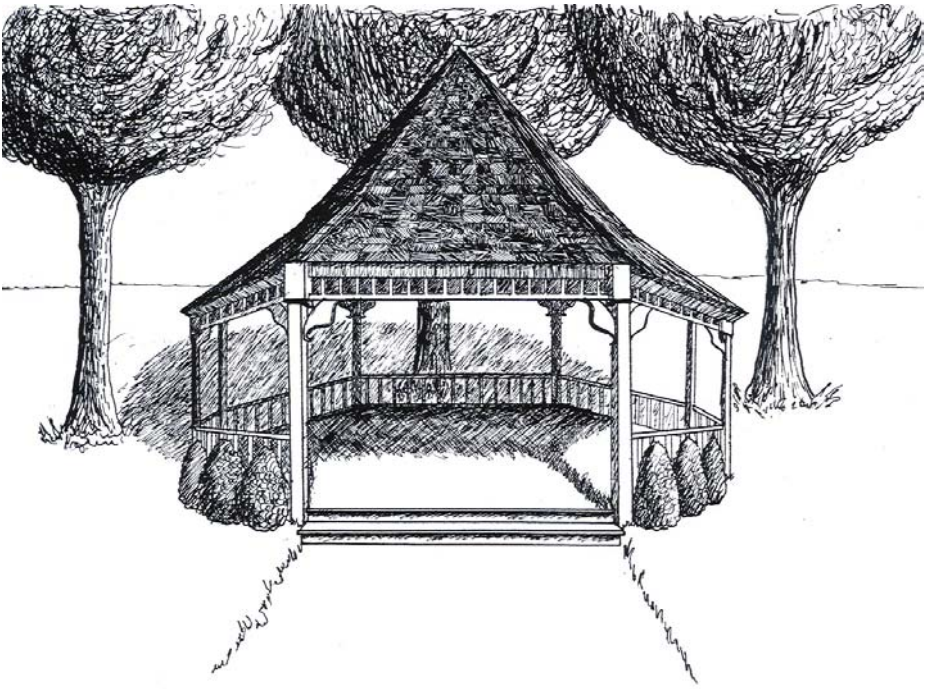




TOWN OF DOUGLAS



Drawing by Craig R. McCallum

Annual Report
Fiscal Year 2002

TOWN OF DOUGLAS



Annual Report
Fiscal Year 2002

DEDICATION

The Fiscal 2002 Annual Report is
dedicated to the memory of

Craig R. McCallum

Who served our Community working for
the Highway Department and as a
volunteer for the Common Committee.

*The Town of Douglas would like to extend our
appreciation and our sympathy to his family.*

IN MEMORIAM

Craig R. McCallum

Who served our Community working for
the Highway Department and as a
volunteer for the Common Committee.



Joan S. Virostek

Who served for many years as the
Town Clerk.



Florence Aldrich

For her wonderful support of the Simon
Fairfield Public Library.

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Directory

ACCOUNTANT, TOWN

Richard Mathieu

ANIMAL CONTROL OFFICER – Appointed (1 yr)

Jay O'Connor

Animal Control Officer

Maura O'Connor

Animal Control Officer

ANIMAL INSPECTOR – Appointed (1 yr)

Richard Downs

Term Expires 2003

Jay O'Connor

Term Expires 2003

ASSESSORS, BOARD OF – Elected (3 yrs)

Beth A. MacKay, Chair

Term Expires 2003

Jack Blatchford

Term Expires 2003

James Sughrue

Term Expires 2005

B. V. VOC. SCHOOL DIST. COMMITTEE – Elected

John C. Lavin, III

Term Expires 2003

BRIDGE VIEWER – Appointed (1 yr.)

Edward A. Therrien

Term Expires 2003

BUILDING DEPARTMENT - INSPECTORS – Appointed (1 yr)

Adelle Reynolds, Building Commissioner

Term Expires 2004

Joseph Saster, Plumbing & Gas Inspector

Term Expires 2003

Florendo Colonero, Plumbing Inspector – Alt.

Term Expires 2003

Richard Wallis, Electrical Inspector

Term Expires 2003

Wayne Hickey, Electrical Inspector – Alt.

Term Expires 2003

Jane Lanpher

Principal Clerk

BUILDING, MAINTENANCE

Patrick Colonero

Facilities Maintenance Manager

CABLE ADVISORY COMMITTEE – Appointed (3 yrs)

Richard Preston - Chair

Term Expires 2005

Thomas Devlin

Term Expires 2005

Joe Vecchione

Term Expires 2005

Paul Crandall	Term Expires 2005
Derek Brown	Term Expires 2005

CAPITAL IMPROVEMENT COMMITTEE – Appointed

Mitch Cohen, Chair	Term Expires 2003
Terri Feuersanger, Vice Chair/Secretary	Term Expires 2004
Shirley Moczynski	Term Expires 2003
Bob Saster	Term Expires 2003
Paula Brouillette	Term Expires 2003
Anthony Gressak	Term Expires 2003
Glenn Gilbert	Term Expires 2003
BettyAnn Therrien	Term Expires 2004

CEMETERY COMMISSION – ELECTED

John D. Manning	Term Expires 2005
Henry LaBonne	Term Expires 2004
David Furno	Term Expires 2003

CENTRAL MA REGIONAL PLANNING REP.

Paula Brouillette	Alternate
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CIVIL DEFENSE DIRECTOR – Appointed (1 yr)

Ernest R. Marks, Jr.	Term Expires 2003
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CLERK , TOWN– Elected

Christine E.G. Furno	Term Expires 2003
Eileen F. Damore	Assistant Town Clerk

COLLECTOR OF TAXES – Elected

Pamela Carter	Term Expires 2004
Eileen Damore	Assistant

COMMUNITY DEVELOPMENT

William Cundiff	Town Engineer
Stephen Zisk	Planning/Conservation Agent
Maria Chesley	Administrative Secretary

CONSERVATION COMMISSION – Appointed – (3 yrs)

Marylynne Dube, Chair	Term Expires 2004
Ralph Dudley, III	Term Expires 2005
Robert Zurowski	Term Expires 2003
Eric Virostek	Term Expires 2004
Leon Moczynski	Term Expires 2005
Michael Yacino	Term Expires 2003

Richard Downs
Linda Brown

Term Expires 2003
Consultant

CONSTABLES – Elected

Brenda Haglund
Richard E. Preston

Term Expires 2003
Term Expires 2004

COUNCIL ON AGING – Appointed (1 yr)

Lori Morini, Chair
Helen E. Homenick, Secretary
Rosanna Windham, Treasurer
Ann Lynch
Marie Ryder
Margaret Nelson
Patrick Blake

Term Expires 2003
Term Expires 2003
Term Expires 2003
Term Expires 2003
Term Expires 2003
Term Expires 2003
Term Expires 2003

COUNSEL, TOWN

Kopelman & Paige

COUNSEL, TOWN - SPECIAL

Bowditch & Dewey

CULTURAL COUNCIL – Appointed (3 yrs)

Derek Brown, Treasurer
Marleen Bacon, Secretary
BettyAnn McCallum
Mitch Cohen
Patricia Brule

Term Expires 2003
Term Expires 2004
Term Expires 2004
Term Expires 2005
Term Expires 2005

DISABILITY, NATIONAL ORGANIZATION ON – Appointed (1 yr)

Adelle Reynolds, Coordinator

Term Expires 2003

DISPATCHERS, POLICE / FIRE

Peter Kreft
Karen Bertone
Daniel Dunleavy
William Seaver
Patricia Brule
Susan Forget
Mark Dunleavy
Brian Abbott
Keith Chipman
Michael Martinsen

Mark Sterling
Raymond Majeau

ECONOMIC DEVELOPMENT COMMISSION – Appointed (3 yrs)

Harold Davis, Chair	Term Expires 2005
Carol Hutnak Gogolinski	Term Expires 2004
Paul Peterson	Term Expires 2004
Cliff Van Reed	Term Expires 2003
David Branagan	Term Expires 2003

FENCE VIEWER – Appointed (1 yr)

Michael D. Yacino	Term Expires 2003
Joel A. Smith	Term Expires 2003
Peter A. Coppola	Term Expires 2003

FINANCE COMMITTEE – Appointed

Pamela Holmes, Chair	Term Expires 2003
William Pybas, Vice Chair	Term Expires 2004
Gene Morin, Secretary	Term Expires 2003
William Krauss	Term Expires 2003
Phillip Pilkington	Term Expires 2003
Joel Smith	Term Expires 2004

FIRE DEPARTMENT

Donald Gonynor	Chief / EMT
Ted Sochia	Lieutenant
Pauline LeBrecque	EMT
Kent Vinson	EMT
Michael Cahill	District Chief
Philip Brule	Deputy Chief
Patricia Giedrys	Clerk
Peter Campo	Captain / EMT
John Furno	Captain / EMT
Joseph Quintal	Captain
Michael Gonynor	Auxiliary
Michael Boothby	
Adam Furno	
Paul Buma	
David Furno	
Justin McCallum	

FOREST FIRE WARDEN

Donald Gonynor	Chief
----------------	-------

HEALTH, BOARD OF – Appointed (3 yrs)

Joseph Yacino, Chair & Agent	Term Expires 2004
David S. McCallum, Vice Chair	Term Expires 2003
Donald Nelson	Term Expires 2004
Robert Brazeau	Term Expires 2005
Daniel Podolsky	Term Expires 2003

HEALTH, BOARD OF - STAFF

Cheryl Rawinski, R.N.	Public Health Nurse
Marleen Bacon	Administrative Supervisor

HIGHWAY DEPARTMENT

Edward Therrien	Superintendent
BettyAnn McCallum	Clerk
John Furno	
Philip Brule	
David Furno	
Ernest Marks, Jr.	
Dexter Perkins	
Jeffery King	
Edward Espanet	

HISTORICAL COMMISSION – Appointed (3 yrs)

Donna Kmetz, Chair	Term Expires 2004
Joanna Ziegler, Vice Chair	Term Expires 2004
Jean H. Peterson, Secretary	Term Expires 2003
Richard E. Preston	Term Expires 2003
David G. Kmetz,	Term Expires 2003

HOUSING AUTHORITY – Elected

Janice Guiou	Term Expires 2003
Robert Stevens	Term Expires 2006
Jean Peterson	Term Expires 2007
Edward Martinsen	Term Expires 2005

LIBRARY BUILDING COMMITTEE

Perry Coppola, Chair
Rick Colonero
Judith Schott
Betty Holden
Merritt Tetreault
Barbara Gjeltrema
Joe Ziegler

Ann Hackett
Debra Froelich
Joe Vecchione
Lori Morini
Ramona Lachapelle

LIBRARY TRUSTEES

Elliot G. Chesebrough *	Chair
Ramona Lachapelle *	Treasurer
Betty R. Holden *	Vice-Chair
Lena Quinn	
Lillian Cencak *	
Barbara Gjeltrema *	Term Expires 2004
Nancy Norberg	Term Expires 2002
Joseph Biagioni II	Term Expires 2005
Deborah Froehlich	Term Expires 2004

*** denotes life members**

HONORARY LIFE MEMBERS

Jack Shughrue
William Baron
Sue S. Cave
David R. Manning

LIBRARY STAFF

Ann D. Carlsson	Library Director
Janeen Rawson	Children's Librarian
MaryEllen Aubin	Library Assistant
Debbie Soderman	Library Assistant
Janna Mattschek	Library Page
Josh Tetreau	Library Page
Todd Migliacci	Library Page
Tina Soderman	Library Page
Katiegrace Youngsma	Library Page

MASTER PLAN IMPLEMENTATION COMMITTEE-Appointed (1 yr)

