

**TOWN OF DOUGLAS
ANNUAL REPORTS
OF THE
TOWN OFFICIALS
FISCAL YEAR 2016**

Compiled and Formatted by: ***Suzanne L. Kane***



Cover Photo – Town Common Gazebo by: ***Suzanne L. Kane***



Printed by: *King Printing Company, Inc.*



Also available at: www.douglasma.org

TOWN OF DOUGLAS



ANNUAL REPORT



2016

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GENERAL INFORMATION



In Memoriam



Our Appreciation and Sympathy is extended to the families
of those who served our community.

ANNE BOUVIER

1926 ~ 2016

Election Polls



LILIAN D. CENCAK

1933 ~ 2016

Simon Fairfield Library Trustee



PETER B. HARPER

1940 ~ 2016

Assistant Plumbing Inspector



WILLIAM V. HELDENBERGH

1943 ~ 2016

Vietnam Veteran



JEFFREY W. KING

1954 ~ 2016

Highway Dept. / Volunteer Firefighter



LEO J. LUSSIER

1923 ~ 2016

WWII Veteran



RICHARD F. MacINTRE

1926 ~ 2016

Korea Veteran



MARGARET R. MACUGA

1924 ~ 2016

WWII Veteran



DAVID E. MAKELA Sr.

1950 ~ 2016

Vietnam Veteran

❧

In Memoriam

(continued from previous page)



RONALD M. McCANN

1932 ~ 2016

Korea Veteran



RICHARD “RICKY” J. McLAUGHLIN JR.

1949 ~ 2016

Police Department



ALLAN W. O’DAY

1939 ~ 2016

Vietnam Veteran



KENDALL E. PRIOR

1928 ~ 2016

Korea Veteran



JOHN D. SHEEHAN Jr.

1928 ~ 2016

Korea Veteran



LORRAINE J. TETREAU

1942 ~ 2016

Election Polls



JOSEPH E. THIBEAULT

1917 ~ 2016

WWII Veteran



MARY L WALLACE

1911 ~ 2016

Council on Aging
Boston Post Cane Recipient





On July 1, 2016, the Douglas VFW Post 7554 lost a truly exemplary friend, Richard J. "Ricky" McLaughlin. Ricky, a retired Douglas Police officer of 36 years, gave tirelessly of his time whenever we needed him. He played Taps at numerous funerals for veterans and asked for nothing in return. He treated all of the townspeople with respect and compassion.

THANK YOU RICKY, REST IN PEACE.

~
Douglas VFW Post 7554

In Appreciation



Our appreciation goes out to our Retirees' and Volunteers' who served the Community well.

BEVERLY BACHELDER

Middle School Principal

1980 ~ 6/30/2016

PAULA BROUILLETTE

Various Boards/Committees

1999 ~ 2016



PHILIP A. BRULE

Highway Department

11/9/1987 ~ 10/16/15



REGINA CARDONE

Assistant to School Business Manager

1995 ~ 9/16/15



KIMBERLY CICERO

High School Spanish Teacher

2003 ~ 2016



EILEEN F. DAMORE

Assistant Town Clerk/Administrative Assistant to Tresurer/Collector

1988 ~ 3/21/16



DAVID DeJONG

Water Dept Primary Operator

2004 ~ 7/1/16



MARSHA DICKINSON

Primary School Kindergarten Teacher

1991 ~ 2016



ROBERT GOSS

High School Bio-Tech Teacher

2006 ~ 2016



In Appreciation

(continued from previous page)

JANE JACKMAN
Administrative Assistant to School Superintendent
1995 ~ 9/8/15



ERNEST R. MARKS JR
Call Firefighter
1981 – 2016



CHERYL McLAUGHLIN
Middle School Special Education Teacher
1996 ~ 2016



LEON H. MOSCZYNSKI
Tree Warden
1974 ~ 2016



SUSAN NICHOLS
School Librarian
1992 – 2016



MARYLOU SUGHRUE
Board of Registrars
1999 ~ 6/30/2016



PATRICIA VALLIERE
School Nurse
2003 – 2016



ROBERT WILSON
Water/Sewer Laborer
1987 ~ 12/31/16



50th Anniversary Vietnam War Commemoration



On March 29th, 2016, Vietnam Veterans Day, the Captain Job Knapp Chapter, DAR (a U.S. Vietnam War 50th Anniversary Commemorative Partner), the Douglas VFW Post 7554, Joseph J. Michna Post, and the Douglas Fire Department, joined together to host a 50th Anniversary Vietnam War commemorative flag raising ceremony at the Douglas Fire Department. The main speaker was William Audette, Commandant of the Blackstone Valley Marine Corp. Detachment 911, USMC, and Vietnam War Veteran. Senator Ryan Fattman also spoke at the event. The rising of the Vietnam War Commemorative flag was performed by John D. Zifcak, Douglas VFW Post 7544 member, Vietnam War Veteran USMC, and Leon T. Sochia IV, retired Captain of the Douglas Fire Dept., and Vietnam War veteran USMC. Taps was performed by Richard McLaughlin, retired Douglas Police officer, now deceased. The national anthem was sung by Rebecca Rokne, a member of the Douglas High School Chorus.

It has been 50+ years since regular US combat units were deployed to Vietnam. American involvement in Vietnam continued for many long years ending in 1975. The Town of Douglas extends a very belated, and heartfelt THANK YOU, to all servicemen, their families and all support personnel who were involved in the Vietnam war.

Respectfully,

Linda Ballou, Daughters of the American Revolution
Corp. John D. Zifcak
Ron Tetreault, Vice Commander VFW Post 7554



Municipal Center Hours

The Municipal Center building is open for business as follows:

Monday – Thursday
8:30 am – 1:00 pm
1:30 pm – 4:00 pm

❖
Tuesday Evening
4:00 pm – 6:00 pm

❖
Friday: Closed
State and Federal Holidays: Closed

Administrative Office and Community Development Only – Additional Hours:

Friday
8:30 AM to NOON.

❖
Memorial Day to Labor Day

8:30 AM to 5:00 PM - Monday through Thursday
Friday: Closed

❖

Due to budget cuts, some departments have reduced hours. Please check with the department if you are unsure about the operating hours.



Municipal Employees

July 1, 2015 through June 30, 2016

Administration Office	29 Depot Street	508-476-4000
Guzinski, Michael	Town Administrator	101
Kane, Suzanne	Administrative Assistant	100
<hr/>		
Assessor's Office	29 Depot Street	508-476-4000
Kessler, Julie	Administrative Assistant	353
MacKay, Beth	Principal Assessor	112
<hr/>		
Building Department	29 Depot Street	508-476-4000
Alger, Jane	Administrative Assistant	351
Lench, Lawrence - Hired 7/1/16	Building Commissioner	106
Reynolds, Adelle - Res 3/31/16	Building Commissioner	106
<hr/>		
Cable Coordinator	29 Depot Street	508-476-4000
Aldrich, Patrick		122
<hr/>		
Clerk's Office	29 Depot Street	508-476-4000
Furno, Christine	Town Clerk	355
Postma, Lisa - Hired 3/28/16	Administrative Assistant	116
Damore, Eileen - Ret 3/21/16	Assistant Town Clerk	
<hr/>		
Community Development	29 Depot Street	508-476-4000
Cundiff, William	Town Engineer	108
Lajoie, Maria	Administrative Assistant	357
Zisk, Stephen	Planning/Conservation Agent	105
<hr/>		
Facility Maintenance	29 Depot Street	508-612-6738
Colonero, Rick	Part-time	
Furno, Adam	Facilities Maintenance Manager	
<hr/>		
Finance Department	29 Depot Street	508-476-4000
Cahill, Janis	Assistant to the Finance Director	
Lovett, Jeanne	Finance Director/Town Accountant	110
<hr/>		
Fire Department	64 Main Street	508-476-2267
Avellino, Joseph	Fulltime FF / EMT - P	
Burgess, Patrick	Call FF	
Campo, Peter	Asst Chief / Call FF / EMT-B	
Connell, Gerard	Call FF	
Donohue, Nicholas	Fulltime FF / EMT - B	

Fire Department – Cont.	64 Main Street	508-476-2267
Eddy, Ron	EMT - P	
Freeman, Lisa	Clerk/Call FF/EMT-B	
Furno, Adam	Capt. / Call FF / EMT - B	
Furno, Hanna	Probationary FF	
Furno, John	Deputy Chief/ Call FF / EMT-B	
Harrington, Alexandra	EMT - B	
Kaufman, James	Lieutenant / Fulltime FF / EMT - P	
Kessler, Emily	EMT - B	
Kollett, Robert	Call FF	
Labrecque, Pauline	Lieutenant / Fulltime FF / EMT-P	
Manning, Kelly	Lieutenant / Call FF / EMT - P	
Maurice, Andrew	EMT - B	
McCallum, Justin	Lieutenant / Call FF / EMT - P	
Morris, Scott	Call FF / EMT -B	
Nicholson, William	EMT - P	
Pratt, Jeremiah	Call FF / EMT - B	
Stevens, Corey	Call FF	
Vinson, Jack	Call FF / EMT - B	
Vinson, Kent	Chief / EMT-P	
Weilsma, Holly	EMT - P	
Whidden, Kenneth	Call FF	
White, Bill Jr.	EMT - P	
White, Bill Sr.	EMT - P	
Worster, Anthony - Hired 6/6/16	Lieutenant / Fulltime FF / EMT - P	
Bloem, Danielle - Res 6/30/16	Probationary FF / EMT - B	
Brennan, Kim - Res 6/30/16	EMT - B	
Campo, Nadine - Res 6/30/16	EMT - P	
Dacey, Paul - Res 6/30/16	EMT - B	
Gardner, Dennis - Res 6/30/16	EMT - P	
Gibbs, Andrew - Res 6/30/16	EMT - B	
Marks, Ernest Jr. - Retired 6/30/16	Call FF	
McCallum, Danica - Res 6/30/16	Probationary FF	
McLaughlin, Aaron - Res 6/30/16	Call FF	
Richardson, Kerri - Res 6/30/16	EMT - P	
Rivard, Aaron - Res 6/30/16	Call FF / EMT - B	
Rosenkrantz, Joel - Res 6/30/16	EMT - P	
Scully, Michelle - Res 6/30/16	EMT - B	

Health, Board of	29 Depot Street	508-476-4000
Harris, Kristin	Administrative Assistant	
Malley, James Jr.	Engineer - Apt. by BOH	
Podstawka, Agnieska RN	Nurse	111
Yacino, Joseph	Agent	

Highway Department	56 Main Street	508-476-3378
Begin, Raymond		
Furno, Adam		
Furno, David		
Furno, John	Superintendent	
Malo, Jared - Hired 1/2016		
Marks, Ernest Jr.		
Mello, MaryBeth	Clerk	
Towle, Mark		

Library, Simon Fairfield	290 Main Street	508-476-2695
Albin, Marryellen	Library Assistant	
Bowen, Gail	Circulation Librarian	
Colonero, Will	Library Page	
Landry, Ashley	Library Page	
Landry, Melissa	Library Page	
Moore, Danielle	Library Page	
Rocheleau, Maria	Library Assistant	
Snook, Justin	Director	
Soderman, Debbie	Children's Librarian	
Tetreau, Josh	Library Assistant - Per Diem	

MIS - Town	29 Depot Street	508-476-4000
Motyka, Scott - Hired 1/25/16		
Ducharme, John - Res 1/29/16		

Police - Fire Dispatchers	29 Depot Street	508-476-3333
Auger, Brandan	Full Time	
Bertone, Nicholas	Full Time	
Bloem, Danielle	Full Time	
Wright, Adam	Full Time	
Balbi, Felicia	Part Time	
Chicoine, Erin	Part Time	
Dejong-Ewing, Samuel	Part Time	
Fleming, Sean	Part Time	
Johnson, Alex	Part Time	
Mastrianne, Jake	Part Time	
Taylor, Scott	Part Time	

Police Department	29 Depot Street	508-476-3333
Bloniasz, Jacob	Officer	
Bren, Michael	Officer	
Brimmer, Jacquelyn	Officer	
Brown, David	Detective Sergeant	

Police Department – Cont.	29 Depot Street	508-476-3333
DeGenova, George	Officer	
Foley, Patrick	Chief	
Foynes, Elias	Officer	
Fulone, Brett	Officer	
Gilbert, Gregory	Sergeant	
Gould, Travis	Sergeant	
Kaminski, Mark	Officer	
McLaughlin, Aaron	Sergeant	
Miglionico, Nick	Lieutenant	
Yannino, Anthony	Officer	

Police, PT / Reserve	29 Depot Street	508-476-3333
Auger, Brandon		
Taylor, Scott		
Wright, Adam		
Dunleavy, Mark	Part - Time	

School - Business Office	21 Davis Street	508-476-4206
Forte, Cindy - Hired 9/8/15	Assistant to the Business Manager	
Keegan, Cortney	Business & Operations Manager	
Stand, Ellen	Bookkeeper	
Cordone, Regina - Res 9/16/15	Assistant to the Business Manager	

School - Elementary	19 Davis Street	508-476-4200
Brundage, Melanie	Nurse	
Cederbaum, Samuel	Principal	
Nasuti, Laura	Special Education Coordinator	
Purvis, Tracy	Guidance	
St. Pierre, Laura	Principal Secretary	
Urquhart, Nealy	Dir. Of Student Services	
Cyr, Lori	Special Ed Secretary	

School - High School	33 Davis Street	508-476-4100
Brosnahan, Kathy	Guidance Secretary	
Carpenter, Jill	Guidance Counselor	
Hurley, Jessica	Adjustment Counselor	
Maines, Kevin	Principal	
McDermott, Elaine	Secretarial Clerk	
Sousa, Donna	Technology Director	
Stack, Genie	Guidance Director	
Vega, Desi	Assistant Principal	
Doyon, Robert - Res 6/30/16	Athletic Director	
Tibbetts, Lauren - To Admin 9/14/15	Principal Secretary	

School - High School – Cont.	33 Davis Street	508-476-4100
Valliere, Patricia - Retired 6/30/16	Nurse	
School - Middle	21 Davis Street	508-476-3332
Campbell, Kathleen	Nurse/Health Services Director	
Osterman, Cheryl	Principal Secretary	
Goodboult, Robert - Res. 6/30/16	Dean of Students	
Bachelder, Beverly - Ret. 6/30/16	Principal	
Nichols, Susan - Ret. 5/10/16	Librarian	
School - Primary	17 Gleason Street	508-476-2154
Gilrein, Katie	Nurse	
Socha, Cindy	Principal/Curr. Director	
Brunner, Allyson - Hired 6/15/16	Principal Secretary	
Sousa, Elizabeth - Res 6/30/16	Principal Secretary	
School - Super. Office	21 Davis Street	508-476-7901
Yvon, Norman	Superintendent	
Tibbetts, Lauren - Started 9/14/15	Administrative Assistant	
Jackman, Jane - Ret 9/8/15	Administrative Assistant	
Senior Center	331 Main Street	508-476-2283
Bengtson, Cheryl - Part-time	Part-time Secretary	
Hansen, Sandy	Secretary	
Rousseau, Patrice	Outreach Coordinator	
State Ethics Commission	29 Depot Street	
Furno, Christine	Municipal Liaison	
Transfer Station	9 Ridell Street	508-476-3742
Boulanger, Richard		
Hebert, Raymond		
Macleod, Stephen		
St. Germain, Donald		
Treasurer / Collector	29 Depot Street	508-476-4000
Briggs, Lois	Assistant Treasurer	356
Carter, Pamela	Assistant Collector	354
Postma, Lisa - Hired 3/28/16	Admin. Assist to Treas./Collector	
Vaidya, Cheryl	Treasurer/Collector	
Damore, Eileen - Ret. 3/21/16	Admin. Assist to Treas./Collector	

Water / Sewer	29 Charles Street	508-476-2400
Bloniasz, Lee	Administrative Assistant	
Higley, Peter	Chief Sewer Operator	
Sullivan, Robert	W/S Superintendent	
Theriault, Stephen	Assistant Sewer Operator	
Wilson, Robert - Ret 12/31/16	W/S Laborer	
Dejong, David - Ret 7/1/16	Primary Operator, Water	

Town Officials
Boards / Committees



July 1, 2015 through June 30, 2016

Animal Control Officer

Banner, Sue	Assistant	
Gareri, Joyce	Dog Officer	

Animal Inspector

Howard, Cory	2017
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Assessors, Board of

Blatchford, John Jr.	Chair	2018
Field, Carol		2017
Griffin, Arthur Jr.		2019

Blackstone Valley Voc. School Dist. Com.

Lavin, John III	2018
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Bridge Viewer

Furno, John	Highway Superintendent	2017
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Building & Facility Construction Committee

Brown, Linda	BOS Appt	2017
Fitzpatrick, Michael	Moderator's Appt	2018
Holland, Sean	Chair - BOS Appt	2018
Howe, Virginia	BOS Appt	2019
Mosczynski, Shirley	Vice Chair - School Appt	2019
O'Melia, Rebekka	Moderator's Appt	2018
Open	Moderator's Appt	2016
Cundiff, William		
Wright, Mary	Recording Secretary	

Building Department - Inspectors		
Hickey, Wayne	Alternate Electrical	2017
Josey, Robert	Plumbing/Gas Inspector	2017
Building Department – Inspectors – Cont.		
Wallis, Richard	Electrical Inspector	2017
Wiersma, Larry	Alternate Plumbing/Gas Inspector	2017
Harper, Peter - Res. 6/30/16	Alternate Plumbing/Gas Inspector	2016
Cable Advisory Committee		
Cohen, Mitchell	Chair	2018
Devlin, Thomas Jr.	Chair	2017
Menn, Christopher		2019
Werme, Robert Jr.	Vice Chair	2017
Open		2016
Capital Improvement Committee (5 Dpt Heads, 4 At Large)		
Auger, Brandon	Dept. Rep.	2017
Chesebrough, Ellie	Dept. Rep.	2017
Furno, Adam - Apt 12/15/15	Dept. Rep.	2017
Furno, John	Dept. Rep.	2017
Morrison, Melissa - Apt 1/15/16	At Large	2018
Mosczynski, Shirley	At Large	2019
Vinson, Kent	Chair - Dept. Rep.	2017
Open	At Large	2017
Open	At Large	2016
Wright, Mary	Recording Secretary	
Gonynor, Don - Res 3/11/16	Vice Chair	2016
Cemetery Commission		
Church, Laurie	Treasurer	2018
Cooney, Shirley	Chair	2019
Heinz, Debra	Secretary	2017
O'Brien-Petraglia, Virginia - Did not seek re-election	Treasurer	2015
Central MA Regional Planning Rep.		
Bonin, Timothy - Apt 7/1/16	BOS Delegate	2017
Morse, Kevin - Apt 7/1/16	BOS Alternate	2017
Socrat, Aaron - Apt 7/1/19	Planning Board Rep.	2017
Ballou, Ken - Res 6/30/16	Planning Board Rep.	2016
Cortese, David - Res 6/30/16	BOS Delegate	2016
Davis, Hal - Res 6/30/16	BOS Alternate	2016

Conservation Commission

Brown, Linda	Chair	2018
Greco, Michael		2018
Sharkey, Tracy	Vice Chair	2017
Conservation Commission – Cont.		
Van Roo, Brandi		2018
Open		2016
Open		2016
Open		2017
Wright, Mary	Recording Secretary	

Constables

Blain, Debra		2019
Field, Carol		2019

Council On Aging

Allen, Martha		2017
Blake, Patrick	Chair	2017
Brule, Janet		2017
Furno, Christine	Vice Chair	2017
Haire, Rita		2017
Hoffer, Jennifer		2017
Ouillette, Janet		2017
Wall, Loretta		2017
Wall, Thomas		2017

Cultural Council

Anderson, Katherine		2017
Cohen, Alysa		2017
Morrow, Danielle - Apt 4/5/16	Treasurer	2019
Stinchfield, Mary	Secretary	2017
Werme, Nora	Chair	2018
Devlin, Tom - Res 6/30/16		2016

Disability, National Organization on

Reynolds, Adelle - Res 3/31/16	ADA Compliance Officer	2015
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DPW Study Committee

Bloniasz, Keith	W/S Commission	EOP
Cooney, Shirley	Cemetery Commission	EOP
Cundiff, William	Town Engineer	EOP
Furno, John	DPW Superintendent	EOP

DPW Study Committee – Cont.

Gogolinski, Carol	Finance Committee	EOP
Guzinski, Michael	Town Administrator	EOP
McCallum, Dave	Board of Health	EOP
Morse, Kevin	Chair - Board of Selectmen	EOP
Sullivan, Robert	W/S Superintendent	EOP
Wright, Mary	Recording Secretary	

Economic Development Commission

Gogolinski, Carol		2019
Landry, Philip	Secretary	2017
Maltz, Brad	Vice Chair	2018
Peterson, Paul Jr.	Chair	2019
Pomfret, Daniel - Res 12/14/15	Vice Chair	2018
Open		2018

Elderbus Board of Directors

Furno, Christine	Alternate	2017
Rousseau, Patrice	Representative	2017

Emergency Management

Vinson, Kent	Director	2019
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Employees' Insurance Advisory Committee

Bloniasz, Jacob	Police Officers Collective Bargaining Unit	2017
Butler, Robin	Cafeteria Collective Bargaining Unit	2017
Gaskell, Lynn	Teachers Association	2017
Labrecque, Pauline	Firefighters Collective Bargaining Unit	2017
Lanpher, Jane	Retiree	2017
Luukko, Kevin - Apt 3/22/16	Custodial Collective Bargaining Unit	2017
MacKay, Beth	Non-Union Municipal Employees	2017
St. Pierre, Laura - Apt 3/22/16	Non-Union School Employees	2017
Brosnahan, Kathy - Res 6/30/16	Non-Union School Employees	2016
Manning, David - Res 6/30/16	Custodial Collective Bargaining Unit	2016

Fence Viewer

Yacino, Michael		2018
Smith, Joel - Res 6/30/16		2016

Finance Committee

Argall, Brett		2018
D'Amico, Howard - Apt 11/13/15		2017

Finance Committee – Cont.

Gogolinski, Carol		2016
Hogan, Ryan	Vice Chair	2016
Holmes, Pamela	Chair	2018
Hutnak, Michael		2018
Kocur, Jerome		2017
Shurick, Cynthia		2017
Open		2017
Wright, Mary	Recording Secretary	
Brouillette, Paula - Res 8/31/15		2017

Health, Board of

Brazeau, Robert - Apt 9/9/15	Vice Chair	2018
Donatelli, Steven		2019
Howard, Cory		2017
McCallum, David	Chair	2018
Yacino, Joseph		2019
Lapham, Justin - Res 7/28/15	Chair	2015

Historical Commission

Aldrich, Sean	Vice Chair	2017
Fontaine, Dawn	Secretary/Treasurer	2018
Kmetz, David	Chair	2019
Open		2017
Open		2016

Housing Authority

Bishop, Dennis		2018
Blatchford, Mark		2020
Rodriquez, Sashu		2017
Open		2015
Open		2016

Housing Authority - State Apt.

Open		2008
------	--	------

Library Trustees

Anderson, Katherine		2018
Morrow, Danielle	Vice Chair	2019
Sughrue, Kevin - Apt 12/1/15, Elec 5/10/16		2017
Boyle, Karen - Res 10/20/15		2017

Library Trustees - Life Members

Biagioni, Joseph II	Chair	
Chesebrorough, Ellie	Secretary	
Lachapelle, Ramona	Treasurer	
Van Reed, Barbara		

Measurer of Lumber

Plamondon, David	2017
Smith, Joel - Resigned 6/30/16	2016

Moderator

Menard, Keith	2018
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Monuments & Memorials Committee

Deluca, David	Vice Chair - VFW CDR	EOT
Guzinski, Michael	Town Administrator	EOT
Morse, Kevin	Chair - Board of Selectmen	EOT
Bradshaw, Carl	Veterans Services - Director	EOT
Tetreault, Pete	Common Preservation Society	EOT

Moses Wallis Devise

Therrien, BettyAnn	2015
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Octoberfest Committee

Menard, Keith	Entertainment Producer	2019
St. Pierre, Mary	Secretary	2018
St. Pierre, Tony	Chair	2018
Murzycki, Timothy - Res 6/30/16		2017

Old Grammar School Disposition Committee

Blondin, Cynthia	Chair	EOP
Ducharme, James		EOP
Flansburg, Jeremy C.	Vice Chair	EOP
Hardy, Donna		EOP
Mosczynski, Lisa		EOP
Perkins, Susan		EOP
Schwartz, Pamela		EOP
Zifcak, John D.		EOP

Open Space Committee

Anderson, Katherine	Vice Chair	2019
Mosczynski, Lisa		2017

Open Space Committee – Cont.

Perkins, Sue	Chair	2017
Youngsma, Katiegrace	Secretary	2018
Fontaine, Wilfred	Alternate	2018
Open		2016

Personnel Board

Chesebrough, Ellie	Chair - FinCom Appointment	2011
McCallum, BettyAnn	Secretary - BOS Appointment	2018
Stevens, Kristen	Vice Chair - BOS Appointment	2019
Open	Clerk's Appointment	2015
Open	FinCom Appointment	2016

Planning Board

Ballou, Ken		2019
Chesebrough, Ebenezer	Vice Chair	2017
Greco, Michael		2018
Marks, Ernest Jr.	Chair	2021
Sharkey, Tracy		2015
Werme, Robert Jr.		2020
Zwicker, Michael		2015
Socrat, Aaron - Apt 3/8/16	Associate Member	2021
Open - Associate Member		2013
Wright, Mary	Recording Secretary	

Recreation Commission

Bonin, Tim	Chair	2018
Cicero, Joseph		2017
Furno, Hannah - Elec 5/10/16		2019
Gosselin, Jennifer - Elec 5/10/16		2019
Hogan, Ryan	Treasurer	2017
Furno, John – Did Not Seek Re-election		2016
Malo, Kathryn - Did Not Seek Re-election		2016

Registrars, Board of

Bloniasz, Lee		2019
Cortese, Andrea - Apt 6/8/16		2019
Furno, Christine		2018
Kelly, Elaine		2018
Sughrue, Mary Lou - Res 6/30/16		2016

School Building Committee		
Breault, Leslie	Secretary / School Committee Member	EOP
Cohen, Mitchell	Chair	EOP
Cundiff, William	Town Engineer	EOP
Guzinski, Michael	Town Administrator	EOP
Keegan, Cortney	School Building & Operations Manager	EOP
Mosczynski, Shirley	At Large Members	EOP
Yacino, Scott	Voting Member	EOP
Wright, Mary	Recording Secretary	EOP
Bachelder, Beverly - Res 6/30/16	Intermediate Elementary School Principal	EOP
Brouillette, Paula - Res 5/23/16	Vice Chair	EOP
Gouin, Melissa - Res 12/4/15	Voting Member	EOP
School Committee		
Carneiro, Jillian - Elec 5/10/16		2019
Finnegan, Julie - Elec 5/10/16		2019
Moulder, Julie	Secretary	2018
Yacino, Scott	Chair	2017
Zetlan, Sherry	Vice Chair	2018
Wright, Mary	Recording Secretary	
Bouchard, Sonya - Did not seek re-election		2016
Morrison, Melissa - Did not seek re-election		2016
Selectmen, Board of		
Bonin, Timothy		2019
Cortese, David P.		2018
Davis, Harold		2017
Hughes, Michael	Vice Chair	2018
Morse, Kevin	Chair	2019
Wright, Mary	Recording Secretary	
State Ethics Commission Municipal Liaison		
Furno, Christine		
Strategic Budget Committee		
Argall, Brett - Apt 1/15/16	FinCom Apt.	EOP
Cortese, David	Vice Chair - Citizen at Large	EOP
Guzinski, Michael	Town Administrator - Ex-Officio	EOP
Holmes, Pamela	FinCom Apt.	EOP
Hughes, Michael	BOS Apt.	EOP
Keegan, Cortney	School Building & Operations Manager – Ex-Officio	EOP
Lovett, Jeanne	Finance Director – Ex Officio	EOP

Strategic Budget Committee – Cont.

Satori, James - Apt 3/8/16	Citizen At Large	EOP
Yvon, Norm	School Superintendent – Ex-Officio	EOP
Zetlan, Sherry - Apt 8/20/15	School Committee Rep.	EOP
Wright, Mary	Recording Secretary	
Brouillette, Paula - Res 5/23/16	Chair - Capital Committee	EOP
Morrison, Melissa - Res 8/2015	School Committee Alternate	EOP
Yacino, Scott - Res 9/2015	School Committee Rep.	EOP

Town Counsel

Blatman, Bobrowski & Mead	Land Law	2016
Bowen, Rich	Municipal Law	2016
Maser, Brian	Labor Law	2016

Tree / Moth Superintendent

Furno, John - Apt 1/12/16	Depty Tree Warden	2019
Leon, Mosczynski - Res 6/30/16	Tree Warden	2016

Veterans Agent

Bradshaw, Carl	Director	2017
Cleary, Annmarie		

Water / Sewer Commission

Bloniasz, Keith	Secretary	2018
Haire, Colin	Vice Chair	2017
Josey, Robert	Chair	2019

Weigher, Measurer & Surveyor of Commodities

Pyne, James		2017
Talvy, Tammie		2017
Pyne, Marlen - Res 6/30/17		2016

Worcester Regional Transit Authority Advisory Brd.

Furno, Christine	Town Rep.	2017
Rousseau, Patrice	Alternate	2017

Zoning Board of Appeals

Bombara, John		2019
Demers, Leonard		2017
Heney, Daniel	Chair	2017
Holland, Sean		2019
Holmes, Pamela	Vice Chair	2018

Zoning Board of Appeals – Cont.

Fitzpatrick, Michael	Alternate	2019
Tusino, Louis - Apt 8/11/15	Alternate	2018
Wright, Mary	Recording Secretary	



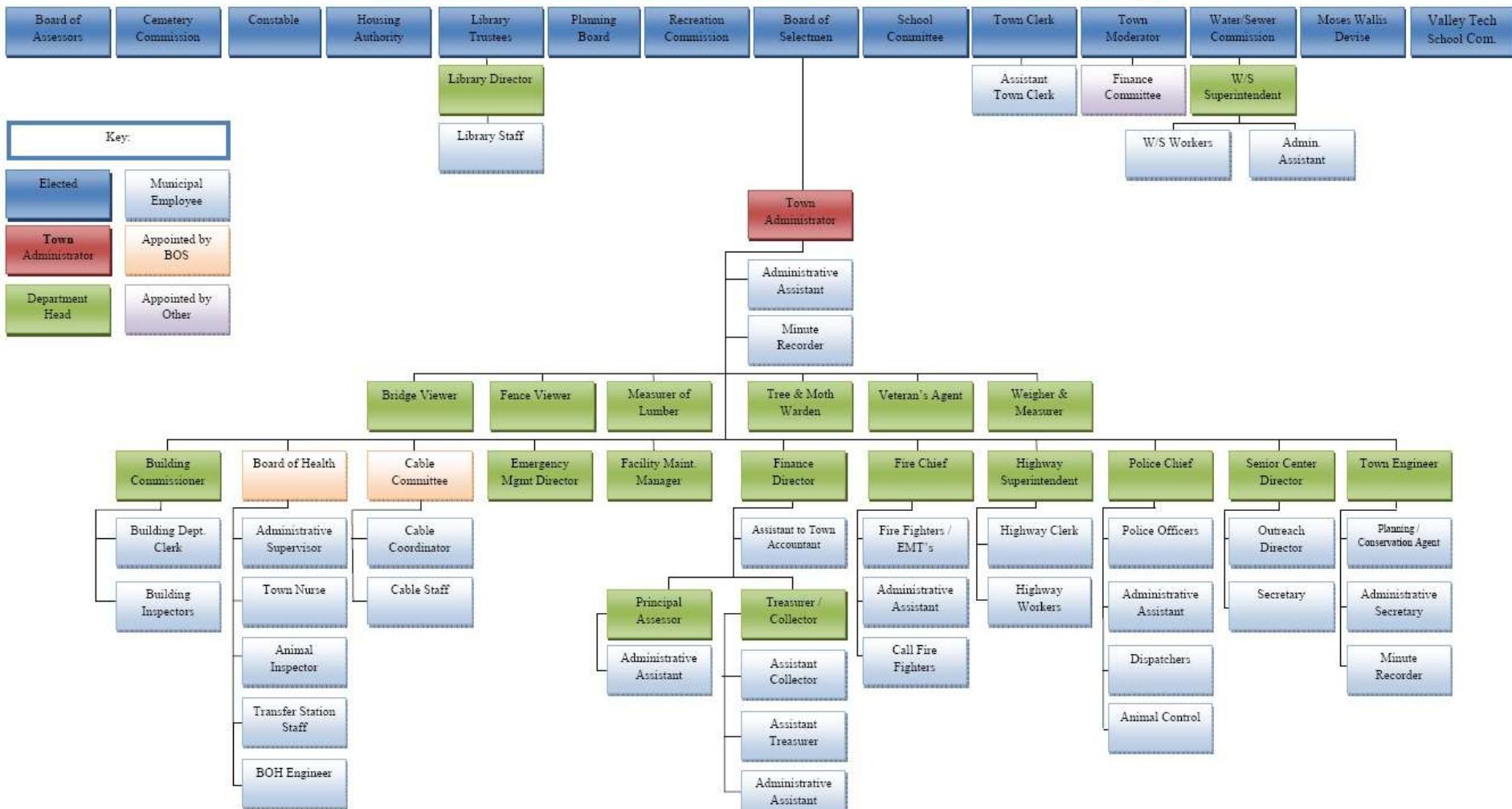
Back Row (L to R); Janis Cahill, Christine Furno, Lois Briggs, Cheryl Vaidya, Lisa Postma, Jane Alger, Julie Kessler
Front Row (L to R); Beth MacKay, Kristin Harris, Pam Carter, Jeanne Lovett, Maria Lajoie, Suzanne Kane

Town of Douglas

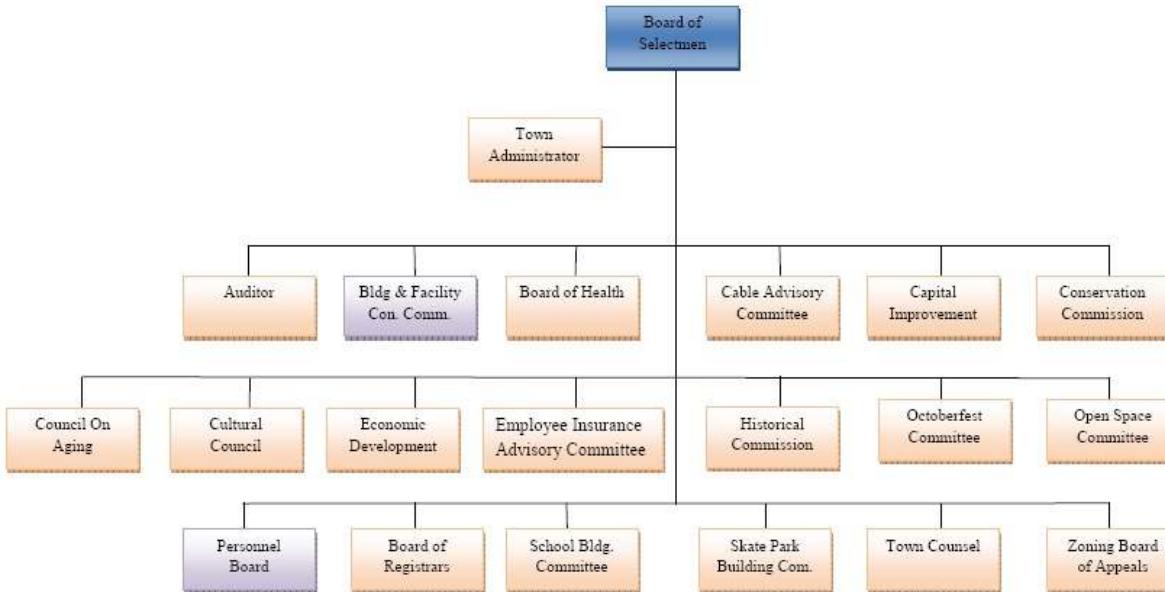
Approved March 6, 2012

Organizational Chart

Employees / Boards / Committees



Town of Douglas
Organizational Chart
Board Of Selectmen Appointments



Key:

Appointed by
BOS

Appointed by
BOS & Other



Municipal Calendar
Fiscal Year 2018

July 2017

August 2017

1 st	First Quarter Taxes due	Collector
17 th	Courtesy letters mailed for any outstanding balances on 2017 Real Estate & Whitin Reservoir Watershed District Taxes	Collector

September 2017

1 st	Transfer Station Permit Renewal for six months	BOH
19 th	Last day to make payment on outstanding 2016 Real Estate and Whitin Reservoir Watershed District Taxes prior to advertisement of Tax Taking	Collector

October 2017

1 st	Last date to file Application to have land valued and taxed as Forest Land, Agricultural / Horticultural Land or Recreational Land, MGL 61 A, B	Assessor
6 th	Any outstanding 2017 Real Estate & Whitin Reservoir Watershed District Taxes will be advertised in the Blackstone Valley Tribune for Tax Taking	Collector
7 th	Octoberfest 9:00 to 4:00 pm (First Saturday in October)	Octoberfest
31 th	Tax Taking date for outstanding 2017 Real Estate Taxes and Whitin Reservoir Watershed District Taxes	Collector

November 2017

1 st	Second Quarter Taxes Due	Collector
22 nd	Liquor License Renewals due	Selectmen

December 2017

1 st	Application for the Senior Tax Work-off Abatement Pgm. filing deadline	Assessor
7 th	Class II; Common Vic.; Entertainment; Auto Amusement Licenses due	Selectmen

January 2018

1 st	Food Service License, Disposal Works Installers Licenses, Septage Hauler Licenses, Trash Haulers Licenses Due	BOH
1 st	Assessment of all Real & Personal Property for the ensuing Fiscal Year beginning July 1 st	Assessor
1 st	Dog Licenses Due	Town Clerk
2 nd	Forms of List for Personal Property are available in the Assessor's Office (due March 1 st)	Assessor
15 th	Open Burning Permits Available	Fire Dpt / Town Clerk
20 th	Year-End Campaign Finance Report Due	Town Clerk

February 2018

1 st	Town Census Forms due	Town Clerk
1 st	Real Estate & Personal Property Tax Abatement filing deadline	Assessor
1 st	Third Quarter Taxes due	Collector

March 2018

1 st	Form of List for Personal Property filing deadline	Assessor
1 st	Filing deadline for 3-ABC forms by Non-Profit Organizations	Assessor
1 st	Transfer Station Sticker Renewal for six month period	BOH
2 nd	Articles Due for Annual Town Meeting (First Friday in March)	Selectmen
20 th	Last day to submit Nomination papers for Annual Town Election	Town Clerk

April 2018		
1 st	Exemption Application filing deadline	Assessor
17 th	Last day to Register to Vote for Annual Town Meeting	Town Clerk
18 th	Last day to Register to Vote for Annual Town Election	Town Clerk
30 th	Certificate of Registration for Storage of Flammables due	Town Clerk
30 th	Funeral Director's License Due	BOH

May 2018		
1 st	Fourth Quarter Taxes due	Collector
7 th	Annual Town Meeting	Town Clerk
8 th	Annual Town Election	Town Clerk
13 th	Commercial Swimming Pool License, Campground License, Children's Recreational Campground License Due	BOH

June 2018

Town Officers, 1898-9.

Town Clerk,

CLARENCE H. BACHELER.

Treasurer.

JAMES W. WIXTEAD.

Selectmen,

FRANCISCO BOWEN, THOMAS H. MEEK,
WINFIELD S. SCHUSTER.

Overseers of Poor,

CHAS. BENNETT, W. P. WIGHT,
ORLAN F. CHASE.

Assessors.

GEORGE ABBOTT, RALPH E. ALDRICH,
CHAUNCY R. HILL

Trustees Town Library,

WM. L. PENNELL,
C. J. BATCHELLER,
JOHN U. HUBBARD,
GEORGE H. STODDARD,
H. O. LAMSON,
W. P. WIGHT.

GENERAL GOVERNMENT





BOARD OF SELECTMEN

The Douglas Board of Selectmen presents its report for the calendar year 2016

The Board reorganized after the Annual Town Election in May 2016, with Kevin D. Morse as Chairman and Michael D. Hughes as Vice Chairman.

Some of the major accomplishments of the past year include the following:

- Negotiated with all of the Town's collective bargaining units to successfully make changes in the Town's Health Insurance plan, (instituting a high deductible plan) saving the Town hundreds of thousands of dollars per year in premium costs
- Approved a Cash Receipt Policy
- Accepted the Deeds for Old Carriage Lane and Cobblestone Lane
- Implemented electric energy aggregation for the people of Douglas, resulting in an average household savings of over \$100 per year.
- Approved the installation of a new boiler in the Municipal Center
- Applied for and was awarded a Community Compact Grant with the Commonwealth of Massachusetts for implementation of regional services, green energy, and expanded information technology.
- Continued work with the Worcester Business Development Corporation for the development of additional commercial/industrial business in Douglas
- Approved an Inter-municipal IT Agreement with the Town of Northbridge for shared IT services
- Worked with Senator Fattman and Representative McKenna and many Town officials to ensure that the Department of Conservation and Recreation maintains its beneficial policies at Wallum Lake State Park, which have resulted in increased public safety, as well as additional funding for the community through a special impact fee assessed to park patrons
- Approved a three year contract with Melanson & Heath for auditing services
- Initiated and received a report from Financial Advisory Associates in connection with the PILOT formula and land appraisals by the Commonwealth to ensure the receipt of proper PILOT payments to the Town, and to study the states PILOT program in order to lobby for positive changes

Michael Guzinski, our Town Administrator, has recently accepted the position of Town Administrator for the Town of Millis. The Board would like to sincerely thank him for his thirteen years of dedicated service to the Town of Douglas. We wish him all the best in all his future endeavors.

The Board of Selectmen continually strives to provide the best quality services possible to the citizens of Douglas. The Board would like to thank all municipal staff, members of the boards and committees, and all the elected and appointed officials as well as the many dedicated volunteers who work tirelessly to make Douglas a great community in which to live.

Respectfully submitted,

Kevin D. Morse, Chairman

Michael D. Hughes – Vice Chair
Timothy P. Bonin

David P. Cortese
Harold R. Davis

Licenses Issued for 2016

D/B/A	Manager	License Type
Blackstone Valley Beagle Club	Ms. Christine Nelson	Automatic Amusement
Breezy Picnic Grounds	Mr. Keith Forget	Automatic Amusement
The Goodness Store	Mr. Joseph Quintal, Jr.	Automatic Amusement
Douglas Auto & Truck Sales	Ms. Jean Chamberlain	Class II
Douglas Equipment Corp.	Mr. Michael Stanick, Jr.	Class II
K2 Automotive	Mr. Dale Morgan	Class II
TAB Auto Sales	Mr. Tom Tomkiewicz	Class II
TJ Lapan, Co.	Mr. Timothy Lapan	Class II
Breezy Picnic Grounds	Mr. Keith Forget	Common Victualler
Douglas Flea Market Place	Ms. Marlene Bosma	Common Victualler
Douglas House of Pizza	Mr. Joussef Bassim	Common Victualler
Dunkin' Donuts	Ms. Carollee Youssef	Common Victualler
Family Convenience Center	Mr. Ray Whitehead	Common Victualler
G'Licious	Shawn & Gladys Barrett	Common Victualler
Gregory's Pizza & Restaurant	Mr. Mourcous Morgan	Common Victualler
Grille on Main	Ms. Cynthia LaFrance	Common Victualler
Harry's Famous Pizza	Mr. Theofanis Marcou	Common Victualler
The Goodness Store	Mr. Joseph Quintal, Jr.	Common Victualler
The Little Coffee Bean	Ms. Suzanne Ward	Common Victualler
The Picket Fence Restaurant	Ms. Diana Dube	Common Victualler
Blackstone Valley Beagle Club	Ms. Christine Nelson	Entertainment. (Not Sunday)
Grille on Main	Ms. Cynthia LaFrance	Entertainment (Not Sunday)
Slovak Catholic Sokol Gymnastic Club	Mr. Randy Manyak	Entertainment (Not Sunday)
Beaupre Scrap	Mr. Fran Beaupre	Junk Dealer
Simply Posh, Inc.	Mr. David Roddy	Junk Dealer
Blackstone Valley Beagle Club.	Ms. Christine Nelson	Liquor – All Alcoholic Club
Digger's Liquors	Mr. William Lavallee	Liquor – All Alcohol Pkg Store
Douglas Flea Market Place	Ms. Marlene Bosma	Liquor – Wine & Malt Tavern
Douglas Village Package Store	Mr. David Wnukowski	Liquor – All Alcohol Pkg Store
Family Convenience Center	Mr. Ray Whitehead	Liq – Wine & Malt Pkg Store
Gregory's Pizza & Restaurant	Mr. Mourcous Morgan	Liq – Wine & Malt Com. Vic
Grille on Main	Ms. Cynthia LaFrance	Liq – All Alcoholic Com. Vic
Slovak Catholic Sokol Gymnastic Club	Mr. Randy Manyak	Liquor – All Alcoholic General
The Picket Fence Restaurant	Ms. Diana Dube	Liq – Wine & Malt Com. Vic
Whitinsville Fish & Game Club	Mr. Stephen Pierangeli	Liquor – All Alcohol Club
Blackstone Valley Beagle Club	Ms. Christine Nelson	Pool Table
Slovak Catholic Sokol Gymnastic Club	Mr. Randy Manyak	Pool Table
Whitinsville Fish & Game Club	Mr. Stephen Pierangeli	Pool Table





TOWN ADMINISTRATOR

It is with great pleasure that I present to you, the citizens of Douglas, my Annual Report for 2016. As I complete my thirteenth year of service with the Town, I would like to thank the people of Douglas for the honor and privilege of serving as your Town Administrator.

The Board of Selectmen, in their report, has described all of the major events that have occurred, the projects that the Town has been working on, and the many accomplishments achieved, over the past year. I am truly thankful for the policy leadership that the Board provides, and the cooperative nature that is extended, in working together to move the Town of Douglas in a positive direction despite the financial challenges it faces. As I've reported in previous annual reports the Town continues to struggle with extraordinary financial challenges. Despite stagnant state aid and minimal increases in other revenues, we were able to create a balanced budget for Fiscal Year 2016 through the hard work and many sacrifices of all the Town departments. Regrettably, there have been serious reductions in municipal and school services over the past several years due to the inability of revenues to keep pace with ever increasing fixed costs and unfunded mandates

that the Town faces. In spite of these challenges, all of our Town departments continue to do a great job in providing municipal services with the very limited resources available to them. The municipal and school officials continue to maintain a very positive and cooperative working relationship as we navigate through this extraordinarily long period of fiscal distress.

As many of you will know by the time you read this report, I have decided to accept the position of Town Administrator for the Town of Millis. Although I look forward to this new challenge, I will greatly miss the many dedicated public servants (paid and volunteer) that I have had the pleasure and distinct privilege of working with over the past thirteen years. I am very proud of the many accomplishments that have been achieved by these men and women that tirelessly work to provide the essential services to the citizens of this community. I would like to acknowledge and thank all of the dedicated residents, officials, department heads, employees, and volunteers who are continually working to make the Town of Douglas a better place in which to live. They are truly the treasure of this community.



I would also like to express my sincere gratitude to the Board of Selectmen for granting me the opportunity to serve your community. I'd like to thank Suzanne Kane for all of her assistance, and for the valuable work she does in making the Selectmen's Office work so efficiently and effectively. Her assistance has been truly invaluable during my entire tenure in Douglas. It has been one of the great honors of life to serve as your Town Administrator. I sincerely wish you all the best as you go into the future.

Respectfully submitted,
Michael J. Guzinski
Town Administrator

Boston Post Cane Award



Martha Cupka, born July 4, 1916, received a certificate from the Board of Selectmen for being the Eldest Citizen of Douglas, in June 2016. Pictured with (R-L), **Suzanne Kane** (Administrative Assistant), and **David Cortese** (Selectman).



TOWN CLERK

To the Honorable Board of Selectmen and Citizens of the Town of Douglas:

The Town Clerk's office is pleased to submit the following reports for the calendar year January 1, 2016 thru December 31, 2016.

This year was a very busy and challenging year in the Town Clerk's office. The biggest change that happened to this office was on March 21, 2016 the Assistant Town Clerk, Eileen F. Damore, retired after 28 years of working in the Town Clerk's Office. I have had the pleasure of working with Eileen for 16 of those years. Eileen was very dedicated, an extremely hard worker, and took a lot of pride in everything she did. I wish her a happy retirement; she will be dearly missed.



Also in March, with the retirement of Eileen, we welcomed Lisa A. Postma as the Administrative Assistant. She has lived in Douglas for the past 21 years. She came in to this office with a very busy year ahead. With such a variety of things this office is required to do, Lisa has adapted very well and I look forward to working with her for many years to come.

We conducted 4 Elections; one being the Presidential Election which brought on a few new challenges for us. A new law went into effect to allow voters to Early Vote for all biennial state elections, starting with the November 8, 2016 election. Early voting began October 24th and continued through November 4th, 2016, and was done

during regular business hours. This office opt to have a Saturday session of Early Voting to accommodate more of our registered voters. Early Voting was very successful as 26% of the registered voters Early Voted. When the polls opened at 7:00 AM, 31% of registered voters already cast either their Early Ballot or Absentee Ballot ending the night with a total of 79% of ballots cast.

Under the provisions of Chapter 54, Section 109(c), through a random drawing, 3% of all the precincts in Massachusetts must be hand counted after a Presidential Election as part of a post-election audit process. Under the audit law, only some of the offices are hand counted in the precincts selected. The offices appearing on the ballot to be audited are: President/Vice President, Representative in Congress, Representative in the General Court, Senator in the General Court and one statewide ballot question, which was chosen by a random drawing at the same time the precincts were selected. The only hand counted votes that will be counted for offices are the ones with more than one candidate's name is printed on the ballot and one question.

Douglas was chosen for a post-election audit. The Board of Registrar's scheduled the audit to be conducted on Tuesday, November 15, 2016 at 12:30 pm in the Resource Room of the Municipal Center. The hand counted votes were for President/Vice President and ballot question 1 as the other offices were unopposed. The results of the audit concluded that there was a one ballot discrepancy and the results of the November 8, 2016 election were amended.

TOWN STATISTICS

The Town of Douglas is located in Southern, Massachusetts, bordered by Oxford and Sutton on the North; Uxbridge on the East; Burrillville, Rhode Island on the South; and Webster on the West. Douglas is 18 miles South of Worcester, 40 miles Southwest of Boston and 175 miles from New York City.

Incorporated as a Town: 1746

Total Area: 37.71 square miles

Land Area: 36.37 square miles

Form of Government: 5 Member Board of Selectmen / Open Town Meeting

CENSUS STATISTICS

2016	8658
2015	8529
2014	8741
2013	8535
2012	8992
2011	8612
2010	8432
2000	7282
1990	4871
1980	3721
1970	2947



TOTAL REGISTERED VOTERS AS OF DECEMBER 31, 2016

Democrat	955
Republican	1111
Unenrolled	3849
Other Designations	94
Inactive Voters	290
TOTAL	6299

VITAL STATISTICS

At the recommendation of the Registry of Vital Records and the United States Department of State, we will no longer be printing vital records in the Town Report. This will help to protect the privacy of the individuals as well as help to curb identity theft. We will continue to maintain the lists of names and dates in the Office of the Town Clerk for anyone interested in reviewing them. The following statistics were recorded in the Town of Douglas for the calendar year 2016.

Births – 77
Deaths – 42
Marriages – 37

FY2016 RECEIPTS

Town Clerks Fines	\$2,375.00
Town Clerk Fees	\$1,975.00
Town Clerk Licenses	\$1,415.00
Dog & Kennel Licenses	<u>\$29,335.00</u>
TOTAL RECEIPTS	\$35,100.00

This year was a very busy year in the Town Clerk's office. We conducted 4 Elections, one being the Presidential Election which brought on a few new challenges for us. A new law went into effect to allow voters to Early Vote for all biennial state elections starting with the November 8, 2016 election. Early voting began October 24th and continued through November 4th, 2016 and was done during regular business hours. This office opt to have a Saturday session of Early Voting to accommodate more of our registered voters. Early Voting was very successful as 26% of the registered voters Early Voted. When the polls opened at 7:00 AM, 31% of registered voters already cast either their Early Ballot or Absentee Ballot ending the night with a total of 79% of ballots cast.

Respectfully Submitted,

Christine E.G. Furno CMC/CMMC, Town Clerk
Eileen F. Damore, Asst. Town Clerk (Retired 3/2016)
Lisa A. Postma, Administrative Asst.



MASSACHUSETTS CONGRESSIONAL DELEGATION

U.S. SENATORS

ELIZABETH WARREN
2400 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
617-565-3170
617-723-7325 (fax)

EDWARD “ED” MARKEY
975 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
617-565-8519

CONSTITUTIONAL OFFICES

GOVERNOR
Charlie Baker

State House, Room 280
Boston, MA 02133
617-725-4005
888-870-7770 (instate use only)
TTY: 617-727-3666

LT. GOVERNOR
Karyn Polito

ATTORNEY GENERAL
Maura Healy

McCormack Building
One Ashburton Place
Boston, MA 02108
617-727-2200
TTY: 617-727-4765

SECRETARY OF THE COMMONWEALTH

WILLIAM FRANCIS GALVIN
Citizen Information Service
One Ashburton Place, Room 1611
Boston, MA 02108-1512
617-727-7030
800-392-6090
TTY: 617-878-3889

U. S. REPRESENTATIVE

CONGRESSMAN JAMES McGOVERN
12 East Worcester St., Suite 1
Worcester, MA 01604
508-831-7356

STATE SENATOR

RYAN C. FATTMAN
State House, Room 520
Boston, MA 02133
617-722-1420
Ryan.Fattman@masenate.gov

STATE REPRESENTATIVE

JOSEPH McKENNA
State House, Room 437
Boston, MA 02133
617-722-2060 or 508-831-7536
Joseph.Mckenna@mahouse.gov

PRESIDENTIAL PRIMARY
TUESDAY, MARCH 1, 2016

2243 Voted ~ 38%
5854 Reg. Voters

Pursuant to the foregoing warrant the inhabitants of the said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Tuesday, March 1, 2016.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Constable – Debra Blain; Ballot Clerks – BettyAnn McCallum, Patricia Brule; Ballot Checkers – Eileen F. Damore, Marleen Bacon.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Ballot Box Attendant – Felix Yacino; Ballot Clerks – Anne Burgess, Lois Garrison; Ballot Checkers – Diane Ackley, Rosemary Richard.

The following were sworn to faithful performance of their duties as election officers for Precinct Three: Constable – Carol E. Field; Ballot Clerks – Jennifer Bloniasz, Jaime Marks; Ballot Checkers – Monica Prunier, Hope Field.

Tabulators – Christine E.G. Furno and Melissa L. Hedquist

The warrant was read by the Town Clerk, Christine E. G. Furno, and the polls were opened at 7:00 a.m. The Town of Douglas voted as follows:

DEMOCRATIC PARTY

	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
<u>PRESIDENTIAL PREFERENCE</u>				
Blanks	5	3	1	9
Bernie Sanders	203	206	187	596
Martin O'Malley	0	2	4	6
Hillary Clinton	110	143	105	358
Roque DeLafuente	0	1	1	2
No Preference	4	2	2	8
Write-In/Other	2	0	3	5
TOTAL	324	357	303	984
<u>STATE COMMITTEE MAN</u>				
Blanks	93	99	86	278
Francis J. Larkin	182	189	166	537
Kevin J. Tagliaferri	48	69	51	168
Write-In/Other	1	0	0	1
TOTAL	324	357	303	984
<u>STATE COMMITTEE WOMAN</u>				
Blanks	91	89	72	252
Lisa A. Mosczynski	233	268	231	732
Write-In/Other	0	0	0	0
TOTAL	324	357	303	984
<u>GROUP TOWN COMMITTEE</u>				
Blanks	192	141	135	468
Group	132	216	168	516
<u>TOWN COMMITTEE</u>				
Blanks	7314	8092	6525	21931
Leon Mosczynski	149	178	162	489
Shirley Mosczynski	165	186	170	521
Alysa Cohen	158	165	153	476
Thomas Devlin	152	175	158	485
Nora Werme	152	159	152	463
Katherine Anderson	141	168	147	456
Mitchell Cohen	162	164	148	474
Wilfred Fontaine	140	151	146	437
David Cortese	157	159	163	479
Andrea Cortese	158	164	159	481

TOWN COM. CONT.	PCT 1	PCT 2	PCT 3	TOTAL
Barbara VanReed	143	157	143	443
Lisa Mosczynski	153	180	158	491
Susan Perkins	149	163	152	464
Danielle Morrow	147	158	142	447
Gina Muscatell	158	158	151	467
David Windoloski	142	150	142	434
Judith Nawrocki	140	160	143	443
Heldar Chaisson	139	150	140	429
Gail Swenson	143	170	145	458
William Brouwer	136	150	139	425
Jane Mosczynski	148	165	150	463
Theodore Salem	135	148	140	423
Robert Werme, Jr.	147	155	149	451
Theresa Werme	146	154	147	447
Donald Frabotta	141	155	145	441
Shirley Cooney	173	202	184	559
Melissa Witkus	152	159	149	460
Write-Ins	0	0	3	3

REPUBLICAN PARTY

PRESIDENTIAL PREFERENCE

Blanks	3	1	0	4
Jim Gilmore	0	2	0	2
Donald J. Trump	236	219	207	662
Ted Cruz	71	57	43	171
George Pataki	0	0	0	0
Ben Carson	29	12	18	59
Mike Huckabee	1	0	2	3
Rand Paul	2	0	6	8
Carly Fiorina	0	1	1	2
Rick Santorum	0	0	0	0
Chris Christie	2	0	0	2
Marco Rubio	63	64	54	181
Jeb Bush	1	2	4	7
John R. Kasich	51	53	41	145
No Preference	2	2	2	6
Write-In/Other	2	0	1	3
TOTAL	463	413	379	1255

STATE COMMITTEE MAN

Blanks	96	85	69	250
Michael R. Potaski	182	148	159	489
Ryan S. Chamberland	185	180	151	516
Write-Ins	0	0	0	0
TOTAL	463	413	379	1255

STATE COMMITTEE WOMAN

Blanks	73	68	58	199
Kimberly B. Roy	293	273	237	803
Jennifer B. Modica	97	72	84	253
Write-In/Other	0	0	0	0
TOTAL	463	413	379	1255

GROUP TOWN COMMITTEE

Blanks	296	270	237	803
Group	166	143	142	451

<u>TOWN COMMITTEE</u>	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
Blanks	12,341	11,207	10,027	33,575
Tracy M. Sharkey	199	169	169	537
Keith R. Bloniasz	209	176	194	579
John P. Bombara	214	191	182	587
Leonard Demers	191	154	155	500
Daniel J. Heney	197	169	157	523
Colin H. Haire	214	182	193	589
Scott A. Yacino	227	200	191	618
Ernest Marks, Jr.	204	179	177	560
Michael I. Zwicker	176	152	150	478
Ebenezer Chesebrough	200	183	163	546
Timothy P. Bonin	210	168	165	543
Harold R. Davis	190	151	150	491
Jerome Jussaume	194	170	168	532
Elliott Chesebrough	192	163	152	507
Debra Cygielnik-Blain	181	148	153	482
Betty Therrien	203	182	184	569
Thomas Therrien	195	163	178	536
BettyAnn McCallum	218	179	175	572
Keith Menard	215	169	182	566
Write-Ins	0	0	0	0

GREEN-RAINBOW PARTY

PRESIDENTIAL PREFERENCE

Blanks	0	0	0	0
Sedinam KCM Curry	0	0	0	0
Jill Stein	1	0	1	2
William Kreml	0	0	0	0
Kent Mesplay	0	0	0	0
Darryl Cherney	0	0	0	0
No Preference	0	0	0	0
Write-In	0	0	1	1
TOTAL	1	0	2	3

STATE COMMITTEE MAN

Blanks	1	0	2	3
Write-In/Other	0	0	0	0
TOTAL	1	0	2	3

STATE COMMITTEE WOMAN

Blanks	1	0	2	3
Write-In/Other	0	0	0	0
TOTAL	1	0	2	3

TOWN COMMITTEE

Blanks	10	0	20	30
Write-In/Other	0	0	0	0

UNITED INDEPENDENT PARTY

PRESIDENTIAL PREFERENCE

Blanks	1	0	0	1
No Preference	0	0	0	0
Write-In	0	0	0	0
TOTAL	1	0	0	1

STATE COMMITTEE MAN

Blanks	1	0	0	1
Write-In/Other	0	0	0	0
TOTAL	1	0	0	1

STATE COMMITTEE WOMAN	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	1	0	0	1
Write-In/Other	0	0	0	0
TOTAL	1	0	0	1

TOWN COMMITTEE

Blanks	10	0	0	10
Write-In/Other	0	0	0	0

The polls closed at 8:00 p.m.

A True Copy, ATTEST: Christine E. G. Furno, CMC/CMMC, Douglas Town Clerk

SPECIAL TOWN MEETING **Monday, May 2, 2016**

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas High School Auditorium on 33 Davis Street on Monday, May 2, 2016 at 7:11 PM. There being a quorum present (524 registered voters); the meeting was called to order by the Moderator, Keith M. Menard. After saluting the flag, the service of the warrant and the Constable's return was read by Mr. Keith Menard. Mr. Menard did an introduction of Non-Resident Members of Town Meeting and also an introduction of the Finance Committee. At this time, the Town voted as follows:

ARTICLE 1: PRIOR YEAR BILLS

To see if the Town will vote to approve the following prior year bills for the School Department, and to transfer from the Norfolk County Agricultural School account to the Prior Year Bill account the sum of \$1,715.31:

Straight Edge Lawn & Landscape—	\$634.01
Electronic Security & Control Systems Inc.	\$1,081.30

or take any other action relative thereto."

Finance Committee recommends.

MOTION: I move that the Town vote to approve the following prior year bills for the School Department, and to transfer from the Norfolk County Agricultural School account to the Prior Year Bill account the sum of \$1,715.31 to pay these bills:

Straight Edge Lawn & Landscape—	\$634.01
Electronic Security & Control Systems Inc	\$1,081.30

MOTION PASSED BY UNANIMOUS CONSENT.

ARTICLE 2: FISCAL YEAR 2016 BUDGET TRANSFERS/AMENDMENTS

To see if the Town will vote to amend the action taken on Article 2 of the Annual Town Meeting of May 4, 2015 by transferring from available funds the following sums of money to the following budget line items in the Fiscal Year 2016 Budget:

Snow & Ice Account	\$100,000
Public Building Maintenance Expense	\$12,000
Fire Expenses	\$12,000
Monitor Landfill	\$2,000
Monitor Wells	\$2,500
	Total \$128,500

Or take any other action related thereto.

Finance Committee recommends.

MOTION: I move that the Town vote to amend the action taken on Article 2 of the Annual Town Meeting of May 4, 2015 by transferring from Free Cash the sum of \$100,000, transferring from the Reserve Fund the sum of \$26,000, and transferring from Nurse Wages the sum of \$2,500, for a total sum of \$128,500, to the following budget line items in the Fiscal Year 2016 Budget:

Snow & Ice Account	\$100,000
Public Building Maintenance Expense	\$12,000
Fire Expenses	\$12,000
Monitor Landfill	\$2,000
Monitor Wells	\$2,500
Total	\$128,500

MOTION PASSED BY UNANIMOUS CONSENT.

ARTICLE 3: INSURANCE FUNDS TRANSFER RELATED TO DAMAGE TO THE BOILER AT THE MUNICIPAL CENTER

To see if the Town will vote to transfer from the Insurance Reimbursement Receipts Reserved for Appropriation Account a sum not to exceed \$150,000 to Article 8 of the Annual Town Meeting of May 5, 2014 (Adoption of FY15-19 Capital Improvement Plan – Municipal Center-1st Floor Window Replacement Program), or take any other action related thereto.

Finance Committee recommends.

