

**TOWN OF DOUGLAS  
ANNUAL REPORTS  
OF THE  
TOWN OFFICIALS**



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**FISCAL YEAR 2017**

Compiled and Formatted by: ***Suzanne L. Kane***



Cover Photo – Fire Department Putting up Flags on Main Street  
by: ***Suzanne L. Kane***



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# **TOWN OF DOUGLAS**



## **ANNUAL REPORT**



**2017**



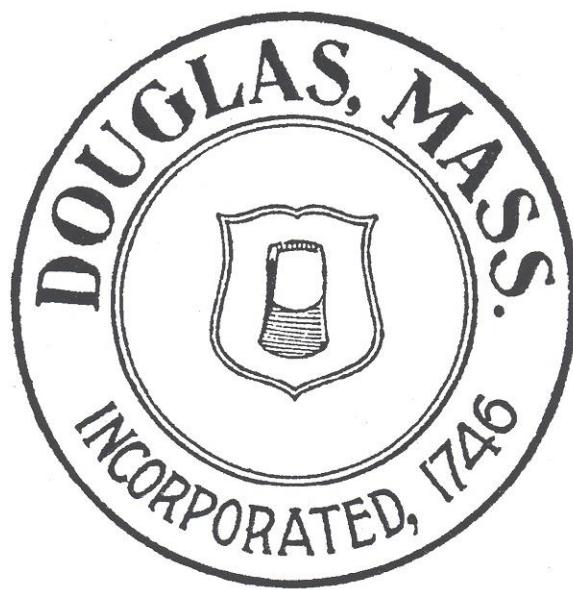
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# GENERAL INFORMATION





## *In Appreciation*



Our appreciation goes out to our Retirees' and Volunteers' who served the Community well.

### ***MITCHELL S. COHEN***

Capital Improvement Committee – 7 yrs., School Committee – 3 yrs.,  
1999 School Building Committee – 7 yrs., 2008 School Building Committee – 8 yrs.  
Cultural Council – 6 yrs., Cable Advisory Committee – 12 yrs., and  
Board of Selectmen – 6 yrs.



### ***PAULINE LaBRECQUE***

Douglas Fire Department  
EMT since 1992, Lieutenant since 2005, and Fire Fighter since 2007  
1992 ~ 1/25/17



## **Support Signs for Public Safety**

The month of July 2016, turned into a month of violence and racial tension throughout the country, culminating in Baton Rouge, LA, where three police officers were killed and three others wounded.

Douglas resident ***Diane Wright***, of South Street, decided to let the Douglas police and first responders know that, "she had their six". She contacted a local sign company and had the first signs made and placed them in a few locations around town. People started noticing the signs and soon signs were showing up all over Douglas.



## *In Memoriam*



Our Appreciation and Sympathy is extended to the families  
of those who served our community.

***LUKE BEAUCHEMIN***

1973~ 2017

School Custodian



***RAYMOND O. BELLENOIT***

1924~ 2017

WWII Veteran



***JOHN R. "MOE" BROWN***

1932~ 2017

Peacetime Veteran



***PAUL J. CONN***

1930~ 2017

Korea Veteran



***RUSSELL G. DANIELS***

1944~ 2017

Vietnam Veteran



***JAMES B. EATON***

1959~ 2017

Peacetime Veteran



***HAROLD GJELTEMA***

1939~ 2017

Election Official / Korea Veteran



***JEROME "JERRY" KOCUR***

1938~ 2017

Finance Committee

1975 – 1977

Town Treasurer



## *In Memoriam*

(continued from previous page)



### ***RENE M. MALO***

1947~ 2017  
Vietnam Veteran



### ***ALBERT G. LANDRY***

1943~ 2017  
Vietnam Veteran



### ***RICHARD S. MINOR***

1945~ 2017  
Vietnam Veteran



### ***EDWIN PIRIE***

1944~ 2017  
Vietnam Veteran



### ***LEVITA ROUSSEAU***

1935~ 2017  
Council on Aging



### ***MERRITT D. "PETE" TETREAULT***

1928~ 2017

Library Trustee / Common Preservation Committee / Peacetime Veteran



### ***ROBERT "WILLY" WILSON, Jr.***

1944~ 2017

Water / Sewer Laborer





## Municipal Center Hours

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*The Municipal Center building is open for business as follows:*

Monday – Thursday  
8:30 am – 1:00 pm  
1:30 pm – 4:00 pm

❖  
Tuesday Evening  
4:00 pm – 6:00 pm

❖  
Friday: Closed  
State and Federal Holidays: Closed

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*Administrative Office and Community Development Only – Additional Hours:*

Friday  
8:30 AM to NOON.

❖  
Memorial Day to Labor Day

8:30 AM to 5:00 PM - Monday through Thursday  
Friday: Closed

❖

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Due to budget cuts, some departments have reduced hours. Please check with the department if you are unsure about the operating hours.



## Municipal Employees



*July 1, 2016 through June 30, 2017*

<b>Administration Office</b>	<b>29 Depot Street</b>	<b>508-476-4000</b>
Guzinski, Michael - Resigned 4/12/17	Town Administrator	
Kane, Suzanne	Administrative Assistant	200
Wojcik, Matthew - Hired 7/24/17	Town Administrator	201
<b>Assessor's Office</b>	<b>29 Depot Street</b>	<b>508-476-4000</b>
Kessler, Julie	Administrative Assistant	253
MacKay, Beth	Principal Assessor	212
<b>Building Department</b>	<b>29 Depot Street</b>	<b>508-476-4000</b>
Alger, Jane	Administrative Assistant	251
Lench, Lawrence	Building Commissioner	206
<b>Cable Coordinator</b>	<b>29 Depot Street</b>	<b>508-476-4000</b>
Aldrich, Patrick		222
<b>Clerk's Office</b>	<b>29 Depot Street</b>	<b>508-476-4000</b>
Furno, Christine	Elected Town Clerk (2018)	255
Postma, Lisa	Administrative Assistant	216
<b>Community Development</b>	<b>29 Depot Street</b>	<b>508-476-4000</b>
Cundiff, William	Town Engineer	208
Lajoie, Maria	Administrative Assistant	257
Zisk, Stephen	Planning/Conservation Agent	205
<b>Facility Maintenance</b>	<b>29 Depot Street</b>	<b>508-612-6738</b>
Colonero, Rick	Part-time	
Furno, Adam	Facilities Maintenance Manager	
<b>Finance Department</b>	<b>29 Depot Street</b>	<b>508-476-4000</b>
Cahill, Janis	Assistant to the Finance Director	221
Lovett, Jeanne	Finance Director	210
<b>Fire Department</b>	<b>64 Main Street</b>	<b>508-476-2267</b>
Avellino, Joseph	Lieutenant / Fulltime FF / EMT - P	
Bardellini, Joe - Hired 1/15/17	Fulltime FF/EMT	
Burgess, Patrick	Call FF	
Campo, Peter	Asst Chief / Call FF	

<b>Fire Department – Continued</b>	<b>64 Main Street</b>	<b>508-476-2267</b>
Connell, Gerard	Lieutenant / Call FF	
Daly, Nicholas - Hired 7/2016	Call FF / EMT - B	
DeTorio, Amanda - Hired 7/2016	Fulltime FF / EMT - P	
Freeman, Lisa	Clerk/Call FF/EMT-B	
Furno, Adam	Captain / Call FF / EMT-B	
Furno, Hannah	Probationary FF	
Furno, John	Deputy Chief/ Call FF / EMT-B	
Kaufman, James	Lieutenant / Fulltime FF / EMT - P	
Kessler, Emily	EMT - B	
Kollett, Robert	Call FF	
Labrecque, Pauline - Retired 1/25/17	Lieutenant/ Fulltime FF / EMT-P	
Manning, Kelly	Captain / Call FF / EMT - P	
McCallum, Danica - Hired 12/2016	Call FF	
Morris, Scott	Call FF / EMT - B	
Pratt, Jeremiah	Call FF / EMT - B	
Ruiz, Jacob - Hired 1/2017	Fulltime EMT / FF	
Stevens, Corey	Lieutenant / Call FF	
Vinson, Jack	Fulltime FF / EMT	
Vinson, Kent	Chief / EMT-P	
Weilsma, Holly	EMT-P	
Whidden, Kenneth	Call FF	
White, Bill Jr.	EMT - P	
Worster, Anthony	Lieutenant / Fulltime FF / EMT - P	
Donohue, Nicholas - Resigned 7/2016	Fulltime FF / EMT - B	
Eddy, Ron - Resigned 8/2016	EMT-P	
Harrington, Alexandra - Resigned 1/2017	EMT - B	
Maurice, Andrew - Resigned 1/2017	EMT - B	
McCallum, Justin - Resigned 11/2016	Lieutenant / Call FF / EMT - P	
Nicholson, William - Resigned 1/2017	EMT - P	
White, Bill Sr. - Resigned 1/2017	EMT - P	

<b>Health, Board of - Office</b>	<b>29 Depot Street</b>	<b>508-476-4000</b>
Harris, Kristin	Administrative Assistant	252
Howard, Cory	Agent	
Malley, James Jr.	Engineer - Apt. by BOH	
Podstawka, Agnieska RN	Nurse	211
Yacino, Joseph	Agent	

<b>Highway Department</b>	<b>56 Main Street</b>	<b>508-476-3378</b>
Begin, Raymond		
Furno, John	Superintendent	
Furno, Adam		
Furno, David		
Malo, Jared		
Marks, Ernest Jr.		
Mello, MaryBeth	Clerk	
Towle, Mark		

<b>Library, Simon Fairfield Public</b>	<b>290 Main Street</b>	<b>508-476-2695</b>
Albin, Marryellen	Library Assistant	
Bowen, Gail	Circulation Librarian	
Landry, Ashley	Library Page	
Landry, Melissa	Library Page	
Roucheleau, Maria	Library Assistant	
Snook, Justin	Director	
Soderman, Debbie	Children's Librarian	
Colonero, Will - Resigned 7/1/16	Library Page	
Moore, Danielle - Resigned 10/16/16	Library Page	
Tetreau, Josh - Resigned 10/13/16	Library Assistant - Per Diem	

<b>MIS - Town</b>	<b>29 Depot Street</b>	<b>508-476-4000</b>
Motyka, Scott		213

<b>Police - Fire Dispatchers</b>	<b>29 Depot Street</b>	<b>508-476-3333</b>
Auger, Brandan	Full Time	
Bloem, Danielle	Full Time	
Foynes, Elias	Full Time	
Wright, Adam	Full Time	
Johnson, Alex	Full Time as of 1/26/17	
Balbi, Felicia	Part-Time	
Chicoine, Erin	Part Time	
Dejong-Ewing, Samuel	Part Time	
Fleming, Sean	Part Time	
Furno, Hannah - Hired 11/1/17	Part Time	
Mastrianna, Jake	Part Time	
Pepin, Matthew - Hired 7/1/17	Part Time	
Taylor, Scott	Part Time	

<b>Police Department</b>	<b>29 Depot Street</b>	<b>508-476-3333</b>
Bertone, Nicholas	Officer as of 1/9/17	
Bloniasz, Jacob	Officer	
Bren, Michael	Officer	
Brimmer, Jacquelyn	Officer	
Brown, David	Detective Sergeant	
DeGenova, George	Officer	
Foley, Patrick	Chief	
Foynes, Elias	Officer	
Fulone, Brett	Officer	
Gilbert, Gregory	Sergeant	
Gould, Travis	Sergeant	
Kaminski, Mark	Officer	
McLaughlin, Aaron	Sergeant	
Miglionico, Nick	Lieutenant	
Yannino, Anthony	Officer	

<b>Police, Part-Time / Reserve Officers</b>	<b>29 Depot Street</b>	<b>508-476-3333</b>
Auger, Brandon		
Dunleavy, Mark		
Johnson, Alex - Hired 1/15/17		
Taylor, Scott		
Wright, Adam		

<b>School - Business Office</b>	<b>21 Davis Street</b>	<b>508-476-4206</b>
Bourgeois, Stacey	Bookkeeper	
Keegan, Cortney	Business & Operations Mgr	
Stand, Ellen	Assistant to the Business Mgr	

<b>School - Elementary</b>	<b>19 Davis Street</b>	<b>508-476-4200</b>
Aronian, Matthew	Dean of Students	
Brundage, Melanie	Nurse	
Cederbaum, Samuel	Principal	
Hannon, Penny	Special Ed Secretary	
Nasuti, Laura	Special Education Coordinator	
Purvis, Tracy	Guidance	
St. Pierre, Laura	Principal Secretary	
Urquhart, Nealy	Dir. Of Student Services	

<b>School - High School</b>	<b>33 Davis Street</b>	<b>508-476-4100</b>
Brosnahan, Kathy	Guidance Secretary	
Carpenter, Jill	Guidance Counselor	
Gaucher, Melanie	Nurse	
Hurley, Jessica	Adjustment Counselor	
McDermott, Elaine	Principal's Secretary	
Peck, Victoria	Secretarial Clerk	
Romano, Joshua	Principal	
Sousa, Donna	Technology Director	
Stack, Genie	Guidance Director	
Valliere, Patricia	Nurse	
Vega, Desi	Assistant Principal	
<b>School - Middle</b>	<b>21 Davis Street</b>	<b>508-476-3332</b>
Campbell, Kathleen	Nurse/Health Services Director	
Delaney, Brian	Principal	
Osterman, Cheryl	Principal Secretary	
<b>School - Primary</b>	<b>17 Gleason Street</b>	<b>508-476-2154</b>
Aronian, Matthew	Dean of Student	
Brunner, Allyson	Principal Secretary	
Delaney, Brian	Principal	
Gilrein, Katie	Nurse	
Socha, Cindy	Principal/Curr. Director	
<b>School - Superintendents Office</b>	<b>21 Davis Street</b>	<b>508-476-7901</b>
Maines, Kevin	Interim Superintendent	
Tibbetts, Lauren	Administrative Assistant	
<b>Senior Center</b>	<b>331 Main Street</b>	<b>508-476-2283</b>
Bengtson, Cheryl	Parttime Secretary	
Hansen, Sandy	Secretary	
Rousseau, Patrice	Director/Outreach Coordinator	
<b>State Ethics Commission</b>	<b>29 Depot Street</b>	
Furno, Christine	Municipal Liaison	
<b>Town Counsel</b>		
Bowen, Rich	Municipal Law	
Maser, Brian	Labor Law	
Talarman, Jay	Land Law	

<b>Transfer Station</b>	<b>9 Ridell Street</b>	<b>508-476-3742</b>
Boulanger, Richard		
Hebert, Raymond		
MacLeod		
St. Germain, Donald		

<b>Treasurer / Collector Department</b>	<b>29 Depot Street</b>	<b>508-476-4000</b>
Briggs, Lois	Assistant Treasurer	256
Carter, Pamela	Assistant Collector	254
Postma, Lisa	Admin. Assist to Treas./Collector	
Vaidya, Cheryl	Treasurer/Collector	

<b>Water / Sewer Department</b>	<b>29 Charles Street</b>	<b>508-476-2400</b>
Bloniasz, Lee	Administrative Assistant	
Dejong, David	Primary Operator, Water	
Higley, Peter	Chief Sewer Operator	
L'Ecuyer, Steven	Assistant Water Operator	
Sullivan, Robert	W/S Superintendent	
Theriault, Stephen	Assistant Sewer Operator	

**Town Officials**  
**Boards / Committees**



*July 1, 2016 through June 30, 2017*

<b>Animal Control Officer</b>	<b>Appointed - 1 yr.</b>
Banner, Sue	Assistant
Sullivan, Kevin	

<b>Animal Inspector</b>	<b>Appointed by State</b>
Guilbault, Maurice	2018

<b>Assessors, Board of</b>	<b>Elected - 3 yrs.</b>
Blatchford, John Jr.	Chair
Field, Carol	2020
Griffin, Arthur Jr.	2019

<b>Blackstone Valley Voc. School Dist. Com.</b>	<b>Elected - 4 yrs.</b>
Lavin, John III	2018

<b>Bridge Viewer</b>	<b>Appointed by TA - 1 yr.</b>
Furno, John	Highway Superintendent

<b>Building &amp; Facility Construction Committee</b>		<b>Appointed - 3 yrs.</b>
Brown, Linda	BOS Appt	2020
Fitzpatrick, Michael	Moderator's Appt	2018
Holland, Sean	Chair - BOS Appt	2018
Howe, Virginia	BOS Appt	2019
Mosczynski, Shirley	Vice Chair - School Appt	2019
O'Melia, Rebekka	Moderator's Appt	2018
Cundiff, William	Town Engineer - Ex-Officio	
Wright, Mary	Recording Secretary	
Open	Moderator's Appt	2016

<b>Building Department - Inspectors</b>		<b>Appointed by TA - 1 Yr.</b>
Hickey, Wayne	Electrical Alternate	2018
Josey, Robert	Plumbing/Gas	2018
Wallis, Richard	Electrical	2018
Wiersma, Larry	Plumbing/Gas Alternate	2018

<b>Cable Advisory Committee</b>		<b>Appointed - 3 yrs.</b>
Devlin, Thomas Jr.	Chair	2020
Menn, Christopher		2019
Werme, Robert Jr.	Vice Chair	2020
Open		2016
Open		2018

<b>Capital Improvement Committee</b>		<b>Appointed - Dept Rep - 3 yrs, Dpt Rep - 1 yr.</b>
Auger, Brandon	Dept. Rep.	2018
Chesebrough, Ellie	Dept. Rep.	2018
Furno, Adam	Dept. Rep	2018
Furno, John	Vice Cair - Dept. Rep.	2018
Morrison, Melissa	At Large	2018
Mosczynski, Shirley	At Large	2019
Vinson, Kent	Chair - Dept. Rep.	2018
Open	At Large	2016
Open	At Large	
Wright, Mary	Recording Secretary	

<b>Cemetery Commission</b>		<b>Elected - 3 yrs.</b>
Church, Laurie	Treasurer	2018
Cooney, Shirley	Chair	2019
Heinz, Debra	Secretary	2020

<b>Central MA Regional Planning Rep.</b>		<b>Appointed - 1 yr.</b>
Bonin, Timothy	BOS Delegate	2018
Cortese, David	BOS Alternate	2018
Stevens, Les	Planning Board Rep.	2018
<b>Conservation Commission</b>		<b>Appointed - 3 yrs.</b>
Brown, Linda	Chair	2018
Greco, Michael		2018
Sharkey, Tracy	Vice Chair	2020
Van Roo, Brandi		2018
Wright, Mary	Recording Secretary	
Open (2)		2016
Open		2017
<b>Constables</b>		<b>Elected - 3 yrs.</b>
Blain, Debra		2019
Field, Carol		2019
<b>Council On Aging</b>		<b>Appointed - 1 yr.</b>
Allen, Martha		2018
Blake, Patrick	Chair	2018
Brule, Janet		2018
Furno, Christine	Vice Chair	2018
Haire, Rita		2018
Hoffer, Jennifer		2018
Ouillette, Janet		2018
Wall, Loretta		2018
Wall, Thomas		2018
<b>Cultural Council</b>		<b>Appointed - 3 yrs (6 yrs. Max)</b>
Anderson, Katherine		2020
Harvey, Daina		2019
MacNeil, Jennifer		2021
Malley, Beverly		2019
Morrow, Danielle	Treasurer	2019
Stinchfield, Mary	Secretary	2020
Taft, Yajaila		2019
Werme, Nora	Chair	2018
<b>Disability, National Organization on</b>		<b>Appointed by TA - 1 yr.</b>
Lench, Larry	ADA Compliance Officer	2018
<b>DPW Study Committee</b>		<b>Appointed - EOP</b>
Bloniasz, Keith	W/S Commission	EOP
Cooney, Shirley	Cemetery Commission	EOP
Cundiff, William	Town Engineer	EOP

<b>DPW Study Committee - Continued</b>		<b>Appointed - EOP</b>
Furno, John	DPW Superintendent	EOP
Gogolinski, Carol	Finance Committee	EOP
McCallum, Dave	Board of Health	EOP
Morse, Kevin	Chair - BOS	EOP
Sullivan, Robert	W/S Superintendent	EOP
Wojcik, Matthew	Town Administrator	EOP
Wright, Mary	Recording Secretary	
<b>Economic Development Commission</b>		<b>Appointed - 3 yrs.</b>
Chamberland, Eric		2018
Gogolinski, Carol		2019
Landry, Philip		2020
Maltz, Brad	Chair	2018
Peterson, Paul Jr.	Vice Chair	2019
<b>Elderbus Board of Directors</b>		<b>Appointed - 1 yr.</b>
Furno, Christine	Alternate	2018
Rousseau, Patrice	Representative	2018
<b>Emergency Management</b>		<b>Appointed by TA - 3 yrs.</b>
Vinson, Kent	Director	2019
<b>Employees' Insurance Advisory Committee</b>		<b>Appointed - 1 yr.</b>
Allard, John	Custodial Collective Bargaining Unit	2018
Bardellini, Joe	FF's Collective Bargaining Unit - Alternate	2018
Biagioli, Susan	Non-Union School Employees	2018
DeLuca, Charlene	Cafeteria Collective Bargaining Unit	2018
Gaskell, Lynn	Teachers Association	2018
MacKay, Beth	Non-Union Municipal Employees	2018
Vinson, Jack	Firefighters Collective Bargaining Unit	2018
Bacon, Marleen	Retirees	2018
<b>Fence Viewer</b>		<b>Appointed by TA - 3 yrs.</b>
Yacino, Michael		2018
<b>Finance Committee</b>		<b>Appointed by Moderator - 3 yrs.</b>
Chamberland, Eric		2019
D'Amico, Howard	Vice Chair	2020
Gogolinski, Carol		2019
Hogan, Ryan	Chair	2018
Holmes, Pamela		2018
Hutnak, Michael		2018
Lahousse, Leigh		2020
Shurick, Cynthia		2017

<b>Finance Committee - Continued</b>		<b>Appointed by Moderator - 3 yrs.</b>
Open		2017
Wright, Mary	Recording Secretary	

<b>Health, Board of</b>		<b>Appointed - 3 yrs.</b>
Brazeau, Robert	Vice Chair	2018
Donatelli, Steven	Chair	2019
Howard, Cory	BOH Agent	2020
McCallum, David	BOH Agent	2018
Yacino, Joseph		2019

<b>Historical Commission</b>		<b>Appointed - 3 yrs.</b>
Aldrich, Sean	Vice Chair	2020
Doyon-Lavallee, Rebecca		2020
Fontaine, Dawn	Secretary/Treasurer	2018
Kmetz, David	Chair	2019
Youngsma, Betsy		2019

<b>Housing Authority</b>		<b>Elected - 5 yrs.</b>
Bishop, Dennis		2018
Blatchford, Mark		2020
Rodriquez, Sashu		2017
Open		2019

<b>Housing Authority - State Apt.</b>		<b>Appointed by State</b>
Open		2008

<b>Library Trustees</b>		<b>Elected - 3 yrs.</b>
Anderson, Katherine		2018
Morrow, Danielle	Vice Chair	2019
Sughrue, Kevin		2020

<b>Library Trustees - Life Members</b>		<b>Appointed by Trustees</b>
Biagioli, Joseph II	Chair	
Chesebrorrough, Ellie	Secretary	
Holden, Betty		
Lachapelle, Ramona	Treasurer	
Van Reed, Barbara		

<b>Measurer of Lumber</b>		<b>Appointed by TA - 3 yrs.</b>
Plamondon, David		2018

<b>Moderator</b>		<b>Elected - 3 yrs.</b>
Menard, Keith		2018
<b>Moses Wallis Devise</b>		<b>Elected - 1 yr.</b>
Jussaume, Jerome		2018
<b>Octoberfest Committee</b>		<b>Appointed - 3 yrs.</b>
Huff, Eric		2019
Menard, Keith	Entertainment Producer	2019
St. Pierre, Mary	Secretary	2018
St. Pierre, Tony	Chair	2018
Menard, John		2020
Witkus, Melissa		2020
<b>Old Grammar School Disposition Committee</b>		<b>Appointed - EOP</b>
Ducharme, James		EOP
Flansburg, Jeremy C.	Vice Chair	EOP
Hardy, Donna		EOP
Mosczynski, Lisa		EOP
Perkins, Susan		EOP
Schwartz, Pamela		EOP
Zifcak, John D.		EOP
<b>Open Space Committee</b>		<b>Appointed - 3 yrs.</b>
Anderson, Katherine	Vice Chair	2019
Fontaine, Wilfred	Alternate	2018
Gerardi, Ellen		2019
Mosczynski, Lisa		2017
Perkins, Sue	Chair	2017
Youngsma, Katiegrace	Secretary	2018
<b>Personnel Board</b>		<b>Appointed - 3 yrs.</b>
Chesebrough, Ellie	Chair - FinCom Appointment	2011
McCallum, BettyAnn	Secretary - BOS Appointment	2018
Stevens, Kristen	Vice Chair - BOS Appointment	2019
Open	FinCom Appointment	2016
Open	Clerk's Appointment	2015
<b>Planning Board</b>		<b>Elected - 5 yrs.</b>
Ballou, Ken		2019
Greco, Michael		2018
Marks, Ernest Jr.	Chair	2021
Sharkey, Tracy		2020
Socrat, Aaron		2022
Stevens, Leslie		2022
Zwicker, Michael		2020

<b>Planning Board - Continued</b>		<b>Elected - 5 yrs.</b>
Wright, Mary	Recording Secretary	
Open	Associate	2021
Open	Associate Member	2013
<b>Recreation Commission</b>		<b>Elected - 3 yrs.</b>
Bonin, Tim	Chair	2018
Furno, Hannah		2019
Furno, John		2020
Gosselin, Jennifer	Secretary	2019
Hogan, Ryan	Vice Chair	2020
<b>Registrars, Board of</b>		<b>Appointed - 3 yrs.</b>
Bloniasz, Lee		2019
Cortese, Andrea		2019
Furno, Christine		2018
Kelly, Elaine		2018
<b>School Committee</b>		<b>Elected - 3 yrs.</b>
Argall, Brett		2020
Carneiro, Jillian	Vice Chair	2019
Finnegan, Julie		2019
Moulder, Julie	Secretary	2018
Zetlan, Sherry	Chair	2018
Wright, Mary	Recording Secretary	
<b>Selectmen, Board of</b>		<b>Elected - 3 yrs.</b>
Bonin, Timothy		2019
Cortese, David P.	Vice Chair	2018
Davis, Harold		2020
Hughes, Michael		2018
Morse, Kevin	Chair	2019
Wright, Mary	Recording Secretary	
<b>State Ethics Commission Municipal Liaison</b>		<b>Indefinite Term</b>
Furno, Christine		
<b>Strategic Budget Committee</b>		<b>Appointed - EOP</b>
Argall, Brett	School Committee	EOP
Cortese, David	Vice Chair - Citizen at Large	EOP
Holmes, Pamela	FinCom Apt.	EOP
Hughes, Michael	BOS Apt.	EOP
Keegan, Cortney	School Bldg & Op. Manager - Ex-Officio	EOP
Lovett, Jeanne	Finance Director - Ex-Officio	EOP
Maines, Kevin	Interim School Superintendent - Ex-Officio	EOP
Satori, James	Citizen At Large	EOP

<b>Strategic Budget Committee - Continued</b>		<b>Appointed - EOP</b>
Wojcik, Matthew	Town Administrator - Ex-Officio	EOP
Zetlan, Sherry	School Committee Rep.	EOP
Wright, Mary	Recording Secretary	
<b>Town Counsel</b>		<b>Appointed - 1 yr.</b>
Bowen, Rich	Municipal Law	2016
Maser, Brian	Labor Law	2016
Talarman, Jay	Land Law	2016
<b>Tree / Moth Superintendent</b>		<b>Appointed by TA - 3 yrs.</b>
Furno, John	Tree Warden	2019
<b>Veterans Agent</b>		<b>Appointed by TA - 1 yr.</b>
Bradshaw, Carl	Director	2018
Cleary, Annmarie		
<b>Water / Sewer Commission</b>		<b>Elected - 3 yrs.</b>
Bloniasz, Keith	Secretary	2018
Haire, Colin	Vice Chair	2020
Josey, Robert	Chair	2019
<b>Weigher, Measurer &amp; Surveyor of Commodities</b>		<b>Appointed by TA - 1 yr.</b>
Pyne, James		2018
Talvy, Tammie		2018
<b>Worcester Regional Transit Authority Advisory Board</b>		<b>Appointed - 1 yr.</b>
Furno, Christine	Town Representative	2018
Rousseau, Patrice	Alternate	2018
<b>Zoning Board of Appeals</b>		<b>Appointed - 3 yrs.</b>
Bombara, John		2019
Demers, Leonard		2020
Heney, Daniel	Chair	2020
Holland, Sean		2019
Holmes, Pamela	Vice Chair	2018
Fitzpatrick, Michael	Alternate	2019
Tusino, Louis	Alternate	2018
Wright, Mary	Recording Secretary	



### July 2018

August 2018		
1 <sup>st</sup>	First Quarter Taxes due	Collector
17 <sup>th</sup>	Courtesy letters mailed for any outstanding balances on 2018 Real Estate & Whitin Reservoir Watershed District Taxes	Collector

### September 2018

September 2018		
1 <sup>st</sup>	Transfer Station Permit Renewal for six months	BOH
4 <sup>th</sup>	State Primary (Polling hours are 7:00 am – 8:00 pm)	Town Clerk
19 <sup>th</sup>	Last day to make payment on outstanding 2018 Real Estate and Whitin Reservoir Watershed District Taxes prior to advertisement of Tax Taking	Collector

### October 2018

October 2018		
1 <sup>st</sup>	Last date to file Application to have land valued and taxed as Forest Land, Agricultural / Horticultural Land or Recreational Land, MGL 61 A, B	Assessor
6 <sup>th</sup>	Any outstanding 2018 Real Estate & Whitin Reservoir Watershed District Taxes will be advertised in the Blackstone Valley Tribune for Tax Taking	Collector
6 <sup>th</sup>	Octoberfest 9:00 to 4:00 pm (First Saturday in October)	Octoberfest
31 <sup>th</sup>	Tax Taking date for outstanding 2017 Real Estate Taxes and Whitin Reservoir Watershed District Taxes	Collector

### November 2018

November 2018		
1 <sup>st</sup>	Second Quarter Taxes Due	Collector
21 <sup>st</sup>	Liquor License Renewals due	Selectmen

### December 2018

December 2018		
1 <sup>st</sup>	Application for the Senior Tax Work-off Abatement Program filing deadline	Assessor
5 <sup>th</sup>	Class II; Common Vic.; Entertainment; Auto Amusement Licenses due	Selectmen

### January 2019

January 2019		
1 <sup>st</sup>	Food Service License, Disposal Works Installers Licenses, Septage Hauler Licenses, Trash Haulers Licenses Due	BOH
1 <sup>st</sup>	Assessment of all Real & Personal Property for the ensuing Fiscal Year beginning July 1 <sup>st</sup>	Assessor
1 <sup>st</sup>	Dog Licenses Due	Town Clerk
2 <sup>nd</sup>	Forms of List for Personal Property are available in the Assessor's Office (due March 1 <sup>st</sup> )	Assessor
15 <sup>th</sup>	Open Burning Permits Available	Fire Dpt / Town Clerk
20 <sup>th</sup>	Year-End Campaign Finance Report Due	Town Clerk

### February 2019

February 2019		
1 <sup>st</sup>	Town Census Forms due	Town Clerk
1 <sup>st</sup>	Real Estate & Personal Property Tax Abatement filing deadline	Assessor
1 <sup>st</sup>	Third Quarter Taxes due	Collector

**March 2019**

1 <sup>st</sup>	Form of List for Personal Property filing deadline	Assessor
1 <sup>st</sup>	Filing deadline for 3-ABC forms by Non-Profit Organizations	Assessor
1 <sup>st</sup>	Transfer Station Sticker Renewal for six month period	BOH
1 <sup>st</sup>	Articles Due for Annual Town Meeting (First Friday in March)	Selectmen
26th	Last day to submit Nomination papers for Annual Town Election	Town Clerk

**April 2019**

1 <sup>st</sup>	Exemption Application filing deadline	Assessor
16 <sup>th</sup>	Last day to Register to Vote for Annual Town Meeting	Town Clerk
24 <sup>th</sup>	Last day to Register to Vote for Annual Town Election	Town Clerk
30 <sup>th</sup>	Certificate of Registration for Storage of Flammables due	Town Clerk
30 <sup>th</sup>	Funeral Director's License Due	BOH

**May 2019**

1 <sup>st</sup>	Fourth Quarter Taxes due	Collector
6 <sup>th</sup>	Annual Town Meeting	Town Clerk
14 <sup>th</sup>	Annual Town Election	Town Clerk
13 <sup>th</sup>	Commercial Swimming Pool License, Campground License, Children's Recreational Campground License Due	BOH

**June 2019**

1 <sup>st</sup>	Milk and Cream License Due	BOH
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Old Grammar School Disposition Committee



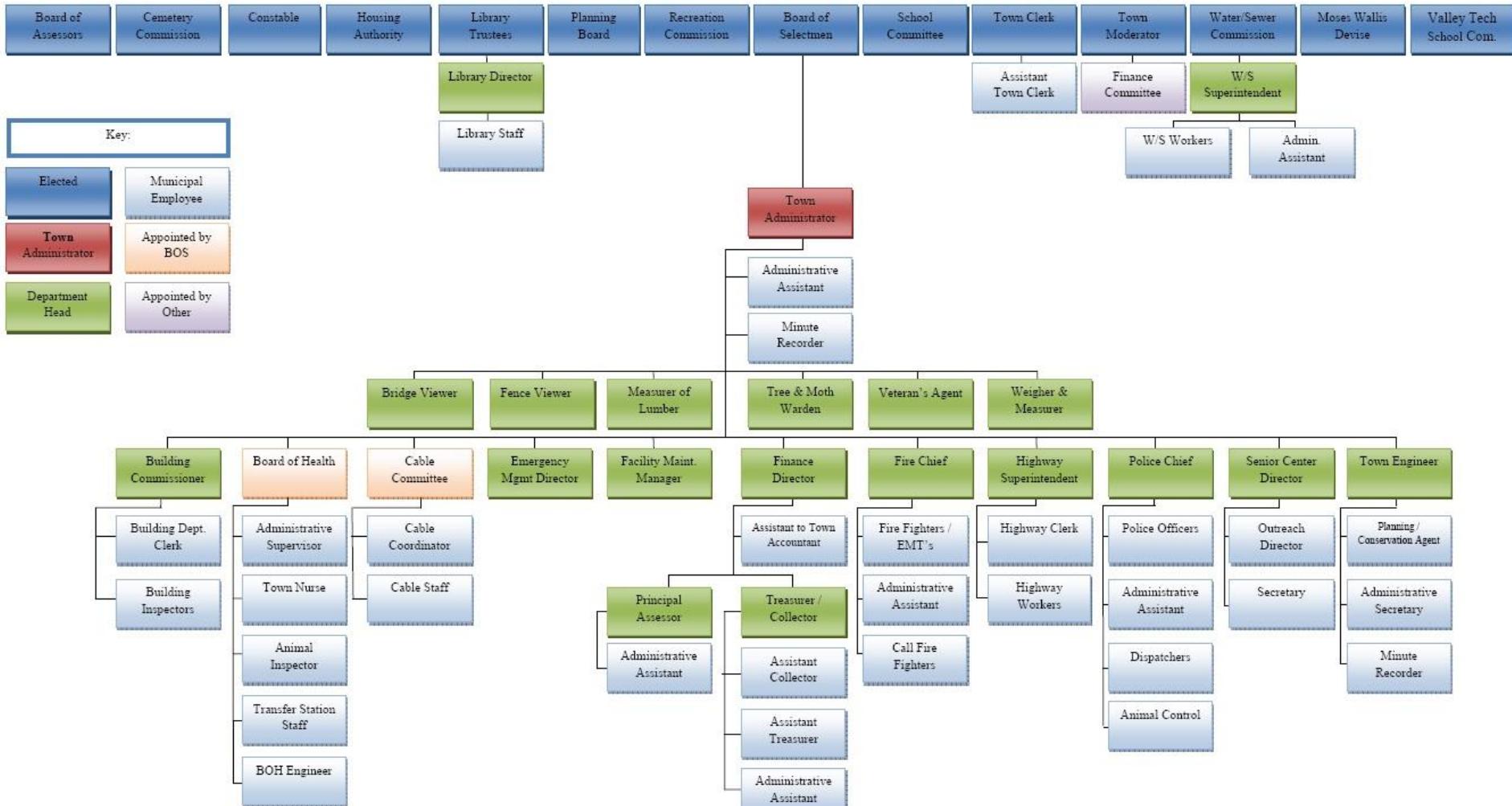
Open Space Committee

**Town of Douglas**

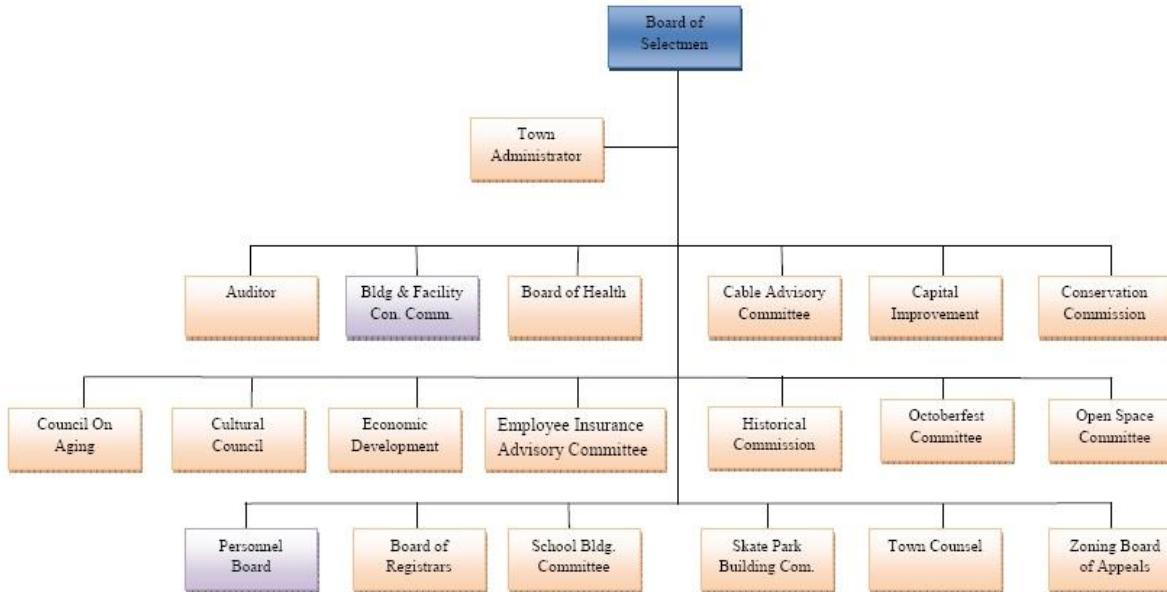
Approved March 6, 2012

**Organizational Chart**

**Employees / Boards / Committees**



**Town of Douglas**  
**Organizational Chart**  
**Board Of Selectmen Appointments**

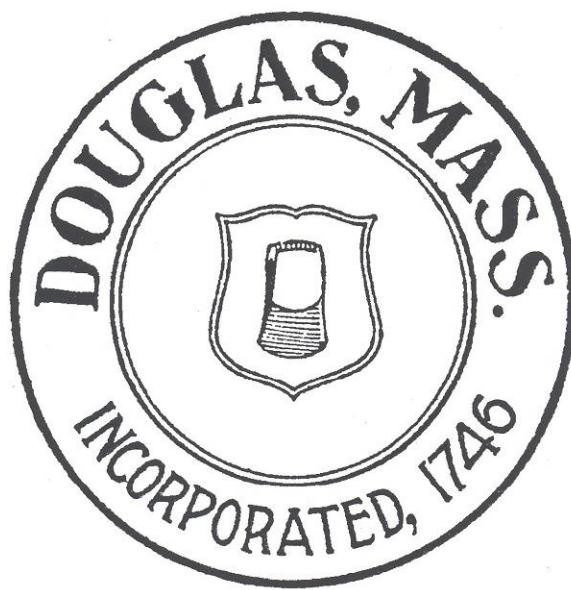


Key:

Appointed by  
BOS

Appointed by  
BOS & Other

# GENERAL GOVERNMENT







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## BOARD OF SELECTMEN

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Fiscal Year 2017 was a time of transition for Douglas. Two long time members of the administration, Town Administrator Michael Guzinski and Police Chief Patrick Foley, announced their plans to consider employment elsewhere. Mr. Guzinski is now the Town Administrator in Millis. Chief Foley, who faced mandatory retirement under Massachusetts law, pursued an opportunity to become the Chief of Police in Williston, Vermont. Just after the turn of the fiscal year, he was ultimately successful. Together, these two dedicated public servants had a significant impact on the management of the Town. We wish both gentlemen the best in their new roles.

Prior to leaving, Mr. Guzinski negotiated a contract with Finance Director Jeanne Lovett, which was ratified by the Board. The Board conducted interviews and selected Jim Purcell, an experienced municipal manager, to be the interim town administrator while the Board implemented a regional search for a replacement for Mr. Guzinski. Mr. Purcell worked to establish a contractual relationship with the Fire Chief. These key personnel made valuable commitments to the Town and we were grateful for their dedication, and Mr. Purcell's work.

Chief Foley worked tirelessly to build sustainable excellence at the Douglas Police Department. He will be missed. He brought together an outstanding group of police officers and provided a structure and commitment to mission that positioned the department well for promotion from within and continuity. The Board looks forward to working with Chief Nick Miglionico as he develops his initiatives for the Department in years to come.

The asset base of the Town was enhanced over the last fiscal year. Town Meeting voted and the Board implemented purchase of the land and buildings at 104 Main Street, the former Buckeye Pipeline property. The property will be used by the Water Department, which has had a need for a garage and pipe racks for its storage requirements and fabrication work. The land will remain undeveloped, and thus the vital watershed area around the Town's wells will be protected.

A new fire / rescue pumper truck was added as well, replacing aging equipment that was no longer reliable. It is a significant undertaking to equip and staff a 24/7 fire and ambulance service. The Town continues to enjoy solid insurance risk ratings thanks to the equipment and training of its Fire Department.

In October 2016, a host agreement with Medical Alternatives, Inc. was negotiated and executed. The Town agreed to voice no opposition to the location of a medical marijuana grow facility on the second floor of the mill building on Gilboa Street that also houses Classic Envelope. Recognizing that the marijuana industry was going to be a significant presence across the Commonwealth, the Board agreed that opposition to a Douglas facility would represent income foregone at a time when the Town is looking for ways to diversify and expand its revenue base. Once the medical marijuana operation is up and running, the proceeds pledged to the Town are equal to or greater than the entire "new growth" revenue line we typically budget for in one fiscal year. It is expected that the host agreement milestones could be met during Fiscal Year 2020.

Work to make the Municipal Center a viable long term site for local government offices continued. Construction contracts were awarded for a new roof over the gym and for the replacement of drafty, leaking windows on the first floor of the building. A successful grant application was completed for an upgrade to the network wiring in the building, which is in some cases four generations behind the current standard. Finally, a contract was awarded for the replacement of the telephone system, which was so obsolete replacement parts were no longer available.

The Municipal Center will continue to require major projects in order to extend the life of the building and realize significant energy savings. The Board will work with the staff to propose and complete prudent, cost effective improvements to the structure that will make the Center an efficient use of work, meeting and storage spaces. Future projects that must be considered include the main roof, second floor windows and heating system, a fire alarm upgrade and eventually, sprinklers for the second floor.

On the policy front, the Town completed and filed a Hazard Mitigation Plan with the Federal and State emergency management agencies, which was approved after the close of the fiscal year. A necessary prerequisite for many federally funded grant programs, the Plan documents the hazards in the community and proposed steps to mitigate them over time.

The annual budget will continue to be a challenge for years to come. The Town has absorbed significant school related debt. Health insurance premiums and pension fund contributions are growing far more rapidly than revenues. The goal of the Board is to plan carefully for the Town's financial future and make decisions, even potentially painful ones, that will assure the long term viability of the core public safety and public education services available to all residents. We look forward to working with all the Town's people to arrive at a consensus for a way forward that will preserve the quality of life and sense of community that make our Town special.

Respectfully submitted,  
**Kevin D. Morse**, Chairman  
**David P. Cortese**, Chair  
**Timothy P. Bonin**  
**Harold R. Davis**  
**Michael D. Hughes**

### Licenses Issued for 2017

D/B/A	Manager	License Type
Blackstone Valley Beagle Club	Ms. Christine Nelson	Automatic Amusement
Breezy Picnic Grounds	Mr. Keith Forget	Automatic Amusement
Douglas Auto & Truck Sales	Ms. Jean Chamberlain	Class II
Douglas Equipment Corp.	Mr. Michael Stanick, Jr.	Class II
K2 Automotive	Mr. Dale Morgan	Class II
TAB Auto Sales	Mr. Tom Tomkiewicz	Class II
Breezy Picnic Grounds	Mr. Keith Forget	Common Victualler
Douglas Flea Market Place	Ms. Marlene Bosma	Common Victualler
Douglas House of Pizza	Mr. Joussef Bassim	Common Victualler
Dunkin' Donuts	Ms. Carollee Youssef	Common Victualler
Family Convenience Center	Mr. Ray Whitehead	Common Victualler
G'Licious	Shawn & Gladys Barrett	Common Victualler
Gregory's Pizza & Restaurant	Mr. Mourcous Morgan	Common Victualler
Grille on Main	Ms. Cynthia LaFrance	Common Victualler
Harry's Famous Pizza	Mr. Theofanis Marcou	Common Victualler
The Goodness Store	Mr. Joseph Quintal, Jr.	Common Victualler
The Little Coffee Bean	Ms. Suzanne Ward	Common Victualler
The Picket Fence Restaurant	Ms. Diana Dube	Common Victualler
Blackstone Valley Beagle Club	Ms. Christine Nelson	Entertainment. (Not Sunday)
Grille on Main	Ms. Cynthia LaFrance	Entertainment (Not Sunday)
Slovak Catholic Sokol Gymnastic Club	Mr. Randy Manyak	Entertainment (Not Sunday)
Beaupre Scrap	Mr. Fran Beaupre	Junk Dealer
Simply Posh, Inc.	Mr. David Roddy	Junk Dealer
Blackstone Valley Beagle Club.	Ms. Christine Nelson	Liquor – All Alcoholic Club
Digger's Liquors	Mr. William Lavallee	Liquor – All Alcohol Pkg Store
Douglas Flea Market Place	Ms. Marlene Bosma	Liquor – Wine & Malt Tavern
Douglas Village Package Store	Mr. David Wnukowski	Liquor – All Alcohol Pkg Store
Family Convenience Center	Mr. Ray Whitehead	Liq – Wine & Malt Pkg Store
Gregory's Pizza & Restaurant	Mr. Mourcous Morgan	Liq – Wine & Malt Com. Vic
Grille on Main	Ms. Cynthia LaFrance	Liq – All Alcoholic Com. Vic
Slovak Catholic Sokol Gymnastic Club	Mr. Randy Manyak	Liquor – All Alcoholic General
The Picket Fence Restaurant	Ms. Diana Dube	Liq – Wine & Malt Com. Vic
Whitinsville Fish & Game Club	Mr. Stephen Pierangeli	Liquor – All Alcohol Club
Blackstone Valley Beagle Club	Ms. Christine Nelson	Pool Table
Slovak Catholic Sokol Gymnastic Club	Mr. Randy Manyak	Pool Table
Whitinsville Fish & Game Club	Mr. Stephen Pierangeli	Pool Table



## Main Street Flag Fund

The Main Street Flag Fund was set up by the Board of Selectmen at the request of Douglas resident **Pamela Holmes** to help display American Flags along Main Street from May until Veteran's Day of each year.

### FY17 Donators

- **Kathleen Dunleavy** – Florida
- **Michael Derose**

Thank you for your donations.



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## PERSONNEL BOARD

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With the arrival of our new Town Administrator, Matt Wojcik, communication with this Board has been refreshed. We continue to work on getting consistent job titles as well as getting job descriptions updated and in electronic form. We are making progress in drafting an update to the Policies and Procedures Manual. We are still functioning with three Board members, but would prefer to have the full complement of five members. We look forward to a productive year.

Respectfully submitted,  
**Ellie Chesebrough**, Chair



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## TOWN CLERK

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To the Honorable Board of Selectmen and Citizens of the Town of Douglas:

The Town Clerk's office is pleased to submit the following reports for the calendar year January 1, 2017 thru December 31, 2017.

### TOWN STATISTICS

The Town of Douglas is located in Southern, Massachusetts, bordered by Oxford and Sutton on the North; Uxbridge on the East; Burrillville, Rhode Island on the South; and Webster on the West. Douglas is 18 miles South of Worcester, 40 miles Southwest of Boston and 175 miles from New York City.

Incorporated as a Town: 1746  
Total Area: 37.71 square miles  
Land Area: 36.37 square miles

Form of Government: 5 Member Board of Selectmen / Open Town Meeting

### CENSUS STATISTICS

<b>2017</b>	<b>8540</b>
2016	8658
<b>2015</b>	<b>8529</b>
2014	8741
<b>2013</b>	<b>8535</b>
2012	8992
<b>2011</b>	<b>8612</b>
2010	8432
2000	7282
<b>1990</b>	<b>4871</b>
1980	3721
<b>1970</b>	<b>2947</b>



### TOTAL REGISTERED VOTERS AS OF DECEMBER 31, 2017

Democrats	914
Republican	1088
Unenrolled	3753
Other Designations	98
Inactive Voters	345
<b>TOTAL</b>	<b>6198</b>



## MASSACHUSETTS CONGRESSIONAL DELEGATION

### U.S. SENATORS

**ELIZABETH WARREN**  
2400 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
617-565-3170  
617-723-7325 (fax)

**EDWARD “ED” MARKEY**  
975 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
617-565-8519

### CONSTITUTIONAL OFFICES

**GOVERNOR**  
Charlie Baker

**LT. GOVERNOR**  
Karyn Polito

State House, Room 280  
Boston, MA 02133  
617-725-4005  
888-870-7770 (instate use only)  
TTY: 617-727-3666

**ATTORNEY GENERAL**  
Maura Healy

McCormack Building  
One Ashburton Place  
Boston, MA 02108  
617-727-2200  
TTY: 617-727-4765

### SECRETARY OF THE COMMONWEALTH

**WILLIAM FRANCIS GALVIN**  
Citizen Information Service  
One Ashburton Place, Room 1611  
Boston, MA 02108-1512  
617-727-7030  
800-392-6090  
TTY: 617-878-3889

### U. S. REPRESENTATIVE

**CONGRESSMAN JAMES McGOVERN**  
12 East Worcester St., Suite 1  
Worcester, MA 01604  
508-831-7356

### STATE SENATOR

**RYAN C. FATTMAN**  
State House, Room 520  
Boston, MA 02133  
617-722-1420  
[Ryan.Fattman@masenate.gov](mailto:Ryan.Fattman@masenate.gov)

### STATE REPRESENTATIVE

**JOSEPH McKENNA**  
State House, Room 437  
Boston, MA 02133  
617-722-2060 or 508-831-7536  
[Joseph.Mckenna@mahouse.gov](mailto:Joseph.Mckenna@mahouse.gov)

## VITAL STATISTICS

At the recommendation of the Registry of Vital Records and the United States Department of State, we will no longer be printing vital records in the Town Report. This will help to protect the privacy of the individuals as well as help to curb identity theft. We will continue to maintain the lists of names and dates in the Office of the Town Clerk for anyone interested in reviewing them. The following statistics were recorded in the Town of Douglas for the calendar year 2017.

Births – 55  
Deaths – 54  
Marriages – 35

## FY2017 RECEIPTS

Town Clerks Fines	\$275.00
Town Clerk Fees	\$2,005.00
Town Clerk Licenses	\$1,495.00
Dog & Kennel Licenses/Fines	<u>\$53,755.00</u>
TOTAL RECEIPTS	\$57,550.00

*Respectfully Submitted,  
Christine E.G. Furno CMC/CMMC, Town Clerk  
Lisa A. Postma, Administrative Asst.*

## SPECIAL TOWN MEETING Monday, May 1, 2017

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas High School Auditorium on 33 Davis Street on Monday, May 1, 2017 at 7:07 PM. There being a quorum present ( 180 registered voters); the meeting was called to order by the Moderator, Keith M. Menard. After saluting the flag, the service of the warrant and the Constable's return was read by Mr. Keith Menard. Mr. Menard did an introduction of Non-Resident Members of Town Meeting and also an introduction of the Finance Committee. At this time, the Town voted as follows:

### ARTICLE 1: PRIOR YEAR BILLS

To see if the Town will vote to approve the following prior year bill for the Insurance Department, and to transfer from the 'Health Insurance Expense' account to the 'Prior Year Bill' account the sum of **\$6,206.00**:

*MIIA Property & Casualty Group Inc, Group Pool Coverages Deductible \$6,206.00  
or take any other action relative thereto."*

**Finance Committee recommends.**

**MOTION:** I move that the Town vote to transfer the sum of **\$6,206** from the Health Insurance Expense Account to the Prior Year Bill Account for the purpose of paying the following bill:

*MIIA Property & Casualty Group Inc. Group Pool Coverages Deductible - \$6,206*

### MOTION PASSED BY UNANIMOUS CONSENT (9/10TH REQUIRED)

### ARTICLE 2: FISCAL YEAR 2017 BUDGET TRANSFERS/AMENDMENTS

To see if the Town will vote to amend the action taken on Article 2 of the Annual Town Meeting of May 2, 2016 by transferring from available funds the following sums of money to the following budget line items in the Fiscal Year 2017 Budget:

Increase Board of Selectmen Expenses	\$1,500
Increase Assessors Expense	\$5,000
Increase Fire Wages	\$8,000
Increase Fire Expense	\$7,000
Increase Ambulance Wages	\$6,000
Increase Technology Expense	\$15,000

Increase Highway Maintenance Expense	\$14,000
Increase Veterans Expense	\$3,000
Increase Veterans Benefits	\$4,000
Increase Debt Service	\$1,000
Increase Douglas Schools Personnel & Expenses	\$140,000
Decrease Health Insurance	\$200,000
Decrease Ambulance Expense	\$6,000

Or take any other action related thereto.

**Finance Committee recommends.**

**MOTION:** I move that the Town vote to amend the action taken on Article 2 of the Annual Town Meeting of May 2, 2016 by transferring from Health Insurance Expense Account the sum of **\$198,500**, and transferring from the Ambulance Expense Account the sum of **\$6,000**, for a total sum of **\$204,500** to the following budget line items in the Fiscal Year 2017 Budget:

Increase Board of Selectmen Expenses	\$1,500
Increase Assessors Expense	\$5,000
Increase Fire Wages	\$8,000
Increase Fire Expense	\$7,000
Increase Ambulance Wages	\$6,000
Increase Technology Expense	\$15,000
Increase Highway Maintenance Expense	\$14,000
Increase Veterans Expense	\$3,000
Increase Veterans Benefits	\$4,000
Increase Debt Service	\$1,000
Increase Douglas Schools Personnel & Expenses	\$140,000
Decrease Health Insurance	\$198,500
Decrease Ambulance Expense	\$6,000

**MOTION PASSED BY UNANIMOUS CONSENT**

**ARTICLE 3: SNOW & ICE ACCOUNT TRANSFER**

To see if the Town will vote to transfer a sum of money from available funds to the FY17 Snow & Ice Account, or take any other action related thereto.

**Finance Committee recommends.**

**MOTION:** I move to transfer the sum of \$200,000 from Free Cash to the Snow and Ice Account

**MOTION PASSED BY UNANIMOUS CONSENT**

**ARTICLE 4: FIRE RESCUE/PUMPER TRUCK**

To see if the Town will vote to transfer the sum of **\$475,000** from the School Construction Projects Funds (for constructing, equipping, and furnishing a the new Douglas Elementary School, and for remodeling, reconstructing, and making extraordinary repairs to the Douglas Intermediate/Elementary School, now known as Douglas Middle School) as approved by Article 1 at the Special Town Meeting of March 28, 2011, to fund the purchase and equipping the Fire Rescue/Pumper Truck as approved by Article 6 of the Special Town Meeting of November 14, 2016, or to take any other action relative thereto.

**Finance Committee recommends.**

**MOTION:** I move to approve Article 4 as printed in the warrant.

**MOTION PASSED BY UNANIMOUS CONSENT (2/3RD REQUIRED)**

**ARTICLE 5: HIGHWAY CATCH BASIN CLEANER TRUCK/SANDER/PLOW**

To see if the Town will vote to transfer the sum of **\$235,000** from the School Construction Projects Funds (for constructing, equipping, and furnishing a the new Douglas Elementary School, and for remodeling, reconstructing, and making extraordinary repairs to the Douglas Intermediate/Elementary School, now known as Douglas Middle School) as approved by Article 1 at the Special Town Meeting of March 28, 2011, to fund the purchase and equipping the Catch Basin Cleaner Truck/Sander/Plow as approved by Article 7 of the Special Town Meeting of November 14, 2016, or to take any other action relative thereto.

**Finance Committee recommends.**

**MOTION:** I move to approve Article 5 as printed in the warrant.

**MOTION PASSED BY UNANIMOUS CONSENT (2/3RD REQUIRED)****ARTICLE 6: RESCIND SCHOOL DEBT AUTHORIZATION**

To see if the Town will vote to rescind the authorization to issue Bonds in the amount of **\$24,404,389** for the constructing, equipping, and furnishing a the new Douglas Elementary School, and for remodeling, reconstructing, and making extraordinary repairs to the Douglas Intermediate/Elementary School, now known as Douglas Middle School, as was approved by Article 1 at the Special Town Meeting of March 28, 2011, or take any other action relative thereto.

**Finance Committee recommends.**

**MOTION:** I move to approve Article 6 as printed in the warrant.

**MOTION PASSED BY UNANIMOUS CONSENT****ARTICLE 7: PAINT TOWN COMMON GAZEBO**

To see if the Town will vote to transfer the sum of **\$1,500** from the “Health Insurance Expense Account” for the purpose of painting the Town Common Gazebo, or to take any other action relative thereto.

**Finance Committee recommends.**

**MOTION:** I move that the Town transfer the sum of \$1,500 from the “Health Insurance Expense Account” for the purpose of painting the Town Common Gazebo.

**MOTION PASSED BY UNANIMOUS CONSENT**

Motion made and seconded to dissolve the Special Town Meeting.

The meeting adjourned at 7:30 PM

True Copy, ATTEST: Christine E. G. Furno, CMC/CMMC, Douglas Town Clerk

**SPECIAL TOWN MEETING  
SUMMARY  
May 1, 2017**

**MONEY TO BE TRANSFERRED: (From Health Ins. Expense Acct.)**

Article 1:	to Prior Year Bill Acct. (MIIA deductible)	\$6,206
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**MONEY TO BE TRANSFERRED: (Amend Art. 2 of the ATM 5/2/16)**

Article 2:	from Health Ins. Exp. Acct	\$198,500
	from Ambulance Exp. Acct.	\$6,000

to budget line items in FY17

Increase Board of Selectmen Expenses	\$1,500
Increase Assessors Expense	\$5,000
Increase Fire Wages	\$8,000
Increase Fire Expense	\$7,000

**MONEY TO BE TRANSFERRED: (Amend Art. 2 of the ATM 5/2/16) - Continued**

Increase Ambulance Wages	\$6,000
Increase Technology Expense	\$15,000
Increase Highway Maintenance	\$14,000
Increase Veterans Expense	\$3,000
Increase Veterans Benefits	\$4,000
Increase Debt Service	\$1,000
Increase School Personnel & Expenses	\$140,000

**MONEY TO BE TRANSFERRED: (From Free Cash)**

Article 3: to Snow & Ice Acct. \$200,000

**MONEY TO BE TRANSFERRED: (From School Construction Project Funds)**

Article 4: to fund Fire Rescue/Pumper Truck \$475,000  
Article 5: to fund Catch Basin Cleaner/Truck/Sander/Plow \$235,000

**MONEY TO BE TRANSFERRED: (From Health Ins. Expense Acct.)**

Article 7: to Paint Town Common Gazebo \$1,500

**RESCIND DEBT AUTHORIZATION: (STM 5/1/17)**

Article 6: Douglas Elementary School \$24,404,389

**TOWN OF DOUGLAS  
ANNUAL TOWN MEETING  
Monday, May 1, 2017**

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas High School Auditorium on 33 Davis Street on Monday, May 1, 2017 at 7:07 PM. There being a quorum present (180 registered voters); the meeting was called to order by the Moderator, Keith M. Menard. Moderator asked if there was any descent of dispensing of reading the warrants and service of the warrant, seeing none. At this time, the Town voted as follows:

MOTION MADE AND SECONDED TO RECESS THE ANNUAL TOWN MEETING TO THE CONCLUSION OF THE SPECIAL TOWN MEETING.

MOTION TO RECESS PASSED BY UNANIMOUS CONSENT.

ANNUAL TOWN MEETING BACK IN SESSION AT 7:30 PM.

ARTICLES 1, 2, & 3 COMBINED

**Article 1: FINANCE COMMITTEE REPORT**

To see if the Town will vote to hear and act upon the report and recommendations of the Finance Committee as presented and printed in the Finance Committee's Annual Town Meeting recommendations, or to take any other action relative thereto.

**Finance Committee recommends.**

**ARTICLE 2: FY18 BUDGET**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow such sums of money as are necessary to fund the annual operating budget of the Town for Fiscal Year 2018, or take any other action relative thereto.

