required for career advancement upon their graduation from secondary in post-secondary education. This grant will fund the physical resources students will use in their project based learning. We believe in earnest, that hands on technology integration and

engineering centric projects will have the greatest impact to our community of learners in this post-industrial region of the Blackstone Valley.

We were able to expand the academic and technical offering of the school, by including a STEM class with a full-time STEM teacher. We hired a wonderful, licensed teacher, Ms. Nicole Walker with experience and true passion for the subject matter. She has proven to be highly engaging and asset to the school and district.

Finally, Douglas Middle School has posted a three-year trend of improved MCAS scores in Math, ELA and Science. This is due to a focused effort on providing aligned programs in conjunction with greater communication amongst the staff, improve literacy across all grade levels and subject areas and a culture of collaboration respect that permeates both student teacher and parent association's. In each grade, 6-8, in each subject area, DMS has improved MCAS scores by double digits with students increasing Exceeding and Meeting Expectations, while reducing the number of students Not Meeting Expectations. The school has used these trends to evaluate what has worked and how to continue the success of the students over the last three years.

As previously stated, we feel that 2019 was a stellar year for DMS. Through a concerted effort with Administration, staff and students and the investment of third party private industry; we were able to take the school to the next level to provide a truly engaging educational experience with the children in our charge.

Respectfully submitted,  
**Brian Delaney**, Middle School Principal



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## HIGH SCHOOL

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2019 continued the direction of new staff, new programs, and new opportunities for our students. The concrete rewards of that investment by the community are already coming to fruition with new courses in Criminal Justice, new academic supports for freshmen, and expanded co-taught classes to support students with disabilities.

Douglas High School expanded graduation requirements to match the entry requirements at Massachusetts state colleges and universities. The Massachusetts Department of Elementary and Secondary Education tracks this level of graduation requirements as a school's MASSCORE Graduation rate; through the addition of a two-year foreign language requirement and one-year arts requirement, DHS is on pace to achieve a 100 percent MASSCORE graduation rate by 2022, up from 40 percent in 2017.

Key academic changes this year included:

- Expanded Robotics Program. Funded through a mix of local budget and a grant by the Blackstone Valley Educational Foundation, DHS was able to purchase Vex Robotics kits and establish a new course taught by Ed LaChapelle in 2018. This school year the program has been expanded to include our first Robotics Competitions against other schools led by Mr. LaChapelle and Mr. Riordan
- An Academic Success Center: The addition of our academic interventions for students who are not receiving special education services, run by School Librarian Katie Malo, reduced the number of students failing core academic courses and resulted in no new referrals for special education services, a great savings for the district.
- Social Emotional Support Groups. The new School Adjustment Counselor, Lindsey Poulin, has run several proactive series on social-emotional learning skills, including on developing positive relationships and managing anxiety. Research overwhelmingly indicates that deliberately teaching students skills such as managing emotions and interpersonal relationships improves students' ability to learn and access the curriculum, as well as leading to successes later in life.
- Criminal Justice: DHS is running a new course on Criminal Justice, taught by Nicole Noe. A significant number of DHS students indicate an interest in pursuing careers in criminal justice and the course is very popular.
- Expanded co-teaching. In the 2019-2020 school year resources were reallocated to add a special education teacher, a position filled by Annie DeWitt. This allowed us to support more classes with co-teaching, in which a

special educator and general education teacher collaborate on teaching classes. This strategy is proven to be effective at improving academic outcomes for students with disabilities.

- Advanced Placement Computer Science: Through a grant with Google DHS was able to add the Advanced Placement Computer Science Principles course. The new class is run as a hybrid class, online with support by Mr. LaChapelle.

DHS also received the results of our accreditation review by the New England Association of Schools and Colleges (NEASC). Over the course of the 2017-2018 school year DHS conducted a detailed self-evaluation in which we reviewed our success in areas such as curriculum, instruction, assessment, school leadership, student support, and community support of the schools. Teachers Caroline Fitzpatrick and Laurie Durham led the steering committee for the process. In October of 2018 a team of twelve educators from around New England conducted a four-day review of the school that included meetings with staff, students, and parents; classroom observations; student shadowing; and an analysis of curriculum, assessments, and student work.

The final accreditation report was received in June of 2019 and contained many accolades. In particular, the accreditation review commended the district's ability to stretch limited financial resources and still provide challenging academics for students, the variety of Advanced Placement opportunities for students, the dedication of the staff, and the introduction of co-teaching.

The report directed the school to go through a review of our Core Values, a process that is nearing conclusion. The school also must work on a plan to increase the percentage of male students in honors classes and work with the town government on increasing financial support for the school.

DHS also continued to refine comprehensive plans to deal with emergency situations up to and including an active shooter on campus, and conducted training with staff and students in enhanced safety protocols. School Resource Officer Brett Fulone and High School Assistant Principal Desi Vega led the training and the safety planning committee. Assisted by school resource officers from other districts, DHS staff and students practiced barricading classrooms and evacuating DHS in the event of an emergency. Classroom lockdown kits were also purchased for all classrooms; the kits contain essential supplies and equipment needed for a prolonged lockdown. Although we hope to never need to implement these practices, doing all we can to safeguard our students and staff is a top priority.

Extracurricular activities continued to be a vital part of the life of Douglas High School. The Drama Club, advised by Annie DeWitt and Ashley Bergeron, produced a student written and directed play, *The Long Arm of the Law*, written by Sam Masoud. The Best Buddies Program, advised by Mary Delphos, began a Unified Sports program, playing basketball against Uxbridge High School after practices run by DHS Varsity Basketball players Sam Kennedy and Brett Smith, and coached by teachers Annie DeWitt and Meghan Zabicki. New clubs started in 2019 include an Art Club (advised by Amy Stand), a Gaming Club/E-Sports Team (coached by Adam Nash), and DECA, a program for business and innovation competitions (advised by William Hillman). Student Council, advised by teacher Alicia LeClair, conducted many events to build the culture and climate of the school.

Douglas High School 141<sup>st</sup> graduation was held on May 31 on the high school fields. 102 students graduated in the Class of 2019. Maureen Grady was the class valedictorian, Tiyana-Marie Bassim was the class salutatorian, and Carolyn Braney and Ed LaChapelle advised the class. Over \$38,000 in scholarships were awarded at Class Night, held on May 28. The annual tradition of Baccalaureate was also continued, with St. Denis church hosting the event that brings local churches and families together to celebrate the graduates.

Douglas High School students continued to excel on assessments such as the MCAS and Advanced Placement Exams. Fourteen members of the Class of 2019 were recognized as AP Scholars by the College Board. Tyana-Marie Bassim, Valdez Clark, Jonathan Fellman, Sara Finnegan, Emma Havalotti, Jenna Keeman, Nicholas Lyford, Katrina Morton, and Abigail Sullivan were AP Scholars with scores of three or higher on three AP Exams. Hans Alanes-Alvarez and Natalie Champagne were recognized as AP Scholars with Honor, with an average score of 3.25 on at least four AP Exams. Aidan Gordon, Maureen Grady, and James Kaye were recognized as AP Scholars with Distinction with an average score of 3.5 on five or more AP Exams. Overall, 31% of the class of 2019 got a qualifying score on at least one AP Exam.

Advisor Katie Malo inducted eleven students into the Douglas High School Chapter of the National Honor Society in a ceremony held on October 23. The keynote speaker was Scott Tanyi, DHS Spanish teacher.

New Inductees - Class of 2020  
Allison Dunphy

New Inductees - Class of 2019

## **Guidance Department**

We herewith submit the Annual Report of the School Counseling Department for Douglas High School servicing students in grades 9 through 12.

The School Counseling Department consisted of a Director of School Counseling who served as the head of the department in addition to having a caseload of students in grades 9-12, a school counselor who had a caseload of students in grades 9-12, a school adjustment counselor, and a school psychologist. All members of the department served as members of the Student Support Team, which is a referral program for students in crisis or in need of social/emotional assistance that required coordination of services. They also served on the District Support Team which coordinates wellness programs district-wide. Members of the department served as Chapter 504 coordinators and attended special education team meetings for students on their caseload. The department coordinated MCAS, PSAT, SAT, and AP testing in addition to running the school to career program. The total enrollment for the 2018-2019 school year for grades 9-12 serviced by this staff totaled approximately 397 students.