MOTION: I move that the Town vote to Postpone Article 3 Indefinitely.

MOTION PASSED TO POSTPONE ARTICLE INDEFINITELY BY UNANIMOUS CONSENT.

ARTICLE 4: POST OFFICE – INTERIOR & EXTERIOR PAINTING

To see if the Town will vote to transfer from Free Cash the sum of \$28,000 for the purpose of painting the Interior & Exterior of the Post Office as required by the lease agreement, or take any other action relative thereto.

Finance Committee recommends.

MOTION: I move that the Town vote to transfer from Free Cash the sum of \$28,000 for the purpose of painting the Interior & Exterior of the Post Office as required by the lease agreement.

MOTION PASSED BY UNANIMOUS CONSENT.

ARTICLE 5: EXPANSION OF RECYCLING AREA

To see if the Town will vote to transfer from Transfer Station Retained Earnings the sum of \$9,500 to the Transfer Station Enterprise Fund for the purpose of expanding the recycling area, or to take any other action relative thereto.

Finance Committee recommends.

MOTION: I move that the Town vote to transfer from Transfer Station Retained Earnings the sum of \$9,500 to the Transfer Station Enterprise Fund for the purpose of expanding the recycling area.

MOTION PASSED BY MAJORITY VOICE VOTE.

ARTICLE 6: REMODELING OF TRANSFER STATION SHED/OFFICE

To see if the Town will vote to transfer from Transfer Station Retained Earnings the sum of \$9,500 to the Transfer Station Enterprise Fund for all expenses relating to remodeling the shed/office, or to take any other action relative thereto.

Finance Committee recommends.

MOTION: I move that the Town vote to transfer from Transfer Station Retained Earnings the sum of \$9,500 to the Transfer Station Enterprise Fund for all expenses relating to remodeling the shed/office.

MOTION PASSED BY UNANIMOUS CONSENT.

Motion made and seconded to dissolve Annual Town Meeting.

The meeting adjourned at 7:35 PM

True Copy, ATTEST: Christine E. G. Furno, CMC/CMMC , Town Clerk

**SPECIAL TOWN MEETING
SUMMARY
May 2, 2016**

MONEY TO BE TRANSFERRED:

Article 1:	from Norfolk Co. Arg. School to Prior Year Bill Acct.	\$ 1,715.31
Article 4:	from Free Cash to paint Post Office	\$ 28,000.00

MONEY TO BE TRANSFERRED: (from Transfer Station Retained Earnings)

Article 5:	to Transfer Station Enterprise Fund (expansion of Recycling)	\$ 9,500.00
Article 6:	to Transfer Station Enterprise Fund (Remodel Shed/Office)	\$ 9,500.00

MONEY TO BE TRANSFERRED: (Amend Art. 2 of the ATM 5/4/15)

Article 2:	from Free Cash	\$100,000.00
	from Reserve Fund	\$ 26,000.00
	from Nurse Wages	\$ 2,500.00
Article 2:	to Snow & Ice Account	\$100,000.00
	to Public Building Maintenance Expense	\$ 12,000.00
	to Fire Expenses	\$ 12,000.00
	to Monitor Landfill	\$ 2,000.00
	to Monitor Wells	\$ 2,500.00

**ANNUAL TOWN MEETING
Monday, May 2, 2016**

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas High School Auditorium on 33 Davis Street on Monday, May 2, 2016 at 7:36 PM. There being a quorum present (524 registered voters); the meeting was called to order by the Moderator, Keith M. Menard. After saluting the flag, the service of the warrant and the Constable's return was read by Mr. Keith Menard. Mr. Menard did an introduction of Non-Resident Members of Town Meeting and also an introduction of the Finance Committee. At this time, the Town voted as follows:

A motion was made and seconded to have Mitch Cohen serve as Asst. Moderator in the overflow room. Motion passed by unanimous consent.

A motion was made and seconded to limit speakers to a 2 minute time limit. Motion passed by unanimous consent.

A motion was made and seconded to dispense of reading of the warrant. Motion passed by unanimous consent.

A motion was made and seconded to take Articles 1, 2 and 4 out of order. Motion passed by unanimous consent.

ARTICLE 1: FINANCE COMMITTEE REPORT

To see if the Town will vote to hear and act upon the report and recommendations of the Finance Committee as presented and printed in the Finance Committee's Annual Town Meeting recommendations, or to take any other action relative thereto.

Finance Committee recommends.

ARTICLE 2: FY17 BUDGET

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow such sums of money as are necessary to fund the annual operating budget of the Town for Fiscal Year 2017, or take any other action relative thereto.

Finance Committee recommends as written in this flyer.

FY17 Finance Committee/Board of Selectmen/Town Administrator's Budget Recommendation

* Finance Committee recommendations only differ on Blackstone Valley Regional School's Budget Request

	FY15 Revised Budget STM 5/4/15	FY16 Revised Budget STM 11/16/15	FY17 BOS/Town Admin.'s Recommended Budget	FY17 Finance Committee's Recommended Budget 4/11/16
General Fund				
General Government				
Selectmen				
Wages	170,351	176,376	181,781	181,781
Expenses	15,633	27,633	12,633	12,633
Subtotal:	185,984	204,009	194,414	194,414
Awards & Recognition	40	40	40	40
Town Hall Office Supplies	22,000	22,000	22,000	22,000
Town Reports	3,000	3,000	3,000	3,000
Town Counsel	75,000	75,000	75,000	75,000
Total Selectmen:	286,024	304,049	294,454	294,454
Finance Director/Accountant/Audit				
Wages	116,188	122,232	124,050	124,050
Expenses	2,050	2,050	2,050	2,050
Subtotal:	118,238	124,282	126,100	126,100
Audit	21,000	21,500	23,500	23,500
Total Finance Director/Accountant/Audit	139,238	145,782	149,600	149,600
Assessors				
Wages	90,105	92,727	96,811	96,811
Expenses	34,498	34,498	34,498	34,498
Subtotal:	124,603	127,225	131,309	131,309
Revaluation			46,000	46,000
Total Assessors:	124,603	127,225	177,309	177,309
Treasurer/Collector				
Wages	176,732	181,486	184,432	184,432
Expenses	57,970	64,970	63,726	63,726
Subtotal:	234,702	246,456	248,158	248,158
Tax Taking	3,000	6,200	5,500	5,500
Tax Title	17,000	17,800	17,000	17,000
Total Treasurer/Collector:	254,702	270,456	270,658	270,658

	FY15 Revised Budget STM 5/4/15	FY16 Revised Budget STM 11/16/15	FY17 BOS/Town Admin.'s Recommended Budget	FY17 Finance Committee's Recommended Budget 4/11/16
General Fund				
Finance Committee				
Wages	1,500	1,500	700	700
Expenses	4,200	4,200	5,000	5,000
Reserve Fund	<u>41,500</u>	<u>61,500</u>	<u>50,000</u>	<u>50,000</u>
Total Finance Committee:	47,200	67,200	55,700	55,700
Technology				
Wages	13,300	13,300		
Expenses	<u>59,000</u>	<u>59,000</u>	<u>72,300</u>	<u>72,300</u>
Total Technology:	72,300	72,300	72,300	72,300
Town Clerk				
Wages	108,582	111,216	106,452	106,452
Expenses	<u>15,500</u>	<u>15,500</u>	<u>15,500</u>	<u>15,500</u>
Total Town Clerk:	124,082	126,716	121,952	121,952
Public Building Maintenance				
Wages	39,945	46,691	48,175	48,175
Expenses	<u>144,900</u>	<u>134,900</u>	<u>154,189</u>	<u>154,189</u>
Total Public Building Maintenance:	184,845	181,591	202,364	202,364
Permanent Building Committee				
Wages	839	869	600	600
Expenses	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
Total Permanent Building Comm:	2,339	2,369	2,100	2,100
Community Development				
Wages	173,784	178,307	179,609	179,609
Expenses	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
Subtotal:	177,284	181,807	183,109	183,109
Planning Board	2,910	2,910	2,910	2,910
Economic Development	1,000	1,000	1,000	1,000
Zoning Board - Expenses	3,460	3,460	3,460	3,460
Open Space	100	100	100	100
Conservation Commission	<u>2,789</u>	<u>2,789</u>	<u>2,789</u>	<u>2,789</u>
Total Comm Development:	187,543	192,066	193,368	193,368

	FY15 Revised Budget STM 5/4/15	FY16 Revised Budget STM 11/16/15	FY17 BOS/Town Admin.'s Recommended Budget	FY17 Finance Committee's Recommended Budget 4/11/16
General Fund				
Other General Government				
Moderator	250	250	250	250
Housing Authority	100	100	100	100
Total Other General Government:	350	350	350	350
Total General Government:	1,423,226	1,490,104	1,540,155	1,540,155
Public Safety				
Police				
Wages	1,388,833	1,440,193	1,459,236	1,459,236
Expenses	148,518	129,887	129,887	129,887
Cruiser	72,000			
Total Police:	1,609,351	1,570,080	1,589,123	1,589,123
Fire				
Wages	179,865	218,034	223,501	223,501
Expenses	88,500	70,000	70,000	70,000
Total Fire:	268,365	288,034	293,501	293,501
Ambulance				
Wages	278,900	254,632	135,585	135,585
Expenses	70,500	70,500	70,500	70,500
Total Ambulance:	349,400	325,132	206,085	206,085
Building Dept				
Wages	92,729	93,730	87,906	87,906
Expenses	6,500	6,500	5,650	5,650
Total Building Dept:	99,229	100,230	93,556	93,556
Tree Warden				
Wages	600	600	600	600
Expenses	4,500	4,500	4,500	4,500
Total Tree Dept:	5,100	5,100	5,100	5,100
Civil Defense				
Wages	325	325	325	325
Expenses	1,200	1,200	1,200	1,200
Total Civil Defense:	1,525	1,525	1,525	1,525
Sealer Weights & Measures	750	750	750	750
Animal Control	24,900	23,458	23,458	23,458

	FY15 Revised Budget STM 5/4/15	FY16 Revised Budget STM 11/16/15	FY17 BOS/Town Admin.'s Recommended Budget	FY17 Finance Committee's Recommended Budget 4/11/16
General Fund				
Total Public Safety:	2,358,620	2,314,309	2,213,098	2,213,098
Public Works				
Cemetery	10,000	10,000	10,000	10,000
Highway				
Wages	414,550	416,218	418,294	418,294
Expenses	26,012	26,012	26,012	26,012
Subtotal:	440,562	442,230	444,306	444,306
Maintenance	132,700	121,200	121,200	121,200
Special Sign Acct	1,400	1,400	1,400	1,400
Snow & Ice	355,000	135,000	135,000	135,000
Total Highway:	929,662	699,830	701,906	701,906
Other Public Works				
Monitor Landfill	1,235	1,235	1,400	1,400
Monitor Wells	9,950	9,950	9,950	9,950
Street lighting	53,550	48,000	44,000	44,000
Total Other Public Works:	64,735	59,185	55,350	55,350
Total Public Works:	1,004,397	769,015	767,256	767,256
Health & Human Services				
Board of Health				
Wages	38,900	33,850	34,550	34,550
Expenses	7,000	7,000	7,000	7,000
Subtotal Health:	45,900	40,850	41,550	41,550
Nurse Wages	14,979	14,979	14,654	14,654
Animal Inspection				
Wages	2,913	2,913	2,913	2,913
Expenses	350	650	650	650
Subtotal Animal Inspection:	3,263	3,563	3,563	3,563
Total Board of Health:	64,142	59,392	59,767	59,767

	FY15 Revised Budget STM 5/4/15	FY16 Revised Budget STM 11/16/15	FY17 BOS/Town Admin.'s Recommended Budget	FY17 Finance Committee's Recommended Budget 4/11/16
General Fund				
Council on Aging				
Wages	82,020	73,980	76,019	76,019
Expenses	5,900	5,900	5,900	5,900
Total Council on Aging:	87,920	79,880	81,919	81,919
Veterans				
Expenses	16,515	16,515	15,115	15,115
Benefits	65,000	65,000	65,000	65,000
Total Veterans:	81,515	81,515	80,115	80,115
Total Health & Human Services:	233,577	220,787	221,801	221,801
Culture & Recreation				
Recreation Expenses	3,000	3,000	3,000	3,000
Library				
Wages	158,988	151,945	154,759	154,759
Expenses	50,000	58,867	60,287	60,287
Total Library:	208,988	210,812	215,046	215,046
Memorial Day	1,750	1,750	1,750	1,750
Total Culture & Recreation	213,738	215,562	219,796	219,796
Education				
Douglas Schools				
Personnel & Expenses	12,273,633	12,639,863	12,573,552	12,573,552
Transportation	979,855	1,092,682	1,242,029	1,242,029
Total Douglas Schools:	13,253,488	13,732,545	13,815,581	13,815,581
Blackstone Valley Regional				
Assessment	626,220	671,815	715,072	698,768
Debt Assessment	54,177	48,084	46,205	46,205
Representative Expense	500	500	500	500
Total Blackstone Valley Regional:	680,897	720,399	761,777	745,473
Medicaid Reimbursement	5,000	5,000	5,000	5,000
Norfolk County Agricultural	142,038	158,351	158,351	158,351
Total Education:	14,081,423	14,616,295	14,740,709	14,724,405
	FY15	FY16	FY17	FY17

	Revised Budget STM 5/4/15	Revised Budget STM 11/16/15	BOS/Town Admin.'s Recommended Budget	Finance Committee's Recommended Budget 4/11/16
General Fund				
Total Insurance/ Employee Benefits	3,655,304	3,856,645	4,106,041	4,106,041
Total Debt Service	2,677,022	2,675,647	2,656,970	2,656,970
Total Capital Outlay	Capital Article	Capital Article	Capital Article	Capital Article
Total Special Articles	31,000	15,000		
Transfer to Special Revenue Funds				
Transfer to Capital Projects	70,000	200,000		
Transfer to Stabilization	138,775	10,804		
Summary - Expenditures				
Total General Government:	1,423,226	1,490,104	1,540,155	1,540,155
Total Public Safety:	2,358,620	2,314,309	2,213,098	2,213,098
Total Public Works:	1,004,397	769,015	767,256	767,256
Total Health & Human Services:	233,577	220,787	221,801	221,801
Total Culture & Recreation	213,738	215,562	219,796	219,796
Total Education:	14,081,423	14,616,295	14,740,709	14,724,405
Total Insurance/ Employee Benefits	3,655,304	3,856,645	4,106,041	4,106,041
Total Debt Service	2,677,022	2,675,647	2,656,970	2,656,970
Total Capital Outlay	Capital Article	200,000	-	-
Total Special Articles	31,000	15,000	-	-
Total Transfers to Stabilization, Special Revenue, Capital Projects	208,775	10,804	-	-
TOTAL BUDGET REQUEST	25,887,082	26,384,168	26,465,826	26,449,522

ARTICLE 4: SALARIES OF ELECTED OFFICIALS

To see if the Town will vote to fix the salary and compensation of all elected officials of the Town as provided by Chapter 41 Section 108 of the Massachusetts General Laws, as amended, as follows:

Board of Assessors	\$2,900
Blackstone Valley Vocational School District Rep.	\$500
Moderator	\$250
Board of Selectmen	\$1,600
Clerk	\$70,322.36
Water/Sewer Commission	\$2,400

Or take any other action relative thereto.

Finance Committee recommends.

I move that the Town vote to hear and act upon the report and recommendations of the Finance Committee and further to fix the salary and compensation of elected officials as presented in the Finance Committee's FY17 Budget Recommendation, and further to approve a total budget of **\$26,449,522**, consisting of **\$23,784** transferred from Reserved for Reduction of Excluded Debt Account, **\$140,000** transferred from Ambulance Receipts Reserved for Appropriation, **\$546,000** transferred from Free Cash and the remaining **\$25,739,738** to be raised and appropriated, all as set forth in the Column entitled "FY17 Finance Committee/Board of Selectmen/Town Administrator Recommended Budget" in the handout entitled, "Finance Committee Budget Message for Fiscal Year 2017", for the purpose of funding the annual operating budget of the Town for Fiscal Year 2017.

MOTION PASSED BY MAJORITY VOICE VOTE.

ARTICLE 3: FY17 BUDGET SUPPLEMENT

To see if the Town will vote to raise and appropriate the sum of **\$1,700,000** for supplemental funding of the Fiscal Year 2017 Operational Budgets contingent upon the successful passage of a Proposition 2-1/2 Override Ballot Question, or take any other action relative thereto.

Douglas Schools Personnel & Expenses	\$1,500,000
Extraordinary Building Maintenance Account	\$200,000
Total	\$1,700,000

Finance Committee recommends by a vote of 4 yes and 2 no.

MOTION: I move that the Town vote to raise and appropriate the sum of **\$1,700,000** as set forth in "Article 3. FY17 Budget Supplement" in the handout entitled "Finance Committee Budget Message for Fiscal Year 2017" for supplemental funding of the Fiscal Year 2017 Operational Budget, contingent upon the successful passage of a Proposition 2-1/2 Override Ballot Question.

A motion was made and seconded to extend the time of the Town Meeting until 10:30 PM. The motion passed by Majority voice vote.

MOTION PASSED BY MAJORITY STANDING VOTE. YES – 347; NO - 167

A motion was made and seconded to combine Articles 5 and 6. Motion passed by Unanimous Consent.

ARTICLE 5: FY17 TRANSFER STATION ENTERPRISE FUND

To see if the Town will vote to raise and appropriate and/or transfer the sum of \$225,000 from Transfer Station charges and fees, and transfer the sum of \$64,110 from Retained Earnings, for a total of \$289,110 to operate and maintain the Transfer Station.

Salaries/Wages	\$61,800
Expenses	\$227,310
Total	\$289,110

Or take any other action relative thereto.

Finance Committee recommends.

ARTICLE 6: FY17 WATER/SEWER ENTERPRISE FUND

To see if the Town will vote to raise and appropriate, and/or transfer the sum of \$900,000 from Water & Sewer charges and fees, and transfer the sum of \$155,948 from the reserved for debt account, and transfer the sum of \$253,377 from retained earnings, for a total budget of \$1,309,325 to operate and maintain the Water/Sewer Department.

Salaries/Wages	\$375,683
Expenses	\$650,059
Debt	\$168,583
Capital Outlay	\$115,000
Total	\$1,309,325

Or take any other action relative thereto.

Finance Committee recommends.

A motion was made and seconded to accept Articles 5 and 6 as printed in the Flyer.

MOTION PASSED BY UNANIMOUS CONSENT.

ARTICLE 7: FY17 PEG ACCESS AND CABLE RELATED FUND

To see if the Town will vote to transfer the sum of \$85,897 from the PEG Access and Cable Related Fund to operate and maintain the Cable Department.

Salaries/Wages	\$51,893
Expenses	\$8,004
Capital	\$26,000
Total	\$85,897

Or take any other action relative thereto.

Finance Committee recommends.

MOTION: I move that the Town vote to transfer the sum of **\$85,897** from the PEG Access and Cable Related Fund to operate and maintain the Cable Department.

Salaries/Wages	\$51,893
Expenses	\$8,004
Capital	\$26,000
Total	\$85,897

MOTION PASSED BY UNANIMOUS CONSENT.

ARTICLE 8: PERSONNEL BYLAW CLASSIFICATION & UPDATE

To see if the Town will vote to approve the Personnel Classification and Compensation plans for Fiscal Year 2017, or to take any other action relative thereto.

MANAGEMENT Compensation Plan - FY17 Budget

Grade	Position	Grade	Position
M-1		M-3	Building Commissioner Library Director Planning & Conservation Agent Treasurer/Collector
M-2	Assistant Tax Collector Municipal Facilities Maint Mgr. Principal Assessor Senior Center Director/Outreach Coordinator	M-4	Fire Chief System Manager Water & Sewer Town Accountant
		M-5	Highway Superintendent Town Engineer

COLA Increase % **1.75%**

1	2	3	4	5	6	7	8	9	10
\$40,382.34	\$41,290.94	\$42,219.99	\$43,169.94	\$44,141.26	\$45,134.44	\$46,149.97	\$47,188.34	\$48,250.08	\$49,335.70
\$50,476.74	\$51,612.47	\$52,773.75	\$53,961.16	\$55,175.28	\$56,416.73	\$57,686.10	\$58,984.04	\$60,311.18	\$61,668.18
\$63,098.90	\$64,518.63	\$65,970.29	\$67,454.63	\$68,972.36	\$70,524.23	\$72,111.03	\$73,733.53	\$75,392.53	\$77,088.86
\$72,561.35	\$74,193.98	\$75,863.34	\$77,570.27	\$79,315.60	\$81,100.20	\$82,924.96	\$84,790.77	\$86,698.56	\$88,649.28
\$78,006.20	\$79,761.34	\$81,555.97	\$83,390.98	\$85,267.28	\$87,185.79	\$89,147.47	\$91,153.29	\$93,204.24	\$95,301.33

OFFICE ADMINISTRATIVE Compensation Plan - FY17 Budget

Grade	Position	Grade	Position
OA-1	Library Assistant Meeting Minute Recorder	OA-3	Admin Assist Treasurer/Collector Asst. to the Town Accountant Asst. Treasurer
OA-2	Adm. Sec Water & Sewer Highway Clerk Circulation Librarian Principal Clerk -Fire, Building, Assessors	OA-4	Asst. Town Clerk Children's Librarian Adm. Sec/Comm Development Assessors' Admin Asst.
		OA-5	Adm. Asst. to Town Admin./BOS Adm. Supervisor/Bd Health

COLA Increase % 1.75%

Grade	1	2	3	4	5	6	7	8	9	10
1 Hourly	\$13.78	\$14.09	\$14.41	\$14.73	\$15.06	\$15.40	\$15.75	\$16.10	\$16.46	\$16.84
2 Hourly	\$16.55	\$16.92	\$17.30	\$17.69	\$18.09	\$18.50	\$18.91	\$19.34	\$19.77	\$20.22
3 Hourly	\$18.21	\$18.62	\$19.04	\$19.47	\$19.91	\$20.35	\$20.81	\$21.28	\$21.76	\$22.25
4 Hourly	\$20.92	\$21.39	\$21.87	\$22.36	\$22.87	\$23.38	\$23.91	\$24.45	\$25.00	\$25.56
5 Hourly	\$23.24	\$23.76	\$24.30	\$24.84	\$25.40	\$25.97	\$26.56	\$27.16	\$27.77	\$28.39

PUBLIC WORKS Compensation Plan - FY17 Budget

Grade	Position	Grade	Position
PM-1	Truck Driver/Laborer	PM-3	
PM-2	Asst Water/Sewer Operator Highway Laborer Operator	PM-4	Group Leader
		PM-5	Water Operator Chief Operator Highway Mechanic

COLA % Increase 1.75%

	1	2	3	4	5	6	7	8	9	10
1 Hourly	\$17.63	\$18.03	\$18.43	\$18.85	\$19.27	\$19.70	\$20.15	\$20.60	\$21.06	\$21.54
2 Hourly	\$19.26	\$19.69	\$20.14	\$20.59	\$21.05	\$21.53	\$22.01	\$22.51	\$23.01	\$23.53
3 Hourly	\$20.21	\$20.66	\$21.13	\$21.61	\$22.09	\$22.59	\$23.10	\$23.62	\$24.15	\$24.69
4 Hourly	\$21.19	\$21.67	\$22.15	\$22.65	\$23.16	\$23.68	\$24.22	\$24.76	\$25.32	\$25.89
5 Hourly	\$23.39	\$23.92	\$24.45	\$25.00	\$25.57	\$26.14	\$26.73	\$27.33	\$27.95	\$28.58

MISCELLANEOUS Compensation Plan - FY17 Budget

Grade	Position	Grade	Position
MS-0	Library Page Cable Recording Assistant	MS-3	
MS-1	Senior Center Clerk Transfer Station Employees	MS-4	
MS-2	Cable Access Coordinator		

COLA % Increase 1.75%

	1	2	3	4	5	6	7	8	9	10
0 Hourly	\$10.00	\$10.18	\$10.41	\$10.64	\$10.88	\$11.13	\$11.38	\$11.63	\$11.90	\$12.16
1 Hourly	\$13.78	\$14.09	\$14.41	\$14.73	\$15.06	\$15.40	\$15.75	\$16.10	\$16.46	\$16.84
2 Hourly	\$16.55	\$16.92	\$17.30	\$17.69	\$18.09	\$18.50	\$18.91	\$19.34	\$19.77	\$20.22
3 Hourly	\$18.21	\$18.62	\$19.04	\$19.47	\$19.91	\$20.35	\$20.81	\$21.28	\$21.76	\$22.25
4 Hourly	\$20.92	\$21.39	\$21.87	\$22.36	\$22.87	\$23.38	\$23.91	\$24.45	\$25.00	\$25.56

Public Safety Compensation Plan - FY17 Budget

Grade	Position	Grade	Position
PS-1	Probationary Call Fire Fighter	PS-5	Assistant Fire Chief Deputy Fire Chief
PS-2	Basic Call Fire Fighter Lt. Call Fire Fighter Part-time Dispatcher*	PS-6	Part-time Call EMT P
PS-3	Captain Fire Fighter Part-time Reserve Officer*	PS-7	Full-time 911 Trainer
PS-4	Full-time Dispatcher Part-time Call EMT B	PS-8	
PS-9			Administrative/Secretary/Dispatcher

* Police part-time position have a one year probationary period.

										COLA % Increase 1.75%
1	2	3	4	5	6	7	8	9	10	
1 Hourly	\$10.00	\$10.18	\$10.41	\$10.64	\$10.88	\$11.13	\$11.38	\$11.63	\$11.90	\$12.16
2 Hourly	\$13.78	\$14.09	\$14.41	\$14.73	\$15.06	\$15.40	\$15.75	\$16.10	\$16.46	\$16.84
3 Hourly	\$16.55	\$16.92	\$17.30	\$17.69	\$18.09	\$18.50	\$18.91	\$19.34	\$19.77	\$20.22
4 Hourly	\$18.21	\$18.62	\$19.04	\$19.47	\$19.91	\$20.35	\$20.81	\$21.28	\$21.76	\$22.25
5 Hourly	\$19.10	\$19.53	\$19.97	\$20.42	\$20.88	\$21.35	\$21.83	\$22.32	\$22.82	\$23.33
6 Hourly	\$20.05	\$20.50	\$20.96	\$21.43	\$21.92	\$22.41	\$22.91	\$23.43	\$23.96	\$24.50
7 Hourly	\$21.08	\$21.55	\$22.04	\$22.54	\$23.04	\$23.56	\$24.09	\$24.63	\$25.19	\$25.75
8 Hourly	\$22.13	\$22.63	\$23.14	\$23.66	\$24.19	\$24.73	\$25.29	\$25.86	\$26.44	\$27.04
9 Hourly	\$23.25	\$23.77	\$24.31	\$24.85	\$25.41	\$25.99	\$26.57	\$27.17	\$27.78	\$28.40

Finance Committee recommends.

MOTION: I move that the Town vote to approve the Personnel Classification and Compensation plans for Fiscal Year 2017 as printed in the warrant.

MOTION PASSED BY UNANIMOUS CONSENT.

ARTICLE 9: RECURRING BUSINESS

A. Assessors To Work Additional Hours: To see if the Town will vote to authorize the Board of Assessors to appoint one or more of their members to work for compensation, in accordance with the provisions of the Town's Personnel Bylaw, and to establish such compensation to be paid said member for Fiscal Year 2017 or take any other action related thereto.

B. Ambulance Receipts Reserved for Appropriation: To see if the Town will vote to reserve all receipts received by the Town from ambulance user charges, user billings, and ambulance donations and gifts to the Ambulance Receipts Reserved Account, or take any other action related thereto.

C. Simon Fairfield Public Library: To see if the Town will vote to require that all funds received in Fiscal Year 2017 from State Aid Grants for the Public Library be transferred to a Special Account for the Simon Fairfield Public Library, or take any other action related thereto.

D. State and Federal Grants: To see if the Town will vote to authorize the Board of Selectmen to apply for and accept State or Federal grants they deem beneficial to the Town, provided that the Board of Selectmen shall hold a public hearing prior to the Board's acceptance of any such grant, if said grant requires the Town to meet future conditions or requirements, or take any other action related thereto.

E. Separate Account Funds: To see if the Town will vote to continue the following account funds and to authorize the expenditure of funds from said fund for the below indicated purposes and not to exceed amount, or to take other actions related thereto:

#	Department	Receipts	Expenditures
1	Simon Fairfield Library pursuant to MGL Chapter 44, § 53E ½	All fines received during Fiscal Year 2017 by the Simon Fairfield Library	The Simon Fairfield Library Board of Trustees may expend a sum not to exceed Five Hundred dollars (\$750) for the purpose of purchasing books, films and other library supplies and materials.

2	Home Composting Program pursuant to MGL Chapter 44, § 53E ½	All receipts received in connection with the Home Composting Program	The Board of Health may expend a sum not to exceed two thousand five hundred dollars (\$2,500) for the purpose of operating the Home Composting Program.
3	Planning Board & Engineering – MGL Chapter 44, §53E ½	Project fees received that are associated with staff review.	The funds may be expended without further appropriation by the Planning Board or Town Engineer for such consulting and project review costs. Expenditures from the fund may not exceed \$30,000.
4	Conservation – MGL Chapter 44, §53E ½	Project fees received that are associated with staff review.	The funds may be expended without further appropriation by the Conservation Commission or their Conservation Agent for such consulting and project review costs. Expenditures from the Fund may not exceed \$30,000.
5	Zoning Board of Appeals – MGL Chapter 44, §53E ½	Project fees received that are associated with staff review.	The funds may be expended without further appropriation by the Zoning Board of Appeals or Town Engineer for such consulting and project review costs. Expenditures from the fund may not exceed \$30,000.

F. Acceptance of Chapter 90: To see if the Town will vote to authorize to accept and enter into contracts for the expenditure of funds to be allotted by the State under authorization of Chapter 90 of the Massachusetts General Laws (as pertaining to Highway Funds), for the construction, reconstruction and improvement of Town roads, said funds may be borrowed in anticipation of State Revenue, and expended without further appropriation under the direction of the Highway Superintendent with the approval of the Board of Selectmen, or take any other action related thereto.

G. Compensating Balance Agreements: To see if the Town will vote to authorize the Treasurer to enter into a compensating balance agreement or agreements for Fiscal Year 2017 pursuant to MGL Chapter 44 § 53F, or take any other action related thereto.

H. Acceptance of Easements: To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, an easement or easements for the purpose of construction, installation, maintenance and repair of municipal drainage, sewer and water systems, and roadway, or take any other action relative thereto.

Finance Committee recommends.

MOTION: I move that the Town vote to approve the recurring business as written in the warrant.

MOTION PASSED BY UNANIMOUS CONSENT.

ARTICLE 10: ADOPTION OF REVISED FY17-21 CAPITAL IMPROVEMENT PLAN

To see if the Town will vote to approve the Town of Douglas FY17 – 21 Capital Improvement Plan as submitted by the Capital Improvement Committee, and to raise and appropriate and/or transfer the sum of \$264,500 to fund the following Capital Projects, or take any other action relative thereto.

Painting of Church Street Water Tank	\$100,000
Municipal Ctr. Parapet Masonry Repair	\$24,000
Highway Garage Roof Replacement	\$19,000
Police Dept. IT Server & Computer Upgrade	\$11,500
Municipal Ctr. Air Duct Cleaning	\$15,000
Cable Dept. Playback Equipment	\$45,000
Cable Dept. Studio Equipment	\$50,000
Total:	\$264,500

Finance Committee recommends.

MOTION: I move that the Town vote to approve the Town of Douglas FY17 – 21 Capital Improvement Plan as submitted by the Capital Improvement Committee, and to raise and appropriate the sum of **\$72,000**, and transfer the sum of **\$47,500** from Free Cash, and transfer the sum of **\$50,000** from Water & Sewer Retained Earnings, and transfer the sum of **\$95,000** from the PEG Access and Cable Related Fund (Receipts Reserved for Appropriation), for a total sum of **\$264,500** to fund the following Capital Projects:

Painting of Church Street Water Tank	\$100,000
Municipal Ctr. Parapet Masonry Repair	\$24,000
Highway Garage Roof Replacement	\$19,000
Police Dept. IT Server & Computer Upgrade	\$11,500
Municipal Ctr. Air Duct Cleaning	\$15,000
Cable Dept. Playback Equipment	\$45,000
Cable Dept. Studio Equipment	\$50,000
Total:	\$264,500

MOTION PASSED BY UNANIMOUS CONSENT.

ARTICLE 11: DEBT EXCLUSION-PURCHASE OF RESCUE PUMPER AND CATCH BASIN CLEANER TRUCK

To see if the Town will appropriate, contingent on the passage of a Proposition 2-1/2 Debt Exclusion, \$704,000 or any other amount, to pay costs of purchasing and equipping a rescue pumper truck for the use of the Fire Department and a catch basin cleaner truck, with plow and sander, for the use of the Highway Department, and for the payment of all costs incidental and related thereto, and to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or take any other action relative thereto.

Finance Committee does NOT recommend.

MOTION: I move that the Town vote to appropriate the sum of **\$704,000** to pay costs of purchasing and equipping a rescue pumper truck for the use of the Fire Department and a catch basin cleaner truck, with plow and sander, for the use of the Highway Department, and for the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. No amounts shall be borrowed or expended hereunder unless the Town shall have voted to exclude the amounts necessary to repay any such borrowing from the property tax limitations set forth in Chapter 59, Section 21C of the General Laws (Proposition 2 1/2).

A motion was made and seconded to extend the time of Town Meeting until 11:00 PM. Motion passed by Unanimous Consent.

MODERATOR DECLARED MOTION PASSED BY MORE THAN A 2/3 MAJORITY VOICE VOTE.

ARTICLE 12: ECONOMIC DEVELOPMENT INITIATIVE

To see if the Town will vote to transfer from available funds the sum of \$30,000 to pay for consultants, for planning, grant writing, and other services associated with economic development in the Town of Douglas, under the direction of the Board of Selectmen, or take any other action relative thereto.

Finance Committee recommends.

MOTION: I move that the Town vote to transfer the sum of **\$17,175** from the Stabilization Account, and transfer the sum of **\$12,825** from the Economic Development Gift Account, for a total sum of **\$30,000** to pay for consultants, for planning, grant writing, and other services associated with economic development in the Town of Douglas, under the direction of the Board of Selectmen.

MODERATOR DECLARED MOTION PASSED BY MORE THAN A 2/3 MAJORITY VOICE VOTE.

ARTICLE 13: BY PETITION-SIMON FAIRFIELD PUBLIC LIBRARY-FIRE DOOR REPLACEMENT

To see if the Town will vote to raise and appropriate and/or transfer from free cash a sum of money for the purpose of replacing and installing the fire door in the basement of the Simon Fairfield Public Library. Said funds shall be placed under the control of the Board of Trustees of the Simon Fairfield Public Library, or take any other action relative thereto.

Finance Committee does NOT recommend.

MOTION: I move that the Town vote to transfer from free cash the sum of \$1,500 for the purpose of replacing and installing the fire door in the basement of the Simon Fairfield Public Library. Said funds shall be placed under the control of the Board of Trustees of the Simon Fairfield Public Library.

MOTION PASSED BY MAJORITY STANDING VOTE. YES – 207; NO – 43

Motion made and seconded to dissolve meeting at 10:54 PM.

True Copy, ATTEST Christine E. G. Furno, CMC/CMMC , Town Clerk

**ANNUAL TOWN MEETING
SUMMARY
May 2, 2016**

MONEY TO BE RAISED & APPROPRIATED: (from tax levy)

Articles 1, 2, & 4	General Government	\$25,739,738
Article 10	Capital Improvement	\$72,000

MONEY TO BE TRANSFERRED:

Articles 1, 2, & 4	from Reserved from Reduction of Excluded Debt Acct.	\$23,784
	from Ambulance Receipts	\$140,000
	from Free Cash	\$546,000
Article 7	from PEG Access and Cable Related Fund	\$85,897
Article 12	from Stabilization Account	\$17,175
	from Economic Dev. Gift Acct.	\$12,825
Article 13	from Free Cash	\$1,500

ENTERPRISE FUND (Transfer Station):

Article 5	from Transfer Station charges and fees	\$225,000
	from Retained Earnings	\$64,110

ENTERPRISE FUND (Water/Sewer):

Article 6	Transfer from Water/Sewer charges and fees	\$900,000
	Transfer from Water/Sewer Reserved for Debt Account	\$155,948
	Transfer from Retained earnings	\$253,377

REVOLVING ACCOUNTS:

Article 9	Simon Fairfield Library Board of Trustees	\$750
	Board of Health – Home Composting Program	\$2,500
	Planning Board 53E ½	\$30,000
	Conservation 53E ½	\$30,000
	Zoning Board of Appeals 53E ½	\$30,000

MONEY TO BE TRANSFERRED: (for Capital Projects)

Article 10	from Water/Sewer Retained Earnings	\$50,000
	from PEG Access/Cable Related Fund	\$95,000
	from Free Cash	\$47,500

**ANNUAL TOWN ELECTION
TUESDAY, MAY 10, 2016**

**2793 Voted ~47%
5905 Reg. Voters**

Pursuant to the foregoing warrant the inhabitants of the said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Tuesday, May 10, 2016.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Constable – Debra Cygielnik-Blain; Ballot Clerks – BettyAnn McCallum, Patricia Brule; Ballot Checkers – Marleen Bacon, Lisa Postma.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Ballot Box Attendant – Michael Small; Ballot Clerks – Anne Burgess, Lois Garrison; Ballot Checkers – Rosemary Richard, Diane Ackley.

The following were sworn to faithful performance of their duties as election officers for Precinct Three: Constable – Carol E. Field; Ballot Clerks – Jennifer I. Bloniasz, Jaime Marks; Ballot Checkers – Monica Prunier, Hope Field.

Tabulator – Christine E. G. Furno

The warrant was read by the Town Clerk, Christine E. G. Furno, and the polls were opened at 8:00 a.m. The Town of Douglas voted as follows:

	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
<u>SELECTMEN ~ 3 Years</u> (vote for 2)				
Blanks	884	878	738	2500
Timothy P. Bonin	614	504	494	1612
Kevin D. Morse	544	494	436	1474
Write-In/Other	0	0	0	0
TOTAL	2042	1876	1668	5586
<u>ASSESSOR ~ 3 Years</u> (vote for 1)				
Blanks	320	345	280	946
Arthur F. Griffin Jr.	701	593	554	1848
Write-In/Other	0	0	0	0
TOTAL	1021	938	834	2793
<u>CONSTABLE ~ 3 Years</u> (vote for 2)				
Blanks	976	928	807	2711
Debra Cygielnik-Blain	582	487	448	1517
Carol E. Field	484	461	413	1358
Write-In/Other	0	0	0	0
TOTAL	2042	1876	1668	5586
<u>SCHOOL COMMITTEE ~ 3 Years</u> (vote for 2)				
Blanks	887	907	799	2593
Jillian Carneiro	602	512	459	1573
Julie Finnegan	553	457	410	1420
Write-In/Other	0	0	0	0
TOTAL	2042	1876	1668	5586
<u>AGENT MOSES WALLIS DEVISE ~ 1 Year</u>				
Blanks	310	316	247	873
Betty A. Therrien	711	622	587	1920
Write-In/Other	0	0	0	0
TOTAL	1021	938	834	2793
<u>TRUSTEE PUBLIC LIBRARY ~ 3 Years</u>				
Blanks	382	366	319	1067
Danielle A. Morrow	639	572	515	1726
Write-Ins/Other	0	0	0	0
TOTAL	1021	938	834	2793
<u>TRUSTEE PUBLIC LIBRARY ~ 1 Year</u>				
Blanks	387	350	302	1039
Kevin M. Sughrue	634	588	532	1754
Write-Ins/Other	0	0	0	0
TOTAL	1021	938	834	2793
<u>CEMETERY COMMISSION ~ 3 Years</u>				
Blanks	374	332	304	1010
Shirley J. Cooney	647	606	530	1783
Write-Ins/Other	0	0	0	0
TOTAL	1021	938	834	2793
<u>WATER/SEWER COMMISSION ~ 3 Years</u>				
Blanks	326	306	237	869
Robert A. Josey	695	632	597	1924
Write-In/Other	0	0	0	0
TOTAL	1021	938	834	2793

	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
RECREATION COMMISSION ~ 3 Years (vote for 2)				
Blanks	868	884	742	2494
Hannah C. Furno	604	539	489	1632
Jennifer M. Gosselin	570	453	437	1460
Write-In/Other	0	0	0	0
TOTAL	2042	1876	1668	5586

PLANNING BOARD ~ 5 Years

Blanks	308	309	258	875
Ernest Marks, Jr.	713	629	576	1918
Write-Ins/Other	0	0	0	0
TOTAL	1021	938	834	2793

HOUSING AUTHORITY ~ 4 Years

Blanks	1015	931	831	2777
Write-Ins/Other	6	7	3	16
TOTAL	1021	938	834	2793

HOUSING AUTHORITY ~ 5 Years

Blanks	1017	936	832	2785
Write-Ins/Other	4	2	2	8
TOTAL	1021	938	834	2793

QUESTION NO. 1 ~ Debt Exclusion

Shall the Town of Douglas be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to pay costs of purchasing and equipping a rescue pumper truck for the use of the Fire Department and a catch basin cleaner truck, with plow and sander, for the use of the Highway Department, and for the payment of all costs incidental and related thereto?

Blanks	21	31	19	71
Yes	482	403	385	1270
No	518	504	430	1452
TOTAL	1021	938	834	2793

QUESTION NO. 2 ~ Prop. 2 ½

Shall the Town of Douglas be allowed to assess an additional \$1,700,000 in real estate and personal property taxes for the purposes of funding school operating expenses and extraordinary building maintenance expenses for the fiscal year beginning July 1, 2016?

Blanks	0	3	5	8
Yes	357	286	298	941
No	664	649	531	1844
TOTAL	1021	938	834	2793

The polls closed at 8:00 p.m.

A True Copy, ATTEST: Christine E. G. Furno, CMC/CMMC, Town Clerk

**STATE PRIMARY
SEPTEMBER 8, 2016**

Pursuant to the foregoing warrant the inhabitants of the said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Tuesday, September 8, 2016.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Constable – Debra Cygielnik-Blain; Ballot Clerks – Patricia Brule, BettyAnn McCallum; Ballot Checkers – Eileen F. Damore, Marleen Bacon.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Ballot Box Attendant – Lisa Postma; Ballot Clerks – Lois Garrison, Anne Burgess; Ballot Checkers – Rosemary Richard, Diane Ackley.

The following were sworn to faithful performance of their duties as election officers for Precinct Three: Constable – Carol E. Field; Ballot Clerks – Jamie Marks, Jennifer Bloniasz; Ballot Checkers – Monica Prunier, Hope Field.

Tabulator: – Christine E.G. Furno

The warrant was read by the Town Clerk, Christine E.G. Furno, and the polls were opened at 7:00 a.m. The Town of Douglas voted as follows:

DEMOCRATIC PARTY

<u>REPRESENTATIVE IN CONGRESS</u>	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
Blanks	1	0	0	1
James P. McGovern	8	13	20	41
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	9	13	20	42

<u>COUNCILLOR</u>	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
Blanks	2	3	3	8
Matthew CJ Vance	7	10	17	34
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	9	13	20	42

<u>SENATOR IN GENERAL COURT</u>	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
Blanks	9	13	20	42
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	9	13	20	42

<u>REPRESENTATIVE IN GENERAL COURT</u>	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
Blanks	9	13	20	42
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	9	13	20	42

<u>SHERIFF</u>	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
Blanks	9	13	20	42
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	9	13	20	42

REPUBLICAN PARTY

<u>REPRESENTATIVE IN CONGRESS</u>	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
Blanks	13	16	17	46
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	13	16	17	46

<u>COUNCILLOR</u>	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
Blanks	1	2	2	5
Jennie L. Caissie	12	14	15	41
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	13	16	17	46

<u>SENATOR IN GENERAL COURT</u>	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
Blanks	0	1	1	2
Ryan C. Fattman	13	15	16	44
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	13	16	17	46

<u>REPRESENTATIVE IN GENERAL COURT</u>	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
Blanks	0	1	2	3
Joseph D. McKenna	13	15	15	43
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	13	16	17	46

<u>SHERIFF</u>	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
Blanks	1	1	2	4
Lewis G. Evangelidis	12	15	15	42
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	13	16	17	46

UNITED INDEPENDENT PARTY

<u>REPRESENTATIVE IN CONGRESS</u>	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
Blanks	0	0	1	1
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	0	0	1	1

<u>COUNCILLOR</u>	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
Blanks	0	0	1	1
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	0	0	1	1

<u>SENATOR IN GENERAL COURT</u>	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
Blanks	0	0	1	1
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	0	0	1	1

<u>REPRESENTATIVE IN GENERAL COURT</u>	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
Blanks	0	0	1	1
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	0	0	1	1

<u>SHERIFF</u>	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
Blanks	0	0	1	1
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	0	0	1	1

GREEN-RAINBOW PARTY

<u>REPRESENTATIVE IN CONGRESS</u>	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
Blanks	0	0	0	0
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	0	0	0	0

<u>COUNCILLOR</u>	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	0	0	0	0
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	0	0	0	0

<u>SENATOR IN GENERAL COURT</u>	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	0	0	0	0
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	0	0	0	0

<u>REPRESENTATIVE IN GENERAL COURT</u>	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	0	0	0	0
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	0	0	0	0

<u>SHERIFF</u>	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	0	0	0	0
Write In:	0	0	0	0
Other:	0	0	0	0
TOTAL	0	0	0	0

The polls closed at 8:00 p.m.

A True Copy, ATTEST: Christine E. G. Furno, CMC/CMMC, Town Clerk

PRESIDENTIAL / STATE ELECTION Amended TUESDAY, NOVEMBER 8, 2016	4975 4976 Voted ~ 79% 6280 Reg. Voters
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Pursuant to the foregoing warrant the inhabitants of the said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Tuesday, November 8, 2016.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Constable – Debra Blain; Ballot Clerks – BettyAnn McCallum, Patricia Brule, Nancy Gonynor; Ballot Checkers – Eileen Damore, Marleen Bacon, Aurore Ndayishimiye.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Ballot Box Attendant – Felix Yacino; Ballot Clerks – Anne Burgess, Lois Garrison; Ballot Checkers – Diane Ackley, Rosemary Richard, Bernice Demers.

The following were sworn to faithful performance of their duties as election officers for Precinct Three: Constable – Carol E. Field; Ballot Clerks – Jennifer Bloniasz, Jaime Marks, Michael Small; Ballot Checkers – Monica Prunier, Hope Field, Jonathan Demers.

Tabulators – Christine E. G. Furno and Lisa Postma

Greeters - Madeline Peck and Lauren Kasper

The warrant was read by the Town Clerk, Christine E. G. Furno, and the polls were opened at 7:00 a.m. The Town of Douglas voted as follows:

	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
<u>PRESIDENT/VICE PRESIDENT</u>				
Blanks	49	58	40 37	147 144
Clinton & Kaine	565	643	573	1781
Johnson & Weld	97	94	108	299
Stein & Baraka	23	21	20	64
Trump & Pence	956	908	821	2685
Write-In: McMullen/Johnson	0	0	0 3	0 3
TOTAL	1690	1724	1561 1562	4975 4976
<u>REPRESENTATIVE IN CONGRESS</u>				
Blanks	620	567	512	1699
James P. McGovern	1113	1039	986	3138
Write-In/Other	0	0	0	0
TOTAL	1690	1724	1561	4975
<u>COUNCILLOR</u>				
Blanks	167	197	153	517
Jennie L. Caissie	1113	1039	986	3138
Matthew CJ Vance	410	488	422	1320
Write-In/Other	0	0	0	0
TOTAL	1690	1724	1561	4975
<u>SENATOR IN GENERAL COURT</u>				
Blanks	359	416	330	1105
Ryan C. Fattman	1331	1308	1231	3870
Write-In/Other	0	0	0	0
TOTAL	1690	1724	1561	4975
<u>REPRESENTATIVE IN GENERAL COURT</u>				
Blanks	389	444	361	1194
Joseph D. McKenna	1301	1280	1200	3781
Write-Ins/Other	0	0	0	0
TOTAL	1690	1724	1561	4975
<u>SHERIFF</u>				
Blanks	401	462	364	1227
Lewis G. Evangelidis	1289	1262	1197	3748
Write-Ins/Other	0	0	0	0
TOTAL	1690	1724	1561	4975
<u>QUESTION 1: EXPANDED SLOT MACHINE GAMING</u>				
Blanks	72	64	65	201
YES	836	828	753	2417
NO	782	832	743 744	2357 2358
TOTAL	1690	1724	1561 1562	4975 4976
<u>QUESTION 2: CHARTER SCHOOL EXPANSION</u>				
Blanks	29	27	30	86
YES	539	514	468	1521
NO	1122	1183	1063	3368
TOTAL	1690	1724	1561	4975
<u>QUESTION 3: CONDITIONS FOR FARM ANIMALS</u>				
Blanks	30	31	29	90
YES	1254	1267	1137	3658
NO	406	426	395	1227
TOTAL	1690	1724	1561	4975

	<u>PCT 1</u>	<u>PCT 2</u>	<u>PCT 3</u>	<u>TOTAL</u>
QUESTION 4: LEGALIZATION OF MARIJUANA				
Blanks	19	19	26	64
YES	941	1011	843	2975
NO	730	694	692	2116
TOTAL	1690	1724	1561	4975

QUESTION 5: DEBT EXCLUSION FOR PUMPER TRUCK & CATCH BASIN TRUCK

Blanks	125	127	110	362
YES	858	867	813	2538
NO	707	730	638	2075
TOTAL	1690	1724	1561	4975

The polls closed at 8:00 p.m.

A True Copy, ATTEST: Christine E. G. Furno, CMC/CMMC, Town Clerk

**Under the provisions of Chapter 54, Section 109(c), through a random drawing, 3% of all the precincts in Massachusetts must be hand counted after a presidential election as part of a post-election audit process. Under the audit law, only some of the offices are hand counted in the precincts selected. The offices appearing on the ballot to be audited are: President/Vice President, Representative in Congress, Representative in the General Court, Senator in the General Court and one statewide ballot question, which was chosen by a random drawing at the same time the precincts were selected. The only hand counted votes that will be counted for offices are the ones with more than one candidate's name is printed on the ballot and one question.

Douglas was chosen for a post election audit. The Board of Registrar's scheduled the audit to be conducted on Tuesday, November 15, 2016 at 12:30 pm in the Resource Room of the Municipal Center. The hand counted votes were for President/Vice President and Ballot question 1 as the other offices were unopposed. The results of the audit are shown in the amended tallies shown above.

SPECIAL TOWN MEETING
Monday, November 14, 2016

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas High School Auditorium on 33 Davis Street on Monday, November 14, 2016 at 7:00 PM. There being a quorum present (88 registered voters); the meeting was called to order by the Moderator, Keith M. Menard. After saluting the flag, the service of the warrant and the Constable's return was read by Mr. Keith Menard. Mr. Menard did an introduction of Non-Resident Members of Town Meeting, an introduction of the Finance Committee and the Board of Selectmen. Mr. Menard explained how the Town Meeting will be run and the rules of Town Meeting. At this time, the Town voted as follows:

Article 1: Fiscal Year 2017 Budget Transfers/Amendments

To see if the Town will vote to raise and appropriate **\$46,574**, and transfer from ambulance receipts reserved for appropriation the sum of **\$125,000**, to fund the following amendments to Article 2 of the Annual Town Meeting of May 2, 2016:

Increase Blackstone Valley Regional Vocational Assessment by	\$16,304
Increase Ambulance Wages by	\$125,000
Increase Council on Aging Wages by	\$1,360
Increase Douglas Schools - Personnel & Expenses by	\$85,326
Decrease Property & Liability Insurance by	\$25,000
Decrease Library Fire Door by	\$1,500
Decrease Building Department Wages by	\$2,300
Decrease Health Insurance by	\$27,616

Or take any other action related thereto.

Finance Committee: Recommends

MOTION: I move that the Town vote to raise and appropriate the sum **\$46,574**, and to transfer the sum of **\$125,000** from the Ambulance Receipts Reserved for Appropriation Account, to fund the following amendments to Article 2 of the Annual Town Meeting of May 2, 2016:

Increase Blackstone Valley Regional Vocational Assessment by	\$16,304
Increase Ambulance Wages by	\$125,000
Increase Council on Aging Wages by	\$1,360
Increase Douglas Schools - Personnel & Expenses by	\$85,326
Decrease Property & Liability Insurance by	\$25,000
Decrease Library Fire Door by	\$1,500
Decrease Building Department Wages by	\$2,300
Decrease Health Insurance by	\$27,616

MOTION PASSED BY UNANIMOUS CONSENT.

Article 2: Ratify Amendment to Firefighters' Collective Bargaining Agreement

To see if the Town will vote to ratify the amendment to the Douglas Firefighters' Collective Bargaining Agreement and to amend Article 2 of the Annual Town Meeting of May 2, 2016 by raising and appropriating an additional **\$39,000** for Fire Department Wages/Salaries, or take any other action relative thereto.

Finance Committee: Recommend

MOTION: I move that the Town vote to ratify the amendment to the Douglas Firefighters' Collective Bargaining Agreement and to amend Article 2 of the Annual Town Meeting of May 2, 2016 by raising and appropriating an additional **\$39,000** for Fire Department Wages/Salaries.

MOTION PASSED BY UNANIMOUS CONSENT.

Article 3: Transfer from Free Cash to the OPEB Account

To see if the Town will vote to transfer the sum of **\$73,322** from Free Cash to the Other Post-Employment Benefits (OPEB) Account, or take any other action related thereto.

Finance Committee: Recommend

MOTION: I move that the Town vote to transfer the sum of **\$73,322** from Free Cash to the Other Post-Employment Benefits (OPEB) Account.

MOTION PASSED BY UNANIMOUS CONSENT. (2/3RD REQUIRED)

Article 4: Transfer from Free Cash to the Stabilization Account (Ambulance Payment)

To see if the Town will vote to transfer the sum of **\$11,664** from Free Cash to the Stabilization Account, or take any other action related thereto.

Finance Committee: Recommend

MOTION: I move that the Town vote to transfer the sum of **\$11,664** from Free Cash to the Stabilization Account.

MOTION PASSED BY UNANIMOUS CONSENT. (2/3RD REQUIRED)

Article 5: Amend Article 8 of the ATM 5/5/14 Capital Projects

To see if the Town will vote to amend Article 8 of the Annual Town Meeting of May 5, 2014 by transferring the sum of **\$70,000** from Free Cash to the Municipal Center HVAC Replacement, Gym Roof Replacement, and 1st Floor Window Replacement – Capital Projects, for additional project costs, or take any other action related thereto.

Finance Committee: Recommend

MOTION: I move that the Town vote to amend Article 8 of the Annual Town Meeting of May 5, 2014 by transferring the sum of **\$70,000** from Free Cash to the Municipal Center HVAC Replacement, Gym Roof Replacement, and 1st Floor Window Replacement – Capital Projects, for additional project costs.

MOTION PASSED BY UNANIMOUS CONSENT.

Article 6: Debt Exclusion-Purchase of Rescue Pumper

To see if the Town will appropriate, contingent on the passage of a Proposition 2-1/2 Debt Exclusion, **\$475,000** or any other amount, to pay costs of purchasing and equipping a rescue pumper truck for the use of the Fire Department, and for

the payment of all costs incidental and related thereto, and to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or take any other action relative thereto.

Finance Committee: Recommend

MOTION: I move that the Town vote to appropriate **\$475,000** to pay costs of purchasing and equipping a rescue pumper truck for the use of the Fire Department, and for the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. No amounts shall be borrowed or expended hereunder unless the Town shall have voted to exclude the amounts necessary to repay any such borrowing from the property tax limitations set forth in Chapter 59, Section 21C of the General Laws (Proposition 2 1/2).

MOTION PASSED BY MAJORITY STANDING VOTE. YES-71; NO-5 (2/3RD REQUIRED)

Article 7: Debt Exclusion-Purchase of Catch Basin Cleaner Truck w/Plow & Sander

To see if the Town will appropriate, contingent on the passage of a Proposition 2-1/2 Debt Exclusion, **\$235,000** or any other amount, to pay costs of purchasing and equipping a catch basin cleaner truck, with plow and sander, for the use of the Highway Department, and for the payment of all costs incidental and related thereto, and to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or take any other action relative thereto.

Finance Committee: Recommend

MOTION: I move that the Town vote to appropriate **\$235,000** to pay costs of purchasing and equipping a catch basin cleaner truck, with plow and sander, for the use of the Highway Department, and for the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. No amounts shall be borrowed or expended hereunder unless the Town shall have voted to exclude the amounts necessary to repay any such borrowing from the property tax limitations set forth in Chapter 59, Section 21C of the General Laws (Proposition 2 1/2).

MOTION PASSED BY MAJORITY STANDING VOTE. YES-71; NO-6 (2/3RD REQUIRED)

Article 8: Amend Article 8 of the ATM 5/5/14 Water Booster Station

To see if the Town will vote to amend Article 8 of the Annual Town Meeting of May 5, 2014 – Water Booster Station Replacement, by transferring the sum of **\$35,340.47** from Article 16 of the Annual Town Meeting of May 18, 1996 - Franklin Street/Water Tank Capital Account, or take any other action relative thereto.

Finance Committee: Recommend

MOTION: I move that the Town vote to amend Article 8 of the Annual Town Meeting of May 5, 2014 – Water Booster Station Replacement, by transferring the sum of **\$35,340.47** from Article 16 of the Annual Town Meeting of May 18, 1996 - Franklin Street/Water Tank Capital Account.

MOTION PASSED BY UNANIMOUS CONSENT.

Article 9: Land Acquisition-Water & Sewer Department

To see if the Town will vote to raise and appropriate or transfer the sum of **\$400,000** to purchase real property located at 104 Main Street (Route 16), and as further described in a filing located in the Office of the Town Clerk, or take any other action relative thereto.

Finance Committee: Recommend

MOTION: I move that the Town vote to transfer the sum of **\$262,550** from the Stabilization Account, and transfer the sum of **\$137,450** from Water & Sewer Retained Earnings, for a total sum of **\$400,000** to purchase real property located at 104 Main Street (Route 16), and as further described in a filing located in the Office of the Town Clerk.

MOTION PASSED BY MAJORITY STANDING VOTE. YES-68; NO-2 (2/3RD REQUIRED)

ARTICLE 10: Sullivan Property – Gift of Land/Order of Taking

To see if the Town will vote to take by eminent domain 9+- acres of land located at 286 Webster Street and shown on the Douglas Tax Assessors Maps as Map 205, Parcels 2 and 3, and as further described in a filing in the office of the Town Clerk, and further, to raise and appropriate, and/or transfer a sum of up to **\$1.00** to pay for such confirmatory taking, and to place such land in the custody of the Board of Selectmen for the purpose of sale, and finally, to authorize the Board of Selectmen to dispose of said land, or take any other action relative thereto.

Finance Committee: Recommend

MOTION: I move that the Town vote to take in lieu of taxes, and/or by eminent domain, 9+- acres of land located at 286 Webster Street and shown on the Douglas Tax Assessors Maps as Map 205, Parcels 2 and 3, and as further described in a filing in the office of the Town Clerk, and further, to raise and appropriate the sum of to **\$1.00** to pay for such confirmatory taking, and to place such land in the custody of the Board of Selectmen for the purpose of sale, and finally, to authorize the Board of Selectmen to dispose of said land.

MOTION PASSED BY UNANIMOUS CONSENT. (2/3RD REQUIRED)

Meeting dissolved at 7:38 PM.

A True Copy, ATTEST: Christine E. G. Furno, CMC/CMMC, Town Clerk

**SPECIAL TOWN MEETING
SUMMARY
NOVEMBER 14, 2016**

MONEY TO BE RAISE AND APPROPRIATE:

Article 1:	ATM 5/2/16 Article 2 amendment	\$46,574
Article 2:	ATM 5/2/16 Article 2 (FD Wages/Salaries)	\$39,000
Article 10:	Gift of Land/Order of Taking-286 Webster St.	\$1

MONEY TO BE TRANSFERRED:

Article 1:	From Ambulance Receipts Reserved for Appropriation Account	\$125,000
Article 3:	From Free Cash to OPEB Account	\$73,322
Article 4:	From Free Cash to Stabilization Account	\$11,664

MONEY TO BE TRANSFERRED: Free Cash (Amend ATM 5/5/14 Art. 8)

Article 5:	To Municipal Ctr. HVAC Replacement, Gym Roof Replacement and 1 st Floor Window Replacement	\$70,000
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MONEY TO BE TRANSFERRED: From ATM 5/18/96 Art. 16-Franklin St. Water Tank Capital Acct.

Article 8	Amend ATM 5/5/14 Art. 8-Water Booster Station Replacement	\$35,340.47
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MONEY TO BE TRANSFERRED: From Stabilization Acct.

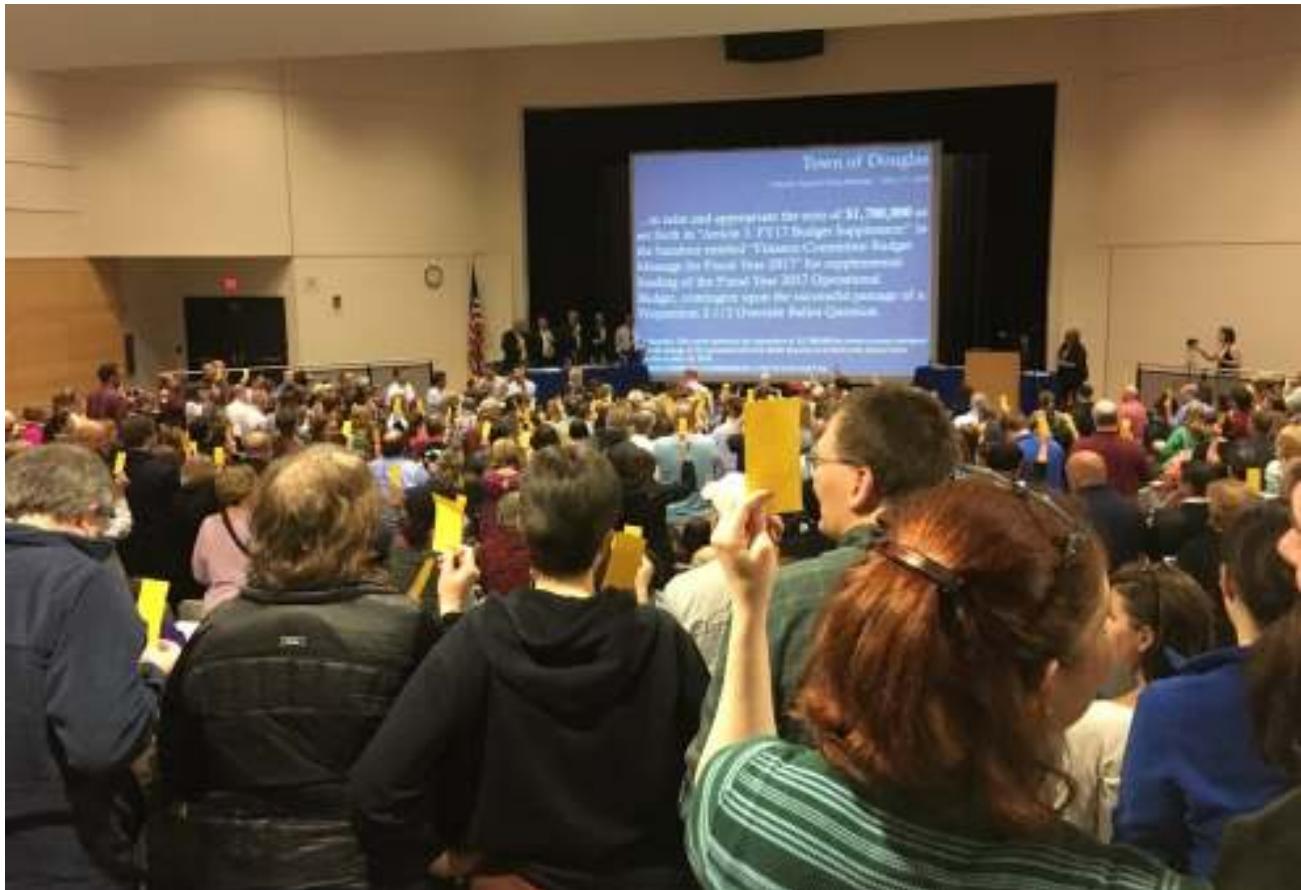
Article 9	To purchase real property-104 Main St.	\$262,550
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MONEY TO BE TRANSFERRED: From Water & Sewer Retained Earnings

Article 9	To purchase real property-104 Main St.	\$137,450
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MONEY TO BE BORROWED:

Article 6:	To purchase Rescue Pumper	\$475,000
Article 7:	To purchase Catch Basin Cleaner Truck w/ Plow & Sander	\$235,000



Keith Menard, Town Moderator



PERSONNEL BOARD

The Personnel Board had set the following objectives for 2016

1. Improved the Personnel Board's record keeping from paper to server (cyber storage) by adding old and new job descriptions with a new numerical tracking system as well as the final ratings.
2. Obtained Internet access to the Town of Douglas' web page and to start attaching information that may be useful to Town employees and the residents of the Town.
3. Setup a Personnel Board mailbox on the Internet that would centralize the Personnel Board's email correspondence.
4. Continue employee self-evaluation analysis by reviewing equivalent State job descriptions.
5. Continue working on consistency in the use of job titles for all positions. Since the final Compensation Plan presented at the Annual Town Meeting includes these job titles a review copy before the FY 2018 Compensation Plan is submitted for printing in the Town Meeting warrant should be reviewed by the Personnel Board.
6. Serve as an intermediary for Staff, Boards and Committees to assure that personnel issues and concerns are forwarded to the appropriate managers.