**Finance Committee recommends on a YES 5/NO 2 vote.**

## TOWN OF DOUGLAS

### FY18 Finance Committee/Board of Selectmen/Town Administrator's Budget Recommendation

	FY16 Final Budget	FY17 Revised Budget	FY18 BOS/Town Administrator's Recommended STM Nov 16	FY18 Finance Committee's Recommended Budget
<b>General Fund</b>				
<b>General Government</b>				
<b>Selectmen</b>				
Wages	176,376	181,781	182,989	182,989
Expenses	<u>27,633</u>	<u>12,633</u>	<u>12,633</u>	<u>12,633</u>
Subtotal:	204,009	194,414	195,622	195,622
Awards & Recognition	40	40	40	40
Town Hall Office Supplies	22,000	22,000	22,000	22,000
Town Reports	3,000	3,000	3,000	3,000
Town Counsel	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>
<b>Total Selectmen:</b>	<b>304,049</b>	<b>294,454</b>	<b>295,662</b>	<b>295,662</b>
<b>Finance Director/Accountant/Audit</b>				
Wages	122,232	124,050	126,530	126,530
Expenses	<u>2,050</u>	<u>2,050</u>	<u>2,050</u>	<u>2,050</u>
Subtotal:	124,282	126,100	128,580	128,580
Audit	<u>21,500</u>	<u>23,500</u>	<u>23,500</u>	<u>23,500</u>
<b>Total Finance Director/Accountant/Audit</b>	<b>145,782</b>	<b>149,600</b>	<b>152,080</b>	<b>152,080</b>
<b>Assessors</b>				
Wages	92,727	96,811	98,693	98,693
Expenses	<u>34,498</u>	<u>34,498</u>	<u>34,498</u>	<u>34,498</u>
Subtotal:	127,225	131,309	133,191	133,191
Revaluation	<u>46,000</u>			
<b>Total Assessors:</b>	<b>127,225</b>	<b>177,309</b>	<b>133,191</b>	<b>133,191</b>
<b>Treasurer/Collector</b>				
Wages	181,486	184,432	187,203	187,203
Expenses	<u>64,970</u>	<u>63,726</u>	<u>63,726</u>	<u>63,726</u>
Subtotal:	246,456	248,158	250,929	250,929
Tax Taking	6,200	5,500	5,500	5,500
Tax Title	<u>17,800</u>	<u>17,000</u>	<u>17,000</u>	<u>17,000</u>
<b>Total Treasurer/Collector:</b>	<b>270,456</b>	<b>270,658</b>	<b>273,429</b>	<b>273,429</b>

**FY18 Finance Committee/Board of Selectmen/Town Administrator's Budget Recommendation Continued**

	FY16 Final Budget	FY17 Revised Budget	FY18 BOS/Town Administrator's STM Nov 16 Recommended Budget	FY18 Finance Committee's Recommended Budget
<b>General Fund</b>				
Finance Committee				
Wages	1,500	700	700	700
Expenses	4,200	5,000	5,000	5,000
Reserve Fund	<u>35,500</u>	<u>50,000</u>	<u>50,000</u>	<u>40,500</u>
<b>Total Finance Committee:</b>	<b>41,200</b>	<b>55,700</b>	<b>55,700</b>	<b>46,200</b>

**FY18 Finance Committee/Board of Selectmen/Town Administrator's Budget Recommendation Continued**

Technology				
Wages	13,300			
Expenses	<u>59,000</u>	<u>72,300</u>	<u>86,688</u>	<u>86,688</u>
<b>Total Technology:</b>	<b>72,300</b>	<b>72,300</b>	<b>86,688</b>	<b>86,688</b>
Town Clerk				
Wages	111,216	106,452	101,372	101,372
Expenses	<u>15,500</u>	<u>15,500</u>	<u>15,500</u>	<u>15,500</u>
<b>Total Town Clerk:</b>	<b>126,716</b>	<b>121,952</b>	<b>116,872</b>	<b>116,872</b>

Public Building Maintenance				
Wages	46,691	48,175	49,047	49,047
Expenses	<u>146,900</u>	<u>154,189</u>	<u>154,189</u>	<u>154,189</u>
<b>Total Public Building Maintenance:</b>	<b>193,591</b>	<b>202,364</b>	<b>203,236</b>	<b>203,236</b>

Permanent Building Committee				
Wages	869	600	600	600
Expenses	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
<b>Total Permanent Building Comm:</b>	<b>2,369</b>	<b>2,100</b>	<b>2,100</b>	<b>2,100</b>

Community Development				
Wages	178,307	179,609	183,214	183,214
Expenses	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
Subtotal:	181,807	183,109	186,714	186,714
Planning Board	2,910	2,910	2,910	2,910
Economic Development	1,000	1,000	1,000	1,000
Zoning Board - Expenses	3,460	3,460	3,460	3,460
Open Space	100	100	100	100
Conservation Commission	<u>2,789</u>	<u>2,789</u>	<u>2,789</u>	<u>2,789</u>
<b>Total Comm Development:</b>	<b>192,066</b>	<b>193,368</b>	<b>196,973</b>	<b>196,973</b>

**FY18 Finance Committee/Board of Selectmen/Town Administrator's Budget Recommendation Continued**

	FY16 Final Budget	FY17 Revised Budget STM 16	FY18 BOS/Town Nov Administrator's Recommended Budget	FY18 Finance Committee's Recommended Budget
<b>General Fund</b>				
Other General Government				
Moderator	250	250	250	250
Housing Authority	100	100	100	100
<b>Total Other General Government:</b>	<b>350</b>	<b>350</b>	<b>350</b>	<b>350</b>
<b>Total General Government:</b>	<b>1,476,104</b>	<b>1,540,155</b>	<b>1,516,281</b>	<b>1,506,781</b>
Public Safety				
Police				
Wages	1,440,193	1,459,236	1,481,065	1,481,065
Expenses	129,887	129,887	129,887	129,887
Cruiser				
<b>Total Police:</b>	<b>1,570,080</b>	<b>1,589,123</b>	<b>1,610,952</b>	<b>1,610,952</b>
Fire				
Wages	218,034	262,501	342,464	342,464
Expenses	82,000	70,000	70,000	70,000
<b>Total Fire:</b>	<b>300,034</b>	<b>332,501</b>	<b>412,464</b>	<b>412,464</b>
Ambulance				
Wages	254,632	260,585	250,286	250,286
Expenses	70,500	70,500	70,500	70,500
<b>Total Ambulance:</b>	<b>325,132</b>	<b>331,085</b>	<b>320,786</b>	<b>320,786</b>
Building Dept				
Wages	93,730	85,606	84,776	84,776
Expenses	6,500	5,650	5,650	5,650
<b>Total Building Dept:</b>	<b>100,230</b>	<b>91,256</b>	<b>90,426</b>	<b>90,426</b>
Tree Warden				
Wages	600	600	600	600
Expenses	4,500	4,500	4,500	4,500
<b>Total Tree Dept:</b>	<b>5,100</b>	<b>5,100</b>	<b>5,100</b>	<b>5,100</b>
Civil Defense				
Wages	325	325	325	325
Expenses	1,200	1,200	1,200	1,200
<b>Total Civil Defense:</b>	<b>1,525</b>	<b>1,525</b>	<b>1,525</b>	<b>1,525</b>

**FY18 Finance Committee/Board of Selectmen/Town Administrator's Budget Recommendation Continued**

	FY16 Final Budget	FY17 Revised Budget STM 16	FY18 BOS/Town Nov 16 Administrator's Recommended Budget	FY18 Finance Committee's Recommended Budget
<b>General Fund</b>				
Sealer Weights & Measures	750	750	750	750
Animal Control	23,458	23,458	23,458	23,458
<b>Total Public Safety:</b>	<b>2,326,309</b>	<b>2,374,798</b>	<b>2,465,461</b>	<b>2,465,461</b>
<b>Public Works</b>				
Cemetery	10,000	10,000	10,000	10,000
<b>Highway</b>				
Wages	416,218	418,294	426,925	426,925
Expenses	26,012	26,012	26,012	26,012
Subtotal:	442,230	444,306	452,937	452,937
Maintenance	121,200	121,200	121,200	121,200
Special Sign Acct	1,400	1,400	1,400	1,400
Snow & Ice	235,000	135,000	135,000	135,000
<b>Total Highway:</b>	<b>799,830</b>	<b>701,906</b>	<b>710,537</b>	<b>710,537</b>
<b>Other Public Works</b>				
Monitor Landfill	3,235	1,400	1,400	1,400
Monitor Wells	12,450	9,950	9,950	9,950
Street lighting	48,000	44,000	34,500	44,000
<b>Total Other Public Works:</b>	<b>63,685</b>	<b>55,350</b>	<b>45,850</b>	<b>55,350</b>
<b>Total Public Works:</b>	<b>873,515</b>	<b>767,256</b>	<b>766,387</b>	<b>775,887</b>
<b>Health &amp; Human Services</b>				
<b>Board of Health</b>				
Wages	33,850	34,550	35,118	35,118
Expenses	7,000	7,000	7,300	7,300
Subtotal Health:	40,850	41,550	42,418	42,418
Nurse Wages	12,479	14,654	13,486	13,486
<b>Animal Inspection</b>				
Wages	2,913	2,913	3,213	3,213
Expenses	650	650	650	650
Subtotal Animal Inspection:	3,563	3,563	3,863	3,863
<b>Total Board of Health:</b>	<b>56,892</b>	<b>59,767</b>	<b>59,767</b>	<b>59,767</b>

**FY18 Finance Committee/Board of Selectmen/Town Administrator's Budget Recommendation Continued**

	FY16 Final Budget	FY17 Revised Budget STM Nov 16	FY18 BOS/Town Administrator's Recommended Budget	FY18 Finance Committee's Recommended Budget
<b>General Fund</b>				
<b>Council on Aging</b>				
Wages	73,980	77,379	78,980	78,980
Expenses	5,900	5,900	5,900	5,900
<b>Total Council on Aging:</b>	<b>79,880</b>	<b>83,279</b>	<b>84,880</b>	<b>84,880</b>
<b>Veterans</b>				
Expenses	16,515	15,115	17,000	17,000
Benefits	65,000	65,000	90,000	90,000
<b>Total Veterans:</b>	<b>81,515</b>	<b>80,115</b>	<b>107,000</b>	<b>107,000</b>
<b>Total Health &amp; Human Services:</b>	<b>218,287</b>	<b>223,161</b>	<b>251,647</b>	<b>251,647</b>
<b>Culture &amp; Recreation</b>				
Recreation Expenses	3,000	3,000	3,000	3,000
<b>Library</b>				
Wages	151,945	154,759	158,406	158,406
Expenses	58,867	58,787	56,000	56,000
<b>Total Library:</b>	<b>210,812</b>	<b>213,546</b>	<b>214,406</b>	<b>214,406</b>
<b>Memorial Day</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>
<b>Total Culture &amp; Recreation</b>	<b>215,562</b>	<b>218,296</b>	<b>219,156</b>	<b>219,156</b>
<b>Education</b>				
<b>Douglas Schools</b>				
Personnel & Expenses	12,639,863	12,658,878	12,872,697	12,872,697
Transportation	1,092,682	1,242,029	1,192,593	1,192,593
<b>Total Douglas Schools:</b>	<b>13,732,545</b>	<b>13,900,907</b>	<b>14,065,290</b>	<b>14,065,290</b>
<b>Blackstone Valley Regional</b>				
Assessment	671,815	715,072	912,049	912,049
Debt Assessment	48,084	46,205	44,995	44,995
Representative Expense	500	500	500	500
<b>Total Blackstone Valley Regional:</b>	<b>720,399</b>	<b>761,777</b>	<b>957,544</b>	<b>957,544</b>
<b>Medicaid Reimbursement</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>

**FY18 Finance Committee/Board of Selectmen/Town Administrator's Budget Recommendation Continued**

	FY16 Final Budget	FY17 Revised Budget STM Nov 16	FY18 BOS/Town Administrator's Recommended Budget	FY18 Finance Committee's Recommended Budget
General Fund				
Norfolk County Agricultural	156,636	158,351	170,351	170,351
<b>Total Education:</b>	<b>14,614,580</b>	<b>14,826,035</b>	<b>15,198,185</b>	<b>15,198,185</b>
<b>Total Insurance/ Employee Benefits</b>	<b>3,856,645</b>	<b>4,126,747</b>	<b>4,090,245</b>	<b>4,090,245</b>
<b>Total Debt Service</b>	<b>2,675,647</b>	<b>2,655,920</b>	<b>2,651,969</b>	<b>2,651,969</b>
<b>Total Capital Outlay</b>	<b>Capital Article</b>	<b>Capital Article</b>	<b>Capital Article</b>	<b>Capital Article</b>
<b>Total Special Articles</b>	<b>44,715</b>	<b>30,000</b>		
<b>Transfer to Special Revenue Funds</b>				
<b>Transfer to Capital Projects</b>	<b>200,000</b>	<b>70,000</b>		
<b>Transfer to Stabilization</b>	<b>10,804</b>	<b>11,664</b>		
<b>Summary - Expenditures</b>				
<b>Total General Government:</b>	<b>1,476,104</b>	<b>1,540,155</b>	<b>1,516,281</b>	<b>1,506,781</b>
<b>Total Public Safety:</b>	<b>2,326,309</b>	<b>2,374,798</b>	<b>2,465,461</b>	<b>2,465,461</b>
<b>Total Public Works:</b>	<b>873,515</b>	<b>767,256</b>	<b>766,387</b>	<b>775,887</b>
<b>Total Health &amp; Human Services:</b>	<b>218,287</b>	<b>223,161</b>	<b>251,647</b>	<b>251,647</b>
<b>Total Culture &amp; Recreation</b>	<b>215,562</b>	<b>218,296</b>	<b>219,156</b>	<b>219,156</b>
<b>Total Education:</b>	<b>14,614,580</b>	<b>14,826,035</b>	<b>15,198,185</b>	<b>15,198,185</b>
<b>Total Insurance/ Employee Benefits</b>	<b>3,856,645</b>	<b>4,126,747</b>	<b>4,090,245</b>	<b>4,090,245</b>
<b>Total Debt Service</b>	<b>2,675,647</b>	<b>2,655,920</b>	<b>2,651,969</b>	<b>2,651,969</b>
<b>Total Capital Outlay</b>	<b>200,000</b>	<b>70,000</b>	<b>0</b>	<b>0</b>
<b>Total Special Articles</b>	<b>44,715</b>	<b>30,000</b>	<b>0</b>	<b>0</b>
<b>Total Transfers to Stabilization, Special Revenue, Capital Projects</b>	<b>10,804</b>	<b>11,664</b>	<b>0</b>	<b>0</b>
<b>TOTAL BUDGET REQUEST</b>	<b>26,512,168</b>	<b>26,844,032</b>	<b>27,159,331</b>	<b>27,159,331</b>

### ARTICLE 3: SALARIES OF ELECTED OFFICIALS

To see if the Town will vote to fix the salary and compensation of all elected officials of the Town as provided by Chapter 41 Section 108 of the Massachusetts General Laws, as amended, as follows:

Board of Assessors	\$2,900
Blackstone Valley Vocational School District Rep.	\$500
Moderator	\$250
Board of Selectmen	\$1,600
Clerk	\$71,701.80
Water/Sewer Commission	\$3,000

Or take any other action relative thereto.

**Finance Committee recommends.**

**MOTION:** I move that the Town vote to hear and act upon the report and recommendations of the Finance Committee and further to fix the salary and compensation of elected officials as presented in the Finance Committee's FY18 Budget Recommendation, and further to approve a total budget of **\$27,159,331**, consisting of **\$39, 413** transferred from Reserved for Reduction of Excluded Debt Account, **\$195,000** transferred from Ambulance Receipts Reserved for Appropriation, **\$600,000** transferred from Free Cash, transfer **\$10,000** from Wetlands Protection Fund, and the remaining **\$26,314,918** to be raised and appropriated, all as set forth in the Column entitled "FY18 Finance Committee/Board of Selectmen/Town Administrator Recommended Budget" in the handout entitled, "Finance Committee Budget Message for Fiscal Year 2018", for the purpose of funding the annual operating budget of the Town for Fiscal Year 2018.

**MOTION PASSED BY MAJORITY VOICE VOTE.**

Moderator asked if there was any descent to combining Articles 4, 5 & 6, seeing none.

### ARTICLE 4: FY18 TRANSFER STATION ENTERPRISE FUND

To see if the Town will vote to raise and appropriate and/or transfer the sum of **\$230,000** from Transfer Station charges and fees, and transfer the sum of **\$60,312** from Retained Earnings, for a total of **\$290,312** to operate and maintain the Transfer Station.

Salaries/Wages	\$63,002
Expenses	\$227,310
Total	\$290,312

Or take any other action relative thereto.

**Finance Committee recommends.**

### ARTICLE 5: FY18 WATER/SEWER ENTERPRISE FUND

To see if the Town will vote to raise and appropriate, and/or transfer the sum of **\$1,138,796** from Water & Sewer charges and fees, transfer the sum of **\$118,521** from the Reserved For Debt account, transfer the sum of **\$20,000** from Retained Earnings, and transfer the sum of **\$30,000** from the Reserved For Sewer System Development for a total budget of **\$1,307,317** to operate and maintain the Water/Sewer Department.

Salaries/Wages	\$383,430
Expenses	\$793,357
Debt	\$130,530
Total	\$1,307,317

Or take any other action relative thereto.

**Finance Committee recommends.**

### ARTICLE 6: FY18 PEG ACCESS AND CABLE RECEIPTS RESERVED FOR APPROPRIATION

To see if the Town will vote to transfer the sum of \$87,164 from the PEG Access and Cable Receipts Reserved for Appropriation to operate and maintain the Cable Department.

Salaries/Wages	\$42,731
Expenses	\$12,829
Capital	\$31,604
Total	\$87,164

Or take any other action relative thereto.

**Finance Committee recommends.**

MOTION MADE AND SECONDED TO PASS ARTICLES 4, 5 & 6.

**MOTION PASSED BY UNANIMOUS CONSENT.**

**ARTICLE 7: PERSONNEL BYLAW CLASSIFICATION & UPDATE**

To see if the Town will vote to approve the Personnel Classification and Compensation plans for Fiscal Year 2018, or to take any other action relative thereto.

**MANAGEMENT Compensation Plan - FY18 Budget**

Grade	Position	Grade	Position
M-1		M-3	Building Commissioner Library Director Planning & Conservation Agent Treasurer/Collector
M-2	Assistant Tax Collector Municipal Facilities Maint Mgr. Principal Assessor Senior Center Director/Outreach Coordinator	M-4	Fire Chief System Manager Water & Sewer Town Accountant
		M-5	Highway Superintendent Town Engineer

**COLA Increase %** **2.00%**

1	2	3	4	5	6	7	8	9	10
1 <b>\$41,189.99</b>	<b>\$42,116.76</b>	<b>\$43,064.39</b>	<b>\$44,033.34</b>	<b>\$45,024.09</b>	<b>\$46,037.13</b>	<b>\$47,072.97</b>	<b>\$48,132.11</b>	<b>\$49,215.08</b>	<b>\$50,322.42</b>
2 <b>\$51,486.27</b>	<b>\$52,644.71</b>	<b>\$53,829.22</b>	<b>\$55,040.37</b>	<b>\$56,278.78</b>	<b>\$57,545.06</b>	<b>\$58,839.82</b>	<b>\$60,163.72</b>	<b>\$61,517.40</b>	<b>\$62,901.54</b>
3 <b>\$64,360.88</b>	<b>\$65,809.00</b>	<b>\$67,289.70</b>	<b>\$68,803.72</b>	<b>\$70,351.80</b>	<b>\$71,934.72</b>	<b>\$73,553.25</b>	<b>\$75,208.20</b>	<b>\$76,900.38</b>	<b>\$78,630.64</b>
4 <b>\$74,012.58</b>	<b>\$75,677.86</b>	<b>\$77,380.61</b>	<b>\$79,121.68</b>	<b>\$80,901.92</b>	<b>\$82,722.21</b>	<b>\$84,583.46</b>	<b>\$86,486.59</b>	<b>\$88,432.54</b>	<b>\$90,422.27</b>
5 <b>\$79,566.32</b>	<b>\$81,356.56</b>	<b>\$83,187.08</b>	<b>\$85,058.79</b>	<b>\$86,972.62</b>	<b>\$88,929.50</b>	<b>\$90,930.41</b>	<b>\$92,976.35</b>	<b>\$95,068.32</b>	<b>\$97,207.35</b>

**OFFICE ADMINISTRATIVE Compensation Plan - FY18 Budget**

Grade	Position	Grade	Position
OA-1	Library Assistant Meeting Minute Recorder	OA-3	Admin Assist Treasurer/Collector Asst. to the Town Accountant Asst. Treasurer
		OA-4	Asst. Town Clerk Children's Librarian
OA-2	Adm. Sec Water & Sewer Highway Clerk Circulation Librarian Principal Clerk -Fire, Building, Assessors		Adm. Sec/Comm Development Assessors' Admin Asst.
		OA-5	Adm. Asst. to Town Admin./BOS Adm. Supervisor/Bd Health

**COLA Increase %** **2.00%**

Grade	1	2	3	4	5	6	7	8	9	10
1 Hourly	<b>\$14.06</b>	<b>\$14.38</b>	<b>\$14.70</b>	<b>\$15.03</b>	<b>\$15.37</b>	<b>\$15.71</b>	<b>\$16.07</b>	<b>\$16.43</b>	<b>\$16.80</b>	<b>\$17.18</b>
2 Hourly	<b>\$16.88</b>	<b>\$17.26</b>	<b>\$17.65</b>	<b>\$18.05</b>	<b>\$18.45</b>	<b>\$18.87</b>	<b>\$19.29</b>	<b>\$19.72</b>	<b>\$20.17</b>	<b>\$20.62</b>
3 Hourly	<b>\$18.57</b>	<b>\$18.99</b>	<b>\$19.42</b>	<b>\$19.85</b>	<b>\$20.30</b>	<b>\$20.76</b>	<b>\$21.22</b>	<b>\$21.70</b>	<b>\$22.19</b>	<b>\$22.69</b>
4 Hourly	<b>\$21.34</b>	<b>\$21.82</b>	<b>\$22.31</b>	<b>\$22.81</b>	<b>\$23.33</b>	<b>\$23.85</b>	<b>\$24.39</b>	<b>\$24.94</b>	<b>\$25.50</b>	<b>\$26.07</b>
5 Hourly	<b>\$23.70</b>	<b>\$24.23</b>	<b>\$24.78</b>	<b>\$25.34</b>	<b>\$25.91</b>	<b>\$26.49</b>	<b>\$27.08</b>	<b>\$27.69</b>	<b>\$28.32</b>	<b>\$28.95</b>

**PUBLIC WORKS Compensation Plan - FY18 Budget**

Grade	Position	Grade	Position
PM-1	Truck Driver/Laborer	PM-3	
PM-2	Asst Water/Sewer Operator Highway Laborer Operator	PM-4	Group Leader
		PM-5	Water Operator Chief Operator Highway Mechanic

**COLA % Increase**      **2.00%**

	1	2	3	4	5	6	7	8	9	10
1 Hourly	\$17.98	\$18.38	\$18.80	\$19.22	\$19.65	\$20.10	\$20.55	\$21.01	\$21.48	\$21.97
2 Hourly	\$19.65	\$20.09	\$20.54	\$21.01	\$21.48	\$21.96	\$22.46	\$22.96	\$23.48	\$24.01
3 Hourly	\$20.61	\$21.07	\$21.55	\$22.03	\$22.53	\$23.04	\$23.55	\$24.08	\$24.63	\$25.18
4 Hourly	\$21.61	\$22.10	\$22.59	\$23.10	\$23.62	\$24.15	\$24.70	\$25.25	\$25.82	\$26.40
5 Hourly	\$23.86	\$24.40	\$24.95	\$25.51	\$26.08	\$26.67	\$27.27	\$27.88	\$28.51	\$29.15

**MISCELLANEOUS Compensation Plan - FY18 Budget**

Grade	Position	Grade	Position
MS-0	Library Page Cable Recording Assistant	MS-3	
MS-1	Senior Center Clerk Transfer Station Employees	MS-4	
MS-2	Cable Access Coordinator		

**COLA % Increase**      **2.00%**

	1	2	3	4	5	6	7	8	9	10
0 Hourly	\$11.00	\$11.22	\$11.47	\$11.73	\$11.99	\$12.26	\$12.54	\$12.82	\$13.11	\$13.41
1 Hourly	\$14.06	\$14.38	\$14.70	\$15.03	\$15.37	\$15.71	\$16.07	\$16.43	\$16.80	\$17.18
2 Hourly	\$16.88	\$17.26	\$17.65	\$18.05	\$18.45	\$18.87	\$19.29	\$19.72	\$20.17	\$20.62
3 Hourly	\$18.57	\$18.99	\$19.42	\$19.85	\$20.30	\$20.76	\$21.22	\$21.70	\$22.19	\$22.69
4 Hourly	\$21.34	\$21.82	\$22.31	\$22.81	\$23.33	\$23.85	\$24.39	\$24.94	\$25.50	\$26.07

**Public Safety Compensation Plan - FY18 Budget**

Grade	Position	Grade	Position
PS-1	Probationary Call Fire Fighter	PS-5	Assistant Fire Chief Deputy Fire Chief
PS-2	Basic Call Fire Fighter Lt. Call Fire Fighter Part-time Dispatcher*	PS-6	Part-time Call EMT P
PS-3	Captain Fire Fighter Part-time Reserve Officer*	PS-7	Full-time 911 Trainer
		PS-8	
PS-4	Full-time Dispatcher Part-time Call EMT B	PS-9	Administrative/Secretary/Dispatcher

\* Police part-time position have a one year probationary period.

**COLA % Increase**

**2.00%**

	1	2	3	4	5	6	7	8	9	10
1 Hourly	\$11.00	\$11.22	\$11.47	\$11.73	\$11.99	\$12.26	\$12.54	\$12.82	\$13.11	\$13.41
2 Hourly	\$14.06	\$14.38	\$14.70	\$15.03	\$15.37	\$15.71	\$16.07	\$16.43	\$16.80	\$17.18
3 Hourly	\$16.88	\$17.26	\$17.65	\$18.05	\$18.45	\$18.87	\$19.29	\$19.72	\$20.17	\$20.62
4 Hourly	\$18.57	\$18.99	\$19.42	\$19.85	\$20.30	\$20.76	\$21.22	\$21.70	\$22.19	\$22.69
5 Hourly	\$19.48	\$19.92	\$20.37	\$20.82	\$21.29	\$21.77	\$22.26	\$22.76	\$23.28	\$23.80
6 Hourly	\$20.45	\$20.91	\$21.38	\$21.86	\$22.35	\$22.86	\$23.37	\$23.90	\$24.43	\$24.98
7 Hourly	\$21.50	\$21.98	\$22.48	\$22.98	\$23.50	\$24.03	\$24.57	\$25.12	\$25.69	\$26.27
8 Hourly	\$22.57	\$23.08	\$23.60	\$24.13	\$24.67	\$25.23	\$25.79	\$26.37	\$26.97	\$27.57
9 Hourly	\$23.72	\$24.25	\$24.80	\$25.36	\$25.93	\$26.51	\$27.11	\$27.72	\$28.34	\$28.98

**Finance Committee recommends.**

**MOTION:** I move that the Town vote to approve the Personnel Classification and Compensation plans for Fiscal Year 2018 as printed in the warrant.

**MOTION PASSED BY UNANIMOUS CONSENT.**

**ARTICLE 8: RECURRING BUSINESS**

A. Assessors To Work Additional Hours: To see if the Town will vote to authorize the Board of Assessors to appoint one or more of their members to work for compensation, in accordance with the provisions of the Town's Personnel Bylaw, and to establish such compensation to be paid said member for Fiscal Year 2018 or take any other action related thereto.

B. Ambulance Receipts Reserved for Appropriation: To see if the Town will vote to reserve all receipts received by the Town from ambulance user charges, user billings, and ambulance donations and gifts to the Ambulance Receipts Reserved Account, or take any other action related thereto.

C. Cable Receipts Reserved for Appropriation: To see if the Town will vote to reserve all receipts received by the Town from Cable user charges, to the Cable Receipts Reserved Account, or take any other action related thereto.

D. Simon Fairfield Public Library: To see if the Town will vote to require that all funds received in Fiscal Year 2018 from State Aid Grants for the Public Library be transferred to a Special Account for the Simon Fairfield Public Library, or take any other action related thereto.

E. State and Federal Grants: To see if the Town will vote to authorize the Board of Selectmen to apply for and accept State or Federal grants they deem beneficial to the Town, provided that the Board of Selectmen shall hold a public hearing prior to the Board's acceptance of any such grant, if said grant requires the Town to meet future conditions or requirements, or take any other action related thereto.

F. Separate Account Funds: To see if the Town will vote to continue the following account funds and to authorize the expenditure of funds from said fund for the below indicated purposes and not to exceed amount, or to take other actions related thereto:

#	Department	Receipts	Expenditures
1	Simon Fairfield Library pursuant to MGL Chapter 44, § 53E ½	All fines received during Fiscal Year 2018 by the Simon Fairfield Library	The Simon Fairfield Library Board of Trustees may expend a sum not to exceed Two Thousand Five Hundred dollars (\$2,500) for the purpose of purchasing books, films and other library supplies and materials.
2	Home Composting Program pursuant to MGL Chapter 44, § 53E ½	All receipts received in connection with the Home Composting Program	The Board of Health may expend a sum not to exceed Two Thousand Five Hundred dollars (\$2,500) for the purpose of operating the Home Composting Program.
3	Planning Board & Engineering – MGL Chapter 44, §53E ½	Project fees received that are associated with staff review.	The funds may be expended without further appropriation by the Planning Board or Town Engineer for such consulting and project review costs. Expenditures from the fund may not exceed \$30,000.
4	Conservation – MGL Chapter 44, §53E ½	Project fees received that are associated with staff review.	The funds may be expended without further appropriation by the Conservation Commission or their Conservation Agent for such consulting and project review costs. Expenditures from the Fund may not exceed \$30,000.
5	Zoning Board of Appeals – MGL Chapter 44, §53E ½	Project fees received that are associated with staff review.	The funds may be expended without further appropriation by the Zoning Board of Appeals or Town Engineer for such consulting and project review costs. Expenditures from the fund may not exceed \$30,000.

F. G. Acceptance of Chapter 90: To see if the Town will vote to authorize to accept and enter into contracts for the expenditure of funds to be allotted by the State under authorization of Chapter 90 of the Massachusetts General Laws (as pertaining to Highway Funds), for the construction, reconstruction and improvement of Town roads, said funds may be borrowed in anticipation of State Revenue, and expended without further appropriation under the direction of the Highway Superintendent with the approval of the Board of Selectmen, or take any other action related thereto.

G. H. Compensating Balance Agreements: To see if the Town will vote to authorize the Treasurer to enter into a compensating balance agreement or agreements for Fiscal Year 2018 pursuant to MGL Chapter 44 § 53F, or take any other action related thereto.

H. I. Acceptance of Easements: To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, an easement or easements for the purpose of construction, installation, maintenance and repair of municipal drainage, sewer and water systems, and roadway, or take any other action relative thereto.

**Finance Committee recommends.**

**MOTION :** I move that the Town vote to approve the recurring business as written in the warrant, except that the spending ceiling for the Simon Public Library MGL c44 §53 ½ Revolving Account be raised from \$500 to \$2,500, and that the “Separate Account Fund” grid in the warrant be adopted as an un-numbered bylaw.

**MOTION PASSED BY UNANIMOUS CONSENT.**

**ARTICLE 9: ADOPTION OF REVISED FY 18-22 CAPITAL IMPROVEMENT PLAN**

To see if the Town will vote to approve the Town of Douglas FY18 – 22 Capital Improvement Plan as submitted by the Capital Improvement Committee, and to raise and appropriate and/or transfer the sum of \$305,000 to fund the following Capital Projects, or take any other action relative thereto.

Municipal Center Fire Alarm System Upgrade	\$71,000
Municipal Center 1st Floor Window Replacement	\$67,100
Municipal Center Phone System Replacement	\$16,900
Municipal Center Gym Window Replacement Engineering	\$10,000
Police Department Floor Renovation	\$25,000
Primary School Exterior Door Replacement	\$15,000
Highway Front End Snow Blower Attachment	\$85,000
Fire Department - Washer/Extractor/Dryer	\$15,000
<b>Total:</b>	<b>\$305,000</b>

**Finance Committee recommends on a YES 5/NO 2 vote.**

## FY 2018 Capital Improvement Committee Report

The Capital Improvement Committee reviews, prioritizes and offers recommendations concerning all requests for funds for capital projects submitted by School and Town Departments. This plan/list represents all departmental capital requests received by the Capital Committee as of this date.

FY-2018 to FY-2023 Capital Plan/List			
Department	Item Requested	FY-Year	Estimated Cost
<b>FY2018 Proposed for Funding</b>			
Municipal Center	Fire Alarm System Upgrade	2018	\$71,000
Municipal Center	1st Floor Window Replacement	2018	\$67,100
Municipal Center	Phone System Replacement	2018	\$16,900
Municipal Center	Gym Window Replacement	2018	\$10,000
Police Department	Floor Renovation	2018	\$25,000
Primary School	Exterior Door Replacement	2018	\$15,000
Highway	Front End Snow Blower Attachment	2018	\$85,000
Fire Department	Washer/Extractor/Dryer	2018	\$15,000
<b>FY- 2018 Unfunded</b>			
Police Department	Furniture Replacement	2018	\$10,000
Fire Department	Replace Ambulance 1	2018	\$220,000
Fire Department	Replacement Cardiac Monitors	2018	\$58,000
Highway Department	Sidewalk Snowblower	2018	\$15,000
Highway Department	One Ton Dump Truck w/Plow	2018	\$53,000
Building Maintenance	Gym Windows	2018	\$90,000
Building Maintenance	Municipal Building Engineering – Interior	2018	\$25,000
School Department	Primary & High School - Crack Sealed	2018	\$15,000
School Department	High School - I-Beam Painting	2018	\$18,000
School Department	High School - Gym Wall Painting	2018	\$22,320
School Department	High School - Access Road Repairs	2018	\$25,000
Town Clerk	Voting Machine Replacement	2018	\$21,000
Community Devel.	MS4 Storm Water Compliance	2018	\$50,000
Water/Sewer Dpt.	Gilboa St. to North St. 12" Water Main	2018	\$470,000
Water/Sewer Dpt.	North St. to Gilboa St. 16" Water Main	2018	\$280,000
Water/Sewer Dpt.	Wastewater System Master Plan	2018	\$150,000
<b>FY- 2019</b>			
Fire Department	Replace Engine 1	2019	\$400,000
Highway Department	One Ton Dump Truck w/Plow	2019	\$53,000
Highway Department	International 6 Wheel Dump Truck w/Plow & Sander	2019	\$171,000
Building Maintenance	Municipal Main Roof Replacement	2019	\$310,000
Building Maintenance	Police Dpt. Window Replacement	2019	\$95,000
Building Maintenance	Municipal & Police A/C Replacement	2019	\$75,000
Building Maintenance	Post Office & Senior Center A/C Replacements	2019	\$45,000
School Department	Primary School - Roof Repairs	2019	\$50,000
Water/Sewer Dpt.	North St. at Gilboa St. to dead end 12" Water Main	2019	\$675,000
<b>FY- 2020</b>			
Fire Department	Replace Engine 2	2020	\$450,000
Highway Department	Brush Chipper	2020	\$49,000
Building Maintenance	Post Office & Senior Center Windows	2020	\$185,000
Building Maintenance	Municipal 2nd Floor Heat & A/C Units	2020	\$80,000
Building Maintenance	Municipal 1st Floor Electrical System Replacement	2020	\$185,000
Building Maintenance	Municipal 2nd Floor Renovation	2020	\$150,000
School Department	Recoat & Repaint Running Track	2020	\$100,000
School Department	High School - Phone System Replacement	2020	\$55,000

FY-2018 to FY-2023 Capital Plan/List			
Department FY- 2021	Item Requested	FY-Year	Estimated Cost
Fire Department	Roof Replacement	2021	\$50,000
Highway Department	Portable Air Compressor	2021	\$20,000
Highway Department	Office Remodel	2021	\$100,000
Building Maintenance	Post Office Parking Lot Paving	2021	\$45,000
Building Maintenance	Municipal & Police Parking Lot Paving	2021	\$145,000
Building Maintenance	Elevator Wing Roof Replacement	2021	\$60,000
School Department	Primary School - Electrical Upgrade	2021	\$150,000
School Department	Primary School - Window Replacement	2021	\$110,000

FY - 2022			
Highway Department	International 6 Wheel Dump Truck w/Plow & Sander	2022	\$171,000
School Department	Tractor & Mower Replacement	2022	\$55,000
School Department	Primary School – Replace Floor Tiles	2022	\$252,000
School Department	Primary School – Bathroom Fixture Replacement	2022	\$15,000

Debt Exclusion Projects	FY2018 - FY2022		
Library	ADA & Building Upgrade	2016	\$1.3 Million
Fire Department	Fire Station Addition	TBD	TBD
Highway Department	New Highway Garage	TBD	TBD
Police Department	New Police Station	2016	\$6,000,000
Recreation	Martin Road Recreation Area	TBD	TBD
Water & Sewer Dept.	Rte. 16 Sewer Line	TBD	TBD
Water & Sewer Dept.	Construct New Tank in North End of Douglas	TBD	TBD

**MOTION:** I move that the Town vote to approve the Town of Douglas FY18 – 23 Capital Improvement Plan as submitted by the Capital Improvement Committee, transfer the sum of **\$9,300** from the Post Office Interior & Exterior Painting, Article 4 STM May 2, 2016, transfer \$399 from Highway One Ton Pickup Account , Article 8 ATM May 5, 2014, and transfer the sum of **\$295,301** from Free Cash, for a total sum of **\$305,000** to fund the following Capital Projects:

Municipal Center Fire Alarm System Upgrade	\$71,000
Municipal Center 1st Floor Window Replacement	\$67,100
Municipal Center Phone System Replacement	\$16,900
Municipal Center Gym Window Replacement Engineering	\$10,000
Police Department Floor Renovation	\$25,000
Primary School Exterior Door Replacement	\$15,000
Highway Front End Snow Blower Attachment	\$85,000
Fire Department - Washer/Extractor/Dryer	\$15,000
<b>Total:</b>	<b>\$305,000</b>

**MOTION PASSED BY MAJORITY VOICE VOTE.**

#### **ARTICLE 10: RATIFY POLICE CONTRACT**

To see if the Town will vote to ratify the collective bargaining agreement executed by the Board of Selectmen and the Police Union on March 21, 2017, or take any other action relative thereto.

**Finance Committee recommends.**

**MOTION:** I move that the Town ratify the collective bargaining agreement executed by the Board of Selectmen and the Police Union on March 21, 2017.

**MOTION PASSED BY UNANIMOUS CONSENT.**

**ARTICLE 11: RATIFY FIRE CONTRACT**

To see if the Town will vote to ratify the collective bargaining agreement executed by the Board of Selectmen and the Fire Union on March 21, 2017, or take any other action relative thereto.

**Finance Committee recommends.**

**MOTION:** I move that the Town ratify the collective bargaining agreement executed by the Board of Selectmen and the Fire Union on March 21, 2017.

**MOTION PASSED BY UNANIMOUS CONSENT.**

**ARTICLE 12: OLD GRAMMAR SCHOOL DISPOSITION**

To see if the Town will vote to authorize the Board of Selectmen to dispose of certain real property located at 11 Gleason Court in the Town of Douglas (Assessors Map 163 Parcel 110), and, as may be necessary, Assessors Map 163 Parcel 109, and a portion of 17 Gleason Court (Assessors Map 164 Parcel 13), which is more commonly referred to as the Old Douglas Grammar School and surrounding property, or take any other action relative thereto.

**Finance Committee recommends on a YES 4/NO 2/ ABSTENTION 1 vote.**

**MOTION:** I move that the Town authorize the Board of Selectmen to dispose of real property located at 11 Gleason Court in the Town of Douglas (Assessors Map 163 Parcel 110), and, as may be necessary, Assessors Map 163 Parcel 109, and a portion of 17 Gleason Court (Assessors Map 164 Parcel 13) consisting of the westernmost ± 65,000 square feet of land on the south side of Gleason Court, excluding Gleason Court as laid out, which is more commonly referred to as the Old Douglas Grammar School and surrounding property.

**MOTION PASSED BY MAJORITY STANDING VOTE. YES-125; NO-20 (2/3RD REQUIRED)**

**ARTICLE 13: CONSTABLE & TOWN CLERK TERMS OF OFFICE**

To see if the Town will vote to change the term of office, commencing at the next Annual Town Election, from three years to five years for the following elected Town Officers: Constable and Town Clerk, or take any other action relative thereto.

**Finance Committee has no recommendation on this article.**

**MOTION:** I move that the Town passover this article.

**MOTION TO PASSOVER ARTICLE PASSED BY UNANIMOUS CONSENT.**

**ARTICLE 14: ACCEPTANCE OF MGL C64L §2(a): MEALS TAX**

To see if the Town will vote accept M.G.L. Chapter 64L, Section 2(a) to impose a local meals tax, or take any other action relative thereto.

**Finance Committee recommends.**

**MOTION:** I move that the Town accept M.G.L. Chapter 64L, Section 2(a).

**MOTION PASSED BY MAJORITY VOICE VOTE.**

**ARTICLE 15: ADOPT MGL C40 §57: LOCAL LICENSES & PERMITS-FAILURE TO PAY MUNI. TAXES**

To see if the Town will vote to rescind the language currently found in Article 4 Section 7 of the Douglas Bylaws and replace with the following:

**ARTICLE 4 SECTION 7.**

(a) The Tax Collector shall annually, and may periodically, furnish to each department, board, commission or division, hereinafter referred to as the licensing authority, that issues licenses or permits including renewals and transfers, a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges, and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the Appellate Tax Board.

(b) The licensing authority may deny, revoke or suspend any license or permit, including renewals and transfers of any party whose name appears on said list furnished to the licensing authority from the tax collector or with respect to any activity, event or other matter which is the subject of such license or permit and which activity, event or matter is carried out or exercised or is to be carried out or exercised on or about real estate owned by any party whose name appears on said list furnished to the licensing authority from the tax collector; provided, however, that written notice is given to the party and the tax collector, as required by applicable provisions of law, and the party is given a hearing, to be held not earlier than fourteen days after said notice. Said list shall be *prima facie* evidence for denial, revocation or suspension of said license or permit to any party. The tax collector shall have the right to intervene in any hearing conducted with respect to such license denial, revocation or suspension. Any findings made by the licensing authority with respect to such license denial, revocation or suspension shall be made only for the purposes of such proceeding and shall not be relevant to or introduced in any other proceeding at law, except for any appeal from such license denial, revocation or suspension. Any license or permit denied, suspended or revoked under this section shall not be reissued or renewed until the license authority receives a certificate issued by the tax collector that the party is in good standing with respect to any and all local taxes, fees, assessments, betterments or other municipal charges, payable to the municipality as the date of issuance of said certificate.

(c) Any party shall be given an opportunity to enter into a payment agreement, thereby allowing the licensing authority to issue a certificate indicating said limitations to the license or permit and the validity of said license shall be conditioned upon the satisfactory compliance with said agreement. Failure to comply with said agreement shall be grounds for the suspension or revocation of said license or permit; provided, however, that the holder be given notice and a hearing as required by applicable provisions of law.

(d) The Board of Selectmen may waive such denial, suspension or revocation if it finds there is no direct or indirect business interest by the property owner, its officers or stockholders, if any, or members of his immediate family, as defined in section one of chapter two hundred and sixty-eight A in the business or activity conducted in or on said property.

This section shall not apply to the following licenses and permits: open burning; section thirteen of chapter forty-eight; bicycle permits; section eleven A of chapter eighty-five; sales of articles for charitable purposes, section thirty-three of chapter one hundred and one; children work permits, section sixty-nine of chapter one hundred and forty-nine; clubs, associations dispensing food or beverage licenses, section twenty-one E of chapter one hundred and forty; dog licenses, section one hundred and thirty-seven of chapter one hundred and forty; fishing, hunting, trapping license, section twelve of chapter one hundred and thirty-one; marriage licenses, section twenty-eight of chapter two hundred and seven and theatrical events, public exhibition permits, section one hundred and eighty-one of chapter one hundred and forty.

or take any other action relative thereto:

**Finance Committee recommends.**

**MOTION:** I move that the Town approve Article 15 as printed in the warrant.

**MOTION PASSED BY UNANIMOUS CONSENT.**

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**ARTICLE 16: ACCEPTANCE OF MGL C40 §22F: LICENSE FEES; SERVICE CHARGE**

To see if the Town will vote to accept the provisions of MA General Laws, Chapter 40, Section 22F, or take any other action relative thereto.

**Finance Committee recommends.**

**MOTION:** I move that the Town vote to accept the provisions of General Laws, Chapter 40, Section 22F.

**MOTION PASSED BY UNANIMOUS VOICE VOTE.**

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**ARTICLE 17: AMEND GENERAL BYLAWS-ARTICLE 10 BUILDING & FACILITIES CONSTRUCTION COMMITTEE**

To see if the Town will vote amend Article 10 of the General Bylaws: Building & Facilities Construction Committee, by deleting from the following in Section 4 – Jurisdiction “Ten Thousand Dollars (\$10,000)”, and replacing it with the following “Fifty Thousand Dollars (\$50,000)”, or take any other action relative thereto.

**Finance Committee recommends on a YES 6/NO 0/ ABSTENTION 1vote.**

**MOTION:** I move that the Town approve Article 17 as printed in the warrant.  
**MOTION PASSED BY MAJORITY VOICE VOTE.**

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#### **ARTICLE 18: ADOPT STRETCH ENERGY CODE**

To see if the Town will vote to amend Article 4 of its General Bylaws by adopting a new section 8, entitled “Stretch Energy Code” for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto, as follows:

#### **SECTION 8: STRETCH ENERGY CODE**

(a) Definitions:

International Energy Conservation Code (IECC) - The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the MA State Building Code are the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards.

Stretch Energy Code - Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA of the 9th edition Massachusetts building code, as may be amended, the Stretch Energy Code is an appendix to the Massachusetts building August 2016 code, based on further amendments to the International Energy Conservation Code (IECC) to improve the energy efficiency of buildings built to this code.

- (b) Purpose: The purpose of 780 CMR 115.AA is to provide a more energy efficient alternative to the Base Energy Code applicable to the relevant sections of the building code for new buildings.
- (c) Applicability: This code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 13, 34, 51, as applicable and amended.
- (d) Stretch Code: The Stretch Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA, including any future editions, amendments or modifications, is herein incorporated by reference into the Town of Douglas General Bylaws under this Section. The Stretch Code is enforceable by the inspector of buildings or building commissioner.

or take any other action relative thereto.

**Finance Committee recommends deferral of their vote until the Finance Committee's Meeting on May 1, 2017.**

**MOTION:** I move that the Town approve Article 18 as printed in the warrant.

**MOTION PASSED BY MAJORITY STANDING VOTE. YES-71; NO-57**

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#### **ARTICLE 19: TEMPORARY MORATORIUM REGULATING RECREATIONAL MARIJUANA**

To see if the Town will vote to amend its zoning bylaws by adding the following new Section 8.4, imposing a temporary moratorium regulating recreational marijuana, as follows:

Section 8.4 Temporary Moratorium the Regulation and Taxation of Marijuana Act

##### **8.4.1. Purpose.**

The Initiative Petition for the Regulation and Taxation of Marijuana, also known as Ballot Question Four, Acts 2016, Chapter 334, was approved by voters at the Massachusetts State election on November 8, 2016 (the “Act”). The purpose of the Act is to control the cultivation, production, distribution and sale of marijuana under a system that licenses, regulates and taxes the entities engaged in such activities in a manner similar to alcohol and to make the use of marijuana legal for adults 21 years of age or older. The Act took effect on December 15, 2016, which effective date was postponed for six months pursuant to Acts of 2016, Chapter 351. Section 5 of the Act provides that a town may adopt by-laws that impose reasonable safeguards on the operation of marijuana establishments, provided they are not unreasonably impracticable and are not in conflict with the Act or with regulations made pursuant to the Act. However, the Act contains certain ambiguities and, to date, regulations and anticipated legislative amendments have not been adopted. As a consequence, the means by which a municipality may regulate the sale, distribution and use of recreational marijuana are unclear.

Under the current zoning by-law, a marijuana establishment is not defined and is not a specified permitted use in the town. As this is a new type of land use in the state, there will be unique and new aspects to the use that could require oversight and regulations. These local impacts, which could be legal, land use, public safety, and public health, should be evaluated and addressed in a comprehensive manner in the zoning by-law prior to the permitting of a marijuana establishment. The moratorium, of a finite duration, will allow the town to carefully study the potential impacts, both primary and secondary, of such establishments and, through a directed planning process, recommend zoning by-law amendments to address the town's concerns in the context of comprehensive land-use planning and other town planning goals and objectives.

8.4.2. Definitions. "Marijuana Establishment", a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business. The definitions set forth in the Act, as amended, shall apply equally to this article. This definition does not include the cultivation, distribution and/or sale of medical marijuana, which is expressly excluded from regulation under the Act.

8.4.3. Establishment and Duration.

- a. Moratorium - No building permit, special permit, variance, site plan or other permit may be issued under this zoning bylaw, and no use of land or structures shall be allowed for the purpose of establishing a Marijuana Establishment.
- b. The moratorium shall be in effect through and including January 1, 2019, or until such time as zoning amendments are adopted that address marijuana establishments, whichever shall be sooner.

8.4.4. Applicability. This Bylaw shall be effective in all zoning districts in the town, including overlay districts. This Bylaw does not apply to the cultivation, distribution or sale of medical marijuana.

Or take any other action relative thereto.

**Finance Committee recommends deferral of their vote until the Finance Committee's Meeting on May 1, 2017.**

**MOTION:** I move that the Town approve Article 19 as printed in the warrant.

**MOTION PASSED BY MAJORITY STANDING VOTE. YES-89; NO-31 (2/3RD REQUIRED)**

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**ARTICLE 20: EARTH REMOVAL BYLAW**

To see if the Town will vote to make the amendments to Section 6.1 of the Town's Zoning Bylaws, entitled Earth Removal, as follows:

1. To amend the exemption under Section 6.1.3.1 so that, as amended, the Section will read as follows:

Building related activities, as follows:

- (a) Excavation below finished grading that is directly customary and incidental to the construction of all buildings for which all permits required for construction have been issued, including, but not limited to excavation for foundations and septic systems;
  - (b) Excavation below finished grading that is directly customary and incidental to the installation of walks, driveways, swimming pools, or other similar infrastructure that are accessory to building construction.

2. To amend Section 6.1.6.3 so that, as amended, the Section will read as follows:

Excepting excavation that is exempt under Section 6.1.3.1, no excavation approved by a Special Permit issued hereunder may be within one hundred (100) feet of an existing public way or an adjacent property line.

or take any other action relative thereto.

**Finance Committee recommends on a YES 4/NO 0/ ABSTENTION 3 vote.**

**MOTION:** I move that the Town approve Article 20 as printed in the warrant.

**MOTION PASSED BY UNANIMOUS CONSENT. (2/3RD REQUIRED)**

## **ARTICLE 21: ASSISTED LIVING BYLAW**

To see if the Town will vote to make the amendments to Section 7.3 of the Town's Zoning Bylaws, entitled Assisted Living Facilities, as follows:

1. To amend Section 7.3.3 by deleting "I and" from the first sentence of such section, thereby permitting Assisted Living Facilities in the Industrial "I" District, with receipt of a Special Permit.
2. To amend Section 7.3.6.8 by deleting the sentence "The facility shall be served by the municipal water system."
3. By amending Section 7.3.12.1 so that, as amended, the Section will read: "The proposed ALF complies with the requirements of the entire section 7.3;"
4. By adding a new Section 7.3.13 as follows:

### **7.3.13 Special Permit Relief**

Strict compliance with the requirements of this Bylaw may be waived by special permit only, when, in the judgement of the Board, such action is in the public interest and not inconsistent with the Assisted Living Facilities Bylaw. In waiving strict compliance, the Board may require such alternative conditions as will serve substantially the same objective as the standards waived.

And further to revise Appendix A, Schedule of Use Regulations, Item B. 8. as follows:

Delete:

Use	R-A	RC-1	RC-2	VR	VB	Comm	Ind	SFOS
8. Assisted Living Facility	PB	PB	PB	PB	PB	N	N	N

And Replace with:

Use	R-A	RC-1	RC-2	VR	VB	Comm	Ind	SFOS
8. Assisted Living Facility	PB	PB	PB	PB	PB	PB	PB	N

, or take any other action relative thereto.

**Finance Committee recommends.**

**MOTION:** I move that the Town approve Article 21 as printed in the warrant.

**MODERATOR DECLARED MOTION PASSED BY MORE THAN A 2/3RD VOICE VOTE. (2/3RD REQUIRED)**

Motion made and seconded to dissolve meeting at 9:58 PM.

True Copy, ATTEST: Christine E. G. Furno, CMC/CMMC, Douglas Town Clerk

**ANNUAL TOWN MEETING  
SUMMARY  
May 1, 2017**

**MONEY TO BE RAISED & APPROPRIATED: (from tax levy)**

Articles 1, 2, & 3	General Government	\$26,314,918
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**MONEY TO BE TRANSFERRED:**

Articles 1, 2, & 3	from Reserved for Reduction of Excluded Debt Acct.	\$39,413
	from Ambulance Receipts Reserved for Appropriation	\$195,000
	from Free Cash	\$600,000
	from Wetlands Protection Fund	\$10,000
Article 6	from PEG Access & Cable Rec. reserved for appropriation account	\$87,164
<b>ENTERPRISE FUND (Transfer Station):</b>		
Article 4	from Transfer Station charges and fees	\$230,000
	from Retained Earnings	\$60,312

**ENTERPRISE FUND (Water/Sewer):**

Article 5	from Water/Sewer charges and fees	\$1,138,796
	from Reserved for Debt Acct.	\$118,521
	from Retained Earnings	\$20,000
	from Reserved For Sewer System Dev.	\$30,000

**REVOLVING ACCOUNTS:**

Article 8	Simon Fairfield Library 53E 1/2	\$2,500
	Board of Health – Home Composting Program	\$2,500
	Planning Board – 53E 1/2	\$30,000
	Conservation – 53E 1/2	\$30,000
	Zoning Board of Appeals – 53E 1/2	\$30,000

**MONEY TO BE TRANSFERRED : (for Capital Projects)**

Article 9	from Post Office Interior & Exterior Painting, Art. 4 STM 5/2/16	\$9,300
	from Highway One Ton Pickup Acct., Art. 8 ATM 5/5/14	\$399
	from Free Cash	\$295,301

**ANNUAL TOWN ELECTION  
TUESDAY, MAY 9, 2017**

116 Voted ~ .01%  
6124 Reg. Voters

Pursuant to the foregoing warrant the inhabitants of the said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Tuesday, May 9, 2017.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Constable – Debra Cygielnik-Blain; Ballot Clerks – BettyAnn McCallum, Patricia Brule; Ballot Checkers – Marleen Bacon, Eileen F. Damore.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Ballot Box Attendant – Michael Small; Ballot Clerks – Anne Burgess, Lois Garrison; Ballot Checkers – Rosemary Richard, Diane Ackley.

The following were sworn to faithful performance of their duties as election officers for Precinct Three: Constable – Carol E. Field; Ballot Clerks – Jaime Marks; Ballot Checkers – Monica Prunier, Hope Field.

Tabulator – Christine E.G. Furno and Lisa A. Postma

The warrant was read by the Town Clerk, Christine E. G. Furno, and the polls were opened at 8:00 a.m. The Town of Douglas voted as follows:

	PCT 1	PCT 2	PCT 3	TOTAL
<b>SELECTMAN – 3 Years</b>				
Blanks	9	4	5	18
<b>Harold R. Davis</b>	<b>40</b>	<b>21</b>	<b>37</b>	<b>98</b>
Write-In/Other	0	0	0	0
<b>TOTAL</b>	<b>49</b>	<b>25</b>	<b>42</b>	<b>116</b>
<b>ASSESSOR – 3 Years</b>				
Blanks	6	3	2	11
<b>Carol E. Field</b>	<b>43</b>	<b>22</b>	<b>40</b>	<b>105</b>
Write-In/Other	0	0	0	0
<b>TOTAL</b>	<b>49</b>	<b>25</b>	<b>42</b>	<b>116</b>
<b>SCHOOL COMMITTEE – 3 Years</b>				
Blanks	4	5	7	16
<b>Brett A. Argall</b>	<b>45</b>	<b>20</b>	<b>35</b>	<b>100</b>
Write-In/Other	0	0	0	0
<b>TOTAL</b>	<b>49</b>	<b>25</b>	<b>42</b>	<b>116</b>
<b>AGENT MOSES WALLIS DEVISE – 1 Year</b>				
Blanks	6	4	6	16
<b>Jerome D. Jussaume</b>	<b>43</b>	<b>21</b>	<b>36</b>	<b>100</b>
Write-In/Other	0	0	0	0
<b>TOTAL</b>	<b>49</b>	<b>25</b>	<b>42</b>	<b>116</b>
<b>TRUSTEE PUBLIC LIBRARY – 3 Years</b>				
Blanks	10	5	7	22
<b>Kevin M. Sughrue</b>	<b>39</b>	<b>20</b>	<b>35</b>	<b>94</b>
Write-In/Other	0	0	0	0
<b>TOTAL</b>	<b>49</b>	<b>25</b>	<b>42</b>	<b>116</b>
<b>CEMETERY COMMISSION – 3 Years</b>				
Blanks	11	4	9	24
<b>Debra A. Heinz</b>	<b>38</b>	<b>21</b>	<b>33</b>	<b>92</b>
Write-In/Other	0	0	0	0
<b>TOTAL</b>	<b>49</b>	<b>25</b>	<b>42</b>	<b>116</b>
<b>WATER/SEWER COMMISSION – 3 Years</b>				
Blanks	5	4	9	18
<b>Colin H. Haire</b>	<b>44</b>	<b>21</b>	<b>33</b>	<b>98</b>
Write-In/Other	0	0	0	0
<b>TOTAL</b>	<b>49</b>	<b>25</b>	<b>42</b>	<b>116</b>
<b>RECREATION COMMISSION – 3 Years (vote for 2)</b>				
Blanks	17	12	19	48
<b>Ryan W. Hogan</b>	<b>37</b>	<b>17</b>	<b>29</b>	<b>83</b>
<b>John J. Furno</b>	<b>44</b>	<b>21</b>	<b>34</b>	<b>99</b>
Write-In/Other				
David Vassar	0	0	1	1
Cory Howard	0	0	1	1
<b>TOTAL</b>	<b>98</b>	<b>50</b>	<b>84</b>	<b>232</b>
<b>PLANNING BOARD – 5 Years (vote for 2)</b>				
Blanks	26	11	26	63
<b>Aaron M. Socrat</b>	<b>38</b>	<b>19</b>	<b>31</b>	<b>88</b>
<b>Leslie M. Stevens</b>	<b>34</b>	<b>19</b>	<b>27</b>	<b>80</b>
Write-In/Other				
Eben Chesebrough	0	1	0	1
<b>TOTAL</b>	<b>98</b>	<b>50</b>	<b>84</b>	<b>232</b>

	PCT 1	PCT 2	PCT 3	TOTAL
<b>HOUSING AUTHORITY – 5 Years</b>				
Blanks	46	25	40	11
Write-In/Other				
John Potter	2	0	0	2
John Lund	1	0	0	1
Pam Holmes	0	0	1	1
Suzanne Kane	0	0	1	1
<b>TOTAL</b>	<b>49</b>	<b>25</b>	<b>42</b>	<b>116</b>

A True Copy, ATTEST: Christine E. G. Furno, CMC/CMMC, Douglas Town Clerk

**SPECIAL TOWN MEETING**  
**Monday, November 6, 2017**

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas High School Auditorium on 33 Davis Street on Monday, November 6, 2017 at 7:00 PM. There being a quorum present (62 registered voters); the meeting was called to order by the Moderator, Keith M. Menard. After saluting the flag, the service of the warrant and the Constable's return was read by Mr. Keith Menard. Mr. Menard did an introduction of Non-Resident Members of Town Meeting, an introduction of the Finance Committee and the Board of Selectmen. Mr. Menard explained how the Town Meeting will be run and the rules of Town Meeting. At this time, the Town voted as follows:

*A motion was made and seconded to allow the Moderator to declare the outcome of a 2/3<sup>rd</sup> vote in accordance with Section 8 of our Town bylaws and MGL C39 S15.*

***MOTION PASSED BY UNANIMOUS VOICE VOTE.***

**Article 1: Fiscal Year 2018 Budget Transfers/Amendments**

To see if the Town will vote to raise and appropriate or transfer from available funds such sums of money as are necessary to fund the following amendments to Article 2 of the Annual Town Meeting of May 1, 2017:

Increase Library Expense by	\$512
Increase Ambulance Wages by	\$125,000
Increase Norfolk County Agricultural by	\$16,000
Increase Douglas Schools - Personnel & Expenses by	\$16,640
Increase Tree Warden Expense by	\$5,000
Increase Police Wages by	\$25,000
Increase Technology Expense by	\$1,200
Increase Insurance / Employee Benefits	\$12,368
Decrease Selectmen Wages by	\$10,000
Decrease Town Clerk Expense	\$1,200
Decrease Highway Wages by	\$10,000
Decrease Assessors Revaluation by	\$5,520

Or take any other action related thereto.

**Finance Committee: Unanimously Recommends**

**MOTION:** I move that the Town vote to raise and appropriate the sum **\$50,000** and to transfer the sum of **\$125,000** from the Ambulance Receipts Reserved for Appropriation Account, to fund the following amendments to Article 2 of the Annual Town Meeting of May 1, 2017:

Increase Library Expense by	\$512
Increase Ambulance Wages by	\$125,000
Increase Norfolk County Agricultural by	\$16,000
Increase Douglas Schools - Personnel & Expenses by	\$16,640
Increase Tree Warden Expense by	\$5,000
Increase Police Wages by	\$25,000
Increase Technology Expense by	\$1,200
Increase Insurance / Employee Benefits	\$12,368

Decrease Selectmen Wages by	\$10,000
Decrease Town Clerk Expense	\$1,200
Decrease Highway Wages by	\$10,000
Decrease Assessors Revaluation by	\$5,520

**MOTION PASSED BY UNANIMOUS CONSENT.**

**Article 2: Transfer from Free Cash to the OPEB Account**

To see if the Town will vote to transfer the sum of **\$66,842** from Free Cash to the Other Post-Employment Benefits (OPEB) Account, or take any other action related thereto.

**Finance Committee: Unanimously Recommends**

**MOTION:** I move that the Town vote to transfer the sum of **\$66,842** from Free Cash to the Other Post-Employment Benefits (OPEB) Account.

**MOTION PASSED BY UNANIMOUS CONSENT.**

**Article 3: Capital Projects**

To see if the Town will vote to raise and appropriate and/or transfer the sum of **\$63,000** to fund the purchase of two cardiac monitor/defibrillators and all necessary related accessories for their use, or take any other action relative thereto.

**Finance Committee: Unanimously Recommends**

**MOTION:** I move that the Town vote to transfer the sum of **\$63,000** from Free Cash to fund the purchase of two cardiac/defibrillators and all necessary related accessories for their use.

**MOTION PASSED BY UNANIMOUS CONSENT.**

**Article 4: Prior Year Bills**

To see if the Town will vote to raise and appropriate or transfer from available funds the following sums of money to pay the following prior year's bills.

**MOTION:** I move that the Town Passover Article 4.

**MOTION TO PASSOVER ARTICLE PASSED BY UNANIMOUS VOICE VOTE.**

**Article 5: Rescind Debt Authorization – Highway Catch Basin Cleaner Truck/Sander/Plow**

To see if the Town will vote to rescind the authorization to issue Bonds in the amount of **\$235,000** to pay for the costs of purchasing and equipping a catch basin cleaner truck, with plow and sander, for the use of the Highway Department, as was approved by Article 7 at the Special Town Meeting of November 14, 2016, or take any other action relative thereto.

Finance Committee: Unanimously Recommends

**MOTION:** I move to approve Article 5 as printed in the warrant.

**MOTION PASSED BY UNANIMOUS CONSENT.**

**Article 6: Rescind Debt Authorization – Purchase of Rescue Pumper**

To see if the Town will vote to rescind the authorization to issue Bonds in the amount of **\$475,000** to pay for the costs of purchasing and equipping a rescue pumper truck for the use of the Fire Department, and for the payment of all costs incidental and related thereto, as was approved by Article 6 at the Special Town Meeting of November 14, 2016, or take any other action relative thereto.