The breakdown for the school counseling personnel was as follows:

**Director of School Counseling:** Jill Carpenter serviced all grade levels as head of the department, in addition to overseeing all programs and services offered. She met with all students individually and in group meetings to cover a variety of topics including career and college readiness, standardized test preparation, course selection, and future planning. Jill advised students during meetings about college and career searches and assisted with college applications, transcripts, letters of recommendation, etc. She served as the PSAT, SAT, and AP testing coordinator, in addition to serving as the coordinator for services for students with disabilities for these programs. She facilitated the course selection process, which includes the publication of the Program of Studies, teacher recommendations through IPass, and course sign-ups for all grades. In addition, she assisted the 8<sup>th</sup> grade team and students with the course selection process in IPass as they prepared to transition to the high school. Jill assisted administration with establishing the school master schedule for staff and students, supervised the budget for the department, updated the school profile, created and distributed a comprehensive scholarship booklet for seniors and families, and coordinated informational meetings for parents and students. These informational meetings included a college admissions seminar in the spring and a college financing seminar in the fall. In January, Jill coordinated a college freshman return day, where previous DHS graduates came back and spoke with the junior and senior classes about their experience as a college student. She also worked with an admissions representative from Quinsigamond Community College to provide a college admissions decision day for seniors. As the school to career coordinator, Jill attended bi-monthly meetings put on by the Blackstone Valley Educational Foundation, ran the senior work study program, assisted juniors with job shadow day placements, and coordinated field trips to local colleges and businesses. She was a member of the graduation planning committee, prepared all scholarships and awards for senior Class Night, and led the local scholarship committee. Jill also served as an intern supervisor for a graduate student from Assumption College who is working towards becoming a school counselor.

**School Counselor:** Kristen O'Brien serviced all students in grades 9-12, splitting the caseload alphabetically with the Director of School Counseling. She met with students individually and in group meetings to review grades, credits, standardized test results, and to discuss college and career plans and assist with college applications, transcripts, and letters of recommendation, etc. She helped coordinate programs for the school to career program in conjunction with the director, including work study placements for seniors, job shadow day for juniors held in March, and attended bi-monthly meetings with other members of the Blackstone Valley Education Foundation. She helped coordinate Quinsigamond Community College decision day for seniors in addition to a financial aid workshop for students in the fall. She assisted with the course selection process. Kristen organized the Advisor/Advisee program for the school, establishing groups of students and advisors, and provided curriculum to advisors for each meeting. She selected sophomore representatives to attend the Hugh O'Brien Youth Leadership seminar at Bentley University in June as well as freshmen representatives to attend a community leadership workshop at Grafton High School in January. She served as a member of the graduation planning committee and local scholarship committee, SST (Student Support Team), and the District Support Team. She also participated with the Director and other team staff members in quarterly workshop trainings to implement our school's MyCAP (My Career and Academic Plan), an electronic platform which maps the academic plan, personal/social skill attainment, and career development activities required for postsecondary success. Kristen scheduled students and staff for all MCAS testing and retesting and was the coordinator for Educational Proficiency Plans for students in need of remediation. She coordinated the annual College Fair in the fall, as well as field trips to local colleges and businesses. Kristen was integral in the creation of the department's new monthly newsletter, Instagram, and Facebook accounts.

**Adjustment Counselor:** Lindsey Poulin worked with students in grades 9-12 through both individual and group counseling sessions addressing their special needs and concerns. She also served as the school's 504 coordinator. Lindsey covered several new social/emotional topics with all grade levels during classroom sessions as well as continuing with her

already established stress, anxiety reduction, and a mindfulness group with students who voluntarily signed up. This year she was also able to add a self-esteem group that students were able to sign up for and plans to run a mindfulness group this coming spring. Lindsey conducted multiple study skills lessons for 9th grade students involved in the Study Skills intervention block this fall. She facilitated the Signs of Suicide training with 9<sup>th</sup> and 11th grade students and assisted these students, parents and staff members with identifying the signs of depression and potential signs of suicidal behavior. She also educated these individuals on interventions and available community resources. Lindsey presented information about student mental health and suicide prevention to the staff during the fall professional development day, and also made this information available to parents via the Counseling Department webpage. Lindsey also created an informational resource that was distributed to all students during the fall Advisor Advisee meeting listing a variety of hotlines and online resources that students could contact in times of need. Over the summer, Lindsey worked with the school psychologist to create a new student orientation for students who were new to the Douglas school system. This program helped to acclimate students to our high school's culture and also paired them up with a student who had previously volunteered to serve as a mentor. This program proved to be a great success and is something the department plans to continue in the future. Lindsey serves as the advisor for the MindMatters Club, which the school received funding through a grant from the SHINE Initiative for. MindMatters clubs are in 40 different schools across Massachusetts and are student led clubs with the goal of spreading education and awareness to the school building and the community at large. Student MindMatters Club members plan and implement initiatives regarding how to reduce stigma and normalize conversations about mental health and to encourage mental and overall wellness.

**School Psychologist:** Jessica Hurley conducted all psychological testing for referred high school students and for some referred middle school students. She attended special education team meetings in order to report and interpret the results of these assessments. Jessica also reviewed and interpreted psychological assessments that were completed by outside providers and submitted to the Office of Student Support Services for educational consideration. She conducted ongoing individual counseling services to students both at the high school and middle school with more intensive social, emotional and/or behavioral needs, including students with individual counseling goals provided through special education. Jessica completed crisis assessments in order to determine the immediate health and safety needs of students, as well as provided as-needed and ongoing counseling to students that were self-referred or referred by teachers, administrators, support staff and parents. Jessica collaborated with and provided consultation to various high school and middle school educators, support staff, administrators, parents and outside medical and mental health providers in order to address the specific needs of individual students. She worked closely with the students, teachers and paraprofessionals within the Douglas High School Flex Center in order to address the individual, behavioral, social, emotional and/or academic goals and needs of students. Jessica also worked with the school adjustment counselor to create a new student orientation program for students new to the Douglas school system.

The 2019 senior class graduated 101 students. Eighty-five percent went on to higher education with 62% attending four year institutions and 23% going on to two year or technical institutions. One percent of our students entered the military, while 14% entered the workforce.

This year's seniors at Douglas High School are required to have 124.5 credits to graduate. Credits must come from required core courses in the following areas: English – 20 credits, Math – 20 credits, Science – 15 credits, Social Sciences – 20 credits, Computers/Technology – 5 credits, Physical Education/Health – 13.5 credits, and Senior Project – 1 credit. The remaining 30 credits required for graduation are accumulated from a diversified list of both core courses, VHS courses, and elective courses that meet the student's needs, interests and future educational plans. Beginning with the class of 2022, all students are required to take a minimum of ten credits (two classes) of the same foreign language at the high school level in addition to five credits in Fine Arts. Students with a communication disability may be eligible to opt out of the foreign language requirement. These changes put us on track to achieve a 100% MassCore graduation rate by 2022. Students who complete the required courses and proper elective courses in a successful manner will meet the entrance requirements for four-year colleges, two-year colleges, and technical and training schools after graduation.

The minimum passing grade remains at 65. Students must carry six academic courses or the equivalent, plus physical education and health in freshman and sophomore year. Juniors and seniors must complete a physical education requirement, while seniors also have a senior project requirement. In addition to meeting the graduation and credit requirements, all students must pass all MCAS tests required by the state of Massachusetts. Students in the 9th and 10th grades are required to take part in MCAS testing. Students requiring assistance in English, math, or science are given the opportunity to take part in MCAS remedial classes after school to strengthen their skills in these areas. Students who score at the Advanced performance level on one of the three high school state assessment tests in ELA, Math, or Science, score at the Proficient level or higher on the remaining two high school state assessments tests, and are in the top 25% of students in their graduating class with their combined MCAS scores, earn the John and Abigail Adams Scholarship. Last year we had 29 students who received this scholarship, which can be used toward free tuition at most public universities or colleges in Massachusetts. Sixty seniors pre-qualified for the Koplik Certificate of Mastery Scholarship, which can also be used toward free tuition at any public university or college in Massachusetts.

Students planning to attend four-year colleges and universities are informed of the minimum requirements to be considered for admission. The recommended average grade to meet the requirements established by many four-year colleges, including our state colleges and universities is an 85 or a 3.0 on a 4.0 scale. Students are advised to take as many college preparatory courses as possible, including Honors and Advanced Placement classes. The school district pays for all sophomores to take the PSAT's and juniors are encouraged to take it again in the fall if they plan to take the SAT's. All students who take the PSAT exam have access to a personalized study plan through Khan Academy to help them prepare for the SAT's through their College Board accounts. All students create College Board accounts in their sophomore year during a group lesson. This website is a great resource for college and career planning and helping them prepare for the SAT's. In addition, the school counseling department continues to use the Naviance program to assist students with their college and career planning.