Some of these objectives were achieved. Others are pending administrative aid in order for the Personnel Board to complete.

The Policies and Procedures Manual was worked on extensively, finalizing the sick leave section. The rest of the manual needs only a little tweaking once the Personnel Board receives a hard copy of the changes we have proposed. It will then be submitted to the Board of Selectmen for their approval.

Respectfully submitted,

Ellie Chesebrough, Chair
Kristen Stevens, Vice-Chair
BettyAnn McCallum, Secretary

FINANCE DEPARTMENT





FINANCE DIRECTOR / TOWN ACCOUNTANT

Combined Balance Sheet - All Fund Types & Account Group

June 30, 2016

	Governmental Fund Types				Fiduciary Trust & Agency	L-T Debt Account Group	Totals (Memo Only)
	General 0100	Special Revenue	Capital Projects	Enterprise Fund			
Assets							
Cash & investments	4,136,167.88	2,302,133.02	1,020,909.96	1,564,354.96	2,036,737.44	0.00	11,060,303.26
Petty Cash	100.00						100.00
Receivables:							
Property taxes	425,647.55	0.00	0.00	0.00	0.00	0.00	425,647.55
Tax liens	632,640.06	0.00	0.00	0.00	0.00	0.00	632,640.06
Motor vehicle excise	137,913.43	0.00	0.00	0.00	0.00	0.00	137,913.43
Boat excise	3,768.72	0.00	0.00	0.00	0.00	0.00	3,768.72
Intergovernmental	50,238.34	141,954.93	144,761.94	0.00	0.00	0.00	336,955.21
Water/Sewer	0.00	0.00	0.00	112,222.31	0.00	0.00	112,222.31
Other	0.00	400,499.40	0.00	0.00	9,453.90	0.00	409,953.30
Due from other funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inventory	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prepaid expenses	51,607.51	159,782.28	0.00	8,997.75	0.00	0.00	220,387.54
Tax Foreclosures	187,983.86	0.00	0.00	0.00	0.00	0.00	187,983.86
Amount to be provided-debt	0.00	0.00	0.00	0.00	0.00	26,964,382.10	26,964,382.10
Amount to be provided-Landfill	0.00	0.00	0.00	0.00	0.00	61,000.00	61,000.00
Loans Authorized	0.00	0.00	0.00	0.00	0.00	26,799,389.00	26,799,389.00
Total Assets	5,626,067.35	3,004,369.63	1,165,671.90	1,685,575.02	2,046,191.34	53,824,771.10	67,352,646.34

	Governmental Fund Types				Fiduciary Trust & Agency	L-T Debt Account Group	Totals (Memo Only)
	General 0100	Special Revenue	Capital Projects	Enterprise Fund			
Liabilities & Reserves							
Warrants & accounts payable	614,895.76	191,086.41	36.18	33,954.99	30,276.88	0.00	870,250.22
Payrolls payable & withholdings	152,342.65	0.00	0.00	0.00	0.00	0.00	152,342.65
Other liabilities	17,881.67	0.00	0.00	0.00	191,129.14	0.00	209,010.81
Due to other funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Notes payable	0.00	0.00	600,000.00	0.00	0.00	0.00	600,000.00
Bonds payable	0.00	0.00	0.00	0.00	0.00	26,964,382.10	26,964,382.10
Landfill	0.00	0.00	0.00	0.00	0.00	61,000.00	61,000.00
Loans Authorized and Unissued	0.00	0.00	0.00	0.00	0.00	26,799,389.00	26,799,389.00
Allowance for Abate & Exempt	355,123.09	0.00	0.00	0.00	0.00	0.00	355,123.09
Deferred revenue - Intergovernmental	40,892.34	141,954.93	144,761.94	0.00	0.00	0.00	327,609.21
Deferred revenue	1,032,830.53	400,499.40	0.00	112,222.31	9,453.90	0.00	1,555,006.14
Total Liabilities & Reserves	2,213,966.04	733,540.74	744,798.12	146,177.30	230,859.92	53,824,771.10	57,894,113.22
Fund Balances							
Reserved							
Contributed Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Encumbrances	377,322.62	0.00	0.00	43,778.86	0.00	0.00	421,101.48
Petty cash	100.00	0.00	0.00	0.00	0.00	0.00	100.00
Continued appropriations	215,943.87	0.00	0.00	0.00	0.00	0.00	215,943.87
Expenditures	595,000.00	0.00	0.00	523,435.00	0.00	0.00	1,118,435.00
Bond Premium	591,201.37	0.00	0.00	0.00	0.00	0.00	591,201.37
South Street	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	538,824.02	0.00	0.00	538,824.02
Undesignated - Snow & Ice	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Undesignated - Deficits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Undesignated	1,632,533.45	2,270,828.89	420,873.78	433,359.84	1,815,331.42	0.00	6,572,927.38
Total Fund Balances	3,412,101.31	2,270,828.89	420,873.78	1,539,397.72	1,815,331.42	0.00	9,458,533.12
Total Liabilities and Fund Balances	5,626,067.35	3,004,369.63	1,165,671.90	1,685,575.02	2,046,191.34	53,824,771.10	67,352,646.34

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
114 MODERATOR						
01114100 MODERATOR - COMPENSATION						
51905 STIPENDS	250.00	250.00	0.00			0.00
TOTAL MODERATOR - COMPENSATION	250.00	250.00	0.00	0.00	0.00	0.00
TOTAL MODERATOR	250.00	250.00	0.00	0.00	0.00	0.00
 122 SELECTMEN						
01122100 SELECTMEN - SALARIES						
51100 SALARIES	115,154.00	115,154.63	0.00			-0.63
51110 F/T WAGES	58,527.00	58,509.94	0.00			17.06
51200 P/T WAGES	1,395.00	1,298.73	0.00			96.27
51905 STIPENDS	1,600.00	1,300.00				300.00
TOTAL SELECTMEN - SALARIES	176,676.00	176,263.30	0.00	0.00	0.00	412.70
 01122200 SELECTMEN - EXPENSES						
51505 ADDITIONAL COMPENSATION	3,600.00	3,600.00	0.00			0.00
52400 REPAIRS AND MAINT AGREEMENT	0.00		0.00			0.00
53000 PROF AND TECHNICAL	15,300.00	14,170.36	1,162.00			-32.36
53001 ADVERTISING	1,000.00	1,636.40	0.00			-636.40
53012 EMPLOYEE TRAIN/SEMINAR	1,533.00	819.00				714.00
53401 POSTAGE	220.00	220.00	0.00			0.00
53404 CELLULAR PHONES	650.00	614.38				35.62
54200 OFFICE SUPPLIES	600.00	1,201.97	0.00			-601.97
55800 OTHER SUPPLIES	800.00	630.40	0.00			169.60
57100 IN-STATE TRAVEL	500.00	37.00	0.00			463.00
57150 TRAINING AND EDUCATION	1,000.00	1,360.32	0.00			-360.32
57300 DUES AND MEMBERSHIPS	2,430.00	2,105.39	0.00			324.61
58700 REPLACEMENT EQUIPMENT	0.00					0.00
TOTAL SELECTMEN - EXPENSES	27,633.00	26,395.22	1,162.00	0.00	0.00	75.78
 01122506 GASB 34&45 ART#1 5/7/07						
53000 PROF AND TECHNICAL CONSULTANTS	21,050.00		0.00	21,050.00		0.00
TOTAL GASB 34&45 ART#1 5/7/07	21,050.00	0.00	0.00	21,050.00	0.00	
 01122510 EC DEV INITIATIVE STM 11/13 #6						
53000 PROF AND TECHNICAL	30,000.00	30,000.00	0.00			0.00
TOTAL EC DEV INITIATIVE STM 11	30,000.00	30,000.00	0.00	0.00	0.00	
 01122600 SELECTMEN - ENCUMBRANCES						
55800 OTHER SUPPLIES		0.00	0.00			0.00
58700 REPLACEMENT EQUIPMENT	0.00					0.00
TOTAL SELECTMEN - ENCUMBRANCES	0.00	0.00	0.00	0.00	0.00	

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
	TOTAL SELECTMEN	255,359.00	232,658.52	1,162.00	21,050.00	488.48

129 AWARDS AND RECOGNITIONS

01129200 AWARDS AND RECOGNITIONS					
55800 OTHER SUPPLIES	40.00	36.84	0.00		3.16
TOTAL AWARDS AND RECOGNITIONS	40.00	36.84	0.00	0.00	3.16

131 FINANCE COMMITTEE

01131100 FINANCE COMMITTEE SALARIES					
51200 P/T WAGES	1,500.00	604.15	0.00		895.85
TOTAL FINANCE COMMITTEE SALARIES	1,500.00	604.15	0.00	0.00	895.85

01131200 FINANCE COMMITTEE - EXPENSES

53001 ADVERTISING	0.00				
53012 EMPLOYEE TRAINING/SEMINAR		55.00			-55.00
53401 POSTAGE	1,700.00	3,397.32	0.00		-1,697.32
53402 PRINTING AND MAILING	2,240.00	542.31	0.00		1,697.69
54200 OFFICE SUPPLIES	100.00	0.00	0.00		100.00
57300 DUES AND MEMBERSHIPS	160.00	176.00	0.00		-16.00
TOTAL FINANCE COMMITTEE - EXPENSES	4,200.00	4,170.63	0.00		29.37
TOTAL FINANCE COMMITTEE	5,700.00	4,774.78	0.00	0.00	925.22

132 RESERVE FUND

01132200 RESERVE FUND					
	0.00				
57800 RESERVE FUND	22,100.00	0.00	0.00		22,100.00
TOTAL RESERVE FUND	22,100.00	0.00	0.00	0.00	22,100.00

135 FINANCE DIRECTOR/TOWN ACCOUNTANT

01135100 FINANCE DIRECTOR/TOWN ACCOUNTANT - SALARIES					
51100 SALARIES	89,586.00	89,585.54	0.00		0.46
51110 F/T WAGES	29,646.00	25,689.39			3,956.61
51200 P/T WAGES	3,000.00	1,217.56	0.00		1,782.44
TOT. FIN. DIR./T. A. - SALARIES	122,232.00	116,492.49	0.00	0.00	5,739.51

01135200 FINANCE DIRECTOR/TOWN ACCOUNTANT - EXPENSES					
53000 PROF AND TECH CONSULTANTS	500.00	500.00			0.00
53012 EMPLOYEE TRAIN/SEMINAR	600.00	400.00	0.00		200.00
54200 OFFICE SUPPLIES	700.00	1,042.35	0.00		-342.35
57100 IN-STATE TRAVEL	0.00	0.00	0.00		0.00
57150 TRAINING AND EDUCATION	150.00		0.00		150.00
57300 DUES AND MEMBERSHIPS	100.00	50.00	0.00		50.00
TOT. FIN. DIR./T. A. - EXPENSES	2,050.00	1,992.35	0.00	0.00	57.65

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
	TOT. FIN. DIR/TOWN ACCOUNTANT	124,282.00	118,484.84	0.00	0.00	5,797.16

136 TOWN AUDIT

01136200 TOWN AUDIT					
53000 PROF AND TECH CONSULTANTS	21,500.00	21,500.00	0.00		0.00
TOTAL TOWN AUDIT	21,500.00	21,500.00	0.00	0.00	0.00

141 ASSESSORS

01141100 BOARD OF ASSESSORS - SALARIES					
51100 SALARIES	55,447.00	55,446.42	0.00		0.58
51110 F/T WAGES	34,380.00	34,373.14	0.00		6.86
51905 COMPENSATION - ELECT	2,900.00	2,900.00	0.00		0.00
TOTAL ASSESSORS - SALARIES	92,727.00	92,719.56	0.00	0.00	7.44

01141200 ASSESSORS - EXPENSES

52400 REPAIRS AND MAINT AGREEMENT	30,539.00	25,634.00	0.00	4,905.00
53012 EMPLOYEE TRAIN/SEMINAR	1,000.00	68.00	0.00	932.00
53800 OTHER SERVICES	1,059.00	245.08	0.00	813.92
54200 OFFICE SUPPLIES	910.00	2,853.07	0.00	-1,943.07
57100 IN- STATE TRAVEL	400.00	0.00	0.00	400.00
57150 TRAINING AND EDUCATION	300.00	44.78	0.00	255.22
57300 DUES AND MEMBERSHIPS	290.00	290.00	0.00	0.00
58700 REPLACEMENT EQUIPMENT	0.00	285.13	0.00	-285.13
TOTAL ASSESSORS - EXPENSES	34,498.00	29,420.06	0.00	0.00
				5,077.94

01141600 ASSESSORS-ENCUMBRANCES

58700 REPLACEMENT EQUIPMENT	0.00			
TOTAL ASSESSORS-ENCUMBRANCES	0.00	0.00	0.00	0.00
TOTAL ASSESSORS	127,225.00	122,139.62	0.00	0.00
				5,085.38

142 REVALUATION

01142600 REVALUATION ENCUMBRANCES				
53001 ADVERTISING	0.00		0.00	0.00
53800 OTHER SERVICES	2,542.32	0.00	2,542.32	0.00
TOTAL REVALUATION ENCUMBRANCE	2,542.32	0.00	2,542.32	0.00
TOTAL REVALUATION ACCT	2,542.32	0.00	2,542.32	0.00

145 TREASURER/COLLECTOR

01145100 TREASURER/COLLECTOR - SALARIES				
51100 SALARIES	74,096.00	74,095.85	0.00	0.15
51110 F/T WAGES	97,276.00	94,500.11	0.00	2,775.89

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					

01145100 TREASURER/COLLECTOR – SALARIES – Cont.					
51200 P/T WAGES	8,114.00	8,169.30			-55.30
51410 EDUCATIONAL	2,000.00	2,000.00	0.00		0.00
TOT. TREASURER/COL. - SALARIES	181,486.00	178,765.26	0.00	0.00	2,720.74

01145200 TREASURER/COLLECTOR - EXPENSES					
52400 REPAIRS AND MAINT AGREEMENT	6,200.00	5,597.35	0.00		602.65
53000 PROF AND TECHNICAL CONSULTANT	21,800.00	24,243.81	0.00		-2,443.81
53002 LEGAL SERVICES	10,000.00	0.00			10,000.00
53008 CONTRACTUAL SERVICES	6,600.00	3,750.00			2,850.00
53012 EMPLOYEE TRAIN/SEMINAR	0.00	442.00			-442.00
53800 OTHER SERVICES	14,500.00	7,811.30	0.00		6,688.70
54200 OFFICE SUPPLIES	2,290.00	2,072.04	0.00		217.96
55800 OTHER SUPPLIES	0.00	20.64	0.00		-20.64
57100 IN-STATE TRAVEL	100.00	98.55			1.45
57150 TRAINING AND EDUCATION	1,800.00	1,743.11	0.00		56.89
57300 DUES AND MEMBERSHIPS	255.00	205.00	0.00		50.00
57400 INSURANCE PREMIUMS	1,425.00	1,422.00	0.00		3.00
TOT. TREASURER/COL. - EXPENSES	64,970.00	47,405.80	0.00	0.00	17,564.20

01145500 FINANCIAL SOFTWARE ART# 8 5/14					
58502 FINANCIAL SOFTWARE	91,020.00	66,970.00	12,000.00	12,050.00	0.00
TOT. FINANCIAL SOFTWARE ART#8 5/14	91,020.00	66,970.00	12,000.00	12,050.00	0.00
TOTAL TREASURER/COLLECTOR	337,476.00	293,141.06	12,000.00	12,050.00	20,284.94

151 TOWN COUNSEL					
01151200 TOWN COUNSEL					
53000 PROF AND TECHNICAL CONSULTANT	75,000.00	68,692.66	833.33		5,474.01
TOTAL TOWN COUNSEL	75,000.00	68,692.66	833.33	0.00	5,474.01

155 MANAGEMENT INFO SYSTEMS					
01155100 INFORMATION SYSTEMS - SALARIES					
51200 P/T WAGES	13,300.00	5,800.00	0.00		7,500.00
TOT. INFO. SYSTEMS - SALARIES	13,300.00	5,800.00	0.00	0.00	7,500.00

01155200 INFORMATION SYSTEMS - EXPENSES					
53000 PROF AND TECHNICAL CONSULTANT	18,100.00	19,085.00	0.00		-985.00
53008 CONTRACTUAL SERVICE		6,392.59			-6,392.59
53800 OTHER SERVICES	16,800.00	18,615.25	175.18		-1,990.43
54200 OFFICE SUPPLIES	600.00	0.00	0.00		600.00
54300 BLDG AND EQ REPAIRS	0.00	2,200.00			-2,200.00
55800 OTHER SUPPLIES		43.09			-43.09

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
01155200 INFORMATION SYSTEMS - EXPENSES - Cont.						
57300 DUES AND MEMBERSHIP			1,076.10			-1,076.10
58500 ADDITIONAL EQUIPMENT	10,000.00	5,151.65				4,848.35
58700 REPLACEMENT EQUIPMENT	13,500.00	5,233.24	0.00			8,266.76
TOT. INFO. SYSTEMS - EXPENSES	59,000.00	57,796.92	175.18	0.00	1,027.90	
TOT. MANAGEMENT INFO SYSTEMS	72,300.00	63,596.92	175.18	0.00	8,527.90	
158 TAX TITLE FORECLOSURE						
01158200 TAX TITLE - EXPENSES						
52400 REPAIRS AND MAINTENANCE	800.00	800.00				0.00
53000 PROF AND TECHNICAL CONSULTANT	5,000.00	3,685.00				1,315.00
53002 LEGAL SERVICES	12,000.00	9,415.37	0.00			2,584.63
TOTAL TAX TITLE - EXPENSES	17,800.00	13,900.37	0.00	0.00	0.00	3,899.63
159 TAX TAKING						
01159200 TAX TAKING - EXPENSES						
53000 PROF AND TECHNICAL CONSULTANT	4,000.00	0.00	0.00			4,000.00
53001 ADVERTISING	2,200.00	985.80	0.00			1,214.20
TOTAL TAX TAKING - EXPENSES	6,200.00	985.80	0.00	0.00	0.00	5,214.20
161 TOWN CLERK						
01161100 TOWN CLERK - SALARIES						
51100 SALARIES	66,295.00	66,294.47	0.00			0.53
51200 F/T WAGES	30,221.00	28,865.86	0.00			1,355.14
51201 P/T WAGES	13,700.00	4,781.00	0.00			8,919.00
51410 EDUCATIONAL BONUS WAGES	1,000.00	1,000.00	0.00			0.00
51904 STIPENDS		1,100.00				-1,100.00
TOTAL TOWN CLERK - SALARIES	111,216.00	102,041.33	0.00	0.00	0.00	9,174.67
						0.00
01161200 TOWN CLERK - EXPENSES						
53000 PROF AND TECHNICAL CONSULTANT	1,000.00	600.00	0.00			400.00
53012 EMPLOYEE TRAIN/SEMINAR	0.00	60.00				-60.00
54200 OFFICE SUPPLIES	3,200.00	2,767.76	0.00			432.24
54500 CUSTODIAL SUPPLIES	0.00	0.00				0.00
55800 OTHER SUPPLIES	8,750.00	7,890.17				859.83
57100 IN-STATE TRAVEL	0.00	33.70				-33.70
57150 TRAINING AND EDUCATION	2,100.00	0.00	0.00			2,100.00
57300 DUES AND MEMBERSHIPS	300.00	314.00	0.00			-14.00
57400 INSURANCE PREMIUMS	150.00	100.00	0.00			50.00
58500 ADDITIONAL EQUIPMENT		482.94				-482.94
TOTAL TOWN CLERK - EXPENSES	15,500.00	12,248.57	0.00	0.00	0.00	3,251.43

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					

01161600 TOWN CLERK ENCUMBRANCES					
53000 PROF AND TECHNICAL	0.00				0.00
TOT. TOWN CLERK ENCUMBRANCES	0.00	0.00	0.00	0.00	0.00
TOTAL TOWN CLERK	126,716.00	114,289.90	0.00	0.00	12,426.10

171 CONSERVATION COMMISSION					
01171200 CONSERVATION - EXPENSES					
53001 ADVERTISING	200.00	0.00	0.00		200.00
53002 LEGAL SERVICES	1,000.00				1,000.00
53012 EMPLOYEE TRAIN/SEMINAR	0.00	115.00			-115.00
53800 OTHER SERVICES	900.00	350.00	0.00		550.00
54200 OFFICE SUPPLIES	50.00	44.97	0.00		5.03
57150 TRAINING AND EDUCATION	0.00	16.66	0.00		-16.66
57300 DUES AND MEMBERSHIPS	639.00	385.00	0.00		254.00
TOTAL CONSERVATION - EXPENSES	2,789.00	911.63	0.00	0.00	1,877.37

172 OPEN SPACE					
01172200 OPEN SPACE - EXPENSES					
53800 OTHER SERVICES	100.00	0.00	0.00		100.00
TOTAL OPEN SPACE - EXPENSES	100.00	0.00	0.00	0.00	100.00

175 PLANNING BOARD					
01175200 PLANNING BOARD - EXPENSES					
53000 PROF & TECHNICAL CONSULTANT	400.00	0.00	0.00		400.00
53001 ADVERTISING	160.00	0.00			160.00
53012 EMPLOYEE TRAIN/SEMINAR	150.00	0.00	0.00		150.00
54200 OFFICE SUPPLIES	0.00	0.00			0.00
55800 OTHER SUPPLIES	100.00	0.00	0.00		100.00
57300 DUES AND MEMBERSHIPS	2,100.00	2,197.72	0.00		-97.72
TOTAL PLANNING BOARD - EXPENSES	2,910.00	2,197.72	0.00	0.00	712.28

176 ZONING BOARD OF APPEALS					
01176200 BOARD OF APPEALS - EXPENSES					
53000 PROF AND TECHNICAL	250.00				250.00
53001 ADVERTISING	2,910.00	0.00	0.00		2,910.00
53012 EMPLOYEE TRAIN/SEMINAR	300.00	0.00			300.00
53800 OTHER SERVICES	0.00				0.00
54200 OFFICE SUPPLIES		199.00			-199.00
57300 DUES AND MEMBERSHIPS	0.00	0.00	0.00		0.00
TOT. ZBA - EXPENSES	3,460.00	199.00	0.00	0.00	3,261.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
182 ECONOMIC DEVELOPMENT						
01182200 ECONOMIC DEVELOPMENT - EXPENSE						
53000 PROF AND TECHNICAL CONSULTANT	1,000.00	0.00	0.00			1,000.00
53001 ADVERTISING	0.00		0.00			0.00
53401 POSTAGE		14.70				-14.70
54200 OFFICE SUPPLIES		45.00				-45.00
TOT. ECONOMIC DEVELOPMENT – EXP.	1,000.00	59.70	0.00	0.00	0.00	940.30
 183 HOUSING						
01183200 HOUSING AUTHORITY						
53800 OTHER SERVICES	100.00	0.00	0.00			100.00
TOTAL HOUSING AUTHORITY	100.00	0.00	0.00	0.00	0.00	100.00
 189 COMMUNITY DEVELOPMENT						
01189100 COMMUNITY DEVELOPMENT - SALARIES						
51100 SALARIES	93,663.00	93,662.24	0.00			0.76
51110 F/T WAGES	42,065.00	40,743.56	0.00			1,321.44
51200 P/T WAGES	3,388.00	998.47	0.00			2,389.53
51201 P/T WAGES	39,191.00	37,592.13	0.00			1,598.87
TOT. COMM. DEV. - SALARIES	178,307.00	172,996.40	0.00	0.00	0.00	5,310.60
 01189200 COMMUNITY DEVELOPMENT - EXPENSES						
52400 REPAIRS AND MAINT AGREEMENT	1,000.00	1,804.34	0.00			-804.34
53000 PROF AND TECHNICAL CONSULTANT	500.00	0.00	0.00			500.00
53012 EMPLOYEE TRAIN/SEMINAR	0.00	320.00	0.00			-320.00
53401 POSTAGE		15.14				-15.14
53800 OTHER SERVICES	100.00	0.00				100.00
54200 OFFICE SUPPLIES	1,000.00	642.94	0.00			357.06
54300 BLDG AND EQUIP REPAIRS		5.64				-5.64
54805 VEHICLES GASOLINE	0.00	93.45	0.00			-93.45
55800 OTHER SUPPLIES	0.00	28.00				-28.00
57100 IN-STATE TRAVEL	500.00	14.00	0.00			486.00
57150 TRAINING AND EDUCATION	150.00	35.89	0.00			114.11
57300 DUES AND MEMBERSHIPS	250.00	159.00	0.00			91.00
TOT. COM. DEVELOPMENT – EXP.	3,500.00	3,118.40	0.00	0.00	0.00	381.60
TOTAL COMMUNITY DEVELOPMENT	181,807.00	176,114.80	0.00	0.00	0.00	5,692.20
 01189504 NEW SIDEWALK CONST ART# 9 5/5/08						
58000 NEW SIDEWALK CONST ART5 5/5/08	58,440.00	0.00	0.00	58,440.00		0.00
TOT. NEW SIDEWALK CONST ART# 9 5/5/08	58,440.00	0.00	0.00	58,440.00	0.00	
TOTAL COMMUNITY DEVELOPMENT	240,247.00	176,114.80	0.00	58,440.00	0.00	5,692.20

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
192 PUBLIC BUILDING MAINTENANCE						
01192100 BUILDING MAINT - SALARIES						
51200 P/T WAGES	29,320.00	29,386.53				-66.53
51201 P/T WAGES	13,007.00	12,492.60	0.00			514.40
51300 OVERTIME	4,364.00	1,299.67				3,064.33
TOTAL BUILDING MAINT - SALARIES	46,691.00	43,178.80	0.00	0.00	0.00	3,512.20
01192200 BUILDING MAINT - EXPENSES						
52101 ELECTRICITY	38,400.00	41,658.41	0.00			-3,258.41
52102 HEATING	38,500.00	34,051.01	0.00			4,448.99
52300 WATER/SEWER	5,200.00	4,150.00	0.00			1,050.00
52400 REPAIRS AND MAINTENANCE	44,880.00	43,049.41	0.00			1,830.59
52700 RENTALS AND LEASES	0.00	0.00	0.00			0.00
52900 OTHER PROPERTY RELATED SERV	3,000.00	1,425.00	0.00			1,575.00
53004 ENGINEERING/ARCHITECTURAL	0.00	6,097.50	1,225.00			-7,322.50
53400 TELEPHONE	5,600.00	3,663.21	0.00			1,936.79
53404 CELLULAR TELEPHONE	720.00	614.38	0.00			105.62
54200 OFFICE SUPPLIES	100.00	242.17	0.00			-142.17
54300 BLDG. AND EQ REPAIRS AND MAINT	7,000.00	4,173.44	200.00			2,626.56
54500 CUSTODIAL SUPPLIES	2,000.00	1,707.73	0.00			292.27
54600 GROUNDS KEEPING SUPPLIES	500.00	133.45	0.00			366.55
54800 VEHICULAR SUPPLIES	0.00	0.00				0.00
54805 VEHICLES GASOLINE	1,000.00	198.34	0.00			801.66
57100 IN-STATE TRAVEL		178.92				-178.92
55800 OTHER SUPPLIES	0.00	0.00	0.00			0.00
58500 ADDITIONAL EQUIPMENT	0.00	0.00	0.00			0.00
TOT. BUILDING MAINT - EXPENSES	146,900.00	141,342.97	1,425.00	0.00	0.00	4,132.03
TOT. PUBLIC BLDG MAINTENANCE	193,591.00	184,521.77	1,425.00	0.00	0.00	7,644.23
01192503 MASONRY REPAIR PO/MUN ART# 9 5/0						
52900 OTHER PROPERTY RELATED SERVICE	3,723.00	3,700.00	0.00			23.00
TOT. MASONRY REPAIR PO/MUN ART# 9 5/0	3,723.00	3,700.00	0.00	0.00	0.00	23.00
01192506 MUN CTR FIRE ALARM ART#8 5/15						
58700 MUN CTR FIRE ALARM	36,000.00	5,500.00	30,500.00	0.00		
TOTAL MUN CTR FIRE ALARM ART#8	36,000.00	5,500.00	0.00	30,500.00	0.00	
01192507 PO INT/EXT PAINT ART# 4 5/2/16						
52400 REPAIRS AND MAINTENANCE	28,000.00	18,700.00	9,300.00	0.00		
TOTAL PO INT/EXT PAINT ART# 4 5/2/16	28,000.00	18,700.00	0.00	9,300.00	0.00	

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
01192600 BUILDING MAINT. ENCUMBRANCES						
52400 REPAIRS AND MAINTENANCE		0.00				0.00
TOT. BLDG MAINT. ENCUMBRANCES		0.00	0.00	0.00	0.00	0.00
TOT. PUBLIC BLDG MAINTENANCE		261,314.00	212,421.77	1,425.00	39,800.00	7,667.23
 193 PROPERTY INSURANCE						
01193700 PROPERTY INSURANCE						
57400 INSURANCE PREMIUMS		268,408.00	268,180.74	0.00		227.26
TOTAL PROPERTY INSURANCE		268,408.00	268,180.74	0.00	0.00	227.26
 195 TOWN REPORTS						
01195200 TOWN REPORTS						
53402 PRINTING AND MAILING		3,000.00	2,987.04	0.00		12.96
TOTAL TOWN REPORTS		3,000.00	2,987.04	0.00	0.00	12.96
 196 TOWN HALL SUPPLIES						
01196200 TOWN HALL - OFFICE SUPPLIES						
52400 REPAIRS AND MAINTENANCE		6,326.00	6,325.80			0.20
53401 POSTAGE		14,474.00	13,227.22	0.00		1,246.78
54200 OFFICE SUPPLIES		1,200.00	2,356.21	0.00		-1,156.21
TOTAL TOWN HALL SUPPLIES		22,000.00	21,909.23	0.00	0.00	90.77
 198 PERMANENT BLDG. COMMITTEE						
01198100 PERMANENT BLDG. COMMITTEE						
51200 P/T WAGES		869.00	289.42	0.00		579.58
TOTAL PERMANENT BLDG. COMMITTEE		869.00	289.42	0.00	0.00	579.58
 01198200 PERMANENT BLDG. COMMITTEE						
53001 ADVERTISING		1,000.00	0.00	0.00		1,000.00
53402 PRINTING AND MAILING		500.00	0.00	0.00		500.00
54200 OFFICE SUPPLIES		0.00				0.00
TOT. PERMANENT BLDG. COM. EXP.		1,500.00	0.00	0.00	0.00	1,500.00
TOT. PERMANENT BLDG. COMMITTEE		2,369.00	289.42	0.00	0.00	2,079.58
		0.00				
TOTAL GENERAL GOVERNMENT		2,002,187.32	1,739,722.36	18,137.83	131,340.00	112,987.13
 210 POLICE						
01210100 POLICE - SALARIES						
51100 SALARIES		194,030.00	194,029.25	0.00		0.75
51110 F/T WAGES		987,308.00	954,988.10	0.00		32,319.90
51200 P/T WAGES		53,016.00	58,127.13	0.00		-5,111.13

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
01210100 POLICE - SALARIES - Cont.						
51300 OVERTIME	89,349.00	124,437.08	0.00			-35,088.08
51410 EDUCATIONAL BONUS WAGES	54,000.00	53,538.55	0.00			461.45
51420 DIFFERENTIAL WAGES	24,090.00	17,357.00	0.00			6,733.00
51430 LONGEVITY WAGES	12,900.00	12,900.00	0.00			0.00
51902 UNIFORM ALLOWANCE	25,500.00	24,650.00				850.00
TOTAL POLICE - SALARIES	1,440,193.00	1,440,027.11	0.00	0.00	0.00	165.89
01210200 POLICE - EXPENSES						
51901 TUITION REIMBURSEMENT	8,000.00	2,655.00	0.00			5,345.00
52400 REPAIRS AND MAINT AGREEMENT	29,425.00	31,342.25				-1,917.25
53012 EMPLOYEE TRAIN/SEMINAR	8,337.00	14,546.15	0.00			-6,209.15
53400 TELEPHONE	2,250.00	2,001.22	0.00			248.78
53401 POSTAGE	100.00	0.00				100.00
53404 CELLULAR TELEPHONE	8,500.00	7,261.78	0.00			1,238.22
53800 OTHER SERVICES	1,000.00	3,545.64	0.00			-2,545.64
54200 OFFICE SUPPLIES	3,500.00	4,250.96	0.00			-750.96
54300 BUILDING AND EQUIP REPAIRS	500.00	3,217.62				-2,717.62
54500 CUSTODIAL SUPPLIES	1,000.00	1,228.25	0.00			-228.25
54800 VEHICULAR SUPPLIES	5,500.00	6,011.61	0.00			-511.61
54805 VEHICLES GASOLINE	43,000.00	28,765.53	0.00			14,234.47
54900 FOOD AND FOOD SERVICES		1,175.49				-1,175.49
55500 BOOKS AND PERIODICALS	600.00	336.15	0.00			263.85
55800 OTHER SUPPLIES	4,000.00	10,797.69	0.00			-6,797.69
57100 IN-STATE TRAVEL	750.00	293.00	0.00			457.00
57150 TRAINING AND EDUCATION	150.00	215.28				-65.28
57200 OUT-OF-STATE TRAVEL	1,500.00	1,128.02	0.00			371.98
57300 DUES AND MEMBERSHIPS	11,025.00	5,407.29	0.00			5,617.71
58500 ADDITIONAL EQUIPMENT	0.00	217.79	0.00			-217.79
58700 REPLACEMENT EQUIPMENT	750.00	310.39	0.00			439.61
TOTAL POLICE - EXPENSES	129,887.00	124,707.11	0.00	0.00	0.00	5,179.89
01210400 POLICE - CAPITAL						
58700 POLICE CRUISERS	0.00	0.00				0.00
TOTAL POLICE - CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00
01210500 PURCHASE, INSTALL RADIO REPAIR						
58700 REPLACEMENT EQUIPMENT	11,078.99	1,817.00				9,261.99
TOTAL POLICE - CAPITAL	11,078.99	1,817.00	0.00	9,261.99	0.00	0.00
01210600 POLICE ENCUMBRANCES						
52400 REPAIRS AND MAINTENANCE	876.22	876.22				0.00
54500 CUSTODIAL SUPPLIES	74.80	74.80				0.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					

01210600 POLICE ENCUMBRANCES – Cont.					
55800 OTHER SUPPLIES	0.00	0.00			0.00
58500 ADDITIONAL EQUIPMENT	0.00	0.00			0.00
TOTAL POLICE ENCUMBRANCES	951.02	951.02	0.00	0.00	0.00
TOTAL POLICE	1,582,110.01	1,567,502.24	0.00	9,261.99	5,345.78

220 FIRE					
01220100 FIRE - SALARIES					
51100 SALARIES	148,849.00	136,885.23	0.00		11,963.77
51110 F/T WAGES	12,685.00	13,914.18			-1,229.18
51200 P/T WAGES	35,000.00	25,645.05	35.00		9,319.95
51300 OVERTIME	17,000.00	9,423.31	0.00		7,576.69
51904 STIPENDS	4,500.00	6,596.00	0.00		-2,096.00
TOTAL FIRE - SALARIES	218,034.00	192,463.77	35.00	0.00	25,535.23

01220200 FIRE - EXPENSES					
52101 ELECTRICITY	9,000.00	9,950.95	0.00		-950.95
52102 HEATING	14,000.00	7,255.84	0.00		6,744.16
52300 NON-ENERGY UTILITIES	200.00	386.02	0.00		-186.02
52400 REPAIRS AND MAINT AGREEMENT	22,650.00	17,974.51	0.00		4,675.49
53001 ADVERTISING	0.00	387.95			-387.95
53011 PHYSICALS	0.00	235.00			-235.00
53012 EMPLOYEE TRAIN/SEMINAR	0.00	754.00			-754.00
53400 TELEPHONE	1,300.00	1,039.14	0.00		260.86
53404 CELLULAR PHONES	700.00	981.85	0.00		-281.85
53800 OTHER SERVICES	10,500.00	14,279.87	688.00		-4,467.87
54200 OFFICE SUPPLIES	400.00	10.94	0.00		389.06
54300 BLDG. & EQ REPAIRS AND MAINT	1,000.00	1,267.88	0.00		-267.88
54500 CUSTODIAL SUPPLIES	1,500.00	1,856.77	0.00		-356.77
54800 VEHICULAR SUPPLIES	500.00	1,452.33	0.00		-952.33
54805 VEHICLES GASOLINE	6,000.00	5,028.49	0.00		971.51
55800 OTHER SUPPLIES	5,000.00	7,523.67	0.00		-2,523.67
57100 IN-STATE TRAVEL	100.00	266.15	0.00		-166.15
57150 TRAINING AND EDUCATION		522.95			-522.95
57300 DUES AND MEMBERSHIP	2,400.00	1,914.00	0.00		486.00
58500 ADDITIONAL EQUIPMENT	0.00				0.00
58700 REPLACEMENT EQUIPMENT	6,750.00	7,053.48	0.00		-303.48
TOTAL FIRE - EXPENSES	82,000.00	80,141.79	688.00	0.00	1,170.21

01220509 FIRE DEPT L DIA HOSE ART# 8 5/15					
58700 FIRE DEPT L DIA HOS	13,600.00	13,582.00			18.00
TOT. FIRE DEPT L DIA HOSE ART#8 5/15	13,600.00	13,582.00	0.00	0.00	18.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
01220600 FIRE ENCUMBRANCES						
	58700 REPLACEMENT EQUIPMENT	8,525.00	8,525.00			0.00
	TOTAL FIRE ENCUMBRANCES	8,525.00	8,525.00			0.00
	TOTAL FIRE	322,159.00	294,712.56	723.00	0.00	26,723.44
231 AMBULANCE						
01231100 AMBULANCE - SALARIES						
	51100 SALARIES	136,447.00	133,241.27	0.00		3,205.73
	51110 F/T WAGES	12,685.00	12,631.14	0.00		53.86
	51200 P/T WAGES	76,000.00	75,448.80	384.85		166.35
	51300 OVERTIME	25,000.00	18,238.64	0.00		6,761.36
	51904 STIPENDS	4,500.00	5,929.33	0.00		-1,429.33
	TOTAL AMBULANCE - SALARIES	254,632.00	245,489.18	384.85	0.00	8,757.97
01231200 AMBULANCE - EXPENSES						
		0.00				
	52400 REPAIRS AND MAINT AGREEMENT	7,500.00	5,470.70	0.00		2,029.30
	53000 PROF AND TECHNICAL	15,400.00	14,715.75			684.25
	53012 EMPLOYEE TRAIN/SEMINAR	2,500.00	586.00			1,914.00
	53800 OTHER SERVICES	4,750.00	5,629.29	0.00		-879.29
	54200 OFFICE SUPPLIES	1,000.00	1,472.90	0.00		-472.90
	54500 CUSTODIAL SUPPLIES	0.00	0.00			0.00
	54800 VEHICULAR SUPPLIES	500.00	1,899.27	0.00		-1,399.27
	54805 VEHICLES GASOLINE	7,000.00	4,215.41	0.00		2,784.59
	55000 MEDICAL SUPPLIES	18,000.00	18,538.10	0.00		-538.10
	55800 OTHER SUPPLIES	4,450.00	7,220.78	0.00		-2,770.78
	57000 EXPENDITURES	200.00	0.00	0.00		200.00
	57100 IN-STATE TRAVEL	200.00		0.00		200.00
	57150 TRAINING AND EDUCATION	0.00	0.00	0.00		0.00
	57300 DUES AND MEMBERSHIP	3,000.00	4,245.95	0.00		-1,245.95
	58500 ADDITIONAL EQUIPMENT	6,000.00	3,600.00	0.00		2,400.00
	TOTAL AMBULANCE - EXPENSES	70,500.00	67,594.15	0.00	0.00	2,905.85
	TOTAL AMBULANCE	325,132.00	313,083.33	384.85	0.00	11,663.82
241 BUILDING INSPECTOR						
01241100 BUILDING INSPECTOR - SALARIES						
	51100 SALARIES	41,129.00	35,807.73	0.00		5,321.27
	51110 F/T WAGES	31,292.00	32,533.62	0.00		-1,241.62
	51200 P/T WAGES	0.00	0.00	0.00		0.00
	51904 STIPENDS	21,309.00	25,117.92	0.00		-3,808.92
	TOT. BLDG INSPECTOR - SALARIES	93,730.00	93,459.27	0.00	0.00	270.73

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
01241200 BUILDING INSPECTOR - EXPENSES						
52400 REPAIRS AND MAINT AGREEMENT	400.00	300.00	0.00			100.00
53011 PHYSICALS	0.00	70.00				-70.00
53012 EMPLOYEE TRAIN/SEMINAR	1,000.00	310.00	0.00			690.00
53800 OTHER SERVICES	100.00	0.00	0.00			100.00
54200 OFFICE SUPPLIES	700.00	840.32				-140.32
55800 OTHER SUPPLIES	0.00	304.00				-304.00
57100 IN-STATE TRAVEL	3,000.00	1,698.10	0.00			1,301.90
57150 TRAINING AND EDUCATION	0.00	159.50				-159.50
57300 DUES AND MEMBERSHIPS	350.00	153.00	0.00			197.00
58500 ADDITIONAL EQUIPMENT	950.00	0.00				950.00
TOT. BLDG INSPECTOR - EXPENSES	6,500.00	3,834.92	0.00	0.00	0.00	2,665.08
01241600 BUILDING INSPECTOR ENCUMBRANCE						
54200 OFFICE SUPPLIES	0.00	0.00				0.00
TOT. BLDG INSPECTOR ENCUMBRANCES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL BUILDING INSPECTOR	100,230.00	97,294.19	0.00	0.00	0.00	2,935.81
244 WEIGHTS AND MEASURES						
01244200 WEIGHTS & MEASURES - EXPENSES						
53000 PROF AND TECHNICAL CONSULTANT	750.00	750.00	0.00			0.00
TOT. WEIGHTS & MEASURES - EXP.	750.00	750.00	0.00	0.00	0.00	0.00
291 CIVIL DEFENSE						
01291100 CIVIL DEFENSE - SALARIES						
51904 STIPENDS	325.00	325.00	0.00			0.00
TOTAL CIVIL DEFENSE - SALARIES	325.00	325.00	0.00	0.00	0.00	0.00
01291200 CIVIL DEFENSE - EXPENSES						
55800 OTHER SUPPLIES	1,200.00	68.66	0.00			1,131.34
TOTAL CIVIL DEFENSE - EXPENSES	1,200.00	68.66	0.00	0.00	0.00	1,131.34
TOTAL CIVIL DEFENSE	1,525.00	393.66	0.00	0.00	0.00	1,131.34
292 ANIMAL CONTROL						
01292200 ANIMAL CONTROL						
53000 PROF & TECH. CONSULTANTS	23,458.00	23,457.96	0.00			0.04
TOTAL ANIMAL CONTROL	23,458.00	23,457.96	0.00	0.00	0.00	0.04

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
294 FORESTRY						
01294100 FORESTRY - SALARIES						
51904 STIPENDS		600.00	600.00	0.00		0.00
TOTAL FORESTRY - SALARIES		600.00	600.00	0.00		0.00
01294200 FORESTRY - EXPENSES						
52400 REPAIRS & MAINT AGREEMENT		4,500.00	3,675.00	0.00		825.00
53800 OTHER SERVICES			0.00			
TOTAL FORESTRY - EXPENSES		4,500.00	3,675.00	0.00	0.00	825.00
TOTAL FORESTRY		5,100.00	4,275.00	0.00	0.00	825.00
01295200 WATERWAYS - DIVE RESCUE						
55800 OTHER SUPPLIES		0.00	0.00	0.00		0.00
57150 TRAINING AND EDUCATION		0.00		0.00		0.00
58500 ADDITIONAL EQUIPMENT		0.00		0.00		0.00
TOTAL WATERWAYS - DIVE RESCUE		0.00	0.00	0.00	0.00	0.00
TOTAL PUBLIC SAFETY		2,360,464.01	2,301,468.94	1,107.85	9,261.99	48,625.23
300 SYSTEM WIDE						
10011108 SCHOOL COMMITTEE						
51000 SALARY/WAGE ADJUSTMENT						0.00
51101 SCHOOL COMM - SECRETARY WAGE		1,500.00	1,500.00	0.00		0.00
51201 VIDEO SERVICES		1,320.00	1,320.00	0.00		0.00
53000 CONTRACTUAL SERVICES		0.00	0.00	0.00		0.00
53001 ADVERTISING		2,027.00	2,027.00	0.00		0.00
53003 AUDITING		5,000.00	5,000.00	0.00		0.00
53012 EMPLOYEE TRAINING/SEMINAR		240.00	240.00			0.00
53402 PRINTING AND MAILING		747.30	747.30	0.00		0.00
57150 TRAINING AND EDUCATION		257.53	257.53			0.00
57300 DUES AND MEMBERSHIPS		8,031.00	8,031.00	0.00		0.00
TOTAL SCHOOL COMMITTEE		19,122.83	19,122.83	0.00	0.00	0.00
10012108 SUPERINTENDENT						
51100 SUPERINTENDENT SALARY		125,625.00	125,625.00	0.00		0.00
51110 SECRETARY WAGES		54,583.98	54,583.98	0.00		0.00
53012 EMPLOYEE TRAINING/SEMINAR		3,900.00	3,900.00			0.00
54200 OFFICE SUPPLIES		1,291.77	1,291.77	0.00		0.00
54900 FOOD AND FOOD SERVICE		581.31	581.31			0.00
55800 OTHER SUPPLIES		0.00	0.00			0.00
57100 TRAVEL AND CONFERENCES		0.00	0.00	0.00		0.00
57150 TRAINING AND EDUCATION		0.00				0.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					

10012108 SUPERINTENDENT Cont.					
57300 DUES AND MEMBERSHIPS	4,465.00	4,465.00	0.00		0.00
TOTAL SUPERINTENDENT	190,447.06	190,447.06	0.00	0.00	0.00

10014108 BUSINESS OFFICE					
51100 BUSINESS MANAGER SALARY	102,008.00	102,008.00	0.00		0.00
51110 BDGT OFFICER/ASSISTANT SALARY	48,342.26	48,342.26	0.00		0.00
51111 BOOKKEEPER/SECRETARY WAGES	48,375.11	48,375.11	0.00		0.00
51505 VEHICLE ALLOWANCE	400.00	400.00			0.00
51506 TELEPHONE ALLOWANCE	0.00	0.00			0.00
53012 EMPLOYEE TRAIN/SEMINAR	880.00	880.00			0.00
53402 PRINTING AND MAILING	0.00	0.00			0.00
54200 OFFICE SUPPLIES	1,789.52	1,789.52	0.00		0.00
57100 TRAVEL AND CONFERENCES	0.00	0.00	0.00		0.00
57150 TRAINING AND EDUCATION	0.00				0.00
57300 DUES AND MEMBERSHIPS	300.00	300.00	0.00		0.00
58501 LEASE PURCHASE OF EQUIPMENT	3,577.68	3,577.68			0.00
TOTAL BUSINESS OFFICE	205,672.57	205,672.57	0.00	0.00	0.00

10014302 SPED LEGAL SERVICES					
53002 SPED LEGAL SERVICES	8,680.96	8,680.96	0.00		0.00
TOTAL SPED LEGAL SERVICES	8,680.96	8,680.96	0.00	0.00	0.00

10014308 LEGAL SERVICES					
53002 LEGAL SERVICES	11,320.00	11,320.00	0.00		0.00
TOTAL LEGAL SERVICES	11,320.00	11,320.00	0.00	0.00	0.00

10014508 INFO MGT & TECHNOLOGY					
51100 TECH DIRECTOR	73,365.00	73,365.00	0.00		0.00
51505 VEHICLE ALLOWANCE	400.00	400.00			0.00
54200 TECH OFFICE SUPPLIES	613.36	613.36	0.00		0.00
55802 TECH LICENSES	41,454.65	41,454.65	0.00		0.00
57100 IN-STATE TRAVEL	0.00	0.00	0.00		0.00
57150 TRAINING AND EDUCATION	0.00				0.00
57300 DUES AND MEMBERSHIPS	0.00	0.00	0.00		0.00
TOTAL INFO MGT & TECHNOLOGY	115,833.01	115,833.01	0.00	0.00	0.00

10021102 STUDENT SERVICES					
51100 DIRECTOR OF STUDENT SERVICES	95,733.00	95,733.00	0.00		0.00
51101 SPED SECRETARY	42,809.97	42,809.97	0.00		0.00
51111 SPED COORDINATOR	72,841.00	72,841.00	0.00		0.00
51505 VEHICLE ALLOWANCE	400.00	400.00			0.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
10021102 STUDENT SERVICES						
53012 EMPLOYEE TRAINING/SEMINAR	350.00	350.00				0.00
54200 OFFICE SUPPLIES	3,372.92	3,372.92	0.00			0.00
57100 IN-STATE TRAVEL	0.00	0.00	0.00			0.00
57150 SPED TRAINING AND EDUCATION	0.00	0.00	0.00			0.00
57300 DUES AND MEMBERSHIPS	0.00	0.00	0.00			0.00
58501 LEASE PURCHASE OF EQUIP	3,577.68	3,577.68				0.00
58703 COMPUTER/HARDWARE	372.00	372.00				0.00
TOTAL STUDENT SERVICES	219,456.57	219,456.57	0.00	0.00	0.00	0.00
10021111 CURRICULUM & INSTRUCTION						
55802 CURRICULUM SOFTWARE	3,900.00	3,900.00	0.00			0.00
57300 DUES AND MEMBERSHIP	6,490.00	6,490.00				0.00
TOTAL CURRICULUM & INSTRUCTION	10,390.00	10,390.00	0.00	0.00	0.00	0.00
10023052 SUMMER TEACHING						
51100 SPED TEACHER SALARIES	15,692.50	15,692.50	0.00			0.00
57300 DUES AND MEMBERSHIPS	0.00	0.00	0.00			0.00
TOTAL SUMMER TEACHING	15,692.50	15,692.50	0.00	0.00	0.00	0.00
10023202 MEDICAL/THERAPEUTIC SERVICES						
51100 DISTRICT WIDE THERAPIST	164,727.00	153,716.13	11,010.87			0.00
51430 DW THERAPISTS HONOR	1,000.00	1,000.00	0.00			0.00
53008 SPED CONTRACTED SERVICES	19,844.12	19,844.12	0.00			0.00
53201 SPED TUTORING	0.00	0.00	0.00			0.00
55100 SPED DW ADAPTIVE EQUIPMENT	6,295.81	6,295.81	0.00			0.00
TOT. MEDI/THERAPEUTIC SERVICES	191,866.93	180,856.06	11,010.87	0.00	0.00	0.00
10023302 SPED PARAPROFESSIONAL SALARIES						
51110 SPED PARAPROFESSIONAL	46,347.66	46,347.66				0.00
TOT. SPED PARA. SALARIES	46,347.66	46,347.66	0.00	0.00	0.00	0.00
10023571 TRAINING AND EDUCATION						
53000 PROF AND TECHNICAL	350.00	350.00				0.00
53012 EMPLOYEE TRAIN SEM	0.00					0.00
57150 TRAINING AND EDUCATION	0.00	0.00				0.00
TOTAL TRAINING AND EDUCATION	350.00	350.00	0.00	0.00	0.00	0.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
10023572 SPED PROF DEVELOPMENT						
53012 EMPLOYEE TRAINING/SEMINAR		1,330.00	1,330.00			0.00
57150 SPED TRAINING AND EDUCATION		0.00				0.00
TOTAL SPED PROF DEVELOPMENT		1,330.00	1,330.00	0.00	0.00	0.00
10024302 SPED GENERAL INSTRUCTIONAL						
55100 SPED GEN INSTRUCTIONAL		488.00	488.00			0.00
TOT. SPED GENERAL INSTR.		488.00	488.00	0.00	0.00	0.00
10024511 CLASSROOM INSTRUCTIONAL TECH						
53008 CLASSROOM TECHNOLOGY		3,543.56	3,543.56			0.00
TOTAL CLASSROOM INSTRUCTIONAL		3,543.56	3,543.56	0.00	0.00	0.00
10027202 TESTING AND ASSESSMENT						
53000 SPED TESTING AND ASSESSMENT		1,140.00	1,140.00	0.00		0.00
55100 EDUCATIONAL SUPPLIES		3,983.48	3,983.48	0.00		0.00
TOTAL TESTING AND ASSESSMENT		5,123.48	5,123.48	0.00	0.00	0.00
10028002 PSYCHOLOGICAL SERVICES						
51100 SPED PSYCHOLOGIST SERVICES		52,327.00	46,122.20	6,204.80		0.00
TOTAL PSYCHOLOGICAL SERVICES		52,327.00	46,122.20	6,204.80	0.00	0.00
10032008 NURSE						
51100 DW NURSE SALARY		5,871.25	5,871.25			0.00
51200 NURSE SUBSTITUTE		3,175.00	3,175.00			0.00
TOTAL NURSE		9,046.25	9,046.25	0.00	0.00	0.00
10032018 PHYSICIAN SERVICES						
53000 PHYSICIAN SERVICES		3,500.00	3,500.00			0.00
TOTAL PHYSICIAN SERVICES		3,500.00	3,500.00	0.00	0.00	0.00
10033002 DW SPED TRANSPORTATION						
53300 TRANSPORTATION		0.00	0.00	0.00		0.00
TOTAL DW SPED TRANSPORTATION		0.00	0.00	0.00	0.00	0.00
10033005 HOMELESS TRANSPORTATION						
53300 HOMELESS TRANSPORTATION		0.00	0.00	0.00		0.00
TOTAL HOMELESS TRANSPORTATION		0.00	0.00	0.00	0.00	0.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
10034008 FOOD SERVICES						
54900 FOOD AND FOOD SERVICES		0.00	0.00			0.00
TOTAL FOOD SERVICES		0.00	0.00	0.00	0.00	0.00
10036008 SCHOOL SECURITY						
53000 PROFESSIONAL SERVICES		480.00	480.00	0.00		0.00
54000 SCHOOL SECURITY SUPPLIES		0.00	0.00	0.00		0.00
TOTAL SCHOOL SECURITY		480.00	480.00	0.00	0.00	0.00
10041108 CUSTODIAL SERVICES						
51300 CUSTODIAN OVERTIME		0.00	0.00			0.00
55811 UNIFORMS AND OTHER		0.00	0.00			0.00
TOTAL CUSTODIAL SERVICES		0.00	0.00	0.00	0.00	0.00
10042108 MAINTENANCE OF GROUNDS						
51100 GROUNDSKEEPER		40,259.95	40,259.95	0.00		0.00
51300 GROUNDSKEEPER OVERTIME		2,062.10	2,062.10	0.00		0.00
52700 RENTALS AND LEASES		62.94	62.94			0.00
53008 CONTRACTUAL SERVICE		10,748.90	10,748.90			0.00
54600 GROUNDS KEEPING SUPPLIES		16,046.77	16,046.77	0.00		0.00
55811 UNIFORMS AND OTHER		136.17	136.17			0.00
TOTAL MAINTENANCE OF GROUNDS		69,316.83	69,316.83	0.00	0.00	0.00
10042208 MAINTENANCE OF BUILDINGS						
51100 FACILITIES MANAGER		71,252.90	71,252.90	0.00		0.00
53012 EMPLOYEE TRAIN/SEMINAR		1,250.00	1,250.00	0.00		0.00
57100 IN-STATE TRAVEL		555.64	555.64	0.00		0.00
57300 DUES AND MEMBERSHIPS		275.00	275.00	0.00		0.00
TOTAL MAINTENANCE OF GROUNDS		73,333.54	73,333.54	0.00	0.00	0.00
10044008 NETWORKING AND TELECOMMUNICATIONS						
51110 NETWORK SUPPORT TECH		61,747.97	61,747.97			0.00
53008 CONTRACTUAL SERVICES		5,083.50	5,083.50	0.00		0.00
53400 TELEPHONE		1,581.84	1,581.84			0.00
53405 INTERNET SERVICES		23,228.75	23,228.75			0.00
55800 NETWORK SUPPLIES		2,464.55	2,464.55			0.00
55802 TECHNOLOGY LICENSES		18,166.30	18,166.30			0.00
TOT. NETWORKING & TELECOM.		112,272.91	112,272.91	0.00	0.00	0.00
TOTAL SYSTEM WIDE		1,365,941.66	1,348,725.99	17,215.67	0.00	0.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
321 PRIMARY SCHOOL						
12122108 PRINCIPAL						
51100 PRINCIPAL SALARY	96,483.00	96,483.00	0.00			0.00
51101 SECRETARY/CLERK WAGES	36,990.00	36,990.00	0.00			0.00
51200 P/T WAGES	528.00	528.00				0.00
51505 VEHICLE ALLOWANCE	400.00	400.00				0.00
53012 EMPLOYEE TRAIN/SEMINAR	0.00	0.00				0.00
54200 PRINCIPAL OFFICE SUPPLIES	739.04	739.04	0.00			0.00
57150 TRAINING AND EDUCATION	0.00	0.00				0.00
57100 PRINCIPAL TRVL/CONFERENCE	0.00	0.00	0.00			0.00
57300 PRIN DUES/MEMBERSHIPS	0.00	0.00	0.00			0.00
TOTAL PRINCIPAL'S OFFICE	135,140.04	135,140.04	0.00	0.00	0.00	0.00
12122508 BUILDING TECHNOLOGY						
55800 NON-INSTRUCTIONAL TECH	322.80	322.80				0.00
TOTAL BUILDING TECHNOLOGY	322.80	322.80	0.00	0.00	0.00	0.00
12123051 TEACHERS, CLASSROOM						
51100 TEACHER SALARIES	726,636.00	704,627.58	22,008.42			0.00
51430 TEACHER HONORARIUMS	8,500.00	8,500.00	0.00			0.00
TOTAL TEACHERS, CLASSROOM	735,136.00	713,127.58	22,008.42	0.00	0.00	0.00
12123052 SPED TEACHERS, CLASSROOM						
51100 SPED TEACHER SALARIES	149,289.00	149,289.00				0.00
51430 SPED TEACHER HONORARIUMS	1,000.00	1,000.00	0.00			0.00
TOTAL SPED TEACHERS, CLASSROOM	150,289.00	150,289.00	0.00	0.00	0.00	0.00
12123202 MEDICAL/THERAPEUTIC SERVICES						
51100 SPECIALIST TEACHER	24,740.00	24,740.00				0.00
53000 SPED CONTRACTED SERVICES	61,104.00	61,104.00	0.00			0.00
TOTAL SPED TEACHERS, CLASSROOM	85,844.00	85,844.00	0.00	0.00	0.00	0.00
12123251 SUBSTITUTE TEACHERS						
51200 SUBSTITUTES	8,882.50	8,882.50	0.00			0.00
51201 LONG TERM SUBSTITUTES	0.00	0.00				0.00
TOTAL SUBSTITUTE TEACHERS	8,882.50	8,882.50	0.00	0.00	0.00	0.00
12123252 SPED SUBSTITUTES						
51200 SPED SUBSTITUTES	0.00	0.00				0.00
TOTAL SPED SUBSTITUTES	0.00	0.00	0.00	0.00	0.00	0.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
12123301 PARAPROFESSIONAL						
51110 PARAPROFESSIONAL		58,064.52	58,064.52	0.00		0.00
51200 PARAPROFESSIONAL SUPPLIES		33.00	33.00			0.00
TOTAL PARAPROFESSIONAL		58,097.52	58,097.52	0.00	0.00	0.00
12123302 SPED PARAPROFESSIONAL						
51110 PARAPROFESSIONAL		88,922.23	88,922.23	0.00		0.00
51200 SPED PARA AND ABA SUPPLIES		1,364.00	1,364.00			0.00
TOTAL SPED PARAPROFESSIONAL		90,286.23	90,286.23	0.00	0.00	0.00
12123401 LIBRARY AND MEDIA CENTER						
51110 LIBRARY AIDE		4,366.14	4,366.14	0.00		0.00
TOTAL LIBRARY AND MEDIA CENTER		4,366.14	4,366.14	0.00	0.00	0.00
12123571 PROFESSIONAL DEVELOPMENT						
53005 COURSE REIMBURSEMENT		1,915.00	690.00	1,225.00		0.00
12123571 PROFESSIONAL DEVELOPMENT		1,915.00	690.00	1,225.00	0.00	0.00
12124101 TEXTBOOKS						
55900 TEXTBOOKS		3,944.00	3,944.00	0.00		0.00
55902 MATH TEXTBOOKS		4,261.04	4,261.04			0.00
55904 READING TEXTBOOKS		2,789.68	2,789.68	0.00		0.00
TOTAL TEXTBOOKS		10,994.72	10,994.72	0.00	0.00	0.00
12124201 INSTRUCTIONAL EQUIPMENT						
58501 LEASE PURCHASE OF EQUIPMENT		7,155.42	7,155.42			0.00
TOTAL INSTRUCTIONAL EQUIPMENT		7,155.42	7,155.42	0.00	0.00	0.00
12124301 GEN INSTRUCTIONAL SUPPLIES						
55100 INSTRUCTIONAL SUPPLIES		10,400.83	10,400.83	0.00		0.00
TOTAL GEN INSTRUCTIONAL SUPPLIES		10,400.83	10,400.83	0.00	0.00	0.00
12124302 SPED GENERAL INSTRUCTIONAL						
55100 SPED INSTRUCTIONAL		166.04	166.04			0.00
TOTAL SPED GENERAL INSTRUCTION		166.04	166.04	0.00	0.00	0.00
12124511 CLASSROOM INSTRUCTIONAL TECH						
55100 EDUCATIONAL SUPPLIES		46.25	46.25			0.00
TOTAL CLASSROOM INSTRUCTIONAL		46.25	46.25	0.00	0.00	0.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
12124551 INSTRUCTIONAL SOFTWARE						
55100 INSTRUCTIONAL SOFTWARE		684.10	684.10	0.00		0.00
TOTAL INSTRUCTIONAL SOFTWARE		684.10	684.10	0.00	0.00	0.00
12124552 SPED INSTRUCTIONAL SOFTWARE						
55100 SPED INSTRUCTIONAL		0.00	0.00			0.00
TOT. SPED INSTRUCTIONAL SOFTWARE		0.00	0.00	0.00	0.00	0.00
12127101 GUIDANCE						
51100 GUIDANCE COUNSELOR SALARY		29,489.00	25,992.21	3,496.79		0.00
TOTAL GUIDANCE SERVICES		29,489.00	25,992.21	3,496.79	0.00	0.00
12127201 TESTING AND ASSESSMENT						
55100 SPED TESTING AND ASSESSMENT		960.75	960.75			0.00
TOTAL TESTING AND ASSESSMENT		960.75	960.75	0.00	0.00	0.00
12127202 TESTING AND ASSESSMENT						
53000 SPED TESTING AND ASSESSMENT		1,200.00	1,200.00			0.00
TOTAL TESTING AND ASSESSMENT		1,200.00	1,200.00	0.00	0.00	0.00
1232008 NURSE SERVICES						
51100 NURSES SALARY		70,017.00	70,017.00	0.00		0.00
51200 P/T WAGES		420.00	420.00			0.00
51430 NURSES HONORARIUM		2,500.00	2,500.00	0.00		0.00
54000 NURSE SUPPLIES		1,586.43	1,586.43	0.00		0.00
54200 NURSES OFFICE SUPPLIES		0.00	0.00			0.00
TOTAL NURSE SERVICES		74,523.43	74,523.43	0.00	0.00	0.00
12136008 SCHOOL SECURITY						
58500 SECURITY EQUIPMENT		0.00	0.00			
TOTAL SCHOOL SECURITY		0.00	0.00	0.00	0.00	0.00
12141108 CUSTODIAL SERVICES						
51100 CUSTODIAN SALARIES		40,094.69	40,094.69	0.00		0.00
51200 PRIMARY CUSTODIAL S		0.00	0.00			0.00
51300 CUSTODIAL OVERTIME		560.44	560.44	0.00		0.00
54500 CUSTODIAL SUPPLIES		11,487.89	11,487.89	0.00		0.00
55811 UNIFORMS AND OTHER		245.60	245.60	0.00		0.00
TOTAL CUSTODIAL SERVICES		52,388.62	52,388.62	0.00	0.00	0.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
12141208 HEATING OF BUILDING						
52102 FUEL OIL/PROPANE		34,644.51	34,644.51			0.00
TOTAL HEATING OF BUILDING		34,644.51	34,644.51	0.00	0.00	0.00
12141308 UTILITY SERVICES						
52101 ELECTRICITY		0.00	0.00			0.00
52901 RUBBISH REMOVAL		0.00	0.00	0.00		0.00
TOTAL UTILITIES		0.00	0.00	0.00	0.00	0.00
12142208 MAINTENANCE OF BUILDINGS						
52400 BUILDING MAINTENANCE		10,509.33	10,509.33	0.00		0.00
54300 BUILDING ROUTINE		0.00	0.00	0.00		0.00
54501 BUILDING SUPPLIES		1,813.71	1,813.71	0.00		0.00
TOTAL MAINTENANCE OF BUILDINGS		12,323.04	12,323.04	0.00	0.00	0.00
12142258 BUILDING SECURITY						
53000 BUILDING SECURITY		0.00	0.00	0.00		0.00
TOTAL BUILDING SECURITY		0.00	0.00	0.00	0.00	0.00
TOTAL PRIMARY SCHOOL		1,505,255.94	1,478,525.73	26,730.21	0.00	0.00
322 ELEMENTARY SCHOOL						
12222108 PRINCIPAL						
51100 PRINCIPAL SALARIES		91,355.00	91,355.00			0.00
51101 SECRETARY/CLERK WAG		42,779.36	42,779.36			0.00
51200 ELEM SECRETARIAL SU		632.50	632.50			0.00
51505 VEHICLE ALLOWANCE		400.00	400.00			0.00
51904 STIPENDS		0.00				0.00
54200 PRINCIPAL OFFICE SUPPLIES		4,116.45	4,116.45	0.00		0.00
57300 PRINCIPAL DUES AND		0.00	0.00			0.00
TOTAL PRINCIPAL'S OFFICE		139,283.31	139,283.31	0.00	0.00	0.00
12223051 TEACHERS, CLASSROOM						
51100 TEACHER SALARIES		1,361,230.00	1,283,789.72	77,440.28		0.00
51430 TEACHER HONORARIUMS		23,000.00	23,000.00	0.00		0.00
TOTAL TEACHERS, CLASSROOM		1,384,230.00	1,306,789.72	77,440.28	0.00	0.00
12223052 SPED TEACHERS CLASSROOM						
51100 SPED TEACHERS SALARIES		187,032.32	181,532.36	5,499.96		0.00
TOTAL SPED TEACHERS CLASSROOM		187,032.32	181,532.36	5,499.96	0.00	0.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
12223202 MEDICAL/THERAPEUTIC SRVS						
53000 SPED CONTRACTED SERV		0.00				0.00
TOTAL MEDICAL/THERAPEUTIC SRVS		0.00	0.00	0.00	0.00	0.00
12223251 SUBSTITUTES						
51200 SUBSTITUTES		23,122.50	23,122.50			0.00
51201 LONG TERM SUBSTITUTE		0.00	0.00			0.00
TOTAL SUBSTITUTES		23,122.50	23,122.50	0.00	0.00	0.00
12223252 SPED SUBSTITUTES						
51200 SPED SUBSTITUTES		0.00	0.00			0.00
TOTAL SPED SUBSTITUTES		0.00	0.00	0.00	0.00	0.00
12223301 PARAPROFESSIONAL						
51110 PARAPROFESSIONAL SA		0.00	0.00			0.00
51200 PARAPROFESSIONAL SU		0.00	0.00			0.00
TOTAL PARAPROFESSIONAL		0.00	0.00	0.00	0.00	0.00
12223302 SPED PARAPROFESSIONAL						
51110 SPED PARAPROFESSIONAL		205,434.44	205,434.44			0.00
51200 SPED PARA AND ABA S		13,239.00	13,239.00			0.00
TOTAL SPED PARAPROFESSIONAL		218,673.44	218,673.44	0.00	0.00	0.00
12223401 LIBRARY						
51110 LIBRARY AIDE		13,769.40	13,769.40			0.00
54200 OFFICE SUPPLIES		497.03	497.03			0.00
TOTAL LIBRARY		14,266.43	14,266.43	0.00	0.00	0.00
12223571 PROFESSIONAL DEVELOPMENT						
53005 COURSE REIMBURSEMENT		5,134.00	5,134.00			0.00
TOTAL PROFESSIONAL DEVELOPMENT		5,134.00	5,134.00	0.00	0.00	0.00
12224101 TEXTBOOKS						
55900 TEXTBOOKS		0.00	0.00			0.00
55902 MATH TEXTBOOKS		17,220.23	17,220.23			0.00
55904 READING TEXTBOOKS		9,446.49	9,446.49			0.00
TOTAL TEXTBOOKS		26,666.72	26,666.72	0.00	0.00	0.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
12224201 INSTRUCTIONAL EQUIPMENT						
52400 REPAIRS AND MAINTENANCE		178.72	178.72			0.00
58501 LEASE PURCHASE OF EQUIPMENT		10,101.50	10,101.50			0.00
TOTAL INSTRUCTIONAL EQUIPMENT		10,280.22	10,280.22	0.00	0.00	0.00
12224301 GENERAL EDUCATION SUPPLIES						
55100 INSTRUCTIONAL SUPPLIES		17,449.49	17,449.49			0.00
55804 MUSIC SUPPLIES		230.09	230.09			0.00
55805 GYM SUPPLIES		1,596.69	1,596.69			0.00
55806 ART GENERAL SUPPLIES		1,842.26	1,842.26			0.00
55808 SCIENCE SUPPLIES		1,646.84	1,646.84			0.00
TOT. GENERAL EDUCATION SUPPLIES		22,765.37	22,765.37	0.00	0.00	0.00
12224302 SPED EDUCATION SUPPLIES						
55100 SPED INSTRUCTIONAL		265.18	265.18			0.00
TOTAL SPED EDUCATION SUPPLIES		265.18	265.18	0.00	0.00	0.00
12224511 CLASSROOM INSTRUCTIONAL TECH						
55100 EDUCATIONAL SUPPLIES		4,237.20	4,237.20			0.00
TOTAL CLASSROOM INSTRUCTIONAL		4,237.20	4,237.20	0.00	0.00	0.00
12224551 INSTRUCTIONAL SOFTWARE						
55100 INSTRUCTIONAL SOFTWARE		2,504.10	2,504.10			0.00
TOTAL INSTRUCTIONAL SOFTWARE		2,504.10	2,504.10	0.00	0.00	0.00
12224552 SPED INSTRUCTIONAL SOFTWARE						
55100 SPED INSTRUCTIONAL SOFTWARE		399.00	399.00			0.00
TOT. SPED INSTRUCTIONAL SOFTWARE		399.00	399.00	0.00	0.00	0.00
12227101 GUIDANCE						
51100 GUIDANCE COUNSELOR		44,234.00	38,988.87	5,245.13		0.00
TOTAL GUIDANCE		44,234.00	38,988.87	5,245.13	0.00	0.00
12227202 SPED TESTING & ASSESSMENT						
53000 SPED TESTING & ASSESSMENT		2,760.00	2,760.00			0.00
TOTAL SPED TESTING & ASSESSMENT		2,760.00	2,760.00	0.00	0.00	0.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
12232008 MEDICAL/HEALTH SERVICES						
51100 NURSES SALARY	62,288.00	54,902.15	7,385.85			0.00
51200 P/T WAGES	1,505.00	1,505.00				0.00
54000 NURSE SUPPLIES	2,120.30	2,120.30	0.00			0.00
TOTAL MEDICAL/HEALTH SERVICES	65,913.30	58,527.45	7,385.85	0.00	0.00	0.00
12241108 CUSTODIAL SERVICES						
51100 CUSTODIAL SALARIES	121,568.00	121,568.00				0.00
51300 CUSTODIAL OVERTIME	227.25	227.25				0.00
54500 CUSTODIAL SUPPLIES	10,045.90	10,045.90	0.00			0.00
55811 UNIFORMS AND OTHER	282.39	282.39	0.00			0.00
TOTAL CUSTODIAL SERVICES	132,123.54	132,123.54	0.00	0.00	0.00	0.00
12241208 HEATING OF BUILDINGS						
52102 FUEL OIL/PROPANE	34,168.50	34,168.50				0.00
TOTAL HEATING OF BUILDINGS	34,168.50	34,168.50	0.00	0.00	0.00	0.00
12241308 UTILITY SERVICES						
52101 ELECTRICITY	7,922.83	7,922.83				0.00
TOTAL UTILITY SERVICES	7,922.83	7,922.83	0.00	0.00	0.00	0.00
12242208 MAINTENANCE OF BUILDINGS						
52400 BUILDING MAINTENANCE	36,291.92	32,891.92	3,400.00			0.00
54501 BUILDING SUPPLIES	1,693.64	1,693.64	0.00			0.00
TOTAL MAINTENANCE OF BUILDINGS	37,985.56	34,585.56	3,400.00	0.00	0.00	0.00
12242258 BUILDING SECURITY						
53000 BUILDING SECURITY	240.00	240.00	0.00			0.00
TOTAL BUILDING SECURITY	240.00	240.00	0.00	0.00	0.00	0.00
12242308 MAINTENANCE OF EQUIPMENT						
52400 REPAIRS AND MAINTENANCE	4,139.73	4,139.73				0.00
54301 EQUIPMENT REPAIR &	0.00	0.00				0.00
TOTAL MAINTENANCE OF EQUIPMENT	4,139.73	4,139.73	0.00	0.00	0.00	0.00
12293002 SPED TUITION						
53200 SPED TUITION TO PRIVATE SCHOOL	118,639.43	118,639.43	0.00			0.00
TOTAL SPED TUITION	118,639.43	118,639.43	0.00	0.00	0.00	0.00
TOTAL ELEMENTARY SCHOOL	2,486,986.68	2,388,015.46	98,971.22	0.00	0.00	0.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					