Finance Committee: Unanimously Recommends

**MOTION:** I move to approve Article 6 as printed in the warrant.

**MOTION PASSED BY UNANIMOUS CONSENT.**

**Article 7: Acquire Gilboa Street Land**

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain a parcel of land located at 43 Gilboa Street, shown as Assessors' Map 141 Parcel 19, and at Book 5293 Page 237 at the Worcester County Registry of Deeds, and to raise and appropriate, transfer from available funds or borrow a sum sufficient to fund any taking or purchase, or take any other action relative thereto.

**Finance Committee: Recommends (4 in favor; 1 oppose; 1 abstain)**

**MOTION:** I move that the Town raise and appropriate the sum of **\$4,300** to fund the taking or purchase of 43 Gilboa Street.

**MODERATOR DECLARED MOTION PASSED BY MORE THAN A 2/3<sup>RD</sup> VOICE VOTE. (2/3<sup>RD</sup> REQUIRED)**

**Article 8: Economic Development Initiative**

To see if the Town will vote to transfer from available funds the sum of **\$2,100** to pay for consultants, for planning, grant writing, and other services associated with economic development in the Town of Douglas, under the direction of the Board of Selectmen, or take any other action relative thereto.

**Finance Committee: Unanimously Recommends**

**MOTION:** I move that the Town vote to raise and appropriate **\$2,100** for consultants, for planning, grant writing, and other services associated with economic development.

**MOTION PASSED BY UNANIMOUS CONSENT.**

**Article 9: Zoning Bylaw Amendment – Schedule of Use Regulations**

To see if the Town will vote to modify Town of Douglas Zoning Bylaws, Appendix A Schedule of Use Regulations, Page 4 of 4, as follows:

*Change:*

USE	Districts							
	R-A	RC-1	RC-2	VR	VB	Comm	Ind	SFOS
F. Other Uses								
1. Drive-through or drive-up window or facility at otherwise authorized use or as free-standing structure or kiosk	BA	BA	BA	BA	BA	BA	BA	N

*To:*

USE	Districts							
	R-A	RC-1	RC-2	VR	VB	Comm	Ind	SFOS
F. Other Uses								
1. Drive-through or drive-up window or facility at otherwise authorized use or as free-standing structure or kiosk	PB	PB	PB	PB	PB	PB	PB	N

BA – Allowed by Special Permit from the Zoning Board of Appeals

PB – Allowed by Special Permit from the Planning Board

Or take any other action relative thereto.

**Finance Committee: Unanimously Recommends**

**MOTION:** To see if the Town will vote to modify Town of Douglas Zoning Bylaws, Appendix A Schedule of Use Regulations, Page 4 of 4, as follows:

**Change:**

USE	Districts							
	R-A	RC-1	RC-2	VR	VB	Comm	Ind	SFOS
F. Other Uses								
1. Drive-through or drive-up window or facility at otherwise authorized use or as free-standing structure or kiosk	BA	BA	BA	BA	BA	BA	BA	N

**To:**

USE	Districts							
	R-A	RC-1	RC-2	VR	VB	Comm	Ind	SFOS
F. Other Uses								
1. Drive-through or drive-up window or facility at otherwise authorized use or as free-standing structure or kiosk	PB	PB	PB	PB	PB	PB	PB	N

BA – Allowed by Special Permit from the Zoning Board of Appeals

PB – Allowed by Special Permit from the Planning Board

**MOTION PASSED BY UNANIMOUS CONSENT. (2/3<sup>RD</sup> REQUIRED)**

**ARTICLE 10: Subdivision Parcel Taking – Brookside Drive and Royal Crest Drive**

To see if the Town will vote to acquire by gift, purchase or eminent domain, the property or properties described below, and raise and appropriate, transfer or borrow sums sufficient for such purpose, or take any other action relative thereto:

(1) Brookside Drive and shown as Lots 6 and 11 on Assessor's Map 170, and as further described in the same manner on a certain Road Layout and Acceptance Plan, entitled "Plan of Brookside Drive, as Altered and Laid Out, for Acceptance as a Public Street, Douglas, Massachusetts (Worcester County)" and dated January 12, 2012, recorded with the Worcester County Registry of Deeds in Plan Book 896 as Plan No. 117, and

(2) Royal Crest Drive and shown as Lots 15 and 21 on Assessor's Map 249, and as further described as "Road A" and "Future Road Extension" respectively, on a certain Road Layout and Acceptance plan entitled "Street Acceptance Plan, Royal Crest Drive in the Town of Douglas, Massachusetts for the Douglas Board of Selectmen" and dated December 10, 2008, recorded with the Worcester County Registry of Deeds in Plan Book 876 as Plan No. 102

or take any other action with respect thereto.

**Finance Committee: Recommends (4 in favor; 1 oppose; 1 abstain)**

**MOTION:** I move that the Town vote to acquire the properties as described in the warrant by gift, purchase and/or eminent domain, and to raise and appropriate the sum of \$16,300 to fund such acquisition.

**MOTION PASSED BY MAJORITY STANDING VOTE. YES: 39 – NO: 15 (2/3<sup>RD</sup> REQUIRED)**

Meeting dissolved at 7:55 PM.

A True Copy, ATTEST: Christine E. G. Furno, CMC/CMMC, Town Clerk

SPECIAL TOWN MEETING  
SUMMARY  
NOVEMBER 6, 2017

**MONEY TO BE RAISE AND APPROPRIATE:**

Article 1:	Amendments to Art. 2 ATM 5/1/17	\$50,000
Article 7:	Acquire Gilboa Street Land	\$4,300
Article 8:	Economic Dev. Initiative	\$2,100
Article 10:	Brookside/Royal Crest Dr. Parcel Taking	\$16,300

**MONEY TO BE TRANSFERRED:**

Article 1:	From Ambulance Receipts Reserved for Amendments to Art. 2 ATM 5/1/17	\$125,000
Article 2:	From Free Cash to OPEB Account	\$66,842
Article 3:	From Free Cash to fund 2 cardiac/defibrillators	\$63,000

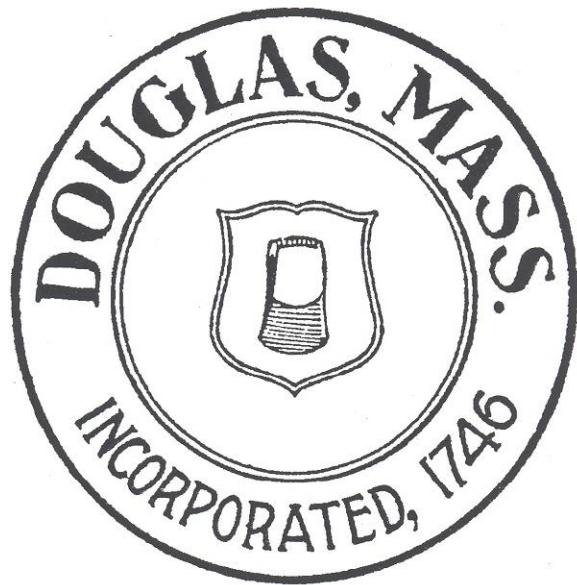
**RESCIND DEBT AUTHORIZATION: (STM 11/14/16 Art. 6 & 7)**

Article 5:	Catch Basin Cleaner Truck w/ Plow & Sander	\$235,000
Article 6:	Rescue Pumper	\$475,000



Board of Selectmen

# FINANCE DEPARTMENT







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## ASSESSORS DEPARTMENT BOARD OF ASSESSORS

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**MEETING DATE/TIME**

**1<sup>st</sup> Thursday of the Month  
at 6:00 PM**

**476-4000 ext. 253**

**FY 2017 ANNUAL REPORT OF THE BOARD OF ASSESSORS**

FY 2017 Assessed Valuation of Town	1,005,035,173
FY 2017 Tax Rate	16.72

**CLASSIFICATION**

Residential	853,050,505
Open Space	-0-
Commercial	19,892,822
Industrial	17,002,700
Personal Property	23,893,646

Total Taxes Levied for Fiscal Year 2017	15,279,399
Real Estate	14,879,898
Personal Property	399,501

Number of Parcels Assessed	4,146
Valuation of Exempt Property (I.e. Town owned, State owned, non-profit charitable)	913,839,673
Valuation of Chapter Land Properties (I.e. Ch.61-Forestry, Ch.61A-Agriculture, Ch.61B-Recreation)	2,608,927
Average Assessed Value of Single Family Residence	275,300
FY 2017 Real Estate and Personal Property Abatements	12,654
FY 2017 Real Estate Exemptions	50,250

**Motor Vehicle Excise Commitments**

July 1, 2016 thru June 30, 2017	1,350,881
Number of Motor Vehicles Assessed	12,131
FY 2017 Boat Excise	5,849

The Board of Assessors is a three member elected Board. State law requires the Assessors to value all real estate and personal property subject to taxation, based on 'full and fair cash value' as of the January 1<sup>st</sup> preceding each fiscal year. The State Department of Revenue mandates the Assessors annually conduct sales analyses to maintain property values at or near 100% of market value. The assessed values are submitted to the State every year.

The Assessors are responsible for the assessed values. Town Meeting appropriations voted by Town citizens determine the tax rate. The total taxes apportioned must be sufficient to meet state and local appropriations.

The Assessors encourage all taxpayers to contact the Assessors' Office with any question relative to their real estate assessments, abatements, exemptions, or motor vehicle excise tax.

Respectfully submitted,  
**John A. Blatchford, Jr., Chairman**  
**Arthur F. Griffin, and Carol E. Field**



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## CAPITAL IMPROVEMENT COMMITTEE

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The Capital Improvement Committee reviews, prioritizes and offers recommendations concerning all requests for funds for capital projects submitted by School and Town Departments. The following is a list of Capital Projects funded at the May 1st 2017 Annual Town Meeting.

FY 2018 Funded Capital Projects

Department	Item Requested	FY-Year	Estimated Cost
Municipal Center	Fire alarm System	2018	\$71,000
Municipal Center	1st floor Window Replacement	2018	\$67,000
Municipal Center	Phone System Replacement	2018	\$16,900
Municipal Center	Gym Window Replacement	2018	\$10,000
Police Department	Floor Renovation	2018	\$25,000
Primary School	Exterior Door Replacement	2018	\$15,000
Highway	Front End Snow blower Attachment	2018	\$85,000
Fire Department	Washer/ Extractor Dryer	2018	\$15,000

Respectfully submitted,  
**Chief Kent Vinson**



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## FINANCE COMMITTEE

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The Town of Douglas continued to work through our fiscal struggles during 2017. State Aid continues to increase at a rate of less than 1% per year, a trend that began in 2009. This means Douglas residents are more responsible for the revenue needed to run the town because costs to maintain the same town services are rising at a significantly higher rate. Douglas receives less revenue for state owned land than we did in 2009 despite the state acquiring more land around the Douglas State Forest.

This reduced revenue from the state has caused reductions in some services for the town and the schools. The schools continue to charge fees for students who want to participate in extracurricular activities. School Booster Groups in town are raising additional funds so that extracurricular activities can continue. Reductions in town services are likely to continue unless additional revenue can be raised. The town continues to search for economic opportunities from businesses to increase the existing commercial tax base of 6%. At the annual town meeting, residents did vote to accept to impose the local meals tax at all Douglas restaurants as a way to generate additional revenue.

In April 2017, both the Board of Selectman and the Finance Committee had serious discussions on how to fund the Fiscal 2018 Budget. There were discussions about reducing funding for the library and other town services. Eventually, it was decided to use \$100,000 more in free cash than has been used in previous years. Free cash is comprised primarily from funds that were not spent or revenue not forecasted from the previous fiscal year. Free Cash is certified by the state and it is recommended by the state to be used on one-time expenditures. The idea of using free cash as part of the operating budget is not sustainable in the long term which is why new revenue sources need to be raised.

The town continues to invest in its infrastructure as revenues allow. The Town voted for the Fire Department to purchase a new fire pumper and the Highway Department to purchase a new catch basin cleaner truck. Both were funded by debt exclusion votes at town meeting and at the November 2016 town election. The Town also voted for the Water and Sewer Department to purchase land to help protect the public water supplies and allow additional storage which was needed.

**FINANCE COMMITTEE RESERVE FUND.**

Reserve Fund

Original Appropriation	\$50,000.00
Selectmen Expenses	7,600.00
Planning Board Expenses	600.00
Fire Salaries	8,500.00
Fire Expenses	1,000.00
Ambulance Expenses	2,500.00
Highway Admin Expenses	3,000.00
Highway Maintenance Expenses	2,000.00
Debt – Short Term Interest	3,100.00

Reserve Fund Balance as of 6/30/17 –( closed to the General Fund) \$21,700.00

Many town committees including the Finance Committee have openings. Anyone interested in volunteering their time and serving their town should contact the Town Administrator's office.

Respectfully submitted,

**Pamela Holmes**, Chairman **Ryan Hogan**, Vice-Chairman  
**Carol Gogolinski, Michael Hutnak, Brett Argall, Howard D'Amico, Cynthia Shurick, Eric Chamberland**



Finance Committee



Strategic Budget Committee



Capital Improvement Committee



Economic Development Committee



## FINANCE DIRECTOR / TOWN ACCOUNTANT

Combined Balance Sheet – All Fund Types & Account Group  
June 30, 2017

### Assets

	Governmental Fund Types				Fiduciary Trust & Agency	L-T Debt Account Group	Totals (Memo Only)
	General 0100	Special Revenue	Capital Projects	Enterprise Fund			
Cash & investments	4,685,320.14	3,151,971.99	749,640.63	1,560,311.63	1,886,890.32	0.00	12,034,134.71
Petty Cash	100.00						100.00
Receivables:							
Property taxes	303,560.91	0.00	0.00	0.00	0.00	0.00	303,560.91
Tax liens	516,906.31	0.00	0.00	0.00	0.00	0.00	516,906.31
Motor vehicle excise	142,024.40	0.00	0.00	0.00	0.00	0.00	142,024.40
Boat excise	3,669.97	0.00	0.00	0.00	0.00	0.00	3,669.97
Intergovernmental	62,148.16	45,987.28	33,679.26	0.00	0.00	0.00	141,814.70
Water/Sewer	0.00	0.00	0.00	59,895.85	0.00	0.00	59,895.85
Other	0.00	475,714.90	0.00	0.00	23,708.90	0.00	499,423.80
Due from other funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inventory	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prepaid expenses	42,923.05	10,836.38	0.00	178.25	0.00	0.00	53,937.68
Tax Foreclosures	227,650.73	0.00	0.00	0.00	0.00	0.00	227,650.73
Amount to be provided-debt	0.00	0.00	0.00	0.00	0.00	25,137,965.65	25,137,965.65
Amount to be provided-Landfill	0.00	0.00	0.00	0.00	0.00	48,800.00	48,800.00
Loans Authorized	0.00	0.00	0.00	0.00	0.00	710,000.00	710,000.00
<b>Total Assets</b>	<b>5,984,303.67</b>	<b>3,684,510.55</b>	<b>783,319.89</b>	<b>1,620,385.73</b>	<b>1,910,599.22</b>	<b>25,896,765.65</b>	<b>39,879,884.71</b>

	Governmental Fund Types				Fiduciary Trust & Agency	L-T Debt Account Group	Totals (Memo Only)
	General 0100	Special Revenue	Capital Projects	Enterprise Fund			
<b>Liabilities &amp; Reserves</b>							
Warrants & accounts payable	577,666.41	180,409.44	96,003.43	61,594.14	4,160.00	0.00	919,833.42
Payrolls payable & withholdings	148,733.45	0.00	0.00	0.00	0.00	0.00	148,733.45
Other liabilities	23,647.72	0.00	0.00	0.00	208,439.19	0.00	232,086.91
Due to other funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Notes payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bonds payable	0.00	0.00	0.00	0.00	0.00	25,137,965.65	25,137,965.65
Landfill	0.00	0.00	0.00	0.00	0.00	48,800.00	48,800.00
Loans Authorized and Unissued	0.00	0.00	0.00	0.00	0.00	710,000.00	710,000.00
Allowance for Abate & Exempt	366,558.35	0.00	0.00	0.00	0.00	0.00	366,558.35
Deferred revenue - Intergovernmental	50,901.16	37,901.96	33,679.26	0.00	0.00	0.00	122,482.38
Deferred revenue	827,253.97	475,714.90	0.00	59,895.85	23,708.90	0.00	1,386,573.62
<b>Total Liabilities &amp; Reserves</b>	<b>1,994,761.06</b>	<b>694,026.30</b>	<b>129,682.69</b>	<b>121,489.99</b>	<b>236,308.09</b>	<b>25,896,765.65</b>	<b>29,073,033.78</b>
<b>Fund Balances</b>							
Reserved							
Contributed Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Encumbrances	349,851.89	0.00	0.00	1,927.00	0.00	0.00	351,778.89
Petty cash	100.00	0.00	0.00	0.00	0.00	0.00	100.00
Continued appropriations	212,201.16	0.00	0.00	3,552.89	0.00	0.00	215,754.05
Expenditures	895,301.00	0.00	0.00	228,833.00	0.00	0.00	1,124,134.00
Bond Premium	551,788.37	0.00	0.00	0.00	0.00	0.00	551,788.37
Other	0.00	0.00	0.00	555,328.36	0.00	0.00	555,328.36
Undesignated - Snow & Ice	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Undesignated - Deficits	(1,313.88)	0.00	0.00	0.00	0.00	0.00	(1,313.88)
Undesignated	1,981,614.07	2,990,484.25	653,637.20	709,254.49	1,674,291.13	0.00	8,009,281.14
<b>Total Fund Balances</b>	<b>3,989,542.61</b>	<b>2,990,484.25</b>	<b>653,637.20</b>	<b>1,498,895.74</b>	<b>1,674,291.13</b>	<b>0.00</b>	<b>10,806,850.93</b>
<b>Total Liabilities and Fund Balances</b>	<b>5,984,303.67</b>	<b>3,684,510.55</b>	<b>783,319.89</b>	<b>1,620,385.73</b>	<b>1,910,599.22</b>	<b>25,896,765.65</b>	<b>39,879,884.71</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>114 MODERATOR</b>					
<b>01114100 MODERATOR - COMPENSATION</b>					
51905 STIPENDS	250.00	250.00	0.00		0.00
<b>TOTAL MODERATOR - COMPENSATION</b>	<b>250.00</b>	<b>250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL MODERATOR</b>	<b>250.00</b>	<b>250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>122 SELECTMEN</b>					
<b>01122100 SELECTMEN - SALARIES</b>					
51100 SALARIES	119,807.00	116,895.17	0.00		2,911.83
51110 F/T WAGES	59,279.00	59,079.71	0.00		199.29
51200 P/T WAGES	1,095.00	869.74	0.00		225.26
51905 STIPENDS	1,600.00	1,300.00	0.00		300.00
<b>TOTAL SELECTMEN - SALARIES</b>	<b>181,781.00</b>	<b>178,144.62</b>	<b>0.00</b>	<b>0.00</b>	<b>3,636.38</b>

<b>01122200 SELECTMEN - EXPENSES</b>					
51505 ADDITIONAL COMPENSATION	3,600.00	2,770.00	0.00		830.00
52400 REPAIRS AND MAINTENANCE	0.00	0.00	0.00		0.00
53000 PROF AND TECHNICAL	7,974.00	9,030.00	0.00		(1,056.00)
53001 ADVERTISING	1,380.00	600.00	0.00		780.00
53012 EMPLOYEE TRAIN/SEMINAR	1,533.00	704.70	0.00		828.30
53401 POSTAGE	225.00	215.00	0.00		10.00
53404 CELLULAR PHONES	650.00	808.95	0.00		(158.95)
53800 OTHER SERVICES	0.00	50.00	0.00		(50.00)
54200 OFFICE SUPPLIES	1,641.00	1,170.09	0.00		470.91
55800 OTHER SUPPLIES	800.00	591.20	0.00		208.80
57100 IN-STATE TRAVEL	500.00	71.00	0.00		429.00
57150 TRAINING AND EDUCATION	1,000.00	1,456.68	0.00		(456.68)
57300 DUES AND MEMBERSHIPS	2,430.00	2,088.26	0.00		341.74
58700 REPLACEMENT EQUIPMENT	0.00				0.00
<b>TOTAL SELECTMEN - EXPENSES</b>	<b>21,733.00</b>	<b>19,555.88</b>	<b>0.00</b>	<b>0.00</b>	<b>2,177.12</b>

<b>01122506 GASB 34&amp;45 ART#1 5/7/07</b>					
53000 PROF AND TECHNICAL CONSULTANTS	21,050.00	0.00	0.00	21,050.00	0.00
<b>TOTAL GASB 34&amp;45 ART#1 5/7/07</b>	<b>21,050.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,050.00</b>	<b>0.00</b>

<b>01122510 EC DEV INITIATIVE STM 11/13 #6</b>					
53000 PROF AND TECHNICAL	30,000.00	22,917.00	0.00	7,083.00	0.00
<b>TOTAL EC DEV INITIATIVE STM 11</b>	<b>30,000.00</b>	<b>22,917.00</b>	<b>0.00</b>	<b>7,083.00</b>	<b>0.00</b>

<b>01122511 ART#10 SULLIVAN PROP STM 11/16</b>					
58000 CAPITAL	1.00	0.00	0.00	1.00	0.00
<b>TOTAL ART #10 SULLIVAN PROP ST</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01122600 SELECTMEN - ENCUMBRANCES</b>					
53000 PROF AND TECHNICAL	1,162.00	1,162.00			0.00
<b>TOTAL SELECTMEN - ENCUMBRANCES</b>	<b>1,162.00</b>	<b>1,162.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL SELECTMEN</b>	<b>255,727.00</b>	<b>221,779.50</b>	<b>0.00</b>	<b>28,134.00</b>	<b>5,813.50</b>
<b>129 AWARDS AND RECOGNITIONS</b>					
<b>01129200 AWARDS AND RECOGNITIONS</b>					
55800 OTHER SUPPLIES	40.00	0.00	0.00		40.00
<b>TOTAL AWARDS AND RECOGNITIONS</b>	<b>40.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>
<b>131 FINANCE COMMITTEE</b>					
<b>01131100 FINANCE COMMITTEE SALARIES</b>					
51200 P/T WAGES	700.00	425.46	0.00		274.54
<b>TOTAL FINANCE COMMITTEE SALARIES</b>	<b>700.00</b>	<b>425.46</b>	<b>0.00</b>	<b>0.00</b>	<b>274.54</b>
<b>01131200 FINANCE COMMITTEE - EXPENSES</b>					
53012 EMPLOYEE TRAINING/SEMINAR					0.00
53401 POSTAGE	1,700.00	1,186.54	0.00		513.46
53402 PRINTING AND MAILING	3,040.00	2,992.27	0.00		47.73
54200 OFFICE SUPPLIES	100.00	0.00	0.00		100.00
57300 DUES AND MEMBERSHIPS	160.00	176.00	0.00		(16.00)
<b>TOTAL FINANCE COMMITTEE - EXPENSES</b>	<b>5,000.00</b>	<b>4,354.81</b>	<b>0.00</b>	<b>0.00</b>	<b>645.19</b>
<b>TOTAL FINANCE COMMITTEE</b>	<b>5,700.00</b>	<b>4,780.27</b>	<b>0.00</b>	<b>0.00</b>	<b>919.73</b>
<b>132 RESERVE FUND</b>					
<b>01132200 RESERVE FUND</b>					
57800 RESERVE FUND	21,700.00	0.00	0.00		21,700.00
<b>TOTAL RESERVE FUND</b>	<b>21,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,700.00</b>
<b>01135100 FIN. DIR./TWN ACC. - SALARIES</b>					
<b>135 FINANCE DIRECTOR/TWN ACC.</b>					
51100 SALARIES	93,205.00	93,204.24	0.00		0.76
51110 F/T WAGES	30,845.00	29,564.36	0.00		1,280.64
<b>TOTAL FIN. DIR./TWN ACC. - SALARIES</b>	<b>124,050.00</b>	<b>122,768.60</b>	<b>0.00</b>	<b>0.00</b>	<b>1,281.40</b>
<b>01135200 FINANCE DIRECTOR/TOWN ACCOUNTANT - EXPENSES</b>					
53000 PROF AND TECH CONSULTANTS	500.00	500.00	0.00		0.00
53012 EMPLOYEE TRAIN/SEMINAR	600.00	355.00	0.00		245.00
54200 OFFICE SUPPLIES	700.00	985.62	0.00		(285.62)
57100 IN-STATE TRAVEL	0.00	0.00	0.00		0.00

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01135200 FINANCE DIRECTOR/TOWN ACCOUNTANT – EXPENSES - Continued</b>					
57150 TRAINING AND EDUCATION	150.00	62.61	0.00		87.39
57300 DUES AND MEMBERSHIPS	100.00	50.00	0.00		50.00
<b>TOTAL FIN. DIR./TWN ACC. – EXP.</b>	<b>2,050.00</b>	<b>1,953.23</b>	<b>0.00</b>	<b>0.00</b>	<b>96.77</b>

<b>TOT. FIN. DIR./TWN ACCOUNTANT</b>	<b>126,100.00</b>	<b>124,721.83</b>	<b>0.00</b>	<b>0.00</b>	<b>1,378.17</b>
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#### 136 TOWN AUDIT

<b>01136200 TOWN AUDIT</b>					
53000 PROF AND TECH CONSULTANTS	23,500.00	21,500.00	0.00		2,000.00
<b>TOTAL TOWN AUDIT</b>	<b>23,500.00</b>	<b>21,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>

#### 141 ASSESSORS

<b>01141100 BOARD OF ASSESSORS - SALARIES</b>					
51100 SALARIES	57,687.00	57,686.10	0.00		0.90
51110 F/T WAGES	36,224.00	35,189.05	0.00		1,034.95
51905 COMPENSATION - ELECT	2,900.00	2,900.00	0.00		0.00
<b>TOTAL ASSESSORS - SALARIES</b>	<b>96,811.00</b>	<b>95,775.15</b>	<b>0.00</b>	<b>0.00</b>	<b>1,035.85</b>

<b>01141200 ASSESSORS - EXPENSES</b>					
52400 REPAIRS AND MAINTENANCE	30,539.00	26,290.00	0.00		4,249.00
53000 PROF & TECHNICAL CONSULTANT	5,000.00	5,000.00	0.00		0.00
53012 EMPLOYEE TRAIN/SEMINAR	1,000.00	380.00	0.00		620.00
53800 OTHER SERVICES	1,059.00	406.15	0.00		652.85
54200 OFFICE SUPPLIES	910.00	1,238.00	0.00		(328.00)
57100 IN- STATE TRAVEL	0.00	50.43	0.00		(50.43)
57150 TRAINING AND EDUCATION	700.00	19.46	0.00		680.54
57300 DUES AND MEMBERSHIPS	290.00	290.00	0.00		0.00
58700 REPLACEMENT EQUIPMENT	0.00	0.00	0.00		0.00
<b>TOTAL ASSESSORS - EXPENSES</b>	<b>39,498.00</b>	<b>33,674.04</b>	<b>0.00</b>	<b>0.00</b>	<b>5,823.96</b>

<b>01141600 ASSESSORS-ENCUMBRANCES</b>					
58700 REPLACEMENT EQUIPMENT	0.00	0.00	0.00		0.00
<b>TOTAL ASSESSORS-ENCUMBRANCES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL ASSESSORS</b>	<b>136,309.00</b>	<b>129,449.19</b>	<b>0.00</b>	<b>0.00</b>	<b>6,859.81</b>

#### 142 REVALUATION

<b>01142200 REVALUATION ACCT</b>					
53001 ADVERTISING	0.00	131.05	0.00		(131.05)
53800 OTHER SERVICES	46,000.00	3,250.00	42,618.95		131.05
<b>TOTAL REVALUATION ACCT</b>	<b>46,000.00</b>	<b>3,381.05</b>	<b>42,618.95</b>	<b>0.00</b>	<b>0.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01142600 REVALUATION ENCUMBRANCE</b>					
53800 OTHER SERVICE	2,542.32	0.00	0.00		2,542.32
<b>TOTAL ENCUMBRANCE</b>	<b>2,542.32</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,542.32</b>
<b>TOTAL REVALUATION</b>	<b>48,542.32</b>	<b>3,381.05</b>	<b>42,618.95</b>	<b>0.00</b>	<b>2,542.32</b>
<b>145 TREASURER/COLLECTOR</b>					
<b>01145100 TREASURER/COLLECTOR - SALARIES</b>					
51100 SALARIES	77,089.00	77,088.86	0.00		0.14
51110 F/T WAGES	97,714.00	96,584.06	0.00		1,129.94
51200 P/T WAGES	7,629.00	6,963.71	0.00		665.29
51410 EDUCATIONAL	2,000.00	2,000.00	0.00		0.00
<b>TOT. TREASURER/COLL. - SALARIES</b>	<b>184,432.00</b>	<b>182,636.63</b>	<b>0.00</b>	<b>0.00</b>	<b>1,795.37</b>
<b>01145200 TREASURER/COLLECTOR - EXPENSES</b>					
52400 REPAIRS AND MAINTENANCE	17,856.00	14,856.00	0.00		3,000.00
53000 PROF & TECHNICAL CONSULTANT	23,000.00	26,646.81	0.00		(3,646.81)
53002 LEGAL SERVICES	8,000.00	105.00	0.00		7,895.00
53008 CONTRACTUAL SERVICES	0.00	1,275.00	1,275.00		(2,550.00)
53012 EMPLOYEE TRAIN/SEMINAR	0.00	365.00	0.00		(365.00)
53800 OTHER SERVICES	9,000.00	8,742.95	0.00		257.05
54200 OFFICE SUPPLIES	2,290.00	1,189.59	279.99		820.42
55800 OTHER SUPPLIES	0.00	96.11	0.00		(96.11)
57000 EXPENSES	0.00	19.81	0.00		(19.81)
57100 IN-STATE TRAVEL	100.00	0.00	0.00		100.00
57150 TRAINING AND EDUCATION	1,800.00	1,089.22	0.00		710.78
57300 DUES AND MEMBERSHIPS	255.00	220.00	0.00		35.00
57400 INSURANCE PREMIUMS	1,425.00	1,322.00	0.00		103.00
<b>TOT. TREASURER/COLL. - EXPENSES</b>	<b>63,726.00</b>	<b>55,927.49</b>	<b>1,554.99</b>	<b>0.00</b>	<b>6,243.52</b>
<b>01145500 FINANCIAL SOFTWARE ART# 8 5/14</b>					
58502 FINANCIAL SOFTWARE	24,050.00	22,775.00	0.00	1,275.00	0.00
<b>TOT. FINANCIAL SOFTWARE ART#8 5/14</b>	<b>24,050.00</b>	<b>22,775.00</b>	<b>0.00</b>	<b>1,275.00</b>	<b>0.00</b>
<b>TOTAL TREASURER/COLLECTOR</b>	<b>272,208.00</b>	<b>261,339.12</b>	<b>1,554.99</b>	<b>1,275.00</b>	<b>8,038.89</b>
<b>151 TOWN COUNSEL</b>					
<b>01151200 TOWN COUNSEL</b>					
53000 PROF & TECHNICAL CONSULTANT	75,000.00	67,923.29	0.00		7,076.71
<b>TOTAL TOWN COUNSEL</b>	<b>75,000.00</b>	<b>67,923.29</b>	<b>0.00</b>	<b>0.00</b>	<b>7,076.71</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01151600 TOWN COUNSEL ENCUMBRANCES</b>					
53000 PROF & TECHNICAL	833.33	833.33	0.00		0.00
<b>TOT. TWN COUNSEL ENCUMBRANCE</b>	<b>833.33</b>	<b>833.33</b>	<b>0.00</b>		<b>0.00</b>
<b>TOTAL TOWN COUNSEL</b>	<b>75,833.33</b>	<b>68,756.62</b>	<b>0.00</b>	<b>0.00</b>	<b>7,076.71</b>

<b>155 MANAGEMENT INFO SYSTEMS</b>					
<b>01155200 INFORMATION SYSTEMS - EXPENSES</b>					
53000 PROF & TECHNICAL CONSULTANT	19,500.00	19,147.40	0.00		352.60
53008 CONTRACTUAL SERVICE	16,600.00	22,334.07	0.00		(5,734.07)
53800 OTHER SERVICES	28,800.00	29,561.10	0.00		(761.10)
54200 OFFICE SUPPLIES	600.00	0.00	0.00		600.00
54300 BLDG AND EQ REPAIRS	0.00	0.00	0.00		0.00
55800 OTHER SUPPLIES	0.00	286.25	0.00		(286.25)
57300 DUES AND MEMBERSHIP	0.00	1,146.00	0.00		(1,146.00)
58500 ADDITIONAL EQUIPMENT	10,000.00	0.00	0.00		10,000.00
58700 REPLACEMENT EQUIPMENT	11,800.00	14,644.64	0.00		(2,844.64)
<b>TOT INFO. SYSTEMS - EXPENSES</b>	<b>87,300.00</b>	<b>87,119.46</b>	<b>0.00</b>	<b>0.00</b>	<b>180.54</b>

<b>01155600 INFORMATION SYSTEMS ENCUMBRANCE</b>					
53800 OTHER SERVICES	175.18	175.18	0.00		0.00
<b>TOT. INFO. SYSTEMS ENCUMBRANCE</b>	<b>175.18</b>	<b>175.18</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL MANAGEMENT INFO SYSTEMS</b>	<b>87,475.18</b>	<b>87,294.64</b>	<b>0.00</b>	<b>0.00</b>	<b>180.54</b>

0.00

<b>158 TAX TITLE FORECLOSURE</b>					
<b>01158200 TAX TITLE - EXPENSES</b>					
52400 REPAIRS AND MAINTENANCE	800.00	800.00	0.00		0.00
53000 PROF & TECHNICAL CONSULTANT	5,000.00	3,600.00	0.00		1,400.00
53001 ADVERTISING	0.00	3,028.20	0.00		(3,028.20)
53002 LEGAL SERVICES	11,200.00	8,366.36	0.00		2,833.64
<b>TOTAL TAX TITLE - EXPENSES</b>	<b>17,000.00</b>	<b>15,794.56</b>	<b>0.00</b>	<b>0.00</b>	<b>1,205.44</b>

<b>159 TAX TAKING</b>					
<b>01159200 TAX TAKING - EXPENSES</b>					
53000 PROF & TECHNICAL CONSULTANT	4,000.00	3,000.00	0.00		1,000.00
53001 ADVERTISING	1,500.00	1,774.95	0.00		(274.95)
<b>TOTAL TAX TAKING - EXPENSES</b>	<b>5,500.00</b>	<b>4,774.95</b>	<b>0.00</b>	<b>0.00</b>	<b>725.05</b>

<b>161 TOWN CLERK</b>					
<b>01161100 TOWN CLERK - SALARIES</b>					
51100 SALARIES	68,973.00	68,972.36	0.00		0.64
51200 F/T WAGES	21,779.00	22,232.29	0.00		(453.29)
51201 P/T WAGES	14,700.00	8,717.59	0.00		5,982.41
51300 OVERTIME	0.00	90.77	0.00		(90.77)

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01161100 TOWN CLERK - SALARIES</b> - Continued					
51410 EDUCATIONAL	1,000.00	1,000.00	0.00	0.00	0.00
51904 STIPENDS	0.00	1,100.00	0.00	0.00	(1,100.00)
<b>TOT. TOWN CLERK - SALARIES</b>	<b>106,452.00</b>	<b>102,113.01</b>	<b>0.00</b>	<b>0.00</b>	<b>4,338.99</b>
<b>01161200 TOWN CLERK - EXPENSES</b>					
53000 PROF & TECHNICAL CONSULT.	1,000.00	675.00	0.00	0.00	325.00
53012 EMPLOYEE TRAIN/SEMINAR	0.00	278.00	0.00	0.00	(278.00)
54200 OFFICE SUPPLIES	3,200.00	3,068.81	0.00	0.00	131.19
55800 OTHER SUPPLIES	8,750.00	9,677.65	0.00	0.00	(927.65)
57100 IN-STATE TRAVEL	0.00	63.42	0.00	0.00	(63.42)
57150 TRAINING AND EDUCATION	2,100.00	925.26	0.00	0.00	1,174.74
57300 DUES AND MEMBERSHIPS	300.00	354.00	0.00	0.00	(54.00)
57400 INSURANCE PREMIUMS	150.00	0.00	0.00	0.00	150.00
58500 ADDITIONAL EQUIPMENT	0.00	416.04	0.00	0.00	(416.04)
<b>TOTAL TOWN CLERK - EXPENSES</b>	<b>15,500.00</b>	<b>15,458.18</b>	<b>0.00</b>	<b>0.00</b>	<b>41.82</b>
<b>01161600 TOWN CLERK ENCUMBRANCES</b>					
53000 PROF AND TECHNICAL	0.00	0.00	0.00	0.00	0.00
<b>TOT. TWN CLERK ENCUMB.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL TOWN CLERK</b>	<b>121,952.00</b>	<b>117,571.19</b>	<b>0.00</b>	<b>0.00</b>	<b>4,380.81</b>
<b>171 CONSERVATION COMMISSION</b>					
<b>01171200 CONSERVATION - EXPENSES</b>					
53001 ADVERTISING	200.00	0.00	0.00	0.00	200.00
53002 LEGAL SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
53012 EMPLOYEE TRAIN/SEMINAR	0.00	0.00	0.00	0.00	0.00
53800 OTHER SERVICES	900.00	206.00	0.00	0.00	694.00
54200 OFFICE SUPPLIES	50.00	380.64	0.00	0.00	(330.64)
57150 TRAINING AND EDUCATION	0.00	0.00	0.00	0.00	0.00
57300 DUES AND MEMBERSHIPS	639.00	390.00	0.00	0.00	249.00
58500 ADD'L EQUIPMENT	0.00	1,760.92	0.00	0.00	(1,760.92)
<b>TOT. CONSERVATION - EXPENSES</b>	<b>2,789.00</b>	<b>2,737.56</b>	<b>0.00</b>	<b>0.00</b>	<b>51.44</b>
<b>172 OPEN SPACE</b>					
<b>01172200 OPEN SPACE - EXPENSES</b>					
53800 OTHER SERVICES	100.00	0.00	0.00	0.00	100.00
<b>TOTAL OPEN SPACE - EXPENSES</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>175 PLANNING BOARD</b>					
<b>01175200 PLANNING BOARD - EXPENSES</b>					
53000 PROF & TECHNICAL CONSULT.	300.00	0.00	0.00	0.00	300.00
53001 ADVERTISING	760.00	756.00	0.00	0.00	4.00
53012 EMPLOYEE TRAIN/SEMINAR	150.00	0.00	0.00	0.00	150.00

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01175200 PLANNING BOARD - EXPENSES - Continued</b>					
54200 OFFICE SUPPLIES	0.00	319.48	0.00		(319.48)
55800 OTHER SUPPLIES	100.00	0.00	0.00		100.00
57300 DUES AND MEMBERSHIPS	2,200.00	2,252.66	0.00		(52.66)
<b>TOT. PLANNING BRD - EXPENSES</b>	<b>3,510.00</b>	<b>3,328.14</b>	<b>0.00</b>	<b>0.00</b>	<b>181.86</b>

## 176 ZONING BOARD OF APPEALS

<b>01176200 BOARD OF APPEALS - EXPENSES</b>					
53000 PROF AND TECHNICAL	250.00	0.00	0.00		250.00
53001 ADVERTISING	2,910.00	0.00	0.00		2,910.00
53012 EMPLOYEE TRAIN/SEMINAR	300.00	0.00	0.00		300.00
53800 OTHER SERVICES	0.00	0.00	0.00		0.00
54200 OFFICE SUPPLIES	0.00	253.37	0.00		(253.37)
57300 DUES AND MEMBERSHIPS	0.00	0.00	0.00		0.00
<b>TOT. ZBA - EXPENSES</b>	<b>3,460.00</b>	<b>253.37</b>	<b>0.00</b>	<b>0.00</b>	<b>3,206.63</b>

## 182 ECONOMIC DEVELOPMENT

<b>01182200 ECONOMIC DEVELOPMENT - EXPENSE</b>					
53000 PROF & TECHNICAL CONSULTANT	1,000.00	0.00	0.00		1,000.00
53001 ADVERTISING	0.00	0.00	0.00		0.00
53401 POSTAGE	0.00	0.00	0.00		0.00
54200 OFFICE SUPPLIES	0.00	0.00	0.00		0.00
55800 OTHER SUPPLIES	0.00	244.87	0.00		(244.87)
<b>TOT. EDC - EXPENSE</b>	<b>1,000.00</b>	<b>244.87</b>	<b>0.00</b>	<b>0.00</b>	<b>755.13</b>

## 183 HOUSING

<b>01183200 HOUSING AUTHORITY</b>					
53800 OTHER SERVICES	100.00	0.00	0.00		100.00
<b>TOTAL HOUSING AUTHORITY</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>

## 189 COMMUNITY DEVELOPMENT

<b>01189100 COMMUNITY DEVELOPMENT - SALARIES</b>					
51100 SALARIES	95,302.00	95,301.33	0.00		0.67
51110 F/T WAGES	42,226.00	41,102.05	0.00		1,123.95
51200 P/T WAGES	3,615.00	1,728.16	0.00		1,886.84
51201 P/T WAGES	38,466.00	38,456.19	0.00		9.81
<b>TOT. COMM. DEV. - SALARIES</b>	<b>179,609.00</b>	<b>176,587.73</b>	<b>0.00</b>	<b>0.00</b>	<b>3,021.27</b>

## 01189200 COMMUNITY DEVELOPMENT - EXPENSES

<b>01189200 COMMUNITY DEVELOPMENT - EXPENSES</b>					
52400 REPAIRS & MAINTENANCE	1,000.00	655.12	0.00		344.88
53000 PROF & TECHNICAL CONSULT.	500.00	0.00	0.00		500.00
53012 EMPLOYEE TRAIN/SEMINAR	0.00	1,065.00	0.00		(1,065.00)
53800 OTHER SERVICES	100.00	0.00	0.00		100.00
54200 OFFICE SUPPLIES	1,000.00	555.85	0.00		444.15

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01189200 COMMUNITY DEVELOPMENT - EXPENSES</b> - Continued					
54300 BLDG AND EQUIP REPAIRS	0.00	0.00	0.00		0.00
54805 VEHICLES GASOLINE	0.00	91.76	0.00		(91.76)
57100 IN-STATE TRAVEL	500.00	20.00	0.00		480.00
57150 TRAINING AND EDUCATION	150.00	0.00	0.00		150.00
57300 DUES AND MEMBERSHIPS	250.00	0.00	0.00		250.00
<b>TOT. COMM. DEV. - EXPENSES</b>	<b>3,500.00</b>	<b>2,387.73</b>	<b>0.00</b>		<b>1,112.27</b>
<b>TOT. COMM. DEVELOPMENT</b>	<b>183,109.00</b>	<b>178,975.46</b>	<b>0.00</b>	<b>0.00</b>	<b>4,133.54</b>

<b>01189504 NEW SIDEWALK CONST ART# 9 5/5/08</b>					
58000 NEW SIDEWALK CONST ART# 9 5/5/08	58,440.00	0.00	0.00	58,440.00	0.00
<b>TOT. NEW SIDEWALK CONST ART# 9 5/5/08</b>	<b>58,440.00</b>	<b>0.00</b>	<b>0.00</b>	<b>58,440.00</b>	<b>0.00</b>
<b>TOT. COMMUNITY DEVELOPMENT</b>	<b>241,549.00</b>	<b>178,975.46</b>	<b>0.00</b>	<b>58,440.00</b>	<b>4,133.54</b>

<b>192 PUBLIC BUILDING MAINTENANCE</b>					
<b>01192100 BUILDING MAINT - SALARIES</b>					
51200 P/T WAGES	30,156.00	30,164.03	0.00		(8.03)
51201 P/T WAGES	13,469.00	11,951.88	0.00		1,517.12
51300 OVERTIME	4,550.00	1,581.18	0.00		2,968.82
<b>TOT. BUILDING MAINT - SALARIES</b>	<b>48,175.00</b>	<b>43,697.09</b>	<b>0.00</b>	<b>0.00</b>	<b>4,477.91</b>

<b>01192200 BUILDING MAINT - EXPENSES</b>					
52101 ELECTRICITY	36,400.00	27,905.58	0.00		8,494.42
52102 HEATING	38,500.00	30,207.91	0.00		8,292.09
52300 WATER/SEWER	3,400.00	4,139.24	0.00		(739.24)
52400 REPAIRS & MAINTENANCE	58,289.00	68,900.93	171.00		(10,782.93)
52700 RENTALS AND LEASES	0.00	0.00	0.00		0.00
52900 OTHER PROP. RELATED SERV	1,500.00	1,235.00	0.00		265.00
53004 ENG./ARCHITECTURAL	0.00	1,662.50	0.00		(1,662.50)
53400 TELEPHONE	5,000.00	3,679.23	0.00		1,320.77
53404 CELLULAR TELEPHONE	650.00	657.11	0.00		(7.11)
54200 OFFICE SUPPLIES	100.00	780.21	0.00		(680.21)
54300 BLDG. & EQ REPAIRS & MAINT	6,350.00	2,732.25	0.00		3,617.75
54500 CUSTODIAL SUPPLIES	2,000.00	304.67	0.00		1,695.33
54600 GROUNDS KEEPING SUPPLIES	1,000.00	0.00	0.00		1,000.00
54800 VEHICULAR SUPPLIES	0.00	0.00	0.00		0.00
54805 VEHICLES GASOLINE	1,000.00	694.55	0.00		305.45
57100 IN-STATE TRAVEL	00.00	81.07	0.00		(81.07)
55800 OTHER SUPPLIES	0.00	0.00	0.00		0.00
58000 CAPITAL	0.00	5,500.00	0.00		(5,500.00)
58500 ADD. EQUIPMENT	0.00	1,100.00	0.00		(1,100.00)
<b>TOT. BLD MAINT - EXPENSES</b>	<b>154,189.00</b>	<b>149,580.25</b>	<b>171.00</b>	<b>0.00</b>	<b>4,437.75</b>
<b>TOT. PUBLIC BLD MAINTENANCE</b>	<b>202,364.00</b>	<b>193,277.34</b>	<b>171.00</b>	<b>0.00</b>	<b>8,915.66</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01192506 MUN CTR FIRE ALARM ART#8 5/15</b>					
58700 MUN CTR FIRE ALARM	30,500.00	0.00	0.00	30,500.00	0.00
<b>TOT. MUN CTR FIRE ALARM ART#8</b>	<b>30,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30,500.00</b>	<b>0.00</b>
<b>01192507 PO INT/EXT PAINT ART# 4 5/2/16</b>					
52400 REPAIRS AND MAINTENANCE	9,300.00	0.00	0.00	9,300.00	0.00
<b>TOT. PO INT/EXT PAINT ART# 4 5/2/16</b>	<b>9,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,300.00</b>	<b>0.00</b>
<b>01192508 MUN CTR PARAPET MASONRY REP</b>					
52400 REPAIR AND MAINTENANCE	24,000.00	21,850.00	0.00	2,150.00	0.00
<b>TOT. MUN CTR PARAPET MASONRY</b>	<b>24,000.00</b>	<b>21,850.00</b>	<b>0.00</b>	<b>2,150.00</b>	<b>0.00</b>
<b>01192509 MUN CTR AIR DUCT CLEANING</b>					
52400 REPAIR AND MAINTENANCE	15,000.00	0.00	0.00	15,000.00	0.00
<b>TOT. MUN CTR AIR DUCT CLEANING</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.00</b>
<b>01192600 BUILDING MAINT. ENCUMBRANCES</b>					
53004 ENG/ARCH	1,225.00	1,225.00	0.00		0.00
54300 BLDG EQUIP REPAIR	200.00	0.00	0.00		200.00
<b>TOT. BLD MAINT. ENCUMBRANCES</b>	<b>1,425.00</b>	<b>1,225.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200.00</b>
<b>TOT. PUBLIC BLD MAINTENANCE</b>	<b>282,589.00</b>	<b>216,352.34</b>	<b>171.00</b>	<b>56,950.00</b>	<b>9,115.66</b>
<b>193 PROPERTY INSURANCE</b>					
<b>01193700 PROPERTY INSURANCE</b>					
57400 INSURANCE PREMIUMS	269,665.00	261,150.45	0.00		8,514.55
<b>TOTAL PROPERTY INSURANCE</b>	<b>269,665.00</b>	<b>261,150.45</b>	<b>0.00</b>	<b>0.00</b>	<b>8,514.55</b>
<b>195 TOWN REPORTS</b>					
<b>01195200 TOWN REPORTS</b>					
53402 PRINTING AND MAILING	3,000.00	1,657.23	0.00		1,342.77
<b>TOTAL TOWN REPORTS</b>	<b>3,000.00</b>	<b>1,657.23</b>	<b>0.00</b>	<b>0.00</b>	<b>1,342.77</b>
<b>196 TOWN HALL SUPPLIES</b>					
<b>01196200 TOWN HALL - OFFICE SUPPLIES</b>					
52400 REPAIR/MAINT	6,326.00	6,325.80	0.00		0.20
53401 POSTAGE	14,474.00	12,301.99	0.00		2,172.01
54200 OFFICE SUPPLIES	1,200.00	2,979.14	0.00		(1,779.14)
<b>TOTAL TOWN HALL SUPPLIES</b>	<b>22,000.00</b>	<b>21,606.93</b>	<b>0.00</b>	<b>0.00</b>	<b>393.07</b>
<b>198 PERMANENT BLDG. COMMITTEE</b>					
<b>01198100 PERMANENT BLDG. COMMITTEE</b>					
51200 P/T WAGES	600.00	248.51	0.00		351.49
<b>TOT. PERM. BLDG. COMMITTEE</b>	<b>600.00</b>	<b>248.51</b>	<b>0.00</b>	<b>0.00</b>	<b>351.49</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01198200 PERMANENT BLDG. COMMITTEE</b>					
53001 ADVERTISING	1,000.00	0.00	0.00		1,000.00
53402 PRINTING & MAILING	500.00	0.00	0.00		500.00
54200 OFFICE SUPPLIES	0.00	0.00	0.00		0.00
<b>TOT. PERM. BLDG. COMM. EXP.</b>	<b>1,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>
<b>TOT. PERM. BLDG. COMMITTEE</b>	<b>2,100.00</b>	<b>248.51</b>	<b>0.00</b>	<b>0.00</b>	<b>1,851.49</b>
<b>TOTAL GENERAL GOVERNMENT</b>	<b>2,029,698.83</b>	<b>1,747,947.78</b>	<b>44,344.94</b>	<b>144,799.00</b>	<b>92,607.11</b>
<b>210 POLICE</b>					
<b>01210100 POLICE - SALARIES</b>					
51100 SALARIES	197,393.00	197,392.82	0.00		0.18
51110 F/T WAGES	992,140.00	938,377.38	0.00		53,762.62
51200 P/T WAGES	55,187.00	62,929.29	0.00		(7,742.29)
51300 OVERTIME	90,426.00	99,544.72	0.00		(9,118.72)
51410 EDU. BONUS WAGES	62,000.00	56,969.21	0.00		5,030.79
51420 DIFFERENTIAL WAGES	24,090.00	15,160.00	0.00		8,930.00
51430 LONGEVITY WAGES	12,500.00	12,800.00	0.00		(300.00)
51902 UNIFORM ALLOWANCE	25,500.00	22,250.00	0.00		3,250.00
<b>TOTAL POLICE - SALARIES</b>	<b>1,459,236.00</b>	<b>1,405,423.42</b>	<b>0.00</b>	<b>0.00</b>	<b>53,812.58</b>
<b>01210200 POLICE - EXPENSES</b>					
51901 TUITION REIMBURSEMENT	8,000.00	2,000.00	0.00		6,000.00
52400 REPAIRS & MAINTENANCE	35,912.00	35,173.43	0.00		738.57
53012 EMPLOYEE TRAIN/SEMINAR	8,350.00	10,571.40	0.00		(2,221.40)
53400 TELEPHONE	1,700.00	2,007.16	0.00		(307.16)
53401 POSTAGE	100.00	0.00	0.00		100.00
53404 CELLULAR TELEPHONE	8,000.00	7,932.00	0.00		68.00
53800 OTHER SERVICES	1,000.00	7,081.54	0.00		(6,081.54)
54200 OFFICE SUPPLIES	3,500.00	5,834.65	0.00		(2,334.65)
54300 BUILDING & EQUIP REPAIRS	700.00	65.98	0.00		634.02
54500 CUSTODIAL SUPPLIES	1,000.00	276.49	0.00		723.51
54800 VEHICULAR SUPPLIES	5,500.00	3,464.77	0.00		2,035.23
54805 VEHICLES GASOLINE	36,000.00	31,322.59	0.00		4,677.41
54900 FOOD AND FOOD SERVICES	750.00	3,615.23	0.00		(2,865.23)
55500 BOOKS AND PERIODICALS	600.00	460.65	0.00		139.35
55800 OTHER SUPPLIES	5,000.00	12,651.06	0.00		(7,651.06)
57100 IN-STATE TRAVEL	750.00	128.50	0.00		621.50
57150 TRAINING AND EDUCATION	250.00	555.96	0.00		(305.96)
57200 OUT-OF-STATE TRAVEL	1,000.00	0.00	0.00		1,000.00
57300 DUES AND MEMBERSHIPS	11,025.00	6,394.03	0.00		4,630.97
58500 ADDITIONAL EQUIPMENT	0.00	0.00	0.00		0.00
58700 REPLACEMENT EQUIP.	750.00	0.00	0.00		750.00
<b>TOTAL POLICE - EXPENSES</b>	<b>129,887.00</b>	<b>129,535.44</b>	<b>0.00</b>	<b>0.00</b>	<b>351.56</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01210500 PURCHASE, INSTALL RADIO REPAIR</b>					
58700 REPLACEMENT EQUIPMENT	9,261.99	1,200.00	0.00	8,061.99	0.00
<b>TOTAL POLICE - CAPITAL</b>	<b>9,261.99</b>	<b>1,200.00</b>	<b>0.00</b>	<b>8,061.99</b>	<b>0.00</b>
<b>01210501 POLICE DEPT IT SERVER &amp; COMP</b>					
55800 OTHER SUPPLIES	0.00	809.49	0.00	(809.49)	
58700 REPLACEMENT EQUIP.	11,500.00	8,879.08	0.00	1,811.43	809.49
<b>TOT. PD IT SERVER &amp; COMP</b>	<b>11,500.00</b>	<b>9,688.57</b>	<b>0.00</b>	<b>1,811.43</b>	<b>0.00</b>
<b>TOTAL POLICE</b>	<b>1,609,884.99</b>	<b>1,545,847.43</b>	<b>0.00</b>	<b>9,873.42</b>	<b>54,164.14</b>
<b>220 FIRE</b>					
<b>01220100 FIRE - SALARIES</b>					
51100 SALARIES	195,307.00	212,995.14	0.00	(17,688.14)	
51110 F/T WAGES	13,194.00	13,527.18	0.00	(333.18)	
51200 P/T WAGES	44,500.00	24,643.82	0.00	19,856.18	
51300 OVERTIME	21,500.00	20,444.11	0.00	1,055.89	
51904 STIPENDS	4,500.00	7,371.00	0.00	(2,871.00)	
<b>TOTAL FIRE - SALARIES</b>	<b>279,001.00</b>	<b>278,981.25</b>	<b>0.00</b>	<b>0.00</b>	<b>19.75</b>
<b>01220200 FIRE - EXPENSES</b>					
52101 ELECTRICITY	7,500.00	7,626.74	0.00	(126.74)	
52102 HEATING	14,000.00	9,012.48	0.00	4,987.52	
52300 NON-ENERGY UTILITIES	200.00	387.10	0.00	(187.10)	
52400 REPAIRS & MAINTENANCE	17,150.00	8,909.46	0.00	8,240.54	
53001 ADVERTISING	0.00	387.95	0.00	(387.95)	
53011 PHYSICALS	0.00	1,140.00	0.00	(1,140.00)	
53012 EMP. TRAIN/SEMINAR	1,000.00	1,224.00	0.00	(224.00)	
53400 TELEPHONE	1,300.00	1,154.22	0.00	145.78	
53404 CELLULAR PHONES	700.00	612.13	0.00	87.87	
53800 OTHER SERVICES	10,000.00	16,762.79	0.00	(6,762.79)	
54200 OFFICE SUPPLIES	400.00	254.89	0.00	145.11	
54300 BLDG. & EQ REP. & MAINT	1,000.00	1,922.56	0.00	(922.56)	
54500 CUSTODIAL SUPPLIES	1,500.00	2,459.87	0.00	(959.87)	
54800 VEHICULAR SUPPLIES	500.00	2,934.61	0.00	(2,434.61)	
54805 VEHICLES GASOLINE	5,000.00	5,410.12	0.00	(410.12)	
54900 FOOD SUPPLIES	0.00	185.05	0.00	(185.05)	
55800 OTHER SUPPLIES	8,500.00	7,897.91	0.00	602.09	
57100 IN-STATE TRAVEL	100.00	252.66	0.00	(152.66)	
57150 TRAINING & EDUCATION	0.00	0.00	0.00	0.00	
57300 DUES & MEMBERSHIP	2,400.00	1,914.00	0.00	486.00	
58500 ADDITIONAL EQUIPMENT	0.00	5,057.49	0.00	(5,057.49)	
58700 REPLACEMENT EQUIP.	6,750.00	2,270.00	0.00	4,480.00	
<b>TOTAL FIRE - EXPENSES</b>	<b>78,000.00</b>	<b>77,776.03</b>	<b>0.00</b>	<b>0.00</b>	<b>223.97</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01220600 FIRE ENCUMBRANCES</b>					
51200 P/T WAGES	35.00	35.00	0.00		0.00
53800 OTHER SERVICES	688.00	688.00	0.00		0.00
<b>TOT. FIRE ENCUMBRANCES</b>	<b>723.00</b>	<b>723.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL FIRE</b>	<b>357,724.00</b>	<b>357,480.28</b>	<b>0.00</b>	<b>0.00</b>	<b>243.72</b>
<b>231 AMBULANCE</b>					
<b>01231100 AMBULANCE - SALARIES</b>					
51100 SALARIES	162,691.00	177,945.05	0.00		(15,254.05)
51110 F/T WAGES	13,194.00	13,688.95	0.00		(494.95)
51200 P/T WAGES	57,700.00	44,119.69	0.00		13,580.31
51300 OVERTIME	28,500.00	23,421.03	0.00		5,078.97
51904 STIPENDS	4,500.00	7,371.00	0.00		(2,871.00)
<b>TOT. AMBUL. - SALARIES</b>	<b>266,585.00</b>	<b>266,545.72</b>	<b>0.00</b>	<b>0.00</b>	<b>39.28</b>
<b>01231200 AMBULANCE - EXPENSES</b>					
52400 REPAIRS & MAINT AGREEMNT	7,500.00	2,637.61	0.00		4,862.39
53000 PROF AND TECHNICAL	15,400.00	15,637.49	0.00		(237.49)
53012 EMPLOYEE TRAIN/SEMINAR	2,500.00	0.00	0.00		2,500.00
53800 OTHER SERVICES	4,750.00	6,923.34	0.00		(2,173.34)
54200 OFFICE SUPPLIES	1,000.00	774.84	0.00		225.16
54500 CUSTODIAL SUPPLIES	0.00	0.00	0.00		0.00
54800 VEHICULAR SUPPLIES	500.00	6,513.24	0.00		(6,013.24)
54805 VEHICLES GASOLINE	7,000.00	5,102.50	0.00		1,897.50
55000 MEDICAL SUPPLIES	18,000.00	17,437.53	0.00		562.47
55800 OTHER SUPPLIES	6,950.00	8,344.86	0.00		(1,394.86)
57000 EXPENDITURES	200.00	0.00	0.00		200.00
57100 IN-STATE TRAVEL	200.00	27.93	0.00		172.07
57150 TRAINING & EDUCATION	0.00	0.00	0.00		0.00
57300 DUES & MEMBERSHIP	3,000.00	3,276.29	0.00		(276.29)
58500 ADDITIONAL EQUIPMENT	0.00	0.00	0.00		0.00
<b>TOT. AMBULANCE - EXPENSES</b>	<b>67,000.00</b>	<b>66,675.63</b>	<b>0.00</b>	<b>0.00</b>	<b>324.37</b>
<b>01231600 AMBULANCE ENCUMBRANCE</b>					
51200 P/T WAGES	384.85	384.85	0.00		0.00
<b>TOT. AMBUL. ENCUMBRANCE</b>	<b>384.85</b>	<b>384.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL AMBULANCE</b>	<b>333,969.85</b>	<b>333,606.20</b>	<b>0.00</b>	<b>0.00</b>	<b>363.65</b>
<b>241 BUILDING INSPECTOR</b>					
<b>01241100 BUILDING INSPECTOR - SALARIES</b>					
51100 SALARIES	30,462.00	28,299.77	0.00		2,162.23
51110 F/T WAGES	33,835.00	34,717.76	0.00		(882.76)
51200 P/T WAGES	0.00	0.00	0.00		0.00

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01241100 BUILDING INSPECTOR - SALARIES (Continued)</b>					
51904 STIPENDS	21,309.00	18,393.00	0.00		2,916.00
<b>TOT. BLDG. INSPECTOR - SALARIES</b>	<b>85,606.00</b>	<b>81,410.53</b>	<b>0.00</b>	<b>0.00</b>	<b>4,195.47</b>
<b>01241200 BUILDING INSPECTOR - EXPENSES</b>					
52400 REPAIRS & MAINTENANCE	400.00	300.00	0.00		100.00
53011 PHYSICALS	0.00	0.00	0.00		0.00
53012 EMP. TRAIN/SEMINAR	650.00	479.50	0.00		170.50
53800 OTHER SERVICES	100.00	0.00	0.00		100.00
54200 OFFICE SUPPLIES	700.00	1,080.31	0.00		(380.31)
55800 OTHER SUPPLIES	0.00	541.95	0.00		(541.95)
57100 IN-STATE TRAVEL	2,500.00	1,915.39	0.00		584.61
57150 TRAINING & EDUCATION	0.00	0.00	0.00		0.00
57300 DUES AND MEMBERSHIPS	350.00	122.50	0.00		227.50
58500 ADDITIONAL EQUIPMENT	950.00	159.99	0.00		790.01
<b>TOT. BLDG INSPECTOR – EXP.</b>	<b>5,650.00</b>	<b>4,599.64</b>	<b>0.00</b>	<b>0.00</b>	<b>1,050.36</b>
<b>TOTAL BUILDING INSPECTOR</b>	<b>91,256.00</b>	<b>86,010.17</b>	<b>0.00</b>	<b>0.00</b>	<b>5,245.83</b>

<b>244 WEIGHTS AND MEASURES</b>					
<b>01244200 WEIGHTS &amp; MEASURES - EXPENSES</b>					
53000 PROF & TECH. CONSULTANT	750.00	750.00	0.00		0.00
<b>TOT. WEIGHTS &amp; MEASURES – EXP.</b>	<b>750.00</b>	<b>750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>291 CIVIL DEFENSE</b>					
<b>01291100 CIVIL DEFENSE - SALARIES</b>					
51904 STIPENDS	325.00	325.00	0.00		0.00
<b>TOT. CIVIL DEF. - SALARIES</b>	<b>325.00</b>	<b>325.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>01291200 CIVIL DEFENSE - EXPENSES</b>					
55800 OTHER SUPPLIES	1,200.00	293.00	0.00		907.00
<b>TOT. CIVIL DEFENSE – EXP.</b>	<b>1,200.00</b>	<b>293.00</b>	<b>0.00</b>	<b>0.00</b>	<b>907.00</b>
<b>TOTAL CIVIL DEFENSE</b>	<b>1,525.00</b>	<b>618.00</b>	<b>0.00</b>	<b>0.00</b>	<b>907.00</b>