The following is a list of programs or services our department provided for the students at Douglas High School and their parents/guardians:

Ongoing services included: Individual and group counseling, career and college preparation, 504 coordination, attendance at IEP team meetings and Student Support Team meetings, crisis assessment and intervention, parental support services including lists of outside referrals for counseling agencies and other community agencies, referrals for the school-based behavior therapy program provided by Family Continuity Mental Health Clinic, linkages with community businesses, collaboration with the Blackstone Valley Education Foundation school to career program, coordination of MCAS, PSAT, SAT, and AP testing, scheduling of college representatives and Armed Service representatives to meet with students, school-wide group classes, coordination of field trips to local colleges and businesses, Advisor Advisee planning, selection of student representatives for the Hugh O'Brien Youth Leadership program, attendance at relevant workshops and programs for professional development, and coordination of the senior work study program.

Fall programs/services include: Group classes for grades 9-12, College Financing Night for parents/students, financial aid workshop for students with Quinsigamond Community College, annual college fair, PSAT testing, MCAS result review/retest coordination, development of comprehensive scholarship booklet for seniors, Signs of Suicide training for staff and students in grade 9, SAT testing in October, organization of Thanksgiving baskets for families in need.

Winter programs/services include: Group classes for grades 9-12, stress management workshops for students in grade 9, PSAT results workshop, organization of Giving Tree for holidays, college freshman return day program for juniors and seniors, Quinsigamond Community College decision day program for seniors, junior job shadow day, course selection for grades 8-11.

Spring programs/services include: Group classes for grades 9-12, sophomore career project presentations, Early College Planning Night for parents/students, Workforce Central workshops for seniors entering the workforce after graduation, MCAS, SAT, and AP testing, senior graduation week activities.

Above all, the members of the School Counseling Department set out to provide the necessary services for students and parents through meetings, phone calls and programs that enabled our students to have a successful and rewarding experience at Douglas High School. We provided the tools necessary to navigate decisions regarding life after high school through career and college information and preparation. Our department worked closely with the teaching staff and administration towards these goals. We continue to look for ways to reach out to our community and improve our department and ourselves. We remain committed to reaching for excellence in the Douglas High School Counseling Department.

### **Music Department**

**Marching Band:** The 35-member marching band performed in many events including parades in both Massachusetts and Rhode Island as well as a spring and winter concert. In addition to the parades and two concerts, the band also performed for the Douglas Special Olympics and Veterans Day assembly held at the High School. The marching band includes 21 instrumentalists and a 14 member Marching Color Guard ensemble, consisting of a Majorette Squad, a Rifle Drill Team, and a Flag Team. Students in grades 8 through 12 are eligible to join the band and color guard teams. The color guard is an integral part of the Douglas High School Marching Band and performs with the instrumentalists at all parade performances. In addition, color guard students prepare floor and stage shows that are showcased in both the winter and spring concerts. Our band is one of the few high school bands remaining that continues to present a National Line Honor Guard and displays the American flag proudly as part of our Band Front. Other ensembles that exist as subsections of the marching band are the concert band, which performs at bi-annual concerts, the pep band, which performs at home basketball games and the jazz band, which performs at cabaret.

In November, band senior Mark Pepin auditioned for, and was accepted into the Massachusetts Music Educators

Association Central District Concert Band. Mark will represent Douglas at the concert to be held in January at Worcester's Mechanics Hall and will audition for membership in the Massachusetts All State band later that month. Mark is a participant in our in-school band class, which is instructed by Mr. DeNoncour.

**Band Staff for January to June of 2019 includes:**

Matthew Buono, Director  
Al Denoncour, Asst. Director, Pep Band Director, Jazz Band Director  
Carol Manning, Color Guard Director, Flag Advisor  
Katelyn Parkinson, Rifle Advisor  
Amy Stacy, Majorette Advisor  
Nick Morin, Percussion Advisor  
Tori Manson, National Line Advisor  
Abigail Sullivan, Drum Major  
Daria Hamelin, Drum Major

**Band Staff for September to December of 2019 includes:**

Justina Strycharz, Director, Jazz Band Director  
David Moniz, Asst. Director  
Al DeNoncour, Pep Band Director  
Carol Manning, Color Guard Director  
Ashley Labonne, Flag Advisor  
Katelyn Parkinson, Rifle Advisor  
Amy Stacy, Majorette Advisor  
Nick Morin, Percussion Advisor  
Joe Lincoln, National Line Advisor  
Daria Hamelin, Drum Major

**Chorus:** The vocal ensembles of Douglas High School include the Douglas High School Chorus and the *a cappella* ensemble, "Blue Light Special". Both ensembles are directed by Mr. Al DeNoncour with the assistance of Mrs. Alyssa Hiltz. Ensemble membership for the chorus and *a cappella* ensemble at the end of the 2018 – 2019 school year was 35 and 20, respectively. Membership for the beginning of the 2019 – 2020 school year is 39 and 21. Enrollment in the program is reduced as a result of the limited choral offering in the middle school. However, with the recent increases in rehearsal time and subsequent growth of the middle school chorus program it is anticipated that membership in the high school ensembles will increase in the coming years.

The choral ensembles combined for a total of twelve performances last year including appearances at the Douglas Octoberfest, Massachusetts Day at the Big "E", area homes for the elderly, the senior class baccalaureate service, Pawtucket's McCoy Stadium, "Caroling for Cans" and several performances at the high school and middle school.

**Departmental Events:** On February 8<sup>th</sup>, the music department presented its third annual Cabaret at Point Breeze Restaurant in Webster. Ten students and the jazz band provided entertainment for those in attendance enjoying the pasta dinner. The evening was a collaboration between the music department, which provided the entertainment, the Douglas Band Boosters, who provided the "manpower" to make the event happen and chorus member Emma Havalotti, who organized the entertainment as part of his senior project.

On March 5<sup>th</sup> – 6<sup>th</sup> the high school chorus students travelled to New York City to participate in a Broadway Classroom workshop, in which they worked with a professional Broadway performer and a pianist from the musical "Chicago" to learn music performance and choreography techniques. The program also included a question and answer session with the two professionals and attending a performance of the musical later that evening. Students were also able to take in several notable New York sights, chief among them being the September 11 Museum and Memorial.

On March 30<sup>th</sup>, the music department presented the annual scholarship fundraising concert, ***Tiger Jam***. The concert raises funds for music department scholarships awarded to graduating members of the music department and the band booster general fund. This year's concert featured 24 DHS students, alumni and, new to the event this year, several staff members performing pop music as soloists and small ensembles accompanied by The Hortons, our house band comprised of teachers Kevin Riordan, Gery Elliott, Ed LaChapelle and Al DeNoncour with student Sam Masoud. The concert's exceptional musical performances were produced by Mr. DeNoncour's music technology class, which also managed the technical aspects of the concert, serving as sound and light technicians. The T.V. Production class, also under the direction of Mr. DeNoncour, recorded the event and produced a finished video which aired on local cable television.

**New Music Staff:** We are excited to have two new individuals join the music department this year. In February, Justina Strycharz assumed the music teacher position at the middle school. Ms. Strycharz currently instructs general music classes for grades six through eight and directs the middle school band and middle school chorus programs. In September we welcomed David Moniz to the district -wide music staff. Mr. Moniz is currently serving as the general music teacher for the primary and elementary grades. In addition, he is instructing the beginning instrumental lesson program and directing a grade four and five chorus.

## **Athletics Department:**

**Boys Varsity Soccer:** Led by senior Captains Keegan Ferguson , Leo Gaultieri , Brian Doyle and Bryce Meizen, the boys finished 8-3-9 losing to Littleton in the quarter finals . Aidan Ferguson led team with 7 goals and 11 assists, and Leo pitched 7 shutouts to lead the defense. Andrew Defalco, Aidan and Leo made DVC All Stars and Aidan and Andrew also made Central Mass All-Stars with Andrew making All state.

**Girls Varsity Soccer:** The Douglas Girls Varsity Soccer team finished the 19-20 season with a final record of `14-4-3, which was good enough to qualify for postseason play. In the quarter finals the Douglas squad defeated WCS with a score of 2-1 and advanced to the Div 4 MIAA divisional semi-final game vs Quaboag. The Tigers won 3-2 and advanced to the Div 4 finals where they lost to Milbury, who went on to capture the state title.

**Girls JV Soccer:** The JV girls soccer team had a successful season. Participation numbers were great and enthusiasm was even greater. The team ended the season with a record of 11- 2. Laney Beane anchored the defense, while Katelyn Forget, Olivia Defalco and Erika Our led the offense. Highlights were beating Sutton and Nipmuc on their home fields

**Boys JV Soccer:** The 2019 Douglas Junior Varsity Boys Soccer team had a good start with a record of 2 wins, 1 loss, and 3 ties in the team's first six games. Consisting of a roster primarily of seventh and eighth graders, the Tigers faced opponents who were often older and stronger. These obstacles were overcome by contributions on each end of the field by the junior high players. Chris Dame led the team in goals as a midfielder and his fellow eighth grade teammates provided strong defense and possession in a majority of the games. Douglas stayed strong throughout the season, finishing with a record of 9 wins, 4 losses, and 4 ties. The highlight of the season came at Homecoming as the Tigers defended their home turf with a 1-0 victory against Sutton, the first JV win against their rival in three years.