331 MIDDLE SCHOOL						
13122108 PRINCIPAL/ASSET PRINCIPAL SALARIES						
51100 PRINCIPAL/ASST PRINCIPAL	184,909.00	184,909.00	0.00			0.00
51101 SECRETARY/CLERK WAGES	43,279.36	43,279.36				0.00
51200 MS SECRETARIAL SUBS	71.50	71.50				0.00
51505 VEHICLE ALLOWANCE	800.00	800.00				0.00
54200 PRINCIPAL OFFICE SUPPLIES	2,200.36	2,131.60	68.76			0.00
55800 8TH GRADE RECOGNITION	278.76	278.76				
57300 PRIN/AST DUES/MEMBERSHIP	825.00	825.00	0.00			0.00
TOTAL PRINCIPAL'S OFFICE	232,363.98	232,295.22	68.76	0.00	0.00	
13122201 GRADE LEVEL COORDINATOR						
51905 CO-CURRICULAR STIPENDS	2,480.00	2,480.00	0.00			0.00
TOTAL GRADE LEVEL COORDINATOR	2,480.00	2,480.00	0.00	0.00	0.00	
13122508 BUILDING TECHNOLOGY						
55800 NON INSTRUCTIONAL TECH	19.98	19.98				0.00
TOTAL BUILDING TECHNOLOGY	19.98	19.98	0.00	0.00	0.00	
13123051 TEACHERS, CLASSROOM						
51100 TEACHER SALARIES	964,492.42	908,550.87	55,941.55			0.00
51430 TEACHER HONORARIUMS	3,000.00	3,000.00	0.00			0.00
TOTAL TEACHERS, CLASSROOM	967,492.42	911,550.87	55,941.55	0.00	0.00	
13123052 SPED TEACHERS CLASSROOM						
51100 SPED TEACHERS SALARIES	229,669.60	210,738.63	18,930.97			0.00
51430 SPED TEACHER HONORARIUMS	3,000.00	3,000.00				0.00
TOTAL SPED TEACHERS CLASSROOM	232,669.60	213,738.63	18,930.97	0.00	0.00	
13123202 MEDICAL/THERAPEUTIC SERVICES						
53201 SPED TUTORING	846.25	846.25				0.00
TOT. MEDICAL/THERAPEUTIC SERVICES	846.25	846.25	0.00	0.00	0.00	
13123251 SUBSTITUTES						
51200 SUBSTITUTES	15,510.77	15,510.77				0.00
51201 LONG TERM SUBSTITUTES	16,582.50	16,582.50				0.00
TOTAL SUBSTITUTES	32,093.27	32,093.27	0.00	0.00	0.00	
13123252 SPED SUBSTITUTES						
51200 SPED SUBSTITUTES	0.00	0.00				0.00
TOTAL SPED SUBSTITUTES	0.00	0.00	0.00	0.00	0.00	

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
13123302 SPED PARAPROFESSIONAL						
51110 SPED PARAPROFESSIONAL		234,569.83	234,569.83			0.00
51200 SPED PARA AND ABA S		12,446.50	12,446.50			0.00
TOTAL SPED PARAPROFESSIONAL		247,016.33	247,016.33	0.00	0.00	0.00
13123401 LIBRARY						
51110 LIBRARY PARAPROFESSIONAL		16,138.50	16,138.50	0.00		0.00
51430 LIBRARY HONORARIUM		0.00	0.00			0.00
54200 OFFICE SUPPLIES		211.51	211.51			0.00
TOTAL LIBRARY AND MEDIA CENTER		16,350.01	16,350.01	0.00	0.00	0.00
13123571 PROFESSIONAL DEVELOPMENT						
53005 COURSE REIMBURSEMENT		5,329.89	5,329.89	0.00		0.00
TOTAL PROFESSIONAL DEVELOPMENT		5,329.89	5,329.89	0.00	0.00	0.00
13124101 TEXTBOOKS						
55900 TEXTBOOKS		0.00	0.00	0.00		0.00
55901 ENGLISH TEXTBOOKS		0.00	0.00	0.00		0.00
55902 MATH TEXTBOOKS		5,543.48	5,543.48			0.00
TOTAL TEXTBOOKS		5,543.48	5,543.48	0.00	0.00	0.00
13124151 LIBRARY MATERIALS						
55500 LIB BOOKS AND MATERIALS		0.00	0.00			0.00
TOTAL LIBRARY MATERIALS		0.00	0.00	0.00	0.00	0.00
13124201 INSTRUCTIONAL EQUIPMENT						
53000 PROF AND TECHNICAL		0.00	0.00			0.00
58501 LEASE PURCHASE OF EQUIPMENT		11,064.84	11,064.84			0.00
TOTAL INSTRUCTIONAL EQUIPMENT		11,064.84	11,064.84	0.00	0.00	0.00
13124301 GENERAL EDUCATION SUPPLIES						
55100 INSTRUCTIONAL SUPPLIES		10,317.77	10,317.77			0.00
55804 MUSIC SUPPLIES		0.00	0.00			0.00
55805 GYM SUPPLIES		409.23	409.23			0.00
55806 ART GENERAL SUPPLIES		2,341.35	2,341.35			0.00
55808 SCIENCE SUPPLIES		2,675.28	2,675.28			0.00
55813 TECHNOLOGY/ENGINEER		770.99	770.99			0.00
TOT. GENERAL EDUCATION SUPPLIES		16,514.62	16,514.62	0.00	0.00	0.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					

13124302 SPED GEN INSTRUCTIONAL SUPPLY					
55100 SPED INSTRUCTIONAL		0.00	0.00		0.00
TOTAL SPED GEN INSTRUCTIONAL				0.00	

13124511 CLASSROOM INSTRUCTIONAL TECH					
55100 EDUCATIONAL SUPPLIES		8,917.42	8,917.42		0.00
TOTAL CLASSROOM INSTRUCTIONAL		8,917.42	8,917.42	0.00	0.00

13124551 INSTRUCTIONAL SOFTWARE					
55100 INSTRUCTIONAL SOFTWARE		3,893.00	3,893.00		0.00
TOTAL INSTRUCTIONAL SOFTWARE		3,893.00	3,893.00	0.00	0.00

13124552 SPED INSTRUCTIONAL SOFTWARE					
55100 SPED INSTRUCTIONAL		707.50	707.50		0.00
TOT. SPED INSTR. SOFTWARE		707.50	707.50	0.00	0.00

13127101 GUIDANCE					
51100 GUIDANCE COUNSELOR		73,723.00	64,981.09	8,741.91	0.00
TOTAL GUIDANCE		73,723.00	64,981.09	8,741.91	0.00

13132008 NURSES SERVICES					
51100 NURSES SALARY		58,474.00	51,490.61	6,983.39	0.00
51200 P/T WAGES		840.00	840.00		0.00
54000 NURSE SUPPLIES		3,742.07	3,742.07	0.00	0.00
TOTAL MEDICAL/HEALTH SERVICES		63,056.07	56,072.68	6,983.39	0.00

13135108 ATHLETICS					
51100 ATHLETIC DIRECTOR		0.00	0.00		0.00
51401 ATHLETIC COACH STIPEND		0.00	0.00		0.00
52700 RENTALS AND LEASES		0.00	0.00		0.00
53009 OFFICIALS		0.00	0.00		0.00
53300 ATHLETIC TRANSPORTATION		0.00	0.00		0.00
54000 ATHLETIC SUPPLIES		0.00	0.00		0.00
57300 DUES AND MEMBERSHIP		0.00	0.00		0.00
TOTAL ATHLETICS		0.00	0.00	0.00	0.00

13135208 OTHER STUDENT ACTIVITY					
53300 FIELD TRIP TRANSPORTATION		0.00	0.00		
55800 LEGO ROBOTICS/SCIENCE		0.00	0.00		0.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
13135208 OTHER STUDENT ACTIVITY						
55804 BAND/CHORUS SUPPLIES		496.09	496.09			0.00
57300 DUES AND MEMBERSHIP		120.00	120.00	0.00		0.00
TOTAL OTHER STUDENT ACTIVITY		616.09	616.09	0.00	0.00	0.00
13141108 CUSTODIAL SERVICES						
51100 CUSTODIAN SALARIES		114,821.16	114,821.16			0.00
51300 CUSTODIAN OVERTIME		535.68	535.68			0.00
54500 CUSTODIAL SUPPLIES		11,564.88	11,564.88			0.00
55811 UNIFORMS AND OTHER		515.03	515.03			0.00
57100 IN-STATE TRAVEL		0.00	0.00	0.00		0.00
TOTAL CUSTODIAL SERVICES		127,436.75	127,436.75	0.00	0.00	0.00
13141208 HEATING OF BUILDINGS						
52102 HEATING OF BUILDINGS		36,563.26	36,563.26			0.00
TOTAL HEATING OF BUILDINGS		36,563.26	36,563.26	0.00	0.00	0.00
13142208 MAINTENANCE OF BUILDINGS						
52400 BUILDING MAINTENANCE		35,454.85	33,959.85	1,495.00		0.00
54501 BUILDING SUPPLIES		2,406.90	2,406.90	0.00		0.00
TOTAL MAINTENANCE OF BUILDINGS		37,861.75	36,366.75	1,495.00	0.00	0.00
13142258 BUILDING SECURITY						
53000 BUILDING SECURITY C		240.00	240.00			0.00
TOTAL BUILDING SECURITY		240.00	240.00	0.00	0.00	0.00
13142308 MAINTENANCE EQUIPMENT						
52400 REPAIRS AND MAINTENANCE		0.00	0.00	0.00		0.00
TOTAL BUILDING SECURITY		0.00	0.00	0.00	0.00	0.00
13193002 SPED TUITION OF MA SCHOOL						
53200 SPED TUITION TO PRI		304,215.94	304,215.94			0.00
TOTAL SPED TUITION OF MA SCHOOL		304,215.94	304,215.94	0.00	0.00	0.00
TOTAL MIDDLE SCHOOL		2,427,015.45	2,334,853.87	92,161.58	0.00	0.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
340	HIGH SCHOOL					
14022108 PRINCIPAL'S OFFICE						
51100	PRINCIPAL/ASST PRIN SALARIES	201,060.00	201,060.00	0.00		0.00
51101	SECRETARY WAGES	67,459.21	67,459.21	0.00		0.00
51200	HS SECRETARIAL SUBS	2,508.00	2,508.00			
51505	VEHICLE ALLOWANCE	800.00	800.00			0.00
53012	EMPLOYEE TRAIN/SEMINAR	100.00	100.00			0.00
54200	PRINCIPAL OFFICE SUPPLY	4,753.75	4,753.75	0.00		0.00
55100	NON INSTRUCTIONAL H	1,046.97	1,046.97			0.00
55800	AWARDS	2,020.00	2,020.00	0.00		0.00
55801	GRADUATION SUPPLIES	1,996.36	1,996.36	0.00		0.00
57100	IN-STATE TRAVEL	0.00	0.00	0.00		0.00
57150	TRAINING AND EDUCATION	0.00				0.00
57300	PROFESSIONAL/SCH MEMBERSHIP	5,159.00	5,159.00	0.00		0.00
TOTAL PRINCIPAL'S OFFICE		286,903.29	286,903.29	0.00	0.00	0.00
14022201 STIPENDS						
51904	DEPARTMENT CHAIR STIPENDS	23,162.90	23,162.90	0.00		0.00
51905	CO-CURRICULAR STIPENDS	14,888.70	14,888.70	0.00		0.00
TOTAL STIPENDS		38,051.60	38,051.60	0.00	0.00	0.00
14023051 TEACHERS, CLASSROOMS						
51100	TEACHER SALARIES	1,962,465.75	1,885,454.13	77,011.62		0.00
51430	TEACHER HONORARIUMS	11,000.00	11,000.00	0.00		0.00
TOTAL TEACHERS, CLASSROOMS		1,973,465.75	1,896,454.13	77,011.62	0.00	0.00
14023052 SPED TEACHERS, CLASSROOMS						
51100	SPED TEACHER SALARIES	224,981.00	218,103.42	6,877.58		0.00
51430	SPED TEACHER HONORARIUMS	0.00	0.00	0.00		0.00
TOTAL TEACHERS, CLASSROOMS		224,981.00	218,103.42	6,877.58	0.00	0.00
14023202 MEDICAL & THERAPEUTIC SERVICES						
53000	SPED CONTRACTED SERVICES	20,365.00	20,365.00			0.00
53201	SPED TUTORING	13,450.00	13,450.00			0.00
TOT. MEDICAL & THERAPEUTIC SRVC		33,815.00	33,815.00	0.00	0.00	0.00
14023251 SUBSTITUTE TEACHERS						
51200	SUBSTITUTES	24,591.50	24,591.50	0.00		0.00
51201	LONG TERM SUBSTITUTES	4,000.00	4,000.00	0.00		0.00
TOTAL SUBSTITUTE TEACHERS		28,591.50	28,591.50	0.00	0.00	0.00

General Fund FY2016 Budget Analysis	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100 GENERAL FUND					
14023252 SPED SUBSTITUTE TEACHERS					
51200 SPED SUBSTITUTES					0.00
TOTAL SPED SUBSTITUTE TEACHERS		0.00			0.00
14023302 SPED PARAPROFESSIONALS					
51110 SPED PARAPROFESSIONAL	181,460.82	181,460.82		0.00	0.00
51200 SPED PARA AND ABA S	9,592.54	9,592.54			0.00
51201 LONG TERM SUBSTITUTES	2,500.96	2,500.96			0.00
TOTAL SPED PARAPROFESSIONALS	193,554.32	193,554.32		0.00	0.00
14023401 LIBRARY					
51100 LIBRARIAN SALARY	67,448.92	67,448.92		0.00	0.00
51430 LIBRARIAN HONORARIUM	2,000.00	2,000.00			0.00
TOTAL LIBRARY SERVICES	69,448.92	69,448.92		0.00	0.00
14023571 PROFESSIONAL DEVELOPMENT					
53005 COURSE REIMBURSEMENT	9,851.50	9,851.50		0.00	0.00
TOTAL PROFESSIONAL DEVELOPMENT	9,851.50	9,851.50		0.00	0.00
14023572 SPED PROFESSIONAL DEVELOPMENT					
57150 TRAINING AND EDUCATION	0.00	0.00			0.00
TOT. SPED PROFESSIONAL DEV.	0.00	0.00		0.00	0.00
14024101 TEXTBOOKS					
55901 ENGLISH TEXTBOOKS	2,761.96	2,761.96		0.00	0.00
55902 MATH TEXTBOOKS	5,165.00	5,165.00			0.00
55903 SCIENCE TEXTBOOKS	5,773.72	5,773.72			0.00
55905 WORLD LANGUAGE TEXTBOOKS	4,944.69	4,944.69			0.00
55906 RELATED ARTS TEXTBOOKS	5,431.76	5,431.76			0.00
55907 HISTORY TEXTBOOKS	5,862.05	5,862.05			0.00
TOTAL TEXTBOOKS	29,939.18	29,939.18		0.00	0.00
14024151 LIBRARY MATERIALS					
55500 LIBRARY BOOKS AND PERIODICAL	1,048.75	1,048.75		0.00	0.00
TOTAL LIBRARY MATERIALS	1,048.75	1,048.75		0.00	0.00
14024201 INSTRUCTIONAL EQUIPMENT					
52400 REPAIRS AND MAINTENANCE	391.42	391.42			0.00
55805 GYM SUPPLIES	3,000.00	3,000.00			0.00
58501 LEASE PURCHASE OF EQUIPMENT	9,562.80	9,562.80		0.00	0.00
TOTAL INSTRUCTIONAL EQUIPMENT	12,954.22	12,954.22		0.00	0.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
14024301 GENERAL INSTRUCTIONAL SUPPLIES						
55100 GEN EDUCATION SUPPLIES	16,099.56	9,255.07	6,844.49			0.00
55803 INDUSTRIAL ARTS SUPPLIES	4,628.68	4,628.68	0.00			0.00
55804 MUSIC SUPPLIES	2,188.43	2,188.43	0.00			0.00
55805 GYM SUPPLIES	1,275.12	1,275.12	0.00			0.00
55806 ART SUPPLIES	381.84	381.84	0.00			0.00
55807 WORLD LANGUAGE SUPPLIES	190.44	190.44				0.00
55808 SCIENCE SUPPLIES	4,511.16	4,511.16	0.00			0.00
55809 AP SUPPLIES	2,990.12	2,990.12	0.00			0.00
55810 FAMILY CONSUMER SCIENCE	3,092.81	3,092.81	0.00			0.00
55812 TV PRODUCTION SUPPLIES	1,343.93	1,343.93	0.00			0.00
TOT. GENERAL INSTR. SUPPLIES	36,702.09	29,857.60	6,844.49	0.00	0.00	
14024302 SPED INSTRUCTIONAL SUPPLIES						
55100 SPED GENERAL SUPPLIES	757.03	757.03				0.00
TOT. SPED INSTRUCTIONAL SUPPLIES	757.03	757.03	0.00	0.00	0.00	
14024531 INSTRUCTIONAL HARDWARE						
55100 TECH INSTRUCTIONAL	0.00	0.00	0.00			0.00
TOTAL INSTRUCTIONAL HARDWARE	0.00	0.00	0.00	0.00	0.00	
14024511 CLASSROOM INSTRUCTIONAL TECH						
55100 EDUCATIONAL SUPPLIES	7,829.38	7,829.38				0.00
55101 MOBILE DEVICES	42,704.50	42,704.50				0.00
TOTAL CLASSROOM INSTRUCTIONAL	50,533.88	50,533.88	0.00	0.00	0.00	
14024551 INSTRUCTIONAL SOFTWARE						
55100 INSTRUCTIONAL SOFTWARE	12,024.00	12,024.00	0.00			0.00
TOTAL INSTRUCTIONAL SOFTWARE	12,024.00	12,024.00	0.00	0.00	0.00	
14024552 SPED INSTRUCTIONAL SOFTWARE						
55100 SPED INSTRUCTIONAL						0.00
TOT. SPED INSTR. SOFTWARE					0.00	
14027101 GUIDANCE SERVICES						
51100 GUIDANCE COUNSELOR SALARY	148,294.00	130,709.67	17,584.33			0.00
51101 GUIDANCE SECRETARY SALARY	43,779.36	43,779.36	0.00			0.00
51430 LONGEVITY WAGES	2,000.00	2,000.00				0.00
54200 GUIDANCE OFFICE SUPPLIES	1,765.48	1,765.48				0.00
54900 FOOD AND FOOD SERVICE	259.19	259.19				0.00
TOTAL GUIDANCE SERVICES	196,098.03	178,513.70	17,584.33	0.00	0.00	

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
14027202 TESTING AND ASSESSMENT						
53000 SPED TESTING AND AS						0.00
55100 EDUCATIONAL SUPPLIES		0.00	0.00	0.00		0.00
TOTAL TESTING AND ASSESSMENT		0.00	0.00	0.00	0.00	0.00
14028002 PSYCHOLOGICAL SERVICES						
51100 PSYCHOLOGIST SALARIES		80,377.00	70,846.21	9,530.79		0.00
51430 LONGEVITY WAGES		1,000.00	1,000.00			0.00
TOTAL PSYCHOLOGICAL SERVICES		81,377.00	71,846.21	9,530.79	0.00	0.00
14032008 NURSES SERVICES						
51100 NURSES SALARY		70,017.00	70,017.00	0.00		0.00
51200 P/T WAGES		560.00	560.00			0.00
54000 NURSE SUPPLIES		2,392.09	2,392.09			0.00
54200 HEALTH OFFICE SUPPLIES		0.00	0.00	0.00		0.00
TOTAL NURSES SERVICES		72,969.09	72,969.09	0.00	0.00	0.00
14035108 ATHLETICS						
51100 A.D. SALARY		0.00		0.00		0.00
51401 COACHES		0.00		0.00		0.00
52700 RENTALS AND LEASES		0.00				0.00
53000 OFFICIALS		0.00		0.00		0.00
53010 POLICE DETAIL		0.00		0.00		0.00
53300 ATHLETIC TRANSPORTATION		0.00		0.00		0.00
54000 ATHLETIC SUPPLIES		0.00				0.00
54200 ATHLETIC SUPPLIES		0.00		0.00		0.00
57300 ATHLETIC DUES/MEMBERSHIPS		0.00		0.00		0.00
TOTAL ATHLETICS		0.00	0.00	0.00	0.00	0.00
14035208 OTHER STUDENT ACTIVITIES						
53300 FIELD TRIPS		740.00	740.00	0.00		0.00
55800 BAND/CHORUS SUPPLIES		1,463.08	1,463.08	0.00		0.00
57600 OTHER EXPENDITURES		2,918.00	2,918.00	0.00		0.00
TOTAL OTHER STUDENT ACTIVITIES		5,121.08	5,121.08	0.00	0.00	0.00
14041108 CUSTODIAL SERVICES						
51100 CUSTODIAN SALARIES		109,167.53	109,167.53	0.00		0.00
51200 CUSTODIAN SUBSTITUTES		10,953.07	10,953.07			0.00
51300 CUSTODIAN OVERTIME		826.34	826.34	0.00		0.00
54500 CUSTODIAL SUPPLIES		15,510.11	15,510.11	0.00		0.00
55811 UNIFORMS AND OTHER		558.96	558.96	0.00		0.00
TOTAL CUSTODIAL SERVICES		137,016.01	137,016.01	0.00	0.00	0.00

General Fund FY2016 Budget Analysis	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100 GENERAL FUND					
14041208 HEATING OF BUILDINGS					
52102 FUEL OIL/PROPANE	70,607.39	70,607.39			0.00
TOTAL HEATING OF BUILDINGS	70,607.39	70,607.39	0.00	0.00	0.00
14041308 UTILITY SERVICES					
52101 ELECTRICITY	14,974.88	14,974.88		0.00	0.00
52300 WATER/SEWER	21,835.00	21,835.00			0.00
TOTAL UTILITIES	36,809.88	36,809.88	0.00	0.00	0.00
14042208 MAINTENANCE OF BUILDINGS					
52400 BUILDING MAINTENANCE	52,505.64	50,005.64	2,500.00		0.00
54501 BUILDING SUPPLIES	5,903.57	5,903.57	0.00		0.00
TOTAL MAINTENANCE OF BUILDINGS	58,409.21	55,909.21	2,500.00	0.00	0.00
14042258 BUILDING SECURITY					
53800 BUILDING SECURITY	1,210.00	1,210.00			0.00
TOTAL BUILDING SECURITY	1,210.00	1,210.00	0.00	0.00	0.00
14042308 MAINTENANCE OF EQUIPMENT					
52400 REPAIRS AND MAINTENANCE	4,229.48	4,229.48	0.00		0.00
58500 ACQUISITION OF EQUIPMENT	8,478.20	8,478.20			0.00
TOTAL MAINTENANCE OF EQUIPMENT	12,707.68	12,707.68	0.00	0.00	0.00
14091002 TUITION TO PUBLIC/OT MA SCHOOL					
53200 SPED TUITION TO PUBLIC	0.00	0.00	0.00		0.00
TOTAL TUITION TO PUBLIC/OT MA	0.00	0.00	0.00	0.00	0.00
14092002 TUITION TO OUT OF STATE SCHOOL					
53200 SPED OUT OF STATE TUITION	214,770.29	214,770.29			0.00
TOT. TUITION - OUT OF STATE SCHOOL	214,770.29	214,770.29	0.00	0.00	0.00
14093002 TUITION TO NON PUBLIC SCHOOL					
53200 SPED TUITION TO PRIVATE	869,007.00	649,007.00	0.00		220,000.00
TOTAL TUITION TO NON PUBLIC	869,007.00	649,007.00	0.00	0.00	220,000.00
14094002 TUITION TO COLLABORATIVES					
53200 SPED COLLABORATIVE	95,938.58	95,938.58			0.00
TOTAL TUITION TO COLLABORATIVE	95,938.58	95,938.58	0.00	0.00	0.00
TOTAL HIGH SCHOOL	4,854,663.27	4,514,314.46	120,348.81	0.00	220,000.00

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
306 SCHOOL TRANSPORTATION						
13613300 TRANSPORTATION SERVICES - REG						
53300 REGULAR TRANSPORTATION	693,000.00	709,177.50	0.00			-16,177.50
TOT. TRANSPORTATION SRVC - REG	693,000.00	709,177.50	0.00	0.00	0.00	-16,177.50
13623300 TRANSPORTATION SERVICES - SPED						
53300 SPED TRANSPORTATION	399,682.00	299,407.75	0.00			100,274.25
TOT. TRANSPORTATION SRVC - SPED	399,682.00	299,407.75	0.00	0.00	0.00	100,274.25
TOTAL SCHOOL TRANSPORTATION	1,092,682.00	1,008,585.25	0.00	0.00	0.00	84,096.75
307 SCHOOL ENCUMBRANCES						
13700600 SCHOOL ENCUMBRANCES						
51000 SALARIES/WAGES	523,370.50	523,370.50	0.00			0.00
57000 EXPENDITURES	8,239.74	5,718.14	0.00			2,521.60
TOTAL SCHOOL ENCUMBRANCES	531,610.24	529,088.64	0.00	0.00	0.00	2,521.60
308 MEDICAID REIMBURSEMENT						
13800200 MEDICAID REIMBURSEMENT						
53000 PROF & TECHNICAL CONSULTANTS	5,000.00	730.93	2,200.00			2,069.07
TOTAL MEDICAID REIMBURSEMENT	5,000.00	730.93	2,200.00	0.00	0.00	2,069.07
308 MEDICAID REIMBURSEMENT - ENCUMBRANCES						
13800600 MEDICAID REIMBURSEMENT						
53000 PROF & TECHNICAL CONSULTANTS	2,152.01	2,152.01	0.00			0.00
TOT. MED. REIMB. - ENCUMBRANCES	2,152.01	2,152.01	0.00	0.00	0.00	0.00
TOTAL MEDICAID REIMBURSEMENT	7,152.01	2,882.94	2,200.00	0.00	0.00	2,069.07
01395507 PRIMARY SCHOOL CHIMNEY ART 8 5/15						
52400 REPAIRS AND MAINTENANCE	22,400.00	22,400.00				0.00
TOT. PRIMARY SCHOOL CHIMNEY ART 8	22,400.00	22,400.00				0.00
01395508 DMS TRANS FROM RRA ART #7						
52400 REPAIRS AND MAINTENANCE	14,372.53	4,850.00				9,522.53
54000 SUPPLIES	900.00	801.95				98.05
54200 OFFICE SUPPLIES	800.00	749.99				50.01
54501 BUILDING SUPPLIES	6,000.00	5,265.01				734.99
55100 EDUCATIONAL SUPPLIES	800.00	760.78				39.22
57000 EXPENDITURES	0.00	229.21				-229.21
TOT. DMS TRANS FROM RRA ART #7	22,872.53	12,656.94	0.00	0.00	0.00	10,215.59
TOTAL SCHOOL SPECIAL ARTICLES	45,272.53	35,056.94	0.00	0.00	0.00	10,215.59

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
399 VOCATIONAL						
13990000 BLACKSTONE VALLEY VOCATIONAL						
51904 STIPENDS	500.00	500.00	0.00		0.00	
53200 TUITIONS	671,815.00	671,815.00	0.00		0.00	
53201 BVV - DEBT ASSESSMENT	48,084.00	48,084.00	0.00		0.00	
TOT. BVT	720,399.00	720,399.00	0.00	0.00	0.00	0.00
13990001 NORFOLK CNTY AGRICULTURAL						
53200 NORFOLK CNTY AGRICULTURAL	150,160.69	135,448.00	0.00		14,712.69	
53300 TRANSPORTATION	6,475.00	7,457.10	0.00		-982.10	
TOT. NORFOLK CNTY AGI.	156,635.69	142,905.10	0.00	0.00	13,730.59	
TOTAL VOCATIONAL	877,034.69	863,304.10	0.00	0.00	13,730.59	
TOTAL EDUCATION	15,193,614.47	14,503,353.38	357,627.49	0.00	332,633.60	
420 HIGHWAYS AND STREETS						
01420200 HIGHWAY SIGNS - EXPENSES						
55300 PUBLIC WORKS SUPPLIES	1,400.00	1,355.99	0.00		44.01	
TOTAL HIGHWAY SIGNS - EXPENSES	1,400.00	1,355.99	0.00	0.00	44.01	
421 ADMINISTRATION						
01421100 HIGHWAY - SALARIES						
51100 SALARIES	88,819.00	91,601.23	0.00		-2,782.23	
51110 F/T WAGES	287,976.00	255,247.63	203.52		32,524.85	
51200 P/T WAGES	34,423.00	32,020.56	0.00		2,402.44	
51201 P/T WAGES		12,097.81			-12,097.81	
51300 OVERTIME	5,000.00	3,464.76	0.00		1,535.24	
TOTAL HIGHWAY - SALARIES	416,218.00	394,431.99	203.52	0.00	21,582.49	
01421200 HIGHWAY - EXPENSES						
52101 ELECTRICITY	2,200.00	4,316.88	0.00		-2,116.88	
52102 HEATING	8,000.00	3,686.07	0.00		4,313.93	
52400 REPAIRS AND MAINT AGREEMENT	2,682.00	5,022.61	0.00		-2,340.61	
52900 OTHER PROPERTY RELATED SERV	600.00	599.74	0.00		0.26	
53001 ADVERTISING	450.00	759.89	0.00		-309.89	
53011 PHYSICALS	255.00	580.00	0.00		-325.00	
53012 EMPLOYEE TRAIN/SEMINAR		184.00			-184.00	
53400 TELEPHONE	500.00	449.75	0.00		50.25	
53404 CELLULAR PHONES	625.00	614.38	0.00		10.62	
53800 OTHER SERVICES	6,500.00	4,488.97	0.00		2,011.03	
54200 OFFICE SUPPLIES	1,500.00	723.03	0.00		776.97	

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
01421200 HIGHWAY - EXPENSES						
54300 BLDG. AND EQ REPAIRS & MAINT	750.00	449.51	0.00			300.49
54500 CUSTODIAL SUPPLIES	850.00	1,120.29	0.00			-270.29
54900 FOOD AND FOOD SERVICES	0.00	0.00				0.00
55000 MEDICAL SUPPLIES	350.00	508.47	0.00			-158.47
55800 OTHER SUPPLIES		60.92				-60.92
57100 IN-STATE TRAVEL	500.00	383.53	0.00			116.47
57150 TRAINING AND EDUCATION	100.00	0.00	0.00			100.00
57300 DUES AND MEMBERSHIPS	150.00	390.00	0.00			-240.00
58500 ADDITIONAL EQUIPMENT	0.00	658.78	0.00			-658.78
TOTAL HIGHWAY - EXPENSES	26,012.00	24,996.82	0.00	0.00	0.00	1,015.18
TOTAL HIGHWAY ADMINISTRATION	442,230.00	419,428.81	203.52	0.00	0.00	22,597.67

422 CONSTRUCTION AND MAINTENANCE

01422200 HIGHWAY MAINTENANCE - EXPENSES					
52400 REPAIRS AND MAINT AGREEMENT	24,750.00	17,488.74	0.00		7,261.26
52900 OTHER PROPERTY RELATED SRV	10,000.00	8,133.57	0.00		1,866.43
53800 OTHER SERVICES	12,000.00	20,917.00	0.00		-8,917.00
54300 BLDG. AND EQ REPAIRS & MAINT	10,000.00	8,304.53	0.00		1,695.47
54800 VEHICULAR SUPPLIES	15,000.00	26,463.97	0.00		-11,463.97
54805 VEHICLES GASOLINE	39,750.00	20,071.39	0.00		19,678.61
55300 PUBLIC WORKS SUPPLIES	9,700.00	15,592.31	0.00		-5,892.31
58500 ADDITIONAL EQUIPMENT		3,248.33			-3,248.33
TOT. HWY MAINTENANCE - EXPENSES	121,200.00	120,219.84	0.00	0.00	980.16

01422506 HWY - 1 TON P/U W/PLOW #8 5/1

58700 HWY 1 TON P/U W/ PL	399.00	0.00	399.00	0.00
TOTAL HWY - 1 TON P/U W/ PLOW	399.00	0.00	0.00	399.00
TOT. CONSTRUCTION & MAINT.	121,599.00	120,219.84	0.00	399.00
				980.16

423 SNOW & ICE REMOVAL

01423100 SNOW & ICE - SALARIES					
51200 P/T WAGES	4,100.00	4,033.89	0.00		66.11
51300 OVERTIME	40,570.00	20,977.49	0.00		19,592.51
TOTAL SNOW & ICE - SALARIES	44,670.00	25,011.38	0.00	0.00	19,658.62

01423200 SNOW & ICE - EXPENSES

53800 OTHER SERVICES	64,000.00	37,852.50	0.00		26,147.50
54800 VEHICULAR SUPPLIES	8,565.00	13,158.52	0.00		-4,593.52
54900 FOOD & FOOD SERVICE SUPPLIES	1,000.00	661.77	0.00		338.23
55300 PUBLIC WORKS SUPPLIES	116,765.00	152,127.46	0.00		-35,362.46
TOTAL SNOW & ICE - EXPENSES	190,330.00	203,800.25	0.00	0.00	-13,470.25
TOTAL SNOW & ICE	235,000.00	228,811.63	0.00	0.00	6,188.37

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND		0.00			
424	STREET LIGHTING		0.00			
01424200	STREET LIGHTING		0.00			
52101	ELECTRICITY	48,000.00	45,964.66	0.00		2,035.34
	TOTAL STREET LIGHTING	48,000.00	45,964.66	0.00	0.00	2,035.34

434 MONITOR WELLS

01434200 MONITOR WELLS - EXPENSES

52400 REPAIRS AND MAINTENANCE	2,500.00	770.00		1,730.00
53000 PROF AND TECH CONSULTANTS	9,950.00	9,128.00	0.00	822.00
TOTAL MONITOR WELLS - EXPENSES	12,450.00	9,898.00	0.00	2,552.00

435 LANDFILL MAINTENANCE

01435200 LANDFILL MAINTENANCE - EXPENSE

53000 PROF & TECHNICAL CONSULTANT	1,235.00	1,200.00	0.00	35.00
55300 PUBLIC WORKS SUPPLIES	2,000.00	2,034.98		-34.98
TOT. LANDFILL MAINT. - EXPENSE	3,235.00	3,234.98	0.00	0.02

491 CEMETERY

01491200 CEMETERY - EXPENSES

52300 NON-ENERGY UTILITIES	60.00	0.00	0.00	60.00
52400 REPAIRS AND MAINT AGREEMENT	8,740.00	8,180.36	0.00	559.64
53402 PRINTING AND MAILING	100.00			100.00
53800 OTHER SERVICES		1,800.00		-1,800.00
54200 OFFICE SUPPLIES	100.00	0.00		100.00
54600 GROUNDS KEEPING SUPPLIES	1,000.00	0.00	0.00	1,000.00
TOTAL CEMETERY - EXPENSES	10,000.00	9,980.36	0.00	0.00
				19.64

01491600 CEMETERY ENCUMBRANCES

52400 REPAIRS AND MAINTENANCE	950.00	950.00		0.00
TOTAL CEMETERY ENCUMBRANCES	950.00	950.00	0.00	0.00

TOTAL PUBLIC WORKS

TOTAL PUBLIC WORKS	874,864.00	839,844.27	203.52	399.00	34,417.21
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510 HEALTH DEPARTMENT

01510100 BOARD OF HEALTH - SALARIES

51110 F/T WAGES	24,300.00	23,915.82	0.00	384.18
51200 P/T WAGES	8,800.00	8,799.96	0.00	0.04
51201 P/T WAGES	750.00	560.00	0.00	190.00
51300 OVERTIME	0.00	0.00	0.00	0.00
TOTAL BOH - SALARIES	33,850.00	33,275.78	0.00	574.22

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
01510200 BOARD OF HEALTH - EXPENSES						
53000 PROF AND TECHNICAL CONSULTANT	3,200.00	3,400.00	50.00			-250.00
53006 BONDING SERVICES	100.00	100.00	0.00			0.00
53012 EMPLOYEE TRAIN/SEMINAR	100.00	0.00	0.00			100.00
53404 CELLULAR PHONES	350.00	354.91	0.00			-4.91
53800 OTHER SERVICES	1,550.00	1,801.20	0.00			-251.20
54200 OFFICE SUPPLIES	550.00	212.22	0.00			337.78
55000 MEDICAL SUPPLIES	200.00	0.00	0.00			200.00
55800 OTHER SUPPLIES	200.00	342.87	0.00			-142.87
57100 IN-STATE TRAVEL	600.00	391.80	148.14			60.06
57300 DUES AND MEMBERSHIPS	150.00	150.00	0.00			0.00
TOTAL BOH - EXPENSES	7,000.00	6,753.00	198.14	0.00	48.86	
TOTAL BOARD OF HEALTH	40,850.00	40,028.78	198.14	0.00	623.08	

513 ANIMAL INSPECTOR				
01513100 ANIMAL INSPECTOR - SALARIES				
51200 P/T WAGES				
TOT. ANIMAL INSPECTOR - SALARY	2,913.00	2,913.00	0.00	0.00

01513200 ANIMAL INSPECTOR - EXPENSES					
53012 EMPLOYEE TRAINING/SEMINAR					
53800 OTHER SERVICES					
54200 OFFICE SUPPLIES					
55800 OTHER SUPPLIES					
57100 IN-STATE TRAVEL					
TOT. ANIMAL INSPECTOR - EXPENSES	650.00	362.79	0.00	0.00	287.21
TOTAL ANIMAL INSPECTOR	3,563.00	3,275.79	0.00	0.00	287.21

522 NURSING				
01522100 NURSING - SALARIES				
51200 P/T WAGES				
TOTAL NURSING - SALARIES	12,479.00	5,875.00	0.00	6,604.00

541 COUNCIL ON AGING				
01541100 COUNCIL ON AGING - SALARIES				
51100 SALARIES				
51200 P/T WAGES				
TOT. COUNCIL ON AGING - SALARIES	73,980.00	73,930.94	0.00	49.06

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
01541200 COUNCIL ON AGING - EXPENSES						
52400 REPAIRS AND MAINT AGREEMENT	400.00	606.99	0.00			-206.99
53400 TELEPHONE	800.00	748.48				51.52
54200 OFFICE SUPPLIES	1,300.00	814.50				485.50
54300 BLDG. AND EQ REPAIRS & MAINT	100.00	64.99	0.00			35.01
54500 CUSTODIAL SUPPLIES	300.00	627.17	0.00			-327.17
55800 OTHER SUPPLIES	1,000.00	1,542.17	47.79			-589.96
57150 TRAINING AND EDUCATION	150.00	0.00	0.00			150.00
57300 DUES AND MEMBERSHIPS	250.00	175.00	0.00			75.00
58500 ADDITIONAL EQUIPMENT	0.00	139.99				-139.99
58700 REPLACEMENT EQUIPMENT	1,600.00	997.72				602.28
TOT. COUNCIL ON AGING - EXPENSES	5,900.00	5,717.01	47.79	0.00	0.00	135.20
TOTAL COUNCIL ON AGING	79,880.00	79,647.95	47.79	0.00	0.00	184.26
 543 VETERANS SERVICES						
01543200 VETERANS - EXPENSES						
52900 OTHER PROPERTY RELATED	1,500.00	0.00	0.00			1,500.00
53800 OTHER SERVICES	14,000.00	14,467.85	0.00			-467.85
54200 OFFICE SUPPLIES	200.00	185.05	0.00			14.95
55800 OTHER SUPPLIES	500.00	1,099.85	0.00			-599.85
57100 IN-STATE TRAVEL	280.00	70.99	0.00			209.01
57300 DUES AND MEMBERSHIPS	35.00	35.00	0.00			0.00
TOTAL VETERANS - EXPENSES	16,515.00	15,858.74	0.00	0.00	0.00	656.26
 01543300 VETERANS - BENEFITS						
57700 VETERANS BENEFITS	65,000.00	53,958.60	0.00			11,041.40
TOTAL VETERANS - BENEFITS	65,000.00	53,958.60	0.00	0.00	0.00	11,041.40
TOTAL VETERANS SERVICES	81,515.00	69,817.34	0.00	0.00	0.00	11,697.66
TOTAL HUMAN SERVICES	218,287.00	198,644.86	245.93	0.00	0.00	19,396.21
 610 LIBRARY						
01610100 LIBRARY - SALARIES						
51100 SALARIES	62,014.00	62,013.66	0.00			0.34
51110 F/T WAGES	68,008.00	69,169.37	0.00			-1,161.37
51200 P/T WAGES	21,923.00	20,522.68	0.00			1,400.32
TOTAL LIBRARY - SALARIES	151,945.00	151,705.71	0.00	0.00	0.00	239.29

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
01610200 LIBRARY - EXPENSES					0.00	
52101 ELECTRICITY	3,400.00	3,058.10				341.90
52102 HEATING	4,200.00	2,065.06	0.00			2,134.94
52300 NON ENERGY UTILITIES	290.00	250.00				40.00
52400 REPAIRS AND MAINT AGREEMENT	1,550.00	1,646.92	0.00			-96.92
52900 OTHER PROPERTY RELATED SERV	500.00	40.00	0.00			460.00
53000 PROF & TECH. CONSULTANT	6,368.00	6,825.00				-457.00
53400 TELEPHONE	400.00	313.96				86.04
53800 OTHER SERVICES		1,395.00				-1,395.00
54200 OFFICE SUPPLIES	1,220.00	1,318.96				-98.96
54300 BLDG. & EQ REPAIRS & MAINT	700.00	201.38				498.62
54500 CUSTODIAL SUPPLIES		620.82				-620.82
55500 CIRCULATING MATERIALS	40,957.00	40,447.51				509.49
55800 OTHER SUPPLIES	307.00	1,923.69				-1,616.69
57300 DUES AND MEMBERSHIP	375.00	150.00				225.00
TOTAL LIBRARY - EXPENSES	60,267.00	60,256.40	0.00	0.00	0.00	10.60
TOTAL LIBRARY	212,212.00	211,962.11	0.00	0.00	0.00	249.89

630 RECREATION						
01630200 RECREATION - EXPENSES						
52101 ELECTRICITY	2,400.00	2,704.85	0.00			-304.85
52400 REPAIRS AND MAINT AGREEMENT	300.00	0.00	0.00			300.00
53400 TELEPHONE	300.00		0.00			300.00
TOTAL RECREATION - EXPENSES	3,000.00	2,704.85	0.00	0.00	0.00	295.15
TOTAL RECREATION	3,000.00	2,704.85	0.00	0.00	0.00	295.15

691 HISTORICAL COMMISSION						
01691500 HISTORICAL COMM- GRANT						
53000 PROF & TECH. CONSULTANTS	4,900.00	0.00	0.00	4,900.00	0.00	
TOTAL HISTORICAL COMM- GRANT	4,900.00	0.00	0.00	4,900.00	0.00	

692 CELEBRATIONS						
01692200 CELEBRATIONS - EXPENSES						
53800 MEMORIAL DAY OTHER SERVICES	1,750.00	1,750.00	0.00			0.00
TOTAL CELEBRATIONS - EXPENSES	1,750.00	1,750.00	0.00	0.00	0.00	
TOTAL CULTURE AND RECREATION	221,862.00	216,416.96	0.00	4,900.00	545.04	

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
709 DEBT - OTHER COSTS						
01709200 BONDING COSTS						
53000 PROF & TECH. CONSULTANT	6,055.00	4,069.85	0.00			1,985.15
TOTAL BONDING COSTS	6,055.00	4,069.85	0.00	0.00	0.00	1,985.15
TOTAL DEBT - OTHER COSTS	6,055.00	4,069.85	0.00	0.00	0.00	1,985.15
 710 RETIREMENT OF DEBT						
01710900 DEBT SERVICE - PRINCIPAL						
59100 LONG TERM DEBT - PRINCIPAL	72,964.00	0.00	0.00			72,964.00
59111 WWTW - LEVY	228,122.00	228,121.63	0.00			0.37
59113 CHAPTER 61 LAND	15,000.00	15,000.00	0.00			0.00
59115 LAND ACQUISITION 767200 12/15/0	50,000.00	50,000.00	0.00			0.00
59116 WWTW LEVY - 300K	12,276.00	12,275.26	0.00			0.74
59117 SCH CONSTR. ELEM & IES REPAIR \$20 M	770,000.00	770,000.00				0.00
59118 HS CONSTRUCTION REFUND	360,000.00	360,000.00				0.00
59119 BAN - PAY DOWN PRINCIPAL	187,610.00	187,610.00				0.00
TOTAL DEBT SERVICE - PRINCIPAL	1,695,972.00	1,623,006.89	0.00	0.00	0.00	72,965.11
 751 LONG TERM INTEREST						
01751900 DEBT SERVICE - INTEREST						
59111 WWTW - LEVY	66,340.00	66,339.74	0.00			0.26
59113 CHAPTER 61 LAND	2,164.00	2,163.75	0.00			0.25
59115 LAND ACQUISITION 767200 12/15/0	14,250.00	14,250.00	0.00			0.00
59116 WWTW LEVY - 300K	2,568.00	2,568.02	0.00			-0.02
59117 SCH CONSTR. ELEM & IES REPAIR \$20M	742,524.00	742,525.00				-1.00
59118 HS CONSTRUCTION REFUND	73,850.00	73,850.00				0.00
59132 SCH CONSTR 3.105 M	37,327.00	37,327.00				0.00
59133 MUN CTR 612,300 K	7,062.00	7,061.00				1.00
59134 EQUIPMENT 254,688	2,978.00	2,978.00				0.00
59135 WATER 125K	1,438.00	1,438.00				0.00
TOTAL DEBT SERVICE - INTEREST	950,501.00	950,500.51	0.00	0.00	0.49	
 752 SHORT TERM INTEREST						
01752900 DEBT SERVICE - S/T INTEREST						
59300 BAN INTEREST	2,231.00	2,940.00				-709.00
59301 BAN INTEREST	20,888.00	20,178.96				709.04
TOT. DEBT SRV - S/T INTEREST	23,119.00	23,118.96	0.00	0.00	0.04	
TOTAL DEBT SERVICE	2,675,647.00	2,600,696.21	0.00	0.00	74,950.79	

General Fund FY2016 Budget Analysis		REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100	GENERAL FUND					
820 STATE ASSESSMENTS & CHARGES						
01820800 STATE ASSESSMENT & CHARGES						
56300 SCHOOL CHOICE ASSESSMENT	265,630.00	277,253.00	0.00			-11,623.00
56330 SPED ASSESSMENT	0.00	387.00	0.00			-387.00
56400 AIR POLLUTION DISTRICTS	2,360.00	2,360.00	0.00			0.00
56460 RMV NON RENEWAL CHARGES	8,320.00	8,320.00	0.00			0.00
56630 REGIONAL TRANSIT AUTH.	2,316.00	2,316.00	0.00			0.00
TOT. STATE ASSESSMENT & CHARG.	278,626.00	290,636.00	0.00	0.00	0.00	-12,010.00
911 RETIREMENT & PENSION						
01911700 RETIREMENT & PENSION						
51706 WORCESTER REGIONAL RETIREMENT	719,437.00	719,437.00	0.00			0.00
51707 EMPLOYER'S FICA	55,000.00	52,735.75	0.00			2,264.25
51708 SCHOOL FICA	160,000.00	157,195.60	0.00			2,804.40
TOTAL RETIREMENT & PENSION	934,437.00	929,368.35	0.00	0.00	0.00	5,068.65
913 UNEMPLOYMENT COMPENSATION						
01913700 UNEMPLOYMENT COMPENSATION						
51700 UNEMPLOYMENT	60,000.00	26,776.39	0.00			33,223.61
TOT. UNEMPLOYMENT COMP.	60,000.00	26,776.39	0.00	0.00	0.00	33,223.61
914 HEALTH INSURANCE						
01914700 HEALTH INSURANCE						
51703 HEALTH INSURANCE - TOWN	504,495.00	476,457.39	0.00			28,037.61
51704 HEALTH INSURANCE - SCHOOL	1,739,871.00	1,672,209.62	0.00			67,661.38
51705 HEALTH INS. - TOWN RETIREES	63,879.00	81,710.85				-17,831.85
51711 HEALTH INS. - SCH RETIREES	145,755.00	150,300.50				-4,545.50
TOTAL HEALTH INSURANCE	2,454,000.00	2,380,678.36	0.00	0.00	0.00	73,321.64
01914701 HEALTH INSURANCE - HRA						
51709 HEALTH INSURANCE - HRA	105,366.82	35,323.94	0.00	70,042.88		0.00
TOTAL HEALTH INSURANCE - HRA	105,366.82	35,323.94	0.00	70,042.88	0.00	
01914702 INSURANCE VOLUNTARY WAIVER						
51703 INS. VOLUNTARY WAIVER	9,000.00	9,000.00				0.00
51704 INS. VOLUNTARY WAIVER	24,500.00	20,250.00				4,250.00
TOT. INS. VOLUNTARY WAIVER	33,500.00	29,250.00	0.00	0.00	0.00	4,250.00
TOTAL HEALTH INSURANCE	2,592,866.82	2,445,252.30	0.00	70,042.88	0.00	77,571.64
TOTAL FRINGE BENEFITS	3,587,303.82	3,401,397.04	0.00	70,042.88	0.00	115,863.90

General Fund FY2016 Budget Analysis	REVISED BUDGET	YTD EXPENDED	ENCUMB.	CARRY FORWARD	CLOSED TO FUND BALANCE
0100 GENERAL FUND					
940 PRIOR YEAR BILLS					
01940200 PRIOR YEAR BILLS					
57600 PRIOR YEAR BILLS	1,715.31	1,715.31	0.00	0.00	0.00
TOTAL PRIOR YEAR BILLS	1,715.31	1,715.31	0.00	0.00	0.00
01993900 TRANSFER TO CAPITAL PROJECT					
59630 TRANSFER TO CAPITAL	200,000.00	200,000.00	0.00	0.00	0.00
TOTAL TRANSFER TO CAPITAL	200,000.00	200,000.00	0.00	0.00	0.00
996 TRANSFER TO AGENCY FUNDS					
01996900 TRANSFER TO STABILIZATION					
59680 TRANSFER TO STABILIZATION	10,804.00	10,804.00	0.00	0.00	0.00
TOT. TRANSFER TO STABILIZATION	10,804.00	10,804.00	0.00	0.00	0.00
997 TRANSFER TO OPEB TRUST					
01997900 TRANSFER TO OPEB TRUST					
59681 TRANSFER TO OPEB TRUST	78,000.00	78,000.00	0.00	0.00	0.00
TOTAL TRANSFER TO OPEB TRUST	78,000.00	78,000.00	0.00	0.00	0.00
TOT. TRANSFERS & PRIOR YR BILLS	290,519.31	290,519.31	0.00	0.00	0.00
TOTAL GENERAL FUND	27,703,374.93	26,382,699.33	377,322.62	215,943.87	727,409.11

COMBINING BALANCE SHEET-ENTERPRISE FUNDS
Year ended June 30, 2016

	Enterprise Fund 0600 Water/Sewer	Enterprise Fund 0610 Transfer Station	TOTAL Enterprise Funds
Assets			
Cash and investments	1,202,240.65	362,114.31	1,564,354.96
Accounts receivable	112,222.31	0.00	112,222.31
Due from Commonwealth		0.00	0.00
Prepaid Expenses	8,997.75	0.00	8,997.75
Due from other funds		0.00	0.00
Loans Authorized		0.00	0.00
	1,323,460.71	362,114.31	1,685,575.02

COMBINING BALANCE SHEET-ENTERPRISE FUNDS – Cont.
Year ended June 30, 2016

	Enterprise Fund 0600 Water/Sewer	Enterprise Fund 0610 Transfer Station	TOTAL Enterprise Funds
Liabilities & Fund Bal.			
Warrants/Accounts payable	18,571.12	15,383.87	33,954.99
Sales Tax payable	0.00	0.00	0.00
Due to Other Funds		0.00	0.00
Deferred revenue	112,222.31	0.00	112,222.31
Notes payable		0.00	0.00
Loans Authorized/Unissued		0.00	0.00
Fund balance - designated		0.00	0.00
Fund balance - reserved	1,022,927.88	83,110.00	1,106,037.88
Unreserved fund balance	169,739.40	263,620.44	433,359.84
	1,323,460.71	362,114.31	1,685,575.02
Revenues			
Intergovernmental	0.00	0.00	0.00
Charges for Services	959,553.40	229,957.50	1,189,510.90
Other	18,860.98	4,144.32	23,005.30
	978,414.38	234,101.82	1,212,516.20
Expenditures			
Personal Services	345,178.76	52,473.38	397,652.14
Purchase of Services	416,031.82	161,582.27	577,614.09
Supplies	132,353.88	2,319.96	134,673.84
Other Charges & Expenditures	13,074.57	93.56	13,168.13
Capital Outlay	56,018.31	0.00	56,018.31
Debt Service	182,801.56	0.00	182,801.56
	1,145,458.90	216,469.17	1,361,928.07
Excess Revenues over/ (under) Expenditures	(167,044.52)	17,632.65	(149,411.87)
Bond Proceeds	0.00	0.00	0.00
Transfers in	0.00	0.00	0.00
Transfers (out)	(10,000.00)	0.00	(10,000.00)
	(10,000.00)	0.00	(10,000.00)
Excess Revenues over/ (under) Exp/Transfers	(177,044.52)	17,632.65	(159,411.87)
Fund Balance, 6/30/15	1,369,711.80	329,097.79	1,698,809.59
Fund Balance, 6/30/16	1,192,667.28	346,730.44	1,539,397.72