Paul Peterson, Chair	Term Expires 2003
Carol Hutnak Gogolinski, Vice Chair	Term Expires 2003
Merritt Tetreault	Term Expires 2003
Linda Brown	Term Expires 2003
Shirley Moczynski	Term Expires 2003
Eben Chesebrough	Term Expires 2003
Rich Preston	Term Expires 2003
Pamela Holmes	Term Expires 2003

Kent Brotherton	Term Expires 2003
Edwin Taipale	Term Expires 2003
Louis Jussaume	Term Expires 2003
Robert Werme	Term Expires 2003
Marylynne Dube	Term Expires 2003
Christine Anderson	Term Expires 2003

MEASURER OF LUMBER – Appointed (1 yr)

Joel A. Smith	Term Expires 2003
John M. Hagerty	Term Expires 2003

MODERATOR – ELECTED

Jerome D. Jussaume	Term Expires 2003
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MOSES WALLIS DEVISE - Elected

Michael MacInnis, Agent	Term Expires 2003
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OCTOBERFEST/FESTIVAL COMMITTEE (1 yr)

Marie Martinsen, Chair	Term Expires 2003
Sharon Brotherton, Treasurer	Term Expires 2003
Mary St. Pierre, Secretary	Term Expires 2003
Gary Martinsen, Entertainment	Term Expires 2003
Jack Blatchford, Jr., Parade	Term Expires 2003
Tony St. Pierre, Rides	Term Expires 2003
April Vassar, Promotions	Term Expires 2003

OPEN SPACE COMMITTEE – APPOINTED (3 yrs)

Lisa Moczyński, Chair	Term Expires 2005
MaryLynne Dube	Term Expires 2005
Tom Featherstone	Term Expires 2005
Sue Perkins	Term Expires 2005
Josiah Burch	Term Expires 2005

PERSONNEL BOARD – Appointed (3 yrs)

Leslie Navaroli, Chair	Term Expires 2004
Hillary MacInnis	Term Expires 2003
Mary Eldridge	Term Expires 2005
Ronald Gadbois	Term Expires 2003
BettyAnn McCallum	Term Expires 2003

PLANNING BOARD – Elected

Richard VandenBerg, Chair	Term Expires 2004
Joel Rosenkrantz	Term Expires 2007
Joe Burch	Term Expires 2003

Ernest Marks, Jr., Vice Chair
Eben Chesebrough
Linda Brown
Daniel Heney

Term Expires 2006
Term Expires 2005
Term Expires 2005
Term Expires 2007

POLICE DEPARTMENT

Patrick Foley	Chief
Glenn Gilbert	Lieutenant
David Brown	Sergeant
Ronald Fortier	Sergeant
Gregory Gilbert	Patrolman
Brett Fulone	Patrolman
Richard McLaughlin	Patrolman
Mark Kaminski	Patrolman
Maureen Glynn	Patrolman
Nick Miglionico	Patrolman
Aaron McLaughlin	Patrolman
Patricia Brule	Administrative Secretary

POLICE, RESERVE OFFICERS

Mark Dunleavy	
Michael Martinsen	
Brian Abbott	
Michael Reardon	
Joe Cadrin	
Richard Scanlon	
Leonard Vassar	
Jay Johnson	
Norman Forget	
Peter Kreft	
Edward Therrien	Special
Jay O'Connor	Special

RECREATION COMMISSION – Elected

Robert Saster, Chair	Term Expires 2004
Donald Gonynor	Term Expires 2003
Joseph Valliere	Term Expires 2005
Robert J. Doyon	Term Expires 2002
Scott Lavallee	Term Expires 2004

REGISTRARS, BOARD OF – Appointed

Christine E.G. Furno	Term Expires 2003
Mary Lou Sughrue	Term Expires 2004
Albina Saster	Term Expires 2003

Anne E. Resan	Term Expires 2004
SCHOOL BUILDING COMMITTEE – Appointed	
Jack Blatchford	Chair
Lynlee Fertal	
Steve Carroll	
Dan Sheehan	
Robert Murphy	
Mitch Cohen	
Pam Schwartz	

SCHOOL COMMITTEE – Elected	
John Durkin, Chair	Term Expires 2004
Shirley Downs, Vice Chair	Term Expires 2003
Sandra Raines, Secretary	Term Expires 2004
Derek Brown	Term Expires 2003
Ann Brunson	Term Expires 2005

SELECTMEN, BOARD OF – Elected	
Shirley Mosczyński, Chair	Term Expires 2004
Richard Preston, Vice Chair	Term Expires 2003
Edward Therrien	Term Expires 2003
Ronald Forget	Term Expires 2004
Paula Brouillette	Term Expires 2005

ADMINISTRATIVE OFFICE	
Kenneth Mahony	Executive Administrator
Suzanne Kane	Administrative Assistant
Lea Gonyon	Administrative Secretary

TRANSFER STATION
 John Kocur
 Richard Downs
 Oliva “Phil” Luneau

TREASURER, TOWN – Elected	
Sharon A. Brotherton	Term Expires 2003
Kim Yargeau	Assistant Treasurer

TREE WARDEN & MOTH SUPERINTENDENT – Appointed	
Leon H. Moczyński	Term Expires 2003

VETERAN’S DIRECTOR	
Arnold Korenblum	Term Expires 2003

WATER/SEWER COMMISSION – Elected

Robert Josey, Chair

Joseph Saster

Rick Colonero

Term Expires 2004

Term Expires 2003

Term Expires 2005

WATER/SEWER DEPARTMENT

Anthony J. Gressak

Dennis Croteau

Ralph E. Dudley III

Raymond J. Decoteau

ZONING BOARD OF APPEALS – Appointed (3 yrs)

Joseph E. Fitzpatrick, Chair

Harold Davis

Edouard St. Martin, Clerk

Colin Haire, Alternate

David Nadreau

Christine Mitchell

Term Expires 2004

Term Expires 2003

Term Expires 2005

Term Expires 2003

Term Expires 2005

Secretary

MUNICIPAL CENTER HOURS OF OPERATION

Monday – Thursday: 8:30 am – 1:00 pm
 1:30 pm – 4:00 pm

Tuesday Evenings: 6:00 pm – 8:00 pm

Friday: CLOSED *

*Board of Selectmen's Office and Community Development
Department are open Friday 8:30 am – Noon.

State and Federal Holidays: CLOSED



CALENDAR OF YEARLY EVENTS

OCTOBER 2002

1	Last date to File application to have land valued and taxed as Agricultural/Horticultural Land or Recreational Land, MGL 61A and 61B	Assessor's Office x353
(first week in October)	National Fire Prevention Week	Fire Department 476-2267
	Influenza Shots Available	Board of Health x352
5	Octoberfest	

NOVEMBER 2002

1	Second Quarter Taxes Due	Tax Collector x354
	Liquor License Renewals due	Selectmen's Office x350
	Lighting of the Common	

DECEMBER 2002

	Class II License Renewals due	Selectmen's Office x350
31	Deadline for filing Abatement Application for Motor Vehicle Excise for Prior Calendar Year	Assessor's Office x353

JANUARY 2003

- | | | |
|----|--|---------------------------|
| 1 | Assessment of all Real & Personal Property for the ensuing Fiscal Year beginning July 1 | Assessor's Office
x353 |
| 1 | Forms of List for Personal Property are available, due March 1 st to Assessor's' Office | Assessor's Office
x353 |
| 15 | Burning Permits available January 15 – May 1 | Town Clerk x355 |

FEBRUARY 2003

- | | | |
|---|--|---------------------------|
| 1 | Real Estate and Personal Property Tax Abatement
Application filing deadline due | Assessor's Office
x353 |
| 1 | Third Quarter taxes due | Tax Collector
x354 |
| 1 | Town Census due | Town Clerk x355 |

MARCH 2003

- | | | |
|----|---|---------------------------|
| 1 | Filing deadline for 3-ABC Forms by Non-Profit Organizations | Assessor's Office
x353 |
| 1 | Dog Licenses are due | Town Clerk x355 |
| 1 | Transfer Station Sticker Renewal (for six month period) | Board of Health
x352 |
| 31 | Articles due for Annual Town Meeting (Last Friday in March) | Selectmen's Office x350 |

APRIL 2003

1	Exemption Application filing deadline	Assessor's Office x353
30	Certificate of Registration for the storage of flammables due	Town Clerk x355
	Tire and Vehicle Battery Collection Day	Board of Health x352
23	Last Voter Registration for Annual Election (20 days prior to election)	Town Clerk x355
29	Last Voter Registration of Annual Town Meeting (20 day's prior to Town Meeting)	Town Clerk x355

MAY 2003

1	Fourth Quarter Taxes due	Tax Collector x354
13	Annual Town Election (Second Tuesday)	Town Clerk x355
19	Annual Town Meeting (Monday following Town election)	Town Clerk x355

AUGUST 2003

1	First Quarter Taxes due	Tax Collector x354
30	Last Filing Day for Classified Forest Land MGL 61	Assessor's Office x353

SEPTEMBER 2003

1	Transfer Station Sticker Renewal (for six month period)	Board of Health x352
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BOARD OF SELECTMEN

508-476-4000 ext. 350

The Douglas Board of Selectmen presents its report for the fiscal year ending June 30, 2002, as per the Town's bylaw.

The Board conducted its annual reorganization following the annual town election in May 2002, with Shirley Mosczynski elected as Chairman and Richard Preston elected Vice Chairman.

Among the highlights of fiscal year 2002 were the following:

- approved \$16,250.00 for a town audit with Borgatti Harrison and Co.
- supported extra funds of \$6,000.00 for revised plans for the library
- approved a request for proposal for a Feasibility Study for the Development of an Industrial Park and a \$25,000.00, 5-year, zero percent loan from Mass Development
- received a grant from the John H. Chafee Blackstone River Valley National Heritage Corridor Commission through the Community Development Office to perform a feasibility study for downtown improvements and a Mumford River walkway.
- approved a Community Development Plan: initial agreement between the Town of Douglas and the Central Massachusetts Regional Planning Commission for a \$30,000.00 planning grant.
- endorsed a grant application to Mass Housing Partnership Fund for \$10,000.00.
- authorized a contract with James Eggert and Company for \$10,753.70 to assist in closing the books for the fiscal year ending June 30, 2001.

-- hired Ken Mahoney as Executive Administrator for \$70,000.00.

-- approved a single tax rate of \$14.54 per thousand for fiscal year 2002 as recommended by the Board of Assessors.

-- hired Richard Mathieu as the full time town Accountant for \$60,813.00

-- approved an article for a special town meeting warrant for \$770,000.00 to be transferred from new state reimbursement funds for school construction items that were eliminated.

-- supported an article for the sum of \$605,000.00 to fund capital projects that included removal of hazardous waste material and re-roofing of the Old Elementary School, construction of a connector road between the Middle/High School, replacement of the roof and copper gutters and repair of the chimneys at the Simon Fairfield Library, supplementing available funds for lead paint removal and window replacement at the Early Childhood Development Center, and repair of the Old Fire Station roof.

The Board of Selectmen continue to face many challenges with regard to decreases in state funding, increases in health coverage and the need for more services due to the town's rapid growth.

The Board will continue to seek the best possible solutions for the problems facing the citizens and taxpayers of Douglas.

The Board thanks everyone for their continued dedication to their community.

Respectfully submitted,
Shirley M. Moczynski, Chairman
Richard E. Preston, Vice Chairman
Paula Brouillette
Edward Therrien
Ronald P. Forget



TOWN CLERK

508-476-4000 ext. 355

GENERAL INFORMATION

The Town of Douglas is located in Southern, Massachusetts, bordered by Oxford and Sutton on the north; Uxbridge on the east; Burrillville, Rhode Island, on the south; and Webster on the west. Douglas is 18 miles south of Worcester, 40 miles southwest of Boston, and 175 miles from New York City. Total Area: 37.71 square miles. Land Area: 36.37 square miles.