<b>292 ANIMAL CONTROL</b>					
<b>01292200 ANIMAL CONTROL</b>					
53000 PROF & TECH. CONSULTANTS	23,458.00	23,457.96	0.00		0.04
<b>TOTAL ANIMAL CONTROL</b>	<b>23,458.00</b>	<b>23,457.96</b>	<b>0.00</b>	<b>0.00</b>	<b>0.04</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>294 FORESTRY</b>					
<b>01294100 FORESTRY - SALARIES</b>					
51904 STIPENDS	600.00	600.00	0.00		0.00
<b>TOTAL FORESTRY - SALARIES</b>	<b>600.00</b>	<b>600.00</b>	<b>0.00</b>		<b>0.00</b>
<b>01294200 FORESTRY - EXPENSES</b>					
52400 REPAIRS & MAINTENANCE	4,500.00	3,660.00	0.00		840.00
53001 ADVERTISING	0.00	204.00	0.00		(204.00)
53800 OTHER SERVICES	0.00	0.00	0.00		
<b>TOT. FORESTRY - EXPENSES</b>	<b>4,500.00</b>	<b>3,864.00</b>	<b>0.00</b>	<b>0.00</b>	<b>636.00</b>
<b>TOTAL FORESTRY</b>	<b>5,100.00</b>	<b>4,464.00</b>	<b>0.00</b>	<b>0.00</b>	<b>636.00</b>
<b>01295200 WATERWAYS - DIVE RESCUE</b>					
55800 OTHER SUPPLIES	0.00	0.00	0.00		0.00
57150 TRAINING & EDUCATION	0.00	0.00	0.00		0.00
58500 ADDITIONAL EQUIPMENT	0.00	0.00	0.00		0.00
<b>TOT. W. W. - DIVE RESCUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL PUBLIC SAFETY</b>	<b>2,423,667.84</b>	<b>2,352,234.04</b>	<b>0.00</b>	<b>9,873.42</b>	<b>61,560.38</b>
<b>300 SYSTEM WIDE</b>					
<b>10011108 SCHOOL COMMITTEE</b>					
51000 SALARY/WAGE ADJUSTMENT	0.00	0.00	0.00		0.00
51101 SCHOOL COMM – SEC. WAGE	1,380.00	1,380.00	0.00		0.00
51201 VIDEO SERVICES	1,380.00	1,380.00	0.00		0.00
53000 CONTRACTUAL SERVICES	0.00	0.00	0.00		0.00
53001 ADVERTISING	3,374.01	3,374.01	0.00		0.00
53003 AUDITING	5,000.00	5,000.00	0.00		0.00
53012 EMP. TRAINING/SEMINAR	35.00	35.00	0.00		0.00
53402 PRINTING AND MAILING	739.01	739.01	0.00		0.00
54200 OFFICE SUPPLIES	92.98	92.98	0.00		0.00
57100 IN-STATE TRAVEL	91.77	91.77	0.00		0.00
57150 TRAINING & EDUCATION	0.00	0.00	0.00		0.00
57300 DUES AND MEMBERSHIPS	9,919.00	9,919.00	0.00		0.00
<b>TOTAL SCHOOL COMMITTEE</b>	<b>22,011.77</b>	<b>22,011.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10012108 SUPERINTENDENT</b>					
51100 SUPERINTENDENT SALARY	127,823.00	127,823.00	0.00		0.00
51110 SECRETARY WAGES	50,680.08	50,680.08	0.00		0.00
53012 EMP. TRAINING/SEMINAR	2,900.00	2,900.00	0.00		0.00
54200 OFFICE SUPPLIES	1,836.10	1,836.10	0.00		0.00

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>10012108 SUPERINTENDENT - Continued</b>					
54900 FOOD AND FOOD SERVICE	537.52	537.52	0.00		0.00
57300 DUES AND MEMBERSHIPS	8,795.00	8,795.00	0.00		0.00
<b>TOTAL SUPERINTENDENT</b>	<b>192,571.70</b>	<b>192,571.70</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10014108 BUSINESS OFFICE</b>					
51100 BUSINESS MGR. SALARY	103,793.00	103,793.00	0.00		0.00
51110 BUDGET OFF./ASS. SALARY	40,567.12	40,567.12	0.00		0.00
51111 BOOKKEEPER/SEC. WAGES	48,343.27	48,343.27	0.00		0.00
51505 VEHICLE ALLOWANCE	400.00	400.00	0.00		0.00
53012 EMP. TRAIN/SEMINAR	660.00	660.00	0.00		0.00
54200 OFFICE SUPPLIES	1,696.46	1,696.46	0.00		0.00
57300 DUES & MEMBERSHIPS	400.00	400.00	0.00		0.00
58501 LEASE PURC. OF EQUIP.	3,577.68	3,577.68	0.00		0.00
<b>TOTAL BUSINESS OFFICE</b>	<b>199,437.53</b>	<b>199,437.53</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10014302 SPED LEGAL SERVICES</b>					
53002 SPED LEGAL SERVICES	5,252.89	5,252.89	0.00		0.00
<b>TOT. SPED LEGAL SERVICES</b>	<b>5,252.89</b>	<b>5,252.89</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10014308 LEGAL SERVICES</b>					
53002 LEGAL SERVICES	21,365.60	21,365.60	0.00		0.00
<b>TOTAL LEGAL SERVICES</b>	<b>21,365.60</b>	<b>21,365.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10014508 INFO MGT &amp; TECHNOLOGY</b>					
51100 TECH DIRECTOR	74,649.00	74,649.00	0.00		0.00
51505 VEHICLE ALLOWANCE	400.00	400.00	0.00		0.00
54200 TECH OFFICE SUPPLIES	358.32	358.32	0.00		0.00
55802 TECH LICENSES	45,737.44	45,737.44	0.00		0.00
<b>TOT. INFO MGT &amp; TECH.</b>	<b>121,144.76</b>	<b>121,144.76</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10021102 STUDENT SERVICES</b>					
51100 DIR. OF STUDENT SERV.	97,409.00	97,409.00	0.00		0.00
51101 SPED SECRETARY	45,796.56	45,796.56	0.00		0.00
51111 SPED COORDINATOR	74,116.00	74,116.00	0.00		0.00
51505 VEHICLE ALLOWANCE	400.00	400.00	0.00		0.00
54200 OFFICE SUPPLIES	2,626.76	2,626.76	0.00		0.00
58501 LEASE PURCH. OF EQUIP.	3,577.68	3,577.68	0.00		0.00
<b>TOTAL STUDENT SERVICES</b>	<b>223,926.00</b>	<b>223,926.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10021111 CURRICULUM &amp; INSTRUCTION</b>					
55802 CURRICULUM SOFTWARE	4,450.00	4,450.00	0.00		0.00
<b>TOT. CURRICULUM &amp; INST.</b>	<b>4,450.00</b>	<b>4,450.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>10023052 SUMMER TEACHING</b>					
51100 SPED TEACHER SALARIES	15,793.75	15,793.75	0.00	0.00	0.00
<b>TOTAL SUMMER TEACHING</b>	<b>15,793.75</b>	<b>15,793.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10023202 MEDICAL/THERAPEUTIC SERVICES</b>					
51100 DISTRICT WIDE THERAPIST	167,538.65	161,248.39	6,290.26	0.00	(0.00)
51430 DW THERAPISTS HONOR	1,000.00	1,000.00	0.00	0.00	0.00
53008 SPED CONTRACTED SERV.	50,072.86	50,072.86	0.00	0.00	0.00
53201 SPED TUTORING	0.00	0.00	0.00	0.00	0.00
55100 SPED DW ADAPTIVE EQPT.	3,097.50	3,097.50	0.00	0.00	0.00
57100 IN-STATE TRAVEL	69.98	69.98	0.00	0.00	0.00
<b>TOT. MED./THERAPEUTIC SERV.</b>	<b>221,778.99</b>	<b>215,488.73</b>	<b>6,290.26</b>	<b>0.00</b>	<b>(0.00)</b>
<b>10023302 SPED PARAPROFESSIONAL SALARIES</b>					
51110 SPED PARAPROFESSIONAL	42,730.77	42,730.77	0.00	0.00	0.00
<b>TOT. SPED PARAPROF. SALAR.</b>	<b>42,730.77</b>	<b>42,730.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10023571 TRAINING AND EDUCATION</b>					
53012 EMPLOYEE TRAIN SEM	5,480.00	5,480.00	0.00	0.00	0.00
<b>TOT. TRAINING &amp; EDUCATION</b>	<b>5,480.00</b>	<b>5,480.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10023572 SPED PROF DEVELOPMENT</b>					
53012 EMP. TRAINING/SEMINAR	0.00	0.00	0.00	0.00	0.00
57150 SPED TRAINING & EDU.	0.00	0.00	0.00	0.00	0.00
<b>TOT. SPED PROF DEVELOP.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10024301 INSTRUCTIONAL SUPPLIES</b>					
55100 EDU. SUPPLIES	476.70	476.70	0.00	0.00	0.00
<b>TOT. INSTRUCTIONAL SUPP.</b>	<b>476.70</b>	<b>476.70</b>			
<b>10024302 SPED GENERAL INSTRUCTIONAL</b>					
55100 SPED GEN INSTRUCT.	1,573.38	1,573.38	0.00	0.00	0.00
<b>TOT. SPED GENERAL INST.</b>	<b>1,573.38</b>	<b>1,573.38</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10024511 CLASSROOM INSTRUCTIONAL TECH</b>					
53008 CLASSROOM TECH.	1,743.00	1,743.00	0.00	0.00	0.00
<b>TOT. CLASSROOM INSTRUCT.</b>	<b>1,743.00</b>	<b>1,743.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10027202 TESTING AND ASSESSMENT</b>					
53000 SPED TESTING & ASSESS.	1,335.76	1,335.76	0.00	0.00	0.00
55100 EDUCATIONAL SUPPLIES	7,021.77	7,021.77	0.00	0.00	0.00
<b>TOT. TESTING &amp; ASSESSMENT</b>	<b>8,357.53</b>	<b>8,357.53</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>10028002 PSYCHOLOGICAL SERVICES</b>					
51100 SPED PSYCH. SERVICES	53,243.00	47,982.11	5,260.89		0.00
<b>TOT. PSYCH. SERVICES</b>	<b>53,243.00</b>	<b>47,982.11</b>	<b>5,260.89</b>	<b>0.00</b>	<b>0.00</b>
<b>10032008 NURSE</b>					
51100 DW NURSE SALARY	5,950.00	5,950.00	0.00		0.00
51200 NURSE SUBSTITUTE	140.00	140.00	0.00		0.00
<b>TOTAL NURSE</b>	<b>6,090.00</b>	<b>6,090.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10032018 PHYSICIAN SERVICES</b>					
53000 PHYSICIAN SERVICES	3,500.00	3,500.00	0.00		0.00
<b>TOTAL PHYSICIAN SERVICES</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10033002 DW SPED TRANSPORTATION</b>					
53300 TRANSPORTATION	0.00	0.00	0.00		0.00
<b>TOT. DW SPED TRANSPORT.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10033005 HOMELESS TRANSPORTATION</b>					
53300 HOMELESS TRANSPORT.	2,521.26	2,521.26	0.00		0.00
<b>TOT. HOMELESS TRANSPORT.</b>	<b>2,521.26</b>	<b>2,521.26</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10034008 FOOD SERVICES</b>					
54900 FOOD & FOOD SERVICES	0.00	0.00	0.00		0.00
<b>TOTAL FOOD SERVICES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10036008 SCHOOL SECURITY</b>					
53000 PROFESSIONAL SERVICES	480.00	480.00	0.00		0.00
<b>TOTAL SCHOOL SECURITY</b>	<b>480.00</b>	<b>480.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10041108 CUSTODIAL SERVICES</b>					
51300 CUSTODIAN OVERTIME	0.00	0.00	0.00		0.00
55811 UNIFORMS AND OTHER	0.00	0.00	0.00		0.00
<b>TOTAL CUSTODIAL SERVICES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10042108 MAINTENANCE OF GROUNDS</b>					
51100 GROUNDSKEEPER	24,372.44	24,372.44	0.00		0.00
51300 GROUNDS OVERTIME	2,132.88	2,132.88	0.00		0.00
52700 RENTALS & LEASES	147.75	147.75	0.00		0.00
53008 CONTRACTUAL SERV.	11,699.80	11,699.80	0.00		0.00

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>10042108 MAINTENANCE OF GROUNDS - Continued</b>					
54600 GROUNDS SUPPLIES	9,800.73	9,800.73	0.00		0.00
54805 GASOLINE	2,182.03	2,182.03	0.00		0.00
55811 UNIFORMS & OTHER	41.25	41.25	0.00		0.00
<b>TOT. MAINT. OF GROUNDS</b>	<b>50,376.88</b>	<b>50,376.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10042208 MAINTENANCE OF BUILDINGS</b>					
51100 FACILITIES MANAGER	71,992.00	71,992.00	0.00		0.00
53012 EMP. TRAIN/SEMINAR	8,375.00	8,375.00	0.00		0.00
57100 IN-STATE TRAVEL	522.33	522.33	0.00		0.00
57300 DUES & MEMBERSHIPS	275.00	275.00	0.00		0.00
<b>TOT. MAINTENANCE OF BLDG.</b>	<b>81,164.33</b>	<b>81,164.33</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10044008 NETWORKING AND TELECOMMUNICATIONS</b>					
51110 F/T WAGES	64,121.98	64,121.98	0.00		0.00
53008 CONTRACTUAL SERVICES	2,515.50	2,515.50	0.00		0.00
53400 TELEPHONE	1,474.42	1,474.42	0.00		0.00
53405 INTERNET SERVICES	19,815.95	19,815.95	0.00		0.00
55800 NETWORK SUPPLIES	24,385.68	24,385.68	0.00		0.00
55802 TECHNOLOGY LICENSES	19,400.61	19,400.61	0.00		0.00
<b>TOT. NETWORK. &amp; TELECOMM.</b>	<b>131,714.14</b>	<b>131,714.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL SYSTEM WIDE</b>	<b>1,417,183.98</b>	<b>1,405,632.83</b>	<b>11,551.15</b>	<b>0.00</b>	<b>0.00</b>
<b>321 PRIMARY SCHOOL</b>					
<b>12122108 PRINCIPAL</b>					
51100 PRINCIPAL SALARY	98,171.00	98,171.00	0.00		0.00
51101 SEC./CLERK WAGES	38,252.16	38,252.16	0.00		0.00
51200 P/T WAGES	877.25	877.25	0.00		0.00
51505 VEHICLE ALLOWANCE	400.00	400.00	0.00		0.00
53012 EMP. TRAIN/SEMINAR	0.00	0.00	0.00		0.00
54200 PRINCIPAL OFF. SUPPLIES	1,228.71	1,228.71	0.00		0.00
54900 FOOD SUPPLY	25.00	25.00	0.00		0.00
<b>TOT. PRINCIPAL'S OFFICE</b>	<b>138,954.12</b>	<b>138,954.12</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12122508 BUILDING TECHNOLOGY</b>					
55800 NON-INSTRUCT. TECH	0.00	0.00	0.00		0.00
<b>TOT. BLDG. TECHNOLOGY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12123051 TEACHERS, CLASSROOM</b>					
51100 TEACHER SALARIES	659,369.60	642,169.26	17,200.34		0.00
51430 TEACH. HONORARIUMS	9,000.00	9,000.00	0.00		0.00
<b>TOT. TEACHERS, CLASSROOM</b>	<b>668,369.60</b>	<b>651,169.26</b>	<b>17,200.34</b>	<b>0.00</b>	<b>0.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>12123052 SPED TEACHERS, CLASSROOM</b>					
51100 SPED TEACH. SALARIES	151,902.00	151,902.00	0.00	0.00	0.00
51430 SPED T. HONORARIUMS	1,000.00	1,000.00	0.00	0.00	0.00
<b>TOT. SPED TEACH., CLASS.</b>	<b>152,902.00</b>	<b>152,902.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12123202 MEDICAL/THERAPEUTIC SERVICES</b>					
51100 SPECIALIST TEACHER	25,569.37	25,569.37	0.00	0.00	0.00
53000 SPED CONTRACT. SERV.	69,750.86	69,750.86	0.00	0.00	0.00
53201 SPED TUTOR	2,162.50	2,162.50	0.00	0.00	0.00
<b>TOT. SPED TEACHERS, CLASS.</b>	<b>97,482.73</b>	<b>97,482.73</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12123251 SUBSTITUTE TEACHERS</b>					
51200 SUBSTITUTES	7,089.75	7,089.75	0.00	0.00	0.00
51201 LONG TERM SUBS.	0.00	0.00	0.00	0.00	0.00
<b>TOT. SUB. TEACHERS</b>	<b>7,089.75</b>	<b>7,089.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12123252 SPED SUBSTITUTES</b>					
51200 SPED SUBSTITUTES	0.00	0.00	0.00	0.00	0.00
<b>TOTAL SPED SUBSTITUTES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12123301 PARAPROFESSIONAL</b>					
51110 PARAPROFESSIONAL	72,572.26	72,572.26	0.00	0.00	0.00
51200 PARA. SUBS	10,791.00	10,791.00	0.00	0.00	0.00
<b>TOT. PARAPROFESSIONAL</b>	<b>83,363.26</b>	<b>83,363.26</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12123302 SPED PARAPROFESSIONAL</b>					
51110 PARAPROFESSIONAL	70,942.81	70,942.81	0.00	0.00	0.00
51111 SPED ABA	41,963.07	41,963.07	0.00	0.00	0.00
51200 SPED PARA	488.00	488.00	0.00	0.00	0.00
<b>TOT. SPED PARA.</b>	<b>113,393.88</b>	<b>113,393.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12123401 LIBRARY AND MEDIA CENTER</b>					
51110 LIBRARY AIDE	4,037.08	4,037.08	0.00	0.00	0.00
54200 OFFICE SUPPLIES	106.21	106.21	0.00	0.00	0.00
<b>TOT. LIBRARY &amp; MEDIA CTR.</b>	<b>4,143.29</b>	<b>4,143.29</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12123571 PROFESSIONAL DEVELOPMENT</b>					
53005 COURSE REIMBURSEMENT	695.00	0.00	695.00	0.00	0.00
<b>TOT. PROF. DEVEL.</b>	<b>695.00</b>	<b>0.00</b>	<b>695.00</b>	<b>0.00</b>	<b>0.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>12124101 TEXTBOOKS</b>					
55902 MATH TEXTBOOKS	15,144.61	15,144.61	0.00	0.00	0.00
<b>TOTAL TEXTBOOKS</b>	<b>15,144.61</b>	<b>15,144.61</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12124201 INSTRUCTIONAL EQUIPMENT</b>					
58501 LEASE PURCHASE OF EQUIP.	6,695.07	6,695.07	0.00	0.00	0.00
<b>TOTAL INSTRUCTIONAL EQUIPMENT</b>	<b>6,695.07</b>	<b>6,695.07</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12124301 GEN INSTRUCTIONAL SUPPLIES</b>					
55100 INSTRUCTIONAL SUPPLIES	17,112.41	17,112.41	0.00	0.00	0.00
<b>TOT. GEN INSTRUCTIONAL SUPP.</b>	<b>17,112.41</b>	<b>17,112.41</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12124302 SPED GENERAL INSTRUCTIONAL</b>					
55100 SPED INSTRUCTIONAL	0.00	0.00	0.00	0.00	0.00
<b>TOT. SPED GENERAL INST.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12124511 CLASSROOM INSTRUCTIONAL TECH</b>					
55100 EDU. SUPPLIES	1,092.00	1,092.00	0.00	0.00	0.00
<b>TOT. CLASSROOM INST.</b>	<b>1,092.00</b>	<b>1,092.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12124551 INSTRUCTIONAL SOFTWARE</b>					
55100 INST. SOFTWARE	550.00	550.00	0.00	0.00	0.00
<b>TOT. INST. SOFTWARE</b>	<b>550.00</b>	<b>550.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12124552 SPED INSTRUCTIONAL SOFTWARE</b>					
55100 SPED INST.	0.00	0.00	0.00	0.00	0.00
<b>TOT. SPED INST. SOFTWARE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12127101 GUIDANCE</b>					
51100 GUID. COUNSELOR SAL.	30,005.20	27,040.47	2,964.73	0.00	0.00
<b>TOT. GUIDANCE SERV.</b>	<b>30,005.20</b>	<b>27,040.47</b>	<b>2,964.73</b>	<b>0.00</b>	<b>0.00</b>
<b>12127201 TESTING AND ASSESSMENT</b>					
55100 SPED TESTING & ASSESS.	877.80	877.80	0.00	0.00	0.00
55816 TESTING & ASSESS.	1,202.50	1,202.50	0.00	0.00	0.00
<b>TOT. TESTING &amp; ASSESSMENT</b>	<b>2,080.30</b>	<b>2,080.30</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12127202 TESTING AND ASSESSMENT</b>					
53000 SPED TESTING & ASSESS.	0.00	0.00	0.00	0.00	0.00
<b>TOT. TESTING &amp; ASSESS.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	<b>REVISED BUDGET</b>	<b>YTD EXPENDED</b>	<b>ENCUMB.</b>	<b>CARRY FORWARD</b>	<b>CLOSED TO FUND BALANCE</b>
<b>1232008 NURSE SERVICES</b>					
51100 NURSES SALARY	71,242.00	71,242.00	0.00	0.00	0.00
51200 P/T WAGES	8,750.00	8,750.00	0.00	0.00	0.00
51430 NURSES HONOR.	2,500.00	2,500.00	0.00	0.00	0.00
54000 NURSE SUPPLIES	1,148.66	1,148.66	0.00	0.00	0.00
<b>TOT. NURSE SERVICES</b>	<b>83,640.66</b>	<b>83,640.66</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12136008 SCHOOL SECURITY</b>					
58500 SECURITY EQUIP.	0.00	0.00	0.00	0.00	0.00
<b>TOT. SCHOOL SECURITY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12141108 CUSTODIAL SERVICES</b>					
51100 CUSTODIAN SALARIES	54,749.68	54,749.68	0.00	0.00	0.00
51300 CUSTODIAL OVERTIME	1,965.98	1,965.98	0.00	0.00	0.00
54500 CUSTODIAL SUPPLIES	8,292.64	8,292.64	0.00	0.00	0.00
55811 UNIFORMS AND OTHER	105.24	105.24	0.00	0.00	0.00
<b>TOT. CUSTODIAL SERVICES</b>	<b>65,113.54</b>	<b>65,113.54</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12141208 HEATING OF BUILDING</b>					
52102 FUEL OIL/PROPANE	27,408.96	27,408.96	0.00	0.00	0.00
<b>TOT. HEATING OF BLDG.</b>	<b>27,408.96</b>	<b>27,408.96</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12141308 UTILITY SERVICES</b>					
52101 ELECTRICITY	11,963.20	11,963.20	0.00	0.00	0.00
52300 WAT/SEW	4,903.16	4,903.16	0.00	0.00	0.00
<b>TOTAL UTILITIES</b>	<b>16,866.36</b>	<b>16,866.36</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12142208 MAINTENANCE OF BUILDINGS</b>					
52400 BUILDING MAINT.	29,514.29	29,514.29	0.00	0.00	0.00
54300 BUILDING ROUTINE	0.00	0.00	0.00	0.00	0.00
54501 BUILDING SUPPLIES	3,928.59	3,928.59	0.00	0.00	0.00
<b>TOT. MAINT. OF BLDG.</b>	<b>33,442.88</b>	<b>33,442.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12142258 BUILDING SECURITY</b>					
53000 BUILDING SECURITY	758.00	758.00	0.00	0.00	0.00
<b>TOT. BUILDING SECURITY</b>	<b>758.00</b>	<b>758.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL PRIMARY SCHOOL</b>	<b>1,566,303.62</b>	<b>1,545,443.55</b>	<b>20,860.07</b>	<b>0.00</b>	<b>0.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>322 ELEMENTARY SCHOOL</b>					
<b>12222108 PRINCIPAL</b>					
51100 PRINCIPAL SALARIES	92,953.00	92,953.00	0.00	0.00	0.00
51101 SEC./CLERK WAG	43,611.57	43,611.57	0.00	0.00	0.00
51200 ELEM SEC. SUB	1,259.50	1,259.50	0.00	0.00	0.00
51505 VEHICLE ALLOW.	400.00	400.00	0.00	0.00	0.00
53012 TRAIN./CONFERENCES	1,500.00	1,500.00	0.00	0.00	0.00
54200 PRINCIPAL OFF. SUPP.	1,300.72	601.76	698.96	0.00	0.00
55100 NON INSTRUCTIONAL	1,591.03	1,591.03	0.00	0.00	0.00
<b>TOT. PRINCIPAL'S OFFICE</b>	<b>142,615.82</b>	<b>141,916.86</b>	<b>698.96</b>	<b>0.00</b>	<b>0.00</b>
<b>12223051 TEACHERS, CLASSROOM</b>					
51100 TEACHER SALARIES	1,328,866.40	1,268,937.10	59,929.30	0.00	0.00
51430 TEACHER HONOR.	26,500.00	26,500.00	0.00	0.00	0.00
<b>TOT. TEACHERS, CLASS.</b>	<b>1,355,366.40</b>	<b>1,295,437.10</b>	<b>59,929.30</b>	<b>0.00</b>	<b>0.00</b>
<b>12223052 SPED TEACHERS CLASSROOM</b>					
51100 SPED TEACH. SALAR.	219,020.00	210,942.85	8,077.15	0.00	0.00
<b>TOT. SPED TEACHERS CLASS.</b>	<b>219,020.00</b>	<b>210,942.85</b>	<b>8,077.15</b>	<b>0.00</b>	<b>0.00</b>
<b>12223202 MEDICAL/THERAPEUTIC SRVS</b>					
53000 SPED CONTRACTED SRVS	0.00	0.00	0.00	0.00	0.00
<b>TOT. MED./THERAPEUTIC SRVS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12223251 SUBSTITUTES</b>					
51200 SUBSTITUTES	19,262.00	19,262.00	0.00	0.00	0.00
51201 LONG TERM SUB.	12,500.00	12,500.00	0.00	0.00	0.00
<b>TOTAL SUBSTITUTES</b>	<b>31,762.00</b>	<b>31,762.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12223252 SPED SUBSTITUTES</b>					
51200 SPED SUBSTITUTES	0.00	0.00	0.00	0.00	0.00
<b>TOTAL SPED SUBSTITUTES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12223301 PARAPROFESSIONAL</b>					
51110 PARAPROFESSIONAL	7,926.90	7,926.90	0.00	0.00	0.00
<b>TOTAL PARAPROFESSIONAL</b>	<b>7,926.90</b>	<b>7,926.90</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12223302 SPED PARAPROFESSIONAL</b>					
51110 SPED PARA.	133,641.08	133,641.08	0.00	0.00	0.00
51111 SPED ABA	88,154.81	88,154.81	0.00	0.00	0.00
51200 SPED PARA	13,310.00	13,310.00	0.00	0.00	0.00
<b>TOT. SPED PARA.</b>	<b>235,105.89</b>	<b>235,105.89</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>12223401 LIBRARY</b>					
51110 LIBRARY AIDE	14,221.06	14,221.06	0.00		0.00
54200 OFFICE SUPPLIES	255.25	255.25	0.00		0.00
<b>TOTAL LIBRARY</b>	<b>14,476.31</b>	<b>14,476.31</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12223571 PROFESSIONAL DEVELOPMENT</b>					
53005 COURSE REIMBURSE.	3,176.00	3,176.00	0.00		0.00
<b>TOT. PROF. DEVELOPMENT</b>	<b>3,176.00</b>	<b>3,176.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12224101 TEXTBOOKS</b>					
55902 MATH TEXTBOOKS	7,371.95	7,371.95	0.00		0.00
55903 SCIENCE TEXTBOOKS	26,027.25	26,027.25	0.00		0.00
55904 READING TEXTBOOKS	15,780.54	15,780.54	0.00		0.00
<b>TOTAL TEXTBOOKS</b>	<b>49,179.74</b>	<b>49,179.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12224151 LIBRARY BOOKS AND PERIODICALS</b>					
55500 LIBRARY MATERIALS	3,073.84	2,954.18	119.66		0.00
<b>TOT. LIB. BKS &amp; PERIODICALS</b>	<b>3,073.84</b>	<b>2,954.18</b>	<b>119.66</b>		<b>0.00</b>
<b>12224201 INSTRUCTIONAL EQUIPMENT</b>					
52400 REPAIRS & MAINTENANCE	0.00	0.00	0.00		0.00
58501 LEASE PUR. OF EQUIP.	8,868.59	8,868.59	0.00		0.00
<b>TOT. INSTRUCTIONAL EQUIP.</b>	<b>8,868.59</b>	<b>8,868.59</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12224301 GENERAL EDUCATION SUPPLIES</b>					
55100 INSTRUCT. SUPPLIES	19,263.67	14,136.89	5,126.78		0.00
55804 MUSIC SUPPLIES	885.20	885.20	0.00		0.00
55805 GYM SUPPLIES	914.25	914.25	0.00		0.00
55806 ART GENERAL SUPP.	1,843.31	1,843.31	0.00		0.00
55808 SCIENCE SUPPLIES	2,490.82	2,490.82	0.00		0.00
<b>TOT. GENERAL EDU. SUPP.</b>	<b>25,397.25</b>	<b>20,270.47</b>	<b>5,126.78</b>	<b>0.00</b>	<b>0.00</b>
<b>12224302 SPED EDUCATION SUPPLIES</b>					
55100 SPED INSTRUCT.	0.00	0.00	0.00		0.00
<b>TOT. SPED EDUCAT. SUPP.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12224511 CLASSROOM INSTRUCTIONAL TECH</b>					
55100 EDU. SUPPLIES	15,932.18	15,932.18	0.00		0.00
55101 MOBILE DEVICES	38,065.00	38,065.00	0.00		0.00
<b>TOT. CLASSROOM INST.</b>	<b>53,997.18</b>	<b>53,997.18</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>12224551 INSTRUCTIONAL SOFTWARE</b>					
55100 INST. SOFTWARE	2,150.00	2,150.00	0.00		0.00
<b>TOT. INST. SOFTWARE</b>	<b>2,150.00</b>	<b>2,150.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12224552 SPED INSTRUCTIONAL SOFTWARE</b>					
55100 SPED INST. SOFTWARE	0.00	0.00	0.00		0.00
<b>TOT. SPED INST. SOFTWARE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12227101 GUIDANCE</b>					
51100 GUIDANCE COUNSELOR	45,007.80	40,560.60	4,447.20		0.00
<b>TOTAL GUIDANCE</b>	<b>45,007.80</b>	<b>40,560.60</b>	<b>4,447.20</b>	<b>0.00</b>	<b>0.00</b>
<b>12227202 SPED TESTING AND ASSESSMENT</b>					
53000 SPED TEST. & ASSESS.	2,860.00	2,860.00	0.00		0.00
<b>TOT. SPED TEST. &amp; ASSESS.</b>	<b>2,860.00</b>	<b>2,860.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12232008 MEDICAL/HEALTH SERVICES</b>					
51100 NURSES SALARY	71,242.00	64,202.65	7,039.35		0.00
51200 P/T WAGES	1,820.00	1,820.00	0.00		0.00
54000 NURSE SUPPLIES	2,719.67	2,719.67	0.00		0.00
<b>TOT. MED./HEALTH SERV.</b>	<b>75,781.67</b>	<b>68,742.32</b>	<b>7,039.35</b>	<b>0.00</b>	<b>0.00</b>
<b>12241108 CUSTODIAL SERVICES</b>					
51100 CUSTODIAL SALARIES	109,299.68	109,299.68	0.00		0.00
51200 CUSTODIAL P/T WAGES	511.04	511.04	0.00		0.00
51300 CUSTODIAL OVERTIME	2,142.38	2,142.38	0.00		0.00
54500 CUSTODIAL SUPPLIES	10,001.47	10,001.47	0.00		0.00
55811 UNIFORMS AND OTHER	319.04	319.04	0.00		0.00
<b>TOT. CUSTODIAL SERVICES</b>	<b>122,273.61</b>	<b>122,273.61</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12241208 HEATING OF BUILDINGS</b>					
52102 FUEL OIL/PROPANE	28,701.75	28,701.75	0.00		0.00
<b>TOTAL HEATING OF BLDG.</b>	<b>28,701.75</b>	<b>28,701.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12241308 UTILITY SERVICES</b>					
52101 ELECTRICITY	47,590.80	47,590.80	0.00		0.00
52300 WATER/SEWER	2,482.20	2,482.20	0.00		0.00
<b>TOT. UTILITY SERVICES</b>	<b>50,073.00</b>	<b>50,073.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12242208 MAINTENANCE OF BUILDINGS</b>					
52400 BLDG. MAINTENANCE	42,763.87	42,763.87	0.00		0.00
54501 BUILDING SUPPLIES	2,486.60	2,486.60	0.00		0.00
<b>TOT. MAINT. OF BLDG.</b>	<b>45,250.47</b>	<b>45,250.47</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>12242258 BUILDING SECURITY</b>					
53000 BUILDING SECURITY	783.00	783.00	0.00		0.00
<b>TOT. BUILDING SECURITY</b>	<b>783.00</b>	<b>783.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12242308 MAINTENANCE OF EQUIPMENT</b>					
52400 REPAIRS & MAINTENANCE	2,635.36	2,635.36	0.00		0.00
54301 EQUIPMENT REPAIR & MAINT.	0.00	0.00	0.00		0.00
<b>TOT. MAINT. OF EQUIPMENT</b>	<b>2,635.36</b>	<b>2,635.36</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>12293002 SPED TUITION</b>					
53200 SPED TUIT. TO PRIV. SCH.	120,811.86	120,811.86	0.00		0.00
<b>TOT. SPED TUITION</b>	<b>120,811.86</b>	<b>120,811.86</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL ELEMENTARY SCHOOL</b>	<b>2,646,294.44</b>	<b>2,560,856.04</b>	<b>85,438.40</b>	<b>0.00</b>	<b>0.00</b>
<b>331 MIDDLE SCHOOL</b>					
<b>13122108 PRINCIPAL/ASSET PRINCIPAL SALARIES</b>					
51100 PRIN./ASST PRINCIPAL	98,715.42	98,715.42	0.00		0.00
51101 SEC./CLERK WAGES	42,559.76	42,559.76	0.00		0.00
51200 MS SEC. SUBS	789.25	789.25	0.00		0.00
51505 VEHICLE ALLOWANCE	400.00	400.00	0.00		0.00
53012 TRAINING/CONF.	1,500.00	1,500.00	0.00		0.00
54200 PRIN. OFF. SUPPLIES	2,557.05	2,557.05	0.00		0.00
54900 FOOD SUPPLY	107.44	107.44	0.00		0.00
55800 8TH GRADE REC.	321.96	321.96	0.00		0.00
57300 PRIN/AST DUES/MEM.	270.00	270.00	0.00		0.00
<b>TOT. PRIN. OFFICE</b>	<b>147,220.88</b>	<b>147,220.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13122201 GRADE LEVEL COORDINATOR</b>					
51905 CO-CURRICULAR STIP.	3,996.08	3,996.08	0.00		0.00
<b>TOT. GRADE LEVEL COORD.</b>	<b>3,996.08</b>	<b>3,996.08</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13122508 BUILDING TECHNOLOGY</b>					
55800 NON INST. TECH	0.00		0.00		0.00
<b>TOT. BLDG TECH.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13123051 TEACHERS, CLASSROOM</b>					
51100 TEACHER SALARIES	783,654.08	748,936.77	34,717.31		0.00
51430 TEACHER HONOR.	4,000.00	4,000.00	0.00		0.00
<b>TOT. TEACHERS, CLASS.</b>	<b>787,654.08</b>	<b>752,936.77</b>	<b>34,717.31</b>	<b>0.00</b>	<b>0.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>13123052 SPED TEACHERS CLASSROOM</b>					
51100 SPED TEACH. SALARIES	179,773.45	162,365.69	17,407.76		0.00
51430 SPED TEACH. HONOR.	3,000.00	3,000.00	0.00		0.00
<b>TOT. SPED TEACHERS CLASS.</b>	<b>182,773.45</b>	<b>165,365.69</b>	<b>17,407.76</b>	<b>0.00</b>	<b>0.00</b>
<b>13123202 MEDICAL/THERAPEUTIC SERVICES</b>					
53201 SPED TUTORING	0.00	0.00	0.00		0.00
<b>TOT. MED./THERAPEUTIC SERV.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13123251 SUBSTITUTES</b>					
51200 SUBSTITUTES	6,835.00	6,835.00	0.00		0.00
51201 LONG TERM SUBS.	11,800.00	11,800.00	0.00		0.00
<b>TOTAL SUBSTITUTES</b>	<b>18,635.00</b>	<b>18,635.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13123252 SPED SUBSTITUTES</b>					
51200 SPED SUBSTITUTES	0.00	0.00			0.00
<b>TOT. SPED SUBSTITUTES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13123302 SPED PARAPROFESSIONAL</b>					
51110 SPED PARA.	104,962.18	104,962.18	0.00		0.00
51110 SPED ABA	124,122.45	124,122.45	0.00		0.00
51200 SPED PARA.	4,527.00	4,527.00	0.00		0.00
<b>TOT. SPED PARA.</b>	<b>233,611.63</b>	<b>233,611.63</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13123401 LIBRARY</b>					
51110 LIBRARY PARA.	17,170.40	17,170.40	0.00		0.00
54200 OFFICE SUPPLIES	0.00	0.00	0.00		0.00
<b>TOT. LIB. &amp; MEDIA CTR.</b>	<b>17,170.40</b>	<b>17,170.40</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13123571 PROFESSIONAL DEVELOPMENT</b>					
53000 CONTRACT	1,000.00	1,000.00	0.00		0.00
53005 COURSE REIMB.	5,560.00	4,555.00	1,005.00		0.00
<b>TOT. PROF. DEV.</b>	<b>6,560.00</b>	<b>5,555.00</b>	<b>1,005.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13124101 TEXTBOOKS</b>					
55900 TEXTBOOKS	0.00	0.00	0.00		0.00
55901 ENG. TEXTBOOKS	5,772.07	4,596.14	1,175.93		0.00
55902 MATH TEXTBOOKS	856.95	856.95	0.00		0.00
55907 HISTORY TEXTS	0.00	0.00	0.00		0.00
<b>TOTAL TEXTBOOKS</b>	<b>6,629.02</b>	<b>5,453.09</b>	<b>1,175.93</b>	<b>0.00</b>	<b>0.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>13124151 LIBRARY MATERIALS</b>					
55500 LIB BOOKS & MATER.	979.90	979.90	0.00	0.00	0.00
<b>TOT. LIB. MATERIALS</b>	<b>979.90</b>	<b>979.90</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13124201 INSTRUCTIONAL EQUIPMENT</b>					
53000 PROF & TECHNICAL	0.00	0.00	0.00	0.00	0.00
58501 LEASE PUR. OF EQUIP.	11,064.84	11,064.84	0.00	0.00	0.00
<b>TOT. INSTRUCTIONAL EQUIP.</b>	<b>11,064.84</b>	<b>11,064.84</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13124301 GENERAL EDUCATION SUPPLIES</b>					
55100 INST. SUPPLIES	8,115.26	8,075.98	39.28	0.00	0.00
55804 MUSIC SUPPLIES	105.05	105.05	0.00	0.00	0.00
55805 GYM SUPPLIES	1,266.79	1,266.79	0.00	0.00	0.00
55806 ART GENERAL SUPP.	1,671.28	1,671.28	0.00	0.00	0.00
55808 SCIENCE SUPPLIES	1,037.13	1,037.13	0.00	0.00	0.00
55813 TECH./ENGINEER	0.00	0.00	0.00	0.00	0.00
55814 MATH SUPPLIES	2,917.40	2,917.40	0.00	0.00	0.00
55815 ENGLISH SUPPLIES	2,599.59	2,599.59	0.00	0.00	0.00
<b>TOT. GEN. EDU. SUPPLIES</b>	<b>17,712.50</b>	<b>17,673.22</b>	<b>39.28</b>	<b>0.00</b>	<b>0.00</b>
<b>13124302 SPED GEN INSTRUCTIONAL SUPPLY</b>					
55100 SPED INST.	0.00	0.00	00.0	00.00	0.00
<b>TOT. SPED GEN INST.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13124511 CLASSROOM INSTRUCTIONAL TECH</b>					
55100 EDU SUPPLIES	12,558.54	12,558.54	0.00	0.00	0.00
55101 MOBILE DEVICES	758.00	758.00	0.00	0.00	0.00
<b>TOT. CLASSROOM INST.</b>	<b>13,316.54</b>	<b>13,316.54</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13124551 INSTRUCTIONAL SOFTWARE</b>					
55100 INST. SOFTWARE	3,123.26	3,123.26	0.00	0.00	0.00
<b>TOT. INST. SOFTWARE</b>	<b>3,123.26</b>	<b>3,123.26</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13124552 SPED INSTRUCTIONAL SOFTWARE</b>					
55100 SPED INST.	0.00	0.00	0.00	0.00	0.00
<b>TOT. SPED INST. SOFTWARE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13127101 GUIDANCE</b>					
51100 GUIDE. COUNSELOR	75,013.00	67,601.07	7,411.93	0.00	0.00
<b>TOT. GUIDANCE</b>	<b>75,013.00</b>	<b>67,601.07</b>	<b>7,411.93</b>	<b>0.00</b>	<b>0.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>13127202 TESTING AND ASSESSMENT</b>					
53000 ASSESSMENT	100.00	100.00	0.00		0.00
<b>TOT. TESTING &amp; ASSESS.</b>	<b>100.00</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13132008 NURSES SERVICES</b>					
51100 NURSES SALARY	63,378.00	57,115.72	6,262.28		0.00
51200 P/T WAGES	560.00	560.00	0.00		0.00
54000 NURSE SUPPLIES	2,018.10	2,018.10	0.00		0.00
<b>TOT. MED./HEALTH SERV.</b>	<b>65,956.10</b>	<b>59,693.82</b>	<b>6,262.28</b>	<b>0.00</b>	<b>0.00</b>
<b>13135108 ATHLETICS</b>					
51401 ATHLETIC COACH STIP.	1,764.00	1,764.00	0.00		0.00
57300 DUES & MEMBERSHIP	82.58	82.58	0.00		0.00
<b>TOTAL ATHLETICS</b>	<b>1,846.58</b>	<b>1,846.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13135208 OTHER STUDENT ACTIVITY</b>					
53300 FIELD TRIP TRANSPORT.	665.00	665.00	0.00		0.00
55800 LEGO ROBOTICS/SCIENCE	495.50	495.50	0.00		0.00
55804 BAND/CHORUS SUPPLIES	179.95	179.95	0.00		0.00
57300 DUES & MEMBERSHIP	100.00	100.00	0.00		0.00
<b>TOT. OTHER STUDENT ACT.</b>	<b>1,440.45</b>	<b>1,440.45</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13141108 CUSTODIAL SERVICES</b>					
51100 CUST. SALARIES	93,622.28	93,622.28	0.00		0.00
51200 CUST. SUBS	255.52	255.52	0.00		0.00
51300 CUST. OVERTIME	1,843.34	1,843.34	0.00		0.00
54500 CUST. SUPPLIES	10,720.85	10,720.85	0.00		0.00
55811 UNIFORMS & OTHER	402.15	402.15	0.00		0.00
57100 IN-STATE TRAVEL	0.00	0.00	0.00		0.00
<b>TOT. CUST. SERVICES</b>	<b>106,844.14</b>	<b>106,844.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13141208 HEATING OF BUILDINGS</b>					
52102 HEATING OF BLDG.	27,234.48	27,234.48	0.00		0.00
<b>TOT. HEATING OF BLDG.</b>	<b>27,234.48</b>	<b>27,234.48</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13141308 UTILITY SERVICES</b>					
52101 ELECTRIC	36,690.58	36,690.58	0.00		0.00
52300 WATER/SEWER	3,764.04	3,764.04	0.00		0.00
<b>TOT. UTILITY SERV.</b>	<b>40,454.62</b>	<b>40,454.62</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>13142208 MAINTENANCE OF BUILDINGS</b>					
52400 BLDG. MAINTENANCE	36,805.71	36,805.71	0.00	0.00	0.00
54501 BLDG. SUPPLIES	1,833.71	1,833.71	0.00	0.00	0.00
<b>TOT. MAINT. OF BLDG.</b>	<b>38,639.42</b>	<b>38,639.42</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13142258 BUILDING SECURITY</b>					
53000 BLDG. SECURITY CONT.	783.00	783.00	0.00	0.00	0.00
<b>TOT. BLDG. SECURITY</b>	<b>783.00</b>	<b>783.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13142308 MAINTENANCE EQUIPMENT</b>					
52400 REPAIRS & MAINT.	65.00	65.00	0.00	0.00	0.00
<b>TOT. BLDG. SECURITY</b>	<b>65.00</b>	<b>65.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13191002 TUITION TO PUBLIC OTHER SCHOOL</b>					
53200 OTHER TUITION	16,022.68	16,022.68	0.00	0.00	0.00
<b>TOT. TUITION TO PUB. OTHER</b>	<b>16,022.68</b>	<b>16,022.68</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13193002 SPED TUITION OF MA SCHOOL</b>					
53200 SPED TUIT. - PRIV. MA SCH.	368,092.96	368,092.96	0.00	0.00	0.00
<b>TOT. SPED TUIT. OF MA SCH.</b>	<b>368,092.96</b>	<b>368,092.96</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13194002 TUITION TO COLLABORATIVE</b>					
53200 SPED COLLAB.	43,343.20	43,343.20	0.00	0.00	0.00
<b>TOT. TUITION TO COLLAB.</b>	<b>43,343.20</b>	<b>43,343.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL MIDDLE SCHOOL</b>	<b>2,236,283.21</b>	<b>2,168,263.72</b>	<b>68,019.49</b>	<b>0.00</b>	<b>0.00</b>

<b>340 HIGH SCHOOL</b>					
<b>14022108 PRINCIPAL'S OFFICE</b>					
51100 PRIN/ASST PRIN SALARIES	206,578.00	206,578.00	0.00	0.00	0.00
51101 SECRETARY WAGES	69,300.04	69,300.04	0.00	0.00	0.00
51200 HS SEC. SUBS	0.00	0.00	0.00	0.00	0.00
51505 VEHICLE ALLOW.	800.00	800.00	0.00	0.00	0.00
53012 EMP. TRAIN/SEMINAR	200.00	200.00	0.00	0.00	0.00
54200 PRIN OFFICE SUPPLY	1,666.31	1,666.31	0.00	0.00	0.00
54900 FOOD SUPPLIES	205.03	205.03	0.00	0.00	0.00
55100 NON INST. H	0.00	0.00	0.00	0.00	0.00
55800 AWARDS	1,996.26	1,996.26	0.00	0.00	0.00
55801 GRAD. SUPPLIES	2,109.17	2,109.17	0.00	0.00	0.00
57100 IN-STATE TRAVEL	0.00	0.00	0.00	0.00	0.00

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>14022108 PRINCIPAL'S OFFICE - Continued</b>					
57150 TRAINING & EDU.	120.00	120.00	0.00		0.00
57300 PROF./SCH MEM.	5,159.00	5,159.00	0.00		0.00
58501 FURNITURE	3,126.97	1,191.97	1,935.00		0.00
<b>TOT. PRIN OFFICE</b>	<b>291,260.78</b>	<b>289,325.78</b>	<b>1,935.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14022201 STIPENDS</b>					
51904 DEP. CHAIR STIPENDS	21,031.35	21,031.35	0.00		0.00
51905 CO-CURRICULAR STIP.	26,248.80	26,248.80	0.00		0.00
<b>TOTAL STIPENDS</b>	<b>47,280.15</b>	<b>47,280.15</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14023051 TEACHERS, CLASSROOMS</b>					
51100 TEACHER SALARIES	1,924,277.26	1,850,385.92	73,891.34		0.00
51430 SPED TEACHER HONOR.	15,000.00	15,000.00	0.00		0.00
<b>TOT. TEACHERS, CLASS.</b>	<b>1,939,277.26</b>	<b>1,865,385.92</b>	<b>73,891.34</b>	<b>0.00</b>	<b>0.00</b>
<b>14023052 SPED TEACHERS, CLASSROOMS</b>					
51100 SPED TEACHER SALARIES	261,575.56	247,174.04	14,401.52		0.00
51430 SPED TEACHER HONOR.	0.00	0.00	0.00		0.00
<b>TOT. TEACHERS, CLASS.</b>	<b>261,575.56</b>	<b>247,174.04</b>	<b>14,401.52</b>	<b>0.00</b>	<b>0.00</b>
<b>14023202 MEDICAL &amp; THERAPEUTIC SERVICES</b>					
53000 SPED CONT. SERVICES	38,257.50	38,257.50	0.00		0.00
53201 SPED TUTORING	13,792.50	13,792.50	0.00		0.00
<b>TOT. MED. &amp; THER. SERV.</b>	<b>52,050.00</b>	<b>52,050.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14023251 SUBSTITUTE TEACHERS</b>					
51200 SUBSTITUTES	21,356.25	21,356.25	0.00		0.00
51201 LONG TERM SUB	8,450.00	8,450.00	0.00		0.00
<b>TOT. SUB TEACHERS</b>	<b>29,806.25</b>	<b>29,806.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14023252 SPED SUBSTITUTE TEACHERS</b>					
51200 SPED SUB	0.00	0.00	0.00		0.00
<b>TOT. SPED SUB TEACHERS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14023302 SPED PARAPROFESSIONALS</b>					
51110 SPED PARA	175,077.51	175,077.51	0.00		0.00
51111 SPED ABA S	2,605.88	2,605.88	0.00		0.00
51200 SPED PARA	10,030.00	10,030.00	0.00		0.00
<b>TOT. SPED PARA</b>	<b>187,713.39</b>	<b>187,713.39</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	<b>REVISED BUDGET</b>	<b>YTD EXPENDED</b>	<b>ENCUMB.</b>	<b>CARRY FORWARD</b>	<b>CLOSED TO FUND BALANCE</b>
<b>14023401 LIBRARY</b>					
51100 LIB. SALARY	0.00	0.00	0.00		0.00
51430 LIB. HONORARIUM	0.00	0.00	0.00		0.00
<b>TOT. LIB. SERVICES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14023571 PROFESSIONAL DEVELOPMENT</b>					
53000 CONT. SERVICES	1,060.00	1,060.00	0.00		0.00
53005 COURSE REIMB.	11,292.00	11,127.00	165.00		0.00
53012 TRAINING/CONF.	1,590.00	1,590.00	0.00		0.00
<b>TOT. PROF. DEVELOP.</b>	<b>13,942.00</b>	<b>13,777.00</b>	<b>165.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14023572 SPED PROFESSIONAL DEVELOPMENT</b>					
53012 TRAIN/CONF	349.00	349.00	0.00		0.00
<b>TOT. SPED PRO DEV.</b>	<b>349.00</b>	<b>349.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14024101 TEXTBOOKS</b>					
55901 ENGLISH TEXTS	6,218.05	6,218.05	0.00		0.00
55902 MATH TEXTS	3,278.94	3,278.94	0.00		0.00
55903 SCIENCE TEXTS	4,680.00	4,680.00	0.00		0.00
55905 WORLD LANG. TEXTS	1,560.87	1,560.87	0.00		0.00
55906 RELATED ARTS TEXTS	1,024.25	1,024.25	0.00		0.00
55907 HISTORY TEXTBOOKS	24,617.60	24,617.60	0.00		0.00
<b>TOTAL TEXTBOOKS</b>	<b>41,379.71</b>	<b>41,379.71</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14024151 LIBRARY MATERIALS</b>					
55500 LIB. BOOKS & PERI.	0.00	0.00	0.00		0.00
<b>TOT. LIB. MATERIALS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14024201 INSTRUCTIONAL EQUIPMENT</b>					
52400 REPAIRS & MAINT.	0.00	0.00	0.00		0.00
55805 GYM SUPPLIES	0.00	0.00	0.00		0.00
58501 LEASE PUR. OF EQUIP.	8,230.18	8,230.18	0.00		0.00
<b>TOT. INSTRUCTIONAL EQUIP.</b>	<b>8,230.18</b>	<b>8,230.18</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14024301 GENERAL INSTRUCTIONAL SUPPLIES</b>					
55100 GEN EDU. SUPPLIES	6,622.87	6,622.87	0.00		0.00
55803 IND. ARTS SUPPLIES	6,791.21	6,791.21	0.00		0.00
55804 MUSIC SUPPLIES	980.25	980.25	0.00		0.00
55805 GYM SUPPLIES	1,487.65	1,487.65	0.00		0.00
55806 ART SUPPLIES	992.24	992.24	0.00		0.00
55807 WORLD LANG SUPP.	0.00	0.00	0.00		0.00
55808 SCIENCE SUPPLIES	1,198.32	1,198.32	0.00		0.00

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>14024301 GENERAL INSTRUCTIONAL SUPPLIES - Continued</b>					
55809 AP SUPPLIES	122.58	122.58	0.00		0.00
55810 FAM. CONSUMER SCI	1,941.77	1,941.77	0.00		0.00
55812 TV PROD. SUPPLIES	1,389.25	1,389.25	0.00		0.00
<b>TOTAL GEN. INST. SUPPLIES</b>	<b>21,526.14</b>	<b>21,526.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14024302 SPED INSTRUCTIONAL SUPPLIES</b>					
55100 SPED GENERAL SUPP.	811.29	811.29	0.00		0.00
<b>TOT. SPED INST. SUPP.</b>	<b>811.29</b>	<b>811.29</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14024531 INSTRUCTIONAL HARDWARE</b>					
55100 TECH INST.	0.00	0.00	0.00		0.00
<b>TOT. INST. HARDWARE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14024511 CLASSROOM INSTRUCTIONAL TECH</b>					
55100 EDU. SUPPLIES	1,953.04	1,953.04	0.00		0.00
55101 MOBILE DEVICES	55,170.27	55,170.27	0.00		0.00
<b>TOT. CLASSROOM INST.</b>	<b>57,123.31</b>	<b>57,123.31</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14024551 INSTRUCTIONAL SOFTWARE</b>					
55100 INST. SOFTWARE	12,850.00	12,850.00	0.00		0.00
<b>TOT. INST. SOFTWARE</b>	<b>12,850.00</b>	<b>12,850.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14024552 SPED INSTRUCTIONAL SOFTWARE</b>					
55100 SPED INST.	174.06	174.06	0.00		0.00
<b>TOT. SPED INST. SOFTWARE</b>	<b>174.06</b>	<b>174.06</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14027101 GUIDANCE SERVICES</b>					
51100 GUIDE COUNS. SALARY	154,368.00	139,114.87	15,253.13		0.00
51101 GUIDE SEC. SALARY	44,346.88	44,346.88	0.00		0.00
51430 LONGEVITY WAGES	2,000.00	2,000.00	0.00		0.00
54200 GUIDE OFF. SUPPLIES	4,968.65	4,903.68	64.97		0.00
54900 FOOD & FOOD SERVICE	135.35	135.35	0.00		0.00
<b>TOT. GUIDANCE SERVICES</b>	<b>205,818.88</b>	<b>190,500.78</b>	<b>15,318.10</b>	<b>0.00</b>	<b>0.00</b>
<b>14027201 TESTING AND ASSESSMENT</b>					
55100 EDU. SUPPLIES	1,434.00	1,434.00	0.00		0.00
<b>TOT. TEST. &amp; ASSESSMENT</b>	<b>1,434.00</b>	<b>1,434.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>14028002 PSYCHOLOGICAL SERVICES</b>					
51100 PSYCH. SALARIES	81,783.00	73,702.02	8,080.98		0.00
51430 LONGEVITY WAGES	1,000.00	1,000.00	0.00		0.00
<b>TOT. PSYCH. SERVICES</b>	<b>82,783.00</b>	<b>74,702.02</b>	<b>8,080.98</b>	<b>0.00</b>	<b>0.00</b>
<b>14032008 NURSES SERVICES</b>					
51100 NURSES SALARY	46,073.00	41,520.56	4,552.44		0.00
51200 P/T WAGES	1,190.00	1,190.00	0.00		0.00
54000 NURSE SUPPLIES	1,748.74	1,748.74	0.00		0.00
54200 HEALTH OFFICE SUPP.	0.00	0.00	0.00		0.00
<b>TOT. NURSES SERVICES</b>	<b>49,011.74</b>	<b>44,459.30</b>	<b>4,552.44</b>	<b>0.00</b>	<b>0.00</b>
<b>14035108 ATHLETICS</b>					
51100 A.D. SALARY	0.00	0.00	0.00		0.00
51401 COACHES	55,870.38	55,870.38	0.00		0.00
52700 RENTALS & LEASES	0.00	0.00	0.00		0.00
53009 OFFICIALS	22,228.00	22,228.00	0.00		0.00
53010 POLICE DETAIL	1,320.00	1,320.00	0.00		0.00
<b>TOTAL ATHLETICS</b>	<b>79,418.38</b>	<b>79,418.38</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14035208 OTHER STUDENT ACTIVITIES</b>					
53300 FIELD TRIPS	775.00	775.00	0.00		0.00
55800 BAND/CHORUS SUPP.	1,004.81	1,004.81	0.00		0.00
57600 OTHER EXPEND.	1,531.60	1,531.60	0.00		0.00
<b>TOT. OTHER STUDENT ACT.</b>	<b>3,311.41</b>	<b>3,311.41</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14041108 CUSTODIAL SERVICES</b>					
51100 CUST. SALARIES	107,773.26	107,773.26	0.00		0.00
51200 CUST. SUBSTITUTES	18,413.42	18,413.42	0.00		0.00
51300 CUST. OVERTIME	1,092.29	1,092.29	0.00		0.00
54500 CUST. SUPPLIES	16,818.17	16,818.17	0.00		0.00
55811 UNIFORMS & OTHER	421.25	421.25	0.00		0.00
<b>TOT. CUSTODIAL SERV.</b>	<b>144,518.39</b>	<b>144,518.39</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14041208 HEATING OF BUILDINGS</b>					
52102 FUEL OIL/PROPANE	53,576.77	53,576.77	0.00		0.00
<b>TOT. HEATING OF BLDG</b>	<b>53,576.77</b>	<b>53,576.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14041308 UTILITY SERVICES</b>					
52101 ELECTRICITY	73,133.82	73,133.82	0.00		0.00
52300 WATER/SEWER	43,049.24	43,049.24	0.00		0.00
<b>TOTAL UTILITIES</b>	<b>116,183.06</b>	<b>116,183.06</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>14042208 MAINTENANCE OF BUILDINGS</b>					
52400 BLDG MAINTENANCE	105,391.89	105,391.89	0.00		0.00
54501 BUILDING SUPPLIES	4,175.22	4,175.22	0.00		0.00
<b>TOT. MAINT. OF BLDG</b>	<b>109,567.11</b>	<b>109,567.11</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14042258 BUILDING SECURITY</b>					
53800 BUILDING SECURITY	2,198.00	2,198.00	0.00		0.00
<b>TOTAL BUILDING SECURITY</b>	<b>2,198.00</b>	<b>2,198.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14042308 MAINTENANCE OF EQUIPMENT</b>					
52400 REPAIRS & MAINT.	6,266.38	6,266.38	0.00		0.00
58500 ACQUISITION OF EQUIP.	0.00	0.00	0.00		0.00
<b>TOT. MAINT. OF EQUIP.</b>	<b>6,266.38</b>	<b>6,266.38</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14091002 TUITION TO PUBLIC/OT MA SCHOOL</b>					
53200 SPED TUITION TO PUB./OT MA SCH	43,944.41	43,944.41	0.00		0.00
<b>TOT. TUITION TO PUB./OT MA</b>	<b>43,944.41</b>	<b>43,944.41</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14092002 TUITION TO OUT OF STATE SCHOOL</b>					
53200 SPED OUT OF STATE TUITION	121,467.30	121,467.30	0.00		0.00
<b>TOT. TUIT. - OUT OF STATE SCH</b>	<b>121,467.30</b>	<b>121,467.30</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14093002 TUITION TO NON PUBLIC SCHOOL</b>					
53200 SPED TUITION TO PRIV.	875,407.81	875,407.81	0.00		0.00
<b>TOT. TUIT. TO NON PUB. SCH</b>	<b>875,407.81</b>	<b>875,407.81</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>14094002 TUITION TO COLLABORATIVE</b>					
53200 SPED COLLABORATIVE	72,557.03	72,557.03	0.00		0.00
<b>TOT. TUIT. TO COLLAB.</b>	<b>72,557.03</b>	<b>72,557.03</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL HIGH SCHOOL</b>	<b>4,932,812.75</b>	<b>4,814,468.37</b>	<b>118,344.38</b>	<b>0.00</b>	<b>0.00</b>
<b>306 SCHOOL TRANSPORTATION</b>					
<b>13613300 TRANSPORTATION SERVICES - REG</b>					
53300 REG. TRANSPORT.	743,400.00	757,675.00	0.00		(14,275.00)
<b>TOT. TRANSPORT. SERV. - REG</b>	<b>743,400.00</b>	<b>757,675.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(14,275.00)</b>
<b>13623300 TRANSPORTATION SERVICES - SPED</b>					
53300 SPED TRANS.	498,629.00	298,599.20	0.00		200,029.80
<b>TOT. TRANS SERV. - SPED</b>	<b>498,629.00</b>	<b>298,599.20</b>	<b>0.00</b>	<b>0.00</b>	<b>200,029.80</b>
<b>TOT. SCH TRANSPORT.</b>	<b>1,242,029.00</b>	<b>1,056,274.20</b>	<b>0.00</b>	<b>0.00</b>	<b>185,754.80</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>307 SCHOOL ENCUMBRANCES</b>					
<b>13700600 SCHOOL ENCUMBRANCES</b>					
51000 SALARY/WAGES	339,894.24	339,894.24	0.00	0.00	0.00
52400 REPAIRS & MAINT.	7,395.00	7,052.38	0.00	0.00	342.62
53005 COURSE REIMBURSE.	1,225.00	675.00	0.00	0.00	550.00
54900 FOOD SUPPLIES	68.76	68.76	0.00	0.00	0.00
55100 EDU SUPPLIES	6,844.49	6,767.83	0.00	0.00	76.66
<b>TOT. SCH ENCUMBRANCES</b>	<b>355,427.49</b>	<b>354,458.21</b>	<b>0.00</b>	<b>0.00</b>	<b>969.28</b>

<b>308 MEDICAID REIMBURSEMENT</b>					
<b>13800200 MEDICAID REIMBURSEMENT</b>					
53000 PROF/TECH	5,000.00	3,564.30	0.00	0.00	1,435.70
<b>TOT. MED. REIMBURS.</b>	<b>5,000.00</b>	<b>3,564.30</b>	<b>0.00</b>	<b>0.00</b>	<b>1,435.70</b>