FY16 General Fund Revenue			
	Budget	Actual	Variance (unfavorable)
Revenues and other Sources:			
Personal Property Taxes	\$ 435,382.20	\$ 427,794.32	\$ (7,587.88)
Real Estate Taxes	14,340,002.80	14,235,147.78	(104,855.02)
Subtotal:	14,775,385.00	14,662,942.10	(112,442.90)
Tax Liens		104,531.03	104,531.03
Tax Foreclosures			0.00
Motor Vehicle Excise Taxes	965,806.00	1,224,660.55	258,854.55
Vessel Excise Taxes	1,400.00	2,601.42	1,201.42
Other Excise			0.00
Penalties and Interest:	110,000.00		
Interest on Personal Property		181.28	
Interest on Real Estate		47,049.12	
Interest on Tax Liens		20,038.51	
Interest on Motor Vehicle Excise		6,979.37	
Interest on Vessel Tax		4.87	
Demands		44,710.00	
Total Penalties and Interest:	110,000.00	118,963.15	8,963.15
Payment in Lieu of Taxes		0.00	0.00
Licenses, Fees and Permits:			
Fees:	60,000.00		
Selectmen Fees		1,354.15	
Assessors Fees		1,185.00	
Tax Collector Fees		15,692.00	
Town Clerk Fees		1,930.00	
Conservation Fees		7,888.06	
Planning Board Fees		11,335.00	
Zoning Board Fees		4,484.02	
Community Development Fees		198.25	
Police Fees		10,282.50	
Fire Fees		14,765.60	
Building Dept. Fees			
Sanitation Fees		5,020.00	
Board of Health Fees		3,436.63	
Library Fees		243.05	
Total Fees:	60,000.00	77,814.26	17,814.26
Rental of Town Property	37,885.00	45,553.83	7,668.83
Licenses and Permits:	100,600.00		
Selectmen Licenses - Alcohol		4,975.00	
Selectmen Licenses		1,555.00	
Town Clerk Licenses		1,415.00	
Building Permits		126,554.91	
Animal Licenses		29,335.00	
Highway Permits		50.00	
Board of Health Permits		7,020.00	
	100,600.00	170,904.91	70,304.91
Fines and Forfeiture			
Town Clerk Fines		2,430.00	2,430.00
Police Fines	20,000.00	44,464.00	24,464.00
	20,000.00	46,894.00	26,894.00

FY16 General Fund Revenue			
Revenues and other Sources: - Cont.	Budget	Actual	Variance (unfavorable)
Earnings on Investments	20,000.00	24,923.55	4,923.55
Miscellaneous other		87,771.32	87,771.32
Medicaid Reimburse	30,000.00	66,408.96	36,408.96
Premiums from Sale of Bonds		234,434.42	234,434.42
	30,000.00	388,614.70	358,614.70
State Aid:			
Chapter 70	8,567,140.00	8,567,140.00	0.00
UGGA	672,740.00	672,740.00	0.00
Veteran's Benefits	49,240.00	42,669.00	(6,571.00)
Exemptions: Vets, Blind & Surviving Spouses	27,048.00	12,552.00	(14,496.00)
State Owned Land	190,042.00	190,042.00	0.00
Other State Revenue	0.00	2,901.00	2,901.00
Total State Revenue:	9,506,210.00	9,488,044.00	(18,166.00)
Transfers	318,175.53	318,175.53	0.00
Other Financing Sources		0.00	0.00
Total:	\$25,945,461.53	\$ 26,674,623.03	\$ 729,161.50
Carryovers and Encumbrances	1,757,913.40	1,757,913.40	0.00
Total:	\$27,703,374.93	\$ 28,432,536.43	\$ 729,161.50

Special Revenue Fund Balances - June 30, 2016		
Fund	Account Name	Balance as of 6/30/2016
School Revolving Funds		
0201	School Lunch	46,279.67
0202	Preschool	21,488.16
0204	School Choice	669,277.15
0205	Band/Chorus	1,000.00
0207	Elementary Revolving	4,118.00
0208	Circuit Breaker	611,966.75
0209	Athletic Revolver	15,180.85
0210	Student Activity - Extended Day	9,930.53
0211	DMS Student Activity	450.00
0293	Lost Books	1,838.90
0293	School Building Rental	7,092.73
State Grants		
School		
0269	Health Services	2,920.24
Town		
0281	MA Office of Travel and Tourism	(82,166.36)
0281	Extended Polling Hours	-
0281	Fire Safe - 2016	1,409.85
0281	Emergency Mgt	1,405.00
0281	Cert - 2015	895.00
0281	State 911 - 2016	(21,271.42)
0281	911 Training - 2014	(789.80)
0281	911 Training - 2015	(3,629.98)
0281	911 Training - 2016	(8,314.16)

Special Revenue Fund Balances - June 30, 2016

Continued

**Balance as of
6/30/2016**

Fund	Account Name	
0281	Senior Safe - 2015	850.80
0281	Senior Safe - 2016	2,716.00
0281	Sustainable Materials	(750.00)
0281	Library	15,710.99
0281	Local Cultural Council	4,909.12
Receipts Reserved for Appropriation		
0282	Waterways Improvement	7,657.02
0282	Ambulance	228,433.09
0282	Sale of Lots - Cemetery	9,546.00
0282	Cable	364,367.39
Town Special Revenue		
0283	Wetlands Protection	66,737.95
0283	Sanitation Inspection 53G	12,350.00
0283	Cable Revolving	moved to RRA
0283	Insurance Reimb Revolving under \$20K	2,262.09
0283	Composting Bins 53E 1/2	982.05
0283	Library Fees & Fines 53E 1/2	1,817.06
Town Special Revenue		
0283	Planning Board	11,921.30
0283	Sub Evergreen Ch.44 §53G	13,942.38
0283	ER0702 Guaranteed Bldrs Ch.44 §53G	669.98
0283	Sub 020319 Stonegate Ch.44 §53G	8,629.86
0283	Sub 070924 Lakewood Ch.44 §53G	2,752.85
0283	ER0501 Area E Pyne Ch.44 §53G	1,399.90
0283	ER0708-1 Pyne Ch.44 §53G	2,118.42
0283	SPR-100614-01 Rt 16 Wind Farm Ch.44 §53G	3,188.76
0283	Pyne Area H Ch.44 §53G	4,049.29
0283	MOD 120221 106 West Ch.44 §53G	303.34
0283	MOD 120906 Whitin Ch.44 §53G	2,129.22
0283	ER121204 Pyne Area I Ch.44 §53G	1,512.53
0283	ER140602 Pyne NE Main Ch.44 §53G	1,756.75
0283	MOD 140528 Louis Tusino Ch.44 §53G	682.67
0283	MOD 141118 Tusino Ch.44 §53G	250.77
0283	PRE 150205 Lane at Hunt's Pond Ch.44 §53G	1,610.54
0283	ER Pyne Ph II Ch.44 §53G	4,009.09
0283	Pre151201 Sleepy Hollow Ch.44 §53G	1,051.25
0283	DEF160316 Sleepy Hollow Ch.44 §53G	4,654.22
0283	DEF160627 Lane at Hunt's Pond Ch.44 §53G	2,107.95
0283	North Village 40B Ch.44 §53G	882.78
0283	ZBA 2010-01 Wind Turbine Ch.44 §53G	1,015.79
0283	Sub Ballou Ch.44 §53G	3,630.91
0283	Sub Amended Deer Crossing Ch.44 §53G	6,938.77
0283	Sub Morse Pond Ch.44 §53G	6,065.01
0283	Sub Summerlyn Estates Ch. 44 §53G	204.44
0283	Sub North Woods Subdivision Ch. 44 §53G	1,641.78
0283	ER Pyne Area F Ch.44 §53G	6,952.89
0283	Sub Whitin Res Estates Ch.44 §53G	1,776.48
0283	Sub Louie Ch.44 §53G	954.80
0283	Sub William Est. Ch.44 §53G	1,193.99
0283	Sub Shady Knolls Estates II Ch.44 §53G	1,916.57
0283	SPR-100614-01 Rt 16 Wind Farm Ch.44 §53G	1,463.61

Special Revenue Fund Balances - June 30, 2016

Continued

**Balance as of
6/30/2016**

Fund	Account Name	
0283	Sub Evergreen Ch.44 §53E 1/2	2,700.00
0283	ER0702 Guaranteed Bldrs Ch.44 §53E 1/2	1,875.00
0283	Lakewood Est Ch.44 §53E 1/2	3,095.26
0283	ER 0501 Area E Pyne Ch.44 §53E 1/2	4,423.91
0283	ER 0708-1 Pyne Ch.44 §53E 1/2	1,949.38
0283	SPR-100614-01 Rt 16 Wind Farm Ch.44 §53E 1/2	1,500.00
0283	Pyne Area H Ch.44 §53E 1/2	772.21
0283	SPR Douglas Solar Ch.44 §53E 1/2	500.00
0283	MOD 120906 Whitin Res Ch.44 §53E 1/2	645.74
0283	SPR 121119 GBI Ch.44 §53E 1/2	500.00
0283	SPR 121120 436-440 NE Main Ch.44 §53E 1/2	500.00
0283	ER121204 Pyne Area I Ch.44 §53E 1/2	1,500.00
0283	MOD 130225 GBI Ch.44 §53E 1/2	150.00
0283	SPR130819 Upton Site Ch.44 §53E 1/2	500.00
0283	ER140602 Pyne NE Main Ch.44 §53E 1/2	1,750.00
0283	MOD140528 GBI Ch.44 §53E 1/2	830.44
0283	GBI SP 141029 Ch.44 53E 1/2	500.00
0283	MOD 141118 Tusino Ch.44 53E 1/2	250.00
0283	AQ 141222 NE Realty Ch.44 53E 1/2	500.00
0283	SPR141222 NE Realty Ch.44 53E 1/2	500.00
0283	PRE150205 Lane at Hunt' Pond Ch.44 53E 1/2	1,606.25
0283	PRE 151201 Sleepy Hollow Ch.44 §53E 1/2	1,050.16
0283	DEF Sleepy Hollow Ch.44 §53E 1/2	3,101.34
0283	DEF 160627 Lane at Hunt's Pond Ch.44 §53E 1/2	6,323.81
0283	North Village 40B Ch.44 §53E 1/2	3,000.00
0283	Sub Amned Deer Cross Ch.44 §53E 1/2	2,935.09
0283	Sub Summerlyn Estates Ch. 44 §53E 1/2	1,501.09
0283	ER Pyne Area F Ch.44 §53E 1/2	149.38
0283	Sub Whitin Res Estates Ch.44 §53E 1/2	20.58
0283	Sub Louie Ch.44 §53E 1/2	425.00
0283	Sub Maple Heights Estates Ch.44 §53 E1/2	237.62

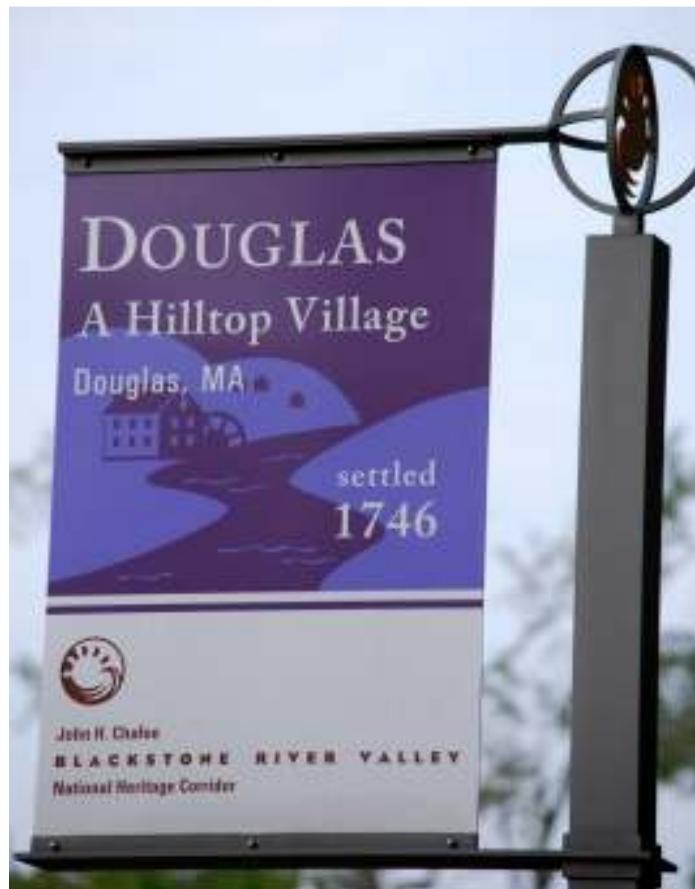
Special Revenue - Gifts and Donations

Town

0284	Blue Cross Blue Shield Wellness	5,000.00
0284	Kingwood Estates	1,746.55
0284	Bombara Overlook	2,855.10
0284	Economic Development	12,825.00
0284	Housing Partnership	95.73
0284	Police	20.96
0284	Police K-9	7,534.58
0284	Dare	
0284	Fire	310.00
0284	CERT	466.56
0284	Council on Aging	902.86
0284	Library Peter Coppola	798.50
0284	Library Historical Books	2,748.61
0284	Library Building	26,879.83
0284	Library	12,535.31
0284	Martin Road	738.22
0284	Track & Field	20,000.00
0284	Main Street Flag	393.75

Special Revenue Fund Balances - June 30, 2016
Continued

Fund	Account Name	Balance as of 6/30/2016
School		
0294	School	11,876.71
0294	GEMS Grant	192.44
0294	BV Chamber of Commerce	245.76
0294	Math Moves U	2,000.00
0294	MS Athletic	0.22
0294	HS Athletic	377.72
0294	DW Music	14,500.00
Federal Grants		
School		
0290	Teacher Quality - 2016	(317.00)
0290	94-142 Spec Ed - 2016	2,833.59
0290	Program Improvement - 2016	3,508.24
0290	Title I - 2016	(6,190.82)
Town		
0291	GHSB - 2016	(2,039.72)
0291	DEA Task - 2016	(1,774.14)
0291	Federal Law Enforcement	7,872.89
0291	OCDETF- 2016	(938.35)
0291	EMPG - 2015	(2,649.62)
0291	ARRA Health Ins	137.59



TRUST FUNDS (0810, 0820, 0830, 0840 & 0850)
SUMMARY OF ACTIVITY - FY 2016

DEPT/Trust Fund	Org #	Balance July 1, 2015	Adjust	Earnings on Invest	Receipts	Expenditures	Trans In(Out) General Fund	Change in Market Value	Balance June 30, 2016
NonExpendable Trust Funds:									
Fund 0810									
Moses Wallis		27,502.43	-		-	-	-	-	27,502.43
Subtotal, NonExpendable Trusts		27,502.43							27,502.43
Expendable Trust Funds:									
Fund 0820									
Stabilization Fund	82012210	1,335,291.56	(1,053.05)	13,509.74			10,804.00	29,512.23	1,388,064.48
Conservation Fund	82017171	17,160.63	(18.11)	173.32				376.16	17,692.00
Moses Wallis	82019220	14,523.89	(33.14)	423.56				921.43	15,835.74
Moses Wallis Expend	82019222	685.00							685.00
Law Enforcement Trust	82021021	2,535.39			28,001.88	16,334.68			14,202.59
Simon Fairfield	82061061	21,101.48		81.81		10,193.97			10,989.32
Cemetery Perpetual Care	82049140	22,268.86	(17.57)	224.44				488.24	22,963.97
Subtotal, Fund 0820		1,413,566.81	(1,121.87)	14,412.87	28,001.88	26,528.65	10,804.00	31,298.06	1,470,433.10
Fund 0830									
Myron Mowry	83014530	39,287.23	(30.98)	395.98				861.38	40,513.61
LJ Marsh Scholarship	83014531	21.33	(4.08)	50.62				110.09	177.96
A Sanborn Scholarship	83014532	45,021.24		190.08					45,211.32
P Manning Scholarship	83014533	9,006.79	(7.10)	89.49		500.00	-	186.59	8,775.77
Subtotal, Fund 0830		93,336.59	(42.16)	726.17	-	500.00	-	1,158.06	94,678.66
NonExpendable Scholarship Funds:									
Fund 0840									
LJ Marsh Scholarship	84014531	5,000.00							5,000.00
Subtotal, Fund 0840		5,000.00							5,000.00
OPEB Trust Fund									
Fund 0850									
OPEB Trust Fund		128,356.26	2,362.98	3,151.10			88,000.00	3,356.89	225,227.23
Subtotal, Fund 0850		128,356.26	2,362.98	3,151.10	-	-	88,000.00	3,356.89	225,227.23
TOTAL, ALL TRUSTS		1,667,762.09	1,198.95	18,290.14	28,001.88	27,028.65	98,804.00	35,813.01	1,822,841.42

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TREASURER / COLLECTOR

To the Honorable Board of Selectmen and the citizens of the Town of Douglas

The following is an account of the taxes that were transferred to Tax Title in Fiscal 2016 and the Tax Title amounts collected in Fiscal 2016.

Explanation of Tax Title:

Tax Title is the process by which the Town has secured its financial interest on a parcel by placing a recorded lien on a parcel for back taxes owed to the Town of Douglas. The lien will be redeemed once the tax title account has been paid in full.

Tax Title balance as of 6/30/2015	\$	591,927.05
Parcels added to Tax Title in Fiscal 2016	\$	
Subsequent Tax Takings 7/31/2015	\$	164,378.28
New Tax Takings-10/30/2015	\$	
Refunds Issued due to Overpayments	\$	164,378.28
Tax Title Accounts w/balances added to Tax Possession	\$	
Tax Title Account-Disclaimers or Land Court Decree Vacated	\$	(18,543.33)
Less Payments made to Tax Title Accounts**	\$	(105,121.94)
Tax Title Balance as of June 30, 2016		\$ 632,640.06
Tax Title Interest Collected in Fiscal 2016	\$	20,038.51
Redemption and Legal Fees Collected	\$	6,002.27
Total Interest and Fees Collected as of June 30, 2016		\$ 26,040.78

** Includes WRWD Taxes, Interest & Fees Collected

Respectfully Submitted By:
Cheryl J Vaidya, Treasurer/Collector CMMT/CMMC

Honorable Board of Selectmen and the Citizens of the Town of Douglas:

The following is a recap of the Town of Douglas's cash and expenditure report for fiscal year ending June 30, 2016:

Balance June 30, 2015	\$	11,350,750.08
Add Treasurer's Receipts	\$	48,659,032.43
Less Warrants Paid	\$	(48,949,479.25)
Balance June 30, 2016	\$	11,060,303.26

As of June 30, 2016 cash consisted of the following balances:

General Revenue Accounts

UniBank General Fund	\$	4,737,849.05
UniBank Now Account	\$	1,569,353.05
UniBank Vendor Account	\$	-
UniBank Payroll Account	\$	-
UniBank School Lunch Account	\$	233,444.84
UniBank School Project Vendor Account	\$	1,714.72
UniBank Ambulance Account	\$	282,296.80
General Revenue Accounts – Cont.		
Belmont Savings Bank	\$	758,495.58
Savers Bank-Business Money Market	\$	1,011,225.53
UniBank Bond Proceeds Account	\$	438,402.96
Unibank Arts Council	\$	4,909.12
MMDT Simon Fairfield Public Library Fund	\$	15,560.61
MMDT Andrew Sanborn Scholarship Fund	\$	45,211.32

<u>Student Activity Accounts</u>		
UniBank Elementary Activity Account	\$	31.83
UniBank Middle School Activity Account	\$	5,402.86
UniBank High School Activity Account	\$	77,472.79
<u>Other</u>		
UniBank Road Bond/Contractor Bonds Accounts	\$	127,179.01
<u>Stabilization Fund</u>		
Bartholomew & Co.-Stabilization	\$	1,388,064.48
Bartholomew & Co.-Trust Funds	\$	138,461.48
Bartholomew & Co.-OPEB	\$	225,227.23
Total Cash	\$	11,060,303.26

Long Term Debt

Original Amount	Description	True Interest Cost	Maturity	Principal Balance as of 6/30/2016
\$ 265,000.00	Water Tank Refunded Debt 555 K	3%	2017	\$ 35,000.00
\$ 225,000.00	Land Acquisition	3.91%	2018	\$ 45,000.00
\$ 767,200.00	Land Acquisition - New High School	3.96%	2021	\$ 300,000.00
\$ 3,725,000.00	Refunded High School Debt	1.59%	2022	\$ 2,350,000.00
\$ 20,000,000.00	School Construction-ELEM & IES	3.92%	2032	\$ 16,585,000.00
\$ 95,000.00	Manchaug Sewer Extension	3.43%	2019	\$ 30,000.00
\$ 5,670,506.42	New Sewer Plant	2.00%	2025	\$ 3,294,376.14
\$ 95,000.00	Water Lines Refunded 206.5K	3.79%	2021	\$ 45,000.00
\$ 50,000.00	Well-Refunded Debt 104.7K	3.71%	2020	\$ 20,000.00
\$ 300,000.00	New Sewer Plant	2.00%	2024	\$ 163,017.96
\$ 3,105,000.00	School Construction	2.07%	2031	\$ 3,105,000.00
\$ 125,000.00	Water Main	2.19%	2029	\$ 125,000.00
\$ 612,300.00	Municipal Center Remodeling	2.19%	2031	\$ 612,300.00
\$ 254,688.00	Departmental Equipment	1.97%	2029	\$ 254,688.00
			TOTAL	\$ 26,964,382.10

Short Term Debt

Description	Balance as of 6/30/2016
School Buildings-BAN	\$ 600,000.00
	TOTAL \$ 600,000.00

Authorized & Un-issued Debt

Description	Date of Vote	Amount Authorized
Elementary School Construction	3/28/2011	\$ 17,479,498.00
Intermediate Elem School Construction	3/28/2011	\$ 9,319,891.00
		TOTAL \$ 26,799,389.00

To the Board of Selectmen and the Citizens of the Town of Douglas.

The following is a breakdown of all monies collected and turned over to the Treasurer for fiscal year 2016 beginning July 1, 2015 and ending June 30, 2016.

Real Estate

2016	\$ 14,014,901.06
2015	\$ 226,086.34
2014	\$ 4,609.01
2012	\$ 125.05
	\$ 14,245,721.46

Personal Property

2016	\$ 428,412.35
2015	\$ 851.76
	\$ 429,264.11

Motor Vehicle Excise Tax

2016	\$ 1,045,686.03
2015	\$ 190,020.96
2014	\$ 8,605.66
2013	\$ 2,028.35
2012	\$ 824.90
2011	\$ 162.61
2010	\$ 55.83
2009	\$ 55.00
2008	\$ 138.75
	\$ 1,247,578.09

Whitins Reservoir Water District

2016	\$ 60,026.85
2015	\$ 4,015.62
	\$ 64,042.47

Water Use

2016	\$ 326,732.18
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Sewer Use

2016	\$ 459,181.39
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Service Charge

2016	\$ 849.35
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WWTF Design

2016	\$ -
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WWTF Construction

2016	\$ 136,285.04
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Water/Sewer Interest

2016	\$ 4,187.91
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Water/Sewer Demand

2016	\$ 10,000.00
------	--------------

Water System Development Fees

2016	\$ 5,000.00
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Sewer System Development Fees

2016	\$ 5,000.00
------	-------------

Sprinklers

2016	\$ 600.00
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Water Lien

2016	\$ 2,479.50
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Sewer Lien

2016	\$ 3,669.61
------	-------------

Interest

2016	\$ 1,588.28
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Water Bond Lien	2016	\$	805.20
WWTF Lien	2016	\$	882.00
Off/On Lien	2016	\$	200.00
Water Repair Account	2016	\$	358.66
Final Water Read Fees	2016	\$	2,850.00
Sewer Assessments	2016	\$	4,689.12
Water/Sewer shut off/on fee	2016	\$	3,008.48
Backflow Prevention Test	2016	\$	2,400.00
Frozen Meter	2016	\$	150.00
Meter Test	2016	\$	-
		\$	970,916.72
Committed Interest	2016	\$	2,701.26
		\$	2,701.26
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Miscellaneous Revenues			
Bank Interest		\$	390.70
Municipal Lien Certificates		\$	7,800.00
Boat Excise	2016	\$	4,699.11
	2015	\$	473.17
	2013	\$	15.00
	2005	\$	15.56
Check Charges		\$	422.00
Betterment Release Fees		\$	-
Motor Vehicle Mark/Clear fees		\$	7,340.00
Roll Back Taxes		\$	3,345.76
Forest Product		\$	-
Release Fee		\$	18.00
Ambulance Lien		\$	-
Deputy Fees		\$	25,317.00
Advertising Fee		\$	241.92
Preparing Advertisement		\$	90.00
Posting Advertisement		\$	45.00
Duplicate Tax Bill Fee		\$	-
Vessel Penalty		\$	500.00
Legal Fees		\$	1,987.94
Misc. Revenue		\$	8.00
		\$	52,709.16

Interest

	2016	\$	28,858.49
	2015	\$	21,972.93
	2014	\$	2,313.84
	2013	\$	559.11
	2012	\$	271.26
	2011-1986	\$	262.68
		\$	54,238.31

Fees

	2016	\$	20,225.00
	2015	\$	20,750.00
	2014	\$	2,700.00
	2013	\$	600.00
	2012	\$	275.00
	2011-1986	\$	210.00
		\$	44,760.00
Assessments Collected		\$	15,986,606.13
Fees and Interest		\$	98,998.31
Misc. Revenues		\$	52,709.16
Water/Sewer Collected		\$	973,617.98
TOTAL COLLECTED	FY 2016	\$	17,111,931.58

Respectfully Submitted,
Pamela A. Carter
Assistant Collector

Gross Wage Report Calendar Year 2016

ACKLEY, Diane	\$813.75	BALLOU, Nancy	\$16,305.93
ADAMOPOULOS, Loucia	\$18,653.28	BARDELLINI, Joseph	\$24,686.18
ALCOTT, Erin	\$51,214.84	BARI, Kimberly	\$16,270.89
ALCOTT, Emily	\$3,072.05	BARTLETT, Evan	\$2,838.00
ALDRICH, Patrick	\$29,214.87	BEAIRD, Lindsey	\$7,973.98
ALGER, Jane	\$33,731.57	BEAIRD, Jennifer	\$8,348.96
ALLAN, Martha	\$1,141.00	BEAUCHEMIN, Luke	\$42,083.21
ALLARD, Debra	\$32.58	BEGIN, Raymond	\$53,632.89
ALLARD, John	\$30,424.09	BENGTON, Cheryl	\$3,670.77
ARABASZ, Jaclyn	\$18,387.54	BENNETT, Richard	\$157.68
AUBIN, Maryellen	\$11,304.30	BERARD, Katelyn	\$1,101.00
AUGER, Brandon	\$56,719.76	BERCHEM, Rebecca	\$1,429.00
AUGER, Eleanor Marie	\$67,126.86	BERTHIAUME, Kimberly	\$76,011.48
AULENBACK, Kasey	\$7,326.13	BERTONE, Julie M	\$75,708.12
AVELLINO, Joseph	\$15,897.68	BERTONE, Nicholas	\$55,225.10
AVEY, Christopher	\$640.00	BERUBE, Melissa	\$3,715.00
BABIGIAN, Michelle	\$76,708.12	BIAGIONI, Susan L	\$16,419.84
BABOLA, Todd	\$40,083.00	BISBEE, Joseph	\$22,424.32
BABOLA, Erin	\$76,058.12	BLAIN, Debra	\$825.05
BACHELDER, Beverly	\$54,645.86	BLANC, Mathew	\$3,854.89
BACON, Marleen	\$851.40	BLATCHFORD, Kristine	\$77,889.46
BALBI, Felicia	\$1,331.12	BLATCHFORD JR, John	\$1,300.00
BALDYGA, Amy	\$76,208.12	BLOEM, Danielle	\$42,069.96

Gross Wage Report – Cont.

BLONIASZ, Keith	\$800.00	CEDERBAUM, Samuel	\$93,482.56
BLONIASZ, Jennifer	\$724.95	CHADWICK, Brandon	\$35,737.23
BLONIASZ, Jacob	\$65,830.71	CHAISSON, Rochelle	\$3,337.90
BLONIASZ, Lee	\$35,489.98	CHAISSON, Jillian	\$307.98
BOLIO, Thomas	\$9,627.41	CHAUVIN, Leah	\$79,858.12
BOLIO, Paul	\$78,806.73	CHICOINE, Erin	\$5,747.61
BOMBA, Skye	\$75,311.48	CHUPKA, Susan	\$18,078.21
BONIN, Timothy	\$300.00	CICCONE, Cheryl	\$884.50
BOUCHER, Ashley	\$9,538.65	CICERO, Kimberly	\$55,501.51
BOULANGER, Danielle	\$6,537.94	COE, Angela	\$878.40
BOULANGER, Richard	\$9,358.71	COFFEY, Laura	\$60,694.00
BOURGEOIS, Stacey	\$10,804.32	COHEN, Alysa	\$9,040.74
BOURQUE, Kimberly	\$17,877.48	COLABELLO, Louis Paul	\$4,420.00
BOWEN, Gail	\$25,963.09	COLONERO, Patrick J	\$12,401.92
BOWEN, Kathryn	\$1,470.00	COLONERO, William	\$164.00
BOYKO, Eric	\$1,477.58	CONNELL, Gerard	\$1,833.79
BRANEY, Carolyn	\$78,486.96	CONNOR, Michael	\$6,942.31
BREN, Michael	\$86,557.37	CONNORS, Mary	\$5,415.00
BRENNICK, Meggie	\$47,538.09	COOPER-STURDEVANT, Paige	\$1,870.00
BRIGGS, Lois	\$34,411.78	CORDANI, Laura	\$74,211.48
BRIMMER, Jacquelyn	\$81,992.32	CORTESE, David	\$300.00
BRONZO, Shannon	\$62,846.43	COSTA, Emily	\$81,582.81
BROSNAHAN, Kathy	\$44,500.00	COTE, Christie	\$77,108.12
BROTHERS, Andrea	\$25,031.10	COVELL, Jennifer	\$17,986.31
BROTHERS, John	\$1,572.70	COYNE, John	\$9,164.42
BROWN, David James	\$75,920.22	CRISTIAN, Karen	\$75,419.77
BROWN, Stephanie	\$15,423.68	CROMPTON, Sandra	\$9,815.76
BRULE, Patricia	\$813.75	CUNDIFF, William	\$96,895.98
BRUNDAGE, Melanie	\$66,355.02	CYR, Lori	\$33,458.00
BRUNNER, Allyson	\$19,901.44	DAGENAIS, Stephanie	\$82,076.46
BURCHARD, Monique	\$1,050.00	DALY, Nicholas	\$920.00
BURGESS, Anne M	\$2,298.47	DAMORE, Eileen F	\$9,774.91
BURGESS, Patrick	\$1,212.25	DAUER, Emily	\$14,575.83
BURROWS, Reagan	\$2,220.00	DAVIS, Carmen L	\$17,619.63
BUTLER, Robin	\$14,421.39	DAVIS, Amy	\$25,269.68
CAHILL, Janis	\$28,191.41	DEGENOVA, George	\$72,628.26
CAHILL, Michael	\$8,196.90	DEJONG, David	\$38,670.97
CALLAHAN, Lindsey	\$5,468.26	DEJONG-EWING, Samuel	\$11,291.99
CAMPBELL, Kathleen	\$62,898.43	DELANEY, Brian	\$34,896.52
CAMPO, Peter	\$1,756.47	DELPHOS, Mary	\$17,908.83
CARDONE, Regina	\$2,846.10	DELUCA, Charlene	\$22,002.27
CARELLI, Daniel	\$9,768.05	DEMERS, Bernice	\$210.84
CARNEIRO, Jillian	\$12,147.08	DEMERS, Jonathan	\$210.84
CARPENTER, Jill	\$70,014.36	DENONCOUR, Albert J	\$86,001.92
CARTER, Pamela	\$61,844.08	DETORIO, Amanda	\$26,836.34
CARTER, Christine	\$26,965.70	DEWITT, Theresa	\$30,812.72
		DICKINSON, Marsha F	\$55,421.23

Gross Wage Report – Cont.

DIONIS, Maria	\$87,646.50	FURNO, Hannah	\$1,230.95
DOBART, Jennifer	\$17,815.78	FURNO, Christine E	\$68,626.31
DOBSON, Erin	\$1,562.00	FURNO, Adam J	\$64,692.89
DONOHUE, Nicholas	\$34,650.24	GABRIEL, Cherine	\$3,527.43
DORR, Frances	\$29,903.32	GAGNON, Michelle	\$334.00
DOYLE, Nancy A	\$75,861.48	GALICIA, Jean	\$4,516.00
DOYON SR., Robert	\$12,500.00	GALVIN, Nicole	\$37,446.34
DUCHARME, John	\$1,350.00	GARRISON, Lois	\$1,070.40
DUCHARME, Meghan	\$16,139.09	GASKELL, Lynne M	\$74,002.79
DUMONT, Ann	\$38.00	GAUCHER, Melanie	\$30,422.20
DUMONT, Ronald	\$425.50	GAUTHIER, Kathleen N	\$81,208.12
DUMONT, Melissa	\$85.00	GETZ, Caroline	\$418.12
DUNLEAVY, Mark W	\$4,915.13	GHIORSE, Dawn	\$16,476.33
DUPRE, Nancy A	\$83,527.75	GILBERT, Gregory G	\$84,961.78
DURHAM, Laurie	\$40,253.31	GILREIN, Catherine	\$72,648.45
ECKERT, Amanda	\$19,427.49	GINISI, Brian	\$57,803.98
EDDY, Ronald	\$552.48	GIONET, John	\$72,079.89
ELLIOTT, Gerald	\$4,994.00	GODBOUT, Robert G	\$42,137.50
FALCUCCI, Julie	\$340.00	GONYNOR, Nancy	\$210.84
FARLAND, Cheryl	\$4,978.36	GOSS JR., Robert	\$52,028.77
FARRELL, Lisa	\$976.39	GOSSELIN, Heather	\$173.25
FERGUSON, Alex	\$5,416.00	GOULD, Travis	\$98,161.09
FERGUSON, John	\$1,700.00	GOULD, Jenna	\$485.99
FIELD, Hope	\$872.95	GRANT, Cynthia	\$2,641.00
FIELD, Carol	\$2,455.39	GRAVESONPAYNE, Kelly	\$78,035.63
FINDLAY, Jessica	\$22,978.19	GRAY, Kris	\$23,658.44
FINO, Nichole	\$3,996.25	GRIFFIN JR., Arthur	\$3,617.45
FITZPATRICK, Caroline	\$82,376.16	GRONDIN, Natalie	\$170.00
FITZPATRICK, Jean M	\$82,674.10	GUILLOTTE, Brittney	\$4,290.00
FLAYHAN, Catherine	\$39,469.65	GUIMOND, Sarah	\$4,399.80
FLEMING, Sean	\$7,948.48	GUZEWICZ, Joyce	\$921.75
FLINTON, Robert	\$1,250.00	GUZINSKI, Michael	\$119,994.34
FLINTON, Melissa	\$9,875.00	HAIRE, Colin	\$800.00
FOLEY, Patrick T	\$120,400.57	HAMMOND, Charlene	\$14,052.94
FORD, Lisa	\$66,676.86	HANNON, Stephanie	\$11,791.68
FOREST, Michelle A	\$75,511.48	HANSEN, Sandra	\$12,242.46
FOREST, Caroline	\$2,164.50	HARKINS, Stephanie L	\$81,590.09
FORTE, Cynthia	\$14,470.85	HARPER, Peter	\$500.00
FOYNES, Kathleen	\$152.04	HARRINGTON, Shauna	\$43,469.61
FOYNES, Elias	\$41,851.60	HARRIS, Kristin	\$38,473.32
FRABOTTA SR., Richard	\$35,815.61	HASEMANN, Marie Ann	\$17,625.37
FREEMAN, Lisa	\$26,803.81	HAUCK, Renee	\$1,904.50
FULONE, Brett D	\$70,861.16	HAUER, Melanie	\$17,264.96
FURNO, David	\$54,792.63	HAYES, Kathleen	\$82,298.46
FURNO, Brittany	\$2,311.96	HEBERT, Raymond	\$10,018.12
FURNO, John J	\$105,606.36	HEDQUIST, Melissa	\$1,745.25
		HEIM, Alexandra	\$17,303.62

Gross Wage Report – Cont.

HELSTROM, Heidi	\$44,539.00	KUCZER, Maria	\$7,677.00
HENDRICKS, Carrie	\$78,076.46	KUNDZICZ, Timothy	\$2,675.28
HICKEY, Wayne	\$500.00	L'ECUYER, Steven	\$45,464.03
HIGLEY, Peter	\$65,841.00	LABRECQUE, Pauline	\$69,263.73
HILL, Charles	\$3,329.00	LACHAPELLE, Edward J	\$91,138.15
HILL, William James	\$1,172.19	LAFORTUNE, Lisa	\$8,817.23
HIPPERT, Ronald	\$1,514.00	LAJOIE, Maria	\$40,715.12
HIPPERT, Danielle J	\$75,861.48	LAMARCO, Grace	\$120.00
HITE, Cheryl	\$790.23	LANCASTER, Sandra E	\$81,074.10
HOPKINSON, Linda M	\$29,066.82	LANDRY, Melissa	\$2,518.50
HOPPER, Travis	\$25,606.65	LANDRY, Ashley	\$4,056.00
HORAN, Sandra	\$3,581.84	LAPIERRE, Justina	\$552.50
HOULE, Diana	\$9,710.96	LAPIERRE, Margaret	\$24,902.84
HOWARD, Cory	\$2,913.00	LAPOLT, Deana	\$1,266.00
HUFF, Jocelyn	\$9,382.93	LAURETANO, Erica	\$18,869.32
HUGHES, Michael	\$364.56	LAVIN, Courtney	\$59,569.44
HURLEY, Jessica S	\$84,856.75	LAVIN III, John	\$500.00
IDE, Stacy	\$1,949.38	LAVOIE, Waltraud	\$106.00
JANE, Andrea	\$74,024.48	LAZAROSKI, Megan	\$2,774.00
JERRETT-GOLDENBURG, Debra	\$581.02	LENCH, Larry	\$18,460.29
JEZNACH, Leslie	\$495.36	LEON, Lisa	\$53,536.12
JOHNSON, Suzanne	\$46,455.67	LEONARD, Paul	\$79,342.15
JOHNSON, Alex	\$27,227.99	LITTLETON, Linda	\$1,827.50
JOLDA, Frances	\$99.00	LOEHR, Angela	\$23,853.15
JONES, Marcia	\$9,839.08	LOSHUSAN, Marina	\$23,607.26
JONES, David	\$41,294.43	LOSIEWICZ, Kristen	\$6,368.67
JOSEY, Robert A	\$8,408.96	LOVETT, Jeanne	\$90,783.26
JOST, Kathleen	\$76,361.48	LUKACINSKY, Kathleen	\$173.76
KAMINSKI, Mark E	\$73,220.03	LUND, Kristen	\$4,506.90
KANE, Suzanne	\$61,514.85	LUTTON, Jennifer	\$33,648.50
KANTOR, Michael	\$32,866.32	LUUKKO, Kevin	\$41,342.04
KASPER, Brenda	\$14,318.55	LUUKKO, Charlene R	\$23,791.67
KASPER, Lauren	\$210.84	MACCHI, Carol	\$14,470.86
KATRAGJINI, Laura	\$6,978.57	MACIEJEWSKI, Tammy	\$5,255.58
KATZ, Cheryl	\$22,772.57	MACINNIS, Hillary	\$17,880.08
KAUFMAN, James	\$65,359.92	MACINNIS, Olivia	\$1,230.50
KEEGAN, Cortney	\$102,662.24	MACKAY, Beth A	\$56,267.71
KELLY, Cheryl L	\$31,910.99	MACKSOUD, Richard	\$5,000.98
KELLY, Elaine	\$250.00	MACLEOD, Stephen	\$9,859.40
KESSLER, Emily	\$5,221.05	MACPHEE, Tiffany	\$392.25
KESSLER, Julie E	\$34,548.14	MACRAE, Ryan	\$595.00
KING, Stephanie L	\$78,889.46	MAHONEY, Ivone	\$12,290.38
KOLLETT, Robert	\$1,532.69	MAINES, Kevin	\$116,517.12
KOLLETT, Jeffrey R	\$70,930.38	MALO, Jared	\$52,611.36
KONOPKA, Donna	\$556.42	MANNING, Kelly	\$8,608.40
KOUMANELIS-Urquhart, Nealy	\$96,372.14	MANNING, David	\$15,834.26
		MANNING, Carol	\$26,561.20

Gross Wage Report – Cont.

MARAGGIO, Wendy	\$5,447.97	MOSCZYNSKI, Leon	\$600.00
MARKS, Jaime	\$813.75	MOUSSETTE, Gerard	\$894.32
MARKS JR, Ernest	\$57,651.65	MROCZKA, Wesley	\$5,150.00
MARSHALL, Thomas	\$2,357.94	MULLIGAN, Denise	\$68,648.60
MARTINSEN, Robyn	\$80,287.30	MURPHY, Bridget	\$7,287.87
MARTORANO, Elise	\$340.00	MUSCATELL, Gina	\$9,652.59
MASTRIANNA, Jake	\$5,833.57	MUSCATO, Julie	\$8,172.77
MATCHETT, Katherine	\$16,681.68	MYERS, Lesley	\$26,014.68
MATTSCHECK, Cathy	\$75,708.12	MYETTE, Jeannette	\$189.50
MAURICE, Andrew	\$2,526.33	NASH, Adam	\$25,510.02
MAYO, Emily S	\$80,532.81	NASUTI, Laura	\$72,954.64
MAYOTTE, Jeffrey	\$46,072.82	NAUGHTON, Briana	\$10,851.62
MCCALLUM, David	\$4,399.98	NDAYISHIMIYE, Aurore	\$210.84
MCCALLUM, Cassandra	\$525.00	NICHOLS, Susan S	\$43,121.70
MCCALLUM, Justin	\$143.66	NOE, Nicole	\$14,575.83
MCCALLUM, Bettyann	\$813.75	O'BRIEN, Kristen	\$73,861.48
MCCALLUM, Danica	\$1,987.36	O'CONNOR, Allyson	\$1,955.00
MCDERMOTT, Elaine	\$42,800.00	OKOLITA, Jessenia	\$831.30
MCDONALD, Martha	\$18,110.13	OMAR, Jennifer	\$16,674.87
MCGEE, Jennifer	\$47,054.65	OSTERMAN, Cheryl	\$43,300.00
MCGLOIN, Lisa	\$7,162.54	OUILLETTE, Janet	\$162.50
MCGRATH, Brian	\$77,412.88	OUM, Serey	\$15,009.09
MCGRATH, Errion	\$53,267.78	OWSIK, Julie	\$17,165.05
MCKAY, Whitney	\$3,507.50	PALMIERI, Jason	\$11,453.84
MCKELVIE, Leah	\$1,468.50	PASTORE, Ramona	\$16,318.92
MCKEON, Andrea	\$56.18	PECK, Madeline	\$210.84
MCKEON, Jason	\$6,114.33	PECK, Victoria	\$25,864.26
MCKEON, Stephen	\$8,067.31	PELLEGRINO, Renee	\$26,772.16
MCLAUGHLIN, Cheryl E	\$50,037.21	PELLETIER, Erin	\$9,454.14
MCLAUGHLIN, Aaron	\$93,278.81	PELOQUIN, Johna	\$14,556.41
MCMANUS, Crystal	\$4,023.22	PEMBERTON, Emily	\$59,610.67
MCSWEENEY, James	\$595.00	PERKINS, Carol	\$27,376.78
MELLO, Marybeth	\$31,265.26	PETERS, Heather	\$602.25
MENARD, Keith	\$250.00	PETRELLI, Krista	\$68,337.87
MENCHIN, Jaye	\$33,213.40	PHIPPS, Paula	\$420.00
MIGLIONICO, Nicky L	\$116,533.12	PICOTTE, Steven	\$31,251.56
MILLER, Megan	\$62,720.52	PIERCE, Sarah	\$48,834.60
MILLS, Louise	\$4,876.75	PIERCE, Larry	\$93,513.76
MOLVAR, Melissa	\$76,708.12	PIERCE, Megan	\$1,665.00
MONETTE, Stacy	\$11,853.43	PLAMONDON, Sarah	\$10,318.50
MORGAN, Sean	\$10,326.20	PODSTAWKA, Agnieszka	\$4,500.00
MORIN, Nickolas	\$334.00	POPE, David	\$43,787.56
MORRIS, Kimberly	\$4,583.49	POSTMA, Lisa	\$22,128.26
MORRIS, Scott	\$132.06	PRATT, Jeremiah	\$594.19
MORSE, Kevin	\$335.44	PROPHET, Jessica	\$13,936.52
MORTON, Adam	\$37,192.19	PRUNIER, Monica	\$813.75
		PURVIS, Tracy	\$75,711.49

Gross Wage Report – Cont.

QUIGLEY, Christopher	\$685.82	ST. GERMAIN, Donald	\$9,510.91
QUINLIVAN, Erica	\$815.22	ST. PIERRE, Laura	\$43,064.69
QUINN, Ralph	\$10,591.00	STACK, Imogene	\$90,901.72
RAFTER, Kevin	\$9,999.03	STACY, Amy	\$334.00
RAWLINGS, Nancy	\$26,972.73	STAND, Jarred	\$60,605.09
REARDON, Cassandra	\$22,583.82	STAND, Ellen	\$50,901.77
REARDON, Kamryn	\$3,549.00	STAND, Amy	\$75,708.12
REBER, Ellen	\$51,282.86	STEFANIK, Kathleen	\$9,749.88
REID, Sonia	\$1,275.00	STEVENS, Corey	\$2,178.70
REMILLARD, Julie	\$47,313.39	STEWART, Glorialyn	\$23,681.49
REYNOLDS, Adelle	\$13,227.30	STIENSTRA, Cheryl	\$21,736.33
RHEAUME, John	\$71,571.91	STRATTON, Keith	\$8,624.67
RICHARD, Rosemary	\$813.75	SUGHRUE, Mary	\$250.00
RINDONE, Ellen	\$8,254.05	SULLIVAN, Robert	\$86,346.70
RIORDAN, Kevin	\$92,156.50	TAYLOR, Scott	\$6,542.68
RIVARD, Aaron	\$25.00	TEDISKY, Marlena	\$75,361.48
RIVARD, Laurie J	\$16,703.80	TESSIER-WOUPIO, Diane	\$82,927.75
ROBINSON, Joy	\$21,855.72	THAYER, Jeffrey	\$72,232.86
ROCHELEAU, Maria	\$2,838.88	THEODOROU, Alexandra	\$1,981.22
ROMANO, Alexandra	\$15,303.76	THERIAULT, Billie Jean	\$3,950.00
ROUSSEAU, Patrice	\$60,278.47	THERIAULT, Stephen	\$43,077.15
RUIZ, Jacob	\$4,597.70	THEWS-MILLER, Diane	\$18,052.05
RUSACK, Sharon	\$45,492.82	THIBEAULT, Lauren	\$38,461.34
RYAN, Sarah	\$14,345.66	THULIN, Melanie	\$5,143.66
RYAN, Shannon	\$4,994.00	TIBBETTS, Lauren	\$50,124.98
SALINAS, Vanessa	\$13,145.67	TOWLE JR., Mark	\$45,843.56
SARTORI, Rachel	\$763.75	TURNER, Laura	\$54,598.76
SAWICKI, Christina	\$17,469.85	TURNER, Nancy	\$10,607.44
SCAFIDI, Michael	\$45,733.09	USHER, Alexandra	\$14,575.83
SCHULTHEISS, Linda	\$74,461.48	VAIDYA, Cheryl	\$76,086.56
SCHULTZBERG, Jacob	\$27,044.17	VALIPOUR, Roshan	\$7,463.33
SCHWARTZ, Pamela K	\$1,890.00	VALIPOUR, Pamela J	\$74,157.79
SCOTT, Timothy	\$15,641.43	VALLIERE, Patricia	\$47,047.00
SHANER, Emily	\$24,968.06	VEGA, Desi	\$86,805.78
SIMMONS, Heather	\$68,822.31	VILLEMAIRE, Scott	\$48,470.40
SMALL, Michael	\$418.04	VINSON, Kent	\$84,222.71
SMITH, Christine	\$875.00	VINSON, Jack	\$9,765.04
SMITH, Paul	\$36,931.03	WAGGENHEIM, Jonathan	\$83,301.75
SMITH, Erica	\$36,240.62	WAGGENHEIM, Vanessa	\$21,764.47
SMOOT, Cathrynn	\$38,420.67	WALLIS, Richard	\$9,783.96
SNOOK, Justin	\$62,255.62	WERME, Theresa	\$1,157.85
SOCHA, Cindy L	\$97,873.32	WHEELER, Michelle	\$76,858.12
SODERMAN, Debra A	\$43,452.84	WHIDDEN, Kenneth	\$1,953.00
SOKOL, Marydolores	\$78,635.48	WHITE, William	\$1,342.90
SOUSA, Donna	\$73,947.96	WHITE, Jeffrey	\$9,778.05
SOUSA, Elizabeth	\$17,127.00	WHITE, William	\$4,513.88
		WHITHAM, Amanda	\$8,225.03

Gross Wage Report – Cont.

WIERSMA, Larry	\$125.00
WILSON, Robert	\$19,790.25
WITKUS, Melissa	\$15,533.87
WOOD, Janice	\$18,045.93
WORSTER, Anthony	\$35,597.79
WRIGHT, Mary	\$5,095.16
WRIGHT, Adam	\$38,282.49
YACINO, Joseph	\$4,399.98
YACINO, Felix	\$418.04
YANNINO, Anthony	\$70,094.19
YVON, Norman	\$125,938.04
ZISK, Stephen	<u>\$37,913.84</u>
	\$14,959,127.28

Special Detail M.G.L.Ch. 44§ 53C:

Compensation of employees for off-duty or special detail work not related to regular duties.

AUGER, Brandon N	\$1,120.00
BERTONE, Nicholas	\$3,235.00
BLONIASZ, Jacob	\$1,660.00
BOHANAN, Matthew	\$1,920.00
BREN, Michael D	\$4,880.00
BRIMMER, Jacquelyn	\$1,220.00
CONLEY, Shawn R	\$1,820.00
CONLON, Donald C	\$4,410.00
DEGENOVA, George	\$3,870.00
DUNLEAVY, Mark W	\$2,030.00
FLETCHER, Todd	\$160.00
FORTUNATO III, Joseph	\$640.00

FOYNES, Elias J	\$3,135.00
FRANZEN, Philip	\$700.00
FULONE, Brett D	\$5,610.00
GILBERT, Gregory G	\$7,640.00
GOULD, Travis	\$760.00
GREENO, Peter D	\$4,065.00
KAMINSKI, Mark E	\$2,540.00
KASABULA, Kevin	\$640.00
KURAS, Justin C	\$2,480.00
LEFEBVRE, Bryan	\$320.00
MARINO, Michael S	\$320.00
MCLAUGHLIN, Aaron	\$680.00
MIGLIONICO, Nicky L	\$640.00
MINICIELLO, Frank	\$640.00
SANCHIONI, John	\$160.00
SCHULTZBERG, Jacob	\$400.00
SULLIVAN, Lisa	\$320.00
TAYLOR, John	\$1,500.00
TAYLOR, Scott	\$2,380.00
WRIGHT, Adam	\$2,600.00
YANNINO, Anthony	<u>\$520.00</u>

Sub Total: \$65,015.00

Grand Total **\$15,024,142.28**

Submitted by:

Cheryl J Vaidya, Treasurer/Collector, CMMT & CMMC



ASSESSORS DEPARTMENT BOARD OF ASSESSORS

MEETING DATE/TIME
1st Thursday of the Month
at 6:00 PM

476-4000 ext. 353

FY 2016 Assessed Valuation of Town	974,501,863
FY 2016 Tax Rate	16.82

CLASSIFICATION

Residential	822,550,323
Open Space	-0-
Commercial	19,377,948
Industrial	16,364,000
Personal Property	25,884,792

Total Taxes Levied for Fiscal Year 2016	14,871,858
Real Estate	14,436,476
Personal Property	435,382
Number of Parcels Assessed	4,134
Valuation of Exempt Property (I.e. Town owned, State owned, non-profit charitable)	90,324,800
Valuation of Chapter Land Properties (I.e. Ch.61-Forestry, Ch.61A-Agriculture, Ch.61B-Recreation)	2,300,571

Average Assessed Value of Single Family Residence	265,600
FY 2016 Real Estate and Personal Property Abatements	11,221
FY 2016 Real Estate Exemptions	45,978

Motor Vehicle Excise Commitments

July 1, 2015 thru June 30, 2016	1,401,178.34
Number of Motor Vehicles Assessed	12,131
FY 2016 Boat Excise	5,815



The Board of Assessors is a three member elected Board. State law requires the Assessors to value all real estate and personal property subject to taxation, based on 'full and fair cash value' as of the January 1st preceding each fiscal year. The State Department of Revenue mandates the Assessors annually conduct sales analyses to maintain property values at or near 100% of market value. The assessed values are submitted to the State every year.

The Assessors are responsible for the assessed values. Town Meeting appropriations voted by Town citizens determine the tax rate. The total taxes apportioned must be sufficient to meet state and local appropriations.

The Assessors encourage all taxpayers to contact the Assessors' Office with any question relative to their real estate assessments, abatements, exemptions, or motor vehicle excise tax.

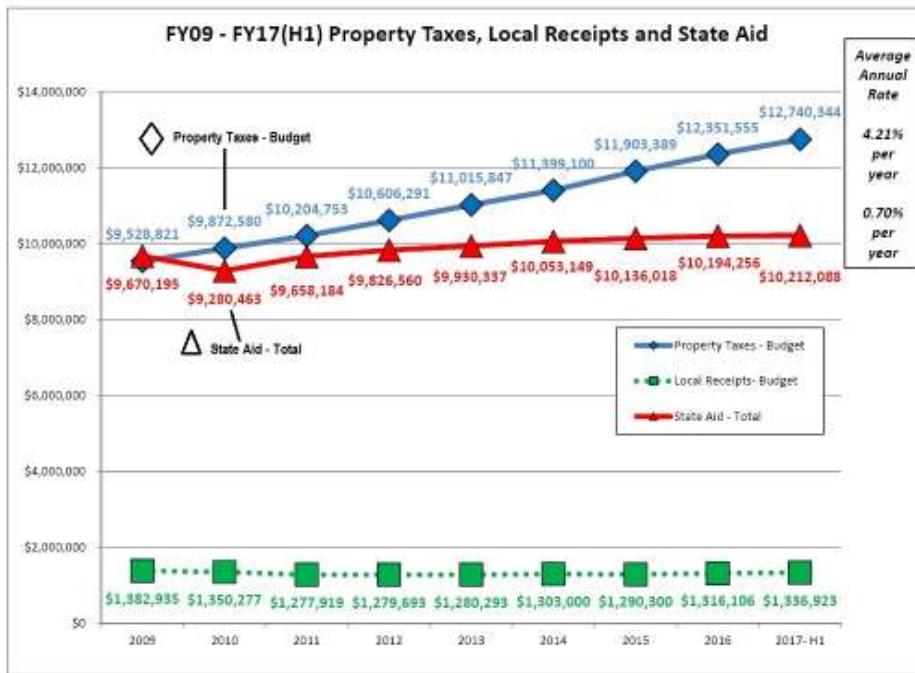
Respectfully submitted,

**John A. Blatchford, Jr., Chairman
Arthur F. Griffin, Carol E. Field**



FINANCE COMMITTEE

The Town of Douglas had another challenging year financially in 2016. The state continues to contribute a lower percentage of revenue to Douglas, a trend that began in 2009. In 2009, the state was contributing more than 50% of the town's total revenue. In 2016, the state only contributed 44.5% of the Town's revenues asking the Town's tax payers to make up the difference of approximately \$2.5 million dollars. The chart below illustrates how the town's percentage of total revenue has transitioned more heavily to the Town's taxpayers.



FOR DISCUSSION PURPOSES ONLY

This reduced revenue from the state has caused reductions in some services for the Municipal and School Department's. The School Department has had to charge additional fees for students who want to participate in extracurricular activities. School booster groups are also raising additional funds so that extracurricular activities can continue. Reductions in services are likely to continue unless additional revenue can be created. The Town continues to search for economic opportunities from businesses to increase the tax base and is working with the Worcester Business Development Corporation as a consultant to help in this area.

The Town had an override vote in May of 2016 asking the citizens of the Town if they would like to add an additional \$1.7 million to the Town's tax revenues for future years. This override was not approved by the voters so the Town's financial situation remains unchanged. The Town's voters approved a debt exclusion which would have allowed the town to purchase a new rescue pumper fire truck and catch basin cleaner truck (with plow and sander).

The Town did receive a one-time \$165,000 grant from the state in recognition of the burden that Wallum Lake puts on the Town's public safety departments. In December 2015, the Board of Selectmen voted to appropriate \$80,300 towards public safety needs in the town and \$84,700 to the School Department. These funds were used for Capital items.

The Strategic Budget Committee continues to meet to advise The Board of Selectmen & Finance Committee of possible ways to increase revenue and reduce costs. In 2017, they plan to give a thorough review to all fees the Town is charging its residents. This review will include a comparison of the fees Douglas is charging to those in other surrounding towns.

The Finance Committee currently has one opening. Anyone interested in volunteering their time should contact the Town Administrator's office or the Town Moderator.

Reserve Fund:

Original Appropriation	\$ 50,000.00
Selectmen's Office	-\$300.00
Property Insurance	-\$11,700.00
Library Expenses	-\$1,400.00
Transferred at Special Town Meeting 11/16/15	-\$14,500.00
Balance 6/30/16 – Returned to the General Fund	\$22,100.00



*Respectfully submitted,
Ryan Hogan for the Finance Committee*

Pamela Holmes, Chairman

Carol Gogolinski

Ryan Hogan, Vice-Chairman

Michael Hutnak

Brett Argall

Jerry Kocur

Howard D'Amico

Cynthia Shurick



CAPITAL IMPROVEMENT COMMITTEE

The Capital Committee reviews, prioritizes and offers recommendations concerning all request over ten thousand dollars for capital projects submitted by the schools and Town departments. The following is a list of projects that were able to be funded in 2016.



Painting of Church Street Water Tank	\$100,000
Municipal Center Parapet Masonry Repair	\$24,000
Highway Garage Roof Repair	\$19,000
Police IT Server and Computer Upgrade	\$11,500
Municipal Ctr. Air Duct Cleaning	\$15,000
Cable Dept. Playback Equip.	\$45,000
Cable Dept. Studio Equipment	\$50,000
Total:	\$264,500

FY 2016 Capital Improvement Committee Report

The Capital Improvement Committee reviews, prioritizes and offers recommendations concerning all requests for funds for capital projects submitted by School and Town Departments. This plan/list represents all departmental capital requests received by the Capital Committee as of this date.

FY-2016 to FY-2020 Capital Plan/List

Department	Item Requested	FY-Year	Estimated Cost
FY2016 Proposed for Funding			
Municipal Center	Fire Alarm System	2016	\$36,000
Fire Department	Large Diameter Hose Replacement	2016	\$13,600
School Department	Primary School Chimney Repair	2016	\$22,400
FY- 2016 Unfunded			
Municipal Center	Air Duct Cleaning	2016	\$11,000
Municipal Center	Gym Window Replacement	2016	\$62,000
Municipal Center	Architectural Plans for Interior Renovation 1 st & 2 nd Floor	2016	\$20,000
Highway Department	Brush Chipper	2016	\$51,000
Highway Department	Roof Replacement	2016	\$18,000
Police Department	Tasers	2016	\$28,000
Police Department	Live Scan Fingerprint Equipment	2016	\$26,000
Fire Department	Rescue Pumper	2016	\$460,000
Fire Department	Personal Protective Equipment	2016	\$18,000
Water & Sewer Dept.	Sewer Dept. Master Plan Upgrade	2016	\$150,000
Water & Sewer Dept.	Church Street Water Tank Painting	2016	\$100,000
Water & Sewer Dept.	Radio Read Program	2016	\$200,000
School Department	Middle School - Elevator Jack Replacement	2016	\$40,000
School Department	Primary School - Upgrade and Expand Phone System	2016	\$52,000
School Department	Primary School – Replace Exterior Doors	2016	\$12,000
School Department	High School – Replace and Rebuild High School Sign	2016	\$22,950
FY- 2017			
Cable	Studio Build-out	2017	\$50,000
Municipal Center	Interior Renovation 1 st & 2 nd Floor	2017	\$150,000
Municipal Center	Replace Phone System	2017	\$25,000
Municipal Center	Masonry Repointing & Repair	2017	\$135,000
Building Maintenance	Post Office/Sr. Ctr. Window/Door Replacement	2017	\$135,000
Building Maintenance	Post Office/Sr. Ctr. Parking Lot Paving	2017	\$17,000
Building Maintenance	Police Department Windows/Doors	2017	\$50,000
Highway Department	Catch Basin Cleaner with Plow and Sander	2017	\$234,000
School Department	Primary School – Main Roof Replacement	2017	\$345,000
School Department	High School/Primary School Parking Lot Repairs	2017	\$15,000
School Department	High School – Repair and Repave Back Access Road	2017	\$25,000
School Department	Primary School – Upgrade Network Infrastructure	2017	\$40,000
School Department	High School I-Beam Painting	2017	\$17,400
Water & Sewer Dept.	Gilboa Street - 3,000 feet of 12 inch Water Line	2017	\$470,000
FY- 2018			
Municipal Center	Replace Roof Over the Main Building	2018	\$155,000
Municipal Center	Replace First Floor AC Units	2018	\$70,000
Highway Department	One Ton Dump Truck with Plow	2018	\$49,000
School Department	Primary School – Replacement of Windows	2018	\$110,000
School Department	Primary School – Upgrade to Electrical System	2018	\$150,000
School Department	Primary School Bathroom Fixture Replacement	2018	\$15,000
School Department	Primary School/High School Gymnasium Painting	2018	\$350,000
Water & Sewer Dept.	North Street 12" Water Main from Gilboa St to End	2018	\$675,000

FY-2016 to FY-2020 Capital Plan/List			
Department	Item Requested	FY-Year	Estimated Cost
FY- 2019			
Municipal Center	First Floor Electrical System Upgrade	2019	\$125,000
Municipal Center	Replace Elevator Wing Roof	2019	\$20,000
Municipal Center	Repave Municipal/Police Parking Lot	2019	\$65,000
Building Maintenance	Old Elementary School – Masonry Repairs	2019	\$50,000
Highway Department	One Ton Dump Truck with Plow	2019	\$49,000
Highway Department	Portable Air Compressor	2019	\$19,000
Highway Department	Boom Flail Mower	2019	\$32,000
School Department	Replace Tractor and Mower	2019	\$55,000
FY - 2020			
Building Maintenance	Update Master Facilities Plan	2020	\$10,000
Highway Department	Dump Truck W/ Plow & Sander	2020	\$160,000
Debt Exclusion Projects	FY2016 - FY2020		
Library	ADA & Building Upgrade	2016	\$1.3 Million
Fire Department	Fire Station Addition	TBD	TBD
Highway Department	New Highway Garage	TBD	TBD
Police Department	New Police Station	2016	\$6,000,000
Recreation	Martin Road Recreation Area	TBD	TBD
Water & Sewer Dept.	Rte. 16 Sewer Line	TBD	TBD
Water & Sewer Dept.	Construct New Tank in North End of Douglas	TBD	TBD

Respectfully submitted,

**Kent Vinson
Chairman**

PUBLIC SAFETY





POLICE DEPARTMENT

January 1, 2016 – December 31, 2016

"Everyone gave something, some gave everything. We shall never forget them". September 11, 2001

The Douglas Police Department is comprised of 15 full-time officers, to include the Chief of Police, a Lieutenant, a detective Sergeant, three patrol Sergeants and nine patrol officers, as well as, five part-time/reserve officers. Also included within the Douglas Police Department is our public safety communication staff, which includes four full-time dispatchers and six part-time dispatchers. They are responsible for handling all Police, Fire and EMS emergency and non-emergency calls, as well as, dealing with the public at large on a daily basis.