Incorporated as a Town: 1746

Form of Government: Five Member Board of Selectmen and Open Town Meeting.

CENSUS

2002	7496
2001	7351
2000 (Federal Census)	7045
1999	6881
1998	6662
1997	6377
1996	6024
1995	5764
1994	5595
1993	5437
1992	5196
1991	4967
1990	4871
1985	4162
1980 (State Census)	3721
1975	3174
1970	2947
1960	2959

FEDERAL REPRESENTATIVES

Sen. Edward Kennedy

- 315 RSOB, Washington, DC 20510

Phone: 202-224-4543 Fax: 202-224-2417

- 2400 JFK Building, Boston, MA 02203

Phone: 617-565-3170

senator@kennedy.senate.gov

Sen. John Kerry

- 304 RSOB, 3rd Floor, Washington, DC 20510

Phone: 202-224-2742 Fax: 202-224-8525

- One Bowdoin Sq., 10th Floor, Boston, MA 02214

Phone: 617-565-8519

- 90 Madison Place, Suite 205, Worcester, MA 01608

Phone: 508-831-7830

john_kerry@kerry.senate.gov

Rep. Richard Neal

- 2136 RSOB, Washington, DC 20515

Phone: 202-225-5601 Fax: 202-225-8112

- The Federal Building, 1150 Main St., Suite 309, Springfield, MA 01103

Phone: 413-785-0325

- 4 Congress Street, Milford, MA 01757

Phone: 508-634-8198

STATE REPRESENTATIVES

Gov. Jane Swift

- State House, Room 360, Boston, MA 02133

Phone: 617-727-6250 Fax: 617-727-3666

- 436 Dwight St., 3rd Floor, Springfield, MA 01103

Phone: 413-784-1200 Fax: 413-784-1202

- 444 N. Capital St., Suite 208, Washington, DC 20001

Phone: 202-624-7713 Fax: 202-624-7714

GOffice@state.ma.us

Sen. Richard T. Moore

State House, Room 312-D, Boston, MA 02133

Phone: 617-722-1420

Rmoore@senate.state.ma.us

Rep. Paul Kujawski

• State House, Room 174, Boston, MA 02133

Phone: 617-722-2960 Fax: 617-722-2846

• 9 Mendon Street, Uxbridge, MA 01569

Phone: 508-278-0090 Fax: 508-278-0090

Rep.PaulKujawski@hou.state.ma.us

ANNUAL TOWN ELECTION**TUESDAY, May 14, 2002**

Pursuant to the foregoing warrant, the inhabitants of said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Tuesday, May 14, 2002.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Ballot Box Attendants - Al Burgess, Richard Preston; Ballot Clerks - BettyAnn McCallum, Patricia Brule; Ballot Checkers - Elaine Kelly, Patricia Koslak; Ballot Counters – BettyAnn McCallum, Patricia Brule, Patricia Koslak; Tabulator – Eileen Damore.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Ballot Box Attendants – Felix Yacino, Joseph Manyak; Ballot Clerks – Anne Burgess, Betty Yacino; Ballot Checkers – Maryann Lees, Monica Prunier; Tabulator – Christine E. G. Furno.

The warrant was read by the Town Clerk, Christine E. G. Furno and the polls were opened at 8:00 a.m. The Town voted as follows:

	PCT 1	PCT 2	TOTAL
SELECTMEN – 3 years			
Thomas J. Navaroli, Jr.	232	305	537
Paula Brouillette	321	360	681
Other	1	3	4
Blanks	<u>15</u>	<u>16</u>	<u>31</u>
Total	569	684	1253

	PCT 1	PCT 2	TOTAL
ASSESSOR – 3 years			
Write-in (James Sughrue)	5	12	17
Other	39	52	91
Blanks	<u>525</u>	<u>620</u>	<u>1145</u>
Total	569	684	1253
SCHOOL COMMITTEE – 3 Years			
Mitchell S. Cohen	270	310	580
Anne M. Brunson	283	337	620
Other	0	1	1
Blanks	<u>16</u>	<u>36</u>	<u>53</u>
Total	569	684	1253
Agent Moses Wallis Devise – 1 year			
Michael V. MacInnis	364	485	849
Other	4	3	7
Blanks	<u>201</u>	<u>230</u>	<u>454</u>
Total	569	684	1253
TRUSTEE PUBLIC LIBRARY – 3 years			
Joseph A. Biagioni, II	342	451	793
Other	3	3	6
Blanks	<u>224</u>	<u>230</u>	<u>454</u>
Total	569	684	1253
TRUSTEE PUBLIC LIBRARY – 2 years			
Deborah Lynne Froehlich	341	445	786
Other	3	3	6
Blanks	<u>223</u>	<u>239</u>	<u>462</u>
Total	569	684	1253
CEMETERY COMMISSION – 3 years			
John D. Manning	369	492	861
Other	4	2	6
Blanks	<u>196</u>	<u>190</u>	<u>386</u>
Total	569	684	1253

	PCT 1	PCT 2	TOTAL
WATER/SEWER COMMISSION – 3 years			
Edward Therrien	186	276	462
Patrick Colonero	367	391	758
Other	1	2	3
Blanks	<u>15</u>	<u>15</u>	<u>30</u>
Total	569	684	1253

RECREATION COMMISSION – 3 years (vote for 2)			
Robert J. Doyon	357	429	786
Joseph Valliere	318	420	738
Other	7	2	9
Blanks	<u>456</u>	<u>517</u>	<u>1699</u>
Total	1138	1368	1253

PLANNING BOARD – 5 years (vote for 2)			
Joel Rosenkrantz	318	385	703
Write-in			
Daniel Heney	12	32	44
Susana Alberty	16	27	43
Other	8	9	17
Blanks	<u>784</u>	<u>915</u>	<u>1699</u>
Total	1138	1368	2506

HOUSING AUTHORITY – 5 years			
Write-in (Jean Peterson)	19	25	44
Other	22	25	47
Blanks	<u>528</u>	<u>634</u>	<u>1162</u>
Total	569	684	1253

QUESTION #1

“Shall the Town of Douglas be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in the additional principal amount of \$770,000 in order to pay for construction, purchase of equipment and furnishing of both a new high school and modifications to existing schools?”

YES	260	316	576
NO	218	244	462
Blanks	<u>91</u>	<u>124</u>	<u>215</u>
Total	569	684	1253

The polls closed at 8:00 p.m.

A True Copy,

ATTEST: Christine E. G. Furno, Town Clerk

A recount petition was filed on May 23, 2002, on the recount of office on the Planning Board. A recount of the Planning Board was held on June 5, 2002, at 8:00 a.m. at the Municipal Center Resource Room. The following people were present: Town Clerk/Tabulator – Christine E. G. Furno; Registrars – Anne Resan, Albina Saster and Mary Sughrue; Counters for Precinct 1 – BettyAnn McCallum and Patricia Brule; Counters for Precinct 2 – Eileen Damore and Anne Burgess. Observers present were: Susana Alberty, Derek Brown, Robert Werme, Daniel Heney, Marilyn F. Heney, Carol Gogolinski, Donald Gogolinski.

The results of the recount are as follows:

	PCT 1	PCT 2	TOTAL
PLANNING BOARD			
Daniel Heney	15	34	49
Susana Alberty	16	27	43

Due to the change of 5 votes for Daniel Heney, the column for “blanks” under Planning Board needs to be changed to the following:

Blanks	781	913	1694
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A True Copy,

ATTEST: Christine E. G. Furno, Town Clerk

ANNUAL TOWN MEETING
Monday, May 20, 2002

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas Middle/High School Auditorium, 21 Davis Street on Monday, May 20, 2002, at 7:00 p.m. There being a quorum present (83 registered voters), the meeting was called to order by the

Moderator, Jerome D. Jussaume. After saluting the flag, the service of the warrant and the Constable's return was read by Mr. Jussaume. The Moderator explained the rules of the meeting and the Town voted as follows:

A motion was made and seconded that on adjournment, the meeting will adjourn to meet on June 24, 2002 at 7:00 p.m. in the Douglas Middle/High School Auditorium.

PASSED BY MAJORITY VOICE VOTE.

A motion was made and seconded to take Articles 6, 7, 8, 15, 16 and 17 out of order.

PASSED BY UNANIMOUS CONSENT.

Article 6. Wastewater Treatment Facility Improvements

The Town voted to raise and appropriate a sum of \$6,500,000 for the construction of Wastewater Treatment Facility Improvements; to determine whether this appropriation shall be raised by borrowing from the Massachusetts Water Pollution Abatement Trust or otherwise, provided that this appropriation and debt authorization shall be contingent upon the passage of a Proposition 2 ½ debt exclusion referendum under General Laws Chapter 59, paragraph 21C (k).

PASSED BY STANDING VOTE: YES – 72; NO – 8

Article 7. Amend Article VI Water / Sewer Bylaw:

To see if the Town will vote to amend Article VI. Water-Sewer Department, Section 2 (a) of the General Bylaws by deleting the following sentence: "No member of the Board shall hold any other elective Town office".

DEFEATED BY MAJORITY VOICE VOTE.

Article 8. Recurring Business:

- a. Assessor's To Work Additional Hours: The Town voted to authorize the Board of Assessors to appoint one or more of their members to work for compensation, in accordance with the provisions of the Town's Personnel Bylaw, and to establish such compensation to be paid said member for Fiscal Year 2003.
- b. Ambulance Receipts Reserved for Appropriation: The Town voted to reserve all receipts received by the Town from ambulance user

charges, user billings, and ambulance donations and gifts to the Ambulance Receipts Reserved Account.

- c. Simon Fairfield Public Library: The Town voted to require that all funds received into the General Fund during the Fiscal Year 2003 from State Aid Grants for the Public Library be transferred to the Special Interest Bearing Account for the Simon Fairfield Public Library and further, that all fines received during Fiscal Year 2003 by the Simon Fairfield Library be retained by the library for the purpose of purchasing books, films and other library supplies and materials.
- d. State and Federal Grants: The Town voted to authorize the Board of Selectmen to apply for and accept State or Federal grants they deem beneficial to the Town, provided that the Board of Selectmen shall hold a public hearing prior to the Board's acceptance of any such grant, if said grant requires the Town to meet future conditions or requirements.
- e. Separate Account Funds: The Town voted to continue the following separate account funds and to authorize the expenditure of funds from said funds for the below indicated purposes and not to exceed amounts:

#	Department	Receipts	Expenditures
1	Animal Control pursuant to MGL Chapter 44, § 53E ½	All receipts received in connection with the operation of the Dog Control Program	The Animal Control Officer may expend a sum not to exceed Twenty Six Thousand Six Hundred Thirty dollars (\$26,630) for the purpose of operating & maintaining the Animal Control Program including the operation & maintenance of a Town or regional animal kennel, if any provided.
2	Board of Health Sanitation Fee Account	All receipts from the various sanitation fees paid to the Town	The Board of Health may expend a sum not to exceed Forty Thousand dollars (\$40,000) for the purpose of offsetting the cost of operating the Board of Health.

- f. Acceptance of Chapter 90: The Town voted to authorize to accept and enter into contracts for the expenditure of funds to be allotted by the State under authorization of Chapter 90 of the Massachusetts General Laws (as pertaining to Highway Funds), for the construction, reconstruction and improvement of Town roads, said funds may be borrowed in anticipation of State Revenue, and expended under the direction of the Highway Superintendent.

PASSED BY MAJORITY VOICE VOTE.