<b>13800600 MEDICAID REIMBURSEMENT ENCUMBRANCE</b>					
53000 PROF/TECH	2,200.00	2,091.45	0.00	0.00	108.55
<b>TOT. MED REIMB. ENCUM.</b>	<b>2,200.00</b>	<b>2,091.45</b>	<b>0.00</b>	<b>0.00</b>	<b>108.55</b>
<b>TOT. MED REIMBURSEMENT</b>	<b>7,200.00</b>	<b>5,655.75</b>	<b>0.00</b>	<b>0.00</b>	<b>1,544.25</b>

<b>399 VOCATIONAL</b>					
<b>13990000 BLACKSTONE VALLEY VOCATIONAL</b>					
51904 STIPENDS	500.00	500.00	0.00	0.00	0.00
53200 TUITIONS	715,072.00	715,072.00	0.00	0.00	0.00
53201 BVV - DEBT ASSESS.	46,205.00	46,205.00	0.00	0.00	0.00
<b>TOT. B. V. VOC</b>	<b>761,777.00</b>	<b>761,777.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>13990001 NORFOLK CNTY AGRICULTURAL</b>					
53200 NORFOLK CNTY AGRI.	151,876.00	151,620.85	0.00	0.00	255.15
53300 TRANSPORTATION	6,475.00	6,727.50	0.00	0.00	(252.50)
<b>TOT. NORFOLK CNTY AGRI.</b>	<b>158,351.00</b>	<b>158,348.35</b>	<b>0.00</b>	<b>0.00</b>	<b>2.65</b>
<b>TOTAL VOCATIONAL</b>	<b>920,128.00</b>	<b>920,125.35</b>	<b>0.00</b>	<b>0.00</b>	<b>2.65</b>

<b>TOTAL EDUCATION</b>	<b>15,323,662.49</b>	<b>14,831,178.02</b>	<b>304,213.49</b>	<b>0.00</b>	<b>188,270.98</b>
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<b>420 HIGHWAYS AND STREETS</b>					
<b>01420200 HIGHWAY SIGNS - EXPENSES</b>					
55300 PUBLIC WORKS SUPP.	1,400.00	1,328.69	0.00	0.00	71.31
<b>TOT. HWY SIGNS - EXPENSES</b>	<b>1,400.00</b>	<b>1,328.69</b>	<b>0.00</b>	<b>0.00</b>	<b>71.31</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>421 ADMINISTRATION</b>					
<b>01421100 HIGHWAY - SALARIES</b>					
51100 SALARIES	95,302.00	95,301.33	0.00		0.67
51110 F/T WAGES	262,404.00	261,000.55	0.00		1,403.45
51200 P/T WAGES	35,588.00	31,543.21	0.00		4,044.79
51201 P/T WAGES	20,000.00	11,608.17	0.00		8,391.83
51300 OVERTIME	5,000.00	4,823.01	0.00		176.99
<b>TOT. HWY - SALARIES</b>	<b>418,294.00</b>	<b>404,276.27</b>	<b>0.00</b>	<b>0.00</b>	<b>14,017.73</b>
<b>01421200 HIGHWAY - EXPENSES</b>					
52101 ELECTRICITY	3,500.00	4,839.34	0.00		(1,339.34)
52102 HEATING	8,000.00	6,169.65	0.00		1,830.35
52300 OTHER UTILITIES	0.00	99.50	0.00		(99.50)
52400 REPAIRS & MAINT.	5,192.00	5,612.73	0.00		(420.73)
52900 OTHER PROP. RELATED SERV	600.00	566.30	0.00		33.70
53001 ADVERTISING	600.00	660.01	0.00		(60.01)
53011 PHYSICALS	595.00	255.00	0.00		340.00
53012 EMP. TRAIN/SEMINAR	0.00	260.00	0.00		(260.00)
53400 TELEPHONE	500.00	450.55	0.00		49.45
53404 CELLULAR PHONES	625.00	837.11	0.00		(212.11)
53800 OTHER SERVICES	5,000.00	4,459.72	0.00		540.28
54200 OFFICE SUPPLIES	1,200.00	1,130.62	0.00		69.38
54300 BLDG. & EQ REPAIRS & MAINT	750.00	266.17	0.00		483.83
54500 CUSTODIAL SUPPLIES	850.00	1,020.23	0.00		(170.23)
54900 FOOD & FOOD SERVICES	0.00	52.85	0.00		(52.85)
55000 MEDICAL SUPPLIES	350.00	277.33	0.00		72.67
55800 OTHER SUPPLIES	0.00	305.73	0.00		(305.73)
57100 IN-STATE TRAVEL	400.00	458.22	0.00		(58.22)
57150 TRAINING & EDU	0.00	0.00	0.00		0.00
57300 DUES & MEMB.	595.00	270.00	0.00		325.00
58500 ADDITIONAL EQUIP.	255.00	0.00	0.00		255.00
<b>TOT. HWY - EXPENSES</b>	<b>29,012.00</b>	<b>27,991.06</b>	<b>0.00</b>	<b>0.00</b>	<b>1,020.94</b>
<b>01421500 HWY GARAGE ROOF REP ART 10 5/16</b>					
52400 REPAIR/MAINT.	19,000.00	18,921.80	0.00		78.20
<b>TOT. HWY GARAGE ROOF REP ART 10 5/16</b>	<b>19,000.00</b>	<b>18,921.80</b>	<b>0.00</b>	<b>0.00</b>	<b>78.20</b>
<b>01421600 HWY ADMIN ENCUMBRANCES</b>					
51110 F/T WAGES	203.52	203.52	0.00		0.00
<b>TOT. HWY ADMIN ENCUM.</b>	<b>203.52</b>	<b>203.52</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOT. ADMIN.</b>	<b>466,509.52</b>	<b>451,392.65</b>	<b>0.00</b>	<b>0.00</b>	<b>15,116.87</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>422 CONSTRUCTION AND MAINTENANCE</b>					
<b>01422200 HIGHWAY MAINTENANCE - EXPENSES</b>					
52400 REPAIRS & MAINT AGREE.	20,750.00	22,782.04	0.00		(2,032.04)
52900 OTHER PROP. RELATED SERV.	10,000.00	19,384.88	0.00		(9,384.88)
53800 OTHER SERVICES	28,000.00	16,000.00	0.00		12,000.00
54300 BLDG. & EQ REPAIRS & MAINT	12,000.00	5,440.14	0.00		6,559.86
54800 VEHICULAR SUPPLIES	13,000.00	24,851.85	0.00		(11,851.85)
54805 VEHICLES GASOLINE	37,750.00	24,792.60	0.00		12,957.40
55300 PUB. WORKS SUPPLIES	15,700.00	15,381.12	0.00		318.88
58000 CAPITAL	0.00	218.00	0.00		(218.00)
58500 ADDITIONAL EQUIP.	0.00	7,766.00	0.00		(7,766.00)
<b>TOT. HWY MAINT. – EXPEN.</b>	<b>137,200.00</b>	<b>136,616.63</b>	<b>0.00</b>	<b>0.00</b>	<b>583.37</b>

<b>01422506 HWY - 1 TON P/U W/PLOW #8 5/1</b>					
58700 HWY 1 TON P/U W/ PL	399.00	0.00	0.00	399.00	0.00
<b>TOT. HWY - 1 TON P/U W/ PLOW</b>	<b>399.00</b>	<b>0.00</b>	<b>0.00</b>	<b>399.00</b>	<b>0.00</b>
<b>TOT. CONST. &amp; MAINT.</b>	<b>137,599.00</b>	<b>136,616.63</b>	<b>0.00</b>	<b>399.00</b>	<b>583.37</b>

<b>423 SNOW &amp; ICE REMOVAL</b>					
<b>01423100 SNOW &amp; ICE - SALARIES</b>					
51200 P/T WAGES	1,403.00	7,488.99	0.00		(6,085.99)
51300 OVERTIME	40,570.00	34,064.02	0.00		6,505.98
<b>TOT. SNOW &amp; ICE - SALARIES</b>	<b>41,973.00</b>	<b>41,553.01</b>	<b>0.00</b>	<b>0.00</b>	<b>419.99</b>

<b>01423200 SNOW &amp; ICE - EXPENSES</b>					
52400 REPAIRS/MAINT.	7,617.00	7,617.51	0.00		(0.51)
53800 OTHER SERVICES	79,827.00	79,827.00	0.00		0.00
54800 VEHICULAR SUPP.	10,310.00	10,440.53	0.00		(130.53)
54900 FOOD & FOOD SERV. SUPP.	1,123.00	1,122.67	0.00		0.33
55300 PUBLIC WORKS SUPPLIES	194,150.00	194,149.85	0.00		0.15
<b>TOT. SNOW &amp; ICE – EXP.</b>	<b>293,027.00</b>	<b>293,157.56</b>	<b>0.00</b>	<b>0.00</b>	<b>(130.56)</b>
<b>TOTAL SNOW &amp; ICE</b>	<b>335,000.00</b>	<b>334,710.57</b>	<b>0.00</b>	<b>0.00</b>	<b>289.43</b>

<b>424 STREET LIGHTING</b>					
<b>01424200 STREET LIGHTING</b>					
52101 ELECTRICITY	44,000.00	43,204.19	0.00		795.81
<b>TOTAL STREET LIGHTING</b>	<b>44,000.00</b>	<b>43,204.19</b>	<b>0.00</b>	<b>0.00</b>	<b>795.81</b>

<b>434 MONITOR WELLS</b>					
<b>01434200 MONITOR WELLS - EXPENSES</b>					
52400 REPAIRS & MAINTENANCE	0.00	0.00	0.00		0.00
53000 PROF & TECH CONSULT.	9,950.00	9,128.00	0.00		822.00
<b>TOT. MONITOR WELLS – EXP.</b>	<b>9,950.00</b>	<b>9,128.00</b>	<b>0.00</b>	<b>0.00</b>	<b>822.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>435 LANDFILL MAINTENANCE</b>					
<b>01435200 LANDFILL MAINTENANCE - EXPENSE</b>					
53000 PROF & TECH. CONSULT.	0.00	1,400.00	0.00	0.00	(1,400.00)
53800 OTHER SERVICES	1,400.00	0.00	0.00	0.00	1,400.00
<b>TOT. LANDFILL MAINT. - EXP.</b>	<b>1,400.00</b>	<b>1,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>491 CEMETERY</b>					
<b>01491200 CEMETERY - EXPENSES</b>					
52300 NON-ENERGY UTILITIES	60.00	117.35	0.00	0.00	(57.35)
52400 REPAIRS & MAINT	8,740.00	6,700.00	0.00	0.00	2,040.00
53402 PRINTING & MAILING	100.00	0.00	0.00	0.00	100.00
53800 OTHER SERVICES	0.00	3,000.00	0.00	0.00	(3,000.00)
54200 OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
54600 GROUNDS KEEPING SUPP.	1,000.00	0.00	0.00	0.00	1,000.00
<b>TOT. CEMETERY - EXPENSES</b>	<b>10,000.00</b>	<b>9,817.35</b>	<b>0.00</b>	<b>0.00</b>	<b>182.65</b>
<b>TOTAL PUBLIC WORKS</b>	<b>1,005,858.52</b>	<b>987,598.08</b>	<b>0.00</b>	<b>399.00</b>	<b>17,861.44</b>

<b>510 HEALTH DEPARTMENT</b>					
<b>01510100 BOARD OF HEALTH - SALARIES</b>					
51110 F/T WAGES	25,000.00	24,281.10	0.00	0.00	718.90
51200 P/T WAGES	8,800.00	8,799.96	0.00	0.00	0.04
51201 P/T WAGES	750.00	525.00	0.00	0.00	225.00
51300 OVERTIME	0.00	0.00	0.00	0.00	0.00
<b>TOT. BOH - SALARIES</b>	<b>34,550.00</b>	<b>33,606.06</b>	<b>0.00</b>	<b>0.00</b>	<b>943.94</b>

<b>01510200 BOARD OF HEALTH - EXPENSES</b>					
53000 PROF & TECH. CONSULT.	3,400.00	2,155.00	0.00	0.00	1,245.00
53001 ADVERTISING	0.00	166.00	0.00	0.00	(166.00)
53006 BONDING SERVICES	100.00	100.00	0.00	0.00	0.00
53012 EMP. TRAIN/SEMINAR	100.00	25.00	0.00	0.00	75.00
53404 CELLULAR PHONES	350.00	352.41	0.00	0.00	(2.41)
53800 OTHER SERVICES	1,500.00	1,796.20	0.00	0.00	(296.20)
54200 OFFICE SUPPLIES	500.00	646.76	0.00	0.00	(146.76)
55000 MEDICAL SUPPLIES	100.00	0.00	0.00	0.00	100.00
55800 OTHER SUPPLIES	200.00	308.00	0.00	0.00	(108.00)
57100 IN-STATE TRAVEL	600.00	405.77	0.00	0.00	194.23
57300 DUES & MEMBERSHIPS	150.00	150.00	0.00	0.00	0.00
<b>TOT. BOH - EXPENSES</b>	<b>7,000.00</b>	<b>6,105.14</b>	<b>0.00</b>	<b>0.00</b>	<b>894.86</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01510600 BOARD OF HEALTH ENCUMBRANCE</b>					
53000 PROF/TECH	50.00	50.00	0.00		0.00
57100 IN STATE TRAVEL	148.14	148.11	0.00		0.03
<b>TOT. BOH ENCUMBRANCE</b>	<b>198.14</b>	<b>198.11</b>	<b>0.00</b>	<b>0.00</b>	<b>0.03</b>
<b>TOTAL BOARD OF HEALTH</b>	<b>41,748.14</b>	<b>39,909.31</b>	<b>0.00</b>	<b>0.00</b>	<b>1,838.83</b>

### 513 ANIMAL INSPECTOR

<b>01513100 ANIMAL INSPECTOR - SALARIES</b>					
51200 P/T WAGES	2,913.00	2,913.00	0.00		0.00
<b>TOT ANIMAL INSP. - SALARIES</b>	<b>2,913.00</b>	<b>2,913.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

### 01513200 ANIMAL INSPECTOR - EXPENSES

53001 ADVERTISE	0.00	312.61	0.00	(312.61)	
53800 OTHER SERVICES	300.00	0.00	0.00	300.00	
54200 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	
55800 OTHER SUPPLIES	100.00	0.00	0.00	100.00	
57100 IN-STATE TRAVEL	250.00	118.53	0.00	131.47	
<b>TOT. ANIMAL INSP. - EXPENSES</b>	<b>650.00</b>	<b>431.14</b>	<b>0.00</b>	<b>0.00</b>	<b>218.86</b>
<b>TOT. ANIMAL INSP.</b>	<b>3,563.00</b>	<b>3,344.14</b>	<b>0.00</b>	<b>0.00</b>	<b>218.86</b>

### 522 NURSING

<b>01522100 NURSING - SALARIES</b>					
51200 P/T WAGES	14,654.00	4,750.00	0.00		9,904.00
<b>TOTAL NURSING - SALARIES</b>	<b>14,654.00</b>	<b>4,750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,904.00</b>

### 541 COUNCIL ON AGING

<b>01541100 COUNCIL ON AGING - SALARIES</b>					
51100 SALARIES	61,671.00	61,668.18	0.00		2.82
51200 P/T WAGES	15,708.00	14,688.71	0.00		1,019.29
<b>TOT. COA - SALARIES</b>	<b>77,379.00</b>	<b>76,356.89</b>	<b>0.00</b>	<b>0.00</b>	<b>1,022.11</b>

### 01541200 COUNCIL ON AGING - EXPENSES

52400 REPAIRS & MAINT.	400.00	1,447.07	0.00	(1,047.07)
53400 TELEPHONE	800.00	730.47	0.00	69.53
53800 OTHER SERVICES	0.00	645.00	0.00	(645.00)
54200 OFFICE SUPPLIES	1,300.00	991.77	0.00	308.23
54300 BLDG. & EQ REPAIRS & MAINT	100.00	0.00	0.00	100.00
54500 CUSTODIAL SUPPLIES	300.00	245.63	0.00	54.37

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01541200 COUNCIL ON AGING – EXPENSES - Continued</b>					
55800 OTHER SUPPLIES	1,000.00	1,340.71	0.00		(340.71)
57150 TRAINING AND EDU.	150.00	0.00	0.00		150.00
57300 DUES & MEM.	250.00	196.00	0.00		54.00
58500 ADDITIONAL EQUIP.	0.00	27.27	0.00		(27.27)
58700 REPLACEMENT EQUIP.	1,600.00	0.00	0.00		1,600.00
<b>TOT. COA - EXPENSES</b>	<b>5,900.00</b>	<b>5,623.92</b>	<b>0.00</b>	<b>0.00</b>	<b>276.08</b>
<b>01541600 COUNCIL ON AGING ENCUMBRANCES</b>					
55800 OTHER SUPPLIES	47.79	47.79	0.00		0.00
<b>TOT. COA ENCUMBRANCES</b>	<b>47.79</b>	<b>47.79</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOT. COUNCIL ON AGING</b>	<b>83,326.79</b>	<b>82,028.60</b>	<b>0.00</b>	<b>0.00</b>	<b>1,298.19</b>
<b>543 VETERANS SERVICES</b>					
<b>01543200 VETERANS - EXPENSES</b>					
53800 OTHER SERVICES	17,000.00	16,152.48	0.00		847.52
54200 OFFICE SUPPLIES	200.00	0.00	0.00		200.00
55800 OTHER SUPPLIES	600.00	565.44	0.00		34.56
57100 IN-STATE TRAVEL	280.00	74.58	0.00		205.42
57300 DUES & MEM.	35.00	35.00	0.00		0.00
<b>TOT. VET'S - EXPENSES</b>	<b>18,115.00</b>	<b>16,827.50</b>	<b>0.00</b>	<b>0.00</b>	<b>1,287.50</b>
<b>01543300 VETERANS - BENEFITS</b>					
57700 VETERANS BENEFITS	69,000.00	67,384.36	0.00		1,615.64
<b>TOT. VETERANS - BENEFITS</b>	<b>69,000.00</b>	<b>67,384.36</b>	<b>0.00</b>	<b>0.00</b>	<b>1,615.64</b>
<b>TOT. VETERANS SERVICES</b>	<b>87,115.00</b>	<b>84,211.86</b>	<b>0.00</b>	<b>0.00</b>	<b>2,903.14</b>
<b>TOTAL HUMAN SERVICES</b>	<b>230,406.93</b>	<b>214,243.91</b>	<b>0.00</b>	<b>0.00</b>	<b>16,163.02</b>

610 LIBRARY					
01610100 LIBRARY - SALARIES					
51100 SALARIES	63,099.00	63,098.90	0.00		0.10
51110 F/T WAGES	70,257.00	70,502.76	0.00		(245.76)
51200 P/T WAGES	21,403.00	20,776.84	0.00		626.16
<b>TOT. LIB. - SALARIES</b>	<b>154,759.00</b>	<b>154,378.50</b>	<b>0.00</b>	<b>0.00</b>	<b>380.50</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01610200 LIBRARY - EXPENSES</b>					
52101 ELECTRICITY	4,140.00	3,149.06	0.00		990.94
52102 HEATING	4,000.00	3,283.94	0.00		716.06
52300 NON ENERGY UTIL.	115.00	573.48	0.00		(458.48)
52400 REPAIRS & MAINT.	400.00	886.82	0.00		(486.82)
52900 OTHER PROP. RELATED SERV	470.00	490.00	0.00		(20.00)
53000 PROF & TECH. CONSULT.	7,985.00	7,832.00	0.00		153.00
53001 ADVERTISING	0.00	180.00	0.00		(180.00)
53400 TELEPHONE	315.00	721.24	0.00		(406.24)
53401 POSTAGE	0.00	150.00	0.00		(150.00)
53800 OTHER SERVICES	0.00	0.00	0.00		0.00
54200 OFFICE SUPPLIES	1,100.00	1,464.74	55.31		(420.05)
54300 BLDG. & EQ REP. & MAINT	0.00	0.00	0.00		0.00
54500 CUSTODIAL SUPPLIES	300.00	331.86	0.00		(31.86)
55500 CIRC. MATERIALS	40,358.00	38,443.01	0.00		1,914.99
55800 OTHER SUPPLIES	1,104.00	2,597.01	0.00		(1,493.01)
57300 DUES & MEMBERSHIP	0.00	122.40	0.00		(122.40)
<b>TOT. LIBRARY - EXPENSES</b>	<b>60,287.00</b>	<b>60,225.56</b>	<b>55.31</b>	<b>0.00</b>	<b>6.13</b>
<b>TOT. LIBRARY</b>	<b>215,046.00</b>	<b>214,604.06</b>	<b>55.31</b>	<b>0.00</b>	<b>386.63</b>

<b>01610503 LIBRARY FIRE DOOR ART #13 5/16</b>					
52400 LIBRARY FIRE DOOR	0.00	0.00	0.00		0.00
<b>TOT. LIBRARY FIRE DOOR</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>630 RECREATION</b>					
<b>01630200 RECREATION - EXPENSES</b>					
52101 ELECTRICITY	2,400.00	2,657.38	0.00		(257.38)
52400 REPAIRS & MAINT.	300.00	0.00	0.00		300.00
53400 TELEPHONE	300.00	0.00	0.00		300.00
<b>TOT. REC. - EXPENSES</b>	<b>3,000.00</b>	<b>2,657.38</b>	<b>0.00</b>	<b>0.00</b>	<b>342.62</b>
<b>TOT. RECREATION</b>	<b>3,000.00</b>	<b>2,657.38</b>	<b>0.00</b>	<b>0.00</b>	<b>342.62</b>

<b>650 PARKS</b>					
<b>01650501 TOWN COMMON GAZEBO STM#7</b>					
52400 REPAIRS & MAINT.	1,500.00	1,500.00	0.00		0.00
<b>TOT. TWN COM. GAZEBO STM#7</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL PARKS</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>691 HISTORICAL COMMISSION</b>					
<b>01691500 HISTORICAL COMM- GRANT</b>					
53000 PROF & TECH. CONSULT.	4,900.00	0.00	0.00	4,900.00	0.00
<b>TOT. HIST. COMM- GRANT</b>	<b>4,900.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,900.00</b>	<b>0.00</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>692 CELEBRATIONS</b>					
<b>01692200 CELEBRATIONS - EXPENSES</b>					
53800 MEM. DAY OTHER SERVICES	1,750.00	1,750.00	0.00		0.00
<b>TOT. CELEBRATIONS – EXP.</b>	<b>1,750.00</b>	<b>1,750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOT. CULTURE &amp; REC.</b>	<b>226,196.00</b>	<b>220,511.44</b>	<b>55.31</b>	<b>4,900.00</b>	<b>729.25</b>

<b>695 CABLE ADVISORY COMMITTEE</b>					
<b>01695100 CABLE ADVISORY SALARIES</b>					
51110 F/T WAGES	29,898.00	30,045.47	0.00		(147.47)
51200 P/T WAGES	21,995.00	10,171.00	0.00		11,824.00
<b>TOT. CABLE SALARIES</b>	<b>51,893.00</b>	<b>40,216.47</b>	<b>0.00</b>	<b>0.00</b>	<b>11,676.53</b>

<b>01695200 CABLE ADVISORY EXPENSES</b>					
51706 RETIREMENT	3,000.00	0.00	0.00		3,000.00
51707 EMP FICA	752.00	0.00	0.00		752.00
52400 REPAIRS & MAINT.	671.00	492.00	0.00		179.00
53012 TRAIN./CONF.	309.00	235.00	0.00		74.00
53401 POSTAGE	103.00	15.79	0.00		87.21
53800 OTHER SERVICES	323.00	0.00	0.00		323.00
54200 OFFICE SUPPLIES	1,030.00	239.84	0.00		790.16
55800 OTHER SUPPLIES	772.00	417.74	0.00		354.26
57100 IN-STATE TRAVEL	257.00	211.72	0.00		45.28
57150 TRAINING	144.00	143.97	0.00		0.03
57300 DUES/MEM.	643.00	250.00	0.00		393.00
58500 ADD'L EQUIPMENT	26,000.00	22,790.02	0.00		3,209.98
<b>TOT. CABLE ADVISORY EXP.</b>	<b>34,004.00</b>	<b>24,796.08</b>	<b>0.00</b>	<b>0.00</b>	<b>9,207.92</b>

<b>01695500 CABLE PLAYBACK EQUIPMENT</b>					
58500 ADD'L EQUIP.	45,000.00	42,770.26	0.00	2,229.74	0.00
<b>TOT. CABLE PLAYBACK EQUIP.</b>	<b>45,000.00</b>	<b>42,770.26</b>	<b>0.00</b>	<b>2,229.74</b>	<b>0.00</b>

<b>01695501 CABLE STUDIO EQUIPMENT</b>					
58500 ADD'L EQUIP.	50,000.00	0.00	0.00	50,000.00	0.00
<b>TOT. CABLE STUDIO EQUIP.</b>	<b>50,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00</b>
<b>TOT. CABLE COMMITTEE</b>	<b>180,897.00</b>	<b>107,782.81</b>	<b>0.00</b>	<b>52,229.74</b>	<b>20,884.45</b>

<b>709 DEBT - OTHER COSTS</b>					
<b>01709200 BONDING COSTS</b>					
53000 PROF & TECH. CONSULT.	5,335.00	3,704.24	0.00		1,630.76
<b>TOT. BONDING COSTS</b>	<b>5,335.00</b>	<b>3,704.24</b>	<b>0.00</b>	<b>0.00</b>	<b>1,630.76</b>
<b>TOT. DEBT - OTHER COSTS</b>	<b>5,335.00</b>	<b>3,704.24</b>	<b>0.00</b>	<b>0.00</b>	<b>1,630.76</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>710 RETIREMENT OF DEBT</b>					
<b>01710900 DEBT SERVICE - PRINCIPAL</b>					
59111 WWTF - LEVY	234,548.00	234,547.58	0.00		0.42
59113 CHAPTER 61 LAND	15,000.00	15,000.00	0.00		0.00
59115 LAND ACQUISITION \$767.200 12/15/06	50,000.00	50,000.00	0.00		0.00
59116 WWTF LEVY - \$300K	12,524.00	12,523.76	0.00		0.24
59117 SCH CONST. ELEM & IES REPAIR \$20 M	795,000.00	795,000.00	0.00		0.00
59118 HS CONST. REFUND	370,000.00	370,000.00	0.00		0.00
59132 SCH CONST.	155,000.00	155,000.00	0.00		0.00
59133 MUNI CENTER	32,300.00	32,300.00	0.00		0.00
59134 EQUIPMENT	14,688.00	14,688.00	0.00		0.00
59135 WATER \$125K	5,000.00	5,000.00	0.00		0.00
<b>TOT. DEBT SERVICE - PRIN</b>	<b>1,684,060.00</b>	<b>1,684,059.34</b>	<b>0.00</b>	<b>0.00</b>	<b>0.66</b>
<b>751 LONG TERM INTEREST</b>					
<b>01751900 DEBT SERVICE - INTEREST</b>					
59111 WWTF - LEVY	54,051.00	54,050.85	0.00		0.15
59113 CHAPTER 61 LAND	1,564.00	1,563.76	0.00		0.24
59115 LAND ACQUISITION \$767,200 12/15/06	11,750.00	11,750.00	0.00		0.00
59116 WWTF LEVY - \$300K	2,320.00	2,320.04	0.00		(0.04)
59117 SCH CONST ELEM & IES REP \$20M	704,025.00	704,025.00	0.00		0.00
59118 HS CONST REFUND	63,050.00	63,050.00	0.00		0.00
59132 SCH CONST \$3.105 M	97,375.00	97,375.00	0.00		0.00
59133 MUNI CTR \$612,300 K	18,421.00	18,421.00	0.00		0.00
59134 EQUIPMENT \$254,688	7,769.00	7,768.76	0.00		0.24
59135 WATER \$125K	3,750.00	3,750.00	0.00		0.00
<b>TOT. DEBT SERV. - INTEREST</b>	<b>964,075.00</b>	<b>964,074.41</b>	<b>0.00</b>	<b>0.00</b>	<b>0.59</b>
<b>752 SHORT TERM INTEREST</b>					
<b>01752900 DEBT SERVICE - S/T INTEREST</b>					
59301 BAN INTEREST	3,500.00	2,450.00	0.00		1,050.00
59303 S/T INTEREST	4,100.00	4,065.33	0.00		34.67
<b>TOT. DEBT SERV. - S/T INTEREST</b>	<b>7,600.00</b>	<b>6,515.33</b>	<b>0.00</b>	<b>0.00</b>	<b>1,084.67</b>
<b>TOTAL DEBT SERVICE</b>	<b>2,661,070.00</b>	<b>2,658,353.32</b>	<b>0.00</b>	<b>0.00</b>	<b>2,716.68</b>
<b>820 STATE ASSESSMENTS &amp; CHARGES</b>					
<b>01820800 STATE ASSESSMENT &amp; CHARGES</b>					
56300 SCH CHOICE ASSESS	273,013.00	379,418.00	0.00		(106,405.00)
56330 SPED ASSESSMENT	403.00	0.00	0.00		403.00
56400 AIR POLLUTION DIST	2,419.00	2,419.00	0.00		0.00

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>01820800 STATE ASSESSMENT &amp; CHARGES - Continued</b>					
56460 RMV NON RENEW CHGES	8,320.00	7,320.00	0.00		1,000.00
56630 REG. TRANSIT AUTH	3,308.00	3,308.00	0.00		0.00
<b>TOT. STATE ASSESS &amp; CHGES</b>	<b>287,463.00</b>	<b>392,465.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(105,002.00)</b>

## **911 RETIREMENT & PENSION**

### **01911700 RETIREMENT & PENSION**

51706 WORC. REG. RETIREMENT	773,629.00	773,629.00	0.00	0.00
51707 EMPLOYER'S FICA	55,963.00	53,213.17	0.00	2,749.83
51708 SCHOOL FICA	162,800.00	145,777.83	0.00	17,022.17
<b>TOT. RETIREMENT &amp; PENSION</b>	<b>992,392.00</b>	<b>972,620.00</b>	<b>0.00</b>	<b>0.00</b>

## **913 UNEMPLOYMENT COMPENSATION**

### **01913700 UNEMPLOYMENT COMPENSATION**

51700 UNEMPLOYMENT	60,000.00	26,718.36	0.00	33,281.64
<b>TOT. UNEMPLOYMENT COMP.</b>	<b>60,000.00</b>	<b>26,718.36</b>	<b>0.00</b>	<b>33,281.64</b>

## **914 HEALTH INSURANCE**

### **01914700 HEALTH INSURANCE**

51703 HEALTH INS - TOWN	434,669.00	419,403.79	0.00	15,265.21
51704 HEALTH INS - SCHOOL	1,406,595.00	1,251,520.65	0.00	155,074.35
51705 HEALTH INS - TWN RETIR.	73,385.00	80,596.56	0.00	(7,211.56)
51711 HEALTH INS - SCH RETIR	164,713.00	179,493.49	1,238.15	(16,018.64)
<b>TOT. HEALTH INSURANCE</b>	<b>2,079,362.00</b>	<b>1,931,014.49</b>	<b>1,238.15</b>	<b>0.00</b>

### **01914701 HEALTH INSURANCE - HRA**

51709 HEALTH INSE - HRA	70,042.88	3,200.80	0.00	66,842.08
<b>TOT. HEALTH INS - HRA</b>	<b>70,042.88</b>	<b>3,200.80</b>	<b>0.00</b>	<b>66,842.08</b>

### **01914702 INSURANCE VOLUNTARY WAIVER**

51703 INS VOLUNTARY WAIV. (TWN)	9,000.00	9,000.00	0.00	0.00
51704 INS VOLUNTARY WAIV (SCH)	43,500.00	43,000.00	0.00	500.00
51712 WAIVER - TOWN	2,200.00	2,200.00	0.00	0.00
51713 WAIVER - SCHOOL	10,600.00	10,600.00	0.00	0.00
<b>TOT. INS VOLUNTARY WAIVER</b>	<b>65,300.00</b>	<b>64,800.00</b>	<b>0.00</b>	<b>500.00</b>

### **01914703 HEALTH INSURANCE HSA**

51703 HSA TOWN	73,500.00	71,750.00	0.00	1,750.00
51704 HSA SCHOOL	257,000.00	201,750.00	0.00	55,250.00
<b>TOT. HEALTH INS HSA</b>	<b>330,500.00</b>	<b>273,500.00</b>	<b>0.00</b>	<b>57,000.00</b>
<b>TOT. HEALTH INS</b>	<b>2,545,204.88</b>	<b>2,272,515.29</b>	<b>1,238.15</b>	<b>0.00</b>
				<b>271,451.44</b>

FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
FY 2017 Budget Analysis <b>0100 GENERAL FUND</b>	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
<b>TOTAL FRINGE BENEFITS</b>	<b>3,597,596.88</b>	<b>3,271,853.65</b>	<b>1,238.15</b>	<b>0.00</b>	<b>324,505.08</b>

#### **940 PRIOR YEAR BILLS**

##### **01940200 PRIOR YEAR BILLS**

57600 PRIOR YEAR BILLS	6,206.00	6,206.00	0.00	0.00
<b>TOT. PRIOR YEAR BILLS</b>	<b>6,206.00</b>	<b>6,206.00</b>	<b>0.00</b>	<b>0.00</b>

#### **992 TRANSFERS TO SPECIAL REVENUE**

##### **01992900 TRANSFERS TO SPECIAL REVENUE**

59620 TR TO SPECIAL REV. FUND	0.00	22,198.33	0.00	(22,198.33)
<b>TOT. TRANS. TO SPECIAL REV</b>	<b>0.00</b>	<b>22,198.33</b>	<b>0.00</b>	<b>(22,198.33)</b>

#### **01993900 TRANSFER TO CAPITAL PROJECT**

59630 TRANS. TO CAPITAL	120,000.00	120,000.00	0.00	0.00
<b>TOT. TRANS. TO CAPITAL</b>	<b>120,000.00</b>	<b>120,000.00</b>	<b>0.00</b>	<b>0.00</b>

#### **996 TRANSFER TO AGENCY FUNDS**

##### **01996900 TRANSFER TO STABILIZATION**

59680 TRANS. TO STABILIZ.	11,664.00	11,664.00	0.00	0.00
<b>TOT. TRANS. TO STABILIZ.</b>	<b>11,664.00</b>	<b>11,664.00</b>	<b>0.00</b>	<b>0.00</b>

#### **997 TRANSFER TO OPEB TRUST**

##### **01997900 TRANSFER TO OPEB TRUST**

59681 TRANS. TO OPEB TRUST	123,322.00	123,322.00	0.00	0.00
<b>TOT. TRANS. TO OPEB TRUST</b>	<b>123,322.00</b>	<b>123,322.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOT. TRANS. &amp; PRIOR YR BILLS</b>	<b>261,192.00</b>	<b>283,390.33</b>	<b>0.00</b>	<b>0.00</b>

<b>TOTAL GENERAL FUND</b>	<b>28,227,709.49</b>	<b>27,067,558.38</b>	<b>349,851.89</b>	<b>212,201.16</b>	<b>598,098.06</b>
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**TOWN OF DOUGLAS**  
**COMBINING BALANCE SHEET-ENTERPRISE FUNDS**

**Year ended June 30, 2017**

	<b>Enterprise Fund 0600 Water/Sewer</b>	<b>Enterprise Fund 0610 Transfer Station</b>	<b>TOTAL Enterprise Funds</b>
<b>Assets</b>			
Cash and investments	1,202,821.01	357,490.62	1,560,311.63
Accounts receivable	59,895.85	0.00	59,895.85
Due from Commonwealth		0.00	0.00
Prepaid Expenses	178.25	0.00	178.25
Due from other funds		0.00	0.00
Loans Authorized		0.00	0.00
	<b>1,262,895.11</b>	<b>357,490.62</b>	<b>1,620,385.73</b>

<b>Liabilities &amp; Fund Bal.</b>			
Warrants/Accounts payable	46,495.00	15,099.14	61,594.14
Sales Tax payable	0.00	0.00	0.00
Due to Other Funds		0.00	0.00
Deferred revenue	59,895.85	0.00	59,895.85
Notes payable		0.00	0.00
Loans Authorized/Unissued		0.00	0.00
Fund balance - designated		0.00	0.00
Fund balance - reserved	725,776.36	63,864.89	789,641.25
Unreserved fund balance	430,727.90	278,526.59	709,254.49
	<b>1,262,895.11</b>	<b>357,490.62</b>	<b>1,620,385.73</b>

**TOWN OF DOUGLAS**  
**COMBINING BALANCE SHEET-ENTERPRISE FUNDS**  
**Year ended June 30, 2017**

<b>Revenues</b>	<b>Enterprise Fund 0600 Water/Sewer</b>	<b>Enterprise Fund 0610 Transfer Station</b>	<b>TOTAL Enterprise Funds</b>
Intergovernmental	0.00	0.00	0.00
Charges for Services	1,202,470.15	228,136.55	1,430,606.70
MWPAT Subsidy	72,463.83		72,463.83
Other	18,794.99	2,538.47	21,333.46
	<b>1,293,728.97</b>	<b>230,675.02</b>	<b>1,524,403.99</b>
 <b>Expenditures</b>			
Personal Services	304,969.73	54,436.16	359,405.89
Purchase of Services	408,018.61	162,948.54	570,967.15
Supplies	131,517.68	2,090.58	133,608.26
Other Charges & Expenditures	13,015.35	91.59	13,106.94
Capital Outlay	35,109.39	15,447.11	50,556.50
Debt Service	239,811.23	0.00	239,811.23
	<b>1,132,441.99</b>	<b>235,013.98</b>	<b>1,367,455.97</b>
<b>Excess Revenues over/ (under) Expenditures</b>	<b>161,286.98</b>	<b>(4,338.96)</b>	<b>156,948.02</b>
<b>Bond Proceeds</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Transfers in</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Transfers (out)</b>	<b>(197,450.00)</b>	<b>0.00</b>	<b>(197,450.00)</b>
	<b>(197,450.00)</b>	<b>0.00</b>	<b>(197,450.00)</b>
<b>Excess Revenues over/ (under) Exp/Transfers</b>	<b>(36,163.02)</b>	<b>(4,338.96)</b>	<b>(40,501.98)</b>
<b>Fund Balance, 6/30/16</b>	<b>1,192,667.28</b>	<b>346,730.44</b>	<b>1,539,397.72</b>
<b>Fund Balance, 6/30/17</b>	<b>1,156,504.26</b>	<b>342,391.48</b>	<b>1,498,895.74</b>

<b>FY17 General Fund Revenue</b>			
	<b>Budget</b>	<b>Actual</b>	<b>Variance (unfavorable)</b>
<b>Revenues and other Sources:</b>			
<b>Personal Property Taxes</b>	399,501.76	388,076.78	(11,424.98)
<b>Real Estate Taxes</b>	14,772,619.24	14,770,004.66	(2,614.58)
Subtotal:	15,172,121.00	15,158,081.44	(14,039.56)
<b>Tax Liens</b>		247,596.42	247,596.42
<b>Tax Foreclosures</b>			0.00
<b>Motor Vehicle Excise Taxes</b>	985,123.00	1,313,232.99	328,109.99
<b>Vessel Excise Taxes</b>	1,400.00	2,729.50	1,329.50
<b>Other Excise</b>			0.00
<b>Penalties and Interest:</b>	110,000.00		
Interest on Personal Property		825.45	
Interest on Real Estate		69,773.57	
Interest on Tax Liens		60,982.09	
Interest on Motor Vehicle Excise		8,941.24	
Interest on Vessel Tax		19.61	
Demands		42,884.00	
Total Penalties and Interest:	110,000.00	183,425.96	73,425.96
<b>Payment in Lieu of Taxes</b>		0.00	0.00
<b>Licenses, Fees and Permits:</b>			
Fees:	60,000.00		
Selectmen Fees		1,262.71	
Assessors Fees		900.00	
Treasurer Fees		23.37	
Tax Collector Fees		16,182.08	
Town Clerk Fees		2,005.00	
Conservation Fees		11,951.00	
Planning Board Fees		6,365.00	
Zoning Board Fees		1,499.86	
Community Development Fees		255.85	
Police Fees		12,110.20	
Fire Fees		13,050.60	
Sanitation Fees		4,610.00	
Board of Health Fees		2,212.55	
Library Fees		440.38	
Total Fees:	60,000.00	72,868.60	12,868.60

			Variance (unfavorable)
Revenues and other Sources:	Budget	Actual	
<b>Rental of Town Property</b>	57,210.00	57,910.00	700.00
<b>Licenses and Permits:</b>	103,000.00		
Selectmen Licenses - Alcohol	6,800.00		
Selectmen Licenses	1,030.00		
Town Clerk Licenses	1,495.00		
Building Permits	153,878.59		
Animal Licenses	53,755.00		
Highway Permits	192.21		
Board of Health Permits	7,010.00		
	103,000.00	224,160.80	121,160.80
<b>Fines and Forfeiture</b>			
Town Clerk Fines	275.00	275.00	
Police Fines	20,000.00	47,625.00	27,625.00
	20,000.00	47,900.00	27,900.00
<b>Earnings on Investments</b>	19,000.00	25,668.00	6,668.00
<b>Miscellaneous other</b>		132,001.78	132,001.78
Medicaid Reimburse	30,000.00	81,893.15	51,893.15
Premiums from Sale of Bonds	0.00	0.00	
	30,000.00	213,894.93	183,894.93
<b>State Aid:</b>			
Chapter 70	8,644,415.00	8,644,415.00	0.00
Lottery, Beano & Charity Games	701,668.00	701,668.00	0.00
Veteran's Benefits	40,990.00	40,892.04	(97.96)
Exemptions: Vets, Blind & Surviving Spouses	33,525.00	27,861.00	(5,664.00)
State Owned Land	206,324.00	206,324.00	0.00
Other State Revenue	0.00	474.00	474.00
	Total State Revenue:	9,626,922.00	9,621,634.04
		(5,287.96)	
<b>Transfers</b>	475,897.00	475,897.00	0.00
<b>Other Financing Sources</b>		0.00	0.00
<b>Total:</b>	<b>26,660,673.00</b>	<b>27,644,999.68</b>	<b>984,326.68</b>
<b>Carryovers and Encumbrances</b>	1,567,036.49	1,567,036.49	0.00
<b>Total:</b>	<b>28,227,709.49</b>	<b>29,212,036.17</b>	<b>984,326.68</b>

**Special Revenue Fund Balances - June 30, 2017**

<b>Fund</b>	<b>Account Name</b>	<b>Balance as of 6/30/2017</b>
<b><u>School Revolving Funds</u></b>		
0201	School Lunch	45,912.02
0202	Preschool	23,709.51
0204	School Choice	961,396.21
0205	HS Band/Chorus	0.00
0206	DMS Band Chorus	1,350.00
0207	Elementary Revolving	9,199.22
0208	Circuit Breaker	1,042,847.37
0209	Athletic Revolver	4,477.91
0210	Student Activity - Extended Day	9,747.28
0211	DMS Student Activity	700.00
0293	Lost Books	3,460.44
0293	School Building Rental	8,824.41
<b><u>State Grants</u></b>		
<b>School</b>		
0280	Health Services	441.18
<b>Town</b>		
0281	Fire Safe - 2017	2,209.60
0281	Emergency Mgt	1,405.00
0281	State 911 - 2017	(22,161.44)
0281	911 Training - 2017	(7,766.16)
0281	Senior Safe - 2017	2,596.00
0281	Senior Safe - 2016	1,520.63
0281	CMRPC Bike Grant - 2017	(1,366.00)
0281	Library	4,993.45
0281	Local Cultural Council	5,243.62
<b><u>Receipts Reserved for Appropriation</u></b>		
0282	Waterways Improvement	10,686.52
0282	Ambulance	275,177.15
0282	Sale of Lots - Cemetery	9,546.00
0282	Cable	266,053.44
<b><u>Town Special Revenue</u></b>		
0283	Wetlands Protection	70,511.81
0283	Sanitation Inspection 53G	14,625.00
0283	Insurance Reimb Revolving under \$20K	2,321.64
0283	Composting Bins 53E 1/2	1,318.05
0283	Library Fees & Fines 53E 1/2	2,904.46
<b><u>Town Special Revenue</u></b>		
0283	Planning Board	11,921.30
0283	Sub Evergreen Ch.44 §53G	7,231.91
0283	ER0702 Guaranteed Bldrs Ch.44 §53G	671.72
0283	Sub 020319 Stonegate Ch.44 §53G	8,652.20
0283	Sub 070924 Lakewood Ch.44 §53G	2,759.96
0283	ER0501 Area E Pyne Ch.44 §53G	1,403.51
0283	ER0708-1 Pyne Ch.44 §53G	2,123.90
0283	SPR-100614-01 Rt 16 Wind Farm Ch.44 §53G	3,197.01
0283	Pyne Area H Ch.44 §53G	4,059.79

**Special Revenue Fund Balances - June 30, 2017**

<b>Fund</b>	<b>Account Name</b>	<b>Balance as of 6/30/2017</b>
0283	MOD 120221 106 West Ch.44 §53G	304.11
0283	MOD 120906 Whitin Ch.44 §53G	2,134.74
0283	ER121204 Pyne Area Ch.44 §53G	1,516.44
0283	ER140602 Pyne NE Main Ch.44 §53G	1,761.28
0283	MOD 14528 Louis Tusino Ch.44 §53G	684.45
0283	MOD 141118 Tusino Ch.44 §53G	251.40
0283	ER Pyne Ph II Ch.44 §53G	4,019.46
0283	PRE151201 Sleepy Hollow Ch.44 §53G	1,053.97
0283	DEF160316 Sleepy Hollow Ch.44 §53G	4,666.25
0283	DEF16627 Lane at Hunt's Pond Ch.44 §53G	824.06
0283	ER Pyne Bosma 436 NE Ch.44 §53G	2,004.79
0283	SP ER160815 JMT Ch.44 §53G	3,006.35
0283	ER161005 Pyne Ch.44 §53G	2,004.01
0283	DEF-170222 Gilboa Ch.44 §53G	1,063.63
0283	North Village 40B Ch.44 §53G	4,001.26
0283	ZBA 2010-01 Wind Turbine Ch.44 §53G	1,018.43
0283	Sub Ballou Ch.44 §53G	3,640.33
0283	Sub Amended Deer Crossing Ch.44 §53G	6,956.76
0283	Sub Morse Pond Ch.44 §53G	6,080.70
0283	Sub Summerlyn Estates Ch. 44 §53G	204.99
0283	Sub North Woods Subdivision Ch. 44 §53G	1,646.02
0283	Sub Whitin Res Estates Ch.44 §53G	1,781.10
0283	Sub Louie Ch.44 §53G	957.25
0283	Sub William Est. Ch.44 §53G	1,197.11
0283	SPR-100614-01 Rt 16 Wind Farm Ch.44 §53G	1,467.39
0283	Sub Evergreen Ch.44 §53E 1/2	451.43
0283	ER0702 Guaranteed Bldrs Ch.44 §53E 1/2	1,875.00
0283	Lakewood Est Ch.44 §53E 1/2	3,095.26
0283	ER 0501 Area E Pyne Ch.44 §53E 1/2	4,423.91
0283	ER 0708-1 Pyne Ch.44 §53E 1/2	1,949.38
0283	SPR-100614-01 Rt 16 Wind Farm Ch.44 §53E 1/2	1,500.00
0283	Pyne Area H Ch.44 §53E 1/2	772.21
0283	SPR Douglas Solar Ch.44 §53E 1/2	500.00
0283	MOD 120906 Whitin Res Ch.44 §53E 1/2	645.74
0283	SPR 121119 GBI Ch.44 §53E 1/2	500.00
0283	SPR 121120 436-440 NE Main Ch.44 §53E 1/2	500.00
0283	ER121204 Pyne Area I Ch.44 §53E 1/2	1,500.00
0283	MOD 130225 GBI Ch.44 §53E 1/2	150.00
0283	SPR130819 Upton Site Ch.44 §53E 1/2	500.00
0283	ER140602 Pyne NE Main Ch.44 §53E 1/2	1,750.00
0283	MOD140528 Louis Tusino Ch.44 §53E 1/2	830.44
0283	GBI SPI 141029 Ch.44 53E 1/2	500.00
0283	MOD 141118 Tusino Ch.44 53E 1/2	250.00
0283	AQ 141222 NE Realty Ch.44 53E 1/2	500.00
0283	SPR141222 NE Realty Ch.44 53E 1/2	500.00
0283	PRE 150205 Lane at Hunt's Pond Ch.44 53E 1/2s	1,606.25
0283	PRE 151201 Sleepy Hollow Ch.44 §53E 1/2	1,050.16
0283	DEF Sleepy Hollow Ch.44 §53E 1/2	2,288.63
0283	DEF 160627 Lane at Hunt's Pond Ch.44 §53E 1/2	3,249.06
0283	ALF 160719 Quality Ch.44 §53E 1/2	200.00
0283	ER Pyne Bosma Ch.44 §53E 1/2	1,000.00
0283	ER 160815 JMT Ch.44 §53E 1/2	214.38
0283	ER 161005 Pyne Bedoian Ch.44 §53E 1/2	2,000.00

**Special Revenue Fund Balances - June 30, 2017**

<b>Fund</b>	<b>Account Name</b>	<b>Balance as of 6/30/2017</b>
0283	SPR161017 Main St Ch.44 §53E 1/2	500.00
0283	DEF 170222 Gilboa Ch.44 §53E 1/2	1,062.50
0283	SPR-170419 Gilboa Ch.44 §53E 1/2	250.00
0283	North Village 40B Ch.44 §53E 1/2	2,417.46
0283	Sub Amned Deer Cross Ch.44 §53E 1/2	2,935.09
0283	Sub Summerlyn Estates Ch. 44 §53E 1/2	1,501.09
0283	ER Pyne Area F Ch.44 §53E 1/2	149.38
0283	Sub Whitin Res Estates Ch.44 §53E 1/2	20.58
0283	Sub Louie Ch.44 §53E 1/2	425.00
0283	Sub Maple Heights Estates Ch.44 §53 E1/2	237.62

**Special Revenue - Gifts and Donations**

**Town**

0284	Blue Cross Blue Shield Wellness	5,000.00
0284	Kingwood Estates	1,749.41
0284	Bombara Overlook	2,855.10
0284	Housing Partnership	95.73
0284	Police	20.96
0284	Police K-9	6,644.88
0284	Dare	150.00
0284	Fire	325.00
0284	CERT	466.56
0284	Council on Aging	1,378.08
0284	Council on Aging A/C, new flooring	4,755.00
0284	Library Carrick Fund	321.34
0284	Library Historical Books	2,525.58
0284	Library Building	24,587.69
0284	Library	11,164.10
0284	Martin Road	738.22
0284	Track & Field	20,000.00
0284	Main Street Flag	428.75

**School**

0294	School	11,040.03
0294	Gelfand Family Grant	118.15
0294	BV Chamber of Commerce	270.76
0294	Math Moves U	2,000.00
0294	MS Athletic	0.00
0294	HS Athletic	1,997.73
0294	DW Music	0.00

**Federal Grants**

**School**

0290	Teacher Quality - 2017	(249.24)
0290	Program Improvement - 2017	3,410.20
0290	Title I - 2017	(901.00)

**Town**

0291	GHSB - 2017	(1,666.79)
0291	DEA Task - 2017	(1,020.57)
0291	Federal Law Enforcement	3,096.11
0291	EMPG - 2016	(2,770.00)

**TRUST FUNDS (0810, 0820, 0830, 0840 & 0850)**  
**SUMMARY OF ACTIVITY - FY 2017**

<b>DEPT/Trust Fund</b>	<b>Org #</b>	<b>Balance</b>	<b>Adjust</b>	<b>Earnings on Invest</b>	<b>Receipts</b>	<b>Expenditures</b>	<b>Trans In(Out)</b>	<b>Change in Market Value</b>	<b>Balance</b>							
		<b>July 1, 2016</b>					<b>General Fund</b>									
<b><u>NonExpendable Trust Funds:</u></b>																
<b><u>Fund 0810</u></b>																
Moses Wallis		27,502.43	0.00	0.00	0.00	0.00	0.00	0.00	27,502.43							
RS Douglas Library Trust				10,000.00					10,000.00							
<b><i>Subtotal, Non Expendable Trusts</i></b>		<b>27,502.43</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>37,502.43</b>							
<b><u>Expendable Trust Funds:</u></b>																
<b><u>Fund 0820</u></b>																
Stabilization Fund	82012210	1,388,064.48	(29,512.23)	15,727.32			(268,061.00)	14,693.43	1,120,912.00							
Conservation Fund	82017171	17,692.00	(376.16)	216.15				232.87	17,764.86							
Moses Wallis	82019220	15,835.74	(921.43)	440.30			(8,795.00)	452.43	7,012.04							
Moses Wallis Expend	82019222	685.00				8,795.00	8,795.00		685.00							
Law Enforcement Trust	82021021	14,202.59			2,947.28	14,838.79			2,311.08							
Cemetery Perpetual Care	82049140	22,963.97	(488.24)	280.63				302.26	23,058.62							
Simon Fairfield	82061061	10,989.32		87.27		9,523.00			1,553.59							
RS Douglas	82061062			28.81	2,741.05			169.62	2,939.48							
<b><i>Subtotal, Fund 0820</i></b>		<b>1,470,433.10</b>	<b>(31,298.06)</b>	<b>16,780.48</b>	<b>5,688.33</b>	<b>33,156.79</b>	<b>(268,061.00)</b>	<b>15,850.61</b>	<b>1,176,236.67</b>							
<b><u>Fund 0830</u></b>																
Myron Mowry	83014530	40,513.61	(861.38)	495.04				533.26	40,680.53							
LJ Marsh Scholarship	83014531	177.96	(110.09)	63.28		100.00		66.83	97.98							
A Sanborn Scholarship	83014532	45,211.32		378.49		200.00		602.89	45,992.70							
P Manning Scholarship	83014533	8,775.77	(186.59)	105.36		500.00	0.00	108.84	8,303.38							
<b><i>Subtotal, Fund 0830</i></b>		<b>94,678.66</b>	<b>(1,158.06)</b>	<b>1,042.17</b>	<b>0.00</b>	<b>800.00</b>	<b>0.00</b>	<b>1,311.82</b>	<b>95,074.59</b>							

**TRUST FUNDS (0810, 0820, 0830, 0840 & 0850)**  
**SUMMARY OF ACTIVITY - FY 2017**  
Continued

DEPT/Trust Fund	Org #	Balance July 1, 2016	Adjust	Earnings on Invest	Receipts	Expenditure s	Trans In(Out)	Change in Market Value	Balance June 30, 2017								
							General Fund										
<b><u>Non Expendable Scholarship Funds:</u></b>																	
<b><u>Fund 0840</u></b>																	
LJ Marsh Scholarship	84014531	5,000.00							5,000.00								
<i>Subtotal, Fund 0840</i>		5,000.00							5,000.00								
<b><u>OPEB Trust Fund</u></b>																	
<b><u>Fund 0850</u></b>																	
OPEB Trust Fund		225,227.23	(3,356.89)	10,782.20			133,322.00	16,512.90	382,487.44								
<i>Subtotal, Fund 0850</i>		225,227.23	(3,356.89)	10,782.20	0.00	0.00	133,322.00	16,512.90	382,487.44								
<b>TOTAL, ALL TRUSTS</b>		1,822,841.42	(35,813.01)	28,604.85	15,688.33	33,956.79	(134,739.00)	33,675.33	1,696,301.13								

Respectfully submitted,  
**Jeanne Lovett**, Finance Director



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## TREASURER / COLLECTOR

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To the Honorable Board of Selectmen and the citizens of the Town of Douglas

The following is an account of the taxes that were transferred to Tax Title in Fiscal 2017 and the Tax Title amounts collected in Fiscal 2017.

*Explanation of Tax Title:*

Tax Title is the process by which the Town has secured its financial interest on a parcel by placing a recorded lien on a parcel for back taxes owed to the Town of Douglas. The lien will be redeemed once the tax title account has been paid in full.

Tax Title balance as of 6/30/2016	\$632,640.06
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Parcels added to Tax Title in Fiscal 2017

Subsequent Tax Takings 7/28/2016	\$105,885.01
LC Decree Vacated 8/31/2016	\$10,155.93
New Tax Takings-10/31/2016	\$89,344.79
New Tax Takings-1/31/2017	\$20,913.47
New Tax Taking-3/31/2017	\$4,952.42
Order of Tax Taking-6/28/2017	(\$20,535.49)

Refunds Issued due to Overpayments

Tax Title Accounts w/balances added to Tax Possession	(\$38,400.66)
Tax Title Account-Disclaimers or Land Court Decree Vacated	(\$40,265.14)

Less Payments made to Tax Title Accounts**	(\$247,784.08)
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<b>Tax Title Balance as of June 30, 2017</b>	<b>\$516,906.31</b>
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Tax Title Interest Collected in Fiscal 2017	\$60,982.09
Redemption and Legal Fees Collected	\$8,346.47
<b>Total Interest and Fees Collected as of June 30, 2017</b>	<b>\$69,328.56</b>

\*\* Includes WRWD Taxes, Interest & Fees Collected

*Respectfully Submitted By:*

*Cheryl J Vaidya*, Treasurer/Collector CMMT/CMMC

Honorable Board of Selectmen and the Citizens of the Town of Douglas:

The following is a recap of the Town of Douglas's cash and expenditure report for fiscal year ending June 30, 2017:

<b>Balance June 30, 2016</b>	<b>\$11,060,303.26</b>
<b>Add Treasurer's Receipts</b>	<b>\$39,628,239.66</b>
<b>Less Warrants Paid</b>	<b>(\$38,654,408.21)</b>
<b>Balance June 30, 2017</b>	<b>\$12,034,134.71</b>

**As of June 30, 2017 cash consisted of the following balances:**

**General Revenue Accounts**

UniBank General Fund	\$5,680,997.45
UniBank Now Account	\$1,935,920.78
UniBank Vendor Account	\$82.95
UniBank Payroll Account	\$32.65
UniBank School Lunch Account	\$133,605.13
UniBank School Project Vendor Account	\$1,722.26
UniBank Ambulance Account	\$592,728.24
Belmont Savings Bank	\$763,435.03
Savers Bank-Business Money Market	\$416,827.49
Savers Bank-Business CD	\$602,241.83
UniBank Bond Proceeds Account	\$3,677.37
Unibank Arts Council	\$5,243.62
MMDT Simon Fairfield Public Library Fund	\$1,553.59
MMDT Andrew Sanborn Scholarship Fund	\$0.00

**Student Activity Accounts**

UniBank Elementary Activity Account	\$31.88
UniBank Middle School Activity Account	\$1,617.60
UniBank High School Activity Account	\$72,270.96

**Other**

UniBank Road Bond/Contractor Bonds Accounts	\$130,394.42
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**Stabilization Fund**

Bartholomew & Co.-Stabilization	\$1,120,912.00
Bartholomew & Co.-Trust Funds	\$188,352.02
Bartholomew & Co.-OPEB	\$382,487.44
<b>Total Cash</b>	<b>\$12,034,134.71</b>

## STATEMENT OF INDEBTEDNESS

### Long Term Debt

Original Amount	Description	True Interest Cost	Maturity	Principal Balance as of 6/30/2017
\$265,000.00	Water Tank Refunded Debt 555 K	3%	2017	<b>\$0.00</b>
\$225,000.00	Land Acquisition	3.91%	2018	\$30,000.00
\$767,200.00	Land Acquisition - New High School	3.96%	2021	\$250,000.00
\$3,725,000.00	Refunded High School Debt	1.59%	2022	\$1,980,000.00
\$20,000,000.00	School Construction-ELEM & IES	3.92%	2032	\$15,790,000.00
\$95,000.00	Manchaug Sewer Extension	3.43%	2019	\$20,000.00
\$5,670,506.42	New Sewer Plant	2.00%	2025	\$268,264.00
\$95,000.00	Water Lines Refunded 206.5K	3.79%	2021	\$35,000.00
\$50,000.00	Well-Refunded Debt 104.7K	3.71%	2020	\$15,000.00
\$300,000.00	New Sewer Plant	2.00%	2024	\$2,859,701.52
\$3,105,000.00	School Construction	2.07%	2031	\$2,950,000.00
\$125,000.00	Water Main	2.19%	2029	\$120,000.00
\$612,300.00	Municipal Center Remodeling	2.19%	2031	\$580,000.00
\$254,688.00	Departmental Equipment	1.97%	2029	\$240,000.00
			<b>TOTAL</b>	<b>\$25,137,965.52</b>

### Short Term Debt

Description	Balance as of 6/30/2017
	<b>TOTAL</b> <span style="float: right;">\$00.00</span>

### Authorized & Un-issued Debt

Description	Date of Vote	Amount Authorized
Rescue Pumper	11/14/2016	\$235,000.00
Catch Basin Cleaner	11/14/2016	\$475,000.00
		<b>TOTAL</b> <span style="float: right;">\$710,000.00</span>

To the Board of Selectmen and the Citizens of the Town of Douglas.

The following is a breakdown of all monies collected and turned over to the Treasurer for Fiscal Year beginning July 1, 2016 and ending June 30, 2017.