**Golf:** The 2019 Golf Team finished this season with an overall record of 7 wins, 12 losses, and 1 tie. They played their best golf at the end of the season winning 3 out of their last 5 matches. Their biggest accomplishment was their second place finish at the DVC Tournament, 4 shots better than regular season co-Champion Nipmuc. The team was led by Junior Hunter Dunn who earned medalist honors in 4 matches. This was quite an accomplishment considering he played all of his matches in the number one spot against many of the top players in Central Mass. Hunter was named to the DVC All Star team by the other DVC coaches and earned a trip to the DIII Central Sectional Tournament where he finished tied for 15<sup>th</sup> out of 61 golfers. Other key contributors this season were Eighth Grade Twin Sensations Andrew (medalist once) and William Hogan, Juniors Evan Kuczer (medalist once), Nick LaPolt, and Captain Sam Bloniasz, and Sophomore Ryan Bernard (medalist twice). With two additional eighth graders and five seventh graders joining the squad this year, the future looks bright for this young team!

**2019 Girls Varsity Volleyball:** When this season began, the girls varsity volleyball team was facing a rebuilding year. We graduated 8 seniors last year and only 5 of our 13 players this year had any varsity experience. The team got off to a pretty rough start and at one point had a record of 4 wins and 7 losses and with 9 matches left things weren't looking too promising. It was at this point that the girls showed what they were made of. They did not lose any of their energy or optimism and actually came to practice with more intensity. They committed themselves to playing better fundamental volleyball and it showed on the court. We finished the season with an incredible 8 – 1 record over their last 9 matches and qualified for the districts. We lost in the first round to a very good Millbury team but we kept each set close and gave them plenty to worry about in the process. We finished the season with a 12 – 9 record and I couldn't be more proud of how our girls fought through the second half of the season.

Although volleyball is a team sport, there were a number of individuals that made big contributions to our success. Here are just some of the notable accomplishments:

- Abby Damasio continued the Damasio excellence from the service line with a serving percentage of just over 97%. As a setter, she combined with Jesse Oskirk for 309 assists.
- Arianna Souphida became a dominant libero this year posting 247 digs.
- Gabby Oum, Sophie Morgan and Maddy Tirrell combined for 104 blocks.
- Arouny Souphida again showed us that it is possible for humans to fly! Her jumping and hitting abilities never ceases to amaze and she was our biggest offensive weapon racking up an impressive school record of 182 kills.
- Arouny also led the team with 38 service aces.
- In addition to these notable statistics, there were a number of other players who contributed to our success. Katie Peloquin showed great improvement from her freshman year and contributed to our attack with 100 kills. Emily Grondin and Camryn Salera worked well with our libero Ari Souphida to give us solid play from our back row and Olivia Muscatell, Isabelle Rindone and Lauren Sutton all did a solid job for us playing in the right side hitter position.

**Girls JV Volleyball:** The Douglas Junior Varsity Volleyball Team finished its 2019-2020 with an overall record of 6-14 (Dual Valley Conference record of 1-9). The Dual Valley Conference was very strong again this year. The team consisted of 12 players: nine freshmen, an 8th grader, and two 7<sup>th</sup> graders. All last year JV players moved to varsity except for one who returned as a ninth grader. The team was a very inexperienced team with 11 new players never playing volleyball. The captains this year was the returning player Izabelle Oum (freshman) and Elise Forget (freshman). Most of the JV team should stay intact for the following year with minimal openings in the varsity roster. The girls worked very hard with extended practices at the beginning of the year and it finally paid off towards the end of the year winning 5 of the last 8 games of the season. All the girls this year played at least a full match each game.

**Boys Cross Country:** We have seven boys on the team this year. This was a four person increase over last year. The team consisted of three seniors (Sam Kennedy, Alex Cortese and Ryan Stickney), one sophomore (Andrew Squier) and three freshmen (Ben Ashworth, Brendan L'Italien and Connor Stickney). The team was captained by Samuel Kennedy and Alex Cortese. The Boy's season record was 1-4. This was one win better than last year. They placed 5th in the Dual Valley Championship which is better than last year and 19th at Districts.

**Girls Cross Country:** The girl's team consisted of 6 individuals. This is the same number as last year. The team consisted of four seniors (Keely Mungeam, Lauren D'Amico, Annie Hayes and Emma Wall) and two sophomores (Alexandra Criasia and Julia Psiuk). Keely Mungeam was the team captain. Overall, we were 2 and 3 on the season, we came in second at Dual Valley Conference Championship and 9th in the Districts. At districts, Emma Wall (6th place) and Keely Mungeam ( 15th place) received medals. At the MIAA All-State Meet. Emma Wall (15th place) received a medal.

**Boys Varsity and JV Basketball:** The boys basketball program showed improvement over last year. The 3 wins were an improvement from the previous year. The players continued to work hard to learn new systems on both offense and defense. Leading scorers were Ray Johnson 11.5 ppg, Matt Landry 7.6 ppg and Brian Doyle 5.5 ppg. The JV team went 7-10, a 6 win improvement from the prior year

**Girls Varsity Basketball:** The varsity girls' basketball team finished the regular season with 12 wins and 8 losses, which qualified us for the District tournament. In the first round of the Districts, we hosted and defeated AMSA in a thrilling comeback victory. But our season ended in a hard fought loss in the quarterfinals to #1 seed and eventual District champion Monty Tech.

Senior leadership was evident throughout the year, with co-captains Melina Schilling leading the team and Devin Haire earning our Defensive Player of the Year Award. Tiyana-Marie Bassim was our defensive guard specialist and a consistent positive voice for our team. And Alexa Gresian led the team in rebounding and blocked shots.

Junior Allie Benedict and freshman Morgan Berthiaume (7.0 PPG) excelled at the guard roles, consistently providing scoring, defense, steals, and assists. Their achievements were recognized by our opponents' coaches, with both selected to the Dual Valley Conference All Star team; the Determination Award was presented to junior Jen Walker who overcame injuries to earn a starting role at both the guard and forward positions.

Our other important contributors were junior Kiara Johnson, sophomores Emily Furno and Nichole Brothers, and freshmen Katie Peloquin and Abbie Damasio.

**JV Girls Basketball:** The Girls' Junior Varsity Basketball team had an exciting 2018-2019 basketball season, as they finished with a record of 14-2 (8-2 within the Dual Valley Conference). The team was comprised of three sophomores, four freshmen and an eighth grader, while three swing players also contributed valuable minutes during gameplay. All players were essential to this very successful season through strong, consistent growth of individual and team basketball skills. Two of the most notable games included a thrilling, double overtime, win against Hopedale early in the season and a hard-fought battle against Sutton (25-24) late in the season. Offensive efforts were led by Ariana Sacco (134 points) and Olivia Muscatell (97 points) while Abigail Damasio consistently led the defensive charge throughout the season.

**Indoor Track:** This indoor track season, the teams consisted of 15 boys and 20 girls. Of which there were 5 seniors, 8 juniors, 7 sophomores, 4 freshmen and 9 middle schoolers. We accomplished many things this season. Maureen Grady broke the school record in the 55 meter dash. Jenna Keeman broke the school record in the high jump, long jump and pentathlon. Greg Peck, Cody Winchell, Luke Lightbown and Anthony Rossi broke the school record in the 50 shuttle relay. The 4 by 800 team of Keely Mungeam, Emma Wall, Alisa Guertin and Alex Criasia broke the school record.

The Girl's 50 hurdle shuffle team of Jenna Keeman, Maureen Grady, Arouny Souphida and Arianna Souphida set a new school record. Jenna Keeman, Maureen Grady, Arouny Souphida and Samantha Gibson set the school record for the 4 by 55m shuttle hurdle relay. At the DVC meet, there were many all-stars: Jenna Keeman high jump, Arouny Souphida 50 hurdles, Maureen Grady 50 dash, Emma Wall mile, Jenna Keeman 300 meter dash, and Arouny Souphida, Paige Brothers,

Samantha Gibson, Maureen Grady 4 by 200 relay. Jenna Keeman was named by all the coaches in the Dual Valley Conference as field athlete of the year.