- g. Compensating Balance Agreements: The Town voted to authorize the Treasurer to enter into a compensating balance agreement or agreements for Fiscal Year 2003 pursuant to MGL Chapter 44 § 53F.

PASSED BY MAJORITY VOICE VOTE.

Article 15. WWII Veterans Memorial:

The Town voted to transfer \$9,788 from 2001 Free Cash to the Veterans Service Account (GL Acct. # 001.543.000.955.000) for the purpose of erecting a memorial to the Veterans of WWII.

PASSED BY MAJORITY VOICE VOTE.

Article 16. Transfer fees to Reserve Fund – Library Architect:

To see if the Town will vote to transfer \$2,000 from Free Cash to the Reserve Fund (GL Account # 001.131.000.725.000).

Motion made and seconded to postpone article indefinitely.

PASSED BY MAJORITY VOICE VOTE.

Article 17. Bylaw Changes:

To see if the Town will vote to approve amending the General Bylaw:

A. Change Article 10 – Signs to Article 9 – Signs.

B. Change Section 8 of Article Two to Section 9.

C. Number the Wetland Bylaw as Article 8.

PASSED BY MAJORITY VOICE VOTE.

The meeting was adjourned at 8:10 p.m. (continued to June 24, 2002)

A True Copy,
ATTEST: Christine E. G. Furno, Town Clerk

ANNUAL TOWN MEETING - Continuance
JUNE 24, 2002

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas Middle/High School Auditorium, 21 Davis Street on Monday, June 24, 2002 at 7:00 p.m. There being a quorum present (66 registered voters), the meeting was called to order by the Moderator, Jerome D. Jussaume. After saluting the flag, the Annual Town Meeting was continued from May 20, 2002 and the Town voted as follows:

A motion was made and seconded to combine, consider and vote together Articles 1, 2, & 3.
PASSED BY UNANIMOUS CONSENT.

Articles 1, 2, & 3.:

The Town voted to hear and act upon the report and recommendations of the Finance Committee be accepted and further to fix the salaries and compensation of all elected officials as presented in the budget and further to approve a total budget of \$15,836,602 with **\$81,549** to be **transferred** from Ambulance Receipts reserved for appropriation, **\$29,470** to be **transferred** from Post Office rental, **\$160,000** to be **transferred** from Free Cash and the remaining **\$15,565,583** to be **raised and appropriated.**

	<i>FY 2002 Approved</i>	<i>FY03 Selectmen Rec.</i>	<i>FY03 FinComm Rec.</i>
General Government			
Selectmen			
Wages	115,558.00	124,194.00	124,194.00
Expenses	21,600.00	32,600.00	32,600.00
Awards & Recognition	1,000.00	0.00	0.00
Town Hall Office Supplies	19,800.00	20,000.00	20,000.00

	<i>FY 2002 Approved</i>	<i>FY03 Selectmen Rec.</i>	<i>FY03 FinComm Rec.</i>
Town Reports	3,500.00	4,000.00	4,000.00
Town Counsel	85,000.00	75,000.00	75,000.00
Total Selectmen	246,458.00	255,794.00	255,794.00
Accountant			
Wages	52,708.00	82,035.00	82,035.00
Expenses	4,780.00	5,050.00	5,050.00
Audit	16,000.00	20,000.00	20,000.00
Total Accountant	73,488.00	107,085.00	107,085.00
Assessors			
Wages	82,483.00	89,220.00	89,220.00
Expenses	6,630.00	6,630.00	6,630.00
Reval	8,900.00	0.00	0.00
Special Mapping	0.00	0.00	0.00
Total Assessors	98,013.00	95,850.00	95,850.00
Collector			
Wages	34,904.00	41,060.00	41,060.00
Expenses	16,225.00	17,145.00	17,145.00
Tax Title	2,600.00	3,000.00	3,000.00
Total Collector	53,729.00	61,205.00	61,205.00
Treasurer			
Wages	57,391.00	65,965.00	65,965.00
Add. Compensation	1,000.00	1,000.00	1,000.00
Expenses	12,150.00	12,150.00	12,150.00
Tax Title	9,000.00	9,000.00	9,000.00
Total Treasurer	79,541.00	88,115.00	88,115.00
Finance Committee			
Reserve Fund	25,000.00	30,000.00	30,000.00
Expenses	7,297.00	7,297.00	7,297.00
Personnel Records	500.00	500.00	500.00
Total Fin Comm	32,297.00	37,297.00	37,297.00
Technology			
Wages	10,200.00	0.00	0.00
Expenses	50,936.00	41,087.00	41,087.00
Total Technology	61,136.00	41,087.00	41,087.00

		<i>FY 2002 Approved</i>	<i>FY03 Selectmen Rec.</i>	<i>FY03 FinComm Rec.</i>
Clerk				
	Wages	49,762.00	58,500.00	58,500.00
	Expenses	5,166.00	9,905.00	9,905.00
Total Clerk		54,928.00	68,405.00	68,405.00
Muni Buildings				
	Wages	34,265.00	38,565.00	38,565.00
	Expenses	76,075.00	92,555.00	92,555.00
Total Muni Bldg		110,340.00	131,120.00	131,120.00
Community Development				
	Wages	126,048.00	139,885.00	139,885.00
	Expenses	39,764.00	21,100.00	21,100.00
	Planning Board	3,876.00	3,876.00	3,876.00
	Master Plan Imp.	4,800.00	4,800.00	4,800.00
	Eco. Development	10,000.00	10,000.00	10,000.00
	Zoning Board -	3,344.00	6,000.00	6,000.00
	Wages			
	Zoning Brd -	2,122.00	4,115.00	4,115.00
	Expenses			
	Open Space	1,000.00	1,000.00	1,000.00
	Conservation Comm.	3,260.00	3,260.00	3,260.00
Total Comm Development		194,214.00	194,036.00	194,036.00
Other Gen Govt				
	Moderator	250.00	250.00	250.00
	Octoberfest	1,500.00	1,500.00	1,500.00
Total Other Gen Govt		1,750.00	1,750.00	1,750.00
Total General Govt.		1,005,894.00	1,081,744.00	1,081,744.00
Public Safety Police				
	Wages	791,763.00	857,724.00	857,724.00
	Expenses	100,850.00	102,775.00	102,775.00
	Cruiser	25,000.00	25,000.00	25,000.00
Total Police		917,613.00	985,499.00	985,499.00

		<i>FY 2002 Approved</i>	<i>FY03 Selectmen Rec.</i>	<i>FY03 FinComm Rec.</i>
Fire				
	Wages	119,811.00	129,333.00	129,333.00
	Expenses	45,740.00	47,740.00	47,740.00
Total Fire		165,551.00	177,073.00	177,073.00
Ambulance				
	Wages	56,225.00	62,149.00	62,149.00
	Expenses	17,900.00	19,400.00	19,400.00
Total Ambulance		74,125.00	81,549.00	81,549.00
Building Dept				
	Wages	77,774.00	84,914.00	84,914.00
	Expenses	6,206.00	6,206.00	6,206.00
Total Bldg Dept.		83,980.00	91,120.00	91,120.00
Trees				
	Wages	600.00	600.00	600.00
	Expenses	6,000.00	6,600.00	6,600.00
Total Tree Dept.		6,600.00	7,200.00	7,200.00
Civil Defense				
	Wages	300.00	300.00	300.00
	Expenses	0.00	1,500.00	1,500.00
Total Civil Defense		300.00	1,800.00	1,800.00
Sealer Weights & Measures				
	Expenses	0.00	1,500.00	1,500.00
Total Sealer Weights & Measures		0.00	1,500.00	1,500.00
Total Public Safety		1,248,169.00	1,345,741.00	1,345,741.00
Board of Health				
	Wages	31,776.00	33,926.00	33,926.00
	Expenses	9,295.00	9,295.00	9,295.00
		41,071.00	43,221.00	43,221.00

	<i>FY 2002 Approved</i>	<i>FY03 Selectmen Rec.</i>	<i>FY03 FinComm Rec.</i>
Nurse	12,357.00	24,461.00	24,461.00
	0.00	0.00	0.00
	12,357.00	24,461.00	24,461.00
Animal Inspection			
	1,347.00	1,415.00	1,415.00
	300.00	300.00	300.00
	1,647.00	1,715.00	1,715.00
Total Board of Health	55,075.00	69,397.00	69,397.00
Council on Aging			
Wages	31,968.00	36,946.00	36,946.00
Expenses	7,400.00	7,400.00	7,400.00
Total COA	39,368.00	44,346.00	44,346.00
Veterans			
Wages	3,638.00	3,638.00	3,638.00
Expenses	1,005.00	1,005.00	1,005.00
Benefits	8,500.00	8,500.00	8,500.00
Total Veterans	13,143.00	13,143.00	13,143.00
Public Works Cemetery			
Wages	0.00	0.00	0.00
Expenses	5,500.00	8,000.00	8,000.00
Total Cemetery	5,500.00	8,000.00	8,000.00
Highway			
Wages - regular	318,395.00	343,861.00	343,861.00
Wages - OT (not Snow)	8,652.00	0.00	0.00
Expenses	33,200.00	33,200.00	33,200.00
Cap Items	55,714.00	55,651.00	55,651.00
Maintenance	139,230.00	143,730.00	143,730.00
Special	3,000.00	6,000.00	6,000.00
Snow & Ice	82,805.00	84,535.00	84,535.00
Total Highway	640,996.00	666,977.00	666,977.00

	<i>FY 2002 Approved</i>	<i>FY03 Selectmen Rec.</i>	<i>FY03 FinComm Rec.</i>
Other Public Works			
Monitor Landfill	2,000.00	2,000.00	2,000.00
Monitor Wells	9,000.00	9,000.00	9,000.00
Rmv. Hazardous. Material	9,000.00	0.00	0.00
Streetlighting	42,350.00	43,000.00	43,000.00
Total Other Public Works	62,350.00	54,000.00	54,000.00
Total Public Works	708,846.00	728,977.00	728,977.00
Culture & Recreation			
Recreation			
Wages	6,400.00	6,400.00	6,400.00
Expenses	27,031.00	27,031.00	27,031.00
Total Recreation	33,431.00	33,431.00	33,431.00
Library			
Wages	91,094.00	97,746.00	97,746.00
Expenses	35,522.00	38,338.00	38,338.00
Total Library	126,616.00	136,084.00	136,084.00
Memorial Day	1,075.00	1,075.00	1,075.00
	1,075.00	1,075.00	1,075.00
Total Culture & Recreation	161,122.00	170,590.00	170,590.00
Education			
Douglas Schools			
Personnel & Expenses	7,910,915.00	7,957,041.00	7,957,041.00
Trans./Fixed Assets	527,907.00	638,737.00	638,737.00
Total Douglas Schools	8,438,822.00	8,595,778.00	8,595,778.00
Blackstone Valley Regional			
Assessment	527,062.00	726,082.00	726,082.00
Representative Expense	500.00	500.00	500.00
Total Blackstone Valley	527,562.00	726,582.00	726,582.00
Total Education	8,966,384.00	9,322,360.00	9,322,360.00

	<i>FY 2002 Approved</i>	<i>FY03 Selectmen Rec.</i>	<i>FY03 FinComm Rec.</i>
Insurance/Employee Benefits			
Ins - Prop, Liab & Work Comp	102,767.00	137,805.00	137,805.00
Unemployment	20,000.00	20,000.00	20,000.00
Ins - Health & Life	888,268.00	1,074,716.96	1,074,716.96
Retire./Medicare	338,480.00	400,396.00	400,396.00
Total Employee Benefits	1,349,515.00	1,632,918.00	1,632,918.00
Debt Service			
Long-Term Principal	775,167.00	480,923.00	480,923.00
Long-Term Interest	203,745.00	161,383.00	161,383.00
Short-Term Interest	321,300.00	725,080.00	725,080.00
Total Debt Service	1,300,212.00	1,367,386.00	1,367,386.00
Total Cptl Outlay	273,509.00	60,000.00	60,000.00

Summary

Total General Govt.	1,005,894.00	1,081,744.00	1,081,744.00
Total Public Safety	1,248,169.00	1,345,741.00	1,345,741.00
Total Health & Human Services	107,586.00	126,886.00	126,886.00
Total Public Works	708,846.00	728,977.00	728,977.00
Total Culture & Recreation	161,122.00	170,590.00	170,590.00
Total Education	8,966,384.00	9,322,360.00	9,322,360.00
Total Employee Benefits	1,349,515.00	1,632,918.00	1,632,918.00
Total Debt Service	1,300,212.00	1,367,386.00	1,367,386.00
Total Capital Outlay	<u>273,509.00</u>	<u>60,000.00</u>	<u>60,000.00</u>
	15,121,237.00	15,836,602.00	15,826,602.00

PASSED BY MAJORITY VOICE VOTE.