Real Estate		Sewer Use			
	2018	\$5,787.06	2017	\$549,307.19	
	2017	\$14,598,820.64	WWTF Construction	2017	\$137,535.53
	2016	\$205,304.15	Water/Sewer Interest	2017	\$4,496.21
	2015	\$7,107.18	Water/Sewer Demand	2017	\$11,000.00
	2012	\$1,859.52	Water System Development Fees	2017	\$20,000.00
	2003	\$2,474.84	Sewer System Development Fees	2017	\$25,000.00
	2002	\$2,380.74	Material & Labor	2017	\$2,963.42
	2001	\$2,274.86	Water Lien	2017	\$30,963.37
	2000	\$2,239.28	Sewer Lien	2017	\$4,516.45
	1999	\$2,150.98	Interest	2017	\$2,004.94
	1998	\$821.36	Water Bond Lien	2017	\$0.01
	1997	\$8.00	WWTF Lien	2017	\$1,089.35
	1996	\$7.70	Final Water Read Fees	2017	\$3,326.38
	1995	\$7.48	Sewer Assessments	2017	\$3,289.10
	1994	\$7.08	Water/Sewer shut off/on fee	2017	\$2,093.12
	1993	\$14.06	Backflow Prevention Test	2017	\$5,168.38
	1992	\$12.60	Sprinklers	2017	\$2,200.00
	1991	\$11.28	Meter Tampering	2017	\$100.00
	1990	\$5.27			\$1,215,324.47
			Committed Interest	2017	\$2,466.84
					\$2,466.84
Personal Property		Miscellaneous Revenues			
	2017	\$394,549.07	Bank Interest		\$428.55
	2016	\$2,456.40	Municipal Lien Certificates		\$8,075.00
	2013	\$126.20	Boat Excise	2017	\$4,853.13
	2012	\$140.24		2016	\$646.00
	2011	\$157.96		2014	\$25.00
			Check Charges		\$225.00
			Betterment Release Fees		\$0.00
Motor Vehicle Excise Tax			Motor Vehicle Mark/Clear fees		\$6,940.00
	2017	\$1,109,342.57	Roll Back Taxes		\$8,174.17
	2016	\$216,273.52	Certificate Fee		\$12.00
	2015	\$9,567.97			
	2014	\$799.90			
	2013	\$1,013.44			
	2012	\$119.59			
	2011	\$123.75			
	2010	\$69.06			
	2008	\$31.25			
	2007	\$15.00			
	2000	\$225.00			
	1999	\$32.50			
	1998	\$190.00			
	1993	\$18.75			
Whitins Reservoir Water District					
	2017	\$58,049.48			
	2016	\$2,593.61			
		\$60,643.09			
Water Use					
	2017	\$410,271.02			

Deputy Fees	\$27,652.50
Advertising Fee	\$675.48
Preparing Advertisement	\$240.00
Posting Advertisement	\$120.00
Vessel Penalty	\$300.00
Attorney Legal Fees	\$17.50
	<hr/>
	\$58,384.33

Interest

	2017	\$32,692.01
	2016	\$21,313.91
	2015	\$3,438.65
	2014	\$231.51
	2013	\$323.09
	2012-1986	<hr/> \$21,563.03
		\$79,562.20

Fees

	2017	\$19,425.00
	2016	\$19,619.00
	2015	\$2,825.00
	2014	\$350.00
	2013	\$400.00
	2012-1986	<hr/> \$340.00
		\$42,959.00

Assessments Collected	\$16,566,546.25
Fees and Interest	\$122,521.20
Misc. revenues	\$58,384.33
Water/Sewer Collected	\$1,217,791.31
Whitins Reservoir	<hr/> \$60,643.09
<b>TOTAL COLLECTED</b>	<b>\$18,025,886.18</b>

Respectfully Submitted,

**Pamela A. Carter, CMMA**

Assistant Collector

**Gross Wage Report Calendar Year 2017**

ACKLEY, Diane	\$188.25	BEAUPRE, Apryl	\$2,587.86
ADAMOPOULOS, Loucia	\$29,408.68	BEGIN, Raymond	\$56,066.15
ALCOTT, Emily	\$2,665.60	BEMAN, Elizabeth	\$18,305.65
ALCOTT, Jacob	\$746.85	BENGTON, Cheryl	\$2,989.86
ALCOTT, Erin	\$52,532.84	BERCHEM, Rebecca	\$280.00
ALDRICH, Patrick	\$30,299.32	BERGERON, Ashley	\$7,057.80
ALGER, Jane	\$35,544.78	BERTHIAUME, Kimberly	\$77,149.41
ALLAN, Martha	\$1,317.00	BERTONE, Nicholas	\$46,005.38
ALLARD, John	\$38,350.82	BERTONE, Julie M	\$78,125.08
ALLARD, Debra	\$1,162.02	BERUBE, Melissa	\$2,040.00
ANDERSON, Ronald	\$225.50	BIAGIONI, Susan L	\$16,911.06
ANDERSON, Helen	\$1,149.50	BISBEE, Joseph	\$35,989.23
ARABASZ, Jaclyn	\$19,520.22	BLAIN, Debra	\$279.23
ARONIAN, Matthew	\$24,740.39	BLANC, Mathew	\$4,928.00
AUBIN, Maryellen	\$11,298.73	BLANCHARD, Heather	\$1,657.50
AUGER, Eleanor Marie	\$74,632.76	BLATCHFORD, Kristine	\$78,896.72
AUGER, Brandon	\$55,565.11	BLATCHFORD JR., John	\$1,300.00
AUGER, Matthew	\$7,966.80	BLOEM, Danielle	\$41,114.38
AULENBACK, Kasey	\$10,898.86	BLONIASZ, Jacob	\$65,942.03
AVELLINO, Joseph	\$69,060.90	BLONIASZ, Keith	\$800.00
BABIGIAN, Michelle	\$77,975.08	BLONIASZ, Lee	\$34,367.73
BABOLA, Erin	\$77,225.08	BOLIO, Paul	\$57,013.48
BACON, Marleen	\$188.25	BOMBA, Skye	\$78,499.41
BALBI, Felicia	\$2,034.40	BONIN, Timothy	\$300.00
BALDYGA, Amy	\$77,875.08	BOULANGER, Richard	\$10,060.09
BALLOU, Nancy	\$16,539.72	BOULANGER, Danielle	\$15,254.35
BARDELLINI, Joseph	\$52,460.26	BOURGEOIS, Stacey	\$46,962.24
BARI, Kimberly	\$16,561.06	BOURQUE, Kimberly	\$18,367.40
BEAUCHEMIN, Luke	\$14,857.68	BOWEN, Kathryn	\$2,117.50

Gross Wage Report - Continued

BOWEN, Gail	\$27,934.53
BRANEY, Carolyn	\$80,635.22
BREAULT, Leslie	\$1,764.00
BREN, Michael	\$79,884.62
BRENNICK, Meggie	\$49,545.68
BRESNAHAN, John	\$1,627.00
BRIEN, Jessica	\$727.25
BRIGGS, Lois	\$35,088.41
BRIMMER, Jacquelyn	\$81,125.90
BRONZO, Shannon	\$68,536.34
BROSNAHAN, Timothy	\$575.00
BROSNAHAN, Kathy	\$45,387.44
BROTHERS, Andrea	\$25,937.87
BROWN, Haley	\$255.00
BROWN, David James	\$77,258.38
BROWN, Jeffrey	\$3,239.61
BROWN, Stephanie	\$22,824.40
BRULE, Patricia	\$188.25
BRUNDAGE, Melanie	\$72,304.09
BRUNNER, Allyson	\$39,945.68
BUONO, Matthew	\$14,567.69
BURCHARD, Monique	\$980.00
BURGESS, Patrick	\$1,192.54
BURGESS, Anne M	\$1,580.99
BURNS, Rachael	\$10,203.81
BURT, Katie	\$8,619.02
BUTLER, Robin	\$347.76
CAHILL, Janis	\$30,061.97
CAHILL, Michael	\$8,628.60
CAMPBELL, Kathleen	\$69,079.27
CAMPO, Peter	\$867.93
CARLISLE, Kristen	\$765.00
CARPENTER, Jill	\$76,601.88
CARTER, Christine	\$28,335.02
CARTER, Pamela	\$63,255.91
CEDERBAUM, Samuel	\$96,605.23
CHAISSON, Rochelle	\$3,915.04
CHAUVIN, Leah	\$80,875.08
CHICOINE, Erin	\$6,345.18
CHUPKA, Susan	\$20,905.94
COE, Angela	\$1,116.60
COLABELLO, Louis Paul	\$4,497.00
COLE, Maryellen	\$905.10
COLONERO, Patrick J	\$11,481.00
CONNELL, Gerard	\$1,750.85
CONNOR, Michael	\$9,148.58

CORDANI, Laura	\$75,699.41
CORTESE, David	\$300.00
CORTESE, Andrea	\$250.00
COSTA, Emily	\$84,908.37
COTE, Christie	\$77,675.08
COVELL, Jennifer	\$17,479.88
COYNE, John	\$29,109.72
CRISTIAN, Karen	\$78,689.85
CROMPTON, Sandra	\$15,276.03
CUNDIFF, William	\$99,010.47
DAGENAIS, Stephanie	\$83,446.72
DAGENAIS, Alyssa	\$2,258.00
DALY, Nicholas	\$4,973.14
DAME, Benjamin	\$5,729.53
DAMORE, Eileen F	\$188.25
DARLING, Vanessa	\$13,330.59
DAUBNEY, Katelyn	\$4,237.75
DAUER, Emily	\$45,305.79
DAUPLAISE, Adam	\$2,093.72
DAVIS, Carmen L	\$17,839.51
DEGENOVA, George	\$74,023.04
DEJONG-EWING, Samual	\$4,330.60
DELANEY, Brian	\$99,868.44
DELPHOS, Mary	\$21,154.69
DELUCA, Charlene	\$22,366.12
DENONCOUR, Albert J	\$87,781.88
DETORIO, Amanda	\$63,776.88
DEWITT, Annie	\$1,700.60
DEWITT, Theresa	\$30,880.08
DION-BALLIRO, Jonathan	\$746.62
DIONIS, Maria	\$87,961.93
DIXSON, Rachel	\$60.00
DOBART, Jennifer	\$18,083.88
DOHERTY, Laura	\$66,010.86
DORR, Frances	\$30,724.40
DOYLE, Nancy A	\$76,999.41
DOYON-LAVALLEE, Rebecca	\$548.34
DUMONT, Ronald	\$100.00
DUNLEAVY, Mark W	\$2,223.98
DUPRE, Nancy A	\$84,968.18
DURHAM, Laurie	\$57,392.46
DURKAN, Kaleigh	\$7,057.80
EBBELING, Seth	\$680.00
ELLIOTT, Gerald	\$5,081.00
FARLAND, Cheryl	\$11,704.39
FERGUSON, Alex	\$5,391.00
FIELD, Carol	\$1,507.39

Gross Wage Report - Continued		
FIELD, Hope	\$248.49	
FINDLAY, Jessica	\$76,886.15	
FITZPATRICK, John	\$22,298.20	
FITZPATRICK, Jean M	\$86,725.82	
FITZPATRICK, Caroline	\$84,732.64	
FLAYHAN, Catherine	\$26,044.37	
FLEMING, Sean	\$20,452.96	
FLINTON, Melissa	\$14,504.73	
FLORIA, Shaelyn	\$14,931.62	
FOLEY, Patrick T	\$158,217.52	
FOLEY, Meghan	\$640.00	
FORD, Lisa	\$72,382.76	
FOREST, Michelle A	\$77,149.41	
FOREST, Caroline	\$1,356.50	
FOURNIER, Lauren	\$42,252.55	
FOYNES, Elias	\$67,522.63	
FOYNES, Kathleen	\$2,864.33	
FRABOTTA SR., Richard	\$37,389.07	
FREEMAN, Lisa	\$27,622.08	
FULONE, Brett D	\$75,520.27	
FURNO, Adam J	\$66,661.08	
FURNO, David	\$56,204.14	
FURNO, Hannah	\$2,570.78	
FURNO, Christine E	\$70,979.71	
FURNO, John J	\$107,122.05	
GABRIEL, Cherine	\$15,412.49	
GAGNON, Michelle	\$340.00	
GALICIA, Jean	\$3,813.51	
GARDNER, Jillian	\$14,567.69	
GARRISON, Lois	\$1,605.49	
GASKELL, Lynne M	\$75,111.75	
GAUCHER, Melanie	\$47,587.51	
GAUTHIER, Kathleen N	\$81,375.08	
GETZ, Caroline	\$1,048.00	
GHIORSE, Dawn	\$17,623.23	
GILBERT, Gregory G	\$86,517.83	
GILREIN, Catherine	\$73,729.09	
GINISI, Brian	\$70,208.09	
GIONET, John	\$82,862.23	
GOMES, Jonathan	\$18,188.76	
GOSS JR., Robert	\$1,445.00	
GOSSELIN, Heather	\$3,192.64	
GOULD, Travis	\$101,971.66	
GOULD, Jenna	\$2,796.46	
GRANT, Cynthia	\$9,048.00	
GRAVESONPAYNE, Kelly	\$77,552.08	
GRAY, Kris	\$22,633.84	
GRiffin JR., Arthur	\$2,699.75	
GRONDIN, Natalie	\$170.00	
GUILBAULT, Maurice	\$1,556.50	
GUIMOND, Sarah	\$3,735.50	
GUZINSKI, Michael	\$36,570.81	
HAIRE, Colin	\$800.00	
HANNON, Stephanie	\$43,587.44	
HANSEN, Sandra	\$13,344.60	
HARRINGTON, Shauna	\$21,535.00	
HARRIS, Kristin	\$39,962.14	
HASEMANN, Marie Ann	\$14,455.97	
HAUCK, Renee	\$5,922.00	
HAUER, Melanie	\$44,735.81	
HAUER, Nissa	\$914.90	
HAYES, Kathleen	\$83,682.22	
HEBERT, Raymond	\$11,115.30	
HEIM, Alexandra	\$26,287.19	
HELSTROM, Heidi	\$47,000.80	
HENDRICKS, Carrie	\$80,071.72	
HICKEY, Wayne	\$500.00	
HIGLEY, Peter	\$71,955.62	
HILL, Charles	\$3,387.00	
HILL, William James	\$1,833.45	
HIPPERT, Ronald	\$1,402.50	
HIPPERT, Danielle J	\$77,349.41	
HITE, Cheryl	\$673.33	
HOPKINSON, Linda M	\$24,793.55	
HOPPER, Travis	\$27,495.58	
HOSTAK, Ruth	\$1,302.00	
HOSTAK, Anthony	\$1,725.09	
HOUATCHANTHARA, Terry	\$255.00	
HOULE, Diana	\$11,149.18	
HOWARD, Cory	\$2,662.92	
HUFF, Jocelyn	\$19,963.21	
HUGHES, Michael	\$300.00	
HURLEY, Jessica S	\$86,155.18	
IDE, Stacy	\$4,944.06	
JANE, Andrea	\$75,624.41	
JERRETT-GOLDENBURG, Debra	\$206.34	
JEZNACH, Leslie	\$44,750.72	
JOHNSON, Alex	\$41,351.46	
JOLDA, Frances	\$253.00	
JONES, Marcia	\$31,622.59	
JONES, David	\$45,814.56	
JOSEY, Robert A	\$7,331.10	
JOST, Kathleen	\$77,499.41	

Gross Wage Report - Continued	
KAMINSKI, Mark E	\$71,521.96
KANE, Suzanne	\$62,577.01
KATRAGJINI, Laura	\$9,483.08
KATZ, Cheryl	\$29,960.40
KAUFMAN, James	\$47,395.36
KEEGAN, Cortney	\$104,474.55
KELLY, Elaine	\$250.00
KESSLER, Emily	\$73.28
KESSLER, Julie E	\$35,690.69
KING, Stephanie L	\$79,996.72
KOLLETT, Jeffrey R	\$72,187.38
KOLLETT, Robert	\$158.36
KOUMANELIS-URQUHART, Nealy	\$98,273.07
KUCZER, Maria	\$5,686.87
L'ECUYER, Steven	\$47,720.73
LABRECQUE, Pauline	\$14,559.51
LACHAPELLE, Edward J	\$87,853.94
LAFORTUNE, Lisa	\$17,805.12
LAJOIE, Maria	\$41,523.80
LAMARCO, Grace	\$82.50
LANCASTER, Sandra E	\$82,798.38
LANDRY, Ashley	\$4,195.00
LANDRY, Melissa	\$2,820.50
LAPIERRE, Margaret	\$25,352.77
LAURETANO, Erica	\$17,995.03
LAVALLEE, Lisa	\$1,800.00
LAVIN, Courtney	\$66,452.64
LAVIN III, John	\$500.00
LAZAROSKI, Megan	\$2,823.00
LENCH, Larry	\$27,181.35
LEON, Xavier	\$34,106.79
LEON, Lisa	\$57,335.18
LEONARD, Paul	\$80,564.08
LITTLETON, Linda	\$2,529.00
LOEHR, Angela	\$25,835.35
LOMBARDI, Colleen	\$8,982.02
LOSIEWICZ, Kristen	\$7,363.31
LOVETT, Jeanne	\$93,897.92
LUKACINSKY, Kathleen	\$4,189.25
LUMB, Jeffrey	\$5,304.83
LUTTON, Jennifer	\$34,898.50
LUUKKO, Kevin	\$43,789.14
LUUKKO, Charlene R	\$24,140.83
MACCHI, Carol	\$17,713.76
MACIEJEWSKI, Tammy	\$4,793.84
MACINNIS, Olivia	\$85.00

MACKAY, Beth A	\$58,236.59
MACKSOUD, Richard	\$8,893.08
MACLEOD, Stephen	\$8,790.92
MACPHERSON, Jordan	\$14,567.60
MACRAE, Ryan	\$255.00
MAHONEY, Ivone	\$2,379.67
MAINES, Kevin	\$125,450.32
MALO, Jared	\$23,881.13
MALOOF, Trevor	\$9,678.03
MANNING, Kelly	\$5,672.27
MANNING, Carol	\$26,751.41
MANNKA, Peter	\$2,635.00
MARAGGIO, Wendy	\$5,360.49
MARKS, Jaime	\$188.25
MARKS JR, Ernest	\$59,870.95
MARMARAS, Brett	\$15,660.48
MARTINSEN, Robyn	\$82,768.18
MASTRIANNA, Jake	\$3,241.69
MATCHETT, Katherine	\$17,821.28
MATTSCHECK, Cathy	\$77,375.08
MAYO, Emily S	\$82,874.37
MAYOTTE, Jeffrey	\$48,042.19
MCCALLUM, Bettyann	\$188.25
MCCALLUM, Danica	\$2,278.97
MCCALLUM, David	\$3,666.65
MCCALLUM, Cassandra	\$525.00
MCDERMOTT, Elaine	\$43,387.44
MCDERMOTT, Lori	\$3,210.50
MCDONALD, Martha	\$18,584.94
MCGLOIN, Lisa	\$7,112.68
MCGRATH, Brian	\$81,192.81
MCKAY, Whitney	\$7,448.50
MCKELVIE, Leah	\$9,194.27
MCKEON, Stephen	\$9,605.62
MCLAUGHLIN, Aaron	\$93,245.01
MCLAUGHLIN, Carmen	\$188.25
MCMANUS, Crystal	\$4,270.73
MEGAS, Gabriela	\$3,125.00
MELLO, Marybeth	\$31,840.25
MENARD, Keith	\$250.00
MENCHIN, Jaye	\$50,676.72
MIGLIONICO, Nicky	\$115,846.52
MILLER, Megan	\$72,436.26
MOLVAR, Melissa	\$80,537.58
MORGAN, Sean	\$26,479.72
MORIN, Nickolas	\$340.00
MORRILL, Tyler	\$1,638.63

Gross Wage Report - Continued	
MORRIS, Scott	\$35.44
MORRIS, Kimberly	\$15,523.42
MORSE, Kevin	\$400.00
MORTON, Adam	\$38,648.16
MOSCZYNSKI, Jesse	\$63.25
MOUSSETTE, Gerard	\$32,486.35
MULCAHY, Jessica	\$8,538.36
MULLIGAN, Denise	\$75,824.41
MURPHY, Bridget	\$22,652.94
MURPHY, Jacob	\$2,823.00
MUSCATO, Julie	\$8,013.97
MYETTE, Jeannette	\$66.00
NASH, Adam	\$46,313.45
NASUTI, Laura	\$74,913.09
NAUGHTON, Briana	\$26,747.66
NICHOLS, Susan S	\$3,338.25
NOE, Nicole	\$46,947.79
NOVICKI, Brianna	\$10,979.30
O'BRIEN, Timothy	\$175.31
O'BRIEN, Kristen	\$75,199.41
OKOLITA, Jessenia	\$3,315.89
OMAR, Jennifer	\$17,912.26
OSTERMAN, Cheryl	\$41,793.76
OUILLETTE, Janet	\$44.00
OUILLETTE JR., George	\$478.04
OUM, Serey	\$18,096.13
OWSIK, Julie	\$9,799.98
PACHECO, Anthony	\$7,283.80
PALMIERI, Jason	\$35,776.77
PARKINSON, Katelyn	\$9,576.64
PASTORE, Ramona	\$16,667.25
PAYSON, Jeremy	\$77.00
PEACH, Bria	\$7,649.75
PECK, Victoria	\$26,912.95
PELLEGRINO, Renee	\$47,645.68
PELOQUIN, Johna	\$16,123.32
PEMBERTON, Emily	\$64,758.64
PEPIN, Matthew	\$3,077.87
PERKINS, Carol	\$27,836.50
PETRELLI, Krista	\$76,112.76
PHIPPS, Paula	\$140.00
PICKERING, Alicia	\$1,742.50
PIERCE, Larry	\$67,924.48
PIERCE, Sarah	\$32,091.24
PIERCE, Megan	\$1,694.00
PIERCEY, Jade	\$6,940.17
PLAMONDON, Sarah	\$13,226.18
PODSTAWKA, Agnieszka	\$4,500.00
POPE, David	\$45,335.06
POSTMA, Lisa	\$29,834.94
POULIN, Roland	\$2,823.00
POWERS, Thomas	\$7,330.00
PRATT, Jeremiah	\$884.07
PROPHET, Jessica	\$31,620.48
PRUNIER, Monica	\$188.25
PURCELL, James	\$26,793.75
PURVIS, Tracy	\$77,999.41
QUIGLEY, Christopher	\$2,523.30
QUINLIVAN, Erica	\$18,747.94
QUINN, Ralph	\$7,904.00
RAFTER, Kevin	\$13,895.15
RAUCCI, Paul	\$5,491.71
RAWLINGS, Nancy	\$26,932.63
REARDON, Kamryn	\$1,827.50
REARDON, Cassandra	\$4,516.00
REBER, Ellen	\$54,908.97
REID, Sonia	\$4,728.00
REMILLARD, Julie	\$50,907.91
RHEAUME, John	\$54,268.99
RICE, Marie	\$220.00
RICHARD, Rosemary	\$188.25
RICHARDSON, Hillary	\$17,736.97
RINDONE, Ellen	\$12,290.46
RIORDAN, Kevin	\$94,584.78
RIVARD, Laurie J	\$16,833.61
RIZZO, Telma	\$280.00
ROBERTSON, Ashley	\$255.21
ROBINSON, Joy	\$4,200.15
ROBLES JR., Renee	\$9,722.33
ROCHELEAU, Maria	\$1,364.22
ROMANO, Joshua	\$49,673.06
ROMANO, Alexandra	\$49,292.68
ROUSSEAU, Patrice	\$62,127.23
RUIZ, Jacob	\$51,329.24
RUSACK, Sharon	\$51,129.66
RUSSO, Jamie	\$1,785.00
RYAN, Shannon	\$5,081.00
SALINAS, Vanessa	\$54,208.60
SARTORI, Rachel	\$917.75
SAWICKI, Christina	\$18,601.35
SCAFIDI, Michael	\$47,645.68
SCARBOROUGH, Arianna	\$6,853.23
SCHULTHEISS, Linda	\$75,199.41

Gross Wage Report - Continued	
SCHWARTZ, Pamela K	\$1,336.50
SCOTT, Timothy	\$10,797.92
SIMMONS, Heather	\$77,881.04
SMALL, Michael	\$203.31
SMITH, Peter	\$4,910.00
SMITH, Paul	\$49,655.05
SMITH, Anne-Marie	\$5,962.40
SMITH, Christine	\$9,888.50
SMITH JR., James	\$766.56
SNOOK, Justin	\$63,634.84
SOCHA, Cindy L	\$101,337.43
SODERMAN, Debra A	\$44,639.06
SOKOL, Marydolores	\$86,772.41
SOUSA, Donna	\$75,251.30
ST. GERMAIN, Donald	\$8,667.87
ST. PIERRE, Laura	\$43,387.44
STACK, Imogene	\$92,743.85
STACY, Amy	\$340.00
STAND, Ellen	\$52,641.00
STAND, Jarred	\$66,831.02
STAND, Amy	\$76,875.08
STEELE, Heather	\$219.92
STEFANICK, Katelyn	\$140.00
STEPANSKI, Mary	\$257.90
STEVENS, Corey	\$2,061.64
STEWART, Glorialyn	\$14,264.79
STIENSTRA, Cheryl	\$22,029.83
SULLIVAN, Robert	\$89,309.12
SZPAKOWSKI, Megan	\$5,057.03
TAMELLEO, Stephanie L	\$84,226.38
TANYI, Scott	\$19,448.50
TAUDEL, Cynthia	\$12,750.38
TAYLOR, Scott	\$7,918.50
TEDISKY, Marlena	\$76,249.41
TEIXEIRA, Kasey	\$3,550.00
TESSIER-WOPIO, Diane	\$84,718.18
THAYER, Jeffrey	\$82,718.26
THEODOROU, Alexandra	\$5,525.38
THERIAULT, Stephen	\$48,820.22
THERIAULT, Billie Jean	\$10,770.00
THEWS-MILLER, Diane	\$18,412.83
THULIN, Melanie	\$20,119.10
TIBBETTS, Lauren	\$51,018.25
TOWLE JR., Mark	\$47,747.08
TURNER, Nancy	\$10,898.37
USHER, Alexandra	\$41,661.81

VAIDYA, Cheryl	\$78,662.62
VALIPOUR, Roshan	\$25,298.93
VALIPOUR, Pamela J	\$77,009.25
VEGA, Madeleine	\$255.21
VEGA, Desi	\$89,767.92
VILLEMAIRE, Scott	\$49,071.92
VINSON, Kent	\$87,748.72
VINSON, Jack	\$48,488.59
WAGGENHEIM, Jonathan	\$87,554.58
WAGGENHEIM, Vanessa	\$69,665.21
WALKER, Jennifer	\$6,650.00
WALLIS, Richard	\$10,191.95
WERME, Theresa	\$1,509.75
WHEELER, Michelle	\$78,225.08
WHIDDEN, Kenneth	\$1,208.49
WHITE, Rebekka	\$160.00
WIERSMA, Larry	\$1,811.67
WITKUS, Melissa	\$16,586.70
WOJCIK, Matthew	\$45,520.56
WOOD, Janice	\$18,248.20
WORSTER, Anthony	\$76,321.84
WRIGHT, Adam	\$44,858.84
WRIGHT, Mary	\$5,020.46
WRIGHT, Heather	\$7,657.97
YACINO, Joseph	\$3,926.89
YANNINO, Anthony	\$71,767.76
YOUNGSMA, Betsy	\$1,307.00
YVON, Norman	\$67,094.88
ZABICKI, Meghan	\$50,246.16
ZISK, Stephen	\$38,762.23
	<b>\$15,352,330.10</b>

#### Police Off Duty

ANDRADE, Richard	\$320.00
AUGER, Brandon	\$960.00
AVEY, Christopher	\$160.00
BERTONE, Nicholas	\$2,710.00
BLONIASZ, Jacob	\$10,060.00
BOHANAN, Matthew	\$1,787.50
BREN, Michael	\$3,040.00
BRIMMER, Jacquelyn	\$1,460.00
CARON, III, Richard	\$320.00
CICCONE, Anthony	\$5,246.25
CONLEY, Shawn	\$1,107.50
CONLON, Donald	\$7,851.25
DEGENOVA, George	\$4,400.00
DIFUSCO, Daniel	\$1,280.00

Gross Wage Report - Continued	
DUNLEAVY, Mark	\$7,347.50
DYSON K, Eric	\$3,500.00
FALVEY, David	\$320.00
FILADELFO, Felicia	\$400.00
FLEMING, Sean	\$4,297.50
FORTUNATO III, Joseph	\$360.00
FOYNES, Elias	\$6,103.75
FRANCESCONI, Joseph	\$781.25
FRANZEN, Philip	\$427.50
FULONE , Brett	\$6,150.00
GILBERT, Gregory	\$18,801.25
GOULD, Travis	\$1,702.50
GREEN, Christopher	\$480.00
GREENO, Peter	\$22,238.75
GRESIAN, Joseph	\$855.00
HAMM, George	\$360.00
HAYES, Joseph	\$320.00
JOHNSON, Alex	\$2,948.75
JONES, Michael	\$2,007.50
KAMINSKI, Mark	\$4,140.00
KARAMANAKIS, Anastasios	\$640.00
KASABULA, Kevin	\$345.00
KELLY, Ryan	\$320.00
KURAS, Justin	\$2,797.50
LEE, Michael	\$320.00
LLOYD, Randy	\$1,980.00
LYMAN, JR., James	\$1,000.00
MARINO, Michael	\$2,037.50
MCLAUGHLIN, Aaron	\$220.00

MIGLIONICO, Jason	\$2,800.00
MIGLIONICO , Nicky	\$4,730.00
MINICIELLO, Frank	\$3,607.50
MORAN, Timothy	\$960.00
POISSANT, Russell	\$320.00
RIVERA, Samuel	\$320.00
ROY, Donald	\$1,330.00
SANCHIONI, John	\$320.00
SANTOS, Nestor	\$665.00
SULLIVAN, Lisa	\$360.00
TAPARAUSKY, Keith	\$1,280.00
TAYLOR, John	\$12,888.75
TAYLOR, Scott	\$10,673.75
TROTTIER, Stephen	\$320.00
VALLEJO, Jose	\$620.00
WILDMAN, Gregg	\$2,560.00
WOJNAR, Mark	\$200.00
WRIGHT, Adam	\$5,106.25
YANNINO , Anthony	\$2,020.00
	\$184,985.00
	<b>\$15,537,315.10</b>

\*\* Special Detail M.G.L.Ch. 44§ 53C: Compensation of employees for off-duty or special detail work not related to regular duties.

Respectfully submitted,  
**Cheryl J Vaidya**, Treasurer/Collector,  
 CMMT & CMMC



Historical Commission



Council On Aging



Personnel Board

# PUBLIC SAFETY







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## BUILDING DEPARTMENT - INSPECTION

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The Building Department is responsible for all residential and commercial permits that are submitted including building, electrical, plumbing, gas and sheet metal. Along with reviewing and processing the permits, we perform all inspections necessary to document that all work completed is in compliance with the Massachusetts State Building Code.

Zoning Enforcement is an additional role of the Building Inspector. The role is to enforce the Town of Douglas Zoning Bylaws as well as any and all Special Permits and Variances with conditions that may be granted by the Zoning Board of Appeals and/or Planning Board. The Department also handles neighbor land disputes and zoning/building complaints. The Building Commissioner is also the ADA Coordinator receiving all complaints regarding accessibility as well as guiding people with accessibility issues.

All of the departments and boards continually work with the other departments and boards to clarify and simplify the permitting process. Although some processes may seem redundant and/or time consuming, they are necessary for the welfare and safety of the town. We invite anyone who is planning a project, whether it be residential or commercial, to come in to the department to meet with us to discuss all aspects of the proposed project and hopefully alleviate any delays that could occur when the project is in motion.

Respectfully submitted,

**Larry Lench**

Building Commissioner

<b>BUILDING PERMITS</b>	
Fees received for 600 Building Permits Issued in 2017: <b>\$185,892.75</b>	
Not including fees *Waived for 10 School, Town and Non-profit Projects: <b>\$170.00</b>	
HOUSES	31
ELECTRIC	171-6*
GAS	100
PLUMBING	78-2*
SHEET METAL	22
SOLAR PANELS	24
BARNs	3
GARAGES	3
MISCELLANEOUS BUILDINGS	15
ADDITIONS / ALTERATIONS	94-1*
SWIMMING POOLS	17
DEMOLITION	2
CHIMNEYS / STOVES / FIREPLACES	23
COMMERCIAL / INDUSTRIAL	14-1*
SIGNS	3

HOUSES	31
ELECTRIC	171-6*
GAS	100
PLUMBING	78-2*
SHEET METAL	22
SOLAR PANELS	24
BARNs	3
GARAGES	3
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SWIMMING POOLS	17
DEMOLITION	2
CHIMNEYS / STOVES / FIREPLACES	23
COMMERCIAL / INDUSTRIAL	14-1*
SIGNS	3

Respectfully submitted,

Jane L. Alger, Administrative Secretary

“Public Safety is a Joint Responsibility”



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## EMERGENCY MANAGEMENT

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During the year of 2017 there were no man made or natural disasters that effected our town. We continue to utilize the EMPG grant program to acquire equipment to assist in building emergency operations center



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## FIRE DEPARTMENT

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This year marked a turning point in history for the Douglas Fire Department which for the first time on January 5, 2017 began to staff our Fire Headquarters with full time staff twenty four hours a day seven days a week. After years of the administration advocating the importance of staffing our station with firefighter paramedics around the clock seven days a week and with the full support of the Board of Selectmen this finally became a reality. In addition to that and to make this possible the town also hired three Firefighter/EMT's to work with paramedics on those shifts. This change strengthened the full time staff to eight members with three Firefighter EMT's, four Firefighter Paramedics and a Chief. This addition in staffing better helps us comply with the National Fire Protection Standard 1710 which allows us to have an ambulance on scene from the initial call for service in under eight minutes and 59 seconds, ninety percent of the time which is critical if we are to give our citizens prompt and professional emergency services. We remain committed to "best practice" in emergency care and understand that the shorter our response times are, the better patient outcome. We especially thank the Board of Selectmen for making the public safety of our town's citizens a high priority.

At the end of the year our department answered 300 fire and 900 ambulance calls for service. It is true we may be a small town but our demand for services is on the rise. (Please see the attached statistics).

Another highlight for our department and for the town was the addition of our new 2017 KME Legacy Panther Pumper/Rescue. We are so appreciative that voters approved this debt exclusion to buy and equip this piece of apparatus. This truck streamlines our fleet and allows us to engage in fire suppression and vehicle extrication simultaneously when the need arises at motor vehicle crashes. It has the capacity to safely seat and transport six firefighters to the scene of any emergency. It also is rated to pump fifteen hundred gallons per minute and carries one thousand gallons of water and 20 gallons of firefighting foam. The water this truck carries is crucial when fighting fires out of the hydrant district where seventy percent of the town's citizen's homes are.

We also had good news in relation to our ISO rating which is the organization that rates the town's ability to provide fire protection, and thus how our insurance rates are based. We were previously a 6/9 rating which is fair. In August of 2017 after meeting with the ISO representative the most recent audit improves our rating to a 04/4Y. We can only guess that this improvement is a result of updated apparatus, improved training and record keeping and the fact that our response times are lower due to having the station staffed 24/7. This is an example of continued efforts to professionalize the department, again benefiting those we are sworn to protect.

Finally, in late November we were pleased to report that one of our call firefighters, Lt. Gerard Connell was awarded a Firefighter of the Year Award for Meritorious Conduct by the Office of Public Safety and presented by Governor Charlie Baker. This award was given to Lt. Connell for an incident that occurred in the Douglas State Forest on Memorial Day weekend. After a swimmer didn't surface and first responders were called, Lt. Connell drove directly to the scene donned a dry suit and entered the frigid waters and began to surface swim untethered searching for the missing swimmer. Lt. Connell located the swimmer and after help arrived was able to bring her to the surface where paramedic and EMT's worked feverishly to save her life. Unfortunately she succumbed to her injuries at Hubbard Hospital. We are proud of Lt. Connell and all members who risked their lives that weekend, and as always are ready at a moment's notice.



We look forward to another year of service to our community.

Stay Safe Douglas!

Respectfully Submitted,  
**Chief Kent F. Vinson**

**Douglas Fire Department**  
**Incident Analysis**  
**From 01/01/2017 Thru 12/31/2017**

**Incident Type**

<b>Incident Type</b>	<b>Occurrences</b>	<b>Percentage</b>
Fire, other	8	2.7
Structure fire, other (Conversion only)	1	0.3
Building fire	5	1.7
Cooking fire, confined to container	5	1.7
Chimney or flue fire, confined to chimney or flue	2	0.7
Fuel burner/boiler malfunction, fire confined	2	0.7
Mobile property (vehicle) fire, other	1	0.3
Natural vegetation fire, other	1	0.3
Passenger Vehicle Fire	1	0.3
Camper or Recreational Vehicle (RV) Fire	1	0.3
Brush or brush-and-grass mixture fire	5	1.7
Special Outside Fire, Other	1	0.3
Medical assist, assist EMS crew	15	5.0
Emergency medical service incident, other	4	1.3
EMS call, excluding vehicle accident with injury	20	6.7
Motor vehicle accident with injuries	24	8.0
Motor vehicle accident with no injuries	38	12.7
Search for Person on Land	1	0.3
Extrication, Rescue, Other	1	0.3
Watercraft Rescue	1	0.3
Hazardous Condition, Other	1	0.3
Carbon monoxide incident	9	3.0
Electrical wiring/equipment problem, other	5	1.7
Overheated Motor	1	0.3
Power line down	9	3.0
Arcing, shorted electrical equipment	6	2.0
Accident, Potential Accident, Other	2	0.7
Vehicle Accident, General Cleanup	2	0.7
Service Call, Other	2	0.7
Lock-Out	2	0.7
Water problem, other	1	0.3
Water or steam leak	1	0.3
Smoke or odor removal	3	1.0
Animal Rescue	2	0.7
Public service assistance, other	4	1.3
Assist police or other governmental agency	2	0.7
Unauthorized Burning	5	1.7
Cover assignment, standby, move up	9	3.0
Good intent call, other	5	1.7
Dispatched & canceled en route	1	0.3
No incident found on arrival at dispatch address	2	0.7
Smoke scare, odor of smoke	8	2.7
EMS call, party transported by non-fire agency	2	0.7
HazMat Release Investigation w/ No HazMat	2	0.7
Smoke detector activation due to malfunction	21	7.0
Heat Detector Activation Due to Malfunction	1	0.3
Alarm system sounded due to malfunction	18	6.0
CO detector activation due to malfunction	5	1.7
Unintentional Transmission of Alarm, Other	1	0.3
Smoke detector activation, no fire - unintentional	9	3.0
Detector Activation, No Fire, Unintentional	2	0.7
Alarm system activation, no fire - unintentional	6	2.0
Carbon monoxide detector activation, NO CO	6	2.0
Lightning Strike (no fire)	2	0.7
Severe weather or natural disaster standby	2	0.7
Special type of incident, other	1	0.3
Citizen Complaint	3	1.0
<b>TOTAL</b>	<b>299</b>	<b>100.0</b>

### 2017 Ambulance Statistics

BLS Basic Level call	244	ALS 2 Medic Requested	13
ALS Paramedic Level Calls	682	Mutual Aid to another Town	77
<b>Total</b>	<b>926</b>	Mutual Aid from another town	49
Abdominal pain	44	Meflight	1
Allergic reaction	7	Lifeflight	3
Altered Mental Status	24	<b>Total</b>	<b>4</b>
Animal bite	2		
Anxiety Attack	5		
Burns	1		
Boating Accident	0		
ATV/Dirtbike Incident	2		
Back Pain	24		
Bicycle Accident	2		
Chest Pains	79		
Childbirth	0		
Diabetic Incident	4		
Choking	4		
Assault/Sexual/Domestic	6		
Electrocution	0		
Fall	109		
General Illness	173		
Head Injury	5		
Heat incident (Hyperthermia)	3		
Cold incident (Hypothermia)	5		
Hip Injury	14		
Pedestrian Struck	1		
Motor Vehicle Crash	147		
Nosebleed	4		
Obstetrical Emergency	1		
Overdose	23		
Stroke (CVA)	9		
Seizure	21		
Syncope	13		
Traumatic injury	1		
Upper Extremity Injuries	13		
Lower extremity injuries	12		
Unresponsive	9		
Respiratory Distress	69		
Psychiatric Disorders	45		
Water Emergencies (Drowning)	1		
Vertigo	2		
Neck injuries	4		
Cardiac Arrest	8		
DOA	6		
CO Calls (Assist FD)	16		
<b>Total</b>	<b>926</b>		

### 2017 Inspections

Smoke / CO	153
Propane	73
Boiler	25
Tank Removal	2
Oil Tank	6
Black Powder	2
Tank Truck	4
Cutting / Welding	0
Blasting	0
Business	18
<b>Total</b>	<b>283</b>



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## POLICE DEPARTMENT

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In 2017 The Douglas Police Department was comprised of 15 full time sworn Police Officers, 4 full time Dispatchers, 6 part time Police Officers and 9 part time dispatchers who work vacant shifts on a per diem basis. The Department's Command Staff includes the Chief of Police, (1) Lieutenant, (1) Detective Sergeant, and (3) Patrol Sergeants. The Chief and Lt. oversee the administration and day to day operations of the department. The Detective Sergeant conducts and supervises the investigative function of the department which includes all major cases and narcotics investigations. Each Patrol Sergeant is assigned to a specific shift and is responsible for the supervision of each Patrol Officer under their command. Our Dispatchers are responsible for handling all of the Departments calls for service and then dispatching the appropriate agency. Our call takers answer all business and 911 emergency calls for the Towns Police, Fire, and Emergency Medical Services 24 hours a day all year round. Our officers and dispatchers are highly trained and regularly attend specialty courses to maintain their professional development. Current members of our department are certified specialists in; 911 Call Taking, Emergency Medical Dispatching, Crash Reconstruction, SWAT, Firearms Instruction and Armorer, Domestic Violence, and Impaired Operator Detection (ARIDE).

The Police Department responded to 12,454 calls for service in 2017 which was somewhat lower (704) than the previous years 13,158. However, the department arrests for 2017 increased by 33 to 591 compared to the 2016 total of 558. Some of those calls and arrests included, 12 for Aggravated Assault, 35 for Simple Assault, 4 Sexual Assaults, 5 Weapons Violations, 17 for Malicious Destruction of Property, and 14 for Breaking and Entering. The Department continues to see a rise in car breaks and residential breaks which we contribute to the excessive use of opioids throughout our area. Please continue to secure your vehicles and homes and report any suspicious activity you see to our department.

The Department continues to receive traffic complaints on a regular basis and has taken a proactive approach to motor vehicle enforcement. In 2017 we investigated 141 motor vehicle crashes and issued 4,144 motor vehicle citations for a total of \$53,645.00 in fines. The Department received a Traffic Enforcement Grant through the Governors Highway Safety Bureau and the National Highway Traffic Safety Administration to take part in the nationally run mobilizations that target impaired and distracted drivers. In December, the Department once again received an award from AAA of New England for our Traffic Safety efforts and programs. Officer Michael Bren was also recognized for the third year in a row as a Traffic Safety Hero for his motor vehicle enforcement efforts. In addition, the department as a whole made 60 arrests for Operating Under the Influence of Liquor in 2017.

We continue to apply for and receive grants to assist us with our funding needs. In 2017, we received the 911 Support and Incentive Grant totaling \$22,184.00. These funds were utilized to pay for shifts worked by our part time dispatchers. We also received the 911 Training Grant for \$10,000.00 which we were able to use for training for all of our Dispatchers. The department will continue to seek out and secure as much grant funding as possible to assist with our operational needs.



BOS Vice Chair David Cortese, Chief Foley, and Matthew Wojcik

In October 2017, Chief Patrick T. Foley retired from the Douglas Police Department after serving 22 years as the Departments Police Chief. He began his career in Douglas in 1995 and achieved many accomplishments during his tenure with the Douglas Police Department. We are grateful for his many years of service and wish him continued success in his new role as Chief of Police in Williston Vermont.

In 1996, Chief Foley hired me as a part time officer with the department. Over the years he has given me additional opportunities to

work my way through the ranks and to ultimately become his successor as the next Douglas Police Chief. I am honored to have this opportunity and excited to see what the future holds for the Douglas Police Department as we move ahead.

On behalf of the Douglas Police Department I thank all our residents and business owners for your continued support throughout 2017. It is our pleasure to serve you and we will continue to provide you with the most professional and dedicated service possible.



Uxbridge District Court Judge Gerald A. Lemire swears Nick Miglionico in as Police Chief.

Stay safe!  
**Nick L. Miglionico**  
Chief of Police

## 2017 AAA AWARDS

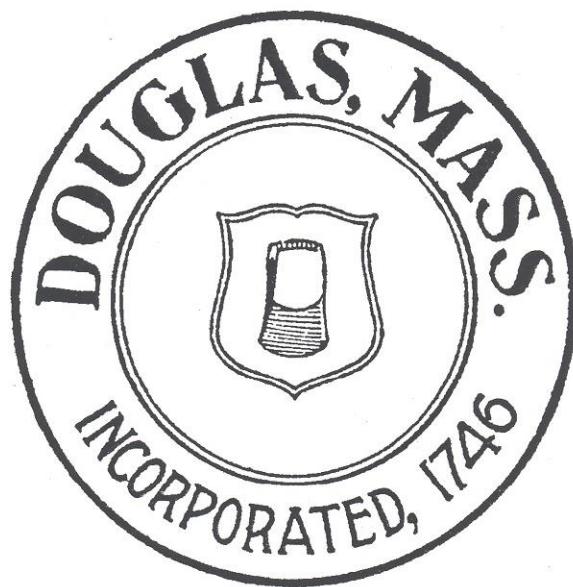
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Sergeant Travis Gould, Officer Michael Bren, Chief Patrick Foley, and Lieutenant Nick Miglionico with AAA representatives.

AAA Awards: Officer Michael Bren received the "Traffic Safety Hero of the Year" award, and the Town of Douglas received the "Gold Award".

# PUBLIC HEALTH







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## ANIMAL INSPECTOR

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### Barn Inspector Report

I, Maurice Guilbault, took over the position as barn inspector in Douglas in July 2017. In that time I have had the pleasure of dealing with many of the fine residents of Douglas. I observed many different practices throughout the town, and inspected a number of very well cared for barns. Of course, there are always a few that are not so as well kept, but most of the owners were very receptive to suggestions. There were many animals that had to be quarantined and all of the owners have been very understanding. I am realizing more as I go, on the importance of record keeping and am working on a spreadsheet to keep them all organized. We also sent out several suspect rabid animals and had 0 returned as rabid.

I, Mr. Guilbault, performed inspections required by the state and found the following

Cattle	24
Goats	50
Sheep	36
Swine	22
Llamas	7
Equine	83
Poultry	537
Rabbits	15
Gamebirds	1500+

Confirmed rabies cases in wildlife: 0

Respectfully submitted,  
**Maurice Guilbault**



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## HEALTH DEPARTMENT BOARD OF HEALTH

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The members of the Douglas Board of Health are pleased to submit the following report for the year 2017.

The Board of Health meets the last Monday of each month at 6:00 PM in the Health Department office of the Municipal Center. Meeting changes can be found on the Town's website.

The Board of Health consists of a five member board appointed by the Board of Selectmen. Members serve three year terms. The Board of Health is responsible to hire an Agent, Board of Health Engineer, Public Health Nurse, Administrative Assistant, Animal Inspector, Food Service Inspector and Transfer Station operators. These individuals carry out the various duties under the jurisdiction of the Board of Health.

The Board of Health or its Agent/Engineer performed the following:

Title 5 Soil Testing witnessed	63
Permits issued for new or repaired septic systems	40
Approved State or Local Title 5 variances	3
Well installation permits	19
Certificates of Compliance issued	42
In-ground swimming pool permits issued	10
Board of Health reviews for Planning Board hearings	10

In accordance with 105 CMR 445.000 Minimum Standards for Bathing Beaches (State Sanitary Code, Chapter VII) all public and semi-public beaches were tested on a weekly basis for e-coli.

In accordance with 105 CMR 435.000 Minimum Standards for Swimming Pools (State Sanitary Code, Chapter V) all commercial in-ground swimming pools were inspected prior to the issuance of a permit.

In accordance with 105 CMR 430.000 Minimum Standards for Recreational Camps for Children (State Sanitary Code, Chapter IV) and 105 CMR 440.000 Minimum Standards for Developed Family Type Camp Grounds (State Sanitary Code, Chapter VI) all children's overnight camps and recreational camps were inspected prior to opening.

The seven monitoring wells located at the capped Riedell Road landfill and the Transfer Station are tested twice a year. All results are filed with the Worcester office of the Department of Environmental Protection and are kept on file at the Board of Health office.

All Food Service, Retail Food and School Cafeterias are inspected twice a year in accordance with 105 CMR 590.000 Minimum Standards for Food Establishments, Chapter X and the 1999 Merged Food code. All reports are kept on file.

The Board of Health Agent responded to complaints concerning issues such as housing complaints, trash, abandoned properties, odors, septic issues, noise, animal/vermin issues and outdoor wood burning furnaces.

The Board of Health, with help from the Highway Department, continues to place mosquito pellets in Town culverts in an attempt to control the growth of the mosquito population. The Board of Health places public service announcements on the local cable station advising residents on ways to protect themselves from tick and mosquito bites. This information can be found on the Board of Health page located on the Town web page.

Respectfully submitted,  
**Steven Donatelli, Chairman**



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## PUBLIC HEALTH NURSE

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The following is a report for the Public Health Nurse, Agnieszka Podstawka, RN for 2017.

My role as a Public Health Nurse is to protect the health of the entire population of the Town of Douglas; through education, prevention and control of communicable diseases, injury and disability prevention, and promotion of health and healthy behaviors. I am also a part of the infrastructure that responds to natural disasters local emergencies.

I perform surveillance and data collection of all reportable communicable diseases, maintain records and file case investigations to the Massachusetts Department of Public Health. I also work closely with the Division of Tuberculosis Control to investigate and follow-up all reported cases of tuberculosis, including testing all contacts, home visits when needed and monitoring patients for compliance with treatment regime. I am developing plans, coordinating and administering clinics; e.g., checking blood pressure, and to serve the community more fully, I am also attending staff meetings, trainings, and professional development seminars.

Wellness clinics, including blood pressure monitoring, are held every Tuesday at the Municipal Center from 3:00 PM to 5:30 PM. For homebound residents of Douglas, the Public Health Nurse visits and monitors blood pressure upon request.

Respectfully submitted,  
**Agnieszka Podstawka, R.N.**  
Public Health Nurse



## SENIOR CENTER / COUNCIL ON AGING

We are open Monday-Thursday from 9am - 2pm  
Monday Night Reverse Glass Painting 6pm-8pm  
Seasonally from 6pm-8pm on week nights.

The senior population for the Town of Douglas is currently 1,734 seniors. Our operating expenses are Town funded however, we also receive a Grant from the State that funds our multiple exercise programs and our newsletter.



This year at the center has been one of our busiest ones yet! We have had a big growth in our many exercise programs and have added additional times and days. Our seniors are starting the year off being fitter than ever and thanks to our State Grant we are able to offer all of our exercise programs for free.

Many Thanks and gratitude to our Sunshine club and to all of the Businesses and personal donors who helped us achieve our goal of Air-conditioning. We are looking forward to increasing our summer programs in a nice climate controlled environment.

Our Book & Movie Club has taken off and we have had a great time discussing these wonderful reads over lunch with our Library Director Justin Snook and Mrs. Ellie Chesebrough. Following up with the movie that corresponds has been a lot of fun too!

The senior center is very proud of all of the continued growth we have experienced over the last few years. Listed below are a few of the programs that we offer, and the participation we have had this year.

**Outreach Support: 1,377**  
**Meals served: 1,125**  
**Exercise participants: 2,318**  
**Health Services: 253**  
**Home Delivered Meals: 2,859**  
**Transportation: 351**  
**Entertainment, Recreation & Nutritional programs**  
**3,042**



### WEEKLY ACTIVITIES

MONDAYS	TUESDAYS	WEDNESDAY	THURSDAYS
9:00 Walking club	9:00 Walking Club	9:00 Walking Club	9:00 Walking club
10:00 Reverse Class Painting	9:30 Zumba	10:00 Osteo exercise	9:00 Yoga
10:00 Osteo exercise	9:30 Cribbage	12:00 Needle Works	9:30 Computers
12:00 Needle Works	12:00 Bingo	1:00 Yoga	10:00 Tai chi
		11:00 Book & Movie	10-12 Acrylic Painting
		Club held monthly	12:00 Bingo

The Senior Center also offers many educational and nutritional programs as well as musical entertainment monthly. These activities are sponsored in part by a Grant from the Douglas Cultural Council and by our very own Sunshine Club.



## THE SUNSHINE CLUB

The Sunshine Club is active and actively seeking new members. The Sunshine Club is a non-profit group that raises money for the senior center, these funds help support the senior centers many programs. Meetings are held at 2:00 on the first Tuesday of the month at the senior center. The Sunshine Club also has a wonderful sale table with handmade knitted and crochet items for adults, children and babies as well as many gently used items. Stop in and shop anytime, or if you would like to donate items for our table they are always needed.

## SUNSHINE CLUB TRIPS

### Tuscany and the Italian Riviera: June 15-22, 2018

Multiple day and overnight trips throughout the year are also available. Stop in for brochures anytime.

## HEALTH SERVICES

**Podiatrist:** The podiatrist comes to the center every 2 months, please call for upcoming dates.

**The Blood Pressure Clinic:** Blood pressure checks are available at the senior center with Nurse Ann on multiple days during the month. Appointments are not necessary, walk-ins are always welcome.

## TRANSPORTATION INFORMATION

**Elder Bus Service Schedule:** S.C.M. Elder bus, under contract to the Worcester Regional Transit Authority, provides transportation services to senior and disabled clients for twenty-one communities within central Massachusetts. Please call Elder bus directly at (1-800 321-0243) to make all reservations. Reservations must be made 48 business hours ahead of time.

### Douglas Service Schedule in Town:

#### Monday - Friday

#### Service Hours

Medical 8:30 a.m. - 3:30 p.m.

Work 8:30 a.m. - 3:30 p.m.

General Business: 8:30 a.m. - 3:15 p.m.

### Out of Town Medical: Wednesday, Thursday, Friday

#### Service Hours

Trips to Worcester/Auburn

10:00a.m. - 12:00 p.m.

12:00p.m. - 2:00 p.m.

### Out of Town Grocery Shopping: Tuesday

Customer Choice Drop-Off Pick-Up Walmart –

Whitinsville: 11:00-12:30 p.m.



## OUTREACH PROGRAM

The Outreach Program has been extremely successful as the senior population in Douglas continues to thrive. The Outreach Program continually provides support to these homebound seniors with multiple programs to ensure their needs are being met.

As many of our older seniors are choosing to remain in their homes the need for services is crucial. The Outreach program assists and provides services to these elders and their families.

Many of our recreational and educational programs are available on the cable channel so that our homebound senior residents may enjoy the many programs we offer from the comfort of their homes.

The multiple programs we refer seniors and their families to are listed below. Many seniors are engaging in these programs while they are residing in their homes.

Friendly Visiting	In Home Support	Medical Equipment Loans
Fuel Assistance	Food Stamps	Prescription Programs
Housing	Home Care	Breakfast Program
Transportation	Meals on Wheels	Virtual Giving Tree
Family Member Support	Health Insurance	Adult Day Health

#### **COUNCIL ON AGING BOARD MEMBERS**

Patrick Blake: Chair Person  
Christine Furno: Vice Chair  
Martha Allan: Board Member  
Rita Haire: Board Member  
Jennifer Hoffer: Board Member  
Janet Oullette: Board Member  
Loretta Wall: Board Member  
Thomas Wall: Board Member  
Janet Brule: Board Member

#### **SENIOR CENTER STAFF**

Patrice Rousseau  
Director / Outreach Case Manager  
  
Sandy Hansen  
Administrative Assistant  
  
Cheryl Bengtson & Kathleen Wall  
Per-diem Assistants

Respectfully Submitted,

**Patrice Rousseau**, Director/Outreach Case Manager



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## **TRANSFER STATION**

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The following is the 2017 annual report for the operation of the Douglas Transfer Station.

The Transfer Station and Recycling Center are under the direct supervision of the Board of Health. Permits are sold to Douglas residents only and are sold twice a year (March 1<sup>st</sup> and September 1<sup>st</sup>). The Board of Health strives to keep the cost of trash disposal at a fair and reasonable rate for Town residents.

The site is located on Riedell Road and is open Tuesday, Thursday and Saturday from 7:00 AM to 4:00 PM.

The site accepts household trash, some bulky items, certain white goods and recycled items. The site also collects TV's, computer monitors, air-conditioners, auto batteries, used clothing, and propane tanks.

The Board of Health is part of the Blackstone Valley Regional Recycling Group which accepts most of our recyclables and forwards any profits back to the Town of Douglas.

Residents of the Town of Douglas can also take certain items to the Northbridge division of the Blackstone Valley Regional Recycling Group located at 193 Main Street in Northbridge. For further information on this, please contact the Douglas Board of Health office.

The Board of Health continues to sell backyard composting bins at a cost of \$40.00 each.

Residents of Douglas also have the option of bringing their leaves and grass clippings to the Uxbridge Compost area located on River Street. Permits can be obtained at the Douglas Board of Health for \$20.00 a year.

In accordance with the Solid Waste Regulation 310 CMR 19:000, section 19.207(25), the Transfer Station is inspected yearly by a registered professional engineer.

The following tonnages were recorded:

Solid Waste	1,092 Tons
Bulky Waste	166 Tons
Metal	55 Tons
Mixed paper	29 Tons
Cardboard	59 Tons
Glass	55 Tons
Electronics	29,320 lbs.
Textiles	3,974 lbs.

Respectfully submitted,  
**Steven Donatelli**, Chairman



Board of Health



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## VETERANS' SERVICES - BLACKSTONE VALLEY

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Uxbridge-Northbridge-Sutton-Douglas  
21 South Main St.  
Uxbridge, MA 01569  
508-278-8600, ext. 2037

The Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). The primary duty is to assist Veterans and their dependents in applying for state and federal Veterans Administration benefits. As a district, this office also serves the towns of Northbridge, Sutton, and Uxbridge. Douglas reimbursed one-sixth of the Director's and Assistant Director's salary and benefits to Northbridge in FY17.

During fiscal year 2017, \$67,868.22 was paid out in M.G.L. Chapter 115 benefits for qualified Douglas Veterans and their dependents. This is a 26% increase from FY 2016. Also included is the purchase of flags that adorn veterans' graves during Memorial Day and burial expenses of indigent veterans. The Department of Veterans' Services (DVS) continues to reimburse 75% of authorized Chapter 115 benefits to the town.

The Veterans' Services office is located at 21 S. Main St., Uxbridge, MA, where Veterans can be assured of private and confidential service. Office hours are Monday, Tuesday, and Thursday 7:30 a.m. – 5:00 p.m. and Wednesday 8:30 a.m. – 2:30 p.m. and 5 p.m. – 7 p.m. The Northbridge satellite office at 14 Hill St. is manned on Wednesdays from 8:30 a.m. – 4:30 p.m. The offices are closed on Fridays.

As always, Veterans' Services looks forward to assist Veterans and/or their dependents. Please call 508-278-8600 ext. 2017 with any veteran concerns.

Respectfully submitted,  
**Carl J. Bradshaw**  
Lieutenant Colonel, U.S. Army (Retired)  
District Director of Veterans' Services

# PUBLIC WORKS







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## CEMETERY COMMISSION

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Cemeteries are one of many community markers. They are our link to the past providing us with a measure of our historic heritage.

The Commission is responsible for the sale of plots in Douglas Center Cemetery. Cemetery Commissioners, Shirley Cooney, Chairwoman; Debby Heinz, Secretary and Laurie Church, Treasurer work hard to make sure that the Town Cemeteries are maintained on a regular basis and treated with the respect that they deserve.

**DOUGLAS CENTER CEMETERY:** Spring fertilizing, herbicide to weeds, spray for gypsy moths, stump removal, planted 5 Dogwood trees along with regular mowing's. 36 yards of loam was ordered to spread out on the front, new section of the cemetery to help promote better grass growth.

**PINE GROVE CEMETERY:** Spring fertilizing, planted 3 Redbud trees along with regular mowing's.

**SOUTH STREET CEMETERY:** Spring fertilizing along with regular mowing's.

The Cemetery Commission would like to thank A&B Mowing for the wonderful job they continue to do with mowing and maintaining the cemeteries. We would also like to thank Full Circle Tree Service for all the work that they do for us each year.

Sincerely,  
Shirley Cooney, Chairperson Cemetery Commission



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## HIGHWAY DEPARTMENT

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Approximately \$363,000 was awarded in state aid to the Highway Department. With this money the department reclaimed and paved all of Cross Street and a portion of Walnut Street.

Webster Street was reconstructed for 2.6 million dollars through Mass DOT. The reconstruction was done in an effort to make the road safer.

Emergency repairs were made to the North Street bridge during the fall due to the deterioration of the retaining wall.



The Highway Department was also able to construct a new parking lot for the Simon Fairfield Public Library.

During the winter of 2016/2017 approximately \$200,000 in deficit spending was used for snow and ice removal. The Highway assisted the Water Department repairing leaks and replacing hydrants.

Routine maintenance performed within the department includes cutting brush, patching pot holes, painting crosswalks and road lines and replacing street signs. The Highway Department also maintains over 700 catch basins during the year and continues to maintain the ball fields and commons within the town. Along with the regular maintenance schedule the department also assists the Water Sewer Department and the School Department.

Respectfully Submitted  
**John J. Furno**  
Highway Superintendent



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## MUNICIPAL FACILITIES MAINTENANCE

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The Municipal Facilities Maintenance Department performs preventative maintenance, landscaping, snow removal, building repairs (interior and exterior) and custodial duties. As the manager I perform the maintenance on the Municipal Center, Police Department, Library, Post Office, Senior Center, Old Fire Station and VFW. If a repair cannot be completed by Municipal staff then I am responsible for overseeing and coordinating contractors to complete the project. Each year I am responsible to submit a 5 year Capital Improvement plan for maintenance repairs/improvements to the Capital Committee and also a financial plan each year to Finance Committee.

In 2017 we had the Municipal first floor windows replaced at a cost of \$139,000. We have started phase 1 of our compliance with water conservation and have started to upgrade our men's bathroom at a cost of \$2,400. I have replaced an air conditioner at the Post Office for \$5,950 and we assisted with installation of an air conditioner for the Senior Center.

I had concrete repaired and repointed in several areas of the Municipal Center and Police Dept at a cost of \$8,300. I had chimneys repaired and concrete repointed plus new flashing at the Post Office at a cost of \$3,800.

We are in the beginning stages for the new Fire Alarm system at the Municipal Center and have started the process of getting cost estimates for the Gym Window and door replacement.

This year for Capital Improvement projects I will be asking for a new roof for the main building of the Municipal Center, Gym window and Door replacement, Police Dept window replacement, Municipal, Post Office and Police Dept A/C replacement, Municipal first floor electrical system upgrade, Post Office and Senior Center Window and Door replacement and Post Office, Municipal and Police Dept parking lot paving.

Respectfully Submitted  
**Adam J. Furno**  
Facilities Maintenance Manager



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## TREE WARDEN

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In 2017 over 100 dead and hazardous trees were removed. I would like to thank National Grid and the Highway Department for their assistance with tree removal.

Currently the tree warden budget is \$4,500. This money pays for tree removal and police details when needed.

Please be advised that the trees alongside the roads throughout Douglas are the town property and Massachusetts General Law Chapter 87, section 9 prohibits the posting of signs of any kind on street trees.

Respectfully Submitted,

**John J. Furno**

Tree Warden

508-476-3378



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## WATER / SEWER DEPARTMENT

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## WATER / SEWER COMMISSIONERS

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508-476-2400

**Office Hours:** Monday thru Friday 7:00 AM to 3:30 PM

### Water Division

The water division pumped 74,257,600 gallons of water this past year. All Fire hydrants were inspected, and operated, over the summer and into the fall. We are in the process of cleaning and operating all mainline valves, and will continue throughout the next year. The entire Distribution System was mapped and entered into a GIS system, through a grant from MassDEP.

Service Calls: 148

New Services: 5

Meters Replaced: 97

Final Reads: 50

Water Leaks Repaired: 4

Hydrants Replaced: 2

Hydrants Repaired: 2

All Fire hydrants where inspected.

An in-house leak detection survey was conducted on the low service area of distribution system, two leaks were found, confirmed, and addressed.

All cross connection devices were tested as required by the DEP.