At the division 5 state meet we were represented by Mia Sheldon in shot, Maureen Grady in the 55m dash, Jenna Keeman in the high jump, Emma Wall in the mile, Keely Mungeam in the 2 mile, Arouny Souphida in the 55 hurdles, Maureen Grady, Paige Brothers, Samantha Gibson and Arouny Souphida in the 4 by 200 relay, and Keely Mungeam, Alexandra Criasia, Emma Walland Alisa Guertin in the 4 by 800.

Maureen Grady and Mia Sheldon went onto ALL-state championships where Maureen finished 6th in the 55m dash , breaking a school record. Maureen went on to represent Douglas at New Englands, only the third athlete ever to do so. She was the second athlete to do so for indoors and the second female ever for Douglas. She ran the 55 meter dash and came in 9th.

**Softball:** The 2019 Varsity Softball team came into the season looking to continue the success of previous years. The team was comprised of seven seniors, one junior, two sophomores, and one freshman. The team was led by senior captains Devin Haire and Kelsey Gilbert, who both made the DVC all-star team along with fellow senior Brynn Hurley. The team finished the regular season 10-10, reaching the districts for the third consecutive year and posting wins over BMR, Bartlett and South. Although the team will have some big shoes to fill next year, the underclassmen hope that they can continue to build upon the success of this year's team. Great season ladies!

**Baseball:** The Douglas varsity baseball team finished the season with a record of 4-12. The Tigers held on in an exciting game to defeat Millbury 6-5 early in the season and rallied against Bartlett in the 7<sup>th</sup> inning to tie the game and would eventually win in 8 innings. The team was led offensively by Casey Holland and Matt Landry. Alex Cortese, Connor Loehr, Hunter Dunn and Tommy George did the bulk of the pitching for the Tigers. Congratulations to Casey Holland and Alex Cortese for being named Dual Valley All Stars.

**JV Softball:** This was a very young team that included nine middle school players and three high school players. A team-wide strength was an aggressive hitting approach despite their youth and inexperience. Upperclassmen Kelly Ramsey (3B), Sarah Hamilton (C), and Brianna Taft (2B) were excellent role

models while consistently getting on base. Leadoff hitter Emma Hutnak (2B) and Shaylyn Emanuel (OF) represented the 8<sup>th</sup> grade with their bats and gloves. The 7<sup>th</sup> graders included first baseman Ava Sabatino and rookie outfielders Sabrina Carvalho, Kayley Quetta, and Emma Hennessey. And their 7<sup>th</sup> grade classmates Ava Lemire, Katie Huff, and Emilee Hamelin were top hitters and shared the pitching duties while developing consistency and confidence on the mound.

**JV Baseball:** The Douglas Junior Varsity Baseball Team finished its 2018-2019 season with an overall record of 6-13 (Dual Valley Conference record of 4-6). The team offense was led by Captain Jake Rinaldi and Owen Gray. The defense was led by Billy George. Captain Tyler Mayer led the pitching staff along with Owen Gray but a lot of players stepped into this team roll throughout the year. The team was very young with 5 seventh graders, 3 eighth graders, and 4 freshmen. The young JV team held their own throughout the year playing against older and bigger competition most games. This was a great experience for baseball players to perform at a high school level. This team will be very competitive in the near future if stay together and work hard on developing their baseball skills.

**Girls Outdoor Track:** This outdoor track season, the team consisted of 34 girls. Of which there were 3 were seniors, 11 juniors, 9 sophomores, and 11 freshmen.

The girls' track team went 4 and 1 for our dual meets. They came in 7th in the District E meet and 2nd in the Dual Valley Conference Championship. . The following ladies earned DVC All-stars for their performances in the Dual Valley Conference Championship: Emma Wall, mile, Arouny Souphida 100 hurdles, Jenna Keeman high jump, Kiara Johnson, Arouny Souphida, Nicolle Grundstrom, and Samantha Gibson 4 by 100 relay, and Maureen Grady 100 meter dash, 200 meter dash, triple jump and Long jump. Maureen also set a meet record in the 100 by 11 hundredths of a second. Amureen was awarded the DVC Outdoor track runner of the year, field athlete of the year and all-around athlete of the year for the second year in a row. Maureen Grady, also, broke the school record in the triple jump. Samantha Gibson set the school record in the weight pentathlon.

At the Central/West state meet, Maureen Grady won the 100 meter dash and came in second in the long jump., Jenna Keeman competed in the High jump and came in 4th in the pentathlon, 200 meter dash and Pentathlon. Allie Benedict competed in the 400 meter dash. Morgan Berthiume competed in the 400 meter dash, Alexander Criasia completed in the 400 meter dash and the 4 by 800.Emma Wall placed 6th in the mile and competed in the 4 by 800. Keely Mungeam competed in the 2 mile and 4 by 800. Kalyee Bolin competed in the 4 by 800. Arouny Souphida competes in the 100 hurdles. Samantha Gibson competed in the 400 hurdles. Jill harper competed in the 400 hurdles. Maureen Grady represented Douglas at the all-state Championships. She competed in the 100 meter dash and finished 8th in the long jump.

**Boys Outdoor:** The 2019 Boy's Outdoor Track team consisted of 34 boys including 8 seniors, 10 juniors, 4 sophomores, and 2 freshmen. The team went 1-4 in Dual Valley Conference Dual Meets. At the Dual Valley Conference Championship the team placed 6th. At the District E Class C Meet, the team tied for 10th place. The team had 2 DVC All-Stars based on their performance at the DVC Championship: Kaleb McKeon in the Javelin and Samuel Kennedy in the 400m Hurdles.

Two school records were broken during the 2019 Outdoor season. senior Ian Mazzarella broke the Triple Jump record with a jump of 39' 6.5" at the DVC Championship and senior Kaleb McKeon broke his own record in the Weight Pentathlon, scoring 2372 pts at the District E Weight Pentathlon.

6 athletes qualified and competed at the MIAA Central/West Division 2 State Meet. Anthony Rossi ran the 100m (11.56, 10th place), Samuel Kennedy ran in the 400m (53.97, 11th) and the 400m Hurdles (58.81, 3rd), Ian Mazzarella competed in the Triple Jump (37' 3", 21st), Kaleb McKeon competed in the Javelin (132' 8", 12th), Andrew DeFalco competed in the Javelin (118' 7", 18th), and Garrett LaFortune competed in the Javelin (117' 8", 20th). Additionally, Samuel Kennedy qualified and competed at the All-State Meet in the 400m Hurdles where he placed 21st with a time of 1:00.98.

### 2019 DOUGLAS HIGH SCHOOL GRADUATES

Alanes-Alvarez, Hans	Golbranson, Olivia	LeMay, Emily
Baldaro, Jacob	Gomez, Jadalis	Lewis, Hannah
Bassim, Tiyana-Marie	Goncalves, Connor	Lockney, Haley
Benjamin, Kayla	Gordon, Aidan	Lyford, Nicholas
Bilodeau, Samantha	Grady, Maureen	Maciejewski, Renee
Bilodeau, Sayge	Grann, Garrett	Madden, Keara
Bonneau, Abigail	Gresian, Alexa	Masoud, Samuel
Boss, Christopher	Grondin, Michel	Mazzarella, Ian
Boucher, Ruby	Grundstrom, Nicolette	McClosky, Jeremy
Burque, Michael	Haire, Devin	McGloin, Amanda
Campbell, Jacob	Haire, Haylee	McKeon, Kaleb
Chambelle, Daemien	Happy, Sarah	Morton, Katrina
Champagne, Natalie	Harper, Ethan	Nadeau, Christian
Clark, Jr., Valdez	Harris, Aubrey	O'Brien, Zachary
Curley, Emily	Havalotti, Emma	Paine, Nathaniel
Damasio, Daniella	Hehir, Thomas	Palmari, Kayla
Demeo, Alisia	Hiser, Kole	Parfitt, Earl
Desantis, Matthew	Holland, Cameron	Payson, Jeremy
Dixson, Ryan	Hurley, Brynn	Pellerin, James
Doucette, David	Jackman, Grace	Pepka, Julia
Dunleavy, Cassidy	Josey, Jack	Perkins, Michael
Evans, Owen	Kaye, James	Peterson, Erika
Fellman, Jonathan	Keeman, Jenna	Purvis, Michael
Finnegan, Sara	Keith, Amanda	Rhody, Matthew
Fleming, Justin	Khodadoust, Yasmeen	Rossi, Anthony
Gagnon, Morgan	Kirby, Mackenzie	Schilling, Melina
Gaulin, Adam	Klenk, Ryan	Schultheiss, Laurel
George, Rachel	Kluesner, Kirsten	Silva, Kaylie
Gervais, Ryan	Kuczer, Ryan	Simoneau, Connor
Gilbert, Kelsey	Mason, Scott	Smith, Justin
Glynn, Cian	Lanord, Timothy	Sullivan, Abigail

Taft, Caitlyn  
Theroux, Erin  
Tourony, Nicholas

Jeannot, Bessie  
Tzeremes, Dimitrios  
Urbanowski, Zachary

Wheeler, Benjamin  
Yanis, Jacob  
Zanchi, Nicholas



School Committee:



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## BLACKSTONE VALLEY REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

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**July 1, 2018-June 30, 2019**

### **A Message from the Superintendent Director**

Thanks to you and the consistent work of our District School Committee and instructional team, our students continue to experience an outstanding quality vocational-technical education like no other during Fiscal Year 2019. We truly value and appreciate your ongoing investment and personal support of your multiple municipality school system; it is invaluable.