The Police Department handled 13,158 calls for services in 2016, which included **558** arrests. A breakdown of some of these arrests showed that 36 were for operating under the influence (OUI), of which two were second offenses, **one was a sixth offense**, and one was a single offense for operating under the influence of drugs. There were 35 individuals arrested for various drug/narcotic violations. Also, 30 individuals were arrested for domestic assault and battery. There has been a small decrease in larcenies from motor vehicle and residential burglaries, which is still being fueled by economics and narcotic addiction. The Department has made arrests, charging individuals with various offenses associated with these crimes. *The Douglas Police Department encourages residents to lock their vehicles at all times and to report any and all suspicious activities and or persons seen in their neighborhoods.*

The Department continues to address motor vehicle accidents, motor vehicle complaints and traffic violations by using various resources, both aggressively and proactively. In 2013, the Department investigated a total of 120 accidents. Then in 2014, we experienced a substantial increase where we investigated 135 motor vehicle collisions resulting in injuries to 48 individuals. However, that trend changed in 2015 with 123 accidents which resulted in injuries to 22 individuals and one fatality. Now in 2016, we investigated a total of 135 accidents which resulted in 32 individuals being injured. Once again, Main Street, had the most accidents with 35, followed by Webster Street with 15 and North Street with 10. In examining these accidents, a total of 67 occurred on three days; Wednesday, Friday and Saturday. Fifty-three percent of all accidents were single vehicle and 13% were rear-end accidents. Sixty-four percent occurred during daylight and 68% occurred when the weather was clear and 75% when the roadway was dry. **Seatbelts were used by 76% of the operators in 2016, which was down from 2015 when 83% were using their seatbelts.**

Regarding motor vehicle/traffic complaints, the Department issued a total of 4,132 traffic citations for various motor vehicle offenses, which resulted in \$50,345.00 total fines and 58% being issued for speeding showing an average of 15 mph over the speed limit. Of the 4,132 traffic citations written, 80% were written warnings. The Department once again was awarded a grant in the amount of \$7,500.00 from the Governor's Highway Safety Program for specialized traffic enforcement programs. The grant application was written by Sgt. Aaron McLaughlin.



In December, the Department once again received a **Gold Award** from AAA for our outstanding traffic enforcement programs. The **Community Traffic Safety Award** was awarded again to Officer Michael Bren for his commitment and enforcement dealing with drunk and impaired drivers.

The Department continues to actively seek grants to obtain various resources and equipment. In 2016, the Department received a State E-911 grant which totaled \$32,184.00. These monies were used to support the many aspects of public safety dispatching.

All Department personnel continue to receive quality law enforcement training, with a total of 118 law enforcement courses attended, resulting in 1487 credit hours. One such training course was having all officers certified in the use of TASER. The Department was able to achieve training through various methods such as distance learning/web-based training, tuition free courses and utilizing State E-911 grant monies. All officers are mandated by the Massachusetts

Criminal Justice Training Council to have 40 hours of training yearly. The dispatchers are all emergency medical dispatchers (EMD) and are mandated to have 16 hours of training each year.

Officer Anthony Yannino continues his role as our Community Policing Officer. His duties include crime prevention and safety programs for the elderly of the Town of Douglas. He is responsible for visiting the Senior Center, Riddlebrook Apartments and Douglas Schools.

The Department continues to provide school safety programs. The Officer Phil Program, which is supported by our business community, provides our students the needed resources and skills to avoid danger and drug use.

Officer Brett Fulone continues his role as our full-time Resource Officer assigned to all the Douglas Schools. This gives the Department visibility in all four schools and continues our partnership to provide positive law enforcement insight and information, which includes our D.A.R.E. program, as well as being a resource for the students, faculty, parents and school committee members.

The Douglas Police Department K9 unit, under the direction of Officer Jacob Bloniasz and his trusted partner, Kyro, a four year old German shepherd, has proven to be a vital asset to the Douglas Police Department and the Town of Douglas. **The unit is run solely on funds received through local donations, fundraisers, grants and forfeitures.** K9 Kyro is certified in tracking, criminal apprehension, handler protection and "drug detection". The team needs to maintain their certification each year with the Boston K9 Academy by completing a minimum standard of in-service training hours. The K9 unit has been deployed numerous times and has led to the arrest of several individuals within the town of Douglas, including suspects of house breaks and car breaks. The K9 unit has also assisted several local communities within the central Massachusetts on many occasions.

Please visit our web page at www.douglasmapholic.com, which contains information about the Douglas Police Department. We strongly encourage all residents to sign up for emergency alerts and community notifications with Nixle.com. Over 2000 governmental agencies have signed up with Nixle.com to help notify communities of emergency information and community activities. Please sign up at www.nixle.com. Also, Douglas Police Department is now on **Facebook** and **Twitter**. We post town activities, press releases, public safety announcements, and other information to friends of the Douglas Police Department. You can find us by searching DouglasPD.

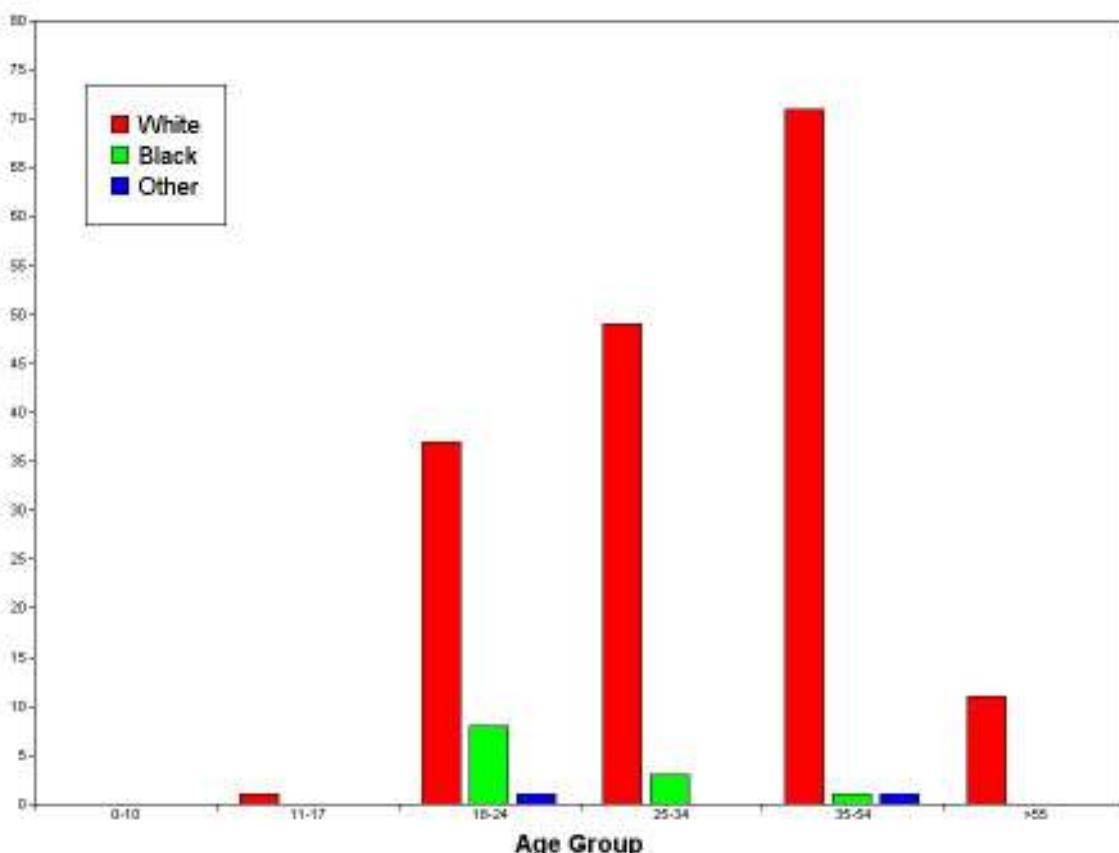
On behalf of all the officers and dispatchers, I wish to thank the citizens and business community for your strong support of the Douglas Police Department throughout the year. The Department will continue to provide professional and dedicated services to the Town and citizens of Douglas.

Respectfully submitted,

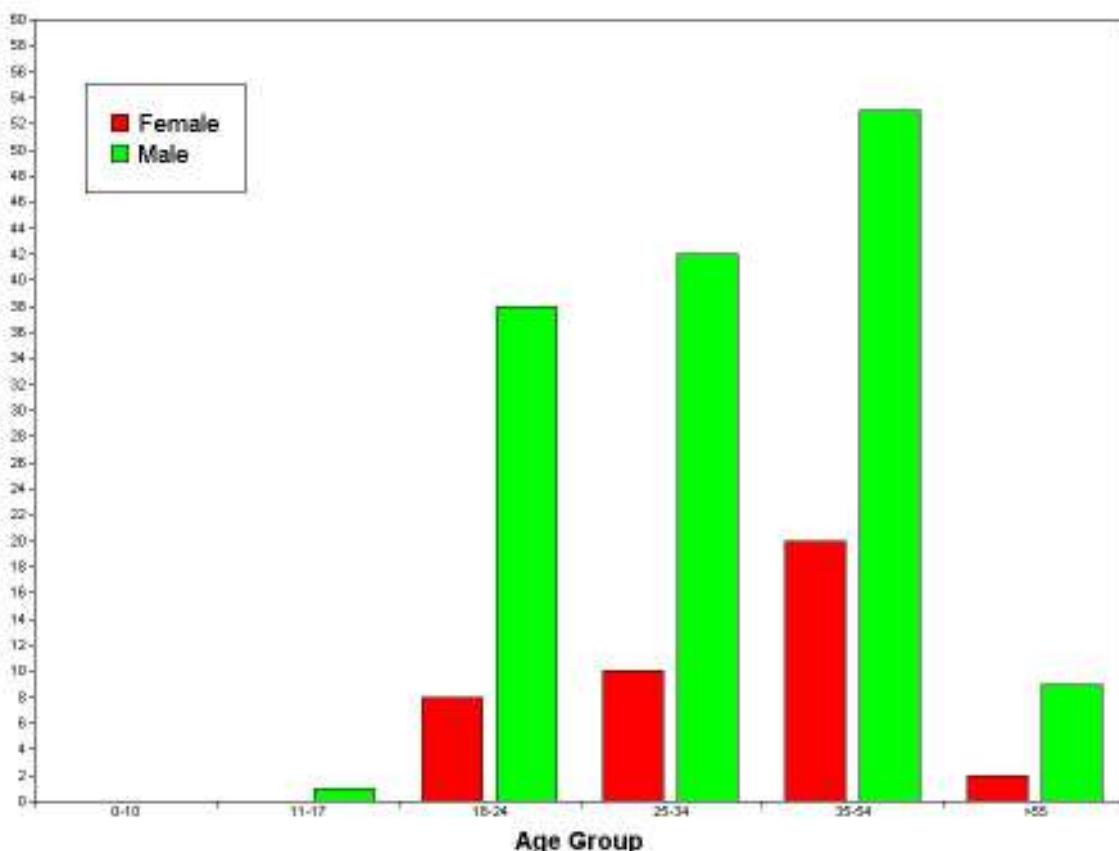
Patrick T. Foley, Chief of Police



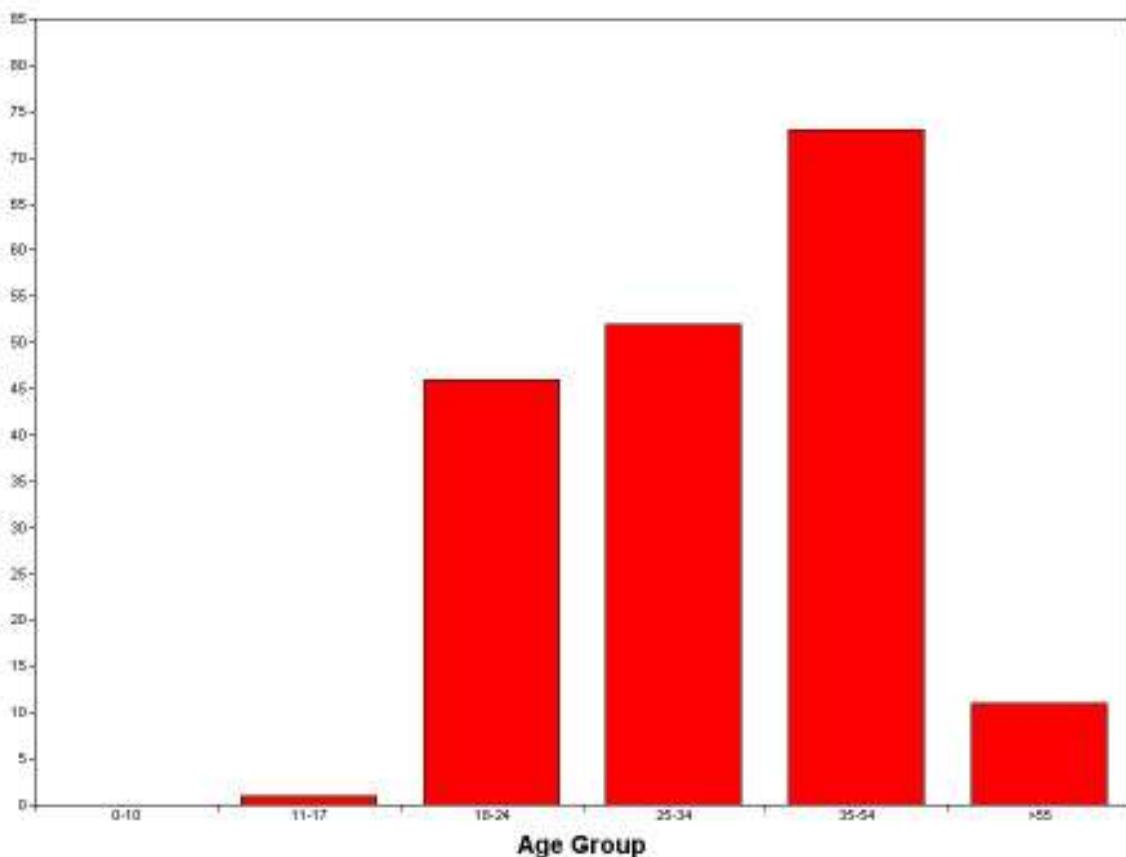
Arrests On View & Based on Incident/Warrants By Age / Race 2016



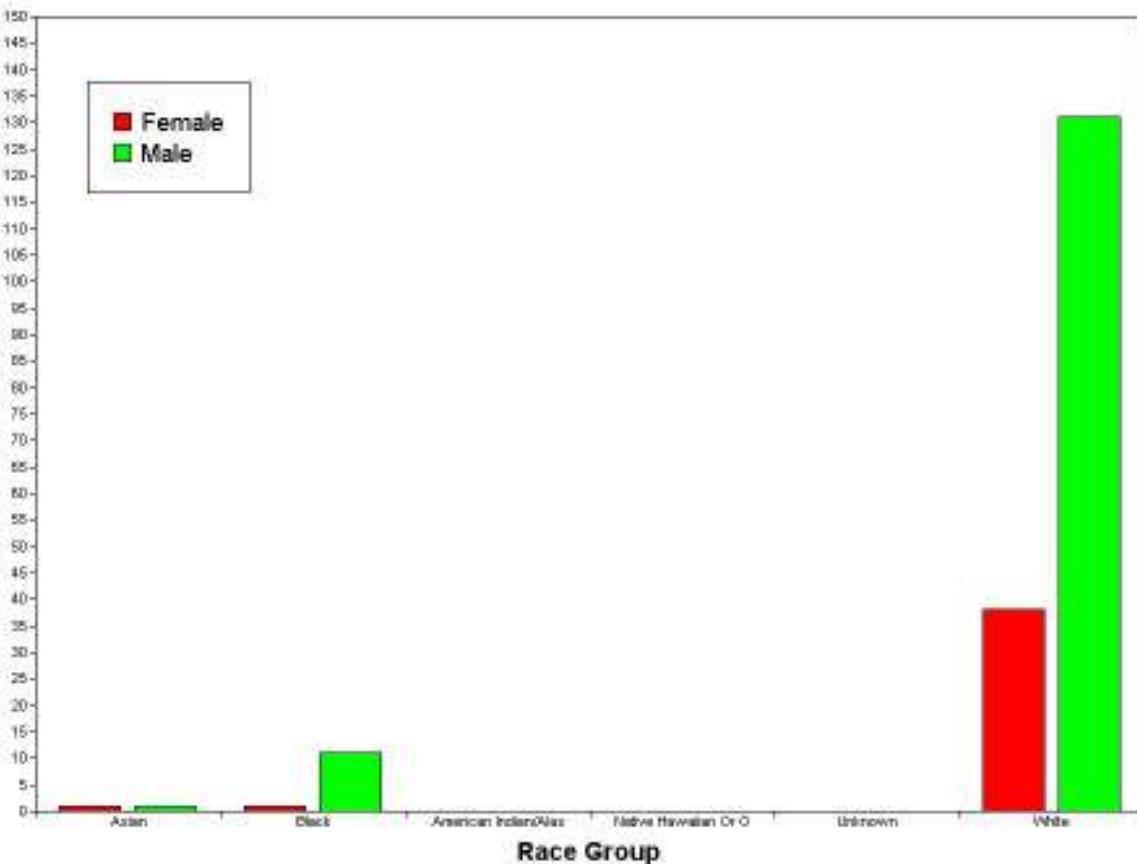
Arrests On View & Based on Incident/Warrants By Age / Sex 2016



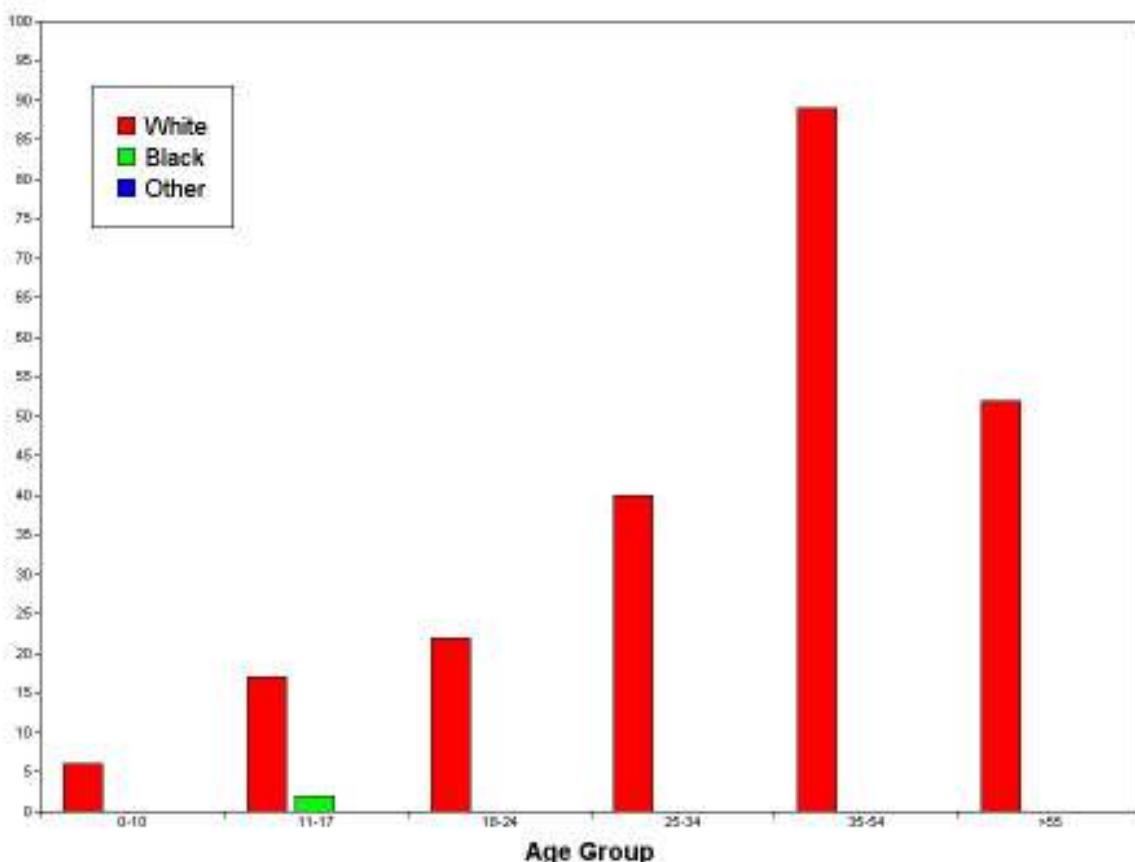
Arrests On View & Based on Incident/Warrants By Age Group 2016



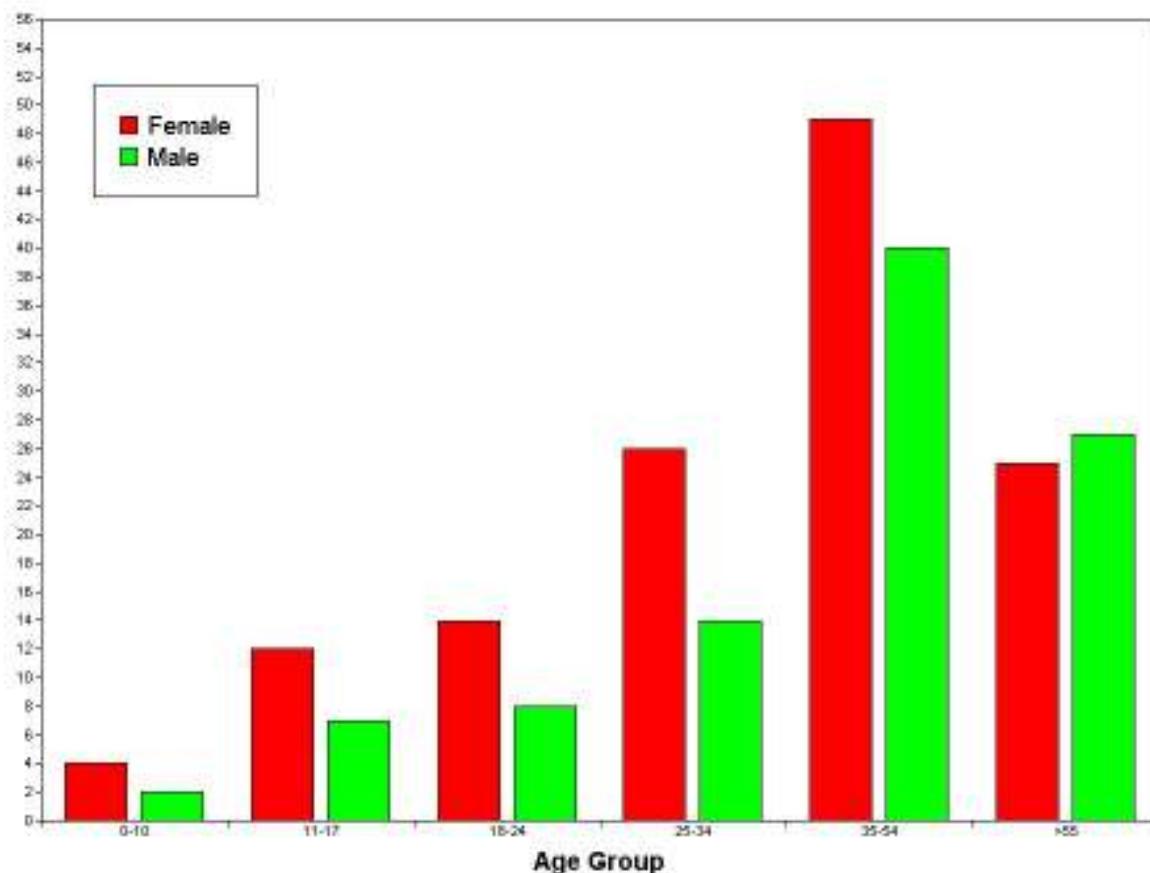
Arrests On View & Based on Incident/Warrants By Race / Sex 2016



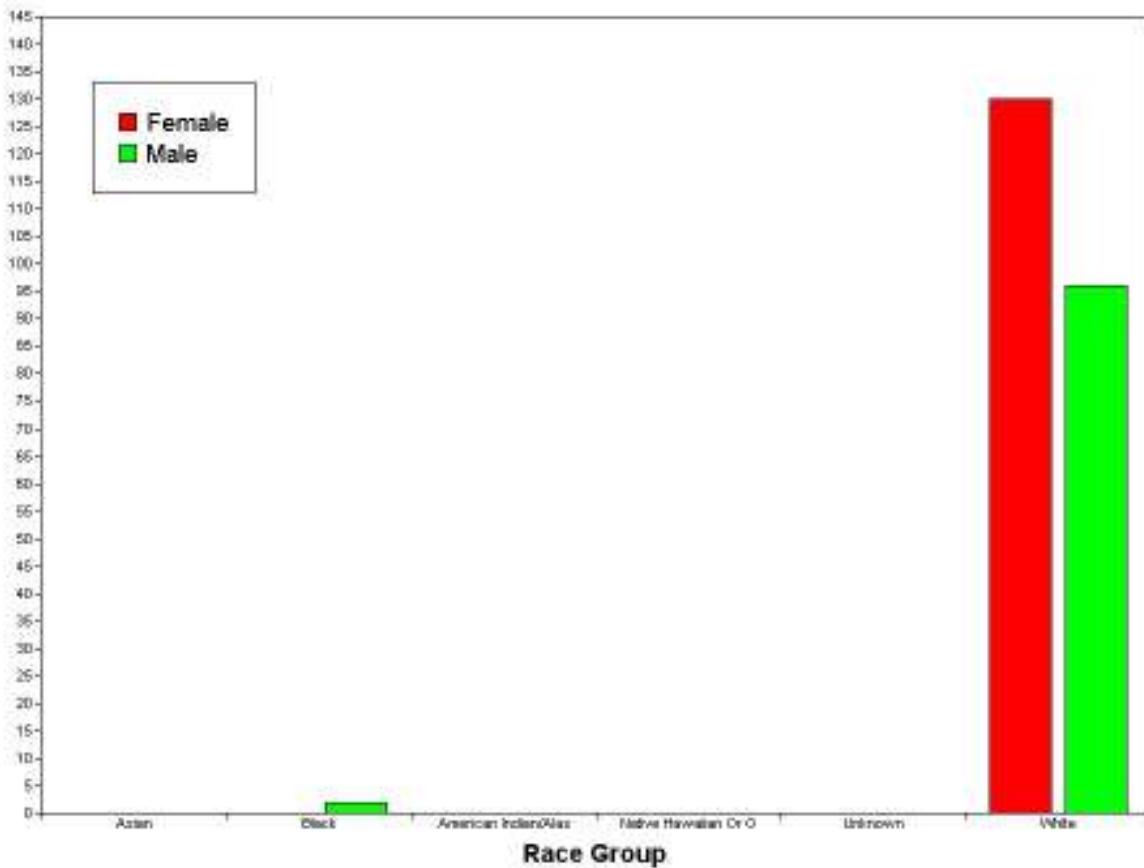
Victim By Age / Race 2016



Victim By Age / Sex 2016



Victim By Race / Sex 2016





FIRE DEPARTMENT

The Fire Department had a busy year once again in 2016 answering 295 fire calls as well as 737 ambulance calls. We also had over 637 inspections to conduct which also included 346 burning permits issued throughout the town. We had 22 active firefighters on the department with 8 paramedics and 8 EMT's. The fulltime members included 4 firefighter paramedics and one fulltime chief who is also a paramedic.

I would like to congratulate Danica McCallum, Joseph Bardellini, Thomas Marshall and Jack Vinson for all graduating the Call/Volunteer Firefighting Program sponsored by the Massachusetts Firefighting Academy in Stow. This is a rigorous 240 hour training program that teaches much more than just fighting fires but also certifies them as Firefighter I/II. Today's firefighters respond to a wide range of emergencies including chemical and environmental emergencies ranging from the presence of carbon monoxide to a natural gas leak. They are also trained in ice rescue, and vehicle extrication as well as training on how to repair and maintain their equipment such as self-contained breathing apparatus, hoses, hydrants and power tools. They also receive training on how to contain and control various types of fires, including wildland and flammable liquids fires. Much of this training is done under live fire conditions which prepares these students to meet the challenges presented in the real emergency world. I am proud of their success and commitment to the town because all of this training is done by these members without compensation.

I also met with the Board of Selectmen to discuss the 2009 Manpower Report conducted by MMA Consulting Group and emphasized the need to relieve some of the stress of firefighters and EMT's as a result of understaffing of the department. I brought to their attention the need to reach the recommendations of that report and achieve a minimum benchmark for fire and EMS response to our town's emergencies. Thankfully they were responsive to the departments needs and agreed with the plan to hire three more firefighter/EMTs so as to better spread out our paramedics and to finally achieve a station covered 24/7 365 days per year. This was a historic move to better serve and protect the citizens of our town. This plan was approved at the Fall Town meeting.

Finally, after a second attempt at a Debt Exclusion Article to replace aging apparatus the town approved the purchase of a new Pumper/Rescue. This truck will assist us with better protection of lives and property out of the hydrant district. Over 70% of our homes are out of the hydrant district thus making it more difficult to have adequate water for fire suppression. The purchase of this truck will assist with that problem and thus allow us to maintain an adequate ISO rating for the taxpayer but more importantly better protect our citizens.

The Douglas Fire Department Paramedics and EMT's are committed to providing our community with superior, timely, and cost effective medical care and transportation. We strive to preserve life and promote health and safety. The EMS division is supervised by Lt. Anthony Worster and Lt. Joseph Avellino under the command of Chief Kent Vinson.

Douglas Fire/EMS responded to 737 medical emergencies in 2016. Douglas Fire/EMS Paramedics and EMT's receive continuous advanced medical education to better serve the community. These EMS professionals can initiate intravenous therapy, administer advanced medications, interpret EKG rhythms, insert endotracheal breathing tubes, as well as many other advanced treatments.



Douglas Fire/EMS made significant improvements in 2016. The first was the implementation of a new Zoll electronic EMS report writing program. This program not only replaced an outdated and inefficient program, but is more cost effective and streamlined. The next large improvement made was the acquisition of two mechanical CPR machines. The first machine was purchased through a grant from the Leary Firefighters Foundation in New York City. The Second machine was partially funded by a grant from Karl Storz Inc. in Charlton, MA. The remainder of the balance on this machine was funded by the Douglas Firefighters Association. These machines, coupled with the Paramedics training will allow us to provide the highest level of care possible to the community. The department also deployed an intravenous medication pump on each ambulance which will allow Paramedics to provide medications in the same method of emergency rooms and intensive care units. Finally, we stocked a cyanide antidote kit on each ambulance. This medication is administered to victims of smoke inhalation. This is the only medication to reverse the deadly effects of smoke inhalation and only a handful of fire departments in the state utilize this.

We would like to congratulate Corey Stevens, Danica McCallum, and Nicholas Daly for obtaining their EMT Basic certification.

I would like to thank the Paramedics and EMT's for their time and dedication to providing the highest level of care available. Finally, I would like to thank the residents of Douglas for their continued support.

Respectfully Submitted
Fire Chief Kent Vinson

Douglas Fire Department Inspections For 2016

Permit/ Inspection	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
Black powder Permit	0	0	0	0	1	0	0	0	0	0	0	0	1
Blasting Permit	0	0	0	1	0	1	0	0	0	0	0	0	2
Boiler permit	1	3	1	3	3	1	0	4	3	5	3	2	29
Burning Permit	89	79	124	54	0	0	0	0	0	0	0	0	346
Cannon/ Mortar Permit	0	0	0	0	0	0	1	0	0	0	0	0	1
Cutting/ Welding Permit	0	1	0	1	0	0	0	0	1	0	0	0	3
Oil Tank Inspection	2	1	0	1	0	1	1	0	2	0	2	2	12
Propane Tank Inspection	1	1	4	2	5	6	6	4	1	8	10	10	58
Smoke/ Co Inspection	10	13	17	6	19	25	10	11	22	10	14	10	167
Tank Removal Inspection	2	1	0	1	1	1	0	0	0	0	1	0	7
Tank Truck Inspection	0	0	0	0	0	0	0	6	5	0	0	1	11
Monthly Totals	105	99	146	69	28	35	18	25	34	23	30	25	637

AMBULANCE STATISTICS

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Totals
00:01-01:00	5	1	1	3	2	5	2	19
01:00-02:00			1	4		2	2	9
02:01-03:00	1	2	3		4		2	12
03:01-04:00		1	3	1	2		3	10
04:01-05:00	2	2		1	6	7		18
05:01-06:00	6	2	3	2	5	1	3	22
06:01-07:00	9	4	4	4	5	1	2	29
07:00-08:00	9	3	10	3	3	2	7	37
08:01-09:00	4	6	5	5	3	6	6	35
09:01-10:00	3	4	4	3	6	5	5	30
10:01-11:00	5	6	3	3	3	11	3	34
11:01-12:00	9	12	6	7	7	7	4	52
12:01-13:00	10	6	7	6	5	7	4	45
13:01-14:00	6	5	6	9	9	8	7	50
14:01-15:00	6	7	6	13	7	5	6	50
15:01-16:00	3	8	5	4	7	5	5	37
16:01-17:00	5	7	6	9	7	8	6	48
17:01-18:00	7	1	9	7	1	3	5	33
18:01-19:00	13	2	3	2	7	5	6	38
19:00-20:00	5	3	7	6	2	2	1	26
20:01-21:00	2	4	8	4	5	4	7	34
21:01-22:00	5	2	2	5	4	5	3	26
22:01-23:00	5		2	3	1	5	3	19
23:01-00:00	3	3	2		3	6	7	24
Totals	123	91	106	104	104	110	99	737

AMBULANCE STATISTICS - Continued

BLS call	279	Mutual Aid To	
ALS - Paramedic called	414	Northbridge	15
Lift Assist/Citizen Assist	44	Uxbridge	8
		Webster	3
Total	737	Burriville RI	1
Simultaneous Calls	25	Hospital PT Transported To	
Mutual aid given to another town	26	Lifeflight LZ	2
Ambulance to Fire for Rehab	1	Citizen/Lift Assist	46
		Milford	211
Medflight		St. Vincent's	61
Lifeflight	1	Umass Memorial	49
Rehab for fire call		Umass University	102
		Hubbard	61
		Refusals	157
Abdominal Pain/GI/Kidney Stone	45	No EMS	32
Allergic Reaction	11	Rehab	0
Altered Mental Status	6	DOA	3
Animal Bite	0	Cancelled	11
Anxiety Attack	6	Hasbro Hospital	2
Boating Accident	0		
ATV/4 Wheeler/Dirt Bike	0	Total	737
Back Pain	23		
Bicycle Accident (non motorized)	1		
Childbirth/Pregnancy/OBGYN	0		
Chest Pains/Cardiac	58	Mutual Aid Ambulance Who Provided Transport	
Cardiac Arrest/Obvious Death/DOA	7	Webster	6
Diabetic Incident	5	Uxbridge	17
Choking	4	Northbridge	9
Domestic Abuse/Sexual Abuse	6	Oxford	
Fall	47	Burriville RI	3
General Illness - (n/v, migraine, etc)	93	Pascoag RI	
Head Injury	4	Medstar	2
Hypothermia/Hyperthermia	3		
Leg Pain/Hip Pain	3	Police On Board/Follow	3
Citizen/Lift Assist	55		
MVA	119	CO	1
Nosebleed	1		
No EMS needed	23		
Overdose/Poisoning/ETOH	32		
Stroke	14		
Seizure	24		
Syncope	4		
Trauma/GSW	11		
Upper Extremity Injury/Pain	9		
Lower Extremity Injury/Pain	18		
Unresponsive	5		
Respiratory Distress	41		
Psych evaluations	49		
Miscellaneous	10		
Total Calls	737		

Incident Analysis
From 01/01/20116 Thru 12/31/2016

Incident Type	Occurrences
Percentage	
Fire, other	9
Structure fire, other (Conversion only)	1
Building fire	13
Fires in structure other than in a building	1
Cooking fire, confined to container	5
Chimney or flue fire, confined to chimney or flue	1
Trash or rubbish fire, contained	3
Fuel burner/boiler malfunction, fire confined	2
Mobile property (vehicle) fire, other	1
Natural vegetation fire, other	1
Brush or brush-and-grass mixture fire	19
Grass fire	5
Outside rubbish fire, other	1
Outside equipment fire	1
Excessive heat, scorch burns with no ignition	1
Medical assist, assist EMS crew	7
Emergency medical service incident, other	16
EMS call, excluding vehicle accident with injury	2
Motor vehicle accident with injuries	19
Motor vehicle accident with no injuries	37
Search for lost person, other	1
Search for person in water	1
Water & ice-related rescue, other	1
Watercraft Rescue	1
Rescue or EMS standby	1
Gas leak (natural gas or LPG)	1
Oil or other combustible liquid spill	2
Carbon monoxide incident	9
Electrical wiring/equipment problem, other	1
Power line down	2
Arcing, shorted electrical equipment	3
Vehicle accident, general cleanup	1
Attempted burning, illegal action, other	1
Service Call, other	4
Person in distress, other	1
Water problem, other	2
Water or steam leak	1
Smoke or odor removal	6
Animal problem, other	1
Animal problem	1
Public service assistance, other	4
Assist police or other governmental agency	3
Police matter	1
Public service	4
Unauthorized burning	2
Cover assignment, standby, moveup	1
Good intent call, other	2
Dispatched & canceled en route	3
No incident found on arrival at dispatch address	4
Smoke scare, odor of smoke	4
Steam, vapor, fog or dust thought to be smoke	1
EMS call, party transported by non-fire agency	1
False alarm or false call, other	2
Smoke detector activation due to malfunction	8
Alarm system sounded due to malfunction	42
CO detector activation due to malfunction	5
Sprinkler activation, no fire-unintentional	1
Smoke detector activation, no fire - unintentional	8
Alarm system activation, no fire - unintentional	6
Carbon monoxide detector activation, no CO	2
Lightning Strike (no fire)	2
Severe weather or natural disaster standby	1
Special type of incident, other	6
TOTAL	295
	100.0



BUILDING DEPARTMENT

The Building Department is responsible for all residential and commercial permits that are submitted including but not limited to electrical, plumbing, gas and sheet metal. Along with reviewing and processing the permits, we perform all inspections necessary to document that all work completed is in compliance with the Massachusetts State Building Code and all other applicable codes.



There were many changes in the building department personnel. Adelle Reynolds, the Building Inspector for the last 19 years resigned her commission in order to take a position as a State Inspector. The Town of Douglas would like to thank Adelle for her many years of dedication and services.

Larry Lench filled the position on a temporary basis in April and was installed as the Building Commissioner effective July 1, 2016.

Peter Harper, the substitute Gas/Plumbing Inspector for many years passed on August 1, 2016. He is greatly

missed by all who knew and worked with him. Larry (Hoss) Wiersma was appointed as the substitute Inspector

The State is in the process of changing the existing Building Codes. July 1, 2017 is the expected date for the adoption of the "2015 International Building Code with the Massachusetts Amendments." There will be a six (6) month period where the 2009 and 2015 Codes will run concurrently.

Zoning Enforcement is an additional role of the Building Inspector. The role is to enforce the Town of Douglas Zoning Bylaws as well as any and all Special Permits and Variances with conditions that may be granted by the Zoning Board of Appeals and/or Planning Board. The Department also handles neighbor land disputes and zoning/building complaints along with violations and violation notices being sent for noncompliance of the bylaws or code requirements.

The Building Commissioner is also the ADA Coordinator receiving all complaints regarding accessibility as well as guiding people with accessibility issues. This is another area that the State is constantly amending the rules and regulations.

All of the departments and boards continually work with the other departments and boards to clarify and simplify the permitting process. Although some processes may seem redundant and/or time consuming, they are necessary for the welfare and safety of the town. We invite anyone who is planning a project, whether it be residential or commercial, to come in to the department to meet with us to discuss all aspects of the proposed project and hopefully alleviate any delays that could occur when the project is in motion.

Mass Save also has programs available for fuel assistance along with the installation of pellet stoves and weatherization for homes. If you or anyone you know of is in need of assistance they can contact our office at 508-476-4000 ext. 351.

Respectfully submitted,

**Larry Lench
Building Commissioner**

January 1, 2016 – December 31, 2016	
Fees received for 680 Building Permits Issued in 2016:: \$173,728.09	
Not including fees * Waived for 17 School, Town and Non-Profit Projects: \$6,903.00	
HOUSES	40
ELECTRIC	190-9*
GAS	75
PLUMBING	79
SHEET METAL	23
SOLAR PANELS	50
BARNs	1
GARAGES	8
MISCELLANEOUS BUILDINGS	20-2*
ADDITIONS / ALTERATIONS	148-6*
SWIMMING POOLS	12
DEMOLITION	6
CHIMNEYS / STOVES / FIREPLACES	17
COMMERCIAL / INDUSTRIAL	10-4*
SIGNS	1



EMERGENCY MANAGEMENT

During the year of 2016 there were no man made or natural disasters that effected our town. We continue to utilize the EMPG grant program to acquire equipment to assist in building emergency operations center.

Respectfully submitted,

Fire Chief Kent Vinson



PUBLIC HEALTH





HEALTH DEPARTMENT

BOARD OF HEALTH

The members of the Douglas Board of Health are pleased to submit the following report for the year 2016.

The Board of Health meets the last Monday of each month at 6:00 PM in the Health Department office of the Municipal Center. Meeting changes can be found on the Town's website.

The Board of Health consists of a five member board appointed by the Board of Selectmen. Members serve three year terms. The Board of Health is responsible to hire an Agent, Board of Health Engineer, Public Health Nurse, Administrative Assistant, Animal Inspector, Food Service Inspector and Transfer Station operators. These individuals carry out the various duties under the jurisdiction of the Board of Health.

The Board of Health or its Agent/Engineer performed the following:

Title 5 Soil Testing witnessed	42
Permits issued for new or repaired septic systems	42
Approved State or Local Title 5 variances	3
Well installation permits	32
Certificates of Compliance issued	38
In-ground swimming pool permits issued	5
Board of Health reviews for Planning Board hearings	8



In accordance with 105 CMR 445.000 Minimum Standards for Bathing Beaches (State Sanitary Code, Chapter VII) all public and semi-public beaches were tested on a weekly basis for e-coli.

In accordance with 105 CMR 435.000 Minimum Standards for Swimming Pools (State Sanitary Code, Chapter V) all commercial in-ground swimming pools were inspected prior to the issuance of a permit.

In accordance with 105 CMR 430.000 Minimum Standards for Recreational Camps for Children (State Sanitary Code, Chapter IV) and 105 CMR 440.000 Minimum Standards for Developed Family Type Camp Grounds (State Sanitary Code, Chapter VI) all children's overnight camps and recreational camps were inspected prior to opening.

The seven monitoring wells located at the capped Riedell Road landfill and the Transfer Station are tested twice a year. All results are filed with the Worcester office of the Department of Environmental Protection and are kept on file at the Board of Health office.

All Food Service, Retail Food and School Cafeterias are inspected twice a year in accordance with 105 CMR 590.000 Minimum Standards for Food Establishments, Chapter X and the 1999 Merged Food code. All reports are kept on file.

The Board of Health Agent responded to complaints concerning issues such as housing complaints, trash, abandoned properties, odors, septic issues, noise, animal/vermin issues and outdoor wood burning furnaces.

The Board of Health, with help from the Highway Department, continues to place mosquito pellets in Town culverts in an attempt to control the growth of the mosquito population. The Board of Health places public service announcements on the local cable station advising residents on ways to protect themselves from tick and mosquito bites. This information can be found on the Board of Health page located on the Town web page.

Respectfully submitted,

David McCallum, Chairman



PUBLIC HEALTH NURSE

My role as a Public Health Nurse is to protect the health of the entire population of the Town of Douglas; through education, prevention and control of communicable diseases, injury and disability prevention, and promotion of health and healthy behaviors. I perform surveillance and data collection of all reportable communicable diseases, maintain records and file case investigations to the Massachusetts Department of Public Health. I also work closely with the Division of Tuberculosis Control to investigate and follow-up all reported cases of tuberculosis, including testing all contacts, home visits when needed and monitoring patients for compliance with treatment regime. I am developing plans, coordinating and administering clinics; e.g., checking blood pressure, and I am also attending staff meetings, trainings, and professional development seminars.

Wellness clinics, including blood pressure monitoring, are held every Tuesday at the Municipal Center from 3:00 PM to 5:30 PM. For homebound residents of Douglas, the Public Health Nurse visits and monitors blood pressure upon request.

Respectfully submitted,

Agnieszka Podstawka, R.N.



SENIOR CENTER / COUNCIL ON AGING

We are open Monday-Thursday from 9am - 2pm
Monday Night Reverse Glass Painting 6pm-8pm
Seasonally from 6pm-8pm on week nights.

The senior population for the Town of Douglas is currently 1,821 seniors. Our operating expenses are Town funded however, we also receive a Grant from the State that funds our multiple exercise programs and our newsletter.

This year at the center, has been one of our busiest ones yet! We reached our 5,000th senior coming through the door in early July. We also hosted our first centurion party in honor of Martha Cupka who turned 100!

Many Thanks and gratitude to Eileen Cardogna who has been our volunteer Osteo exercise teacher for 20 years. Although Eileen officially retired in December of this year, she is still a vital part of our center. We wish her many Thanks for keeping us all healthy, fit, and for volunteering her time and expertise with us.

We have received many generous donations this year from multiple anonymous donators along with \$500.00 from the East Douglas Insurance Agency and \$500.00 from Mr. Bruce Martin totaling \$1,160.00. These donations help us with providing much needed items and programs that aren't otherwise available in our budget.

Due in part to the many new programs we have added, we have shown a tremendous increase in senior participation. With all of this new growth over the past four years we have made some updates and changes. The students at Blackstone Valley Technical School brightened up our center with fresh new paint, we have also added more seating, tables and new ceiling fans. Moving forward we are in desperate need of air conditioning. We have never had air conditioning in the past however, with all the new volume it has become a necessity especially during the hot summer months.



WEEKLY ACTIVITIES

MONDAYS	TUESDAYS	WEDNESDAYS	THURSDAYS
9:00 Walking club	9:00 Walking Club	9:00 Walking Club	9:00 Walking club
10:00 Reverse Class	9:30 Zumba	10:00 Osteo exercise	9:00 Yoga
Painting	9:30 Cribbage	12:00 Needle Works	9:30 Computers
10:00 Osteo exercise	12:00 Bingo		10:00 Tai chi
12:00 Needle Works			10-12 Painting
			12:00 Bingo

The Senior Center also offers many educational and nutritional programs as well as musical entertainment monthly. These activities are sponsored in part by a Grant from the Douglas Cultural Council and by our very own Sunshine Club.

THE SUNSHINE CLUB

The Sunshine Club is active and actively seeking new members. The Sunshine Club is a non- profit group that raises money for the senior center, these funds help support the senior centers many programs. Meetings are held at 2:00 on the first Thursday of the month at the senior center. The Sunshine Club also has a wonderful sale table with handmade knitted and crochet items for adults, children and babies as well as many gently used items. Stop in and shop anytime, or if you would like to donate items for our table they are always needed.

HEALTH SERVICES

Podiatrist

The podiatrist comes to the center every 2 months, please call for upcoming dates.

The Blood Pressure Clinic

Blood pressure checks are available at the senior center with Nurse Ann on multiple days during the month. Appointments are not necessary, walk-ins are always welcome.

TRANSPORTATION INFORMATION

Elder Bus Service Schedule

S.C.M. Elder bus, under contract to the Worcester Regional Transit Authority, provides transportation services to senior and disabled clients for twenty-one communities within central Massachusetts. Please call Elder bus directly at (1-800 321-0243) to make all reservations. Reservations must be made 48 business hours ahead of time.



Douglas Service Schedule in Town:

Monday - Friday

Service Hours

Medical 8:30 a.m. - 3:30 p.m.

Work 8:30 a.m. - 3:30 p.m.

General Business: 8:30 a.m. - 3:15 p.m.

Out of Town Medical: Wednesday, Thursday, Friday

Service Hours

Trips to Worcester/Auburn

10:00a.m. - 12:00 p.m.

12:00p.m. - 2:00 p.m.

Out of Town Grocery Shopping: Tuesday

Customer Choice Drop-Off Pick-Up Walmart – Whitinsville: 11:00-12:30 p.m.

OUTREACH PROGRAM

The Outreach Program has been extremely successful as the senior population in Douglas continues to thrive. The Outreach Program continually provides support to these homebound seniors with multiple programs to ensure their needs are being met.

As many of our older seniors are choosing to remain in their homes the need for services is crucial. The Outreach program assists and provides services to these Elders and their families.

Many of our recreational and educational programs are available on the cable channel so that our homebound senior residents may enjoy the many programs we offer from the comfort of their homes.

The multiple programs we refer seniors and their families to are listed below. Many seniors are engaging in these programs while they are residing in their homes.

Friendly Visiting	In Home Support	Medical Equipment Loans
Fuel Assistance	Food Stamps	Prescription Programs
Housing	Home Care	Breakfast Program
Transportation	Meals on Wheels	Virtual Giving Tree
Family Member Support	Health Insurance	Adult Day Health

Council on Aging Board Members

Patrick Blake: Chair Person
Christine Furno: Vice Chair
Martha Allan: Board Member
Rita Haire: Board Member
Jennifer Hoffer: Board Member
Janet Ouillette: Board Member
Loretta Wall: Board Member
Thomas Wall: Board Member
Janet Brule: Board Member

Senior Center Staff

Patrice Rousseau
Director/Outreach Case Manager

Sandy Hansen
Administrative Assistant

Cheryl Bengtson
Secretary

**Respectfully Submitted,
Patrice Rousseau, Director/Outreach Case Manager**



BLACKSTONE VALLEY VETERANS' SERVICES

Uxbridge-Northbridge-Sutton-Douglas
21 South Main St.
Uxbridge, MA 01569
508-278-8600, ext. 2037

The Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). The primary duty is to assist veterans and their dependents in applying for state and federal Veterans Administration benefits. As a district, this office also serves the towns of Northbridge, Sutton, and Uxbridge. Douglas reimbursed one-sixth of the Director's and Assistant Director's salary and benefits to Northbridge in FY16.

During fiscal year 2016, the department expended \$69,817.34 (85.6% of appropriation) which included salary and other administrative costs. Of that amount, \$53,958.60 was paid out in M.G.L. Chapter 115 benefits for qualified Douglas veterans and their dependents. Also included is the purchase of flags that adorn veterans' graves during Memorial Day and burial expenses of indigent veterans. The Department of Veterans' Services (DVS) continues to reimburse 75% of authorized Chapter 115 benefits to the town.

The Veterans' Services office is located at 21 S. Main St., Uxbridge, MA, where veterans can be assured of private and confidential service. Office hours are Monday, Tuesday, and Thursday 7:30 a.m. – 5:00 p.m. and Wednesday 8:30 a.m. – 2:30 p.m. and 5 p.m. – 7 p.m. The Whitinsville satellite office at 14 Hill St. is manned on Wednesdays from 8:30 a.m. – 4:30 p.m. The offices are closed on Fridays.

As always, Veterans' Services looks forward to assist veterans and/or their dependents. Please call with any veteran concerns.

Respectfully submitted,

**Carl J. Bradshaw
Lieutenant Colonel, U.S. Army (Retired)
District Director of Veterans' Services**





TRANSFER STATION

The Transfer Station and Recycling Center are under the direct supervision of the Board of Health. Permits are sold to Douglas residents only and are sold twice a year (March 1st and September 1st). The Board of Health strives to keep the cost of trash disposal at a fair and reasonable rate for Town residents.



The site is located on Riedell Road and is open Tuesday, Thursday and Saturday from 7:00 AM to 4:00 PM.

The site accepts household trash, some bulky items, certain white goods and recycled items. The site also collects TV's, computer monitors, air-conditioners, auto batteries, used clothing, and propane tanks.

The Board of Health is part of the Blackstone Valley Regional Recycling Group which accepts most of our recyclables and forwards any profits back to the Town of Douglas.

Residents of the Town of Douglas can also take certain items to the Northbridge division of the Blackstone Valley Regional Recycling Group located at 193 Main Street in Northbridge. For further information on this, please contact the Douglas Board of Health office.

The Board of Health continues to sell backyard composting bins at a cost of \$40.00 each.

Residents of Douglas also have the option of bringing their leaves and grass clippings to the Uxbridge Compost area located on River Street. Permits can be obtained at the Douglas Board of Health for \$20.00 a year.

In accordance with the Solid Waste Regulation 310 CMR 19:000, section 19.207(25), the Transfer Station is inspected yearly by a registered professional engineer.

The following tonnages were recorded:

Solid Waste	1,114 Tons
Bulky Waste	215 Tons
Metal	74 Tons
Mixed paper	26 Tons
Cardboard	66 Tons
Glass	53 Tons
Electronics	30,060 lbs.
Textiles	3,722 lbs.



Respectfully submitted,

David McCallum, Chairman



ANIMAL INSPECTOR

The year 2016 for the Animal Inspector brought little change. I, Cory Howard have settled into the position and have realized the importance of record keeping and organization. I have multiple conversations with our towns residents about some of the behaviors of our wildlife as some reported behaviors at times are in fact normal, i.e. a mother raccoon out in the middle of the day looking for food on a back porch where someone feeds feral cats. Organizing all the quarantines is one of the most challenging and time consuming aspects of the position. This is something I am still improving on and gaining comfort with. In regards to the Rabies aspect of the position, I quarantined multiple domestic animals, for various lengths of time in accordance with state protocol, which has been predetermined for a particular set of circumstances. There were more exposures than last year, however many were cats with abscesses, were not of high concern, and none resulted in rabies. We had sent out a few animals for testing and some of those animals, a raccoon and a skunk did come back positive for the rabies virus. I found a large variety of management practices from barn to barn, some of which were certainly less desirable, however none were to the extent that would deem further action necessary.

I (Mr. Howard) performed the required Barn Inspections and Rabies Quarantines, and the following is a report of my findings:



Cattle	31
Goats	58
Sheep	48
Swine	96
Llamas	3
Equines	187
Poultry	822
Rabbits	25
Other	2000+ gamebirds

Quarantines of animals for bites of unknown origin and
quarantine of animals for bites to humans 27

Confirmed rabies cases in wildlife 2

**Thank you
and
Respectfully submitted**

**Cory Howard, Animal Inspector
for the Douglas Board of Health**

PUBLIC WORKS





HIGHWAY DEPARTMENT

Approximately \$366,000 was awarded in state aid to the Highway Department. With this money the department was resurface areas of Franklin Street and Yew Street and crack seal various roads throughout the town, which helps to extend the life of the pavement.

During the winter of 2015/2016 approximately \$100,000 in deficit spending was used for snow and ice removal. The Highway assisted the Water Department repairing leaks and replacing hydrants.

Routine maintenance performed within the department includes cutting brush, patching pot holes, painting crosswalks and road lines and replacing street signs. The Highway Department also maintains over 700 catch basins during the year and continues to maintain the ball fields and commons within the town. Along with the regular



maintenance schedule the department also assists the Water Sewer Department and the School Department.

The Highway Department would like to congratulate and thank Philip Brule, who retired from the department after 30 years of service.

Respectfully Submitted

**John J. Furno
Highway Superintendent**



WATER / SEWER DEPARTMENT

WATER / SEWER COMMISSIONERS

Office Hours: Monday thru Friday 7:00 AM to 3:30 PM

Water Division

The water division pumped 75,231,260 gallons of water this past year. All Fire hydrants were inspected, operated, and flushed over the summer and into the fall. All hydrant valves were cleaned out and exercised.

Service Calls: 122

New Services: 3

Meters Replaced: 82

Final Reads: 78

Water Leaks Repaired: 4

Hydrants Replaced: 3

Hydrants Repaired: 3

All Fire hydrants were inspected and repainted as needed

A leak detection survey was conducted on the entire distribution system, there leaks were found, confirmed, and addressed.

All cross connection devices were tested as required by the DEP.

Cross-connection Surveys Information:

Types of Facilities	Total # Facilities served by PWS	# Facilities Surveyed for Cross Connection	# of Facilities with first time surveys during this reporting period	# of Facilities Remaining to be Surveyed	# of Facilities Resurveyed in this report period
Commercial	30	29	1	0	1
Industrial	1	1	0	0	1
Institutional	0	0	0	0	0
Municipal	13	13	0	0	0

Backflow Prevention Devices and Assemblies Testing Information:

Type of Backflow Preventer	# Devices or Assemblies	Test Frequency	Total # of routine test	# Test Failures	# Re-test
RPBP	31	Semi-Annual	61	2	2
DCVA	7	Annual	7	0	0

Please go to the following website to find out more about cross connection and back flow prevention:
http://www.douglasma.org/eecontent/WaterSewer/Cross_connection_back_flow_education_doc.pdf

Please visit our website for water conservation tips:

http://www.douglasma.org/eecontent/WaterSewer/Microsoft_Word_-_Douglas_Conservation_tips.pdf

Wastewater Division

The Wastewater Treatment Plant processed 63,664,632 gallons. The plant maintained the removal rate of 99% for BOD's, and 99% removal rate for TSS's. Rain fall totals for the year where 44.73 inches. 7,133 gallons of Alum was used. 1,233,000 gallons of sludge went to Synagro Northeast for incineration. Manhole inspections commenced, and will continue over the next year or two until complete. All Sewer Lines will be flushed and inspected this year.

New Services: 2

News

A new water management act permit was approved; as a result we are now required to implement a mandatory water ban each year beginning on May 1st and will be in affect through September 30th every year. This means no non-essential outdoor water use is allowed between the hours of 9:00 am and 5:00 pm. for more information please visit the Water and Sewer Department web page on the Town of Douglas Website.

http://www.douglasma.org/index.php/pages/committees/water_ban_information

Commissioners Meeting Date / Time

Meetings are held on the first Tuesday of each month at 7:00 pm at the Wastewater Treatment plant, 29 Charles Street, Douglas

Commissioners:

Robert Josey, Chairman
 Colin Haire, Vice Chairman
 Keith Bloniasz, Secretary

Yearly Events

- Water Meters are read twice per year, in February (please keep outside reader accessible) and August.
- Fire Hydrants are flushed in the spring or fall, depending on supply and conditions.
- Consumer Confidence reports will be delivered by July 1st.
- Water ban goes into effect every year May 1st through September 30th

*Respectfully Submitted,
 Robert Sullivan, Systems Manager
 Town of Douglas Water Sewer Department*



MUNICIPAL FACILITIES MAINTENANCE

The Municipal Facilities Maintenance Department performs preventative maintenance, landscaping, snow removal, building repairs (interior and exterior) and custodial duties. As the manager I perform the maintenance on the Municipal Center, Police Department, Library, Post Office, Senior Center, Old Fire Station and VFW. If a repair cannot be completed by Municipal staff then I am responsible for overseeing and coordinating contractors to complete the project. Each year I am responsible to submit a 5 year Capital Improvement plan for maintenance repairs/improvements to the Capital Committee and also a financial plan each year to Finance Committee.

In 2016 we had a very busy year with construction projects. The HVAC project has been completed at a cost of \$480,000. The Gym Roof Replacement has been completed at a cost of \$155,000. I have had the Municipal Center Parapet and Masonry work completed on the front of the building at a cost of \$21,850. I had the Municipal and Senior Center concrete walkways repaired at a cost of \$9,500. I had the Post Office Exterior and Interior painted at a cost of \$18,700. The Post Office Clock Tower was also painted for a cost of \$7,000. The painting of the clock tower was paid from the Moses Wallis Devise. The Municipal Center 6,000 gallon heating oil storage tank was pressure tested and has passed at a cost of \$588.

This year for Capital Improvement projects i will be asking for a new roof for the main building of the Municipal Center, Gym window and Door replacement, Police Dept window replacement, Municipal, Post Office and Police Dept A/C replacement, Municipal first floor electrical system upgrade, Post Office and Senior Center Window and Door replacement and Post Office, Municipal and Police Dept parking lot paving.

Respectfully Submitted

Adam J. Furno
Facilities Maintenance Manager



CEMETERY COMMISSION

Cemeteries are one of many community markers. They are our link to the past providing us with a measure of our historic heritage.

Cemetery Commissioners, Shirley Cooney, Chairwoman; Debby Heinz, Secretary and Laurie Church, Treasurer work hard to make sure that the Town Cemeteries are maintained on a regular basis and treated with the respect that they deserve.

Amongst the maintenance of the cemetery, the Commission was quite busy.

Douglas Center Cemetery:

Receiving Tomb: The Commission began to take steps to try restore/preserve the tomb. Several organizations and specialists have been reached out to by the Commission and hopes are that steps can begin in the Spring of 2017.

Landscape/Maintenance: Trees were planted by Full Circle, Inc. Two pink dogwoods, one white dogwood and 2 pine trees have been added. Mulch has been spread at the base of all the trees. All oak trees were treated with caterpillar deterrent. The Commissioners wish to extend thanks to Full Circle for doing another beautiful job. They would also like to extend a very special thanks to Boy Scout Troop 134 for going to the Cemetery and diligently watering the newly planted trees every day.

Screen House: The Commission was granted permission by Administrator Guzinski to use the screen house by the Little Brown House to store all broken stones from our cemeteries to offer protection from the elements. Thank you to Adam Furno for going to DCC, Pine Grove and South Street Cemetery, collecting all the stones and placing them in the screen house. Adam still continues to make a routine check and continue to place stones in the screen house



South Street Cemetery:

Commissioner Heinz started verifying information, cleaning stones and taking pictures of and documenting all broken stones. Upon completion, all information will be digitized for easier access in the future. The Commission wishes to extend a special thanks to Jess Martus for helping with this work.

The Commission continues to work on the maintenance, restoration and preservation of our cemeteries.

To close our annual report, once again, we would like to extend a tremendous thank you to A&B Landscaping for the wonderful job that they do in mowing and maintaining our cemeteries.

Sincerely,

Shirley Cooney, Chairwoman, Cemetery Commission





TREE WARDEN

In 2016 I took over duties as Tree Warden after Leon Mosczynski retired. I enjoyed working closely with Leon over the years and would like to personally thank him for his hard work in this department.

As Tree Warden I work closely with National Grid and the Police Department to remove limbs and trees that are dead or pose safety issues. Currently my budget is \$4,500. This money pays for tree removal and police details when needed.

Please be advised that the trees alongside the roads throughout Douglas are the town property and Massachusetts General Law Chapter 87, section 9 **prohibits the posting of signs of any kind on street trees.**

Also, if any residents take notice of any Asian Longhorned Beetles (see photo below) please contact either me or state officials immediately. These beetles normally attack maples, elms and willows but have been found in other species of plants. For more information you can call 1-866-702-9938 or visit <http://massnrc.org/pests/alb/>. Other pests in our area include the Wooly Adelgid which attacks hemlock trees and the Emerald Ash Borer which attacks ash trees.



Respectfully Submitted,

**John J. Furno
Tree Warden
508-476-3378**

PLANNING & DEVELOPMENT





COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department (CDD) is comprised of the following appointed and elected agencies: Conservation Commission, Economic Development Commission, Open Space Committee, Planning Board, and Zoning Board of Appeals. The staff within the Community Development Department includes the Town Engineer, an Administrative Assistant, a part-time Conservation Agent, and a part-time meeting minute recorder. Staff also has a significant role in serving on the Building Facilities and Construction Committee, the School Building Committee and Expedited Permitting Coordinators as designated by Massachusetts General Law chapter 43D.