### Cross-connection Surveys Information:

Types of Facilities	Total # Facilities served by PWS	# Facilities Surveyed for Cross Connection	# of Facilities with first time surveys during this reporting period	# of Facilities Remaining to be Surveyed	# of Facilities Re-surveyed in this report period
Commercial	30	30	0	0	1
Industrial	1	1	0	0	0
Institutional	0	0	0	0	0
Municipal	13	13	0	0	0

**Backflow Prevention Devices and Assemblies Testing Information:**

Type of Backflow Preventer	# Devices or Assemblies	Test Frequency	Total # of routine test	# Test Failures	# Re-test
RPBP	31	Semi-Annual	62	3	3
DCVA	7	Annual	9	0	0

Please go to the following website to find out more about cross connection and back flow prevention:  
[http://www.douglasma.org/eecontent/WaterSewer/Cross\\_connection\\_back\\_flow\\_education\\_doc.pdf](http://www.douglasma.org/eecontent/WaterSewer/Cross_connection_back_flow_education_doc.pdf)

Please visit our website for water conservation tips:

[http://www.douglasma.org/eecontent/WaterSewer/Microsoft\\_Word\\_-\\_Douglas\\_Conservation\\_tips.pdf](http://www.douglasma.org/eecontent/WaterSewer/Microsoft_Word_-_Douglas_Conservation_tips.pdf)

**Wastewater Division**

The Wastewater Treatment Plant processed 60,480,032 gallons. The plant maintained the removal rate of 98.57% for BOD's, and 99.16% removal rate for TSS's. Rain fall totals for the year were 51.81 inches. 8,887 gallons of Alum, and 6,015 gallons of Sodium Hydroxide was used. 1,225,107 gallons of sludge went to Synagro Northeast for incineration. Manhole inspections commenced, and will continue over the next year until complete. All Sewer Lines will be flushed and inspected this year. We have applied for a grant to map the entire Collection system and have the system placed into a GIS system as well.

New Services: 4

**News**

A new water management act permit was approved; as a result we are now required to implement a mandatory water ban each year beginning on May 1<sup>st</sup> and will be in effect through September 30<sup>th</sup> every year. This means no non-essential outdoor water use is allowed between the hours of 9:00 am and 5:00 pm. for more information please visit the Water and Sewer Department web page on the Town of Douglas Website:

[http://www.douglasma.org/index.php/pages/committees/water\\_ban\\_information](http://www.douglasma.org/index.php/pages/committees/water_ban_information)

**Commissioners Meeting Date / Time**

Meetings are held on the first Tuesday of each month at 7:00 pm at the Wastewater Treatment plant, 29 Charles Street, Douglas

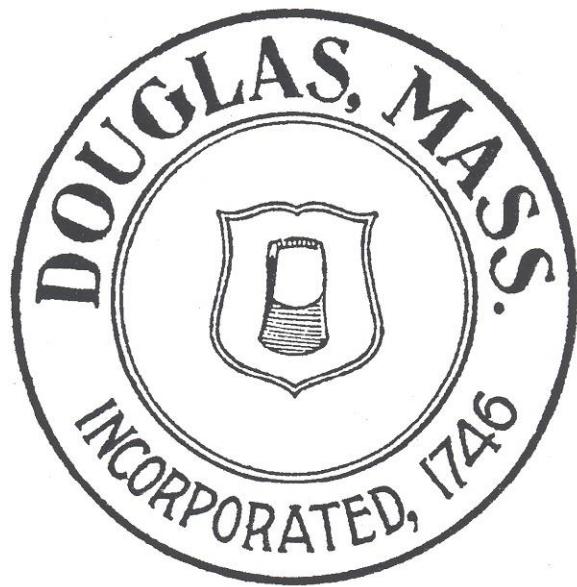
Commissioners:  
**Robert Josey**, Chairman  
**Colin Haire**, Vice Chairman  
**Keith Bloniasz**, Secretary

**Yearly Events**

- Water Meters are read twice per year, in February (please keep outside reader accessible) and August.
- Fire Hydrants are flushed in the spring or fall, depending on supply and conditions.
- Consumer Confidence reports will be delivered by July 1st.
- Water ban goes into effect every year May 1<sup>st</sup> through September 30<sup>th</sup>

Respectfully Submitted,  
**Robert Sullivan**, Systems Manager  
Town of Douglas Water Sewer Department

# PLANNING & DEVELOPMENT







## BUILDING FACILITIES & CONSTRUCTION COMMITTEE

The Building Facilities and Construction Committee (BFCC) is comprised of seven voting members each serving a 3-year term and one non-voting member - the Town Engineer. The BFCC is in the process of implementing the recommendations of the 2008 Building and Facilities Needs Analysis. The projects that the BFCC has worked on in 2017 are as follows:

### Municipal Building Improvements Project and Primary School Roof -

<b>Town Meeting Votes</b>			
<b>Date</b>	<b>Article</b>	<b>Description</b>	<b>Amount</b>
05/03/10 ATM	9	[Primary] School: Partial Roof Replacement	\$150,000
05/05/14 ATM	8	Capital Improvement Plan: Municipal Center Building HVAC system, gym roof, and first floor window replacement	\$580,000
11/16/15 FTM	10	Municipal Center Building: Environmental and other project costs.	\$200,000
11/14/16 STM	5	Municipal Center Building: HVAC system, gym roof, and first floor window replacement	\$70,000
05/01/17 ATM	9	Capital Improvement Plan: Municipal Center 1 <sup>st</sup> Floor Window Replacement	\$67,100

Gorman Richardson Lewis Architects (GRLA) prepared the construction documents and continues to assist with the project construction administration. The HVAC portion of the project was awarded to Riverdale Plumbing and Heating from Walpole, MA for a total cost of \$470,435.76. The Primary School Roof and the Municipal Center Gym Roof was awarded to Greenwood Industries, Inc. of Worcester, MA for a total cost of \$268,000 (\$117,150 – School, \$150,850 – Gym). The first floor municipal building windows were bid and awarded to Vareika Construction, Inc. of W. Bridgewater, MA for a total cost of \$116,185.00.

North Street Bridge Retaining Wall Rehabilitation Project – A structural defect was identified in the southwest retaining wall adjacent to the North Street Bridge in March of 2017. Accordingly, the Town utilized Chapter 90 Funds to pay for the design and repair of the structure. Greenman-Pedersen, Inc. (GPI) of Wilmington, MA was contracted to design and oversee the construction of the rehabilitation project for a fee of \$51,211.43 and Kenefick Corp. of Quincy, MA was contracted to perform the repair work for a fee of \$140,002.50. The North Street Bridge over the Mumford River was temporarily closed for about 4 weeks allowing the work to be completed. The project was completed on October 4, 2017.

Municipal Building Fire Alarm System – Article 8 of the May 4, 2015 Annual Town Meeting approved \$36,000 for the Municipal Center Fire Alarm System, additionally, Article 9 of the May 1, 2017 Annual Town Meeting approved \$71,000 for the Municipal Center Fire Alarm System Upgrade. The Committee, with the Assistance of Adam Furno, is moving forward with soliciting pricing for proposed upgrades to the system.

Municipal Building Gym Windows – Article 9 of the May 1, 2017 Annual Town Meeting approved \$10,000 for the Municipal Center Gym Window Replacement Engineering. Accordingly the Committee, with the assistance of Adam Furno, are soliciting price proposals from qualified design firms for this work.

Regional Compost Facility – The Town of Uxbridge has moved forward with opening their leaf and yard waste composting facility to Douglas Residents. The BFCC worked closely with the Board of Health and the Town of Uxbridge in implementing this program in order to perform an assessment of its utilization from Douglas Residents. A high utilization may support establishing an in town compost facility while a low utilization may indicate a lack of interest. According to the Board of Health, the following numbers of residents have utilized the Uxbridge Compost facility:

<b>Year</b>	<b>Permits</b>
2012	2
2013	14
2014	19
2015	25
2016	25
2017	22

Energy Committee – The BFCC has also been designated as the “Energy Committee” and continues to provide input and assistance with municipal wind, solar and other green projects. On January 17, 2017, the Selectmen entered into the Commonwealth Community Compact Cabinet and as part of this agreement pledged to Become a Green Community pursuant to M.G.L. c. 25A §10 to realize the energy & environmental benefits. Since then, the Town has adopted the Stretch Energy Code at the May 1, 2017 Annual Town Meeting. Furthermore, the Town submitted their Application to be designated a Green Community at the end of October, 2017. Lastly, the Town continues to evaluate the best approach to converting our Street Lights to LED.

Respectfully submitted,  
**Sean Holland**, Chairman



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## COMMUNITY DEVELOPMENT DEPARTMENT

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The Community Development Department (CDD) is comprised of the following appointed and elected agencies: Conservation Commission, Economic Development Commission, Open Space Committee, Planning Board, and Zoning Board of Appeals. The staff within the Community Development Department includes the Town Engineer, an Administrative Assistant, a part-time Conservation Agent, and a part-time meeting minute recorder. Staff also has a significant role in serving on the Building Facilities and Construction Committee, and as Expedited Permitting Coordinators as designated by Massachusetts General Law chapter 43D.

The CDD provides assistance and direction to residents, project applicants, and project abutters in understanding the local bylaws, rules and regulations, and the overall permitting process. The Department also provides assistance to the aforementioned departments, boards and committees in application review, drafting decisions and project oversight. Additionally, the Department also maintains aspects of the Town Geographic Information System (GIS) and permit tracking databases. The Department also provides technical assistance to various other Town Departments, Boards and Committees as detailed below.

The CDD has assisted the Board of Selectmen with procuring and administering design and construction contracts for the Municipal Center Improvements and Primary School Roof projects, assisting MassDOT with a Rural Road Safety Audit and associated improvements along Webster Street (Rt. 16), performing National Pollutant Discharge Elimination System (NPDES) Permit annual reporting as well as various other small projects.

The CDD, having been designated as MGL Ch. 43D Expedited Permitting Coordinators, has assisted the Economic Development Commission and the Board of Selectmen through the design and permitting of a regional subdivision roadway located in the northeast corner of town. The 6,600 foot roadway crosses Douglas, Sutton and Northbridge and required permitting and approval from all three Towns’ Planning Boards and Conservation Commissions. The CDD has worked with Worcester Business Development Corp. (WBDC) to facilitate Economic Development on the 43D sites as well as other industrially and commercially zoned lands. Additionally, The CDD assisted the Old Grammar School Disposition Committee in soliciting proposals for the Old Grammar School on Gleason Court.

The CDD also assisted the Building Facilities and Construction Committee (BFCC) with the Bidding for the engineering and construction of the Municipal Center HVAC, Roof and Windows Project, the Primary School Roof Project, the Municipal Center Fire Alarm System, The Municipal Gymnasium Windows Project, Upgrade IT wiring in Town Hall and ongoing evaluation of green energy alternatives for the town including solar and wind projects.

The CDD has also been assisting the Board of Selectmen with the Implementation of Items within the Community Compact Cabinet (CCC). Components of the CCC include becoming a “green community” and creation of an Economic Development Plan.

The CDD has assisted the Planning Board in the ongoing oversight of nine (9) residential subdivisions with ongoing construction, three (3) Definitive Subdivision Plans, two (2) site plan reviews, one (1) earth removal special permit, twenty (20) ANR plans, three (3) new accessory apartment special permits, and eight (8) accessory apartment special permit extensions.

The CDD assisted the Conservation Commission in the review of permit applications, Certificates of Compliance, and issued violations as well as assist them in their protection of over 100 acres of conservation land.

The CDD also assists the Highway Department in designing and securing local permits for roadway and drainage improvement projects, as may be required.

The CDD also assisted the Zoning Board of Appeals in providing input on Special Permits, variance applications and appeals. Ongoing review and monitoring of the approved North Village Comprehensive Permit is also required.

The CDD also assists the Open Space Committee in finding ways to preserve and plan for maintaining the natural resources within the Town, as required.

Respectfully submitted,  
**William J. Cundiff, P.E.**, Town Engineer



## CONSERVATION COMMISSION

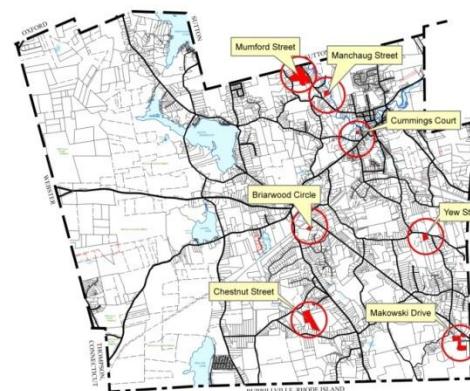
The Douglas Conservation Commission consists of seven (7) Members along with Associate Members who are appointed by the Conservation Commission. Each member serves a three (3) year term. The Conservation Commission meetings are generally scheduled at 7:00pm every first and third Monday of the Month. The meetings are held in the Community Meeting Room located in the Municipal Center. For general information regarding meeting agenda items, or specific dates, times and places you may call the office at 1-508-476-4000 x357.

The duties and responsibilities of the Conservation Commission include protecting the community's natural resources, along with controlling activities deemed to have a significant effect upon wetland values. Impacts can come from public or private water supply, groundwater, flood control, erosion control, stormwater damage prevention, water pollution control, wildlife and recreation.

The Conservation Commission has been able to protect over 100 acres of land since the year 2000 through easements, land donations and land acquisitions, and we are always interested in acquiring more. The preservation of these parcels wouldn't have been possible without the dedication and leadership of Commissioners that have served to protect Douglas' resources over the years.

The following is a list of the Conservation Parcels in the Town:

1. French Property, Makowski Drive ( 20 acres )
2. Briarwood Circle Property ( 4 acres )
3. Cummings Court Property ( 2 acres )
4. Chestnut Street Property ( 30 acres )
5. Yew Street Property ( 6 acres )
  - Sign posted and parking available
6. Manchaug Street Property " Dedicated to Marylynne Dube June 2010" (7 acres )
  - Sign posted and parking available
7. Mumford Street Property " Dedicated to Leon Mosczynski in April 2007" ( 44 acres )
  - Sign posted and parking available
8. Keeven Property off Southeast Main Street (60 acres)



See larger map on page 172.

The Conservation Commission had the following submittals for 2017:

The Commission reviewed (20) Notice of Intent, (8) Requests for Determination (RDA), (14) Requests for a Certificate of Compliance, (7) Extensions and (7) Violations.

Respectfully submitted,

**Linda Brown**, Chairman

**Tracy Sharkey**, Vice Chairman, **Brandi Van Roo**, & **Mike Greco**



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## ECONOMIC DEVELOPMENT COMMISSION

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The Economic Development Commission (EDC) was established by the Douglas Town Meeting and is charged with attracting and retaining businesses and supporting quality economic development in town.

The EDC continues to research ways to promote new business in Douglas.

We presently have four locations that are prime candidates for industrial or commercial development:

- Location 1- Western Douglas South of Route 16, 11 Acres
- Location 2- Eastern Douglas Route 16.
- Location 3- Northwest Douglas Oxford and Webster borders.
- Location 4- Eastern Douglas adjacent to Route 146.
- Location 5- Corner of North St. and Gilboa Ave.

More information on these sites is available on our web page <http://www.douglasma.org>.

The EDC has been investigating ways to make Douglas more attractive to new business. The EDC is working with state agencies and state wide programs to understand how better to attract new business. Enhanced marketing of our commercial and industrial zoned properties is also being reviewed.

The EDC has been working with CMRPC to perform an updated data collection of potential real estate to host new business. In conjunction with the CPRC, the EDC has work with the WBC to market certain properties and understand the long term potential of attracting a major commercial investment in the lackey dam area.

We continue to update our EDC Facebook page which has had many followers. In addition to EDC information we recognize and feature Douglas businesses on this page.

Our EDC web page has been enhanced to include an interactive map and listing of available industrial and commercial properties.

EDC members are Carol Gogolinski, Philip Landry, Brad Maltz, and Paul Peterson. We have at this time one unfilled commission member position.

The EDC meets on the first Thursday of the month.

Respectfully submitted,

**Brad Maltz**, Chairman



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## HISTORICAL COMMISSION

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- Conduct research to survey, document & assess community historic resources
- Coordinate survey and Inventory actions with the Massachusetts Historical Commission
- Promote community preservation and serve as a resource for community heritage and preservation education; develop and facilitate programs for that effort
- Advise board and town officials on matters pertinent to historic resources Meetings are held as needed.

The Historic Commission is nearly done with the inventory of the downtown Douglas Historic District. A final tally of properties is in process. We anticipate a final review and submission to the MHC in Boston in the next six months. We are also working with the new Blackstone Valley Corridor office in Linwood with designating historic structures, districts and artifacts throughout the MA section of the Valley.

The Commission re-appointed David as Chair of the Commission and Treasurer, Sean Aldrich as Vice Chairman, and Dawn Fontaine as Secretary. Betsy Youngsma and Rebecca Lavaliere have been valuable new members. They are working diligently on the document inventory for the Douglas Historical Society.

Respectfully submitted,  
**David Kmetz - Chair**



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## OLD GRAMMAR SCHOOL DISPOSITION COMMITTEE

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In early 2013 the Board of Selectmen (BOS) appointed a committee to study re-use options for the town building known as the Old Grammar School (OGS). The first meeting of the group took place on July 1, 2013. Since that time the group has both lost and gained members and now is comprised of six members.

During the past four years the committee has spent time looking at several types of re-use options. We also have met with the Town Engineer, the Worcester Business Development Corp and several interested developers. Initial discussions focused on a re-use option that would provide senior housing with priority given to veterans and town residents. With this information, the committee proceeded to look at other options.

Because of the location, layout and size of the property the committee determined that re-zoning of the parcel was necessary and that combining the property with adjacent town property would benefit in any re-use option(s). With the assistance of the Town Engineer both the initiatives have been accomplished.

The Town has advertised for a Request for Proposal (RFP) on three separate occasions. Following the first advertisement, no proposals were received but feedback was given by a local developer. The committee revised the requirements for the proposal submission and re-advertised. Once again no proposals were received. At the request of the Board of Selectmen the RFP was re-issued a third time with less restrictions, and received one response. The response has been reviewed and forwarded to the Board of Selectmen.

Respectfully submitted,  
**Jeremy Flansburg, Chairman**  
**Pam Schwartz, Secretary**  
**Donna Hardy, James Ducharme, John Zifcak, Sue Perkins**



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## OPEN SPACE COMMITTEE

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The Open Space Committee is an advisory committee called upon to overview properties in Chapter 61A that are being sold and have a buyer. Because they have been in this tax saving program we must recommend whether we think the town may wish to buy the property or not. We are available to guide anyone through the 61A sign up process where they can save money on taxes and thus hold on to their land.

Promoting conservation and responsible land use is our objective. Projects we have tackled are town clean ups, walking trail maps, and out reach to larger land owners. We recently got a new member, Ellen Gerardi, and have met with the Bay State Trail Riders (BSTRA) to see how we may join ideas and connect trails.

Our meetings are sporadic due to member schedules, but we would gladly meet if needed and are easily contacted with a note in our Municipal Center Box in the Copy Room. Otherwise, we post our meetings 48 hours in advance.

Respectfully Submitted,

**Sue Perkins**, Chair

Kate Anderson, Vice Chair

Katie-Grace Dudley, Secretary, **Lisa Mosczynski, Ellen Gerardi, & Fred Fontaine** (Alternate Member)



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## PLANNING BOARD COMMITTEE

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The Douglas Planning Board consists of seven (7) Members who are elected by the community, two (2) Associate Members appointed by the Planning Board and the Board of Selectmen. Each Member serves a five (5) year term. Generally the Planning Board meetings are scheduled every second and fourth Tuesday of the month at 7:00pm. The meetings are held in the Community Meeting Room located at the Municipal Center.

The responsibilities of the Planning Board include municipal planning and overseeing the Subdivision Control Law, which includes ANR Plans, Preliminary Plans and Definitive Subdivision Plans. The Planning Board is also the Special Permit Granting Authority (SPGA) for the Limited Density Residential Development Bylaw, Earth Removal Bylaw, Aquifer Protection Bylaw, Accessory Apartment Bylaw, Adult Entertainment Bylaw, Wireless Communication Bylaw, Common Driveway Bylaw and Site Plan Review.

**The Planning Board reviewed the following submittals for the year 2017:**

- ANR Plans: 20
- Definitive Subdivisions: 4 ( 1 Residential Compound)
- Site Plan Review Permit: 2
- Earth Removal Special Permits: 1
- Accessory Apartment Special Permits: 3 new, 8 extensions

**Subdivisions being constructed:**

- *Maple Heights Estates* - 3 lots
- *Summerlyn Estates* - 6 lots
- *Whitins Reservoir Estates* - 12 lots
- *StoneGate Estates (Phase IV)* - 7 lots
- *Deer Crossing Estates* - 30 lots
- *Lakewood Estates* – 18 lots
- *Evergreen Estates* – 27 lots
- *Sleepy Hollow* – 24 lots
- *The Lane at Hunt's Pond* – 28 lots

**Zoning Bylaw Changes:**

May 1, 2017 Annual Town Meeting

- *Article 19 – Temporary Moratorium Regulating Recreational Marijuana*
- *Article 20 – Earth Removal Bylaw*
- *Article 21 – Assisted Living Facility Bylaw*

November 6, 2017 Fall Town Meeting

- *Article 9 – Drive Through Windows Special Permit*

Respectfully submitted,

**Ernest R. Marks**, Chairman

**Tracy Sharkey**, Vice Chairman,

**Michael Zwicker, Michael Greco, Kenneth Ballou, Aaron Socrat & Leslie Stevens**



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## ZONING BOARD OF APPEALS

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The Douglas Zoning Board of Appeals consists of five (5) Members and two (2) Alternate Members who are appointed by the Board of Selectmen. Each Member serves a three (3) year term. This year, the Zoning Board of Appeals meetings were scheduled every first Wednesday of the month at 7:00pm. Beginning in July, the Board changed the meetings to the second Wednesday of the month at 7:00pm. The meetings are held in the Community Meeting Room located in the Municipal Center, 29 Depot Street. For general information regarding meeting agenda items or specific dates, times and places you may contact Maria Lajoie, Administrative Secretary at 508-476-4000 x257 or [Mlajoie@douglasma.org](mailto:mlajoie@douglasma.org).

The Zoning Board of Appeals was created under the provisions of MGL, Chapter 40A as a necessary part of the establishment of zoning regulations in a community. Chapter 40A empowers the Board of Appeals to:

1. Hear Appeals taken from decisions of any Administrative Official or Board of the Town acting in the provisions of law;
2. Hear requests for Variances from terms of the Zoning Bylaws; and
3. Hear requests for Special Permits as provided by the Zoning Bylaws.

The Zoning Board of Appeals reviewed the following submittals for the year 2017:

- Four (4) Special Permits;
- Eight (8) Variances, four (4) were withdrawn;
- One (1) Appeal.

Respectfully submitted,

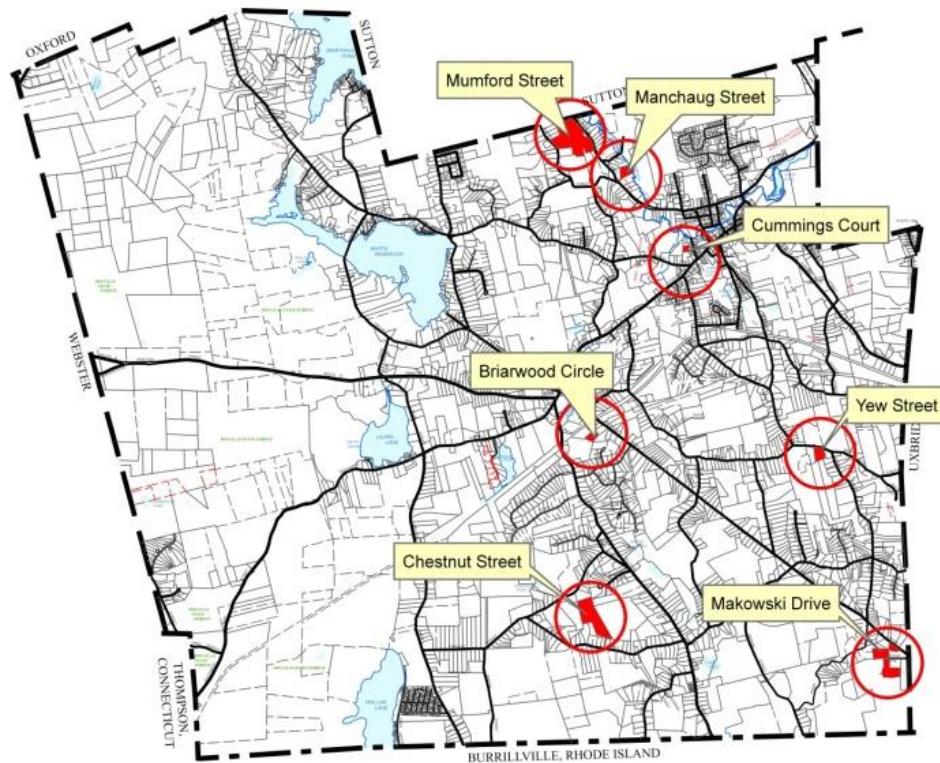
**Daniel Heney**, Chairman

**Pamela Holmes**, Vice Chairman

**Sean Holland, Leonard Demers, and John Bombara**

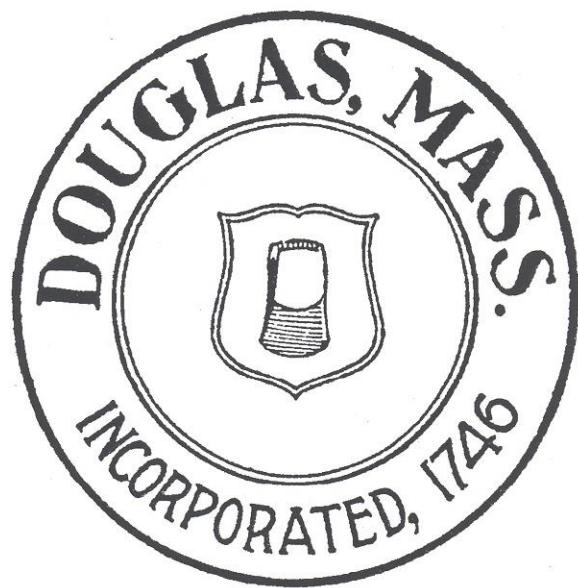
**Michael Fitzpatrick, and Louis Tusino** (Alternate Members)

Conservation Parcels in Town (see page 167 for more details)



Zoning Board of Appeals

# OTHER SERVICE







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## CABLE ADVISORY COMMITTEE

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Douglas Cable Access launched 2017 with the purchase and installation of a new Tightrope Cablecast automated video playback server. This new unit allowed us to consolidate the broadcast origination of all three of the Town's PEG Channels into one equipment rack. The innovative web browser based control software allows for more customizable workflows as well as the ability to assign individual profiles so that Douglas school staff and students can continue to run Tiger TV as an independent channel, while removing the antiquated system they had been previously using.

Three of the main recording stations in the most used meeting rooms at the Municipal Center, as well as the High School, have been updated with Aja Ki Pro tapeless digital video recording units. This provides us an industry standard broadcast video file and helps us to distance our workflow from more primitive technologies like VHS and DVD. The unit also prepares us for the eventuality of high definition content capture in those meeting rooms. The industry is quickly shifting away from standard definition, so we are phasing out those older components as needed in order to spread out the higher costs generally associated with this type of changeover.

During the calendar year 2017, we have recorded 218 meeting videos, which have been broadcast and are available online for streaming. This has expanded our online meeting archive to 2,379 meeting programs. We also recorded and uploaded 48 programs to our public channel that are also online for streaming.

Our online viewing library has expanded through the use of YouTube as a main sharing source for streaming videos. This platform allows greater accessibility through social media, and will be ready to adapt to the newly planned Town Website as needed. There are playlists for each committee to make it easier to navigate. All current videos are now online for viewing on our YouTube channel which is [www.youtube.com/DouglasCableAccess](https://www.youtube.com/DouglasCableAccess).

More info on Douglas Cable Access can be found on the Town Website at [DouglasMA.org/Cable](http://DouglasMA.org/Cable), or email us at [cable@douglasma.org](mailto:cable@douglasma.org). Feel free to give us a call at [508-476-4000 ext 222](tel:508-476-4000 ext 222).

Respectfully Submitted,

**Thomas Devlin**, Chairman, Douglas Cable Committee

**Robert Werme**, Vice Chairman, Douglas Cable Committee

**Christopher Menn**, Member, Cable Committee

**Patrick Aldrich**, Douglas Cable Coordinator



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## INFORMATION TECHNOLOGY

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### **IT's Mission**

(IT) Information Technology's core mission is to provide and support reliable, secure technologies and technology-based services in as timely and cost-effective manner possible to all municipal constituents.

### **IT's Guiding Principles**

In the process of contributing to an efficient and productive municipal government, the department has established the following guiding principles to provide focus for the delivery of its mission:

#### **Align IT with organization goals:**

Information Technology has become a vital component in every municipal department's service delivery methods. As strategic plans are developed the adoption of new technology will be driven by the organizational initiative and the necessity to provide public service that is ultimately more effective.

#### **Capitalize on existing solutions:**

Many solutions exist today for Municipal government applications that were not available just a short time ago. Additional statewide programs are becoming available that will drastically change the operations of various departments.

Information Technology will work to determine the known best practices and improve the effectiveness of each department's technical solutions.

**Deliver appropriate technology:**

Budget limitations demand that the implementation of new technologies be done using best practices methods. Aligning IT with organizational goals will ensure that projects are performed to promote service and not for technical acclaim.

**Increase useful service levels:**

Information Technology's role in Municipal government is to serve as internal consultant in providing high-quality responsive services. The very nature of technology being a core component of each department's mission demands current-trend services and reliability. Attention will be given to the effective use of customer service methodologies to promote the most effective use of technology.

**Realize effective return on technology investments:**

Constant attention to technology trends is a top priority of IT in order to get the most value for the investment placed in technology. Continual budget planning and strategic investment in order to guarantee new investments are worthwhile remains a top priority of IT.

**Refine raw materials into a superior service organization:**

Emphasis on service delivery placing a priority on increasing the value placed upon inherent staff talents, client relationships, volunteers, and vendors will provide a superior service organization by utilization of soft-cost opportunities in order to maintain and support an ad-hoc IT workforce.

**Simplify technical working environment:**

Serving a diverse organization with multiple objectives can easily lead to the creation of separate islands of information and technology. Standardization of the technical environment is essential in providing appropriate solutions, support and assuring the most cost-effective long term investment approach.

**IT's 2017 Year in Review**

Below are both the flagship technologies working within the Town of Douglas's Municipal Government and a brief update of any substantial changes, upgrades or enhancements to IT services that occurred during the year.

**MUNIS ASP Financial Application Solution (Tyler Technologies, Inc.):** Comprehensive multi-module based financial application solution supporting Payroll, Accounting, Tax Account Receivables/Payables, and Utility Billing functions.

\*\* VPN service continuity issues arose throughout the year, issues stemming from shared network interdependence between Tyler Technologies, Inc. & Charter Spectrum Network Services. Tyler Technologies, Inc.'s ASP infrastructure received upgrades that coincided with Charter Spectrum's/Time Warner merge system changes, resulting in extensive IT troubleshooting for MUNIS ASP continuity.

**Charter Spectrum Business Communication Services:** Internet, Network and VPN Connectivity Solution and Email/Website Hosting Solution.

\*\* Following the Time-Warner merger with Charter Communications in late 2016, a host of Internet Service dependent and Local/Wide Area Network Municipal Services had recurring issues throughout 2017 requiring IT support to resolve.

**Tritech Software Systems:** Public Safety Dispatching & Reporting Software Solution.

**AmbuPro Fire Emergency Reporting Systems:** Fire Department Ambulance Emergency Reporting Software Solution.

\*\* Fire Department upgraded to Northeastern Massachusetts's popular AmbuPro solution in late 2017. IT Dept was tasked with facilitating a Hyper-v Host Server solution for real-time interaction reporting from Toughbook Laptops.

**Partner VOIP Phones:** Partner Technologies provides the Town Hall primary phone solution.

\*\* TownHall received a phone system upgrade to a modern digital based "Voice Over IP" Solution during the Fall.

**ESRI GIS Solutions:** Land-based records management and reporting tools. Graphical-based data and information across departments from Planning, Assessing and Inspections to Public Safety needs.

**Patriot Software Systems:** Land-based records backbone for report processing solution for all Real Estate and Personal Property Valuation needs, managed by Assessor Office.

**PC Matic Malware/Ransomware Security Solution:** System-wide solution based upon a whitelisting/firewall type approach to frontline security for desktops and servers.

Smartsheet Cloud-based IT Help Desk System: online helpdesk ticketing system.

\*\* Operational Staff Support IT Help Requests, ranging from Hardware, Software, Connectivity and Project-based in nature, totaled 111 tickets resolved in 2017.

**Community Compact IT Grant Acquisition:** TownHall Wiring Infrastructure Replacement.

\*\* In 2017, Douglas secured a State Grant to replace the antiquated obsolete IT/Network Wiring within the TownHall at 29 Depot Street. Completion of the project is due before July of 2018.

### **Closing 2016**

IT will continue to align technology investments with Douglas's Municipal goals and apply a conservative expenditure approach to maintain the most cost-effective, viable IT solutions possible, to all municipal constituents.

Respectfully submitted,

**Scott Motyka**

Regional IT Administrator



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## **MOSES WALLIS DEVISE**

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To the Selectmen and Residents of the Town of Douglas,

I was elected to this position in an uncontested race at the May 2017 general town election. I succeeded Ms. Betty A. Therrien, who held the post from May 2005. I am grateful for the professional transition that she provided to me. Ms. Therrien kept impeccable records during her tenure. She entrusted those records to me along with an assemblage of historical documents about the Moses Wallis Devise.

Among the documents are a history of the Devise authored by local historian, Anthony Coppola, dated 1957 and a hand-written ledger begun in 1923 by Gilbert Rowley, who was the agent and maintained the ledger until 1964. Subsequent agents (Richard Douglas, 1965 – 1974 and William J. Wallis, 1975 – 1997) kept the hand-written record until 1997. I will report on more historical information in next year's summation. For a good capsule on the operation of the Devise, I encourage interested residents to read Ms. Therrien's report in the 2005 annual for the Town.

Further, the Town benefited greatly by Ms. Therrien's election at an important time in the history of the Devise. Shortly after taking office, she uncovered a defalcation of funds from the Devise. Her diligent pursuit of this matter through the judicial system resulted in the reclamation of \$16,303.3 in principal and \$5,530.60 in interest for the fund. She redeemed bonds that had matured in 1996 and were no longer paying interest. Those funds and the other assets of the Devise were pooled in investment under professional management with other assets of the Town. On top of that she shepherded through the installation of a clock and bell in the tower of the building, which now houses the post office and senior center. That fulfilled one of the primary clauses of the Devise from 1901, when the funds of the Devise became available for disbursement. Truly, her actions were beyond those encountered by agents in many decades.

The following is the financial report of the Devise for Fiscal Year 2017.

Respectfully submitted,

**Jerome D. Jussaume**

Agent

**Devise Accounting July 1, 2016 through June 30, 2017**

	Book	Value	Market	Value
Beginning balances				
Principal	27,502.43		27,502.43	
Available for expenditure	14,914.31		14,914.31	
Unrealized gain (loss) in market value			-	
 Total beginning balance	42,416.74		42,416.74	
 Activity				
Net investment	440.30		440.30	
Unrealized gain (loss) in market value		(469.00)		
Expenditures	(8,795.00)		(8,795.00)	
 Net activity	(8,354.70)		(8,823.70)	
 Total ending balance	34,062.04		33,593.04	
Principal	27,502.43		27,502.43	
Available for expenditure	6,559.61		6,090.61	

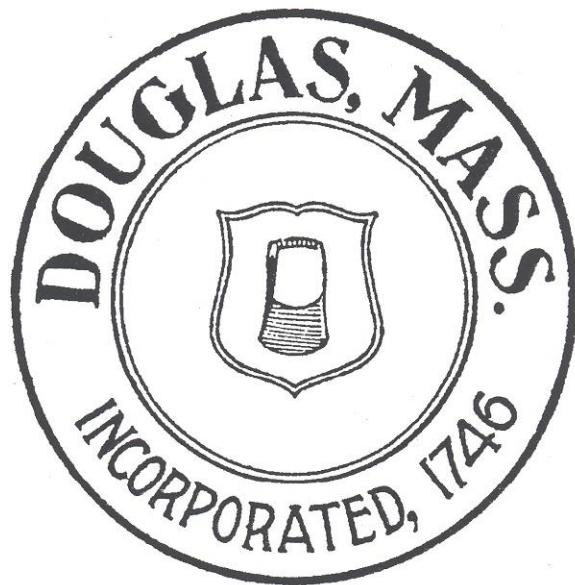


Cable Advisory Committee



Cable Coordinator Pat Aldrich

# CULTURE & RECREATION







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## LOCAL CULTURAL COUNCIL

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The Douglas Local Cultural Council is comprised of volunteers who have been appointed by the Board of Selectmen for three-year terms, up to a total of 6 years. Volunteers may be re-appointed after taking a one-year break from service. The Massachusetts Cultural Council is the central agency that distributes funds to support programs in the arts, humanities and interpretive sciences through the town's Local Cultural Council (LCC).

Our mission is to distribute funds awarded from the state of Massachusetts to organizations or people who have submitted qualified applications. Grant applications are due to the Local Council by October 15th of each year. All grant and field trip applications are now online. Interested parties can go to [www.mass-culture.org](http://www.mass-culture.org) to review the process and apply for grants. The Council reviews all applications and votes on those that will be of greatest impact for artistic and cultural experiences throughout the community. We strive for a balance of grants awarded to a variety of age groups.

This fall, the Douglas Cultural Council had \$5,111.00 to award, and approved 10 grants from a total of 14 applications. The committee selected applicants who will offer a wide assortment of entertainment and activities to satisfy all ages in the Town of Douglas during 2017. Some of this year's recipients were Douglas High School, Simon Fairfield Public Library, and the Council on Aging. In the summer of 2017, the DCC held two outdoor concerts at the Old Town Common as part of the DCC's Summer Concert Series. Approximately 60 people attended each event; many concert attendees brought picnic suppers to enjoy while they listened. This year we plan to have three summer concerts featuring a variety of types of music at different locations through the town.

The DCC at this time has 8 members on board. The Douglas Local Cultural Council welcomes new members. If you would like to become a part of a group that supports artistic and cultural activities within our town, please consider joining the Douglas Local Cultural Council. Applications are available from the office of the Board of Selectmen, as well as on the town website.

Respectfully submitted,  
**Nora Werme**, LCC Chair



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## OCTOBERFEST COMMITTEE

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Octoberfest 2017 was an extraordinary event. The day was sunny, unusually warm, and it seemed that everyone in the entire Blackstone Valley showed up to help Douglas Residents enjoy the day. This year's success has again enabled the Committee to continue to provide a one-time college scholarship to a Douglas student. Requirements and applications are available by visiting the Octoberfest website at: [www.douglasoctoberfest.com](http://www.douglasoctoberfest.com)

Rides and games are always the center of attention and they were prominently displayed on the church lawn allowing easy access by families with small children. The Huge Slide,



moonwalk, train, and obstacle course, and even some new events and activities were added this year. The addition of the petting zoo, Wiener Dog Races, and the KnockerBall event were huge successes.



Four full stages offered entertainment throughout the day with local bands, our high school chorus, and other special acts. The additions of the stages on Depot Street, and the Octoberfest Beer Garden were also very popular again this year. The Douglas High School Band, as always, provided an outstanding performance on Main Street to close the event.

The committee would like to thank everyone who helped to make this successful year. We specifically thank all our local merchants, contractors, business offices and our sponsors who donated time, goods and services. Without these donations, the Octoberfest would not be the success it has been in the past and we hope it will continue to be in the future.

Plans are already underway for Octoberfest 2018 which is being planned for Saturday, October 6, 2018. As always, we welcome any comments, suggestions, or ideas that could enhance the next Octoberfest. Anyone interested in participating can contact the committee through the town hall.

The Douglas Octoberfest Committee



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## RECREATION COMMISSION

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Douglas is blessed with hundreds of volunteers who lend their time, talents and passion to our town's youth via its volunteer-based offerings. I'd like to use this opportunity to commend those volunteers (and, of course, the ones before) for playing an incredibly important role in the lives of our children. In being active, each volunteer has directly contributed to our towns' quality of life. Ours remains a wonderful place to live and raise a family!

As Douglas residents, we have all grown accustomed to seeing a boy in his royal blue uniform heading to a game or a girl covered in sweat after a long and demanding practice. In each case, their respective coach pushes them as individuals and their team, as a whole. To achieve more, they are taught it takes practice, determination and hard work. In today's day and age, it's easy to take those lessons for granted... unless you play sports.

The town's youth programs are strong, they are vibrant and their successes are wholly reliant on the volunteers who make it all happen. Youth sports are as important as ever.

Consider volunteering! The memories of closing down the concession stand on a beautiful Soldiers Field summer night, the smell of fresh, volunteer-cut grass for an early morning Saturday soccer game or the roar of the crowd at the municipal center gym are certain to be some of your best!

On behalf of the Recreation Commission and all town residents, THANK YOU volunteers for lending your time and talents to our children. The lessons they learn will be carried with them long after their playing days end!

Respectfully submitted,  
**Timothy Bonin, Chair**



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## SIMON FAIRFIELD PUBLIC LIBRARY LIBRARY TRUSTEES

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**Trustees:**

**Joe Biagioni**, Chair  
**Danielle Morrow**, Vice Chair  
**Ellie Chesebrough**, Secretary  
**Ramona Lachapelle**, Treasurer  
**Betty Holden**  
**Barbara VanReed**  
**Kate Anderson**  
**Kevin Sughrue**

**Staff:**

**Justin Snook**, Director  
**Debbie Soderman**, Children's Librarian  
**Gail Bowen**, Circulation Librarian  
**Maryellen Aubin**, Library Assistant  
**Rebecca Doyon-Lavallee**, Library Assistant  
**Ashley Landry**, Page  
**Marie Rice**, Page  
**Jeremy Payson**, Page

I would like to thank the town on behalf of the Library staff and trustees for a wonderful year. We appreciate your support, especially in what have been some challenging recent fiscal years.

In 2017, the Library had 26,600 visitors. We checked out 7,549 adult books, 1,636 young adult books, and 10,987 children's books. We also circulated 2,017 audiobooks, 4,221 ebooks, 1,506 magazines, 8,755 movies, and 295 CDs. 196 museum passes were loaned. 126 local history documents were consulted, 370 academic articles were pulled from research databases, and our computers and wifi network were accessed 2,802 times. The American Library Association calculates the value of these transactions to the community at \$509,420.



Deb Hudgins

Chief among our improvements this year is the addition of the new parking lot behind the Library, made possible by a generous donation from Pyne Sand and Stone and the hard work of the Douglas Highway Department. It has been a huge benefit to library patrons, and we hope it proves useful to surrounding establishments as well. You will find the lot is always full on Tuesdays at 1pm, though. That is due to our new ongoing Music and Movement program series with Deb Hudgins. Her regular performances are made possible by the William and Janet Carrick Fund, a grant administered by the Greater Worcester Community Foundation, as well as other donations from the Carrick family.

2017 also saw the Library's 40-year-old carpet replaced, ukuleles added to the circulating collection, a new website designed in-house, a self-serve coffee stand installed, and a hugely successful summer reading program.

I am most pleased to report that the last year has seen a profoundly deepened level of collaboration with other local cultural institutions. Our book and film clubs at the Senior Center have been very well-received. Our collaborative partnership with the Douglas Historical Society led to a \$2,000 grant award to do a proper inventory of the Society's Coppola Collection and house it alongside the Library archives where it can be more carefully preserved. The Blackstone Valley Libraries Tixkeeper platform has made reserving museum passes among local libraries much easier and made many more passes available. I hope that we find even more ways to work together with the community in the upcoming year to keep Douglas reading, informed, and engaged.

Respectfully submitted,  
**Justin Snook**  
Library Director

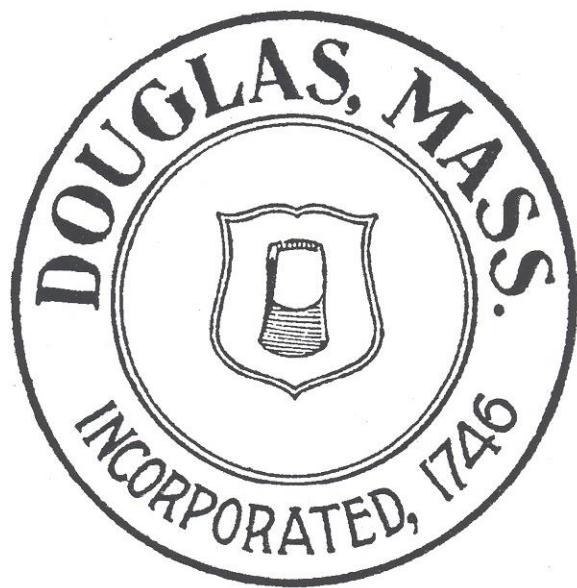


Library Trustees



Local Cultural Council

# SCHOOLS







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## ELEMENTARY SCHOOL

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Dear Residents of the Town of Douglas,

It is my pleasure to submit the 2017 annual town report for the Douglas Elementary School.

Faculty, staff, and students returned from Winter Vacation well rested and ready to go! We kicked off the new year by administering our winter benchmark assessments as well as beginning to prepare for our upcoming MCAS assessments. Our second session of After School Enrichment began with another round of great offerings. Nearly 200 students participated in classes like Gym Games, Yoga, Flag Football, Winter Crafts, Fuse Beads, and Lego Architects!

February and March were busy months at the Elementary School! Students celebrated the 100th day of school and Valentine's Day by creating some great STEM projects! We wore our Patriots gear as we cheered on the home team to another Super Bowl win! We also welcomed several enrichment programs into the school. The Officer Phil program, sponsored by the Douglas Police Department, taught students about respect, safety, and stranger danger. We also enjoyed performances from Sheryl Faye who portrays many historical women. She amazed us all as she transformed into Eleanor Roosevelt, Clara Barton, Amelia Earhart, and Anne Frank.

We also celebrated Dr. Seuss with a week full of spirit and fun! We rounded out the month with our annual March Madness foul shooting competition. We had 50 teams that battled it out during the month to claim the championship. In the end, The Pickles comprised of Garrett Bushey, William Bushey, and Charlie Lai took second place. The Ankle Breakers, made up of Andrew Hogan, William Hogan, and Billiy George came in first place and took home the trophy!

During the months of April and May our students in grades 3-5 took their MCAS assessments in the areas of ELA, Mathematics, and Science & Technology. The MCAS testing was done digitally on the students' iPads again this year. Students did a fantastic job and the scores reflect all of their hard work!

2017 MCAS Scores % of Students Scoring Meeting and/or Exceeding Expectations	
Grade 3 ELA	62%
Grade 3 Math	55%
Grade 4 ELA	67%
Grade 4 Math	52%
Grade 5 ELA	61%
Grade 5 Math	38%
Grade 5 Science	51%

The year ended with many wonderful events! We hosted our annual Penny War amongst the grade levels! Fifth graders clinched the win this year! Mr. Rheaume and Mr. Scafidi partnered together to put on Schoolhouse Rocks LIVE with all fourth and fifth grade students! The shows were amazing and enjoyed by all who attended. We wrapped up the year with Field Day activities and said good-bye to another school year.

We opened our doors on August 29th and welcomed in 102 second graders, 85 third graders, 80 fourth graders, and 106 fifth graders for a total of 373 students! We continued using a superhero theme in the Elementary School. I met with each grade level on the first day to welcome them back, explain and review the rules and expectations, and emphasized that they are superheroes in training and that they would all be developing their superpowers this year. The character trait that we are focusing on in September is flexibility. Being able to transition back to school, learn new routines and expectations, and build new relationships with peers can be tricky and requires great flexibility! Students and teachers settled in nicely and began to build a caring community of learners as the 2017-2018 school year got off to a smooth start.

September was an exciting month here at the Elementary School as we began to form our new learning community of superheroes. Open House at the Elementary School was held on September 12, 2017 of this year. This annual event continues to be a popular way for students, siblings, parents and grandparents, to visit new classrooms, meet faculty, and learn about our wonderful school and programs!

We have also continued the use of community meetings here at the Elementary School. The whole building meets once a month to discuss the character trait that we have been working on as well as the upcoming trait for next month. We also hand out several awards. Students eagerly await the announcement of the Box Top winner each month! To go along with our superhero theme, we are also recognizing a “heroic hard worker” from each classroom each month at our meeting. This year we are also having a different grade level make a presentation each month to share what is happening in their classrooms. It gives us a chance to gather as a community and celebrate all the positive things that make the Elementary School the great place that it is!

October began with a focus on SELF DISCIPLINE and SELF CONTROL. Students enjoyed our annual visit from the Senior Class of 2018. The costume parade is always a highlight for us! November was here quickly and parents had the opportunity to conference with their child’s teacher to hear about their growth and progress thus far this year. We focused on RESPECT and students worked hard to be cooperative members of our learning community. December brought us a month focused on FAIRNESS.

As 2016 came to a close, we looked back at another great year for the Elementary School! We look at our many accomplishments and look forward to the continued growth of our students in 2018! Our students have enjoyed a year of rewarding educational experiences thanks to the many dedicated teachers, faculty, and staff!

Respectfully submitted,

**Sam Cederbaum**

Principal – Douglas Elementary School



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## HIGH SCHOOL

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I am very pleased to submit this report on Douglas High School for the 2017 Town Annual Report. I have been very impressed with the dedication of the faculty, staff, and administration throughout the district and their commitment to providing the best possible education for Douglas’s students.

This year the school began the self-study process to renew our accreditation through NEASC, the New England Association of Schools and Colleges. NEASC accreditation is a system of accountability that is ongoing, voluntary, and comprehensive in scope. It is based on a set of standards which define the characteristics of good schools, including curriculum, instruction, assessment, culture, resources, and community support. NEASC accreditation allows a community to know that their schools measure up to schools across New England. Every ten years schools prepare a self-study report in preparation for a site visit by a team of educators who recommend accreditation status for the school. The staff is currently preparing this self-study report in preparation of a fall 2018 site visit.

The academic performance of our students continues to be a source of pride. Our pass rate on the English Language Arts MCAS test was 100 percent, reflecting the hard work of English teachers throughout the district. Science scores also continued to rise. Math scores dropped slightly, an issue that staff will address through revised instruction, emphasis on skills students scored poorly on, and vertical alignment meetings across the district. 15 students were also recognized by the state as John and Abigail Addams Scholars, eligible for free tuition at any Massachusetts state college.

Douglas High School students continued to excel at Advanced Placement Courses. DHS students took a total of 164 AP Exams in 2017 and earned 85 scores of 3 or above, allowing the student to receive college credit for the class. This 52% qualifying score rate is higher than the state, national, and international averages.

Additionally, 18 Douglas High School students were recognized as AP Scholars. Ten students were recognized for receiving qualifying scores on 3 AP Exams: Meghan Briggs, Victoria Desilets, Rachel Dixson, Alec Goldenberg, Dylan Gordon, Shanna King, Olivia Ouellette, Madeline Peck, and Rebecca Rokne. One DHS student was recognized as an AP Scholar with Honor, with an average score of 3.25 or higher on at least four AP Exams: Sean Murphy. Finally, seven members of the class of 2017 were AP Scholars with Distinction, earning an average score of 3.5 on five or more exams: Grant Gualtieri, Taylor Lyford, Aurore Ndayishimiye, Meredith Roberts, Matthew Saucier, Patrick Sullivan, and Sophie

Thorson. Our AP scores continue to be among the best in the region. With a dozen Advanced Placement courses offered, DHS provides challenging courses that help students gain entrance to competitive colleges.

The school building itself continues to be a beautiful setting for the education of our students, both the physical site and the climate in the building. Concerts, plays, athletics, pep rallies, and class skits are among the many events that are hosted at Douglas High School. Traditions such as Homecoming and Winter Carnival continue to highlight the sense of community in the high school. The class of 2017's gift to the school was a bench in honor of custodian Luke Beauchemin, who lost his battle with cancer in the spring.

One of our top priorities at Douglas High School is strengthening our relationship between the school and the town of Douglas. We have continued updating parents on events and news at school through the weekly DHS Principal's Blog, sharing the monthly school newspaper (the *Paw Print*, produced by Ms. Lavin's Creative Communication class), and through OneCall recorded phone messages. The Principal's Blog is particularly detailed on school events and news, including pictures, sports schedules, and a list of upcoming important dates. The Principal's Blog is available by going to the school's webpage and clicking Principal's Blog under the Quick Links section.

### **Guidance Department Annual Report January 2018**

We herewith submit the Annual Report of the Guidance Department for the Douglas High School servicing grades 9 through 12.

The High School Guidance Department consists of one Director of Guidance who serves as head of the department and is responsible for grade 9 last names beginning with A-K, 10<sup>th</sup> grade last names beginning with A-G, 11<sup>th</sup> grade last names beginning with A-H, and 12<sup>th</sup> grade last names beginning with A-K. The director is also the AP and PSAT testing coordinator, and co-coordinator of the School to Career program. One additional school guidance counselor who is responsible for students with last names beginning with L-Z in grade 9, last names beginning with H-Z for grade 10, last names beginning with I-Z for grade 11 and last names L-Z for grade 12. They are also co-coordinator of the School to Career program, SAT testing coordinator, and has shared responsibility for MCAS testing prep. There is one adjustment counselor/school psychologist who is directly responsible for school adjustment counseling for grades 9-12 and school psychologist for grades 9-12. The school guidance counselors also serve as Chapter 504 coordinators for students on their caseload and they attend all special education team meetings. All the members of the staff are members of the Student Assessment Team. The total enrollment for the 2017-2018 school year for grades 9-12 serviced by this staff totals approximately 387.

The breakdown for the guidance personnel was as follows:

Director of Guidance: Genie Stack serves as director and services all grades as head of the department, overseeing all programs and services offered. She serves as guidance counselor for students as listed above, meeting with all students individually or in guidance seminars to cover topics such as grades and credits and career and college readiness, reviews results of the PSAT's with students, presents information on SAT and ACT dates and preparation, course selections and future plans. Assists the principal with a Transition to High School evening meeting for all 8<sup>th</sup> grade parents and an assembly with all 8<sup>th</sup> graders. Advises students during meetings about college and career searches and assists with college applications, transcripts, letters of recommendation, etc. Serves as coordinator for PSAT testing for all of the 10<sup>th</sup> grade and 11<sup>th</sup> graders who sign up for the test. Serves as AP testing coordinator administering the AP Pre-administration, ordering tests, scheduling tests and gathering all tests and materials for submission, running AP rosters and reports. Coordinates new course selections and the publication of the Program of Studies, teacher recommendations through IPass, and course sign-ups for all grades, also assisting the 8<sup>th</sup> grade team and students with the course selection process in IPass as they prepare to transition to the high school. Assists administration with establishing the school master schedule for staff and students. Supervises the budget process and ordering of guidance materials. Updates the information contained in the School Profile. Creates and distributes a comprehensive Scholarship Booklet for seniors and their families which is also available on the guidance website. Helps to coordinate Quinsigamond College Decision Day for seniors with Quinsigamond's Admissions Counselors. Assists with the School to Career Program including internships for seniors through the work study program and with Job Shadow Day placements, field trips to local career fairs and businesses, attends bi-monthly meetings through the Blackstone Valley Educational Foundation. Continues

implementation of Naviance/Family Connection, a comprehensive guidance software package that helps students connect learning and life through career and college prep along with electronic application tools to assist with college applications and assists students with logging into and utilizing the program. Schedules speaker for a College Admissions seminar for parents and students an evening in the spring through MEFA and coordinates with local high school counselors for a College Financing seminar for parents and students in the fall.

Assists with graduation committee including preparation of all scholarships and awards during a presentation for Senior Class Night and leads the local Scholarship Committee. Assists with and presents awards on Awards Day for underclassmen, Supervised intern from UMass Boston, attends bi-monthly meetings for the Student Assessment Team consisting of guidance, special ed., administration and the nurse which is a referral team for students in crisis or in need of social/emotional assistance requiring coordination of services. Coordinates College Freshman Return Day in January for last year's seniors to come and share their knowledge with juniors and seniors. Also serves as Peer Leadership Co-advisor, coordinating activities with student members including the 12 Days of Christmas food drive and contest, a middle school dance and helps coordinate activities with the Senior Citizens Center.

*Guidance Counselor:* Jill Carpenter serves as a full time school guidance counselor to service all students in 9, 10, 11 and 12<sup>th</sup> grade as listed above, meeting with all students individually and in groups through guidance seminars. Met with 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> graders individually and in groups to review grades, credits, PSAT results and discuss college and career plans. Coordinates programs for the School to Career program in conjunction with the director including internships for seniors and Job Shadow Day for juniors held in March, and attends bi-monthly meetings with other members of the Blackstone Valley Education Foundation. Helps coordinate Quinsigamond College Decision Day for seniors with Quinsigamond's Admissions Counselors. Coordinates the Advisor/Advisee program, establishing groups of students and advisors, curriculum and times to meet monthly. Selects representatives to attend the Hugh O'Brien Youth Leadership seminar. Schedules students and staff for all MCAS testing and retesting and is the coordinator for EPP plans for students in need of remediation. Coordinates our annual College Fair in the fall. Coordinates field trips to local technical colleges. Serves as co-coordinator of Peer Leaders and coordinator of SAT testing in the fall and spring.

*Adjustment Counselor/School Psychologist:* Jessica Hurley works with students through individual and group counseling sessions addressing their special needs and concerns as school adjustment counselor for grades 9 – 12. She also serves as school psychologist conducting all psychological testing and attending all special education team meetings to report the results of these tests. Meets with students on IEPs and 504's, completes crisis assessments and counsels students from individual requests by parents, staff and students themselves. Completes Signs of Suicide training with 9<sup>th</sup> graders including information on depression, managing grief and loss and the importance of support networks. Also, completes other sessions during guidance seminars such as Stress Management with the 9<sup>th</sup> graders. Attends and assists the Student Assessment Team seeking ways to assist students in need who are referred for various academic, social and emotional reasons and may be referred for special education testing.

The 2017 senior class graduated 97 students. Ninety-two percent went on to higher education with 78% attending four year institutions and 14% going on to two year or technical institutions, 8% were entering the military, the work force or were undecided about their future plans.

This year's seniors at Douglas High School are required to have 124.5 credits to graduate. Credits must come from required core courses in the following areas: English – 20 credits, math – 20 credits, science – 15 credits, social sciences – 20 credits, computers – 5 credits, physical education/health – 13.5 credits, and senior project – 1 credit. The remaining 30 credits required for graduation are accumulated from a diversified list of both core courses, VHS courses and elective courses that meet the student's needs, interests and future educational plans. Students who complete the required courses and proper elective courses in a successful manner will meet the entrance requirements for four-year colleges, two-year colleges and technical and training schools after graduation.

The minimum passing grade remains at 65. Students must carry six academic courses or the equivalent, plus physical education and health in freshman and sophomore year. Juniors must complete a half year of PE and seniors must complete a semester course in PE and a semester of senior project as part of their graduation requirements and have passed all of the MCAS tests required by the state of Massachusetts.

Students planning to attend four-year colleges and universities are informed of the minimum requirements to be considered for admission. The recommended average grade to meet the requirements established by many four-year colleges, including our state colleges and universities is 85 or a 3.0 on the 4.0 scale. Students are advised to take as many college preparatory courses as possible including Honors and Advanced Placement classes. All 10<sup>th</sup> graders are required to take the PSAT's and 11<sup>th</sup> graders are encouraged to register for and take the PSAT and then the SAT I test, the ACT test and in some cases the SAT II Subject tests.

Students in the 9<sup>th</sup> and 10<sup>th</sup> grades are required to take part in the MCAS testing program. Students requiring assistance in math, science or English are given the opportunity to take part in MCAS remedial classes after school to strengthen their skills in these areas. Students who score in the Advanced or Proficient areas of English Language Arts and Math on the 10<sup>th</sup> grade test and are in the top 25% of students in the district earn the John and Abigail Adams Scholarship. This year we had 22 students who received the scholarship that can be used toward free tuition at most public universities or colleges in Massachusetts. 39 seniors have pre-qualified for the Koplik Certificate of Mastery Scholarship which can also be used toward free tuition at any public university or college in Massachusetts.

All students in the 10<sup>th</sup> grade and those who take the PSAT in 11<sup>th</sup> grade have access to and are taught how to use their accounts connected to Collegeboard. This allows our students the opportunity to study for the SAT, research careers, and colleges.

Students in 9<sup>th</sup> -12<sup>th</sup> grades are taught how to set up and access their Family Connection/Naviance accounts to research college and career information, create a resume and let their counselors know colleges their thinking about and applying to.

The 10<sup>th</sup> graders create a comprehensive career project which they share with their classmates during guidance seminar in conjunction with the Health Department.

The following is a list of programs or services our department provided for the students at Douglas High School and their parents or guardians:

- ❖ Individual and group counseling
- ❖ Career and college preparation
- ❖ Counseling students on IEP's and 504 plans
- ❖ Comprehensive Scholarship Booklet for all seniors
- ❖ Website including college and career information, college financing, etc.
- ❖ Crisis assessment and intervention
- ❖ Attendance at Student Assessment Team's bi-monthly meetings to review referrals and provide intervention for students and/or parents
- ❖ Provide parental support services
- ❖ Provide lists of outside referrals for counseling agencies upon request
- ❖ Provide list of contacts with community agencies
- ❖ Coordinates referrals for School-Based Behavioral Therapy provided through Family Continuity Mental Health Clinic
- ❖ Signs of Suicide training for 9<sup>th</sup> graders
- ❖ Linkages with community businesses
- ❖ Continued collaboration with the Blackstone Valley Education Foundation School to Career Program
- ❖ Job Shadow Day for juniors
- ❖ Coordinates scholarships and awards for Senior Class Night
- ❖ Assistance to students in grades 8-11 for course selections
- ❖ Assistance for students in the following testing programs: PSAT's, SAT's, ACT's
- ❖ Selection of student representatives for the Hugh O'Brien Youth Leadership program
- ❖ Assistance in the selection of the Bausch and Lomb Science/Math winner, the Rensselaer Polytechnic Institute Award as well as other select awards and programs presented at an end of the year Awards Ceremony
- ❖ Provide College Admissions Information night for juniors and families with a MEFA representative to review the application to college process, financial aid and general college admissions information
- ❖ Update school profile
- ❖ Coordinates the Advisor/Advisee Program
- ❖ Coordinates AP testing program
- ❖ Schedules college representatives to come and speak to students
- ❖ Schedules the Armed Service representatives

- ❖ Provides information on college fairs and encourages students to attend
- ❖ Conduct guidance seminars for grades 9-12 addressing study skills, career and college research, personal, social and academic assistance, etc.
- ❖ Schedules students and staff and collates all MCAS materials by filling out all appropriate paperwork, organizing materials and packaging testing materials for return
- ❖ Schedules students and staff for all MCAS retesting
- ❖ Supervised intern from UMass Boston
- ❖ Coordinates information regarding the Kopflik Certificate of Mastery program through the Dept. of Ed.
- ❖ Assists students with application process for the Title I Robert J. Watson Memorial Scholarship and the Christian A Herter Memorial Scholarship program
- ❖ Coordinates Quinsigamond College Decision Day for seniors
- ❖ Coordinates local senior Scholarship Committee
- ❖ Attends the fall CollegeBoard Workshop for counselors
- ❖ Attends the spring MASCA workshops
- ❖ Attends Special Education Team meetings
- ❖ Coordinates field trips to local technical colleges
- ❖ Coordinates end of the year Underclassmen Awards Ceremony
- ❖ Peer Leadership/SADD Co-Advisor/Coordinators
- ❖ Coordinates College Freshman Return Day
- ❖ Coordinates Douglas High School's annual College Fair
- ❖ Continued linkage with Grafton Job Corp
- ❖ Coordinates SAT testing twice a year
- ❖ Assists with a Transitioning to High School informational meeting for 8<sup>th</sup> grade parents and students

Above all, the Guidance Department tries to provide the necessary services for students and parents through meetings, phone calls and programs that will enable our students to have a successful and rewarding experience at Douglas High School. We also provide the tools necessary to navigate decisions regarding life after high school through career and college information and preparation. Our department works closely with the teaching staff and administration towards these goals. We continue to look for ways to reach out to our community and improve our department and ourselves. We remain committed to reaching for excellence in the Douglas High School Guidance Department.