Article 4. FY03 Transfer Station Enterprise Fund Budget:

The Town voted to raise and appropriate the sum of \$284,970 from Transfer Station charges and fees to operate and maintain the Transfer Station.

PASSED BY MAJORITY VOICE VOTE.

Article 5. Water/Sewer Enterprise Fund:

The Town Voted to approve the sum of \$ 398,692 to operate and maintain the Water/Sewer Department from the following sources: 1) to raise and appropriate \$378,692 from Water/Sewer user charges, 2) to transfer \$9,000 from Water Development Fees, and 3) to transfer \$11,000 from Sewer Development Fees; and further to see if the Town will vote to approve the sum of \$194,057 to pay Water/Sewer Debt and Interest from the following sources: 1) to transfer \$120,571 from the Fund Balance Reserved for Water Well Bond Charges and 2) to transfer \$73,486 from Water/Sewer Unreserved Fund Balance.

PASSED BY MAJORITY VOICE VOTE.

Article 9. Purchase Used Fire Rescue Truck:

The Town voted to appropriate \$25,000 for the purpose of purchasing a Used Fire Rescue Truck with accessories, of which **\$12,500** to be **transferred** from the Receipts Reserved for Appropriation Ambulance Fund and further authorized the Board of Selectmen to accept \$12,500 from the Fire Fighters Association.

PASSED BY MAJORITY VOICE VOTE.

Article 10. Purchase New Ambulance:

The Town voted to appropriate \$125,000 for the purpose of purchasing an Ambulance and said sum to be transferred from the Receipts Reserved for Appropriation – Ambulance.

PASSED BY MAJORITY VOICE VOTE.

Article 11. Ambulance Salaries Transfer:

The Town voted to transfer the \$4,200 from the FY'02 Fire Department Salaries Account to the FY'02 Ambulance Part Time Wages Account.

PASSED BY MAJORITY VOICE VOTE.

Article 12. Adoption of Revised FY 03-08 Capital Improvement Plan:

The Town voted to approve the Town of Douglas FY 03-08 Revised Capital Improvement Plan as submitted by the Capital Improvement Committee.

Priority	FY03 Requested Projects	Cost	FY03 Action Taken
03-2	<u>Transfer Station Concrete Pads</u> - Addition of concrete pads for recycling containers.	11,000	STM 4/5/02
03-3	<u>Stainless Steel Sanders</u> - (2) sanders to replace non-stainless versions	18,000	Funded thru Dept
03-5	<u>Ambulance</u> - Replacement of 1995 ambulance	124,200	Funded thru Dept
03-6	<u>Old Elem School Roof repair</u> - FY'02 funding was appropriated for roof repair and soffit replacement. Upon subsequent investigation, removal of pigeon guano is necessary prior to repairs.	169,000	STM 4/5/02
03-8	<u>Catch Basin Cleaner</u> - Replacement of 1968 Cleaner	60,000	Proposed, ATM 6/24/02
Added	<u>School Connector Road</u>	183,000	STM 4/5/02
Added	<u>Library Roof</u>	124,000	STM 4/5/02
Added	<u>Rescue Truck</u> - originally scheduled for FY04	25,000	Funded thru Dept
03-15	<u>Chipper</u> - Replacement of Highway Dept chipper	27,000	Funded thru Dept
03-16	<u>Roof repair Old Fire Station</u> - Stabilization of roof for continued use of old fire station as storage/garage for town equipment.	10,000	STM 4/5/02
FY03 Total		751,200	

Funded thru STM 4/5/02 497,000
 Funded thru Dept 194,200
 Balance FY2003 Requests 60,000

5 Year Projection of Capital Expenditures

Unfunded projects from FY03; FY04 thru FY08 projects which have not been reviewed in depth by the Committee.

	FY04 Requested Projects	Cost
Originally FY03	<u>Senior Center Handicapped Ramp Improvement</u> - During inclement weather, access and maintenance to the Senior center becomes dangerous. Renovation to the entrance includes a roof and enclosure.	52,780
Originally FY03	<u>Martin Road</u> - Stabilization of existing fields, improvement of drainage.	55,000
Originally FY03	<u>Police Communication Equipment</u> - Existing low band system has inadequate range to cover the entire town. Range problem may be corrected with additional equipment being added to the cell tower now under construction. This request is for high band VHF/UHF system if low band system is not corrected. Prioritization to be updated early 2002 with cell tower completion.	69,126
Originally FY03	<u>New Sidewalk Construction</u> - 1) 200 foot extension from Main St west to Franklin St. 2) 955 foot extension from Town Hall south on Depot St.	48,000
Originally FY03	<u>Middle/High School Garage</u> - construction of garage for storage of school equipment.	20,000
Originally FY03	<u>Land Acquisition</u> - review of land under Ch 61 currently being undertaken. Plan for proposed acquisitions and funding strategy to be developed in FY03	100,000
Originally FY03	<u>Acct'g Software Package</u> - Replacement of existing pkg. Prioritization to be updated when new Town Acc. is hired early '02.	50,000
Originally FY03	<u>Municipal Facilities Master Plan</u> - Phase 2: review and recommendations for projected future use of municipal buildings/land. Phase 1: development of long range maintenance plan for all municipal buildings was completed in FY'01.	30,000
Originally FY03	<u>Fire Chief's Vehicle</u> - Replacement of existing vehicle	18,895
	Highway 4 Wheel Drive 1-Ton Truck w/Plow	40,000

FY04 New Sidewalk Construction	28,000
Old Building removal	60,500
Martin Road Recreation	77,000
Municipal Bldg Electrical system	78,140
Municipal Center Renovations	64,220
Middle/High School - pavement	15,000
VFW - Handicapped Ramp	20,625
VFW - Install 1st Floor Unisex Bathroom	13,750
Municipal Bldg - Replacement Main Electrical Panel	45,000
FY04 Total	886,036

FY05 Requested Projects	Cost
Well Exploration	75,000
Dump Truck w/Plow (1) Replacing 1978 Truck	80,000
FY05 New Sidewalk Construction	28,000
Survey Equip	11,000
Martin Road Recreation	50,000
FY05 Total	244,000

FY06 Requested Projects	Cost
Dump Truck w/Plow (1) Replacing 1979 Truck	75,000
FY06 New Sidewalk Construction	28,000
Municipal Gym Windows	17,230
Martin Road Recreation	50,000
FY06 Total	170,230

FY07 Requested Projects	Cost
Middle/HS - Replace ceiling tile	81,000
Middle/HS - Replace bathroom fixtures	70,000
Sidewalk Tractor	64,500
New Elementary - Replace ceiling tile	42,000
New Elementary - Replace bathroom fixtures	30,000
FY07 New Sidewalk Construction	28,000
Highway - 1/2 Ton, 2-Wheel Drive Pickup	22,000
Highway Garage - Replace office roof; service bay roof	21,250
Town Hall - Replace ceiling tiles	14,850
VFW - Replace lighting and fire alarm	10,000
Municipal Bldg Exterior Envelope Repair	17,006
Post Office Ext Envelope Repair	27,137

Post Office Roof	59,267
Industrial Land Feasibility Study (possible repayment of loan from FY'02)	25,000
FY07 Total	512,010

FY08 Requested Projects	
FY08 Total	0

Requested Funding Year	Project Requests Exceeding \$100,000 For Later Funding Determinations **	Cost
2003	Sewer Plant Upgrade	6,500,000 *
2003	Main Street Water Main (Franklin-North)	395,840 **
2003	8" Gravity Sewer Line and Pump (C St to Pump Station)	336,400 **
2003	Davis Street Water Main	337,555 **
2003	Downtown Improvements	***
2004	Davis Street Sewer Extension	800,750
2004	Highway Garage Land Acquisition	220,000
2004	Library Renovation & Addition (Eligible for State Reimbursement)	3,150,000
2004	Replacement of 1931 Highway Garage	1,222,100
2004	Replacement of Police Station	2,000,000
2004	Municipal Bldg - Boiler, A/C	185,000
2005	Highway - Replace Brush No. 1	150,000
2005	Main Street Booster Station	100,000
2006	Water Main (Mechanic, Manchaug, & Gilboa)	310,000
2007	Fire - Replace Ladder No. 1	725,000

* FY03 Action Taken: ATM 5/20/02

** Funded thru new High School construction appropriation and Article 2 of the 11/15/01 Special Town Meeting

*** Costs to be determined based on results of design review in early 2002

This article reflects the changes made to the Capital Plan during the past year and recent Town Meeting votes. The Capital Plan is comprised of asset acquisition, maintenance and construction.

PASSED BY MAJORITY VOICE VOTE.

Article 13. Personnel Classification:

The Town voted to approve the following personnel classification and compensation plans.

1 MANAGEMENT

Management Classification Plan

Grade	Position	Grade	Position
M-1		M-4	Fire Chief
			System Manager Water & Sewer
M-2	Director Senior Center		Town Accountant
	Asst Assessor	M-5	Town Engineer
	Town Clerk		Hwy Superintendent
	Town Treasurer		
	Town Collector		
M-3	Building Commissioner		
	Library Director		
	Planning & Conservation Agent		

MANAGEMENT Compensation Plan - FY 03 Proposed

COLA Increase %

5.00%

	1	2	3	4	5	6	7	8	9	10
1	29741	30410	31095	31794	32510	33241	33990	34754	35536	36335
2	37176	38013	38868	39743	40637	41552	42486	43443	44419	45419
3	46471	47517	48586	49679	50796	51939	53108	54303	55525	56774
4	53441	54644	55874	57131	58416	59730	61074	62449	63854	65290
5	57450	58742	60064	61416	62797	64210	65654	67132	68643	70187

2 OFFICE ADMINISTRATIVE POSITIONS

Office Adm. Classification Plan

Grade Position
 OA-1 Library Assistant
 Jr. Clerk Assesors

 OA-2 Principal Clerk
 Fire, Building, Assessors
 Hwy Clerk
 Adm. Sec. BOS
 Senior Clerk

Grade Position
 OA-3 Dispatcher
 Asst Tax Collector
 Asst Town Clerk
 Asst Treasurer
 Adm Sec/Comm Development
 OA-4 Adm. Sec./Dispatcher
 Adm. Supervisor/Bd Health
 Adm. Asst. to Exec Adm./Selct.