Our Annual Report provides an ideal opportunity, which has become our custom, to go beyond the facts and figures of our operation and share with you vignettes of our student success stories and District achievements that capture the essence of our mission.

The vast array of skills our students learn while at BVT ensures preparation for whatever comes next. We are proud to be on the front line, pioneering new learning models that are transforming education in new and exciting ways.

**Dr. Michael F. Fitzpatrick**  
Superintendent-Director

### **FY19: Another Outstanding Year of Achievements**

Our students continue to display their mastery of rigorous academic topics and industry-validated vocational technical competencies.

During the 2018-2019 school year, a total of 367 AP course exams were given to 253 students in English Language & Composition, English Literature & Composition, U.S. History, Biology, Chemistry, Calculus AB, Computer Science A, MacroEconomics, Physics 1, and Spanish Language & Culture. The Massachusetts Comprehensive Assessment System (MCAS) tests have played an important role in the achievement level of students in the Commonwealth for the past 20 years. Spring 2019, the Department of Elementary and Secondary Education instituted the Next-Gen MCAS, an updated, more rigorous, computer-based test to determine a student's readiness for career and college. This new system of tests also incorporates altered scoring tiers. Our students have an impressive history of high levels of academic success and results on the MCAS. On the initial administration of the Next-Gen MCAS, our sophomores continued that trend. In English, 99 percent of BVT students achieved Competency Determination (a graduation requirement) on the MCAS, and 98 percent

achieved CD in Mathematics. In Spring 2019, 179 freshmen took the High School Science MCAS, and 100 percent achieved Competency Determination, while 98 percent scored within the higher range.

**BVT Budget Leverages Federal and State Funding to Enhance a Positive Learning Environment**  
Our School Committee developed the District's FY19 budget in a manner that adheres to strict state requirements while also responding to the challenges set forth by the State's Executive Office of Labor and Workforce Development, and the needs of local business and industry. The District's FY19 operating budget of \$23,802,023 was funded primarily by \$9,036,498 in Chapter 70 & 71 State Aid and \$14,359,525 in Member Assessments. As a dedicated partner of our District towns, we remain committed to further assisting their fiscal management, austerity, and planning by presenting a single, consolidated annual request. Valley Tech operates within the dollars requested regardless of any unforeseen variables within anticipated revenue streams.

### **Class of 2019: Douglas Graduates**

#### **NHS: National Honor Society    NTHS: National Technical Honor Society**

Nolan Clark Beckwith, Culinary Arts (NHS/NTHS); Daniel Patrick Benjamin, Information Technology; Noah Benjamin Boudreau, Electronics & Engineering Technology; David Richard Brown, Electronics & Engineering Technology (NHS); John Robert Francis Doiron, Dental Assisting; Christian Raymond Fenoff, Construction Technology; Natalie Concetta Fenoff, Painting & Design Technology; Ashley Christina Ferrick, Cosmetology (NHS); Seth Secondo Gopin, Plumbing; Emma Jean Heintz, Culinary Arts (NHS); Theron Gabriel Howe, Drafting & Design Technology; Hanna Rose Kearney, Cosmetology; Payton; Elizabeth Linnehan, Business & Entrepreneurship; Aaron MacKenzie King, Construction Technology; Alec Michael Patnaude, Electrical; Natalia Veronica Podstawka, Multimedia Communications; Hailey Katherine Skowronski, Culinary Arts; Jacob Scott Stevens, Culinary Arts; Cassidy Rose Turner, Business & Entrepreneurship; and Connor David Zisk, Multimedia Communications.

#### **Our School Committee**

The Blackstone Valley Tech School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns.

**Chairman:** Joseph M. Hall – Bellingham

**Vice Chairman:** Gerald M. Finn – Millville

**Assistant Treasurer:** Chester P. Hanratty, Jr. – Millbury

**Secretary:** Anthony M. Yitts – Grafton

Joseph A. Broderick – Blackstone

John C. Lavin, III – Douglas

Mitchell A. Intinarelli – Hopedale

Dennis P. Braun – Mendon

Paul J. Braza – Milford

Jeff T. Koopman – Northbridge

Julie H. Mitchell – Sutton

David R. Bartlett – Upton

James H. Ebbeling – Uxbridge

**Superintendent-Director:** Dr. Michael F. Fitzpatrick

**Assistant Superintendent-Director/Principal:** Anthony E. Steele, II

**Assistant Superintendent for Finance and Operations:** Kurtis W. Johnson

**District Treasurer:** Barbara A. Auger

Please Note: This condensed report is provided at the request of municipal authorities. A full-length version can be obtained by visiting our website [[www.valleytech.k12.ma.us](http://www.valleytech.k12.ma.us)] and/or by contacting the Office of the Superintendent-Director at (508) 529-7758 x3037.



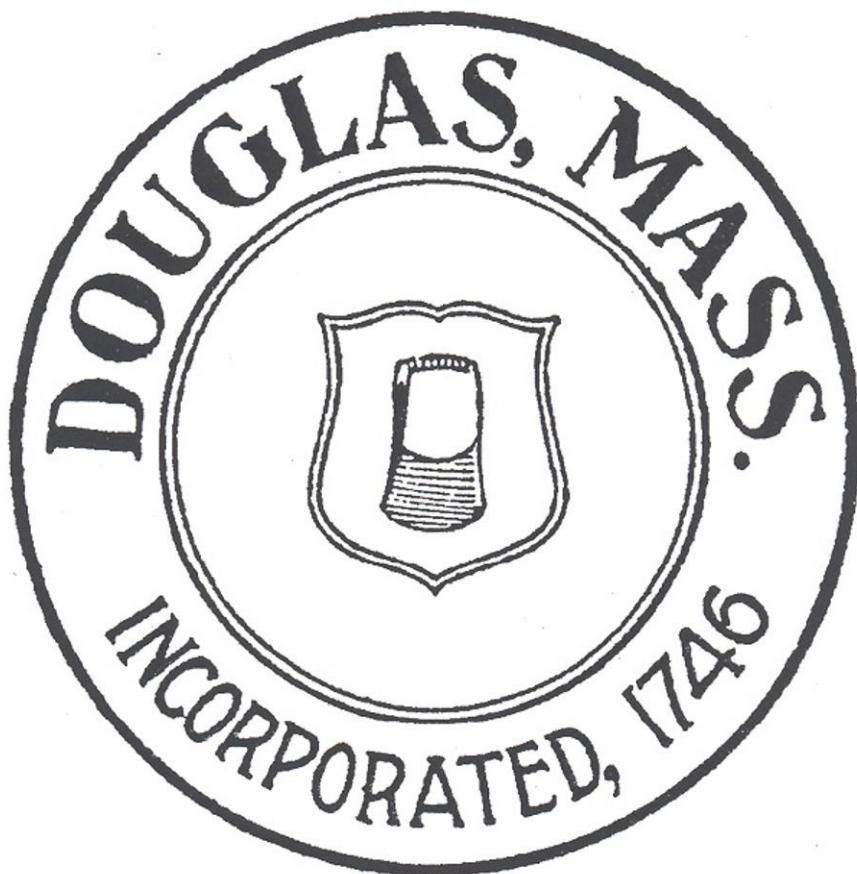
**BVT School Committee**



# GLOSSARY

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# VOLUNTEERS NEEDED







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## GLOSSARY OF DEPARTMENTS, BOARD, & COMMITTEES

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**Check the Town Website for Meeting Dates, Times and Locations.**

**ANIMAL CONTROL OFFICER** - Responsible for responding to complaints ranging from nuisance dog barking to lost or injured animals. The Animal Control Officer works with the Douglas Police Department and the Douglas Board of Selectmen to resolve disputes and maintain public safety in relation to the animals in Douglas.