**Music Department Annual Report**  
**January 2018**

**Marching Band**

The 35-member marching band performed in many events including parades in both Massachusetts and Rhode Island. In addition to the parades and two concerts, the band also performed for the Douglas Special Olympics held at the High School.

The Douglas Marching Band includes a 14-member Marching Color Guard ensemble, consisting of a Majorette Squad, a Rifle Drill Team, and a Flag Team. Students in grades 8 through 12 are eligible to audition for placement on the color guard teams. The color guard is an integral part of the Douglas High School Marching Band and performs with the instrumentalists at all parade performances. In addition, color guard students prepare floor and stage shows that are showcased in both the winter and spring Concerts. Our band is one of the few high school bands remaining that continues to present a National Line Honor Guard and displays the American flag proudly as part of our Band Front.

In addition to the marching band, the pep band performs for home basketball games. In January 2017, DHS band student Ryan Smith auditioned for and was accepted into the Massachusetts Music Educator's Central District Band, which performed at Mechanic's Hall in Worcester. In February 2017, DHS band student Patrick Sullivan was accepted into and performed with the UMASS Honor Band in Amherst.

The High School Band currently exists only as an evening program funded by the school budget and the Douglas Band Boosters. With the addition of a half-time instrumental music position at the middle school in the fall of 2017, we are hopeful that the program will once again begin to grow.

**Band Staff includes:**

Gery Elliott, Director  
John Rheaume, Asst. Director, Pep Band Director (2016 – 2017)

Anthony Pacheco, Asst. Director, Pep Band Director (2017 – present)  
Carol Manning, Color Guard Director, Flag Advisor  
Michelle Gagnon, Rifle Advisor  
Amy Stacy, Majorette Advisor  
Nick Morin, Percussion Advisor  
Scott Yacino, National Line Advisor  
Abigail Sullivan, Drum Major

### Chorus

The vocal ensembles of Douglas High School include the Douglas High School Chorus and the *a cappella* ensemble “Blue Light Special”. Both ensembles are directed by Mr. Al DeNoncour with the assistance of Ms. Alyssa Dagenais. Ensemble membership for the chorus and *a cappella* ensemble at the end of the 2016 – 2017 school year was 57 and 28, respectively. Membership for the beginning of the 2017 – 2018 school year is 45 and 23. Enrollment in the program is reduced as a result of the limited choral offering in the middle school. Without a strong middle school feeder program, it is difficult to draw students into the high school ensembles. It is anticipated that the recent addition of a part-time middle school music teacher and the reinstatement of the in-school choral program will lead to increased participation numbers at the high school level in the near future.

The choral ensembles combined for a total of twelve performances last year including appearances at the Douglas Octoberfest, Massachusetts Day at the Big “E”, area homes for the elderly, the senior class baccalaureate service, Pawtucket’s McCoy Stadium, “Caroling for Cans” and several performances at the high school and middle school.

Each year the Society for the Preservation and Education of Barbershop Quartet Singing in America (SPEBSQSA) offers a regional music camp called Harmony Explosion in which students have the opportunity to work with professional and amateur barbershop ensembles to develop their singing skills while learning the finer points of barbershop harmony, ensemble technique and presentation skills. This year’s camp was held in August at Worcester State University. Douglas chorus students in attendance were Aubrey Harris, Sam Masoud, Erika Peterson, Mikenzie Bolin, McKenzie Kirby and Caleb Hamilton. Participation in the camp was funded through a generous grant offered by the Worcester Men of Song.

On April 4th the high school chorus travelled to New York City to participate in the Broadway Workshop program. As part of the program students attended a vocal and choreography workshop with a cast member from the music Kinky Boots in which they worked on refining their vocal sound and further developed their ability to communicate the meaning of the music through movement and expression. Later in the evening the ensemble attended the performance of Kinky Boots at Broadway’s Al Hirschfeld Theatre.

In November, chorus member Samuel Masoud auditioned for, and was accepted into the Massachusetts Music Educators Association Central District Chorus. Sam will represent Douglas at the concert to be held in January at Worcester’s Mechanics Hall.

### Departmental Events

On March 25th the music department presented the annual scholarship fundraising concert, *Tiger Jam*. The concert raises funds for music department scholarships awarded to graduating members of the music department and the band booster general fund. This year’s concert featured 23 DHS students and alumni performing pop music as soloists and small ensembles accompanied by The Hortons, our house band comprised of teachers Kevin Riordan, Gery Elliott, Ed LaChapelle and Al DeNoncour with student Connor Brown. The concert’s exceptional musical performances were coordinated by Mr. DeNoncour’s music technology class, which also managed the technical aspects of the concert, serving as sound and light technicians. The T.V. Production class, also under the direction of Mr. DeNoncour, recorded the event and produced a finished video which aired on local cable television.

## **Athletics Department Annual Report** **January 2018**

### **Cross Country**

The boys’ and girls’ cross country teams enjoyed successful seasons. The boys took 2nd in the DVC meet, and placed 4 members on the DVC All-Star Team: Trevor Mungeam, Patrick Peloquin, Clark Bishop, and Sam Kennedy. Trevor

placed 2nd, Patrick placed 4th, Clark placed 7th, and Sam placed 13th. The Top 7 then went on to compete at the District Championship race held at Gardner Municipal Golf Course, where both Trevor Mungeam and Clark Bishop qualified for the All-State Meet in Wrentham. Mungeam came in 6th place in the DII race at All-States with a time of 16:17 and Clark came in 24th place with a time of 16:53. The girls took 3rd at the DVC Meet, placing 3 members on the DVC All-Star Team: Keely Mungeam, Emma Wall, and Allie Benedict. The girls' team also went on the run at the District Championship Meet where Keely qualified for the All-State Meet.

## **Golf**

The 2017 Golf Team fell short of their goal of qualifying for Districts finishing with a record of 7 wins and 11 losses which may not sound great, but it was quite an accomplishment. The Dual Valley Conference for golf consists of only 4 teams: Douglas, Hopedale, Sutton, and Nipmuc so only 6 of Douglas' matches are guaranteed each season. The other 12 matches are out of conference. The Dual Valley Conference is very competitive as Hopedale won the D3 District tournament and Sutton was the runner up. Nipmuc won the D2 District tournament. Douglas had a tough time competing with those three powerhouses this season. Removing those 6 losses would have given Douglas an overall record of 7 wins and 5 losses. That's an incredible accomplishment for a team who won 0 matches 2 years ago and only 2 matches last year. It's a testament to how hard the guys have been working on their games. Coach Riordan and Coach Waggs really hoped the team could get to Districts this year as it was the last season for seniors Grant Slowik (captain), Tom D'Amico, and Connor Brown. Those three players found a way to stay positive during the previous 2 seasons when wins were tough to come by and they led by example. The future looks bright for next season as Juniors Ryan Kuczer, Thomas Hehir, James Pellerin, and Hansy Alvarez, along with Freshman sensation Hunter Dunn have all proven that they have the ability to put together a good round of golf.

## **JV Boys Soccer**

The 2017 JV Boys soccer season finished with a record of 1 win, 9 losses, and 5 ties. The number of students that tried out and participated were impressive and hopeful for upcoming seasons. The team was led by freshman Brody Bennett, Ethan Moulder, and Stephen Jackowski. The highlights of the season included beating Tahanto 4-0 and several hard fought ties with Whitinsville Christian and Hopedale.

## **JV Girls Soccer**

We had a tough season this year because of low turnout for tryouts. The roster was fluid for most of the season due to injuries on varsity. We went 3-6-2 for the season. The record does not fully show the effort and drive for this team. Most games were played with twelve or eleven girls each game. All in all I thought we progressed and the future looks bright for the Lady Tigers.

## **Boys Varsity Soccer**

The Varsity boys soccer team finished the season 11-7-2, qualifying for districts as the 9th seeded team. Douglas beat David Prouty 5-0 in the first round but lost in the semifinals to eventual state champion Bromfield High School. This year's team was lead by Captains Josh Cyr (Central Mass & DVC All Star), Cam Goozey (Central Mass & DVC All Star) and Alec Goldenberg. Cam led the team with 25 goals and 7 assists for 32 points followed by 8th grader Aidan Ferguson who led the team in assists (6 goals, 8 assists). Highlights of the season included beating #2 seed Sutton High School at their homecoming 4-2, beating District Finalist Hopedale High School in both matches, and getting back to the districts after missing it the previous season. The team also placed Sophomore Keegan Ferguson and freshman Andrew Defalco on the DVC All Star team.

## **Girls Varsity Soccer**

The Varsity girls' soccer team fought their way to a record of 6-10-2. Battling through a number of injuries the Douglas Tigers persevered and built up a strong foundation for their future success. The season culminated in the Senior Night game against Blackstone/Millville, where the girls won 6-1 in a dominating performance, ending their season on a high note and standing tall for next season.

## **2017 Girls Varsity Volleyball**

The 2017 girls' varsity volleyball team was a relatively young team with a number of players either new to the team or new to the sport. With only one senior, Alyssa Brown, on the roster we spent the season trying to develop players to be competitive at the varsity level. Although we finished with a record of 6 wins and 14 losses, we were able to play pretty competitively against some very good opponents. In the process, we saw the overall skills of our players develop as the season went on and we feel confident that we are poised to be a very competitive team for the 2018 volleyball season.

Although we didn't qualify for the tournament, there were still many positives that can be taken from the season and several notable accomplishments.

- Melina Schilling led the team with 74 aces and 71 assists. Melina also led the team with a total of 157 service points.
- Devin Haire developed into a tremendous libero and anchored our defense with 137 digs.
- Daniella Damasio continued to be impressive from the service line committing only 3 service errors in 175 attempts for an amazing 98.29 serving percentage.
- Sophomore Arouny Souphida became our team's greatest offensive threat and posted 81 kills on the season earning her a spot on the DVC all-star team.
- Alexa Gresian, playing in her first year of volleyball became a force at the net leading the team with 58 blocks.

### **Girls JV Volleyball**

The Douglas Junior Varsity Volleyball Team finished its 2017-2018 with an overall record of 10-7 (Dual Valley Conference record of 5-5). The team consisted of 14 players: two sophomores, four freshmen, and eight eighth graders. A very young team with only two returning players with any experience in volleyball. Three girls moved up to varsity and the most of the other girls moved on to other schools. We started the season slow at 2-4 while the girls learned the game with positioning, communication, and techniques. It was an outstanding season as the girls worked very hard and it showed finishing the season with a record of 8-3. The captains were Courtney Barch (10th), Sophie Morgan (9th) and Abby Demasio (8th) of the team contributed heavily to both preparation and team spirit aspects. They kept the team organized and on task during both practices and games. They worked together fluently and the communication between captains, teammates, and coach was very open. The girls all bonded together quickly and the team became a very tight knit group. Looking forward I would figure that we will remain as a whole losing the two sophomore girls and any 8<sup>th</sup> graders moving on to other school. This is a developmental program with all players getting substantial time in the game. Varsity coach Lachapelle and I are trying to build and sustain a volleyball program where the varsity girls will be very competitive every year in the strong Dual Valley Conference.

### **Varsity Girls Basketball**

The Varsity Girls Basketball team achieved a regular season record of 16-4. We won our first ever DVC Championship with a 9-1 league record. We also earned the #2 seed as we qualified for the District playoffs for the 7<sup>th</sup> straight year, and we won two more games as we advanced to the District Finals for the second year in a row. Other highlights included an exciting 42-40 win in mid-February over eventual state finalist Quaboag.

Seniors included Hannah Favaloro and Peyton Young and Meghan Carroll who were all named DVC All Stars, and Shanna King who won the Coach's Award for her leadership both on and off the floor, and Mikensie Morin who played a key role with her rebounding and defense.

Underclassmen also played key roles in the team's success as they developed. Sophomores Devin Haire and Melina Schilling and freshman Jen Walker shared some of the starter duties, while sophomores Tiyana Bassim and Alexa Gresian and freshman Allie Benedict provided important defensive and rebounding contributions.

### **JV Girl's Basketball**

The 2016-2017 Douglas Girls Junior Varsity Basketball Team finished the season with a record of 6-11. The roster was comprised of four eighth grade players, one ninth grade player and two tenth grade players, while two additional sophomores and one freshman occasionally divided their time between varsity and junior varsity play. Freshman Allie Benedict and eighth grader Brianna Carroll consistently led the offensive efforts throughout the season while Madison

Mathieu and Emily Furno were the defensive backbone of the team. Due to their hard work and dedication to the sport, each player demonstrated strong progress with their individual and team skills over the course of the season.

### **Indoor Track Boys / Girls**

The Boys indoor track team saw an increase in numbers. This increase was a direct result of new members including six boys from the 7th and eighth grade. The team remains competitive in the Dual Valley league. The team was lead by Alec Goldenberg in the 300,600 and 1000 meter runs, Clark Bishop in the 1 and 2 mile, and Matthew Brooks in the shot put and sprints. The team will be sending representatives to the state meet

As with the boys, the girls' track team saw an increase in numbers. This increase was a direct result of new members including one 7th grade girl. They remain competitive in the Dual Valley League. The team was led by Maureen Grady in the sprints and 4 by 200 relay, Jenna Keeman in the high jump and 4 by 200 relay, Emily Brooks in the shot put, and Keely Mungeam in the 1 and 2 mile. The team will be sending representatives to the state meet

### **Varsity Baseball**

The 2017 Douglas High School varsity baseball team finished with a record of 2 wins and 18 losses. The team battled in every game and found themselves in extra inning 4 times, and lost 5 games by 1 run, including a 10 inning 2 to 1 loss to Millbury to end the season. Senior Danny Hayes was named as a Dual Valley All Star for 2017 season.

### **JV Baseball**

The Douglas Junior Varsity Baseball Team finished its 2016-2017 with an overall record of 5-10 (Dual Valley Conference record of 4-6). Both varsity and JV teams worked out in the gym and had one practice on the field before their first game because of the weather. The JV team consisted of only 10 players: 3 sophomores, 6 freshmen, and one eighth grader. The team offense was led by Justin Fleming and steady pitching from Ben White and Alex Cortese. The team worked hard throughout the season but struggled to score runs. The games we won had good pitching and defense and some timely hitting and stealing that gave us our victories. The boys developed throughout the year but it did not show in the win column but showed up on the scoreboard as the games were closer the second time around in our division with a few wins.

### **Graduation Annual Report January 2018**

The 139th annual commencement at Douglas High School was a wonderful culmination of our year. On Friday June 2nd, Douglas High School held an evening graduation ceremony in the school's gymnasium. It was a wonderful event which was attended by approximately 1,000 family and friends assembled to congratulate the members of the Class of 2017 on this momentous event. Of the ninety-eight seniors who graduated from DHS in 2017; close to ninety percent of these students are now continuing their education at community, state or private institutions of higher learning.

This graduation ceremony was the culmination of their Senior Week activities that were both inspirational and poignant; including our Awards Night ceremony and the Baccalaureate service that was held at St. Denis Church. This was also Mr. Maines's final commencement exercises as principal of Douglas High School. The graduation reflects the strong community support for education as well as being an opportunity for all stakeholders to celebrate the culmination of our senior's academic journey in Douglas. The ceremony was a wonderful experience, from the class being ushered down to the stage while being accompanied by a bagpipe procession; to the speeches of the Class Valedictorian Grant Gaultieri and Salutatorian Matthew Saucier. Class President Morgan Mooney and Vice President Grant Gaultieri presented Class Advisor Mr. Kevin Riordan with gift from the Class of 2017. Senior Meghan Carroll presented the Class poem during the ceremony as well. These students did a wonderful job in preparing and delivering their speeches and they contributed to a fantastic ceremony.

Some colleges to which our students were accepted are Dartmouth College, Sacred Heart University, Worcester Polytechnic Institute, Syracuse University, Georgetown University, Worcester State University, Virginia Tech, Emmanuel College, Coastal Carolina University, Brandeis University, Saint Anselm College, University of New Hampshire, Clark University, Bryant University, SUNY Oswego, University of Massachusetts – Lowell, Amherst and Dartmouth, Massachusetts College of Art and Design, Northeastern University, Framingham State University, Westfield

State University, University of Rhode Island, Nichols College, Quinsigamond Community College and Community College of Rhode Island.

In previous years students from Douglas High School's graduating classes have attended Boston College, Boston University, Salem State University, Brown University, Bridgewater State University, Becker College, Emerson College, Salve Regina University, Merrimack College, Stonehill College, Rhode Island College, Western New England College, Ithaca College, Massachusetts Maritime Academy, Hawaii Pacific University, Florida Institute of Technology, Hofstra University, Providence College, The College of the Holy Cross, Dickinson College, Quinnipiac University, University of Connecticut, Springfield College, University of Alabama, Mississippi State University, Mass College of Pharmacy and Health Sciences, University of Georgia, University of Connecticut and Assumption College.

### **Adams Scholarship**

There were 15 students from the senior class who received the John and Abigail Adams Scholarship, entitling them to four years of free tuition at Massachusetts colleges and universities based on their MCAS scores that rank in the top 25%. The students receiving this recognition were: Noah Ackerman, Victoria Desilets, Rachel Dixson, Kayla Finnegan, Meghan Foley, Emily Fresh, Conner Grady, Thomas Griffin, Ian Kennedy, Sean Kennedy, Taylor Lyford, Rebecca Rokne, Brandon Senecal, Ryan Smith, and Patrick Sullivan.

As we conclude our fourteenth year in the new Douglas High School building, we reflect on our many accomplishments with pride, and look forward to the coming year and continued growth and accomplishment for our students. Our goal remains the same: to provide "a safe, supportive, and challenging learning environment in which students may achieve academic success and personal growth" at Douglas High School. It is an honor and a privilege to work closely and cooperatively with parents and community members as we seek to help all of our students achieve their highest potential.

Respectfully submitted,  
**Joshua Romano**, Principal  
**Desi Vega**, Assistant Principal

### **DOUGLAS HIGH SCHOOL – 2017 GRADUATES**

Noah James Ackerman	William Thomas Doyle	Sean Joseph Kennedy
Lucas William Anderson	Holly Jean Eplete	Sydney Brooke Hurteau
Tallia Emily Annese	Hannah Olivia Favaloro	Bailey Jean Jeffers
Courtney Lee Antalek	Kayla Rose Finnegan	Kyle Joseph Jordan
Vincent Yvan Balestrieri	Daniel William Flynn	Kirsten Nicole Jussaume
Louis James Bartusek	Meghan Lynn Foley	Lauren Irene Kasper
Austin Michael Berthelette	Nicolle Elisabeth Forget	Jared Robert Keeman
Madison Elizabeth Boisvert	Richard Allen Fortier	Riley Morgan Kelly
Mariah Olivia Boss	Emily Elizabeth Fresh	Shanna Evelyn King
Molly Blouin	Ashley Galicia-Enriquez	Delaney Margaret Krasner
Alyssa Marie Bourque	Austin Lain Gagnon	Taylor Cameron Lyford
Meghan Paige Briggs	Carmen Lily Gardella	Lee Martin Markey
Anthony Richard Bronzo	Audrey Paula George	Alexandra Michalina Maslen
Katherine Nicole Bullied	Mykayla Lynn Gilbert	Carmen Karen-Singleton McLaughlin
Kaitlin Elizabeth Burch	Adam Scott Gopin	Caroline Paige Meizen
Kellsey Lynne Buskirk	Dylan Scott Gordon	Tanner Justin Mills
Christina Elizabeth Calkins	Conner Stearns Grady	Morgan West Mooney
Meghan Leigh Carroll	Megan Joyce Greenslit	Mikensie Jo Morin
Christian Francis Conner	Sarah Elizabeth Grenier	Kylee Grace Motyka
Benjamin Michael Dame	Thomas Joseph Griffin	Sean Patrick Murphy
Julie Barbara Delphos	Naomi Kyung Griswold	Aurore Ndayishimiye
Ashley Elizabeth Dermoshegian	Grant Samuel Gualtieri	Kelcie Angela Novicki
Victoria Margaret Desilets	Nicole Danielle Hainey	Joshua Kayode Osipitan
Dominic John DeSimone	Eric James Harris	Olivia Rose Ouellette
Rachel Elizabeth Dixson	Daniel Patrick Hayes	Joseph George Outly
Rebekah Grace Doda	Ian Albert Kennedy	Jonathan Robert Paine

Madeline Rose Peck  
Andrew Paul Pineo  
Meredith Vancampen Roberts  
Rebecca Lynn Rokne  
Taylor Grace Romiza  
Brieana Mae Ruddock  
Mason Addison Ruddock

Symantha Lauren Sartori  
Matthew John Saucier  
Brandon Arthur Senecal  
Vanessa Adriana Slawski  
Jacob Paul Smith  
Ryan Matthew Smith  
Patrick Daniel Sullivan

Daniel Anthony Sysopha  
Sophie Elizabeth Thorson  
Shannon Kelly Walthall  
Stephanie Frances Wojcik  
Troy Rydell Yoder  
Peyton Elizabeth Young



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## MIDDLE SCHOOL

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The Douglas Middle School enjoyed a successful FY17, overcoming numerous changes to the schools construct, i.e. new school leadership and reductions in staffing/programs. The theme of the middle school this year is, “grit”. This character trait was chosen as a touchstone for the Douglas Middle School community as a reminder that hard work, determination, and perseverance breed success. One of the guiding principles of this word dictates that one must be prepared to fail, but learn from failure and readjust ones tactics to achieve success. Giving up is not an option. Given the changes over the past few years, Douglas Middle School had to adapt with great flexibility and creative approaches to change. DMS was able to realign resources and fill in some gaps from the preceding year. The school was fortunate to have some additions to programs and staff, for the 2017-18 school year; and we are happy to report many of the changes are bearing fruit and creating positive sustainable offerings that will benefit each student within the building for the foreseeable future.

FY2017 can be summarized by stating we were able to get back to basics. After years of cuts to staff and programs, the main challenge that the school faced was creatively offering a competitive in challenging academic environment to the students. The central challenge facing the school in '16-'17 was a lack, or reduction, of classes that pique the interest the students. Students had a four day rotation to related art classes of Art, Gym and Music as well as core classes of Math, ELA, Science and Social Studies. Each of these classes are important to the development of the whole student, but students also seek to develop personal interests and talents in the arts, sports and STEM (Science, Technology, Engineering and Math). Thankfully, Douglas Middle School was able to continue programs like Lego Robotics as an extracurricular and reinstate a band and chorus program during the school day. We were also able to bring back a foreign language (Spanish) to Grade 8 to support cultural growth. To round out these improvements, the school was also able to meet the challenges of increased class sizes in Grade 6 by adding a fifth teacher to serve as the Writing and Composition teacher. The back to basics approach helped center the school's collective focus on what our students needed and to get the school back to where it needed to be; with the right people to help us do it.

The school welcomes a new first year band and chorus teacher, Mr. Anthony Pacheco, who is working on a part-time basis (.5) to offer band and chorus as a class to all students who were interested. The school band this year enjoys membership of 25 students, and the school chorus has over 30 students participating. Both of these programs represent an over 100% increase in participation from the previous year, as well as keeping both programs vibrant and alive; when just a year before each program had a questionable future due to the after school club status of each. Douglas Public Schools has always embraced the value of a rich arts education; the reinstatement of both band and chorus as classes during the school day, continues that tradition.

Academically, Douglas Middle School has implemented a new writing program across all grades to be adopted across all core curricular programs. The Empowering Writers program is a renowned program that helps students take a systematic approach to both reading comprehension and writing capabilities. Simply stated, students will be able to write consistently well with standard expectations. Douglas Elementary has used Empowering Writers over the past 2 years with a noticeable degree of success. All teachers and paraprofessionals at DMS have participated in no less than two professional development courses to support the Empowering Writers program, and create a higher level of consistency and continuity that students can employ to help them be the best writers they can be. To scaffold our efforts to foster strong writers and assure students have all the tools necessary, we have re-initiated a comprehensive vocabulary program through Sadlier publishing. ELA teachers have implemented weekly vocabulary exercises in grades 6,7, and 8. Each grade will also engage in greater focus on grammar in mechanics in all writing, In each class. The staff has been informed that these additions will only be effective if they are part of each class.

In our continued attempts to build a strong sense of community, coupled with a dedication to service, Douglas Middle School students took the opportunity this year to pool their resources in a time of crisis for the US, by conducting fundraisers to support victims of hurricanes Irma, Harvey, and José. During the first month of school, members of student council challenged each community member to bring in a dollar each. This challenge assured every student could say they helped contribute in some manner to the relief efforts to the areas in need. The Lego Robotics team engaged in a twofold effort that consisted of two teams that helped bring clean water to citizens in Texas and Puerto Rico. The student body of Douglas Middle School was able to raise over \$1,000.00 in the first two months of school to help with hurricane relief.

We continue to offer programs that support athletic development amongst the student body. During the fall Douglas Middle School provided the opportunity for both boys and girls cross country to compete with over 30 students participating, coached by Grade 8 teacher Mrs. Hayes and community member Mrs. Breault. Various members of the middle school participated at the Junior varsity level at Douglas High School on both the girls and boys soccer team, and even had representation with one player on the boys high school varsity soccer team. Douglas Middle School also contributed members to the marching band as well. Winter sports have featured a new middle school athletic director/boys basketball coach; represented by Mr. Paul Smith; a longtime gym teacher at DMS, Douglas Elementary and Primary school. The boys team sent six players to the high school to participate on their junior varsity squad, leading to the opportunity for younger players to participate in greater number. The Middle School basketball team also has a new coach, represented by Mr. Pacheco, the previously mentioned new band and chorus teacher. The girls team has 12 members, 10 of which had never played basketball before this season. It is a pleasure to watch this young team grow and develop as athletes. On the continuum of rebuilding the Middle School basketball program, the cheerleading squad welcomed a new coach, Mrs. Rosario, to help lead the cheering ranks of 15 spirited young ladies. Closing out the year, we are looking forward to another successful and well participated Spring track season, building on the successes of the 2017 season.

In summary, the twofold approach of getting back to basics with a focus on exhibiting grit across our community, Douglas Middle School looks to the future with great confidence. The goal moving forward is to maintain a commitment to consistent application of high standards in writing, reading comprehension in writing mechanics; while creating, and maintaining, programs in the arts and areas of interest that form the whole student and make Douglas Middle School a place where students are engaged in meaningful and purposeful learning.

Respectfully submitted,  
**Brian Delaney**  
Principal – Douglas Middle School



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## OFFICE OF STUDENT SUPPORT SERVICES

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Dear Residents of the Town of Douglas,

It is my pleasure to submit the Town Report for the Office of Student Support Services. This report illustrates the time period between January 1, 2017 - December 31, 2017.

The Office of Student Support Services, with the support of the Administration and the School Committee, provides comprehensive services designed to meet the needs of eligible students from 3 to 22 years of age. Program offerings for students with disabilities include: integrated preschool, substantially separate services for students with severe disabilities at all levels, inclusion services for students with mild to moderate disabilities, the STARS program for students 18-22 years old, speech/language, physical, occupational and vision therapies, adaptive physical education and vocational services. We have a special education program called the Flex Center, which is District-wide. The Flex Center is an academic environment that meets the academic, social/emotional, pragmatic and behavioral needs of special education students who have Individualized Educational Programs. An addition to our programs is the Academic Center at the Elementary School. This specialized program meets the needs of students that have academic needs in specific academic areas.

All moderate special education teachers continue to be updated on training and certification in the Orton-Gillingham and/or Linda Mood Belle reading programs. These programs provide multi-sensory reading instruction, through direct and personal training, to increase the literacy skills of our children with various reading disabilities.

Each special education staff member has received professional development in the “Social Thinking” curriculum. Social Thinking is a constellation of concepts, curricula, and related strategies that form a framework that can help all people better understand the social experience and how it can be taught through cognitive behavioral techniques. In an effort to maintain consistency for the students across the District, all Douglas educators participated in a Social Thinking conference during a District professional development day. Consultants from Social Thinking continue to collaborate with our educators so they can generalize the curriculum strategies into all areas of their teaching.

In addition, system wide services include: nursing, counseling and psychological services, guidance, services for English language learners, 504 Plan accommodations, and outreach to students who are homeless.

Our tenth Special Olympics “School Day Games” were held at Douglas High School in May, 2017. The event was well attended by parents, siblings, other family members, and community members. The Douglas High School marching band lent its music for the entrance of the athletes and did an outstanding job. Students and staff participated in the opening ceremonies. Our athletes participated in the games and were cheered on by their families, friends and peers. Our students received their gold medals with pride and honor. This year we were fortunate to have a photographer who volunteered his time to capture the excitement and fond memories. We appreciate the support of all of the community members, parents, and staff that made this event possible through their time and donations. We look forward to having another positive day for our students to participate in Special Olympics in the spring of 2018.

The Douglas Parent Advisory Council (DPAC) is a group of dedicated and active parent volunteers who offer support to parents of any child with identified or potential special needs who attends the Douglas Public Schools. All parents are welcome and encouraged to attend monthly meetings sponsored by DPAC and are eligible to participate in workshops and activities that are offered throughout the year.

We are looking forward to continuing to serve our learners, their parents and our community and would like to thank all of you for your support in assisting us to reach our goals and objectives. As always, we seek to minimize the impact of students’ disabilities, move students toward independence and maximize their opportunities to fully participate in society.

Respectfully submitted:

**Nealy E Koumanelis-Urquhart, M.Ed**, Assistant Superintendent of Student Support Services



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## PRIMARY SCHOOL

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Dear Residents of the Town of Douglas,

I am very pleased to report that the Douglas Primary School has had a positive and productive 2017.

The Primary School houses half day and full day Preschool, four sections of Kindergarten, and four sections of Grade 1 as well as the Whitin Community Center Daycare Program.

We are thankful for our custodial staff, facilities manager, and town officials for ensuring that our building is clean and safe for our students.

All teachers continue to implement Fundations in conjunction with their Reading Wonders program. Fundations thoroughly teaches the foundational skills of the Common Core State Standards (print concepts, phonological awareness, phonics and word recognition, fluency) and strongly supports reading, writing, and language standards.

All Kindergarten and Grade 1 teachers have attended the Empowering Writers training and are now implementing the program into their curriculum. The Empowering Writers curriculum supports students with strategies and skills that include all facets of writing.

Kindergarten and Grade 1 students published their own classroom hard cover book in May whereby each student had two pages, one for a writing sample and one for an illustration. Parents were able to purchase the books as a keepsake.

Technology integration has been a priority at the Primary School. Several classrooms will have projectors mounted in the ceiling and will be able to use their Smartboards more efficiently for Reading, Math, and Science.

Thanks to the Blackstone Valley Education Foundation, the Primary School was awarded a STEAM grant for the second year. STEAM Day was held and students participated in a variety of STEAM (Science, Technology, Engineering, Arts, and Math) activities. Funds allowed us to purchase engineering kits for use in the classrooms.

This year, the Primary School hosted Curriculum Coffees/School Council sessions. The group is open to all parents and community members which meet on a monthly basis to address building needs, updating our student handbook, and set goals for our school improvement plan. This motivated group wants to make a difference in our endeavor to support and improve the education of our students.

The PTO has been generous in helping to bring in Enrichment programs that tie into our character education program. Students welcomed Johnny the K to the Primary School to sing and dance about respect!

In June, a fun filled Field Day was held for the Primary School students. Activities varied from water games, face painting, potato sack races, and the limbo hosted by the Bubbleman! The day ended with a puppet show in the cafeteria.

Members of the Douglas Fire Department sponsored Fire Prevention Week and held assemblies for all the Primary School students. Students were able to walk through a fire truck.

Once again, Veteran's Day was celebrated at Douglas Primary School. Students learned what it means to be a veteran. Douglas Primary honored over fifty veterans who were family members of our students. Veterans began with a breakfast sponsored by our PTO followed by preschoolers, kindergarteners and first graders singing and performing a short skit. Many veterans took the opportunity to speak about their service. Pictures of each veteran and their family member were taken and sent home with them. A video of the performance can be found on the school website.

Our School Resource Officer, Brett Fulone has held sessions with our students on bus safety as well as being safe during Halloween. He has also assisted with our parent drop off and pick- ups each day to ensure safety.

In October, 2017, Kindergarten and First Grade students visited the Tougas Farm for a day of learning and fun! Students were able to pick apples and a pumpkin to take home. Many parent chaperones joined us that day.

In closing out 2017, we thank our dedicated Primary School teachers, faculty, and staff for always making our children come first! It is an honor and privilege to work closely and cooperatively with parents and community members on a daily basis. Please check the Principal's blog on the Douglas Public Schools website each week for updates and classroom activities. We look forward to great things in 2018!

Respectfully submitted,  
**Cindy Socha**  
Douglas Primary School Principal



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## SUPERINTENDENT

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On behalf of the School Committee Chairperson, Sherry Zetlan and School Committee Members, Julie Moulder, Jillian Carneiro, Brett Argall, and Julie Finnegan I want to express the appreciation of the Committee for the continued support of the schools by the Town of Douglas. The support of the community is vital to the continued success of our students.

We have continued to work with tight fiscal constraints throughout the year and still have much to be proud of in the Douglas Public Schools. We remain a Level 2 district in the Massachusetts Department of Education accountability system and we continue to work towards a designation of Level 1. We continue to have great success within our AP program at Douglas High School. Our AP scores are strong with students earning college level credit while still in high school. Our curricula have been growing along with our school buildings. We continue to work to develop 21<sup>st</sup> century skills in preparing our students for college and career. The District, once again, participated in PARCC testing in 2017 and prepare for the new state assessment system, Next Generation MCAS, for 2018.

It is with great thanks to our District Booster Organizations and the wonderful support of our community that we are able to report a successful sports and music season. The hard work of our Boosters Organizations and financial support of the community have allowed our students continue participation in these important extra-curricular and co-curricular activities.

As we look toward Fiscal Year 2019 with grave concern for our programs, our staffing, and our school community, the Douglas Public Schools will remain focused on our mission and continually strive to offer diverse learning experiences that meet the academic, social, physical, and emotional needs of all students.

It is my honor and privilege to serve as the Superintendent of the Douglas Public Schools and to represent our remarkable students and our dedicated faculty and staff. We remain committed to providing the best education possible to every student, in every classroom, every day.

Respectfully submitted,  
**Kevin Maines**  
Superintendent of Schools



School Committee



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## BLACKSTONE VALLEY REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

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### A Message from the Superintendent-Director

In true BVT fashion, we have once again chosen to use our Annual Report as an opportunity to integrate our student successes in academic and vocational classrooms with the achievements of the District as a whole and the facts and figures of our operation. Our students have experienced tremendous success during this fiscal year thanks in part to the financial support of our 13 District towns. Perhaps the most telling indicator of the impact of your investment comes from the letters, e-mails, and phone calls we receive from our alumni sharing their accomplishments.

Our students are given the tools and knowledge to succeed in a highly competitive and ever-changing world by our faculty and staff. While we celebrate the accolades our alumni have earned, we also continue to commit ourselves to providing the best quality education for our current and future students. I invite you to join me in exploring the stories of our current students and staff who are breaking boundaries along the road to success at Blackstone Valley Tech.

Dr. Michael F. Fitzpatrick  
Superintendent-Director

### Another Outstanding Year of Vocational & Academic Achievements

During the 2016-2017 school year, a total of 409 AP course exams were given to 262 students in English Language & Composition, English Literature & Composition, U.S. History, Calculus AB, Computer Science A, Biology, Chemistry, Physics 1, and Spanish Language & Culture. On the Massachusetts Comprehensive Assessment System (MCAS) Spring 2016 English Language Arts test, 100% of BVT students scored Advanced or Proficient, compared to the statewide average of 91%. In Math, 95% of students scored Advanced or Proficient, compared to the statewide average of 78%. On the Science and Technology/Engineering exam, an impressive 95% of BVT students scored Advanced or Proficient, compared to 73% statewide. In Spring 2016, 174 freshmen took the High School Science MCAS and 100% scored in the Advanced and Proficient categories.

### Valley Tech Budget Connects Skills, Workforce, and Post-Secondary Training

As the BVT School Committee advanced the District's FY17 budget, they developed a blueprint that was responsive to Governor Charlie Baker's concerns of the looming skills shortage. The District's FY17 operating budget of \$21,956,739 represented a modest 3.00% increase and was funded primarily by \$8,840,232 in Chapter 70 & 71 State Aid and \$12,718,507 in Member Assessments. As a dedicated partner of our District towns, we remain committed to further assisting their fiscal management, austerity, and planning by presenting a single, consolidated annual request. Valley Tech operates within the dollars requested regardless of any unforeseen variables within anticipated revenue streams.

### Class of 2017: Douglas

NHS = National Honor Society

NTHS = National Technical Honor Society

Ebhann Rose Brown, Multimedia Communications; Zachary William Ernst, Information Technology; Rachel Caroline Forte, Cosmetology; Kayla Alex-Sandra Harty, Cosmetology; Madelyn Rose Hill, Health Services; Matthew Dwight Keith, Heating, Ventilation, Air Conditioning and Refrigeration; Liam Thomas Kelley, Manufacturing and Engineering Technology; Grace Marie Lapan, Health Services (NHS); Joseph Daniel Lincoln, Automotive Technology; Brooke Allison Linnehan, Health Services; Erik Kenneth Martus, Multimedia Communications (NHS/NTHS); Jacob Paul Masi, Multimedia Communications; Beth Lillian Miller, Automotive Technology; Emily Taylor Muscatell, Dental Assisting; Kyle Stephen Benson Prince, Construction Technology; Joseph Robert Skowronski, Drafting and Engineering Technology; Althea Frances Maye Smith, Multimedia Communications; Emily Elizabeth Stienstra, Drafting and Engineering Technology (NTHS); Sarah Elizabeth Thibault, Culinary Arts; Allen Michael Turner, Automotive Technology; Angela Kathryn Vergilis, Electrical.

### Our School Committee

Valley Tech's School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns.

**Chairman** - Joseph M. Hall of Bellingham

**Vice Chairman** - Gerald M. Finn of Millville

**Assistant Treasurer** - Arthur E. Morin, Jr. of Milford  
**Secretary** - Anthony M. Yitts of Grafton

Joseph A. Broderick of Blackstone  
John C. Lavin, III of Douglas  
Mitchell A. Intinarelli of Hopedale  
Dennis P. Braun of Mendon  
Chester P. Hanratty, Jr. of Millbury  
Jeff T. Koopman of Northbridge  
Julie H. Mitchell of Sutton  
David R. Bartlett of Upton  
James H. Ebbeling of Uxbridge

**Superintendent-Director** – Dr. Michael F. Fitzpatrick  
**Assistant Superintendent-Director/Principal** – Anthony E. Steele, II  
**Assistant Superintendent for Finance and Operations** – Kurtis W. Johnson  
**District Treasurer** – Barbara A. Auger

**Please Note:** This condensed report is provided at the request of municipal authorities. A full-length version can be obtained by visiting our website [[www.valleytech.k12.ma.us](http://www.valleytech.k12.ma.us)] and/or by contacting the Office of the Superintendent-Director at (508) 529-7758 ext. 3037.



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## SCHOOL BUILDING COMMITTEE

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This is the final report of the Douglas School Building Committee, established in 2008 and dissolved after final project closeout in early 2017. I was honored to have served as the Committee Chair for the duration of the project, but most of all delighted to have worked with fantastic Committee members and staff throughout the nine year process. The people of Douglas trusted us with the largest and most complex capital project ever undertaken by the Town. I am pleased to report a successful conclusion to the project, in terms of both project cost and construction goals.

The School Building Committee was formed by the Board of Selectmen in May 2008, with the task of solving two major problems. The 25-year-old Douglas Middle/High School, renamed in 2003 as the Douglas Intermediate Elementary School, was in need of major repairs expected for a building of its age. The roof was leaking, floors literally crumbling, doors rusting, and the heating system was wasting lots of energy.

We had grown as a town substantially through those decades. The High School, opened in 2003, helped provide additional student space. But the modular classrooms on the Intermediate Elementary School were years past their expected useful life, so we needed more permanent classroom space. We also needed a better grade structure. Kindergarten was in the Municipal Center. Preschool, First, and Second grades in the 1970's-era Elementary School, Third through Seventh in the Intermediate Elementary School, and Eighth through Twelfth in the High School. The School Building Committee selected Heery International to provide project management services and DiNisco Design to provide design services. The School Building Committee proceeded through the Feasibility (\$350,000) and Schematic Design (\$495,000) phases.

In April 2011, the Town approved \$49,904,389 to complete the design and construction of a two-phase project. A new Grade 2-5 Elementary School was to be built, and the Intermediate Elementary School would undergo major repairs. As part of the project the Intermediate Elementary School would be renamed the Middle School, for Grades 6-8. The state's MSBA (Massachusetts School Building Authority) committed to share in the expense. The Town's share of the project cost was estimated to be \$23.5 Million.

In January of 2012, CTA Construction was hired as the General Contractor. Construction bids came in lower than expected, allowing the construction of a track, purchase of improved technology for students, and full replacement of Middle School furniture.

The new Douglas Elementary School opened on schedule in September of 2013, temporarily serving grades 3-7 as the Middle School was then closed for the scheduled repairs. A public ribbon-cutting event occurred on September 21, 2013. The Douglas School Department performed exemplary work in preparing the new school for students, who now have access to modern technology in an energy-efficient building. In 2015, the new Elementary School was formally certified as "LEED Silver" by the U.S. Green Building Council.

The Middle School opening was originally scheduled for February of 2014. An October 2013 construction-related roof leak caused damage to the classroom wing. This area had already been demolished down to bare concrete, with damage only effecting just-installed HVAC and electrical equipment on all three floors of the classroom wing. All this new but damaged equipment was then replaced. The project's insurance carrier paid out over \$1,000,000 to repair the damage. The project schedule was extended to accommodate the additional work.

The renovated Douglas Middle School reopened in September of 2014, serving grades 6-8. A public ribbon cutting ceremony occurred on October 18, 2014. Site work was completed in Spring and Summer 2015. The final punchlist items on both schools were completed at the end of 2015.

The then moved into the phase of final contractual agreements and budget closeout, eventually leading to a late 2016 submittal of the final project budget to the MSBA for their final audit. MSBA's audit was completed in early 2017, and unanimously approved at their Board meeting on February 15, 2017.

The project was completed for \$47,387,786, and a net Town cost of \$22,948,197, both a substantial savings relative to budget. More importantly, the Town's children now have adequate space to learn, in a proper grade structure, in energy-efficient facilities.

A final report was presented to Town Meeting on May 1, 2017. The School Building Committee was then dissolved.

I cannot possibly thank those named below enough. I also want to thank Donna Taylor and the entire PRIDE group which formed to inform voters about the project, and Jeff Kollett and his staff at the School Department who handled the logistics of actually getting students and staff into the buildings. Whether their time was as a volunteer or as part of their job, everyone worked together in the best interests of the Town. Students will be learning in these two buildings for decades to come.

Respectfully submitted,  
**Mitch Cohen, Chair**, School Building Committee

Voting members: Paula Brouillette (Vice-Chair), Leslie Breault (Secretary)  
Shirley Mosczynski, and Scott Yacino, along with former members Michael Belleville, Melissa Gouin, and Sarah McConnell

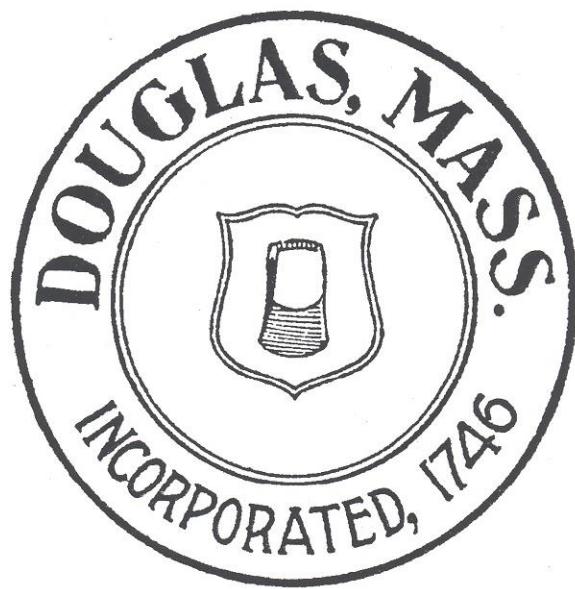
Non-Voting members: Beverly Bachelder (Middle School Principal), William Cundiff (Town Engineer), Michael Guzinski (Executive Administrator), Cortney Keegan (School Business Manager), and Norm Yvon (Superintendent of Schools), along with former members Nancy Lane (former Superintendent of Schools), Nancy Spitulnik (former Interim Superintendent of Schools), and Dean Iacobucci (former School Business Manager)



# GLOSSARY



**VOLUNTEERS NEEDED**







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## GLOSSARY OF BOARDS, COMMITTEES, & DEPARTMENTS

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**Check the Town Website for Meeting Dates, Times and Locations.**

**ANIMAL CONTROL OFFICER** - Responsible for responding to complaints ranging from nuisance dog barking to lost or injured animals. The Animal Control Officer works with the Douglas Police Department and the Douglas Board of Selectmen to resolve disputes and maintain public safety in relation to the animals in Douglas.

**ANIMAL INSPECTOR** responds to all dog bites and investigates and quarantines. Makes sure that rabies shots are up to date. Performs yearly Barn Inspections. The Massachusetts Bureau of Animal Health appoints the Animal Inspector each year.

**BOARD OF ASSESSORS** - Composed of three elected members and is required by Massachusetts General Laws to value all real and personal property based on "full and fair cash value" within their community. Every three years, the Board of Assessors must submit these values to the Department of Revenue for certification. Property sales must also be reviewed on an annual basis and the values adjusted if deemed necessary to maintain "full and fair cash value". The Board of Assessors is required to annually assess taxes in an amount sufficient to cover the state and local appropriations chargeable to the Town, and subsequent to the determination of the total assessment. The Board of Assessors must annually fix the tax rate. All maintenance of the real and personal property databases, the processing of commitments of real and personal property, and motor vehicle and boat excise taxes are performed by two full-time and one part-time staff members under the direction of the Board of Assessors. Taxpayers have a formal right to file for an abatement of taxes, once the tax bills have been distributed. Certain taxpayers are also allowed exemptions from their property tax bills. Taxpayers having questions relative to a bill, the abatement process, or statutory exemptions are advised to contact the Assessors' Office as soon as the bill is received.

**BUILDING DEPARTMENT** - Responsible for all building permits that are reviewed by numerous departments depending on the project. A building permit is required for new construction, reconstruction, alterations, repairs, demolition, change of use, and change of occupancy. Along with the building aspects, this department is also responsible for zoning enforcement. Although the Building Department does not have the authority to grant waivers to any code, law, bylaw, or regulation, they may be granted through various appeal boards.

**BUILDING FACILITIES AND CONSTRUCTION COMMITTEE** – This committee was created under the provisions of Article 10 of the Town of Douglas General Bylaws. It is comprised of an appointed 7 member committee with 3 members being appointed by the Board of Selectmen, 3 members by the Town Moderator, and 1 by the School Committee. The Town Engineer also serves on this committee as a non-voting member. The Committee is intended to be used as a resource for various Town Construction Projects with a cost of \$10,000 or greater and/or as requested by the Board of Selectmen.

**CAPITAL IMPROVEMENTS COMMITTEE** - Composed of five (5) department heads or their representatives and four (4) Douglas residents. The Committee's Charter is to identify capital projects for the six years (current year plus the next five years) and consolidate those projects into an on-going capital plan. The Plan will be updated on an annual basis with the current year's plan to be included in the overall annual budget. The Committee's goals are the identification, prioritization and proposed funding sources of capital projects.

**CEMETERY COMMISSION** - Responsible for maintaining the Town Cemeteries and works to ensure future availability of burial plots in Douglas.

**COMMUNITY DEVELOPMENT DEPARTMENT** - Comprised of the Town Engineer, the Conservation/Planning Agent and an Administrative Secretary. The Community Development Department provides assistance and is a liaison primarily to the Planning Board and Conservation Commission and also performs Special Projects within the Town under the direction of the Board of Selectmen. It is also available to provide support to all the Departments, Boards and Committees within the Town. This department is also happy to assist the public in navigating through the local and state permitting processes regarding land development in the Town of Douglas.

**COLLECTOR OF TAXES** - Responsible for collecting and turning over all real estate, personal property, and excise taxes for the Town. The Collector also collects payment for town water bills.

**CONSERVATION COMMISSION** - Responsible for the administration of the Douglas Wetland Bylaw, the Wetlands Protection Act, Chapter 131, Section 40 of the Mass General Laws and the Rivers Protection Act created by Chapter 258 of the Acts of 1996. There are additional conditions for land use found in the Code of Massachusetts Regulations: 310 CMR 10.00 et seq. There are also various laws relating to open space, environmental policy, agricultural issues and water and land conservation regulations. The Conservation Commission is charged with keeping abreast of not only changes to all these laws, but the results of litigation brought on behalf of communities or land owners which is a priority. The Commission regularly conducts site walks to view potential projects and advise builders if changes in plans need to be made to satisfy various regulations. Hearings are scheduled with as much convenience to the applicants as time would allow

**COUNCIL ON AGING** - Provides information, education, and recreation for the elders, sixty years of age or older, in Town. The Director works with outside agencies in order to provide a range of services to those elders who are in need of them. The Outreach Coordinator works with seniors at risk and their families to provide information counseling and referrals.

**ECONOMIC DEVELOPMENT COMMISSION** - Created by Town Meeting vote in 1999. Its purpose is to create programs that will enable existing businesses in Douglas to expand in the Town and attract new businesses.

**FINANCE COMMITTEE** – According to MGL Chapter 39, S16, this committee maybe established by town bylaw for any town whose valuation exceeds one million dollars. This committee shall consider any or all municipal questions for the purpose of making reports or recommendations to the Town. While the statute receives varying interpretations, the Town of Douglas established the Finance Committee in 1992 at an Annual Town Meeting eliminating the need for Selectmen to act impartially on financial matters

**FINANCE DEPARTMENT** - The Finance Director is responsible for the administration of the Accounting Department as well as the coordination and oversight of the activities of the Accounting, Treasurer/Collector and Assessor's Departments. The Finance/Accounting Office is responsible for record keeping of all financial transactions of the Town; processing of all bills, warrants, receipts, payroll and ledgers; and supplies departments with financial reports and payroll information. The Accounting Office ensures the Town is in compliance with Generally Accepted Accounting Principles, Federal and State laws, and Town Meeting authorizations.

**FIRE DEPARTMENT** - In addition to traditional firefighting and rescue duties, the Douglas Fire Department is responsible for issuing permits and completing inspections. The staff and call firefighters/EMTs also partake in various training sessions throughout the year. The S.A.F.E. (Student Awareness Fire Education) program is taught in the elementary school and is vital to the education of children and their families in the prevention of fire and burn safety. Station tours upon request.

**HEALTH, BOARD OF** Deals with all aspects of Title 5 concerning the installation of new or repairs to private septic systems and private drinking water supplies. The Board of Health manages the Transfer Station. Permits for the Transfer Station can be purchased at this office. The Board of Health is charged with the inspection and licensing of food service establishments, campgrounds, commercial swimming pools and the licensing and inspection of garbage and septic vehicles. The Board of Health deals with rabies and mosquito control. A Board of Health is a statutory board created pursuant to the Mass. General Law C III, s26 and C. 41, sl. This Board consists of five (5) members who are appointed by the Selectmen. Each member serves a three (3) year term. Each year the Board appoints a Chairperson, Vice-Chair, Health Agent, Nurse, Administrative Supervisor, Animal Inspector, Food Service Inspector and Sanitation Agent. The Board meets the first Monday of each month at 6:00 p.m. in the Health Department office. All meetings are open to the public and minutes of past meetings are kept in the Health office. The Board of Health is charged with the protection of the public health and to fulfill these duties by developing, implementing and enforcing health policies. Local health policies are available at this office.

**HEALTH AGENT** can be contacted when there are housing deficiencies between a landlord and a tenant. The Board of Health agent handles complaints such as landlord/tenant disagreements, noisome trades, trash complaints, etc. The Agent also performs bathing beach water testing during the summer months.

- **SANITATION AGENT** is a Professional Engineer who reviews all septic system plans and performs all installation inspections. This person does not do Title 5 inspections for the re-sale of a home as these are done by State Certified inspectors.

- **FOOD SERVICE INSPECTOR:** Inspects all food establishments twice a year and in accordance with the Massachusetts Food Code.

- **PUBLIC HEALTH NURSE** holds yearly flu clinics. Blood pressure clinics are open to residents of any age. The Public Health Nurse holds flu clinics at the Senior Center and at Riddlebrook Apartments. The Public Health Nurse is

charged with reporting all communicable diseases to the State Department of Public Health and to perform any follow up work. The Nurse is available every Thursday.

**HIGHWAY DEPARTMENT** - Responsible for maintaining safe, passable roadways and sidewalks. This is achieved by cutting brush, patching roads, sweeping streets, painting lines, and snow removal. The Highway Department also provides basic repair and maintenance of guardrails and bridges. During warmer months, the Highway Department maintains and cuts the grass at the town commons and public squares.

**HISTORICAL COMMISSION** - Responsible for promoting and preserving the historic resources of the town including buildings, structures, streetscapes, historic and scenic roads.

**HOUSING AUTHORITY** - Responsible for providing maintenance and referral services for the Section 8 Certificate Program, Section 8 Voucher Program, Section 8 Mobility and Portability Programs as well as Elderly Programs.

**LIBRARY, SIMON FAIRFIELD PUBLIC** - Provides access to a myriad of books, magazines, audio books, play-aways, DVDs, CDs, adult and children programming, and free wireless access to the internet.

**MUNICIPAL FACILITIES MAINTENANCE MANAGER** - Responsible for the daily, general preventative maintenance of the municipal buildings, custodial duties, landscape and yard duties, the occasional hiring of contractors, and overseeing special projects within the facilities.

**OPEN SPACE COMMITTEE** - The Committee works on land preservation projects to preserve open space and important habitats throughout Town. The Committee also works to educate the public on the benefits of Open Space and how it enhances our quality of life. Every acre of Open Space actually brings Douglas net revenue in taxes because it does not require additional and extensive services to support it.

**PERSONNEL BOARD** - Supports the non-contractual and non-elected positions within the municipal system. This includes the Police Dispatchers, Fire/EMT's, Highway, Water/Sewer, Library, and Municipal Center employees. Its main responsibility is to maintain the compensation plan for the employees and work with the department heads regarding staffing related issues. The Personnel Board believes that the better we staff our departments with quality employees, the higher quality of service our community receives.

**PLANNING BOARD** - One of the most significant functions of this Board is subdivision control and issuance of special permits for, as well as the supervision of gravel removal. It also serves as the permit granting authority for certain special permits as outlined in the town's first zoning bylaws. Most of the Board's time is taken up with subdivisions: checking plans submitted for proposed subdivisions, implementing inspections for subdivisions being built, or having a background supervisory role until the roads of a particular subdivision are accepted as town roads.

**POLICE DEPARTMENT** - In addition to traditional police and rescue duties, the Douglas Police Department provides various programs to the Douglas School System and the Town of Douglas such as DARE, Citizen Police Academies, bicycle safety, boat patrols, RAD (Rape Aggression Defense) program, and RAD Kids program.

**RECREATION COMMISSION** - Sponsors recreational programs throughout the year and works arduously to create and maintain recreational areas and facilities in Douglas.

**REGISTRAR, BOARD OF** - Responsibilities include registering voters, certifying nomination papers and petitions, processing absent voter applications and administering election recounts. Any party enrollment status required for appointment must have been maintained continuously for two years.

**SCHOOL COMMITTEE** - Works closely with the school department administration to improve educational quality by acting as the bridge between the educational process and the community at large. Responsibilities include the creation of policy, approval of the school department budget, and employment of the Superintendent. Five (5) elected members make up the committee, each serving a three-year term.

**SELECTMEN, BOARD OF** - Operates as the Executive Board of the Town and is charged with setting policies for the Town as well as calling town elections and town meetings. The selectmen are the Local Licensing Authority, issuing licenses and permits which include but are not limited to the sale of alcohol, automobile dealers, restaurants, and entertainment. The selectmen appoint many key town officials and members of boards and committees. The selectmen are also charged with being the town's Road Commissioners as surveyors of public ways, monuments, guide posts, sidewalks and shade trees.

**TOWN CLERK** - Works as a liaison between residents and town offices. Traditionally, this office is where people first come when they need information. The Town Clerk serves the residents as Chief Election Officer which oversees polling places, election officers, and the general conduct of all elections, consisting of preparation of ballots, voting equipment, voting lists along with voter registrations. The Town Clerk also records and certifies all official action of the Town, including town meetings, Planning and Zoning Board decisions. Registers all vital events occurring within the community, such as, recording and preserving all original birth, marriage, and death records. The Town Clerk is also the Public Records Officer. Administers the oath of office to all elected and appointed members of local committees and boards, posts meetings of all government bodies, provides access to public records in compliance with State Public Records Law, provides certified copies of all vital records and conducts or assists with genealogical research, maintains records of adopted municipal bylaws, appointments, petitions and submits general bylaws/zoning bylaws to the Attorney General for approval. The Town Clerk is also a licensing officer. Issues state licenses and permits, including marriage licenses, and permits for raffles and bazaars. Issues local licenses, permits and certificates as mandated by statute or bylaw, which include burial permits, business certificates, dog licenses, fuel storage permits and burning permits. The Clerk's Office is also responsible for conducting a yearly census and publishing the annual street list.

**TRANSFER STATION** is for use by residents of Douglas. The site collects household waste and offers recycling of glass, paper, cardboard, tin and plastic. There is a box on site for used clothing, books, games, TV's and computer monitors. Permits are sold twice a year. During summer months the site collects automotive batteries and 5 lb. propane tanks.

**TREE WARDEN:** Cares for all of the shade trees on public property in town including parks, town commons, public streets and schools.

**VETERANS' SERVICES** - Douglas is part of the Southern Blackstone Valley Regional Veterans' Services District which consists of the towns of Douglas, Northbridge, Sutton and Uxbridge. The District is a local one-stop aid station for veterans, their dependents and widows/widowers of veterans. Here they can receive benefits such as financial aid, medical expense reimbursement, and forms to file VA claims and in some cases, just someone to talk to. The Commonwealth of Massachusetts returns 75% of the monetary aid provided by the Town of Douglas. It has been found that the veteran or recipient of this aid, most likely spends 100% of this monetary benefit within the local community. This type of aid benefits everyone. Veterans' benefits are not automatic and must be applied for in accordance with Federal and State laws, rules and regulations. Therefore, the Director must keep abreast of the latest changes in these rules pertaining to Veterans' rights. The Veterans' Services office is now located at 21 S. Main St., Uxbridge, MA, where veterans can be assured of private and confidential service. Office hours are Monday, Tuesday, and Thursday 7:30 a.m. – 5:00 p.m. and Wednesday 8:30 a.m. – 2:30 p.m. and 5 p.m. – 7 p.m. The office is closed on Fridays.

**WATER/WASTEWATER DIVISIONS** – Responsible for testing, operation and maintenance of the town water supply, sewer lines and facilities. They are also responsible for maintaining and repairing hydrants, checking meters, and performing relevant repairs.

**ZONING BOARD OF APPEALS** - Created under the provisions of MGL Chapter 40A as a necessary part of the establishment of zoning regulations in a community. Chapter 40A empowers the Board of Appeals to; 1) Hear appeals taken from decisions of any administrative official or board of the Town acting under the provisions of the law; 2) Hear variance requests from terms of the Zoning Bylaw; and 3) Hear special permit requests as provided by the Zoning Bylaw



Water / Sewer Commissioners



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## VOLUNTEERS NEEDED

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The Board of Selectmen continue to search for volunteers to serve on the town's various boards and committees. The commitment of our dedicated and enthusiastic volunteers is what helps shape the community of Douglas. If you are interested in volunteering for a position on one of the town's boards or committees, please complete the "Application of Boards/Committees" found on the Selectmen's page of the town's website at [www.douglasma.org](http://www.douglasma.org) under "Openings – Boards/Committees". Current openings are listed on the Municipal Center bulletin board in the hallway and on the Selectmen's page of the town's website at [www.douglasma.org](http://www.douglasma.org) under "Openings – Boards/Committees".





Building Facilities & Construction Committee



Conservation Committee

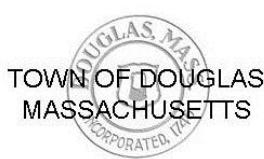


Economic Development Committee

## AT YOUR SERVICE

Please note extension changes.

<b>Town Administrator</b>	<b>476-4000 ext. 201</b>
Administrative Assistant (TA/Selectmen)	476-4000 ext. 200
<b>Animal Control (call Police Department)</b>	<b>476-3333</b>
Assessor's Office	476-4000 ext. 253
<b>Building Department</b>	<b>476-4000 ext. 251</b>
Building Inspector	476-4000 ext. 206
<b>Board of Health Office / Animal Inspector</b>	<b>476-4000 ext. 252</b>
Board of Health Nurse (Tuesday Only)	476-4000 ext. 211
<b>Cable Coordinator</b>	<b>476-4000 ext. 222</b>
Collector of Taxes	476-4000 ext. 254
<b>Community Development Department</b>	<b>476-4000 ext. 257</b>
Conservation Commission	
<b>Planning Board</b>	
Finance Director / Town Accountant	476-4000 ext. 210
<b>Fire Department</b>	<b>9-1-1</b>
Non – emergency	476-2267
<b>Highway Department</b>	<b>476-3378</b>
Library, Simon Fairfield Public	476-2695
<b>Police Department</b>	<b>9-1-1</b>
Non – emergency	476-3333
<b>School Department</b>	
Administration Office	476-7901
<b>Primary School</b>	<b>476-2154</b>
Elementary	476-4200
<b>Middle School</b>	<b>476-3332</b>
High School	476-4100
<b>Special Education</b>	<b>476-4034</b>
Blackstone Valley Reg. Vo. Tech.	839-5471
<b>Senior Center / Council on Aging</b>	<b>476-2283</b>
Town Clerk	476-4000 ext. 255
<b>Town Engineer</b>	<b>476-4000 ext. 208</b>
Transfer Station	476-3742
<b>Treasurer's Office</b>	<b>476-4000 ext. 256</b>
Treasurer / Collector	476-4000 ext. 219
<b>Veterans' Director</b>	<b>278-8600 ext. 2037</b>
Water/Waste Water Division	476-2400



The Town of Douglas is an equal opportunity provider, and employer.