OFFICE ADMINSTRATIVE Compensation Plan - FY 03 Proposed						COLA % Increase		5.00%		
Grade	1	2	3	4	5	6	7	8	9	10
1 Hr	10.15	10.38	10.62	10.86	11.10	11.35	11.60	11.87	12.14	12.41
Wk	304.50	311.40	318.60	325.80	333.00	340.50	348.00	356.10	364.20	372.30
An	15,910.13	16,270.65	16,646.85	17,023.05	17,399.25	17,791.13	18,183.00	18,606.23	19,029.45	19,452.68
2 Hr	12.19	12.46	12.74	13.03	13.32	13.62	13.92	14.24	14.56	14.89
Wk	365.70	373.80	382.20	390.90	399.60	408.60	417.60	427.20	436.80	446.70
An	19,107.83	19,531.05	19,969.95	20,424.53	20,879.10	21,349.35	21,819.60	22,321.20	22,822.80	23,340.08
3 Hr	13.41	13.70	14.02	14.33	14.65	14.98	15.32	15.67	16.01	16.38
Wk	402.30	411.00	420.60	429.90	439.50	449.40	459.60	470.10	480.30	491.40
An	21,020.18	21,474.75	21,976.35	22,462.28	22,963.88	23,481.15	24,014.10	24,562.73	25,095.68	25,675.65
4 Hr	15.41	15.76	16.12	16.47	16.85	17.23	17.62	18.02	18.42	18.84
Wk	462.30	472.80	483.60	494.10	505.50	516.90	528.60	540.60	552.60	565.20
An	24,155.18	24,703.80	25,268.10	25,816.73	26,412.38	27,008.03	27,619.35	28,246.35	28,873.35	29,531.70

3 PUBLIC WORKS POSITIONS

Public Works Classification Plan

Grade	Position
PM-1	Truck Driver/Laborer
PM-2	Ast Water/Sewer Operator
	Hwy Laborer Operator

Grade	Position
PM-3	Municipal Facilities Maint. Mgr
PM-4	Group Leader
PM-5	Water Operator
	Chief Operator

PUBLIC WORKS Compensation Plan - FY 03 Proposed

		COLA % Increase <u>5.00%</u>									
		1	2	3	4	5	6	7	8	9	10
1	Hr	13.00	13.29	13.60	13.90	14.21	14.53	14.86	15.19	15.53	15.89
	Wk	520.00	531.60	544.00	556.00	568.40	581.20	594.40	607.60	621.20	635.60
	Ann	27,170.00	27,776.10	28,424.00	29,051.00	29,698.90	30,367.70	31,057.40	31,747.10	32,457.70	33,210.10
2	Hr	14.18	14.49	14.82	15.15	15.49	15.83	16.19	16.56	16.94	17.31
	Wk	567.20	579.60	592.80	606.00	619.60	633.20	647.60	662.40	677.60	692.40
	Ann	29,636.20	30,284.10	30,973.80	31,663.50	32,374.10	33,084.70	33,837.10	34,610.40	35,404.60	36,177.90
3	Hr	14.88	15.21	15.56	15.91	16.26	16.63	17.00	17.39	17.78	18.18
	Wk	595.20	608.40	622.40	636.40	650.40	665.20	680.00	695.60	711.20	727.20
	Ann	31,099.20	31,788.90	32,520.40	33,251.90	33,983.40	34,756.70	35,530.00	36,345.10	37,160.20	37,996.20
4	Hr	15.62	15.97	16.34	16.71	17.07	17.46	17.85	18.26	18.67	19.09
	Wk	624.80	638.80	653.60	668.40	682.80	698.40	714.00	730.40	746.80	763.60
	Ann	32,645.80	33,377.30	34,150.60	34,923.90	35,676.30	36,491.40	37,306.50	38,163.40	39,020.30	39,898.10
5	Ann	35,883.75	36,691.20	37,516.50	38,360.70	39,223.80	40,106.85	41,008.80	41,931.75	42,874.65	43,839.60

5 FIRE POSITIONS

Fire Classification Plan

Grade	Position
F-1	Firefighter/EMT

FIRE Compensation Plan Proposed

		COLA % Increase										5.00%
		1	2	3	4	5	6	7	8	9	10	
1	Hr	14.11	14.43	14.75	15.09	15.42	15.77	16.13	16.50	16.86	17.24	
	Wk	564.48	577.08	590.10	603.54	616.98	630.84	645.12	659.82	674.52	689.64	
	Ann	29,494.08	30,152.43	30,832.73	31,534.97	32,237.21	32,961.39	33,707.52	34,475.60	35,243.67	36,033.69	

PASSED BY MAJORITY VOICE VOTE.

Article 14. Transfer Audit Fees:

The Town voted to transfer \$15,000 from Free Cash to the Town Audit - Contractual Services Account.

PASSED BY MAJORITY VOICE VOTE.

Article 18. Prior Year Bills:

The Town voted to authorize payment of prior year bills in the amount of \$6,629.68 from Free Cash.

A. to Mass Interaction in the amount of \$4,247.18 for internet services and

B. to ASAP Software in the amount of \$1,500.00 for GEOTMS training.

C. to Robert D. Farley Associates in the amount of \$882.50 for architectural and engineering services.

PASSED BY UNANIMOUS CONSENT.

The meeting was adjourned at 8:05 p.m.

A True Copy,

ATTEST: Christine E. G. Furno, Town Clerk

SUMMARY

May 20, 2002

MONEY TO BE RAISED & APPROPRIATED (debt exclusion):

Article 6.	Wastewater Treatment Facility	\$ 6,500,000.00
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REVOLVING ACCOUNTS:

Article 8.	Animal Control	\$ 26,630.00
	Board of Health Sanitation	<u>40,000.00</u>
		\$ 66,630.00

MONEY TO BE TRANSFERRED (from 2001 Free Cash):

Article 15.	Veterans Service Account	\$	9,788.00
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June 24, 2002

MONEY TO BE RAISED & APPROPRIATED (from tax levy):

Articles 1,2,3.	General Government	\$15,565,583.00
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MONEY TO BE TRANSFERRED (from other sources):

Articles 1,2,3.	Ambulance Receipts	\$	81,549.00
	Post Office Rental		29,470.00
	Free Cash		<u>160,000.00</u>
		\$	271,019.00

MONEY TO BE TRANSFERRED (from Ambulance Receipts):

Article 9.	Purchase Fire Rescue Truck	\$	12,500.00
Article 10.	Purchase New Ambulance		<u>125,000.00</u>
		\$	137,500.00

MONEY TO BE TRANSFERRED (from Fire Dept. Sal. Acct):

Article 11.	to Ambulance P/T Wage Acct.	\$	4,200.00
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MONEY TO BE TRANSFERRED (from Free Cash):

Article 14.	Town Audit	\$	15,000.00
Article 18.	Prior Year Bills		<u>6,629.68</u>
		\$	21,629.68

ENTERPRISE FUND (Transfer Station):

Article 4.	To operate & maintain Transfer Station	\$	284,970.00
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ENTERPRISE FUND (Water/Sewer Dept):

Article 5.	To operate & maintain Water / Sewer Dept.	
	From Water/Sewer User Charges	\$ 378,692.00
	From Water Development Fees	9,000.00
	From Sewer Development Fees	11,000.00
		\$ 398,692.00
	To pay Water/Sewer Debt & Interest	
	From Fund Balance Res. For Water Well Bond	\$ 120,571.00
	From Water/Sewer Unreserved Fund Bal.	73,486.00
		\$ 194,057.00
	TOTAL WATER/SEWER	\$ 592,749.00

SPECIAL TOWN ELECTION

Tuesday, June 18, 2002

Pursuant to the foregoing warrant, the inhabitants of said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Tuesday, June 18, 2002.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Ballot Box Attendants - Al Burgess, Richard Preston; Ballot Clerks - BettyAnn McCallum, Patricia Brule; Ballot Checkers - Patricia Koslak; Ballot Counter/Tabulator – Eileen Damore.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Ballot Box Attendants – Felix Yacino, Joseph Manyak; Ballot Clerks – Anne Burgess, Betty Yacino; Ballot Checkers – Maryann Lees, Monica Prunier; Ballot Counter/Tabulator – Christine E. G. Furno.

The warrant was read by the Town Clerk, Christine E. G. Furno and the polls were opened at 8:00 a.m. The Town voted as follows:

“Shall the Town of Douglas be allowed to exempt from the provisions of proposition two and one-half so called, the amounts required to pay for the bond issued in order to pay for construction of Wastewater Treatment Facility Improvements?”

	<u>PCT 1</u>	<u>PCT 2</u>	<u>TOTAL</u>
YES	45	29	74
NO	29	35	64
BLANKS	<u>1</u>	<u>0</u>	<u>1</u>
TOTAL	75	64	139

The polls closed at 8:00 p.m.

A True Copy,

ATTEST: Christine E. G. Furno, Town Clerk

SPECIAL TOWN MEETING
Thursday, April 4, 2002

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas Middle/High School Auditorium on Davis Street on Thursday, April 4, 2002 at 7:00 p.m. There being a quorum present (64 registered voters), the meeting was called to order by the Moderator, Jerome D. Jussaume. After saluting the flag, the service of the warrant and the Constable's return was read by Mr. Jerome D. Jussaume and the Town voted as follows:

Article 1. Old Elementary School Disposition:

The Town voted to accept the transfer of ownership of the 1898 Elementary School, from the School Department to the Town of Douglas, as voted by the Douglas School Committee at their October 10, 2001 School Committee Meeting.

PASSED BY 2/3 STANDING VOTE: YES – 47; NO – 1

Article 2. Old Elementary School Bonds:

The Town voted to rescind the authorization to issue Bonds in the amount of \$2,464,100; as approved at the January 19, 2000 Special Town Meeting, for the repair and conversion of the Old Elementary School.

PASSED BY MAJORITY VOICE VOTE

Article 3. Transfer Funds for Town Audit Account:

To see if the Town will vote to transfer \$15,000 from 189.000 Community Development 870.000 Equipment / Capital Item, to 136.000 Town Audit 801.000 Contractual Services or to take any other action thereto.

MOTION MADE AND SECONDED TO POSTPONE ARTICLE INDEFINATELY.

MOTION PASSED BY MAJORITY VOICE VOTE

Article 4. Transfer Funds for Ambulance Account:

The Town voted to transfer the sum of \$2,500 from the Ambulance Reserve Account (Department: 231.000) to the Ambulance Expense Account's Operating Expenses (Department: 231.000, Account: 726.000).

PASSED BY MAJORITY VOICE VOTE

Article 5. Funds for New School Project:

I move that the Town vote to borrow \$770,000 in addition to sums previously appropriated for the purpose of the construction, purchase of equipment and furnishing of both a new high school and modifications to existing schools herein referred to as the "New

School” Project, and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue any bonds or notes that may be necessary for such purpose as authorized by the General Laws, Chapter 44, Section 7 (3), or any other general or special law, provided, however, that this appropriation and debt authorization shall be contingent upon the passage of a Proposition 2 ½ debt exclusion referendum under General Laws Chapter 59, paragraph 21C (k). Further, these funds be available to the School Building Committee established for the purpose of overseeing said project appointed by and under the direction of the School Committee. Additionally, that these funds be used for the specific needs identified by the School Committee in its request for this borrowing for at least the following; 1. Project Management, 2. Relocation of existing portable classrooms at the Elementary School, 3. Air-conditioning of the classrooms in the New School, 4. Lightning protection for the New School.”

PASSED BY 2/3 STANDING VOTE: YES – 46; NO – 3

Article 6. Funding for Capital Projects:

The Town voted that the sum of \$605,000 be appropriated to fund the capital projects listed below, including costs incidental thereto, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow this amount pursuant to Chapter 44, Sections 7 or 8, or any other lawful authority, and to issue bonds or notes of the Town therefore:

1. Remove hazardous material and re-roof the building referred to as The Old Elementary School.
2. Construct a connector drive way between the new Elementary School and the Middle / High School.
3. Replace roof, copper gutters, down spouts, repair chimney, replace roof hatch and perform miscellaneous repairs to the Town Library.
4. Remove hazardous materials remaining in the Old Town Hall.
5. Place fiber optic cable in drive between Elementary School and Middle / High School.
6. Construct new concrete pads and add new electrical connections at the Transfer Station.