**ANIMAL INSPECTOR** responds to all dog bites and investigates and quarantines. Makes sure that rabies shots are up to date. Performs yearly Barn Inspections. The Massachusetts Bureau of Animal Health appoints the Animal Inspector each year.

**BOARD OF ASSESSORS** - Composed of three elected members and is required by Massachusetts General Laws to value all real and personal property based on "full and fair cash value" within their community. Every three years, the Board of Assessors must submit these values to the Department of Revenue for certification. Property sales must also be reviewed on an annual basis and the values adjusted if deemed necessary to maintain "full and fair cash value". The Board of Assessors is required to annually assess taxes in an amount sufficient to cover the state and local appropriations chargeable to the Town, and subsequent to the determination of the total assessment. The Board of Assessors must annually fix the tax rate. All maintenance of the real and personal property databases, the processing of commitments of real and personal property, and motor vehicle and boat excise taxes are performed by two full-time and one part-time staff members under the direction of the Board of Assessors. Taxpayers have a formal right to file for an abatement of taxes, once the tax bills have been distributed. Certain taxpayers are also allowed exemptions from their property tax bills. Taxpayers having questions relative to a bill, the abatement process, or statutory exemptions are advised to contact the Assessors' Office as soon as the bill is received.

**BUILDING DEPARTMENT** - Responsible for all building permits that are reviewed by numerous departments depending on the project. A building permit is required for new construction, reconstruction, alterations, repairs, demolition, change of use, and change of occupancy. Along with the building aspects, this department is also responsible for zoning enforcement. Although the Building Department does not have the authority to grant waivers to any code, law, bylaw, or regulation, they may be granted through various appeal boards.

**BUILDING FACILITIES AND CONSTRUCTION COMMITTEE** – This committee was created under the provisions of Article 10 of the Town of Douglas General Bylaws. It is comprised of an appointed 7 member committee with 3 members being appointed by the Board of Selectmen, 3 members by the Town Moderator, and 1 by the School Committee. The Town Engineer also serves on this committee as a non-voting member. The Committee is intended to be used as a resource for various Town Construction Projects with a cost of \$10,000 or greater and/or as requested by the Board of Selectmen.

**CABLE ADVISORY COMMITTEE** - The Douglas Cable Advisory Committee is charged with negotiating the license with cable providers and running two of the town's local PEG channels (Public and Government) as provided through a grant with Charter Communications. As appointed by the Board of Selectmen, the Cable Advisory Committee is a group of volunteer residents who handle the charge of overseeing the general operation of the station, as well as making policy decisions and answering any challenges that arise.

**CAPITAL IMPROVEMENTS COMMITTEE** - Composed of five (5) department heads or their representatives and four (4) Douglas residents. The Committee's Charter is to identify capital projects for the six years (current year plus the next five years) and consolidate those projects into an on-going capital plan. The Plan will be updated on an annual basis with the current year's plan to be included in the overall annual budget. The Committee's goals are the identification, prioritization and proposed funding sources of capital projects.

**CEMETERY COMMISSION** - Responsible for maintaining the Town Cemeteries and works to ensure future availability of burial plots in Douglas.

**COMMUNITY DEVELOPMENT DEPARTMENT** - Comprised of the Town Engineer, the part-time Conservation Agent and an Administrative Secretary. The Community Development Department provides assistance and is a liaison primarily to the Planning Board and Conservation Commission and also performs Special Projects within the Town under

the direction of the Board of Selectmen. It is also available to provide support to all the Departments, Boards and Committees within the Town. This department is also happy to assist the public in navigating through the local and state permitting processes regarding land development in the Town of Douglas.

**COLLECTOR OF TAXES** - Responsible for collecting and turning over all real estate, personal property, and excise taxes for the Town. The Collector also collects payment for town water bills.

**CONSERVATION COMMISSION** - Responsible for the administration of the Douglas Wetland Bylaw, the Wetlands Protection Act, Chapter 131, Section 40 of the Mass General Laws and the Rivers Protection Act created by Chapter 258 of the Acts of 1996. There are additional conditions for land use found in the Code of Massachusetts Regulations: 310 CMR 10.00 et seq. There are also various laws relating to open space, environmental policy, agricultural issues and water and land conservation regulations. The Conservation Commission is charged with keeping abreast of not only changes to all these laws, but the results of litigation brought on behalf of communities or land owners which is a priority. The Commission regularly conducts site walks to view potential projects and advise builders if changes in plans need to be made to satisfy various regulations. Hearings are scheduled with as much convenience to the applicants as time would allow

**COUNCIL ON AGING** - Provides information, education, and recreation for the elders, sixty years of age or older, in Town. The Director works with outside agencies in order to provide a range of services to those elders who are in need of them. The Outreach Coordinator works with seniors at risk and their families to provide information counseling and referrals.

**ECONOMIC DEVELOPMENT COMMISSION** - Created by Town Meeting vote in 1999. Its purpose is to create programs that will enable existing businesses in Douglas to expand in the Town and attract new businesses.

**FINANCE COMMITTEE** – According to MGL Chapter 39, S16, this committee maybe established by town bylaw for any town whose valuation exceeds one million dollars. This committee shall consider any or all municipal questions for the purpose of making reports or recommendations to the Town. While the statute receives varying interpretations, the Town of Douglas established the Finance Committee in 1992 at an Annual Town Meeting eliminating the need for Selectmen to act impartially on financial matters

**FINANCE DEPARTMENT** - The Finance Director is responsible for the administration of the Accounting Department as well as the coordination and oversight of the activities of the Accounting, Treasurer/Collector and Assessor's Departments. The Finance/Accounting Office is responsible for record keeping of all financial transactions of the Town; processing of all bills, warrants, receipts, payroll and ledgers; and supplies departments with financial reports and payroll information. The Accounting Office ensures the Town is in compliance with Generally Accepted Accounting Principles, Federal and State laws, and Town Meeting authorizations.

**FIRE DEPARTMENT** - In addition to traditional firefighting and rescue duties, the Douglas Fire Department is responsible for issuing permits and completing inspections. The staff and call firefighters/EMTs also partake in various training sessions throughout the year. The S.A.F.E. (Student Awareness Fire Education) program is taught in the elementary school and is vital to the education of children and their families in the prevention of fire and burn safety. Station tours upon request.

**HEALTH, BOARD OF** Deals with all aspects of Title 5 concerning the installation of new or repairs to private septic systems and private drinking water supplies. The Board of Health manages the Transfer Station. Permits for the Transfer Station can be purchased at this office. The Board of Health is charged with the inspection and licensing of food service establishments, campgrounds, commercial swimming pools and the licensing and inspection of garbage and septic vehicles. The Board of Health deals with rabies and mosquito control. A Board of Health is a statutory board created pursuant to the Mass. General Law C III, s26 and C. 41, sl. This Board consists of five (5) members who are appointed by the Selectmen. Each member serves a three (3) year term. Each year the Board appoints a Chairperson, Vice-Chair, Health Agent, Nurse, Administrative Supervisor, Animal Inspector, Food Service Inspector and Sanitation Agent. The Board meets the first Monday of each month at 6:00 p.m. in the Health Department office. All meetings are open to the public and minutes of past meetings are kept in the Health office. The Board of Health is charged with the protection of the public health and to fulfill these duties by developing, implementing and enforcing health policies. Local health policies are available at this office.

• **HEALTH AGENT** can be contacted when there are housing deficiencies between a landlord and a tenant. The Board of Health agent handles complaints such as landlord/tenant disagreements, noisome trades, trash complaints, etc. The Agent also performs bathing beach water testing during the summer months.

• **SANITATION AGENT** is a Professional Engineer who reviews all septic system plans and performs all installation inspections. This person does not do Title 5 inspections for the re-sale of a home as these are done by State Certified inspectors.

• **FOOD SERVICE INSPECTOR:** Inspects all food establishments twice a year and in accordance with the Massachusetts Food Code.

• **PUBLIC HEALTH NURSE** holds yearly flu clinics. Blood pressure clinics are open to residents of any age. The Public Health Nurse holds flu clinics at the Senior Center and at Riddlebrook Apartments. The Public Health Nurse is charged with reporting all communicable diseases to the State Department of Public Health and to perform any follow up work. The Nurse is available every Thursday.

**HIGHWAY DEPARTMENT** - Responsible for maintaining safe, passable roadways and sidewalks. This is achieved by cutting brush, patching roads, sweeping streets, painting lines, and snow removal. The Highway Department also provides basic repair and maintenance of guardrails and bridges. During warmer months, the Highway Department maintains and cuts the grass at the town commons and public squares.

**HISTORICAL COMMISSION** - Responsible for promoting and preserving the historic resources of the town including buildings, structures, streetscapes, historic and scenic roads.