The CDD provides assistance and direction to residents, project applicants, and project abutters in understanding the local bylaws, rules and regulations, and the overall permitting process. The Department also provides assistance to the aforementioned departments, boards and committees in application review, drafting decisions and project oversight. Additionally, the Department also maintains aspects of the Town Geographic Information System (GIS) and permit tracking databases. The Department also provides technical assistance to various other Town Departments, Boards and Committees as detailed below.

The CDD has assisted the Board of Selectmen with procuring and administering design and construction contracts for the Municipal Center Improvements and Primary School Roof projects, assisting MassDOT with a Rural Road Safety Audit along Webster Street (Rt. 16), performing National Pollutant Discharge Elimination System (NPDES) Permit annual reporting as well as various other small projects.

The CDD, having been designated as MGL Ch. 43D Expedited Permitting Coordinator, has assisted the Economic Development Commission and the Board of Selectmen through the design and permitting of a regional subdivision roadway located in the northeast corner of town. The 6,600 foot roadway crosses Douglas, Sutton and Northbridge and required permitting and approval from all three Towns' Planning Boards and Conservation Commissions. The CDD has been working with Worcester Business Development Corp. (WBDC) to facilitate Economic Development on the 43D sites as well as other Industrially and commercially zoned lands. Additionally, The CDD assisted the Old Grammar School Disposition Committee in soliciting proposals for the Old Grammar School on Gleason Court.

The CDD also provides day to day ongoing project management and oversight of the Intermediate/Elementary school construction/renovation project for the School Building Committee.

The CDD also assisted the Building Facilities and Construction Committee (BFCC) with the Bidding for the engineering and construction of the Municipal Center HVAC, Roof and Windows Project, the Primary School Roof Project, the Municipal Center Fire Alarm System, and ongoing evaluation of green energy alternatives for the town including solar and wind projects.

The CDD has assisted the Planning Board in the ongoing oversight of six (6) residential subdivisions with ongoing construction, two (2) Definitive Subdivision Plans, two (2) site plan reviews, two (2) earth removal special permits, one (1) scenic road permit, sixteen (16) ANR plans, five (5) new accessory apartment special permits, and eight (8) accessory apartment special permit extensions.

The CDD assisted the Conservation Commission in the review of permit applications, Certificates of Compliance, and issued violations as well as assist them in their protection of over 100 acres of conservation land.

The CDD also assists the Highway Department in designing and securing local permits for roadway and drainage improvement projects, as may be required.

The CDD also assisted the Zoning Board of Appeals in providing input on Special Permits, variance applications and appeals. Ongoing review and monitoring of the approved North Village Comprehensive Permit is also required.

The CDD also assists the Open Space Committee in finding ways to preserve and plan for maintaining the natural resources within the Town, as required.

Respectfully submitted,

William J. Cundiff, P.E., Town Engineer



PLANNING BOARD COMMITTEE

The Douglas Planning Board consists of seven (7) Members who are elected by the community, two (2) Associate Members appointed by the Planning Board and the Board of Selectmen. Each Member serves a five (5) year term. Generally the Planning Board meetings are scheduled every second and fourth Tuesday of the month at 7:00pm. The meetings are held in the Community Meeting Room located at the Municipal Center.



The responsibilities of the Planning Board include municipal planning and overseeing the Subdivision Control Law, which includes ANR Plans, Preliminary Plans and Definitive Subdivision Plans. The Planning Board is also the Special Permit Granting Authority (SPGA) for the Limited Density Residential Development Bylaw, Earth Removal Bylaw, Aquifer Protection Bylaw, Accessory Apartment Bylaw, Adult Entertainment Bylaw, Wireless Communication Bylaw, Common Driveway Bylaw and Site Plan Review.

The Planning Board reviewed the following submittals for the year 2016:

- ANR Plans: 16
- Definitive Subdivisions: 2
- Site Plan Review Permit: 2
- Earth Removal Special Permits: 3
- Accessory Apartment Special Permits: 5 new, 8 extensions
- Scenic Road: 1

Subdivisions being constructed:

- *Maple Heights Estates - 3 lots*
- *Summerlyn Estates - 6 lots*
- *Whitins Reservoir Estates - 12 lots*
- *StoneGate Estates (Phase IV) - 7 lots*
- *Deer Crossing Estates - 30 lots*
- *Lakewood Estates - 18 lots*
- *Evergreen Estates - 27 lots*

Respectfully submitted,
Ernest R. Marks, Chairman
Eben Chesebrough, Vice Chairman,
Robert Werme Jr., Tracy Sharkey, Michael Zwicker, Michael Greco & Kenneth Ballou
Aaron Socrat, Associate



CONSERVATION COMMISSION

The Douglas Conservation Commission consists of seven (7) Members along with Associate Members who are appointed by the Conservation Commission. Each member serves a three (3) year term. The Conservation Commission meetings are generally scheduled at 7:00pm every first and third monday of the month. The meetings are held in the Community Meeting Room located in the Municipal Center. For general information regarding meeting agenda items, or specific dates, times and places you may call the office at 1-508-476-4000 x357.

The duties and responsibilities of the Conservation Commission include protecting the community's natural resources, along with controlling activities deemed to have a significant effect upon wetland values. Impacts can come from public

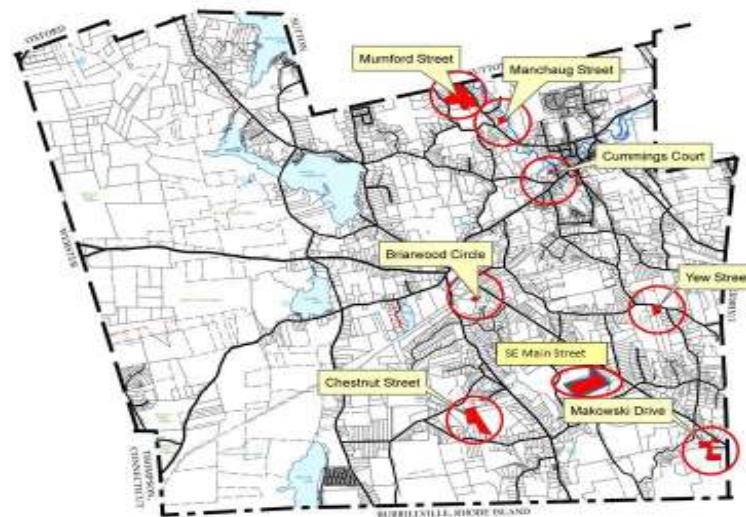
or private water supply, groundwater, flood control, erosion control, stormwater damage prevention, water pollution control, wildlife and recreation.

Last Year the Conservation Commission received a gift of land just over 60 acres from the Keevan family. This area is deemed a 'Critical Natural Landscape' situated between two 'Core Habitat' areas per our states BioMap. The parcel is located near the corner of Southeast Main and Pine Street.

The Conservation Commission has been able to protect over 170 acres of land since the year 2000 through easements, land donations and land acquisitions, and we are always interested in acquiring more. The preservation of these parcels would not have been possible without the dedication and leadership of Commissioners that have served to protect Douglas' resources over the years.

The following is a list of the Conservation Parcels in the Town:

1. French Property, Makowski Drive (20 acres)
2. Briarwood Circle Property (4 acres)
3. Cummings Court Property (2 acres)
4. Chestnut Street Property (30 acres)
5. Yew Street Property (6 acres)
 - Sign posted and parking available
6. Manchaug Street Property " Dedicated to Marylynne Dube June 2010" (7 acres)
 - Sign posted and parking available
7. Mumford Street Property " Dedicated to Leon Mosczynski in April 2007" (44 acres)
 - Sign posted and parking available
8. Keevan Property off Southeast Main Street (60 Acres)



The Conservation Commission had the following submittals for 2016:

The Commission reviewed (26) Notice of Intent, (4) Requests for Determination (RDA), (26) Requests for a Certificate of Compliance, (7) Extensions and (2) Violations.

Respectfully submitted,

Linda Brown, Chairman
Tracy Sharkey, Vice Chairman
Brandi Van Roo
Mike Greco



ZONING BOARD OF APPEALS



The Douglas Zoning Board of Appeals consists of five (5) Members and two (2) Alternate Members who are appointed by the Board of Selectmen. Each Member serves a three (3) year term. The Zoning Board of Appeals meetings are scheduled every first Wednesday of the month at 7:00pm. The meetings are held in the Community Meeting Room located in the Municipal Center, 29 Depot Street. For general information regarding meeting agenda items or specific dates, times and places you may contact Maria Lajoie, Administrative Secretary at 508-476-4000 x357 or mlajoie@douglasma.org.

The Zoning Board of Appeals was created under the provisions of MGL, Chapter 40A as a necessary part of the establishment of zoning regulations in a community. Chapter 40A empowers the Board of Appeals to:

1. Hear Appeals taken from decisions of any Administrative Official or Board of the Town acting in the provisions of law;
2. Hear requests for Variances from terms of the Zoning Bylaws; and
3. Hear requests for Special Permits as provided by the Zoning Bylaws.

The Zoning Board of Appeals reviewed the following submittals for the year 2016:

There were six (6) Special Permit requests, seven (7) Variance requests, one (1) Appeal and one (1) Comprehensive Permit Project Modification request.

Respectfully submitted,

Daniel Heney, Chairman
Pamela Holmes, Vice Chairman

Sean Holland (Member)
Leonard Demers (Member)
John Bombara (Member)

Michael Fitzpatrick (Alternate Member)
Louis Tusino (Alternate Member)



BUILDING FACILITIES & CONSTRUCTION COMMITTEE

The Building Facilities and Construction Committee (BFCC) is comprised of seven voting members each serving a 3-year term and one non-voting member - the Town Engineer. The BFCC is in the process of implementing the recommendations of the 2008 Building and Facilities Needs Analysis. The projects that the BFCC has worked on in 2016 are as follows:

Municipal Building Improvements Project and Primary School Roof –

Date	Article	Description	Amount
05/03/10 ATM	9	[Primary] School: Partial Roof Replacement	\$150,000
05/05/14 ATM	8	Municipal Center Building: HVAC system, gym roof, and first floor window replacement	\$580,000
11/16/15 FTM	10	Municipal Center Building: Environmental and other project costs.	\$200,000
11/14/16 STM	5	Municipal Center Building: HVAC system, gym roof, and first floor window replacement	\$70,000

Gorman Richardson Lewis Architects (GRLA) prepared the construction documents and continues to assist with the project construction administration. The HVAC portion of the project was awarded to Riverdale Plumbing and Heating from Walpole, MA for a total cost of \$470,435.76. The Primary School Roof and the Municipal Center Gym Roof was awarded to Greenwood Industries, Inc. of Worcester, MA for a total cost of \$268,000 (\$117,150 – School, \$150,850 – Gym). The first floor municipal building windows is scheduled to be bid in the spring of 2017.

School Building Project – The BFCC continued to monitor the progress of the Douglas school project which is under the direction and control of the School Building Committee.

Regional Compost Facility – The Town of Uxbridge has moved forward with opening their leaf and yard waste composting facility to Douglas Residents. The BFCC worked closely with the Board of Health and the Town of Uxbridge in implementing this program in order to perform an assessment of its utilization from Douglas Residents. A high utilization may support establishing an in town compost facility while a low utilization may indicate a lack of interest. According to the Board of Health, the following numbers of residents have utilized the Uxbridge Compost facility:

<u>Year</u>	<u>Permits</u>
2012	2
2013	14
2014	19
2015	25
2016	25

The BFCC has also been designated as the “Energy Committee” and continues to provide input and assistance with municipal wind, solar and other green projects. The BFCC worked with vendors regarding using Guaranteed Performance Management Contracts, solar on the landfill, and solar on municipal buildings, including the schools.

**Respectfully submitted,
Sean Holland, Chairman**



HISTORICAL COMMISSION

The Douglas Historical Commission's Mission:

- Conduct research to survey, document & assess community historic resources
- Coordinate survey and Inventory actions with the Massachusetts Historical Commission
- Promote community preservation and serve as a resource for community heritage and preservation education; develop and facilitate programs for that effort
- Advise board and town officials on matters pertinent to historic resources Meetings are held as needed.

The Historic Commission is nearly done with the inventory of the downtown Douglas Historic District! The final checks of photos, proper copy and historical data plus a few address corrections (from old maps and public records) are the last pieces. We anticipate a final review and submission to the MHC in Boston this Spring. We are also working with the new Blackstone Valley Corridor office in Linwood with designating historic structures, districts and artifacts throughout the MA section of the Valley.



The Commission re-appointed David as Chair of the Commission and Treasurer, Sean Aldrich as Vice Chairman, and Dawn Fontaine as Secretary. Debbie Heinz, after much effort towards the submission documents, has left the board. We are in her debt for all her hard work. Susan Perkins has attended several meetings and has been a valuable source of information as the downtown inventory process progresses.

**Respectfully submitted,
David Kmetz - Chair**



ECONOMIC DEVELOPMENT COMMISSION

The Economic Development Commission (EDC) was established by the Douglas Town Meeting and is charged with attracting and retaining businesses and supporting quality economic development in town.

The EDC continues to research ways to promote new business in Douglas.

We presently have four locations that are prime candidates for industrial or commercial development:

- Location 1- Western Douglas South of Route 16, 11 Acres
- Location 2- Eastern Douglas Route 16.
- Location 3- Northwest Douglas Oxford and Webster borders.
- Location 4- Eastern Douglas adjacent to Route 146.

More information on these sites is available on our web page <http://www.douglasma.org>.

The EDC has been investigating ways to make Douglas more attractive to new business. Downtown revitalization has been the subject of much of this discussion. Enhanced marketing of our commercial and industrial zoned properties is also being reviewed.

Douglas was fortunate in 2016 to have the Worcester Business Development Corporation assist the Town with planning and consultation services. During the year, the WBDC has:

- Continued the in-depth analysis of the Gilboa street site, including infrastructure and layout
- Participated in EDC meetings to educate us on how to obtain State and Federal Grants for certain revitalization efforts
- Worked with Central Massachusetts Regional Planning (CMRPC) on Douglas related activities
- Assisted in market research and marketing

We continue to update our EDC Facebook page which has had many "likes". In addition to EDC information we recognize and feature Douglas businesses on this page.

Our EDC web page has been enhanced to include an interactive map and listing of available industrial and commercial properties.

EDC members are Carol Gogolinski, Philip Landry, Brad Maltz, and Paul Peterson. We have at this time one unfilled commission member position.



The EDC meets on the first and third Tuesdays of the month.

**Respectfully submitted,
Brad Maltz, Chairman**



OPEN SPACE COMMITTEE

The Open Space Committee is comprised of four long standing members and one alternate. Our objectives are to promote conservation through responsible land use and to provide help to landowners hoping to keep their rural land undeveloped. We also advise the town on land sale matters of Chapter 61 properties. We have previously had town clean ups and drawn and printed walking trail maps and we welcome any new members. The committee meets upon demand and occasionally throughout the year and can be contacted at their box in the Municipal Center. Our FY 2016 budget was \$100 and was again unspent.



Respectfully Submitted,

Sue Perkins, Chair
Kate Anderson, Vice Chair
Katie-Grace Dudley, Secretary
Lisa Mosczynski, Member
Fred Fontaine, Alternate



OLD GRAMMAR SCHOOL DISPOSITION COMMITTEE

In early 2013 the Board of Selectmen (BOS) appointed a committee to study re-use options for the town building known as the Old Grammar School(OGS). The first meeting of the group took place on July 1, 2013. Since that time the group has both lost and gained members and now is comprised of eight members, one which is an appointed school committee member.

During the past two years the committee has spent time looking at several types of re-use options. We also have met with the Town Engineer, the Worcester Business Development Corp and several interested developers. Initial discussions focused on a re-use option that would provide senior housing with priority given to veterans and town residents. With this information, the committee proceeded to look at other options.

Because of the location, layout and size of the property the committee determined that re-zoning of the parcel was necessary and that combining the property with adjacent town property would benefit in any re-use option(s). With the assistance of the Town Engineer both the initiatives have been accomplished.

The Town has advertised for a Request for Proposal (RFP) on three separate occasions. Following the first advertisement, no proposals were received but feedback was given by a local developer. The committee revised the requirements for the proposal submission and re-advertised. Once again no proposals were received. At the request of the Board of Selectmen the RFP was re-issued a third time with less restrictions, and received one response. The response is currently under review.

Respectfully submitted,
Jeremy Flansburg, Interim Chair
Pam Schwartz, Secretary
James Ducharme
Donna Hardy
Lisa Mosczynski
Susan Perkins
John Zifcak
Scott Yacino – School Committee Representative



PUBLIC SERVICE





CABLE ADVISORY COMMITTEE

During the calendar year 2016, we are proud to announce that 214 programs and 256 hours of programming recorded, broadcast on cable channels and posted for on-line viewing. This has increased the archive of programming to 2,150 programs and 2,714 hours of programming. All is on-line for viewing.

This year, DCAC also continued the initiative to coordinate the recording of the Blackstone Valley Regional Technical High School's School Committee meetings which is now in its second year.

The coverage of Senior Center Events has more than doubled through the year.

In cooperation with the Douglas Cultural Committee, the series "Douglas Summer Concert Series" were added to the Public Channel Roster.

An investment was made in a 75" flat screen monitor in the Town Hall Resource Room which allow presentations to be made directly from laptop to screen. This display is integrated into the recording equipment to allow for these images to be recorded in high resolution and real time video capture.

We continue the attempt to keep the equipment "state of the art" as the technology has constant changes requiring both upgrades and replacement.



The DCAC suffered a great loss this year as we lost our long-time Committee Chairman Mitch Cohen who has moved to Northborough. His vision, enthusiasm and expertise will be sorely missed.

Respectfully Submitted,

**Thomas Devlin
Chairman**



INFORMATION TECHNOLOGY

IT's Mission

(IT) Information Technology's core mission is to provide and support reliable technologies and technology-based services in as timely and cost-effective manner possible to all municipal constituents.

IT's Guiding Principles

In the process of contributing to an efficient and productive municipal government, the department has established the following guiding principles in order to provide focus for the delivery of its mission:

Align IT with organization goals:

Information Technology has become a vital component in every municipal department's service delivery methods. As strategic plans are developed the adoption of new technology will be driven by the organizational initiative and the necessity to provide public service that is ultimately more effective.

Capitalize on existing solutions:

Many solutions exist today for Municipal government applications that were not available just a short time ago. Additional statewide programs are becoming available that will drastically change the operations of various departments.

Information Technology will work to determine the known best practices and improve the effectiveness of each department's technical solutions.

Deliver appropriate technology:

Budget limitations demand that the implementation of new technologies be done using best practices methods. Aligning IT with organizational goals will ensure that projects are performed to promote service and not for technical acclaim.

Increase useful service levels:

Information Technology's role in Municipal government is to serve as internal consultant in providing high-quality responsive services. The very nature of technology being a core component of each department's mission demands current-trend services and reliability. Attention will be given to the effective use of customer service methodologies to promote the most effective use of technology.

Realize effective return on technology investments:

Constant attention to technology trends is a top priority of IT in order to get the most value for the investment placed in technology. Continual budget planning and strategic investment in order to guarantee new investments are worthwhile remains a top priority of IT.

Refine raw materials into a superior service organization:

Emphasis on service delivery placing a priority on increasing the value placed upon inherent staff talents, client relationships, volunteers, and vendors will provide a superior service organization by utilization of soft-cost opportunities in order to maintain and support an ad-hoc IT workforce.

Simplify technical working environment:

Serving a diverse organization with multiple objectives can easily lead to the creation of separate islands of information and technology. Standardization of the technical environment is essential in providing appropriate solutions, support and assuring the most cost-effective long term investment approach.

IT's 2016 Year in Review

Below are both the flagship technologies working within the Town of Douglas's Municipal Government and a brief update of any substantial changes, upgrades or enhancements to IT services that occurred during the year.

MUNIS ASP Financial Application Solution (Tyler Technologies, Inc.): Comprehensive multi-module based financial application solution supporting Payroll, Accounting, Tax Account Receivables/Payables, and Utility Billing functions.

** Douglas upgraded to MUNIS ASP version in Spring of 2016. This required IT to implement New VPN/Network Connectivity Solutions and provide scope assistance with module and printer equipment implementation.

Charter Spectrum Business Communication Services: Internet, Network and VPN Connectivity Solution and Email/Website Hosting Solution.

** Douglas upgrade to Spectrum Business Fiber level of service for greater performance and service reliability. IT revised entire LAN/WAN configuration for all municipal buildings and related network infrastructure to optimize application and server services across systems.

Tritech Software Systems: Public Safety Dispatching & Reporting Software Solution.

ESRI GIS Solutions: Land-based records management and reporting tools. Graphical-based data and information across departments from Planning, Assessing and Inspections to Public Safety needs.

Patriot Software Systems: Land-based records backbone for report processing solution for all Real Estate and Personal Property Valuation needs, managed by Assessor Office.

CivicPlus Government Websites: Public Website Hosting & Design Solution for Douglasma.org

** NEW! IT began conversion of Douglasma.org website solution in 2016 with a Live Launch of the new website due in Spring of 2017.

Wi-Fi solutions: Wireless performance and availability was enhanced in various Municipal Buildings during 2016: TownHall, Water/Sewer, Senior Center, and Highway and Fire Department.

Malware/Ransomware Security Solution(s): System-wide solutions were upgraded to latest technologies available in order to combat the latest prevalent threats of Ransomware & Malware.

Cloud-based IT Help Desk System: In March of 2016, a new online helpdesk ticketing system was put into place to help IT track staff help requests and monitor project status across all departments, and with reporting.

** Since March of 2016, Staff IT Help Requests Usage, ranging from Hardware, Software, Connectivity and Project-based in nature, tallied in at 119 Closed Tickets with 6 Open by the end of 2016.

Closing 2016

IT will continue to align technology investments with Douglas's Municipal goals and apply a conservative expenditure approach to maintain the most cost-effective viable IT solutions possible to all municipal constituents.

Respectfully submitted,

**Scott Motyka
Regional IT Administrator**



MOSES WALLIS DEVISE

To the Selectmen and Residents of the Town of Douglas,

Income to the Devise consisted of interest earned on monies invested with Bartholomew Investments. These funds earned a total of \$423.56 in interest for the period of July 1, 2015 through June 30, 2016.

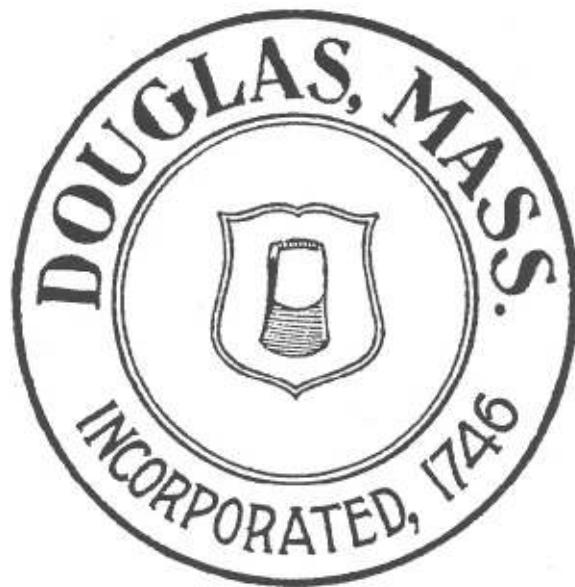
The Agent charges herself with amounts due the Devise Jun 30, 2016 as follows:

Devise Accounting July 1, 2015 - June 30, 2016		
Account Balance 6/30/2015		41,993.18
Interest earned Jul 2015 through Jun 2016		423.56
		0.00 42,416.74
Account Values in Devise as of June 30, 2016		
Bartholomew Investments		42,416.74
Accounts Receivable		0.00
Devise Value		42,416.74
Disposition of Funds in Devise as of June 30, 2016		
Due from Accounts Receivable		0.00
On Deposit		42,416.74
Amount to be kept Permanent		-27,502.43
Funds Available to Town of Douglas		14,914.31

Respectfully Submitted,

**Betty A. Therrien, Agent
Devise of Moses Wallis**

CULTURE & RECREATION





SIMON FAIRFIELD PUBLIC LIBRARY LIBRARY TRUSTEES

Trustees:

Joe Biagioni, Chair
Danielle Morrow, Vice Chair
Ellie Chesebrough, Secretary
Ramona Lachapelle, Treasurer
Betty Holden
Barbara VanReed
Kate Anderson
Kevin Sughrue

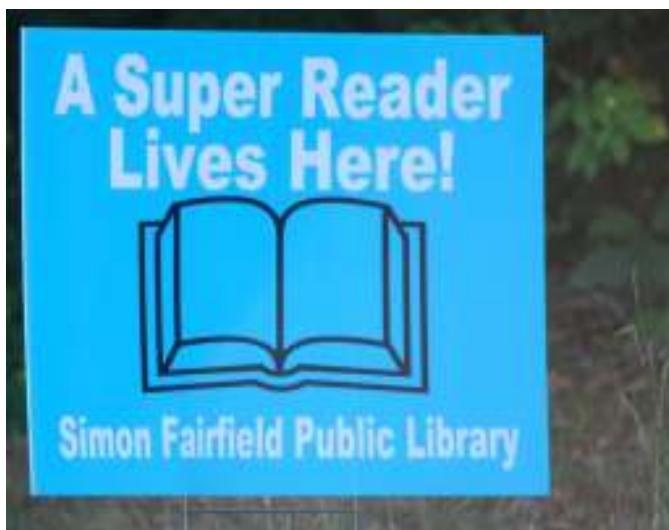
Staff:

Justin Snook, Director
Debbie Soderman, Children's Librarian
Gail Bowen, Circulation Librarian
Maryellen Aubin, Library Assistant
Maria Rocheleau, Library Assistant
Ashley Landry, Page
Melissa Landry, Page

The library was not a quiet place in 2016. The average day saw 128 visitors and 154 loans. In total, the library put 22,796 books, 1,972 audiobooks, 9,993 movies, 1,072 magazines, 2,221 ebooks, 1,597 downloadable audiobooks, 479 games, 76 academic articles, and 147 miscellaneous items (ereaders, museum passes, etc.) into the hands of our local patrons. Over 2,338 people attended our programs, 1,775 people accessed our wireless network, and 1,276 people used our computers. This represents over \$572,000 worth of services delivered to the community.

Some of our biggest initiatives in improving library services this past year were:

- Enrolling in a program that allows us to purchase e-content in Overdrive specifically for our patrons. By beginning to focus more resources on e-content, we have reduced the amount of time patrons have to wait for their content to less than a fourth of former levels.
- Inventorying and organizing our local historical collections in preparation for creating an in-depth local history archive on our website.
- Ramping up a popular weekly chess club with Professor Jerry Williams.
- Creating a “new shelf” for our most high-demand materials.
- Altering collection development strategies to focus more closely on what our patrons request.
- Cleaning out the attic so that we can transfer under-used material up there and make more room on the main floor.
- Spearheading the Blackstone Valley Libraries, a new collaborative entity working to integrate services, pool resources, and co-create ways to make our libraries better serve our largely shared patron population.
- Expanding our children's programming with “Reading to Cooper,” where reluctant readers can make appointments to read to a retired greyhound, and seasonal STEM courses for preschoolers.
- Adding a dedicated fax line and answering machine to make reaching us easier.
- Revamping our website to make it more easy to use and compatible with mobile devices.



Almost half of Douglas is now registered for library cards, but I want more. When you buy a book, you have to pay for it *and* find somewhere to put it when you're done. At the library, we take care of all that for you. Pay us a visit, give us a call, or google our website. We can find nearly anything for you, notify you when it is ready for pickup, and have it waiting behind the circulation desk for free! Don't pay for what you don't have to, and don't miss the opportunity to be engaged in the cultural life of this community. Get a library card!

Thanks for reading,

**Justin Snook
Library Director**



RECREATION COMMISSION

Douglas is blessed with hundreds of volunteers who lend their time, talents and passion to our town's youth via its volunteer-based offerings. I'd like to use this opportunity to commend those volunteers (and, of course, the ones before) for playing an incredibly important role in the lives of our children. In being active, each volunteer has directly contributed to our towns' quality of life. Ours remains a wonderful place to live and raise a family!

As Douglas residents, we have all grown accustomed to seeing a boy in his royal blue uniform heading to a game or a girl covered in sweat after a long and demanding practice. In each case, their respective coach pushes them as individuals and their team, as a whole. To achieve more, they are taught it takes practice, determination and hard work. In today's day and age, it's easy to take those lessons for granted... unless you play sports.

The town's youth programs are strong, they are vibrant and their successes are wholly reliant on the volunteers who make it all happen. Youth sports are as important as ever.

The memories of closing down the concession stand on a beautiful Soldiers Field summer night, the smell of fresh, volunteer-cut grass for an early morning Saturday soccer game or the roar of the crowd at the municipal center gym are certain to be some of your best!

To provide the townspeople with an idea of all that is happening in respect to youth sports in town, I've asked for a quick report from our town programs' presidents.

BASKETBALL – Ryan Hogan, President

215 kids from Douglas participated in our town's basketball program. A great majority of those kids played in our Intramural Program which starts at age 5 and continues through high school. Each grade level has a goal of making it an enjoyable experience for the kids while developing a foundation of skills which will allow them to succeed at basketball in the future.

We also had seven travel teams which played in the Southern Central Mass Youth Basketball League competing against other towns in the area. Five out of the seven teams posted a winning record for the season with the 7th Grade Boys team posted a 10-1 record to win the B Division Championship. Both the 4th Grade Boys and 5th Grade Boys finished as A division runner-ups which garnered them an invitation to the Mass Travel Basketball State Championships in Danvers, Mass. The 5th Graders ended up finishing as the Division 2 runners-up while the 4th Grade Boys team defeated Shrewsbury to win the Division 2 State Championship avenging two losses from earlier in the season.

Douglas Youth Basketball would like to again extend our gratitude to the Town of Douglas for allowing us to use the gym in the Municipal Center throughout the season. Our program has spent over \$20,000 over the last few seasons to maintain and improve the gym. It is a great relationship that benefits both our program and the town.

SOCCER – Stephen Klansek

In 2016, DASC served over 290 children in our community starting with grade pre-K to 8th grade. Each grade level learns basic and advantage soccer skills as part of their soccer experience. Our goal is make soccer enjoyable for all kids while they develop a foundation of soccer skills which will allow them to successful in the future. Most of the Soccer coaches are professional licensed by US Soccer and Mass Youth Soccer or both.

The DASC Soccer program continues to grow in the community and a number of our past players have moved onto play High School Varsity and even College level soccer.

In the Spring of 2016,

DASC U14 Division-1 Girls won the MAYS Regional Title as Central Mass Division-1 champion and went onto win their State Playoff Group with wins over North Andover and South Hadley. They eventually finished with a 14-1 record and 3rd overall in the State. Way to go, girls.

DASC U12 Division-1 Boys and Division-2 Boys teams both made the MAYS Regional Playoffs.

DASC U10 Division-1 Boys finished 8-0 and 1st place in their group and Division-2 Boys finished strong in their group. DASC U10 Division-2 Girls finished 7-1 and 2nd place in their group. Other teams all had enjoyable seasons.

In the Summer of 2016, a number of DASC kids across multiple age groups who played at Gillette Stadium as part of New England Revolutions hosted tournament. Also DASC partnered with Challengers to hosted a Summer soccer clinic training session for the community and over 50 kids attend the week long event.

In the Fall of 2016,

DASC U14 Division-3 Girls finished 7-1, 1st place in their group and moved up to Division-2.

DASC U14 Division-2 Boys finished 6-2 and 3rd place in their group.

DASC U12 Division-1 Boys finished 5-2-1 and 3rd place in their group.

DASC U10 Division-2 Girls finished 8-0, 1st place in their group and moved up to Division-1.

DASC U10 Division-3 Girls finished 6-1-1, 2nd place in their group and moved up to Division-2.

DASC, as a Town program has made enormous investments in our VFW field facility by re-seeding the field, removing several trees, re-grading the parking lot, purchasing a new field shred to house all our equipment and lastly, we installed a new field fence. With the increasing interest in soccer in our community, DASC board (all volunteers) are looking into adding additional field space up at Martin road.

DASC continues to grow in our community as more and more kids and families join our program. Stop by the field and see for yourselves.

BASEBALL & SOFTBALL

As a program, DYBS has made considerable strides over the past few years to ensure the 220+ Douglas children interested in playing baseball and softball in our town had plenty of opportunity to do so in 2016!

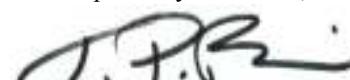
Youth baseball saw an increase in play and offerings last year with the addition of a new summer season that kept Soldiers Field alive and quite active each summer night. DYBS took August off but finished the season strong with a robust multiple team Fall Season. Not be outdone, our softball teams competed in the summer as well, ensuring all kids have healthy opportunities during the long-days of summer.

DYBS has made tremendous investments into the town's facilities over the past few years due to strong fundraising efforts. We recently invested in Martin Road's turf by re-seeding the entire upper Softball field, installed two new scoreboards and a new flag pole at Soldiers Field.

Efforts to improve our cherished baseball and softball facilities will continue in 2017 through strong support of our program's fundraising efforts.



Respectfully submitted,



Timothy P. Bonin
Chairman



LOCAL CULTURAL COUNCIL

The Douglas Local Cultural Council is comprised of volunteers who have been appointed by the Board of Selectmen for three-year terms, up to a total of 6 years. Volunteers may be re-appointed after taking a one-year break from service. The Massachusetts Cultural Council is the central agency that distributes funds to support programs in the arts, humanities and interpretive sciences through the town's Local Cultural Council (LCC).

Our mission is to distribute funds awarded from the state of Massachusetts to organizations or people who have submitted qualified applications. Grant applications are due to the Local Council by October 15th of each year. All grant and field trip applications are now online. Interested parties can go to www.mass-culture.org to review the process and apply for grants. The Council reviews all applications and votes on those that will be of greatest impact for artistic and cultural experiences throughout the community. We strive for a balance of grants awarded to a variety of age groups.

This fall, the Douglas Cultural Council had \$5,111.00 to award, and approved 10 grants from a total of 13 applications. The committee selected applicants who will offer a wide assortment of entertainment and activities to satisfy all ages in the Town of Douglas during 2017-2018. Some of this year's recipients were Douglas High School, Simon Fairfield Public Library, and the Council on Aging. In the summer of 2016, the DCC held two outdoor concerts at the Old Town Common as part of the DCC's Summer Concert Series. Approximately 60 people attended each event; many concert attendees brought picnic suppers to enjoy while they listened. This year we plan to have three summer concerts featuring a variety of types of music.



The DCC at this time has 7 members on board. The Douglas Local Cultural Council welcomes new members. If you would like to become a part of a group that supports artistic and cultural activities within our town, please consider joining the Douglas Local Cultural Council. Applications are available from the office of the Board of Selectmen, as well as on the town website.

Respectfully submitted,

Nora Werme, LCC Chair



OCTOBERFEST COMMITTEE



Even in the rain, Octoberfest 2016 was a still huge success. Thousands visitors from all over the Blackstone Valley braved the wet to attend the community's favorite event. This year's success has again enabled the Committee to continue to provide a one-time college scholarship to a Douglas student. Requirements and applications are available by visiting the Octoberfest website at; www.douglasoctoberfest.com

Rides and games are always the center of attention and they were prominently displayed on the church lawn allowing easy access by families with small children. The Huge Slide, moonwalk, train, and

obstacle course are always a great hit with our younger citizens while their parents busy themselves with other activities. New attractions and entertainments are being added each year to add diversity to the program.

Three full stages offered entertainment throughout the day with local bands, our high school chorus, and other special acts. The additions of the third stage on Depot Street, and the Octoberfest Beer Garden where also very popular again this year. The Douglas High School Band, as always, provided an outstanding performance on Main Street to close the event.



The committee would like to thank everyone who helped to make this successful year. We specifically thank all our local merchants, contractors, business offices and our sponsors who donated time, goods and services. Without these donations, the Octoberfest would not be the success it has been in the past and we hope it will continue to be in the future.

Plans are already underway for Octoberfest 2017 which is being planned for Saturday, October 7, 2017. As always, we welcome any comments, suggestions, or ideas that could enhance the next Octoberfest. Anyone interested in participating can contact the committee through the town hall.

Respectfully submitted,

Tony St.Pierre, Chairman





SCHOOLS





SUPERINTENDENT

On behalf of the School Committee Chairperson, Scott Yacino and School Committee Members, Sherry Zetlan, Julie Moulder, Jillian Carneiro, and Julie Finnegan I want to express the appreciation of the Committee for the continued support of the schools by the Town of Douglas. The support of the community is vital to the continued success of our students.

We have continued to work with tight fiscal constraints throughout the year and still have much to be proud of in the Douglas Public Schools. We remain a Level 2 district in the Massachusetts Department of Education accountability system and we continue to work towards a designation of Level 1. We continue to have great success within our AP program at Douglas High School. Our AP scores are strong with students earning college level credit while still in high school. Our curricula have been growing along with our school buildings. We continue to work to develop 21st century skills in preparing our students for college and career. The District, once again, participated in PARCC testing in 2016 and prepare for the new state assessment system, Next Generation MCAS, for 2017.

It is with great thanks to our District Booster Organizations and the wonderful support of our community that we are able to report a successful sports and music season. The hard work of our Boosters Organizations and financial support of the community have allowed our students continue participation in these important extra-curricular and co-curricular activities.

As we look toward Fiscal Year 2018 with grave concern for our programs, our staffing, and our school community, the Douglas Public Schools will remain focused on our mission and continually strive to offer diverse learning experiences that meet the academic, social, physical, and emotional needs of all students.

It is my honor and privilege to serve as the Superintendent of the Douglas Public Schools and to represent our remarkable students and our dedicated faculty and staff. We remain committed to providing the best education possible to every student, in every classroom, every day.

Respectfully submitted,

**Norman P. Yvon
Superintendent of Schools**



OFFICE OF STUDENT SUPPORT SERVICES

Dear Residents of the Town of Douglas,

It is my pleasure to submit the Town Report for the Office of Student Support Services. This report illustrates the time period between January 1, 2016 - December 31, 2016.

The Office of Student Support Services, with the support of the Administration and the School Committee, provides comprehensive services designed to meet the needs of eligible students from 3 to 22 years of age. Program offerings for students with disabilities include: integrated preschool, substantially separate services for students with severe disabilities at all levels, inclusion services for students with mild to moderate disabilities, the STARS program for students 18-22 years old, speech/language, physical, occupational and vision therapies, adaptive physical education and vocational services. We have included a special education program called the Flex Center, which continues to grow District-wide. The Flex Center is an academic environment that meets the academic, social/emotional, pragmatic and behavioral needs of special education students who have Individualized Educational Programs.

All moderate special education teachers continue to be updated on training and certification in the Orton-Gillingham and/or Linda Mood Belle reading programs. These programs provide multi-sensory reading instruction, through direct and personal training, to increase the literacy skills of our children with various reading disabilities.

Each special education staff member has received professional development in the “Social Thinking” curriculum. Social Thinking is a constellation of concepts, curricula, and related strategies that form a framework that can help all people better understand the social experience and how it can be taught through cognitive behavioral techniques. In an effort to maintain consistency for the students across the District, all Douglas educators participated in a Social Thinking conference during a District professional development day. Consultants from Social Thinking continue to collaborate with our educators so they can generalize the curriculum strategies into all areas of their teaching.

In addition, system wide services include: nursing, counseling and psychological services, guidance, services for English language learners, 504 Plan accommodations, and outreach to students who are homeless.

Our ninth Special Olympics “School Day Games” were held at Douglas High School May of 2016. The event was well attended by parents, siblings, other family members, and community members. The Douglas High School marching band lent its music for the entrance of the athletes and did an outstanding job. Students and staff participated in the opening ceremonies. Our athletes participated in the games and were cheered on by their families, friends and peers. Our students received their gold medals with pride and honor. This year we were fortunate to have a photographer who volunteered his time to capture the excitement and fond memories. We appreciate the support of all of the community members, parents, and staff that made this event possible through their time and donations. We look forward to having another positive day for our students to participate in Special Olympics in the spring of 2017.

The Douglas Parent Advisory Council (DPAC) is a group of dedicated and active parent volunteers who offer support to parents of any child with identified or potential special needs who attends the Douglas Public Schools. All parents are welcome and encouraged to attend monthly meetings sponsored by DPAC and are eligible to participate in workshops and activities that are offered throughout the year.

We are looking forward to continuing to serve our learners, their parents and our community and would like to thank all of you for your support in assisting us to reach our goals and objectives. As always, we seek to minimize the impact of students’ disabilities, move students toward independence and maximize their opportunities to fully participate in society.

Respectfully submitted:

Nealy E Koumanelis-Urquhart, M.Ed
Assistant Superintendent of Student Support Services



PRIMARY SCHOOL

Dear Residents of the Town of Douglas,

I am very pleased to report that the Douglas Primary School has had a positive and productive 2016!

The Primary School houses half day and full day Preschool, three sections of Kindergarten, and four sections of Grade 1 as well as the Whitin Community Center Daycare Program. This is the first time we have offered full day Pre-Kindergarten for four year olds only.

During the summer months, many rooms were freshly painted, floors were polished, and a new roof was placed on part of the building. We are thankful for our custodial staff, facilities manager, and town officials for ensuring that our building is clean and safe for our students.

All teachers continue to implement Fundations in conjunction with their Reading Wonders program. Fundations thoroughly teaches the foundational skills of the Common Core State Standards (print concepts, phonological awareness, phonics and word recognition, fluency) and strongly supports reading, writing, and language standards.

All Kindergarten and Grade 1 teachers have attended the Empowering Writers training and are now implementing the program into their curriculum. The Empowering Writers curriculum supports students with strategies and skills that include all facets of writing.

Kindergarten and Grade 1 students published their own classroom hard cover book in May whereby each student had two pages, one for a writing sample and one for an illustration. Parents were able to purchase the books as a keepsake.

Technology integration has been a priority at the Primary School. Teachers now have use of Smartboards in their classrooms and are able to project instructional teaching videos which align with our current Reading and Math programs.

Grade one teachers are piloting a new science program called *Inspire*, by McGraw-Hill. This new program is aligned to the new Massachusetts State Science Standards.

Our School Council consisted of one teacher, two community members, and the Principal. The Council met on a monthly basis to address building needs, updating our student handbook, and set goals for our school improvement plan. This motivated group wants to make a difference in our endeavor to support and improve the education of our students.

The PTO has been generous in helping to bring in Enrichment programs that tie into our character education program. Students welcomed Johnny the K to the Primary School to sing and dance about respect! Also performing was Keith Michael Johnson who brought the world of Math to the Primary School. Mr. Jim Manning brought his "Mousetrap Science" to us and talked about levers and fulcrums, and actually made a mousetrap! The Southwick Zoomobile visited the Primary School on Field Day. The students loved seeing the animals! We also had a visit from Kate Hanscom, a children's author. Kate read her new book to the students and visited classrooms.

Members of the Douglas Fire Department, led by Jim Kaufman, sponsored Fire Prevention Week and held assemblies for all the Primary School students. Students were able to walk through an ambulance and see a fire truck.

Once again, Veteran's Day was celebrated at Douglas Primary School. Students learned what it means to be a veteran. Douglas Primary honored forty-five veterans who were family members of our students. Veterans began with a breakfast sponsored by our PTO followed by preschoolers, kindergarteners and first graders singing and performing a short skit. Many veterans took the opportunity to speak about their service. Pictures of each veteran and their family member were taken and sent home with them. A video of the performance can be found on the school website.

Our School Resource Officer, Brett Fulone has held sessions with our students on bus safety as well as being safe during Halloween. He has also assisted with our parent drop off and pick- ups each day to ensure safety.

In October, 2016, Kindergarten and First Grade students visited Southwick's Zoo for a day of learning and fun! Many parent chaperones joined us that day.

In closing out 2016, we thank our dedicated Primary School teachers, faculty, and staff for always making our children come first! It is an honor and privilege to work closely and cooperatively with parents and community members on a daily basis. Please check the Principal's blog on the Douglas Public Schools website each week for updates and classroom activities. We look forward to great things in 2017!

Respectfully submitted,

**Cindy Socha
Douglas Primary School Principal**



ELEMENTARY SCHOOL

Dear Residents of the Town of Douglas;

It is my pleasure to submit the 2016 annual town report for the Douglas Elementary School.

Teachers and students returned from Winter Vacation and rang in the New Year! We got right back in the swing of things by administering our winter benchmark assessments as well as beginning to prepare for our upcoming PARCC and MCAS assessments. The students enjoyed performances from Sheryl Faye who portrays many historical women. She amazed us all as she transformed into Eleanor Roosevelt, Clara Barton, Laura Ingalls Wilder, and Helen Keller.

The Elementary School also introduced an After School Enrichment Program. Staff members offered a variety of classes for students to enjoy over the course of eight weeks. In the first session we had nearly 100 students participate! With classes like Cooking Fun, Mad Science, and Running Club, After School Enrichment will quickly become a staple at the Elementary School!

As spring approached, students celebrated the 100th day of school and Valentine's Day in February. The Middle School student council members came to the Elementary School to help our students make cards for their loved ones. We also welcomed the Officer Phil program who taught students about respect, safety, and stranger danger.

Fourth grader Brayden Wilcox was honored with a Young Hero Award. On December 31, 2015 Brayden heard the CO2 alarm in his home going off. He woke his brother, got them out of the house, and called the fire department. These courageous actions earned Brayden the title of Young Hero, one which only 300 children in the last 19 years have earned. We held a ceremony for him and his family at the Elementary School.

During the months of March, April, and May our students in grades 3-5 took the PARCC and MCAS assessments in the areas of ELA, Mathematics, and Science & Technology. The PARCC testing was done digitally on the students' iPads, which differed from the paper and pencil versions of MCAS taken previously. Students did a fantastic job and the scores reflect all of their hard work!

2016 PARCC Scores % of Students Scoring in Levels 4 & 5	
Grade 3 ELA	53%
Grade 3 Math	57%
Grade 4 ELA	76%
Grade 4 Math	58%
Grade 5 ELA	72%
Grade 5 Math	47%
2016 MCAS Scores % of Students Scoring Advanced & Proficient	
Grade 5 Science	48%

We wrapped up our year with some fabulous school events! Second grade students put on another fabulous Memorial Day program. Third graders dressed the part for their annual Afternoon at the Museum presentations. Fourth grade built state floats and then paraded them around the track by geographical region. Finally, our fifth graders held their Folk Festival in which they displayed and presented their book project quilts.

The summer flew by and August was here before we knew it. We opened our doors on September 1st and welcomed in 84 second graders, 80 third graders, 110 fourth graders, and 110 fifth graders for a total of 405 students! This year we used a superhero theme in the Elementary School. I met with each grade level on the first day to welcome them back, explain and review the rules and expectations, and emphasized that they are heroes in training and that they would all be developing their superpowers this year. I encouraged them to learn from our resident expert heroes, the faculty and staff, not just about math, reading, or science but to really take in all they can to develop their superpowers in the areas of kindness, respect, and friendship. I reminded them that with great power comes great responsibility and that I will be

looking to them to be the SUPER students I know they can be. Students and teachers settled into the expectations and routines of our learning community and the 2016-2017 school year was off to a smooth start.

September was an exciting month here at the Elementary School as we began to form our new learning community of superheroes. Open House at the Elementary School was held on September 14, 2016 of this year. This annual event continues to be a popular way for students, siblings, parents and grandparents, to visit new classrooms, meet faculty, and learn about our wonderful school and programs!

We also continued our initiatives in regards to character education. Each month our students have focused on a different character trait to exemplify. In September we focused on RESPECT. Returning this year is our focus on Social Thinking, a curriculum that provides practical frameworks and strategies to teach social problem solving, social emotional interpretation and social skills to all students. Mrs. Purvis, our adjustment counselor, is meeting with each class on a monthly basis to deliver this curriculum. This year she is focusing on SuperFlex, a flexible thinking superhero, and his battle with the Unthinkables. These “baddies” include Mean Jean, Rock Brain, Glass Man, and Brain Eater and all represent ways that students can become distracted or unkind to others. Mrs. Purvis has done a great job building a repertoire of strategies that students can utilize when the Unthinkable invade!

We have also continued the use of community meetings here at the Elementary School. The whole building meets once a month to discuss the character trait that we have been working on as well as the upcoming trait for next month. We also hand out several awards. Students eagerly await the announcement of the Box Top winner each month! To go along with our superhero theme, we are also recognizing a “heroic hard worker” from each classroom each month at our meeting. It gives us a chance to gather as a community and celebrate all the positive things that make the Elementary School the great place that it is!

As the weather got cool, we began October with a focus on FAIRNESS. We had our annual visit from the Senior Class of 2017. The costume parade is always a highlight for us! November was here quickly and parents had the opportunity to conference with their child’s teacher to hear about their growth and progress thus far this year. We held a Thanksgiving food drive to donate much needed items to our local food pantries. We focused on COOPERATION and students worked hard to be cooperative members of our learning community. December brought us a month focused on GENEROSITY. We acknowledged the many world holidays in which giving to those in need is such a priority. As our first trimester came to a close, we celebrated with our first Sprit Day: a warm and cozy pajama day!

Over the past year, Douglas Elementary School has continued to enjoy the support of an outstanding Parent-Teacher Organization. In addition to assisting classroom staff with needed “extras”, the PTO has continued a wide variety of activities that support our mission here. It is through the PTO that we are able to offer in-school enrichment activities during the year, bringing outside presentations in for our students to enjoy. Annual field trips also rely on PTO generosity. Thanks to all the families who support the PTO’s fundraising efforts. This year we were able to purchase a new Ellison die cut press as well as an electric binding machine for the building. The PTO supports the Elementary School community beyond the school day, as well. This past year the PTO sponsored monthly events for our students and their families. We began in September with a Welcome Back Ice Cream Social. October saw the return of the annual “Trunk or Treat” festivities. Parents decorated the trunks of their cars in various Halloween themes, which students visited at the end of the parade. We look forward to the continued efforts of this amazing group!

As 2016 came to a close, we looked back at another great year for the Elementary School! We look at our many accomplishments and strive to improve any areas of weakness. We also look forward to the continued growth of our students in 2017! Our students have enjoyed a year of rewarding educational experiences thanks to the many dedicated teachers, faculty, and staff!

Respectfully submitted,

Sam Cederbaum
Principal – Douglas Elementary School



MIDDLE SCHOOL

Douglas Middle School has enjoyed a unique, albeit, interesting 2016. The year can be categorized as wrought with profound change and collaboratively surmounted obstacles in a time of challenging revenue shortfalls and realized effects of previously determined cuts in staff, programs, and sports.

The most poignant change to the school was precipitated with retirement of the school's beloved Principal, Mrs. Beverly Bachelder. After 35 years of service to the Douglas Public School system, seven of which were at the helm of the school as principal, the school spent significant time looking for her replacement. In concert to Mrs. Bachelder retiring, the Dean of Students, Mr. Godbout, also announced that he would not be returning for the 2016-17 school year. Due to budget constraints, it was decided that the Dean of Students position would be eliminated from the Administrative roster for the 2016-17 school year. A search committee was assembled in early 2016 to find an appropriate candidate, and start the extensive process of screening, interviewing, conducting site visits and narrowing the myriad of candidates for finalists. In May of 2016, a principal was named and signed. Unfortunately, by the first week of August, Mrs. Bachelder's replacement informed the Superintendent that she had accepted a position at another school for the 2016-17.

For the first two weeks of August, the search committee once again found themselves looking for a principal for Douglas Middle School. On April 17, 2016 Mr. Brian Delaney was named as the new Principal for Douglas Middle School. Mr. Delaney holds a BA in History and Secondary and an MA in Education Leadership from Boston College. He had previously been principal of St. Peter School in Cambridge, MA; and quickly reported for duty as the new principal of Douglas Middle School. With two weeks before the start of school, the learning curve was steep; but Mr. Delaney enjoyed the tremendous support from the professional administrative staff and teachers. It needs to be noted that Mrs. Cheri Osterman, the 17 year veteran school secretary was instrumental in assisting Mr. Delaney during the meteoric transition. Her professionalism and dedication were paramount in the opening weeks of school.

The school year started with an enrollment of 363 students in Grades 6-8, with 13 General Education teachers, four (4) Special Education teachers, 11 paraprofessionals, three (3) .5 Related Arts teachers, an ELA support teacher, a part time tech support individual, a full time School Adjustment Counselor, a OT/PT staff of three and one of the world's greatest school secretaries. The start of the year exposed a number of challenges, most apparent was the eighth grade class sizes of 37 per homeroom. With the elimination of foreign language from the schedule, a higher concentration of students required in fewer classes. This issue was overcome through collaboration between teacher representatives, the administration, business office and the support of the school committee, it was determined that money could be diverted to re-hire a full-time Math Foundations teacher and a .5 Tier II ELA support teacher to reduce class sizes and target improved academic performance for all Grade 8 students in math and all students requiring extra attention in ELA. Once these important issues regarding class size and academic support were adequately covered, the year commenced and reached "cruising altitude" rather quickly. Some of the highlights of the opening of school include the follow.

Cross Country

Douglas Middle School fall sports was limited to Boys and Girls Cross Country with the opportunity for Douglas Middle School soccer players to participate on the high school junior varsity program. The running program enjoyed a successful fall cross country season, having participated in seven dual meets and number of Invitations. Mrs. Kathleen Hayes (a current eighth grade ELA teacher) was the head coach and was assisted by Mrs. Leslie Breault. The girls team consisted of 15 members and the boys team had 11 members. Together, the team grew as athletes and valued members of a successful program.

Basketball and Cheerleading

Both boys' and girls' basketball have enjoyed a competitive season with 17 on the boys team, coached by Mr. Larry Pierce for the boys and Ms. Megan Lazeroski coaching the 13 players on the girls team. Cheerleading is also well attended with a team of 15, highly enthusiastic young ladies coached by Ms. Megan Pierce, that are doing a great good cheering on the home team.

Student Council

Sixteen members of the school community were elected to the student council, representing each homeroom in all grades. The student council has done wonderful work providing leadership for the school academically and socially. In conjunction with their commitment to set up and run school dances, fund raisers and student leadership, they were instrumental in creating and running the first all school team building event. The student council took the half day before winter break on December 23rd as an opportunity to split the school into four teams and participate in various activities

around the school that increase social thinking and built community awareness. Students thoroughly enjoyed the opportunity to work with students in other grades and appreciated the time to grow as a school.

School Band

Mr. Rheaume (when he is not teaching elementary music) is continuing to lead the Douglas Middle School Band, featuring up to 15 students playing percussions, saxophones, flutes, clarinets, trumpets and trombone. The program changed practice time this year from before school to immediately afterschool in order to assure maximum participation and accessibility. The band performed at a well-attended Winter Concert in December and will perform again in the spring.

Field Trips

Douglas Middle School students enjoyed a field trip through a program sponsored by a partnership between the National Park Service, Blackstone Valley Chamber of Commerce, Massachusetts Manufacturing Extension Partnership (MEP), and the Blackstone Valley Education Foundation. The Blackstone Valley Education Foundation has established a S.T.E.M. program for middle school students. The focus of this program is to expose middle school students to science, technology, engineering, and math related career opportunities within advanced manufacturing companies.

The 8th grade students attended a STEM field trip at Gillette Stadium. They enjoyed two different sessions while there. Students were “Building an NFL Team” where they had to utilize a set budget to select one quarterback, 2 wide receivers and 2 running backs based on statistical information. They had to work with their teams to create a team name and logo and 2 stadium features. The students on the Public Relations committees presented the information in a press release format.

Grade 7 ushered in the Holiday Season by attending a live performance of A Christmas Carol at the Hanover Theater in Worcester, MA as follow up to their ELA curriculum in writing and developing a play.

LEGO Robotics

On Saturday, December 3, 2016, the Douglas Iron Wolves and the Douglas Techno Tigers successfully competed at the FIRST LEGO League (FLL) Robotics Competition held at Worcester Polytechnic Institute. Each team competed in 5 morning matches in which their robot had to navigate the Animal Allies course and complete missions to earn points. They then competed in elimination rounds in the afternoon. While neither team made it to the finals, they both posted formidable scores in this part of the competition, with one team missing finals by one point. The team earned the recognition of judges for their team oriented approach and clarity of purpose.

Ultimately, Douglas Middle School continues to provide the best academic environment possible given the resources and funding we have available. There is no doubt that the offerings are not what they once were, due to dramatic cuts in staff, programs, services and extra-curricular activities. The faculty and staff are proud of their accomplishments and look forward to working together as a team to continue to create solutions to issues around funding that create significant challenges for the current year and foreseeable future.

Respectfully submitted,

Brian Delaney
Douglas Middle School Principal



HIGH SCHOOL

We are very pleased to report that Douglas High School has had a very positive and productive 2016. Our faculty, guidance department, and administrative personnel are united in our mission to provide our students with a safe, supportive learning environment in which students may achieve academic success and personal growth. Most importantly, we continually strive to make decisions in the best interests of our students. We are mission-driven, student centered, and always seeking to improve.

Students and staff alike continue to enjoy the beautiful building that we are so fortunate to have at DHS. It is such a pleasure to show new students, visitors, and community members around the school, listening to their enthusiastic comments not only about our building, but also about the culture and climate of our school community.

With an October of 2018 NEASC Accreditation scheduled; DHS continues to be focused on the District's Mission Statement, the High School's "Statement of Beliefs" as well as our "Core Values" and our academic, social and civic expectations for all students. We remain student centered and we are continuously looking to improve the academic and social experience for all of our students.

During the start of the 2015-2016 school year, Douglas High School opened its doors to 410 students in grades 9-12. We continue to monitor the impacts that this change in enrollment is having upon the culture and climate at DHS.

Throughout the past year, we have continued our focus on implementing school improvement initiatives that provide all students with the opportunity to enroll in academic courses that are rigorous, challenging and engaging while also being focused on raising student achievement. A continued initiative for 2016 is our continued focus on our Advanced Placement level course offerings in an effort to further challenge our students academically. We feel that this goal has been achieved as all academic departments are able to offer our students courses offered at the college preparatory, honors and Advanced Placement levels.

Douglas High School continues to provide our students with comprehensive course's that are approved and recognized by The College Board as meeting the curricular expectations for AP courses. Our enrollment numbers have remained constant within these courses even after our involvement with this national program ended. Since the 2009-2010 school year, DHS has expanded its Advanced Placement offerings to include; AP Statistics, AP Calculus AB, AP Physics 1, AP Environmental Science, AP Chemistry, AP Biology and AP French. Along with these courses we offer Advanced Placement courses in United States History, American Government, Microeconomics and Spanish.

The 2016 graduating class had 8 students recognized as AP Scholars, additionally they have 6 students who are recognized as an AP Scholars with Honor and 6 students from the Class of 2016 were recognized as AP Scholars with Distinction. An AP scholar has received scores of 3 or higher on 3 or more Advanced Placement exams. A student receiving an AP Scholar with Honors recognition has achieved an average Advanced Placement score of 3.25 on all AP exams and a qualifying score of 3 or higher on of four or more AP exams. An AP Scholar with Distinction has an AP score average of 3.5 or better on all Advanced Placement exams taken and has received a qualifying score of 3 or higher on five or more exams.

The students from the Class of 2015 who earned recognition as AP Scholars were:

Alexnadra Briggs, Austin Carneiro, Allison Carroll, Zachary Eldridge, Derek Guertin, Matthew Latour, Austin Lemire, and Isabel Mazzarella, Those seniors from the class of 2016 who were recognized as AP Scholars with Honr were: Matthew Blanc, Ryan Ellis, Shannon Harney, Aidan King, Kaylee Klenk, and Kaitlyn Reber. The following seniors were recognized as AP Scholars with Distinction: Alexandra Corso, Micalea Goldenberg, Kristina King, Virginia Maguire, Angela Pignatiello and Heather Welch. Congratulations to all those honored by the College Board for their performance on the Advanced Placement exams.

Congratulations are also extended to all those students who accepted the challenge of an Advanced Placement course, to those who received qualifying scores and to those who were recognized as AP Scholars. This is just an outstanding achievement. The students in the class of 2016 are now expected to meet the increased graduating requirements including four years of English, mathematics and history along with three years of science in an effort to better prepare students for success in college. In keeping with our mission statement and in an effort to provide our students with opportunities to meet their civil and social responsibilities, all of our students are required to complete community service hours during each of their high school years. Other curricular improvements have also been implemented at DHS to raise student achievement. District-wide vertical teams continue to conduct subject-area curricula and syllabi review and revision, updating, and organization in an effort to make them as authentic and valuable to teachers and students as possible.

During 2016, all academic departments continued the process of updating all curricula to ensure that they comply with both the Massachusetts Frameworks as well as the recently implement national curricular standards in the Common Core. This process is being supported through the use of Rubicon Atlas software which will ensure that all units appear in the same format and indicated when a unit of study has meet these standards. This has been a significant undertaking which is hoped to be completed by the end of the 2017-2018 school year for all departments and for every course offered at DHS. All of these updated curricula have been posted on the school's webpage so they are readily available for review. In addition, each academic department has a curriculum brochure to help students and their parents understand not only departmental offerings and requirements, but key benchmark skills and overall concepts. These brochures are updated on a yearly basis.

The school-wide rubric's that were approved six years ago to assess students with mastering the expectations for student learning, have been updated and reflect the 21st Century skills required for our students to College and Career Ready upon graduation from DHS. These new standards will continue to be reported out to parents by way of teacher assessments which are indicated on every student's report card. A standard essay rubric, a math/ELA open-response question rubric, an oral presentation rubric, and a research paper rubric have also been implemented for school-wide use.

The senior project had another successful year, with all seniors passing the requirement and many exceeding expectations. We remain committed to the senior project requirement serving to build connections with the town of Douglas, and help enhance the lives of its residents. As a result of this commitment to the senior project, we implemented some adjustments to the project to ensure it will remain a valuable learning experience for our seniors. In 2016, the Senior Project was designated as a one-credit course that would be completed by all seniors during either the first or second semester. Linked to the Senior Project was a one-credit Senior Physical Education course that is offered on the opposite semester to the senior students Capstone project. This one-credit course is also a graduation requirement. The graduating class of 2016 successfully met these new requirements.

Quite a number of these Senior Projects had an outreach component to them where the students were engaged in a fundraising activity that supported a local program or group. An indicator of Douglas High School's regard within the Blackstone Valley is reflected in the fact that school choice enrollment again increased while choice out decreased. During the 2015-2016 there were 31 school-choice students enrolled at DHS and with the start of the 2016-2017 school year there are 31 school-choice students presently attending DHS. Conversely, in 2016 there were 16 students who had choiced out to area school districts. As mentioned earlier, our present enrollment for the 2015-2016 school year was 404.

One of our top priorities at Douglas High School continues to be strengthening relationships between the school and the town of Douglas. Clear, regular communication with parents and community members is essential; to that end, we have begun to post our weekly bulletins as well as our monthly newsletter on the school's web page. During the school year, the administration has also posted to those parents/guardians enrolled in its email blast, monthly updates on events that have been held at DHS, as well as those upcoming events at DHS. We continue to also post notices on our website and on the local cable television station. A great resource for parents and the community to access so they can keep up to date on what is happening at DHS is to view the Principal's Weekly Blog. This posting is very detailed, is inclusive of photos and important web links, previous updates on events and activities, and information on sports and other extra-curricular activities. This weekly blog is the best place to access information on DHS, and it is available by going to the school web-page and in the Quick Link section clicking the link to the Principal's Blog. New this year is the use of the social media platform; Twitter. Principal Maines and the DHS Athletic Department are using this platform to post information in real time of things that are going on at the school.

We seek to work closely and cooperatively with the Douglas Police Department and the Douglas Fire Department to ensure that our students are safe and secure while in school. To this end, the Douglas Police Department and the Douglas School Department continue to participate under a Memorandum of Understanding. Encouraging students to make a commitment of time and energy to better their community not only provides help for those who are in need, but also strengthens school/ community relationships in the process. The community service requirement for graduating seniors and National Honor Society members illustrates this commitment.