7. Supplement available funds for lead paint removal and window replacement at the Early Childhood Center.
8. Repair the Old Fire Station roof.

PASSED BY 2/3 STANDING VOTE: YES – 51; NO – 8

The meeting was adjourned at 7:40 p.m.

A True Copy,

ATTEST: Christine E. G. Furno, Town Clerk

SUMMARY

April 4, 2002

MONEY TO BE TRANSFERRED (from Ambulance Reserve Account):

Article 4:	to Ambulance Expense Account's	\$ 2,500
	Operating Expenses	

MONEY TO BE BORROWED (Prop. 2½ debt exclusion):

Article 5	New School Project (Additional	\$ 770,000
	Funds)	

MONEY TO BE BORROWED:

Article 6	Funding for Capital Projects	\$ 605,000
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SPECIAL TOWN MEETING

Thursday, June 28, 2001

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Resource Room-Municipal Center on Thursday, June 28, 2001, at 7:00 p.m. There being a quorum present (30 registered voters), the meeting was called to order by the Moderator, Jerome D. Jussaume.

The service of the warrant was read by Mr. Jussaume and the Town voted as follows:

Article 1. Chapter 90 Funds:

The Town voted to appropriate the sum of \$91,309.47 from the State's allocation of Chapter 90 funds to be expended by the Highway Department under the direction of the Board of Selectmen for the purpose of repairing and improving Town ways.

PASSED BY MAJORITY VOICE VOTE.

Article 2. Transfers:

The Town voted to transfer the sum of \$6,900 from the Police Salaries Account to the Police Expenses Account and the sum of \$2,000 from the Fire Salaries Account to the Fire Expenses Account to meet the current obligations of the Police and Fire Departments.

PASSED BY MAJORITY VOICE VOTE.

Article 3. Supplemental Appropriations:

The Town voted to appropriate the sum of \$9,172 from additional lottery receipts to the Board of Selectmen's Expenses Account for purposes of funding an engineering services contract.

PASSED BY MAJORITY VOICE VOTE.

Article 4. Prior Year's Bills:

The Town voted to appropriate the sum of \$130.11 from additional lottery receipts to the Board of Selectmen's Expenses Account for purposes of paying a prior year's bill.

PASSED BY UNANIMOUS VOICE VOTE.

A motion was made and seconded to amend the amount on Article 5 from \$5,000 to \$5,900.

AMENDMENT PASSED BY STANDING VOTE. YES – 22 NO – 5

Article 5. Repair and Straightening of Grave Stones:

The Town voted to appropriate the sum of \$5,900 from additional lottery receipts for the purpose of straightening and repairing grave stones, to be spent under the direction of the Cemetery Commissioners.

PASSED BY MAJORITY VOICE VOTE.

The meeting was adjourned at 7:23 p.m.

A True Copy,

ATTEST: Christine E. G. Furno, Town Clerk

SUMMARY

MONEY TO BE APPROPRIATED (from lottery receipts):

Article 3:	to Selectmen's Expenses Account	\$ 9,172.00
Article 4:	to Selectmen's Expenses Account	130.11
Article 5:	to Cemetery Commissioners	<u>5,900.00</u>
		\$15,202.11

MONEY TO BE TRANSFERRED:

Article 2:	to Police Expenses Acct. from	\$ 6,900.00
	Police Salaries Acct.	
	to Fire Expenses Acct. from Fire	2,000.00
	Salaries Acct.	

SPECIAL TOWN MEETING
Thursday, November 15, 2001

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas Middle/High School Auditorium on Thursday, November 15, 2001, at 7:00 p.m. There being a quorum present (68 registered

voters), the meeting was called to order by the Moderator, Jerome D. Jussaume. The service of the warrant was read by Mr. Jussaume and the Town voted as follows:

Article 1. Fund Additional Library Design Services:

The Town voted to appropriate the sum of \$6,000 from additional lottery receipts, with \$4,000 to be transferred to the Library Renovations/Additions Account (Account Number 001-610-001-801) and further that \$2,000 to be transferred to the Finance Committee Reserve Fund (Account Number 001-131-000-725).

PASSED BY MAJORITY VOICE VOTE.

Article 2. Fund Water Mains:

The Town voted to appropriate the sum of \$580,000 for the purpose of paying costs of laying a sixteen-inch water main from Franklin Street to the intersection of Northeast and North Streets, and thereafter, a twelve-inch water main along Route 16, all as needed to provide for the fire suppression requirements of the new school, including the payment of all costs incidental and related thereto, and that such funds shall be appropriated to, and spent under the joint care and custody of the School Committee and the Water Sewer Commission. And further that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount, under and pursuant to Chapter 44, Section 8, Clauses (5) and (6) of the General Laws. Or any other enabling authority, and to issue bonds or notes of the Town therefore.

PASSED BY STANDING VOTE. YES – 53; NO – 4

Article 3. Additional Compensation – Town Treasurer:

The Town voted to raise and appropriate the sum of \$1,000 to the Town Treasurer's salary account to provide compensation for becoming a Certified Massachusetts Municipal Treasurer as approved in Article 12 of the May 15, 2000 Annual Town Meeting. It is further moved that such funds shall be drawn from Lottery Aid Receipts.

PASSED BY MAJORITY VOICE VOTE.

Article 4. Municipal Charges Lien for Delinquent Ambulance Bills:

The Town voted to adopt Massachusetts General Law Chapter 40, Section 58 (Municipal Charge Lien so called) as it pertains to the collection of unpaid and delinquent fees for ambulance and emergency medical services provided.

PASSED BY MAJORITY VOICE VOTE.

Article 5. Adoption of FY 03-08 Capital Improvement Plan:

The Town voted to accept and approve the Town of Douglas Capital Improvement Report for Fiscal Years 2003 through 2008 inclusive, as presented below.

Capital Improvements Committee Report

The Capital Improvements Committee reviews and offers recommendations concerning requests for Town and School capital projects. Prioritization of FY03 requests is based on current information. Appropriation for FY03 projects will occur at subsequent town meetings.

Priority	FY03 Requested Projects	Cost
03-1	<u>Senior Center Handicapped Ramp Improvement</u> - During inclement weather, access and maintenance to the Senior center becomes dangerous. Renovation to the entrance includes a roof and enclosure.	52,780
03-2	<u>Transfer Station Concrete Pads</u> - Addition of concrete pads for recycling containers.	11,000
03-3	<u>Stainless Steel Sanders</u> - (2) sanders to replace non-stainless versions	18,000
03-4	<u>Martin Road</u> - Stabilization of existing fields, improvement of drainage.	55,000
03-5	<u>Ambulance</u> - Replacement of 1995 ambulance	124,200
03-6	<u>Old Elem School Roof repair</u> - FY'02 funding was appropriated for roof repair and soffit replacement. Upon subsequent investigation, removal of pigeon	41,493

	guano is necessary prior to repairs.	
03-7	<u>Police Communication Equipment</u> - Existing low band system has inadequate range to cover the entire town. Range problem may be corrected with additional equipment being added to the cell tower now under construction. This request is for high band VHF/UHF system if low band system is not corrected. Prioritization to be updated early 2002 with cell tower completion.	69,126
03-8	<u>Catch Basin Cleaner</u> - Replacement of 1968 Cleaner	60,000
03-9	<u>New Sidewalk Construction</u> - 1) 200 foot extension from Main St west to Franklin St. 2) 955 foot extension from Town Hall south on Depot St.	48,000
03-10	<u>Middle/High School Garage</u> - construction of garage for storage of school equipment.	20,000
03-11	<u>Land Acquisition</u> - review of land under Ch 61 currently being undertaken. Plan for proposed acquisitions and funding strategy to be developed in FY03	100,000
03-12	<u>Acct'g Software Package</u> - Replacement of existing package. Prioritization to be updated when new Town Accountant is hired early 2002.	50,000
03-13	<u>Municipal Facilities Master Plan</u> - Phase 2: review and recommendations for projected future use of municipal buildings/land. Phase 1: development of long range maintenance plan for all municipal buildings was completed in FY'01.	30,000
03-14	<u>Fire Chief's Vehicle</u> - Replacement of existing vehicle	18,895
03-15	<u>Chipper</u> - Replacement of Highway Dept chipper	27,000
03-16	<u>Roof repair Old Fire Station</u> - Stabilization of roof for continued use of old fire station as storage/garage for town equipment.	10,000
	FY03 Total	735,494

5 Year Projection of Capital Expenditures

Projects for the years 2004 thru 2008 have not been reviewed in depth by the Committee.

FY04 Requested Projects	Cost
Rescue Truck	85,000
4 Wheel Drive 1-Ton Truck w/Plow	40,000
New Sidewalk Construction	28,000
Old Building removal	60,500
Martin Road Recreation	77,000
Municipal Bldg Electrical system	78,140
Municipal Center Renovations	64,220
Pavement Resealing -	15,000
Handicapped Ramp	20,625
Install 1st Floor Unisex Bathroom	13,750
Replacement Main Electrical Panel	45,000
FY04 Total	527,235

FY05 Requested Projects	Cost
Well Exploration	75,000
Dump Truck w/Plow (1) Replacing 1978 Truck	80,000
New Sidewalk Construction	28,000
Survey Equip	11,000
Martin Road Recreation	50,000
FY05 Total	244,000

FY06 Requested Projects	Cost
Dump Truck w/Plow (1) Replacing 1979 Truck	75,000
New Sidewalk Construction	28,000
Municipal Gym Windows	17,230
Martin Road Recreation	50,000
FY06 Total	170,230

FY07 Requested Projects	Cost
Replace ceiling tile	81,000
Replace bathroom fixtures	70,000
Sidewalk Tractor	64,500
Replace ceiling tile	42,000
Replace bathroom fixtures	30,000
New Sidewalk Construction	28,000
1/2 Ton, 2-Wheel Drive Pickup	22,000
Replace office roof; service bay roof	21,250
Replace ceiling tiles	14,850
Replace lighting and fire alarm	10,000
Municipal Bldg. Exterior Envelope Repair	17,006
Post Office Ext. Envelope Repair	27,137
Post Office Roof	59,267
Industrial Land Feasibility Study (possible repayment of loan from FY'02)	25,000
FY07 Total	512,010

FY08 Requested Projects	Cost
FY08 Total	0

Project Requests Exceeding \$100,000 For Later Funding Determinations **	Cost
Sewer Plant Upgrade	4,806,000
Library Renovation & Addition (Eligible for State Reimbursement)	3,150,000
Replacement of 1931 Highway Garage	1,222,100
Davis Street Sewer Extension	800,750 *
Main Street Water Main (Franklin-North)	395,840 *
8" Gravity Sewer Line and Pump (C St to Pump Station)	336,400
Davis Street Water Main	337,555 *
Highway Garage Land Acquisition	220,000
School Connector Road	315,000
Downtown Improvements	**
Replacement of Police Station	2,000,000
Boiler, A/C	185,000

Replace Brush No. 1	150,000
Main Street Booster Station	100,000
Water Main (Mechanic, Manchaug, & Gilboa)	310,000
Replace Ladder No. 1	725,000

* Funded thru new High School construction appropriation and Article 2 of the 11/15/01 Special Town Meeting

** Costs to be determined based on results of design review in early 2002

PASSED BY MAJORITY VOICE VOTE.