**HOUSING AUTHORITY** - The Douglas Housing Authority (DHA) has no public housing units in the Town of Douglas to administer and until it does the responsibilities are extremely limited in scope or non-existent.

**LIBRARY, SIMON FAIRFIELD PUBLIC** - Provides access to a myriad of books, magazines, audio books, play-aways, DVDs, CDs, adult and children programming, and free wireless access to the internet.

**MUNICIPAL FACILITIES MAINTENANCE MANAGER** - Responsible for the daily, general preventative maintenance of the municipal buildings, custodial duties, landscape and yard duties, the occasional hiring of contractors, and overseeing special projects within the facilities.

**OPEN SPACE COMMITTEE** - The Committee works on land preservation projects to preserve open space and important habitats throughout Town. The Committee also works to educate the public on the benefits of Open Space and how it enhances our quality of life. Every acre of Open Space actually brings Douglas net revenue in taxes because it does not require additional and extensive services to support it.

**PERSONNEL BOARD** - The Personnel Board is an advisory board that makes recommendations to the Town Administrator relative to the adoption of rules and regulations and/or policies and procedures that are necessary for the proper administration of the Personnel Bylaw and the administration of the classification and compensation plan, subject to the approval of the Town Administrator, and final approval by the Board of Selectmen

The Bylaw shall apply to all employees, except those positions filled by popular election, those under contract, those covered by a collective bargaining agreement, and those under the direction and control of the School Committee.

**PLANNING BOARD** - One of the most significant functions of this Board is subdivision control and issuance of special permits for, as well as the supervision of gravel removal. It also serves as the permit granting authority for certain special permits as outlined in the town's first zoning bylaws. Most of the Board's time is taken up with subdivisions: checking plans submitted for proposed subdivisions, implementing inspections for subdivisions being built, or having a background supervisory role until the roads of a particular subdivision are accepted as town roads.

**POLICE DEPARTMENT** - In addition to traditional police and rescue duties, the Douglas Police Department provides various programs to the Douglas School System and the Town of Douglas such as DARE, Citizen Police Academies, bicycle safety, boat patrols, RAD (Rape Aggression Defense) program, and RAD Kids program.

**RECREATION COMMISSION** - Sponsors recreational programs throughout the year and works arduously to create and maintain recreational areas and facilities in Douglas.

**REGISTRAR, BOARD OF** - Responsibilities include registering voters, certifying nomination papers and petitions, processing absent voter applications and administering election recounts. Any party enrollment status required for appointment must have been maintained continuously for two years.

**SCHOOL COMMITTEE** - Works closely with the school department administration to improve educational quality by acting as the bridge between the educational process and the community at large. Responsibilities include the creation of policy, approval of the school department budget, and employment of the Superintendent. Five (5) elected members make up the committee, each serving a three-year term.

**SELECTMEN, BOARD OF** - Operates as the Executive Board of the Town and is charged with setting policies for the Town as well as calling town elections and town meetings. The selectmen are the Local Licensing Authority, issuing licenses and permits which include but are not limited to the sale of alcohol, automobile dealers, restaurants, and entertainment. The selectmen appoint many key town officials and members of boards and committees. The selectmen are also charged with being the town's Road Commissioners as surveyors of public ways, monuments, guide posts, sidewalks and shade trees.

**TOWN CLERK** - Works as a liaison between residents and town offices. Traditionally, this office is where people first come when they need information. The Town Clerk serves the residents as Chief Election Officer which oversees polling places, election officers, and the general conduct of all elections, consisting of preparation of ballots, voting equipment, voting lists along with voter registrations. The Town Clerk also records and certifies all official action of the Town, including town meetings, Planning and Zoning Board decisions. Registers all vital events occurring within the community, such as, recording and preserving all original birth, marriage, and death records. The Town Clerk is also the Public Records Officer. Administers the oath of office to all elected and appointed members of local committees and boards, posts meetings of all government bodies, provides access to public records in compliance with State Public Records Law, provides certified copies of all vital records and conducts or assists with genealogical research, maintains records of adopted municipal bylaws, appointments, petitions and submits general bylaws/zoning bylaws to the Attorney General for approval. The Town Clerk is also a licensing officer. Issues state licenses and permits, including marriage licenses, and permits for raffles and bazaars. Issues local licenses, permits and certificates as mandated by statute or bylaw, which include burial permits, business certificates, dog licenses, fuel storage permits and burning permits. The Clerk's Office is also responsible for conducting a yearly census and publishing the annual street list.

**TRANSFER STATION** is for use by residents of Douglas. The site collects household waste and offers recycling of glass, paper, cardboard, tin and plastic. There is a box on site for used clothing, books, games, TV's and computer monitors. Permits are sold twice a year. During summer months the site collects automotive batteries and 5 lb. propane tanks.

**TREE WARDEN:** Cares for all of the shade trees on public property in town including parks, town commons, public streets and schools.

**VETERANS' SERVICES** - Douglas is part of the Southern Blackstone Valley Regional Veterans' Services District which consists of the towns of Douglas, Northbridge, Sutton and Uxbridge. The District is a local one-stop aid station for veterans, their dependents and widows/widowers of veterans. Here they can receive benefits such as financial aid, medical expense reimbursement, and forms to file VA claims and in some cases, just someone to talk to. The Commonwealth of Massachusetts returns 75% of the monetary aid provided by the Town of Douglas. It has been found that the veteran or recipient of this aid, most likely spends 100% of this monetary benefit within the local community. This type of aid benefits everyone. Veterans' benefits are not automatic and must be applied for in accordance with Federal and State laws, rules and regulations. Therefore, the Director must keep abreast of the latest changes in these rules pertaining to Veterans' rights. The Veterans' Services office is now located at 21 S. Main St., Uxbridge, MA, where veterans can be assured of private and confidential service. Office hours are Monday, Tuesday, and Thursday 7:30 a.m. – 5:00 p.m. and Wednesday 8:30 a.m. – 2:30 p.m. and 5 p.m. – 7 p.m. The office is closed on Fridays.

**WATER/WASTEWATER DIVISIONS** – Responsible for testing, operation and maintenance of the town water supply, sewer lines and facilities. They are also responsible for maintaining and repairing hydrants, checking meters, and performing relevant repairs.

**ZONING BOARD OF APPEALS** - Created under the provisions of MGL Chapter 40A as a necessary part of the establishment of zoning regulations in a community. Chapter 40A empowers the Board of Appeals to; 1) Hear appeals taken from decisions of any administrative official or board of the Town acting under the provisions of the law; 2) Hear variance requests from terms of the Zoning Bylaw; and 3) Hear special permit requests as provided by the Zoning Bylaw

## AT YOUR SERVICE

Please note extension changes.

<b>Town Administrator</b>	<b>476-4000 ext. 201</b>
Administrative Assistant (TA/Selectmen)	476-4000 ext. 200
<b>Animal Control (call Police Department)</b>	<b>476-3333</b>
Assessor's Office	476-4000 ext. 253
<b>Building Department</b>	<b>476-4000 ext. 251</b>
Building Inspector	476-4000 ext. 206
<b>Board of Health Office / Animal Inspector</b>	<b>476-4000 ext. 252</b>
Board of Health Nurse (Tuesday Only)	476-4000 ext. 211
<b>Cable Coordinator</b>	<b>476-4000 ext. 222</b>
Collector of Taxes	476-4000 ext. 254
<b>Community Development Department</b>	<b>476-4000 ext. 257</b>
Conservation Commission	
<b>Planning Board</b>	
Finance Director / Town Accountant	476-4000 ext. 210
<b>Fire Department</b>	<b>9-1-1</b>
Non – emergency	476-2267
<b>Highway Department</b>	<b>476-3378</b>
Library, Simon Fairfield Public	476-2695
<b>Police Department</b>	<b>9-1-1</b>
Non – emergency	476-3333
<b>School Department</b>	
Administration Office	476-7901
<b>Primary School</b>	<b>476-2154</b>
Elementary	476-4200
<b>Middle School</b>	<b>476-3332</b>
High School	476-4100
<b>Special Education</b>	<b>476-4034</b>
Blackstone Valley Reg. Vo. Tech.	839-5471
<b>Senior Center / Council on Aging</b>	<b>476-2283</b>
Town Clerk	476-4000 ext. 255
<b>Town Engineer</b>	<b>476-4000 ext. 208</b>
Transfer Station	476-3742
<b>Treasurer's Office</b>	<b>476-4000 ext. 256</b>
Treasurer / Collector	476-4000 ext. 219
<b>Veterans' Director</b>	<b>278-8600 ext. 2037</b>
Water/Waste Water Division	476-2400



The Town of Douglas is an equal opportunity provider, and employer.