On October 24, 2016, the National Honor society inducted one new member from the senior class as well as two members from the Class of 2018. They join the fourteen students who were inducted into the National Honor Society in 2015 from the class of 2017. These seventeen students comprise Douglas High School's C.W. Holmes Chapter of The National Honor Society. Ms. Carolyn Braney serves as the faculty advisor to this group. The new senior inductee was Madeline Peck. Connor Brown and Kelly Hayes were the inductees from the class of 2018. The existing members of the NHS are Victoria Desilets, Rachel Dixson, Meghan Foley, Audrey George, Conner Grady, Thomas Griffin, Grant Gualtieri, Bailey Jeffers, Shanna King, Olivia Ouellette, Meredith Roberts, Rebecca Rockne, Matthew Saucier and Sophie Thorson.

Guidance Department

We herewith submit the Annual Report of the Guidance Department for the Douglas High School servicing grades 9 through 12.

The High School Guidance Department consists of one Director of Guidance who serves as head of the department and is responsible for grade 9 last names beginning with A-G, 10th grade last names beginning with A-H, 11th grade last names beginning with A-K, and 12th grade last names beginning with A-G. The director is also the AP and PSAT testing coordinator, and co-coordinator of the School to Career program. One additional school guidance counselor who is responsible for students with last names beginning with H-Z in grade 9, last names beginning with J-Z for grade10, last

names beginning with L-Z for grade 11 and last names beginning with H-Z for grade 12. They are also co-coordinator of the School to Career program, SAT testing coordinator, and also shares responsibility for MCAS testing prep. There is one adjustment counselor/school psychologist who is directly responsible for school adjustment counseling for grades 9-12 and school psychologist for grades 9-12. The school guidance counselors also serve as Chapter 504 coordinators for students on their caseload and they attend all special education team meetings. All the members of the staff are members of the Student Assistance Team and the Student Intervention Team. The total enrollment for the 2015-2016 school year for grades 9-12 and serviced by this staff is approximately 407.

The breakdown for the guidance personnel was as follows:

Director of Guidance: Genie Stack serves as director and services all grades as head of the department, overseeing all programs and services offered. She serves as guidance counselor for students as listed above, meeting with all students individually or in guidance seminars to cover topics such as grades and credits and career and college readiness, reviewed results of the PSAT's with students, presented information on SAT and ACT dates and preparation, course selections and future plans. Assists the principal with a "Transition to High School" evening meeting for all 8th grade parents. Advises students during meetings about college and career searches and assists with college applications, transcripts, letters of recommendation, etc. Serves as coordinator for PSAT testing for all of the 10th grade and 11th graders who signed up for the test. Serves as AP testing coordinator administering the AP pre-administration, ordering tests, scheduling tests and gathering all tests and materials for submission, running AP rosters and reports. Coordinates new course selections and the publication of the Program of Studies, teacher recommendations through IPass, and course sign-ups for all grades, assisting the 8th grade team and students with the course selection process in IPass. Assists with establishing the school master schedule for staff and students. Supervises the budget process and ordering of guidance materials. Updates the information contained in the School Profile. Creates and distributes a comprehensive Scholarship Booklet for all seniors which is also available on the guidance website. Helps to coordinate Quinsigamond College Decision Day for seniors with Quinsigamond's Admissions Counselors. Assists with the School to Career Program including internships for seniors through the work study program and with Job Shadow Day placements, attends bi-monthly meetings through the Blackstone Valley Chamber of Commerce Educational Foundation. Completed trainings for Naviance, a comprehensive guidance software package that helps students connect learning and life through career and college prep along with electronic application tools to assist with college applications and assisted students with logging into and utilizing the program. Scheduled speaker for College Financing Seminar and speaker for College Admissions seminar through MEFA. Assists with graduation committee including preparation of all scholarships and awards during a presentation for Senior Class Night and leads the local Scholarship Committee. Assists with and presented awards on Awards Day for underclassmen, supervise intern from Assumption College, Coordinates meetings for the Student Intervention Team consisting of guidance, administration and the nurse which is a referral team for students in crisis or in need of social/emotional assistance requiring coordination of mentors. Coordinates College Freshman Return Day for last year's seniors to share their knowledge with juniors and seniors in January. Also serves as Peer Leadership Co-advisor, coordinating activities with student members including the 12 Days of Christmas food drive and contest, and helps coordinate activities with the Senior Citizens Center.

Guidance Counselor: Jill Carpenter serves as a full time guidance counselor to service all students in 9, 10, 11 and 12th grade as listed above, meeting with all students individually and in groups through guidance seminars. Met with 9th 10th 11th and 12th graders individually and in groups to review grades, credits, PSAT results and discuss college and career plans. Coordinates programs for the School to Career program in conjunction with the director including internships for seniors and Job Shadow Day for juniors held in March, and attends bi-monthly meetings with other members of the Blackstone Valley Chamber of Commerce Education Foundation. Helps coordinate Quinsigamond College Decision Day for seniors with Quinsigamond's Admissions Counselors. Coordinates the Advisor/Advisee program, establishing groups of students and advisors, curriculum and times to meet monthly. Selects representatives to attend the Hugh O'Brien Youth Leadership seminar. Schedules students and staff for all MCAS testing and retesting and is the coordinator for ISSP and EPP plans for students in need of remediation. Coordinated our 9th annual College Fair in October. Coordinates field trips to local technical colleges. Serves as co-coordinator of Peer Leaders and coordinator of SAT testing.

Adjustment Counselor/School Psychologist: Jessica Hurley works with students through individual and group counseling sessions addressing their special needs and concerns as school adjustment counselor for grades 9 – 12. She also serves as school psychologist conducting all psychological testing and attending all special education team meetings to report the results of these tests. Meets with students on IEPs and 504's, completes crisis assessments and counsels students from individual requests by parents, staff and students themselves. Completes Signs of Suicide training with 9th graders including information on depression, managing grief and loss and the importance of support networks. Also, completes other sessions during guidance seminars such as Stress Management with the 9th graders. The Student Assistance Team is chaired by Mrs. Hurley and consists of staff members seeking ways to assist students in need who are referred for various academic, social and emotional reasons and may be referred for special education testing.

The 2016 senior class graduated 95 students. Ninety-two percent went on to higher education with 78% attending four year institutions and 14% going on to two year or technical institutions, 8% were entering the military, the work force or were undecided about their future plans.

This year's seniors at Douglas High School were required to have 124.5 credits to graduate. Credits must come from required core courses in the following areas: English – 20 credits, math – 20 credits, science – 15 credits, social sciences – 20 credits, computers – 5 credits, physical education/health – 13.5 credits, and senior project – 1 credit. The remaining 30 credits required for graduation are accumulated from a diversified list of both core courses, VHS courses and elective courses that meet the student's needs, interests and future educational plans. Students who complete the required courses and proper elective courses in a successful manner will meet the entrance requirements four-year colleges, two-year colleges and technical and training schools after graduation.

The minimum passing grade remains at 65. Students must carry six academic courses or the equivalent, plus physical education and health in freshman and sophomore year. Seniors must complete a semester course in PE and a senior project as part of their graduation requirements and have passed all of the MCAS tests required.

Students planning to attend four-year colleges and universities are informed of the minimum requirements to be considered for admission. The recommended average grade to meet the requirements established by many four-year colleges, including our state colleges and universities is 85 or a 3.0 on the 4.0 scale. Students are advised to take as many college preparatory courses as possible including Honors and Advanced Placement classes. All 10th graders are required to take the PSAT's and 11th graders are encouraged to register for and take the PSAT and then the SAT I test, the ACT test and in some cases the SAT II Subject tests.

Students in the 9th and 10th grades are required to take part in the MCAS testing program. Students requiring assistance in math, science or English are given the opportunity to take part in MCAS remedial classes after school to strengthen their skills in these areas. Students who score in the Advanced or Proficient areas of English Language Arts and Math on the 10th grade test and are in the top 25% of students in the district earned the John and Abigail Adams Scholarship. This year we had 30 students who received the scholarship that can be used toward free tuition at most public universities or colleges in Massachusetts. 15 students qualified for the Koplik Certificate of Mastery Scholarship which can also be used toward free tuition at any public university or college in Massachusetts.

All students in the 10th grade and those who take the PSAT in 11th grade have access to and are taught how to use their accounts connected to Collegeboard. This allows our students the opportunity to study for the SAT, research careers, and colleges.

Students in 9th -12th grades are taught how to set up and access their Family Connection/Naviance accounts to research college and career information, create a resume and let their counselors know colleges their thinking about and applying to.

The 10th graders create a comprehensive career project which they share with their classmates during guidance seminar in conjunction with the Health Department.

The following is a list of programs or services our department provided for the students at Douglas High School and their parents or guardians:

- Individual and group counseling
- Career and college preparation
- Counseling students on IEP's and 504 plans
- Produces a copy of a comprehensive Scholarship Booklet for all seniors
- Crisis assessment and intervention
- Coordinates a Student Assistance Team (SAT) to review referrals and provide intervention for students and/or parents
- Coordinates the Student Intervention Team (SIT) to review referrals for students in need of services mostly for social/emotional issues and arrange for mentors as needed
- Provide parental support services
- Provide lists of outside referrals for counseling agencies upon request
- Contacts with community agencies
- Signs of Suicide training for 9th graders
- Linkages with parents and community businesses
- Continued collaboration with the Blackstone Valley Education Foundation School to Career Program
- Job Shadow Day for juniors

- Coordinates scholarships and awards for Senior Class Night
- Assistance to students in regard to course selections
- Assistance for students in the following testing programs: PSAT's, SAT's, ACT's
- Selected student representatives for the Hugh O'Brien Youth Leadership program
- Assisted in the selection of the Bausch and Lomb Science/Math winner, the Rensselaer Polytechnic Institute Award as well as other select awards and programs
- Provided College Admissions Information night for juniors and families with a MEFA representative to review the application to college process, financial aid and general college admissions information
- Updated school profile
- Coordinates the Advisor/Advisee Program
- Coordinates AP testing program
- Schedules college representatives to come and speak to students
- Schedules the Armed Service representatives
- Provides information on college fairs and encourages students to attend
- Conducted guidance seminar for grades 9-12 addressing study skills, career and college research, personal, social and academic assistance, etc.
- Schedules students and staff and collated all MCAS materials by filling out all appropriate paperwork, organizing materials and packaging testing materials for return
- Schedules students and staff for all MCAS retesting
- Supervised intern from Assumption College
- Coordinates information regarding the Kopflik Certificate of Mastery program through the Dept. of Ed.
- Assists students with application process for the Title I Robert J. Watson Memorial Scholarship and the Christian A Herter Memorial Scholarship program
- Coordinates Quinsigamond College Decision Day for seniors
- Coordinates local senior Scholarship Committee
- Attends the fall CollegeBoard Workshop for counselors
- Attends the spring MASCA workshops
- Attends Special Education Team meetings
- Coordinates field trips to local technical colleges
- Coordinates end of the year Underclassmen Awards Ceremony
- Peer Leadership/SADD Co-Advisor/Coordinators
- Coordinates College Freshman Return Day
- Coordinates Douglas High School's College Fair
- Continued linkage with Grafton Job Corp
- Coordinates SAT testing twice a year
- Assists with a Transitioning to High School informational meeting for 8th grade parents

Above all, the Guidance Department tries to provide the necessary services for students and parents through meetings, phone calls and programs that will enable our students to have a successful and rewarding experience at Douglas High School. We also provide the tools necessary to navigate decisions regarding life after high school through career and college information and preparation. Our department works closely with the teaching staff and administration towards these goals. We continue to look for ways to reach out to our community and improve our department and ourselves. We remain committed to reaching for excellence in the Douglas High School Guidance Department.

Town Government Week:

This past April, DHS celebrated Town Government Week. The program introduced high school seniors to the functions of local government, and the role and responsibilities of public officials. Students were placed into groups and were assigned municipal committees. Each group was tasked with preparing a presentation of their assigned topic/group and present their finding to the class. Through extensive research of the Town Reports, local websites, and historical Douglas documents students got a clear understanding about the Town and how it functions on a daily basis. This program introduced students to the importance of local government in the hopes that they will become active and involved in their local town affairs.

World Language:

The World Language Department continues to struggle with reductions to the program. The loss of Spanish in the 8th grade will impact our students as they now enter DHS without any exposure to Spanish language. The high school program includes 2.4 Spanish teachers and a .4 French teacher.

Even more concerning is the fact that our AP program for both languages will be seriously impacted, if not eliminated, by the continued reduction in offerings at the intermediate-school level. The French AP program which now begins at

the 9th grade level will offer only French I-IV at the high school, with most of those classes combining college prep and honors into the same class period. With 8th grade Spanish being eliminated, our ability to offer AP Spanish is significantly impacted as our pool of candidates is smaller and they arrive with much less preparation than in the previous years. We were able to finally purchase classroom sets of a much-needed textbook, replacing a text that was 15 years old and very outdated. Our textbook needs are not completely met, but these books were a very welcome resource and have very positively impacted our instruction. The program (grades 9-12) realistically cannot sustain further staff reductions or programs cuts without seriously impacting the delivery and level of instruction to the students of Douglas Public Schools.

Music Department

Marching Band

The Douglas High School Band has had a rather eventful year. The 40 member marching band performed in many events including parades in both Massachusetts and Rhode Island. In addition to the parades and two concerts, the band also performed for the Douglas Special Olympics held at the High School.

The Douglas Marching Band includes a 15 member Performing Color Guard ensemble, consisting of a Majorette Squad, a Rifle Drill Team, and a Flag Team. Students in grades 8 through 12 are given the opportunity to audition for placement on the color guard teams. The color guard is an integral part of the Douglas High School Marching Band and performs with the instrumentalists at all parade performances. In addition, color guard students prepare floor and stage shows that are showcased in both the winter and spring Concerts. Our band is one of the few high school bands remaining that continues to present a National Line Honor Guard and displays the American flag proudly as part of our Band Front.

In addition to the marching band, the pep band performs for home basketball games. In January 2016, DHS band student Ryan Smith auditioned for and was accepted into the Massachusetts Music Educator's Central District Band, which performed at Mechanic's Hall in Worcester. In February 2016, DHS band student Patrick Sullivan was accepted into and performed with the UMASS Honor Band in Amherst.

The Middle School band and junior auxiliary attempt to provide the necessary feeder program for the High School. Due to severe budget cuts for the 2015-2016 school year, the Middle School Band and the instrumental lesson program in grades four and five have been eliminated from the school day. Both are taking place on a limited basis after school hours with funding from the Band Booster organization. The Jazz Band no longer exists due to budget limitations which have eliminated the high school band teaching position. The High School Band now exists only as an evening program funded by the Band Boosters. The sustainability of these programs with the current funding and staffing levels is questionable at best.

Band Staff includes:

Gery Elliott, Director
John Rheaume, Asst. Director, Pep Band Director
Carol Manning, Color Guard Director, Flag Advisor
Michelle Gagnon, Rifle Advisor
Amy Stacy, Majorette Advisor
Nick Morin, Percussion Advisor
Scott Yacino, National Line Advisor
Shannon Walthall, Drum Major

Chorus

The vocal ensembles of Douglas High School include the Douglas High School Chorus and the *a cappella* ensemble "Blue Light Special". Both ensembles are directed by Mr. Al DeNoncour with the assistance of Mrs. Reagan Burrows (ending June 2016) and Douglas music department alumna Ms. Alyssa Dagenais (September 2016 – present). Ensemble membership for the chorus and *a cappella* ensemble at the end of the 2015 school year was 47 and 24, respectively. Membership for the beginning of the 2016 – 2017 school year is 60 and 28. The ensembles combined for a total of fourteen performances during that period including appearances at the Douglas Octoberfest, Massachusetts Day at the Big "E", area homes for the elderly, the senior class baccalaureate service, Pawtucket's McCoy Stadium, "Caroling for Cans" and several performances at the high school and middle school including the Veterans Day Assembly and the winter and spring concerts.

Each year the Society for the Preservation and Education of Barbershop Quartet Singing in America (SPEBSQSA) offers a regional music camp called Harmony Explosion in which students have the opportunity to work with professional and amateur barbershop ensembles to develop their singing skills while learning the finer points of barbershop harmony, ensemble technique and presentation skills. This year's camp was held in August at Worcester State University. Douglas chorus students in attendance were Kaitlin Burch, Sam Masoud, Erika Peterson, Meredith Roberts

and Rebecca Rokne. Participation in the camp was funded through a generous grant offered by the Worcester Men of Song.

On April 3rd the members of Blue Light Special performed at St. Peter Marian High School in Worcester as part of the annual “A Cappella Night”, a fundraising event for the Greendale YMCA. In addition to performing their own set of music the students had the opportunity to rehearse and perform with the esteemed *a cappella* ensemble from Berklee College of Music, “Pitch Slapped”. The event was well attended and a spectacular performance opportunity which we will look to repeat in the future.

On November 19th three DHS students auditioned for membership in the Massachusetts Music Educators Association Central District music ensembles. Students who audition compete against other high school students from throughout central Massachusetts for membership in the prestigious groups. Of those auditioning, trumpet player Ryan Smith was selected to represent Douglas in the Central District Concert, to be held in January. This is Ryan’s third year of selection to the ensemble. Also auditioning were alto vocalists Erika Peterson and Hailey Borowski.

In summary, the tradition of exceptional musical ensembles and opportunities that has been a part of our community for so long continues at Douglas High School despite the financial difficulties faced by the town and the resulting lack of funding for the music department. Although the department incorporates more than 25% of the student population and is largely involved in town activities such as Octoberfest, Caroling for Cans, Memorial Day activities, etc., no funding is provided for the performing ensembles and student participation is allowed only through user fees. Major contributions have come from the music department support group, The Douglas Band Boosters that have allowed the school committee to reduce the amount a student must pay to participate in the music programs offered. However, it is likely that the Band Boosters will not be able to continue their financial support at the same level going forward and that user higher user fees will limit student participation in the music programs. It is hoped that the school department will begin to fund the music department once again, as has been done with the athletic department, to ensure that the current opportunities will be available to students in the future without them having to incur additional costs for their education.



Departmental Events

On April 2nd the music department presented its annual scholarship fundraising concert, **Tiger Jam**. The concert raises funds for music department scholarships awarded to graduating members of the music department. This year’s concert featured many DHS students performing pop music as soloists and small ensembles as well as the return of several Douglas Music Department alumni and was tremendously successful. The concert’s exceptional musical performances were coordinated by Mr. DeNoncour’s music technology class, which also managed the technical aspects of the concert, serving as sound and light technicians. The T.V. Production class, also under the direction of Mr. DeNoncour, recorded the event and produced a finished video which aired on local cable television.

On April 29th the band and chorus travelled to New York City and New Jersey to participate in the “Festivals of Music” held at Felician College in Lodi, NJ.

Ensembles received the following awards:

Marching Band – First Place with a rating of Excellent
Concert Band – Second Place with a rating of Excellent
Indoor Color Guard – First Place with a rating of Excellent
Marching Drum Line – First Place with a rating of Excellent
Majorettes – First Place with a rating of Superior
Chorus – Second Place with a rating of Good

Douglas Tigers Athletics

Boys Indoor Track

The 2016 Boys Indoor Track team saw a decrease in participation numbers this year; yet remained very competitive within the DVC. The team received strong performances from Trevor Mungeam in the 2 and 1 mile races, Connor Grady in the 1,000 and relays, Matt Brooks and Noah Ackerman in the shot put, Dominic DeSimone in the sprints and relays, and Jared Keeman in shot and relays.

Girls Indoor Track

The 2016 Girls Indoor Track team also had to deal with a decrease in participation numbers this; yet they also remained very competitive within the DVC. They had a number of outstanding individual performances from Maureen Grady in the sprints and relays, Jenna Keeman in the middle distances and the high jump, Meg Foley in sprints and hurdles, Keely Mungeam in distance races, Sara Morin in the shot put, Rachel Dixon in sprints and hurdles and Rebecca Rokne in the 1,000 and distance races.

Boys Basketball:

The DHS Boys Basketball team played well against what can only be described as highly contested Dual Valley Conference. The season came down to the final game of the season versus neighboring Uxbridge HS. A win and the team would qualify for the MIAA Tournament with a 9-9 record. Unfortunately they came up short against Uxbridge which closed out their season. The team finished just out of the playoffs with an 8-10 record. The team was made up of six seniors; Dean Cordani, Michael Hayes, Michael Tourony, John Maguire, Josiah Smith and Matthew Blanc. Junior members of the team were Danny Hayes, Josh Osipitan, Will Doyle, Tanner Mills, Jacob Smith, Dylan Gordon and Grant Gualtieri. Sophomore Patrick Peloquin saw time also with the varsity. The team experienced a slow start to the season going 2-6 in its first eight games. They closed out the season going 6-4 during the final 10 games. The seniors were an integral part of the teams this year and have much to be proud of. Thanks go out to Coach Guy Hill and to varsity Head Coach Shannon Ryan for their leadership.

Varsity Girls Basketball

The Varsity Girls Basketball team ended the regular season with a 15-5 record (8-2 DVC), qualifying for the District playoffs for the 6th straight year and earning the #4 seed. And then the team won three more games in the District tournament to earn their way to the finals before falling to powerhouse Millis.

Senior captains Shannon Harney and Rachel Sutton proved to be excellent leaders, and our team's success was possible only because of their consistent contributions on both offense and defense. Our team was presented the 2016 IAABO Sportsmanship Award in March, and we know this recognition was a direct reflection of our two captains.

Five juniors played key roles on our team. Meghan Carroll (9.2 PPG), Hannah Favaloro (10.5 PPG), and Peyton Young (13.2 PPG) led the team in scoring and earned DVC All Star recognition. Forward Shanna King was recognized as the Outstanding Player at the Quaboag Cougar Classic Tournament due to her consistent floor game. And while Mikensie Morin was lost due to injury, she continued to support the team throughout the year.

The team also included freshmen Melina Schilling, Devin Haire, Alexa Gresian, Brynn Hurley, and Keara Madden, and the future looks bright based on their contributions.

JV Girls Basketball

The Douglas Girls' Junior Varsity Basketball Team finished its 2015-2016 season with an overall record of 11 wins and 6 losses (5-5 within the Dual Valley Conference). Most league contests were quite competitive and were decided within a small margin of points. Highlights of the season include overtime victories against Blackstone Millville Regional (42-39) and Hopedale (44-41). The team was comprised of three freshman and six eighth-grade students, while an additional four freshman players divided their time between varsity and junior varsity games. The girls worked diligently on acquiring the variety of individual and team offensive and defensive skills necessary to prepare them for the varsity level of play. Captains Sara Finnegan and Allie Benedict served as outstanding team leaders as they modeled a consistent work ethic and outstanding sportsmanship throughout the season.

Varsity Softball

After a rough 2015 season, the Douglas Girls Varsity Softball Team had a lot to rebuild. When tryouts rolled around and 9 promising freshman walked in, the coaches knew they had a great problem on their hands. Ultimately, the varsity team was composed of 7 freshmen, 1 sophomore, 3 juniors and 2 seniors. Fielding the youngest infield in the Dual Valley with 5 freshmen and 1 sophomore. The team proved competitive and came away with wins against Sutton, St. Bernard's, WCS, BMR, AMSA and West Boylston. The girls ended their season with 9 wins and 11 losses, only one win out of district play. The team loses seniors Sam Martin and Senior Captain and starting center fielder Shannon Harney. This very young team learned a lot about varsity play and will only continue to improve in the years to come. With all but one starter returning to the team in 2017, the girls look to improve upon their record from last year and earn a spot in the playoffs for the first time since 2014.

JV Softball

The JV Softball team finished the 2016 season with a record of 8 Wins and 7 Losses. Veterans Tori Manson, Alex Maslen, Ava Boucher, and Amanda Keith provided positive leadership and confidence, while first year players Aubrey Harris and Ruby Boucher improved greatly as the season progressed. Our offense was led by 8th graders Samantha Meech (.424 AVG) and shortstop Mya Ackerman (.360 AVG). Pitching duties were handled by Veteran Kylene Motyka and 7th grader and future ace Emily Furno. And late season additions Anna Coppelotti (.429 AVG), speedster Kaleigh Chelsea, and Sarah Coppelotti made great contributions in the final weeks of the season. All players enjoyed the experience.

Varsity Baseball

To say that the 2016 baseball season was disappointing would be accurate but to say it was a failure would not. With 12 seniors on the team the expectations going into the season were very high. The first sign that things would not go as well as we would like came in our very first game of the season against Tahanto. We lost a close 1 – 0 game despite having runners in scoring position in every inning but the 3rd. As the season progressed, we continued having difficulties driving in runs. Players began to try to take it upon themselves to get the job done and put a lot of undue pressure on themselves but despite the team's best efforts, little seemed to go their way in helping them to a successful season. The team struggled all season with putting together games where pitching, hitting and defense all seemed to be in sync. This does not diminish, however, the team's desire to win. With their backs to the wall the team beat AMSA and rival Sutton to keep their slim hopes alive while playing their best baseball of the season. Unfortunately, the team lost their next game at AMSA in a close, well-played 3 – 2 battle to mathematically eliminate them from tournament play. The Tigers finished the season with a 5 – 13 record and is looking forward to getting back on track next season.

Although the team struggled all season long, there are two players who turned in notable performances. Mike Tourony finished second on the team in hitting with a .348 average and led the team in RBI with 10. In addition, he did not struck out and played error-free baseball all season. Mike Hayes also had a strong season for the Tigers. He lead the team with a .367 average and stolen bases with 12 and played solid defense all season long.

JV Baseball

The JV Baseball team finished the season with an 8 and 9 record. There were the usual ups and downs of a JV season but the team continually showed improvement in all aspects of the game of baseball. The early part of the season was greatly affected by the harsh winter as there was still at least a foot of snow on the ground when the season began in late March. This did not stop the team from hitting the ground running working hard every day in the elementary school gym for the first four weeks of the season. The team had 2 outside practices before the first game of the season but the weather began to improve and before long the leaves were on the trees, the flowers bloomed, and the season ended on an 85 degrees and bright sunny day in the last week of May.

Golf Wrap Up

After a difficult 2015 season in which the golf team didn't win any matches, the hope for 2016 was for each player to improve and that the team became more competitive. Entering the season, Coaches Riordan and Waggenheim were worried that they might not be able to field a full team. With the return of sophomore Ryan Kuczer (who played soccer last fall), there were exactly 6 eligible players and if any one of them was going to miss a match on any given day, we wouldn't have enough players that day. Coach Riordan reached out to the middle school to see if there were any interested students. Fortunately, there were 3 students (Hunter Dunn, Jesse Dunphy, and Ryan Bernard) who were willing to give it a try and one of them (Hunter) earned his way into the starting lineup after only one week of playing competitive golf! These three rookies, along with freshman Gage Gauthier, joined the "veteran" squad of juniors Grant Slowik (captain), Tom D'Amico and Connor Brown, sophomores Kuczer, Hans Alanes Alvarez, James Pellerin and Thomas Hehir, and freshman Nolan Psuik.

This group worked on their games and became much more competitive as the season progressed. Ryan Kuczer was the most talented player. He earned the team's first point early in the season and went on to earn medalist honors in the team's first win in 2 seasons!

The team ended up with 2 wins on the season and the coaches feel that with continued hard work this team will be very competitive next year and in the years to follow.

Boys Volleyball

In 2016, DHS did not offer Boys' Volleyball due to low sign-ups and budgetary shortfalls.

Varsity Boys Soccer

The 2016 Douglas Boys soccer team was composed of 7 Seniors, 3 Juniors, 5 sophomores and 4 Freshman. This year's team went 5-6-7 and missed out on districts for the first time in 15 years by 1 point. Going into the last game of the season, the boys needed to win to get in, and tied Holy Name 2-2. In a season marred by injuries (top goal scorer Cam Goozey broke his leg in the 5th game of the season) the boys fought hard and scrapped every game. Highlights included coming back from a 3-0 half time deficit vs. AMSA to tie the game 3-3, tying D4 champs Sutton 1-1 at their homecoming, beating Millbury 2-1 after being down 1-0 at half, and beating Hopedale at their field where they were previously undefeated. The team was led by Senior Captains Grant Gualtieri (Cmass All Star, DVC All Star) and Goalie Danny Hayes (DVC All Star). Will Doyle stepped in to a defensive role for his senior year and excelled there and Brazilian Exchange student Ader Schimith along with Grant led the team with 10 points each.

JV Boys Soccer

The 2016 Boys JV soccer team finished the season 8-7-1. They were led by freshmen Leo Gualtieri, Brian Doyle and 8th graders Andrew Defalco, Garrett Lafortune and Connor Loehr. Highlights included beating Sutton at our homecoming, handing Whitinsville Christian their only loss on the season and ending the season beating BMR with Sam Bloniasz scoring his first JV goal. For the first time in 13 years 7th graders were allowed to play JV with Ray Johnson and Aidan Ferguson making the cut.

JV Girls Volleyball

Coach Gionet and Coach Oum spent a lot of time working with the girls on techniques, drills, exercises, and rotations. They had a good season with an overall record of 9 - 9. This was a first experience with competitive volleyball for 12 of the 14 girls who participated on this year's team. Most of last year's girls moved to varsity with two sophomores as the only returning players with experience. Of this year's fourteen girls six were 8th graders, six freshman, and two sophomores. The team instituted a libero and positions as the season progressed and as the girls got an understanding of positions and transitions. The team started out strong with a 4-1 record but came across a few key injuries and lost a lot of close and overtime games. This team played hard throughout the season. There is an anticipation that four or more of these young players will move up to varsity next year. The captains this year were Lauren Flanagan, Gabby Oum, and Mya Ackerman. This season was a great experience for the girls and created a lot of new friendships.

Varsity Field Hockey

After only a few short weeks the 2016 field hockey season was unfortunately forced to come to a premature close. Low numbers a week into preseason resulted in the cancellation of our junior varsity team, and injuries soon after brought an end to the program entirely. However, while short, the season was still a success in terms of devotion and team unity. Despite the uncertain fate of the program the remaining athletes dedicated themselves wholeheartedly to their team and the sport they love. Their dedication continues still as each week they gather to play on an indoor team together.

Varsity Girls Volleyball

This years' team was a good mix of experience levels. We had 7 players with varsity experience and 6 who were new to varsity volleyball. All in all, we were a very competitive team. We got off to a decent start and about a month into the season we had a record of 6 wins and 4 losses and things were going well but that's when injuries and illness began to take their toll. From that point, we didn't have our full team available for a single game or practice and even though we played very hard, we ended up losing 7 of our last 8 matches to finish the season with a 7 - 11 record. However, the record doesn't tell the whole story with this team. I have been coaching for over 30 years and this team stands out as one of the most enjoyable group of athletes I have ever coached. They remained positive from start to finish and the chemistry was outstanding. They knew how to keep things from getting too serious yet worked extremely hard every day.

Although we didn't qualify for the tournament, there were still many positives that can be taken from the season and several notable accomplishments.

- Meghan Carroll again led the team in both kills and blocks with 47 and 28 respectively. Meghan also led the team with 71 aces and a total of 135 service points.
- Devin Haire and Peyton Young both displayed strong passing skills and were incredibly solid back row players combining for 213 digs.
- Daniella Damasio served 63 times without a single service error!
- Kelcie Novicki and Vanessa Slawski were also strong at the service line with each serving at better than 92%.

- Alyssa Bourque, Vanessa Slawski, Daniella Damasio and Melina Schilling shared the setting duties and combined for 97 assists.

Cross Country

The Boys' and Girls' Cross Country teams enjoyed successful seasons. The boys finished 2nd in the DVC and placed 4 members on the all-star team; they were; Trevor Mungeam, Conner Grady, Patrick Peloquin, and Clark Bishop. Trevor finished 6th, Conner finished 8th, Patrick finished 9th, and Clark finished 14th. The Top 7 then went on to compete in the District Championship at Gardner Municipal Golf Course, where Trevor Mungeam qualified for the All-State Meet by placing 7th with a time of 17:04. The girls' team placed came in 3rd at DVCs, with Senior Caroline Meizen and Freshman Keely Mungeam securing places on the all-star team with 2nd and 5th place finishes, respectively. The girls' team also went on to compete at the District Championship in Gardner, where Caroline and Keely also qualified for the All-State Meet. All three runners ran well at All-States.

Varsity Girls Soccer

This year's soccer team had a regular season record of 14-4-0 and a 7-3 league record which was good enough for 2nd place in the DVC. The girls qualified for the districts for the 4th consecutive year and ultimately lost to the eventual District 4 champs Sutton 2-1 in the quarterfinals. The regular season winning percentage was the highest in 9 years and this record only further cements the strong and rich tradition of the girls program. This year Allison Carroll, Rachel Dixson, Kayla Finnegan and Fallyn Hippert were named to the DVC All-Star team and additionally Ally, Rachel, and Kayla were named to the Central Mass All-Star team. This year's team competed and persevered through numerous injuries and although the 9 seniors will be missed the future continues to burn bright for the program.

JV Girls Soccer

This year's soccer team had a regular season record of 8-6-2. At the beginning of the season, we applied and received a waiver for seventh grade students to be permitted to play for JV, due to low numbers. The season started off with loses, but then as a team we started to have a winning streak. The girls had great improvement and fun as they learned the sport and how to work together better. Haylee, a 7th grader, scored on average 2 goals a game, one game scoring 4. Gabby Hisoire, 8th grader, played goalie for most of the season, along with Alisa Guertin who was then pulled up to play goalie for varsity. Kiara Johnson also held the defense together throughout the season, with huge improvement eventually starting on varsity. This year's team competed and improved, while having fun.

Graduation

The 138th annual commencement at Douglas High School was a wonderful culmination of our year. On Friday June 3rd, Douglas High School held an evening graduation ceremony in the school's gymnasium. Due to inclement weather, the ceremony needed to be moved indoors. It was a wonderful event which was attended by approximately 1,000 family and friends assembled to congratulate the members of the Class of 2016 on this momentous event. Of the ninety one seniors who graduated from DHS in 2016; close to ninety percent of these students are now continuing their education at community, state or private institutions of higher learning.

This graduation ceremony was the culmination of their Senior Week activities that were both inspirational and poignant; including our Awards Night ceremony and our Baccalaureate service that was held at St. Denis Church. The graduation reflects the strong community support for education as well as being an opportunity for all stakeholders to celebrate the culmination of our senior's academic journey in Douglas. The ceremony was a wonderful experience, from the class being ushered down to the stage while being accompanied by a bagpipe procession; to the speeches of the Class Valedictorian Virginia Maguire, and Salutatorian Kristina King. Class President Tess Miller and class Class Representative Matthew LaTour and Vice President Ryan Ellis Daly had opportunity to present Class Advisor Mrs. Caroline Fitzpatrick with gift from the Class of 2016. Senior Micalea Goldenberg presented the Class poem during the ceremony as well. These five students did a wonderful job in preparing and delivering their speeches and they contributed to a fantastic ceremony. One they will all remember.

Some colleges to which our students were accepted are Boston College, Boston University, Assumption College, Providence College, Worcester Polytechnic University, Emerson College, Endicott College, Salve Regina University, Merrimack College, Saint Anselm College, University of Arizona, University of New Hampshire, Stonehill College, Clark University, Bryant University, Ithaca College, Hawaii Pacific University, Florida Institute of Technology, University of Massachusetts Amherst – Commonwealth Honors College, University of Massachusetts – Amherst, Massachusetts College of Art, Hofstra University, University of Massachusetts – Lowell and Dartmouth, Framingham State University, Salem State University, Westfield State University, Bridgewater State University, University of Rhode Island, Nichols College, Massachusetts Maritime Academy, Rhode Island College, Western New England College, Becker College, Quinsigamond Community College and Community College of Rhode Island.

In previous years students from Douglas High School's graduating classes have attended: Brown University, Dartmouth College, The College of the Holy Cross, Dickinson College, Sacred Heart University, Quinnipiac University, Syracuse

University, University of Connecticut, Springfield College, Assumption College, University of Alabama, Mississippi State University, Mass College of Pharmacy and Health Sciences, Northeastern University, University of Georgia, University of New Hampshire, University of Connecticut and Assumption College.

Adams Scholarship

There were 25 students from the senior class who received the John and Abigail Adams Scholarship, entitling them to four years of free tuition at Massachusetts colleges and universities based on their MCAS scores that rank in the top 25%. The students receiving this recognition were: Matthew Blanc, Alexandra Briggs, Austin Carneiro, Alexandra Corso, Zachary Eldridge, Ryan Ellis, Cameron Fausch, Liam Glyn, Michalea Goldenberg, Derek Guertin, Shannon Harney, Fallyn Hippert, Aidan King, Kristina King, Matthew Latour, Troy Lomardi, Virginia Maguire, Isabel Mazzarella, Althea McCrory, Tess Miller, Angela Pignatiello, Kaitlyn Reber, Mithcell Thackaberry, Michael Tourony and Heather Welch.

Stanley Koplik Certificate of Mastery Scholarship 2016:

Students initially qualify for the Koplik Scholarship by scoring at least in the Advanced category in ELA or Math and Advanced or Proficient in the other subject area on the grade 10 MCAS. Students must also demonstrate additional academic achievement such as high scores on AP or SAT Subject Test or other academic or artistic achievements and recognitions beyond their individual schools including competitions, prizes, awards or publications. Students who receive the Stanley Koplik Certificate of Mastery Scholarship receive a tuition waiver to most Massachusetts state colleges and universities for 8 semesters. This year's recipients of the Stanley Koplik Award are: Matthew Blanc, Alison Carroll, Alexandra Corso, Ryan Ellis, Michalea Goldenberg, Derek Guertin, Shannon Harney, Kristina King, Margaret Landry, Matthew Latour, Austin Lemire, Virginia Maguire, Angela Pignatiello, Kaitlyn Reber and Heather Welch. Congratulations to these students for this fine honor.

As we conclude our thirteenth year in the new Douglas High School building, we reflect on our many accomplishments with pride, and look forward to the coming year and continued growth and accomplishment for our students. Our goal remains the same: to provide "a safe, supportive, and challenging learning environment in which students may achieve academic success and personal growth" at Douglas High School. It is an honor and a privilege to work closely and cooperatively with parents and community members as we seek to help all of our students achieve their highest potential.

**Respectfully submitted,
Kevin G. Maines, Principal
Desi Vega, Assistant Principal**

DOUGLAS HIGH SCHOOL 2016 GRADUATES

Dylan Adams	Ryan Ellis	Justin Kulesza	Michael Pepin
Vanessa Alanez-Zapata	Zachary Ells	Joselyn Kurtyka	Angela Pignatiello *
Jared Allard	Cameron Fausch	Janey LaFleur	Samuel Podolsky
Mario Araujo	Brooke Feuersanger	Anders Lafortune	Hannah Postma
Matthew Auger	Nevan Fish	Zachary Lamontagne	Felicia Ranslow
Matthew Blanc	Nicholas Fitzpatrick	Margaret Landry *	Kaitlyn Reber *
Alexandra Briggs *	Dakota Gauthier	Matthew LaTour	Peter Ricci
Kaylah Brytowski	Corey Glode	Alex Leblanc	Nicholas Rogers
Austin Carneiro *	Liam Glynn	Maranda Leclair	Kailee Schiavone
Alison Carroll	Micalea Goldenberg *	Austin Lemire	Sydney Simoneau
Nicole Chrul	Cameron Guertin	Troy Lombardi	Josiah Smith
Olivia Collins	Derek Guertin	John Maguire	Rachel Sutton
Cameron Connor	Jessica Happy	Virginia Maguire *	Mitchell Thackaberry
Dean Cordani	Shannon Harney *	Rose Marcel	Gabriela Thompson
Alexandra Corso *	Katherine Hayes	Samantha Martin	Michael Tourony
Tyler Davis	Michael Hayes	Samuel Mathews	Ashleigh Triber
Vanessa DeMoura	Isabelle Hehir	Isabel Mazzarella *	Heather Welch *
Jeffrey Denaro	Daniel Higgins	Althea McCrory	Karyna Wilson
Maya DeSantis	Fallyn Hippert	Mikaela Mello	Nicholas Wolfe
Briel DiDonato	Hudson Houle	Alex Meszaro	Angela Woodford
Joshua Dunn	Aidan King	Tess Miller	Timothy Wunsch
Zachary Eldridge *	Kristina King *	Bradley Novack	Jeremy Yeomans
Elizabeth Ellis	Kaylee Klenk *	Davis Parella	Nicholas Zidelis



BLACKSTONE VALLEY REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

July 1, 2015 – June 30, 2016

A Message from the Superintendent-Director

As is Blackstone Valley Tech's custom, we are pleased to use the Annual Report format to go beyond simply providing facts and figures about our operation, and to share bits and pieces of ongoing student success stories, which capture the essence of our mission. Once again, we hope you will agree that the information which follows describes a vibrant and diverse learning environment – a lattice work of artfully delivered career technical content, intertwined with student interests and their aspirations for the future – to empower our students to become masters of lifelong learning.

We are delighted to continue to serve as a national model for ever-evolving educational excellence, and invite you to share in the accolades which your vocational technical delivery system has enjoyed in the past year.

Dr. Michael F. Fitzpatrick
Superintendent-Director

Another Stellar Year of Vocational & Academic Achievements

During the 2015-2016 school year, a total of 400 AP course exams were given to 258 students in English Language & Composition, English Literature & Composition, U.S. History, Chemistry, Calculus AB, Biology, Physics 1, Computer Science, and Spanish Language & Culture. On the Massachusetts Comprehensive Assessment System (MCAS) Spring 2016 English Language Arts test, 100% of BVT students scored Advanced or Proficient, compared to the statewide average of 91%. In Math, 95% of students scored Advanced or Proficient, compared to the statewide average of 78%. On the Science and Technology/Engineering exam, an impressive 95% of BVT students scored Advanced or Proficient, compared to 73% statewide. In Spring 2016, 174 freshmen took the High School Science MCAS and 100% scored in the Advanced and Proficient categories.

Return on Investment

As the BVT School Committee developed the District's FY16 operating budget, no potential source of cost reduction was left unexamined and a new playbook of cost containment strategies was unveiled. The District's FY16 total operating budget of \$21,317,222 represented a modest 1.65% increase and was funded primarily by State Aid and Member Assessments. Valley Tech continually seeks partnerships with business and industry, non-traditional revenue sources, and the use of unreserved fund balance to mitigate increases to member towns. Other efforts include facility maintenance using certified staff and providing special project services to our municipal partners and the public, which resulted in total savings to taxpayers of \$571,912 in FY16.

Class of 2016: Douglas

NHS = National Honor Society NTHS = National Technical Honor Society

Benjamin Michael Aube, Drafting and Engineering Technology; Benjamin Christopher Boisvert (NHS), Electronics and Engineering Technology; Lauren Marie Brennan (NHS/NTHS), Cosmetology; Madyson Marjorie Christian (NTHS), Cosmetology; Tyler Ross Church, Drafting and Engineering Technology; Ethan Albert Gagnon, Electrical; Emma Lynn Helstrom (NHS), Multimedia Communications; Emily Virginia Kamper, Heating, Ventilation, Air Conditioning and Refrigeration; Cameron James Kearney, Multimedia Communications; Lydia Rose Labonte, Electrical; Nicholas William Laren, Drafting and Engineering Technology; Evan Robert LeBeau (NHS/NTHS), Multimedia Communications; Autumn Rain Lombardi, Culinary Arts; Connor Joseph Nolen, Manufacturing and Engineering Technology; Corey Marie Parkinson (NTHS), Culinary Arts; Jennifer Marie Peterson (NHS), Multimedia Communications; Mayleena Marie Silva, Painting and Design Technologies; Brian Christopher Soltan, Information Technology.

Our School Committee

Valley Tech's School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns.

Chairman - Joseph M. Hall of Bellingham
Vice Chairman - Gerald M. Finn of Millville

Assistant Treasurer - Arthur E. Morin, Jr. of Milford
Secretary - Anthony M. Yitts of Grafton

Joseph A. Broderick of Blackstone
John C. Lavin, III of Douglas
Mitchell A. Intinarelli of Hopedale
Dennis P. Braun of Mendon
Chester P. Hanratty, Jr. of Millbury
Jeff T. Koopman of Northbridge
Julie H. Mitchell of Sutton
David R. Bartlett of Upton
James H. Ebbeling of Uxbridge

Superintendent-Director – Dr. Michael F. Fitzpatrick
Assistant Superintendent-Director/Principal – Anthony E. Steele, II
Assistant Superintendent for Finance and Operations – Kurtis W. Johnson
District Treasurer – Barbara A. Auger

Please Note: This condensed report is provided at the request of municipal authorities. A full-length version can be obtained by visiting our website [www.valleytech.k12.ma.us] and/or by contacting the Office of the Superintendent-Director at (508) 529-7758 ext. 3037.

Douglas School Committee





SCHOOL BUILDING COMMITTEE

The School Building Committee was formed by the Board of Selectmen in May 2008. The School Building Committee selected Heery International to provide project management services and DiNisco Design to provide design services. The School Building Committee proceeded through the Feasibility (\$350,000) and Schematic Design (\$495,000) phases.

In April 2011, the Town approved \$49,904,389 to complete the design and construction of a two-phase project. A new Grade 2-5 Elementary School would be built, and the Intermediate Elementary School will undergo major repairs. As part of the project the Intermediate Elementary School will be renamed the Middle School, for Grades 6-8. The state's MSBA (Massachusetts School Building Authority) committed to share in the expense. The Town's share of the project cost was estimated to be \$23.5 Million.

In January of 2012, CTA Construction was hired as the General Contractor. Construction began soon thereafter.

The new Douglas Elementary School opened on schedule in September of 2013, temporarily serving grades 3-7 as the Middle School was then closed for the scheduled repairs. A public ribbon-cutting event occurred on September 21, 2013. The Douglas School Department performed exemplary work in preparing the new school for students, who now have access to modern technology in an energy-efficient building. In 2015, the new Elementary School was formally certified as "LEED Silver" by the U.S. Green Building Council.

The Middle School opening was originally scheduled for February of 2014. An October 2013 construction-related roof leak caused damage to the classroom wing. This area had already been demolished down to bare concrete, with damage only effecting just-installed HVAC and electrical equipment on all three floors of the classroom wing. All this new but damaged equipment was then replaced. The project's insurance carrier paid out over \$1,000,000 to repair the damage. The project schedule was extended to accommodate the additional work.

The renovated Douglas Middle School reopened in September of 2014, serving grades 6-8. A public ribbon cutting ceremony occurred on October 18, 2014. Site work was completed in Spring and Summer 2015. The final punchlist items on both schools were completed at the end of 2015.

The then moved into the phase of final contractual agreements and budget closeout, eventually leading to a late 2016 submittal of the final project budget to the MSBA for their final audit. The MSBA informed the Town at the beginning of 2017 of their approval of the completed project budget. Final calculations have not yet been made at the time of submission of this Annual Report, but it appears the project will be completed under the \$23.5M estimate provided to Town Meeting.

Respectfully submitted,

Mitch Cohen, Chair, School Building Committee

Voting members: Paula Brouillette (Vice-Chair), Leslie Breault (Secretary)
Shirley Mosczynski, and Scott Yacino

Non-Voting members: Beverly Bachelder (Middle School Principal), William Cundiff (Town Engineer), Michael Guzinski (Executive Administrator), Cortney Keegan (School Business Manager), and Norm Yvon (Superintendent of Schools)

GLOSSARY



VOLUNTEERS NEEDED





GLOSSARY OF BOARDS, COMMITTEES, & DEPARTMENTS

Check the Town Website for Meeting Dates, Times and Locations.

ANIMAL CONTROL OFFICER - Responsible for responding to complaints ranging from nuisance dog barking to lost or injured animals. The Animal Control Officer works with the Douglas Police Department and the Douglas Board of Selectmen to resolve disputes and maintain public safety in relation to the animals in Douglas.

ANIMAL INSPECTOR responds to all dog bites and investigates and quarantines. Makes sure that rabies shots are up to date. Performs yearly Barn Inspections. The Massachusetts Bureau of Animal Health appoints the Animal Inspector each year.

BOARD OF ASSESSORS - Composed of three elected members and is required by Massachusetts General Laws to value all real and personal property based on "full and fair cash value" within their community. Every three years, the Board of Assessors must submit these values to the Department of Revenue for certification. Property sales must also be reviewed on an annual basis and the values adjusted if deemed necessary to maintain "full and fair cash value". The Board of Assessors is required to annually assess taxes in an amount sufficient to cover the state and local appropriations chargeable to the Town, and subsequent to the determination of the total assessment. The Board of Assessors must annually fix the tax rate. All maintenance of the real and personal property databases, the processing of commitments of real and personal property, and motor vehicle and boat excise taxes are performed by two full-time and one part-time staff members under the direction of the Board of Assessors. Taxpayers have a formal right to file for an abatement of taxes, once the tax bills have been distributed. Certain taxpayers are also allowed exemptions from their property tax bills. Taxpayers having questions relative to a bill, the abatement process, or statutory exemptions are advised to contact the Assessors' Office as soon as the bill is received.

BUILDING DEPARTMENT - Responsible for all building permits that are reviewed by numerous departments depending on the project. A building permit is required for new construction, reconstruction, alterations, repairs, demolition, change of use, and change of occupancy. Along with the building aspects, this department is also responsible for zoning enforcement. Although the Building Department does not have the authority to grant waivers to any code, law, bylaw, or regulation, they may be granted through various appeal boards.

BUILDING FACILITIES AND CONSTRUCTION COMMITTEE – This committee was created under the provisions of Article 10 of the Town of Douglas General Bylaws. It is comprised of an appointed 7 member committee with 3 members being appointed by the Board of Selectmen, 3 members by the Town Moderator, and 1 by the School Committee. The Town Engineer also serves on this committee as a non-voting member. The Committee is intended to be used as a resource for various Town Construction Projects with a cost of \$10,000 or greater and/or as requested by the Board of Selectmen.

CAPITAL IMPROVEMENTS COMMITTEE - Composed of five (5) department heads or their representatives and four (4) Douglas residents. The Committee's Charter is to identify capital projects for the six years (current year plus the next five years) and consolidate those projects into an on-going capital plan. The Plan will be updated on an annual basis with the current year's plan to be included in the overall annual budget. The Committee's goals are the identification, prioritization and proposed funding sources of capital projects.

CEMETERY COMMISSION - Responsible for maintaining the Town Cemeteries and works to ensure future availability of burial plots in Douglas.

COMMUNITY DEVELOPMENT DEPARTMENT - Comprised of the Town Engineer, the Conservation/Planning Agent and an Administrative Secretary. The Community Development Department provides assistance and is a liaison primarily to the Planning Board and Conservation Commission and also performs Special Projects within the Town under the direction of the Board of Selectmen. It is also available to provide support to all the Departments, Boards and Committees within the Town. This department is also happy to assist the public in navigating through the local and state permitting processes regarding land development in the Town of Douglas.

COLLECTOR OF TAXES - Responsible for collecting and turning over all real estate, personal property, and excise taxes for the Town. The Collector also collects payment for town water bills.

CONSERVATION COMMISSION - Responsible for the administration of the Douglas Wetland Bylaw, the Wetlands Protection Act, Chapter 131, Section 40 of the Mass General Laws and the Rivers Protection Act created by Chapter 258 of the Acts of 1996. There are additional conditions for land use found in the Code of Massachusetts Regulations: 310 CMR 10.00 et seq. There are also various laws relating to open space, environmental policy, agricultural issues and water and land conservation regulations. The Conservation Commission is charged with keeping abreast of not only changes to all these laws, but the results of litigation brought on behalf of communities or land owners which is a priority. The Commission regularly conducts site walks to view potential projects and advise builders if changes in plans need to be made to satisfy various regulations. Hearings are scheduled with as much convenience to the applicants as time would allow

COUNCIL ON AGING - Provides information, education, and recreation for the elders, sixty years of age or older, in Town. The Director works with outside agencies in order to provide a range of services to those elders who are in need of them. The Outreach Coordinator works with seniors at risk and their families to provide information counseling and referrals.

ECONOMIC DEVELOPMENT COMMISSION - Created by Town Meeting vote in 1999. Its purpose is to create programs that will enable existing businesses in Douglas to expand in the Town and attract new businesses.

FINANCE COMMITTEE – According to MGL Chapter 39, S16, this committee maybe established by town bylaw for any town whose valuation exceeds one million dollars. This committee shall consider any or all municipal questions for the purpose of making reports or recommendations to the Town. While the statute receives varying interpretations, the Town of Douglas established the Finance Committee in 1992 at an Annual Town Meeting eliminating the need for Selectmen to act impartially on financial matters

FINANCE DEPARTMENT - The Finance Director is responsible for the administration of the Accounting Department as well as the coordination and oversight of the activities of the Accounting, Treasurer/Collector and Assessor's Departments. The Finance/Accounting Office is responsible for record keeping of all financial transactions of the Town; processing of all bills, warrants, receipts, payroll and ledgers; and supplies departments with financial reports and payroll information. The Accounting Office ensures the Town is in compliance with Generally Accepted Accounting Principles, Federal and State laws, and Town Meeting authorizations.

FIRE DEPARTMENT - In addition to traditional firefighting and rescue duties, the Douglas Fire Department is responsible for issuing permits and completing inspections. The staff and call firefighters/EMTs also partake in various training sessions throughout the year. The S.A.F.E. (Student Awareness Fire Education) program is taught in the elementary school and is vital to the education of children and their families in the prevention of fire and burn safety. Station tours upon request.

HEALTH, BOARD OF Deals with all aspects of Title 5 concerning the installation of new or repairs to private septic systems and private drinking water supplies. The Board of Health manages the Transfer Station. Permits for the Transfer Station can be purchased at this office. The Board of Health is charged with the inspection and licensing of food service establishments, campgrounds, commercial swimming pools and the licensing and inspection of garbage and septic vehicles. The Board of Health deals with rabies and mosquito control. A Board of Health is a statutory board created pursuant to the Mass. General Law C III, s26 and C. 41, sl. This Board consists of five (5) members who are appointed by the Selectmen. Each member serves a three (3) year term. Each year the Board appoints a Chairperson, Vice-Chair, Health Agent, Nurse, Administrative Supervisor, Animal Inspector, Food Service Inspector and Sanitation Agent. The Board meets the first Monday of each month at 6:00 p.m. in the Health Department office. All meetings are open to the public and minutes of past meetings are kept in the Health office. The Board of Health is charged with the protection of the public health and to fulfill these duties by developing, implementing and enforcing health policies. Local health policies are available at this office.

HEALTH AGENT can be contacted when there are housing deficiencies between a landlord and a tenant. The Board of Health agent handles complaints such as landlord/tenant disagreements, noisome trades, trash complaints, etc. The Agent also performs bathing beach water testing during the summer months.

- **SANITATION AGENT** is a Professional Engineer who reviews all septic system plans and performs all installation inspections. This person does not do Title 5 inspections for the re-sale of a home as these are done by State Certified inspectors.

- **FOOD SERVICE INSPECTOR:** Inspects all food establishments twice a year and in accordance with the Massachusetts Food Code.

- **PUBLIC HEALTH NURSE** holds yearly flu clinics. Blood pressure clinics are open to residents of any age. The Public Health Nurse holds flu clinics at the Senior Center and at Riddlebrook Apartments. The Public Health Nurse is

charged with reporting all communicable diseases to the State Department of Public Health and to perform any follow up work. The Nurse is available every Thursday.

HIGHWAY DEPARTMENT - Responsible for maintaining safe, passable roadways and sidewalks. This is achieved by cutting brush, patching roads, sweeping streets, painting lines, and snow removal. The Highway Department also provides basic repair and maintenance of guardrails and bridges. During warmer months, the Highway Department maintains and cuts the grass at the town commons and public squares.

HISTORICAL COMMISSION - Responsible for promoting and preserving the historic resources of the town including buildings, structures, streetscapes, historic and scenic roads.

HOUSING AUTHORITY - Responsible for providing maintenance and referral services for the Section 8 Certificate Program, Section 8 Voucher Program, Section 8 Mobility and Portability Programs as well as Elderly Programs.

LIBRARY, SIMON FAIRFIELD PUBLIC - Provides access to a myriad of books, magazines, audio books, play-aways, DVDs, CDs, adult and children programming, and free wireless access to the internet.

MUNICIPAL FACILITIES MAINTENANCE MANAGER - Responsible for the daily, general preventative maintenance of the municipal buildings, custodial duties, landscape and yard duties, the occasional hiring of contractors, and overseeing special projects within the facilities.

OPEN SPACE COMMITTEE - The Committee works on land preservation projects to preserve open space and important habitats throughout Town. The Committee also works to educate the public on the benefits of Open Space and how it enhances our quality of life. Every acre of Open Space actually brings Douglas net revenue in taxes because it does not require additional and extensive services to support it.

PERSONNEL BOARD - Supports the non-contractual and non-elected positions within the municipal system. This includes the Police Dispatchers, Fire/EMT's, Highway, Water/Sewer, Library, and Municipal Center employees. Its main responsibility is to maintain the compensation plan for the employees and work with the department heads regarding staffing related issues. The Personnel Board believes that the better we staff our departments with quality employees, the higher quality of service our community receives.

PLANNING BOARD - One of the most significant functions of this Board is subdivision control and issuance of special permits for, as well as the supervision of gravel removal. It also serves as the permit granting authority for certain special permits as outlined in the town's first zoning bylaws. Most of the Board's time is taken up with subdivisions: checking plans submitted for proposed subdivisions, implementing inspections for subdivisions being built, or having a background supervisory role until the roads of a particular subdivision are accepted as town roads.

POLICE DEPARTMENT - In addition to traditional police and rescue duties, the Douglas Police Department provides various programs to the Douglas School System and the Town of Douglas such as DARE, Citizen Police Academies, bicycle safety, boat patrols, RAD (Rape Aggression Defense) program, and RAD Kids program.

RECREATION COMMISSION - Sponsors recreational programs throughout the year and works arduously to create and maintain recreational areas and facilities in Douglas.

REGISTRAR, BOARD OF - Responsibilities include registering voters, certifying nomination papers and petitions, processing absent voter applications and administering election recounts. Any party enrollment status required for appointment must have been maintained continuously for two years.

SCHOOL COMMITTEE - Works closely with the school department administration to improve educational quality by acting as the bridge between the educational process and the community at large. Responsibilities include the creation of policy, approval of the school department budget, and employment of the Superintendent. Five (5) elected members make up the committee, each serving a three-year term.

SELECTMEN, BOARD OF - Operates as the Executive Board of the Town and is charged with setting policies for the Town as well as calling town elections and town meetings. The selectmen are the Local Licensing Authority, issuing licenses and permits which include but are not limited to the sale of alcohol, automobile dealers, restaurants, and entertainment. The selectmen appoint many key town officials and members of boards and committees. The selectmen are also charged with being the town's Road Commissioners as surveyors of public ways, monuments, guide posts, sidewalks and shade trees.

TOWN CLERK - Works as a liaison between residents and town offices. Traditionally, this office is where people first come when they need information. The Town Clerk serves the residents as Chief Election Officer which oversees polling places, election officers, and the general conduct of all elections, consisting of preparation of ballots, voting equipment, voting lists along with voter registrations. The Town Clerk also records and certifies all official action of the Town, including town meetings, Planning and Zoning Board decisions. Registers all vital events occurring within the community, such as, recording and preserving all original birth, marriage, and death records. The Town Clerk is also the Public Records Officer. Administers the oath of office to all elected and appointed members of local committees and boards, posts meetings of all government bodies, provides access to public records in compliance with State Public Records Law, provides certified copies of all vital records and conducts or assists with genealogical research, maintains records of adopted municipal bylaws, appointments, petitions and submits general bylaws/zoning bylaws to the Attorney General for approval. The Town Clerk is also a licensing officer. Issues state licenses and permits, including marriage licenses, and permits for raffles and bazaars. Issues local licenses, permits and certificates as mandated by statute or bylaw, which include burial permits, business certificates, dog licenses, fuel storage permits and burning permits. The Clerk's Office is also responsible for conducting a yearly census and publishing the annual street list.

TRANSFER STATION is for use by residents of Douglas. The site collects household waste and offers recycling of glass, paper, cardboard, tin and plastic. There is a box on site for used clothing, books, games, TV's and computer monitors. Permits are sold twice a year. During summer months the site collects automotive batteries and 5 lb. propane tanks.

TREE WARDEN: Cares for all of the shade trees on public property in town including parks, town commons, public streets and schools.

VETERANS' SERVICES - Douglas is part of the Southern Blackstone Valley Regional Veterans' Services District which consists of the towns of Douglas, Northbridge, Sutton and Uxbridge. The District is a local one-stop aid station for veterans, their dependents and widows/widowers of veterans. Here they can receive benefits such as financial aid, medical expense reimbursement, and forms to file VA claims and in some cases, just someone to talk to. The Commonwealth of Massachusetts returns 75% of the monetary aid provided by the Town of Douglas. It has been found that the veteran or recipient of this aid, most likely spends 100% of this monetary benefit within the local community. This type of aid benefits everyone. Veterans' benefits are not automatic and must be applied for in accordance with Federal and State laws, rules and regulations. Therefore, the Director must keep abreast of the latest changes in these rules pertaining to Veterans' rights. The Veterans' Services office is now located at 21 S. Main St., Uxbridge, MA, where veterans can be assured of private and confidential service. Office hours are Monday, Tuesday, and Thursday 7:30 a.m. – 5:00 p.m. and Wednesday 8:30 a.m. – 2:30 p.m. and 5 p.m. – 7 p.m. The office is closed on Fridays.

WATER/WASTEWATER DIVISIONS – Responsible for testing, operation and maintenance of the town water supply, sewer lines and facilities. They are also responsible for maintaining and repairing hydrants, checking meters, and performing relevant repairs.

ZONING BOARD OF APPEALS - Created under the provisions of MGL Chapter 40A as a necessary part of the establishment of zoning regulations in a community. Chapter 40A empowers the Board of Appeals to; 1) Hear appeals taken from decisions of any administrative official or board of the Town acting under the provisions of the law; 2) Hear variance requests from terms of the Zoning Bylaw; and 3) Hear special permit requests as provided by the Zoning Bylaw



VOLUNTEERS NEEDED

The Board of Selectmen continue to search for volunteers to serve on the town's various boards and committees. The commitment of our dedicated and enthusiastic volunteers is what helps shape the community of Douglas. If you are interested in volunteering for a position on one of the town's boards or committees, please complete the "Application of Boards/Committees" found on the Selectmen's page of the town's website at www.douglasma.org under "Openings – Boards/Committees". Current openings are listed on the Municipal Center bulletin board in the hallway and on the Selectmen's page of the town's website at www.douglasma.org under "Openings – Boards/Committees".

AT YOUR SERVICE

Town Administrator	476-4000 ext. 101
Administrative Assistant (TA/Selectmen)	476-4000 ext. 100
Animal Control (call Police Department)	476-3333
Assessor's Office	476-4000 ext. 353
Building Department	476-4000 ext. 351
Building Inspector	476-4000 ext. 106
Board of Health Office / Animal Inspector	476-4000 ext. 352
Board of Health Nurse (Tuesday Only)	476-4000 ext. 111
Cable Coordinator	476-4000 ext. 122
Collector of Taxes	476-4000 ext. 354
Community Development Department	476-4000 ext. 357
Conservation Commission	
Planning Board	
Finance Director / Town Accountant	476-4000 ext. 110
Fire Department	9-1-1
Non – emergency	476-2267
Highway Department	476-3378
Library, Simon Fairfield Public	476-2695
Police Department	9-1-1
Non – emergency	476-3333
School Department	
Administration Office	476-7901
Primary School	476-2154
Elementary	476-4200
Middle School	476-3332
High School	476-4100
Special Education	476-4034
Blackstone Valley Reg. Vo. Tech.	839-5471
Senior Center / Council on Aging	476-2283
Town Clerk	476-4000 ext. 355
Town Engineer	476-4000 ext. 108
Transfer Station	476-3742
Treasurer's Office	476-4000 ext. 356
Treasurer / Collector	476-4000 ext. 119
Veterans' Director	278-8600 ext. 2037
Water/Waste Water Division	476-2400



The Town of Douglas is an equal opportunity provider, and employer.