Article 6. Amend Personnel Bylaws – Sick Leave Bank:

The Town voted to amend the Douglas Personnel Bylaw, as adopted by the Annual Town Meeting on May 17, 1986 and as amended at the May 16, 1992 Annual Town Meeting, by inserting in Section VIII, EMPLOYEE BENEFITS, a new Subsection C-I, SICK LEAVE BANK, to read as follows:

SICK LEAVE BANK

The Personnel Board shall establish a Sick Leave Bank, subject to the following terms and conditions:

1. ESTABLISHMENT: The Sick Leave Bank is designed for use by non-union, non-contract municipal employees who are undergoing a prolonged illness or disability or who must care for an immediate family member with an extended or catastrophic illness or injury. Prolonged illness or disability is construed to be an absence of twenty (20) consecutive working days or more. All transactions for the Sick Leave Bank shall be processed in increments of one (1) hour or more. Donors and recipients of the Sick Bank Leave must be permanent full or part time employees. The Sick Leave Bank shall be administered by the Personnel Board on a case by case basis and reserves the right to waive requirements or establish additional criteria.
2. ELIGIBILITY: Employees are eligible to participate in the Sick Leave Bank if they are permanent fill or part-time employees with at least one year of service, and have exhausted all of their own sick leave benefits, vacation days, personal days and compensatory time and who intend to return to work immediately after the prolonged

illness or disability ceases. The employee must not be receiving workers compensation benefits or other disability or retirement benefits. If the recipient's situation qualifies for family and medical leave under the Family and Medical Leave Act (FMLA), any leave granted will be counted toward his/her FMLA leave entitlement. The employee must submit a medical verification from a licensed physician with the application for the Sick Leave Bank and must submit monthly medical progress reports from a licensed physician (unless waived by the Personnel Board) for the duration of the leave. Only employees who contribute to the Sick Leave Bank are eligible to receive benefits from it.

3. JOINING: Any permanent full or part-time employee who has accrued a minimum of 8 sick days may join the Sick Leave Bank at its inception or during the annual benefits open enrollment period (February 1st — March 1st). New employees may join after their 7th month of employment or during the annual benefits open enrollment period and must have accrued a minimum of 8 sick days. Upon joining, the employee must immediately contribute a minimum of three (3) sick days (or the equivalent of three (3) work days and at least one (1) sick day per year. The total contribution per employee shall be at his/her discretion. Prior to retirement, an employee may donate a maximum of twenty (20) days. Employees shall be considered members of the Sick Leave Bank for as long as they contribute the minimum sick days or until written notice of withdrawal is sent to the Personnel Board. No donated sick days shall be returned to the employee upon his/her withdrawal from the Sick Leave Bank.

4. RECIPIENTS: Any eligible employee may apply to the Sick Leave Bank after exhausting all of their benefits. Employees must use the standard Application for Sick Leave Bank and submit it to the Personnel Board. Each submittal must be accompanied by a verification from a licensed physician along with monthly progress reports from said physician for the length of the benefit period. No employee may receive more than fifty (50) additional sick leave days in one calendar year and a maximum of eighty (80) additional sick leave days in two calendar years. Anyone receiving benefits from the Sick Leave Bank is responsible for all medical and other payroll deductions. Recipients must sign a Sick Leave Bank Agreement in which he/she

states their intent to return to service immediately after the prolonged illness or disability.

5. **DEFAULT:** Employees using the benefits of the Sick Leave Bank must sign a Sick Leave Bank Agreement in which he/she states his/her intent to return to service immediately after the prolonged illness or disability for a minimum length of Sick Leave and to meet all the terms of the bylaw requirements. Default of this signed Agreement for reasons other than death or retirement of the employee, will result in refunding by the employee to the Town of Douglas in full amount of the salary represented by the sick leave from the Sick Leave Bank.

PASSED BY MAJORITY VOICE VOTE.

Article 7. Amend the Personnel Compensation Plans – Administrative Assistant Position:

The Town voted vote to amend the Personnel Classification and Compensation Plans, as adopted in Article 21 of the May, 2001 Annual Town Meeting, by inserting the position of “Administrative Assistant—Selectmen’s Office” in the “Office Administrative Classification Plan” under “Grade OA-4”,

PASSED BY MAJORITY VOICE VOTE.

Article 8. Sight Line Easement – West and Grove Streets:

The Town voted to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise and to accept the grant to the Inhabitants of the Town, a permanent sight line easement in, upon, under, and over the area shown as “Sight Line Easement” on a plan of land entitled “Plan of Easement across Land of Ronald A. Nedroscik and Carol A. Nedroscik” scale 1” = 40’, dated August 16, 2001, prepared by Jim Kasierski, PLS, Inc., 82 Dresser Hill Road, Charlton, MA 01507, upon such terms and conditions as the Board shall determine appropriate, for the purpose of providing and maintaining a safe sight line for pedestrian and motor vehicle traffic entering and exiting Grove Street, a public way, and further, the Town voted to raise and appropriate the sum of \$18,000 for said purpose, that the source of such funds shall be Lottery Aid Receipts **and to include the**

placement of 4-way stop signs in addition to the action described herein.

PASSED AS AMENDED BY MAJORITY VOICE VOTE.

Article 9. Common Driveway Bylaw:

The Town voted to amend its Zoning Bylaw by inserting a new Section x, as follows:

10.01 Purpose

The purpose of this Bylaw is to promote public safety; avoid the alteration of the physical appearance of the land; minimize the alteration of wetland resource areas and topographical characteristics, including the removal of rock outcrops, significant fill or grading, removal of trees and other vegetation, or the removal of buildings of historical or architectural merit. All driveways shall be constructed in a manner ensuring reasonable and safe access for all vehicles including, but not limited to, emergency, fire and police vehicles.

10.02 Applicability

- a. Shared driveways, serving not more than two lots are allowed by right.
- b. Common driveways serving between three and four lots may be allowed by special permit in all zoning districts. **Common driveways may not serve more than four lots.**

10.03 Authority

- a. The Planning Board shall be the Special Permit Granting Authority (SPGA) for common driveways.
- b. The Planning Board will consider recommendations from the Police Chief, the Fire Chief, the Highway Superintendent and the Town Engineer.
- c. The Planning Board may establish and assess reasonable fees for the permit application.

d. Strict compliance with the requirements of this Bylaw may be waived when, in the judgment of the Planning Board, such action is in the public interest and not inconsistent with the Common Driveway Bylaw. In waiving strict compliance, the Board may require such alternative conditions as will serve substantially the same objective as the standards being waived. **Further, the Planning Board may adopt, and from time to time amend regulations, policies, or lend guidance in the implementation and administration of this Bylaw.**

10.04 Administration

- a. The submittal package shall include the Special Permit Application Form, a certified abutters list for all property owners within 300-feet of the properties being served, a plan showing the proposed driveway presented at a suitable scale to show the scope and intent of the proposed project, and the permit Application fee as identified in Section 10.03 c.
- b. Applicants for common driveway approval shall submit twelve (12) copies of the application package to the Planning Board office. Within three (3) days thereafter the Planning Board shall forward a copy of the application to the Police Chief, Fire Chief, Highway Superintendent, and the Town Engineer.
- c. Abutter notification, advertising and the hearing process shall be in conformance with the requirements of the State Zoning Act Chapter 40A, Section 9 - Special Permits.

10. 05 Design Requirements

- a. Lots to be served shall have at least the minimum required frontage on a town way as required by the Zoning Bylaw in effect at the time they were created.
- b. Lots to be served by a common driveway must meet the dimensional standards of the Zoning Bylaw in effect at the time they were created.

- c. The common driveway shall be located entirely within the boundaries **of the lots being** served thereby.
- d. The Grade of the Common Driveway shall not exceed 10% unless the Planning Board shall grant a **waiver of this requirement** after a determination that said driveway will provide safe and reasonable access for vehicles.
- e. The Driveway Centerline intersection with the street centerline shall not be less than 45 degrees.

10.06 Construction and Operational Requirements

- a. The Common Driveway shall have a minimum cleared width of eighteen (18) feet if less than or equal to Three Hundred (300) feet in length, and Twenty-two (22) feet if greater than 300 feet in length.
- b. Driveways shall be constructed with a durable material, graded and suitably maintained to the extent necessary to avoid any nuisance by reason of erosion or water flow onto adjoining property.
- c. A paved apron **of at least 20 feet in length** shall be constructed at the Common Driveway – street intersection to ensure that dirt and debris is not tracked into the street.
- d. No parking shall be allowed on the **commonly used portion of the common driveway**.

10.07 Legal Considerations

- a. Proposed documents shall be submitted to the Planning Board demonstrating, to the satisfaction of the Planning Board, that, through easements, restrictive covenants or other appropriate legal devices, the maintenance, repair, snow removal and liability of the common driveway shall remain perpetually the responsibility of the private parties or their successors-in-interest.
- b. Said documents shall be recorded at the Registry of Deeds, and a copy of said recorded documents shall be provided to the Planning

Board prior to issuance of a building permit **for any structure to be served by the common driveway.**

- c. A covenant shall be entered into between the owner or developer and the Town, in a form acceptable to the Planning Board, prohibiting the issuance of an occupancy permit **for any structure to be served by the common driveway** until such time as the common driveway has been constructed in accordance with this Bylaw.

PASSED AS AMENDED BY STANDING VOTE. YES – 46; NO – 4

The meeting adjourned at 8:40 p.m.

A True Copy,
ATTEST: Christine E.G. Furno, Town Clerk

SUMMARY
NOVEMBER 15, 2001

MONEY TO BE RAISED AND APPROPRIATED:

Article 3:	Treasurer's Salary (Certification Comp)	\$ 1,000.00
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MONEY TO BE APPROPRIATED (from Lottery Receipts):

Article 1.	to Library Renovations/Additions Acct.	\$ 4,000.00
	to Finance Committee Reserve Fund	2,000.00
Article 8:	BOS (sight line easement-Nedroscik)	<u>18,000.00</u>
		\$ 24,000.00

MONEY TO BE BORROWED:

Article 2:	Water Main (Rt. 16)	\$ 580,000.00
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PASSED AS AMENDED BY MAJORITY VOICE VOTE.

VITAL STATISTICS

BIRTHS

JULY – 2001

2	Samuel Alexander Masoud Jennifer A. (Crowley) and Jehad M. Masoud
3	Tyler Patrick Crandall Nicole M. (Smith) and Dennis M. Crandall
11	Emma Katherine Noel Kristen (Johnson) and David R. Noel
11	Ben Francis Bombard Charlotte M. (Dion) and Todd D. Bombard
15	Adam Jordan Gaulin Cathy A. (Letendresse) and Brian E. Gaulin
20	Michel Antonio Grondin Christine D. (Fields) and Mark A. Grondin
20	Julia Hope Cellucci Lisa F. (Gatto) and David M. Cellucci
21	Oliver W. Spellicy Jennifer E. (Deckys) and Stephen J. Spellicy
24	Amber Margaret Given Brenda J. (Swinimer) and Todd E. Given
26	Olivia Grace Garrity Elizabeth A. (Morey) and Jay F. Garrity

AUGUST - 2001

2	Mielle Rose Glaude America M. (Johnson) and Kevin R. Glaude
3	Abigail Karasek Bonneau Sandra L. (Karasek) and Brian R. Bonneau
8	Daniel Patrick Benjamin Margia A. (Davidson) and Michael D. Benjamin
9	Chloe Hope Lewis Kristin L. (Beattie) and Michael J. Lewis
9	Zachary Stephen O'Brien Shawonna L. (Tetreault) and Timothy A. O'Brien
16	Ryan Seaver Dixon Milady H. (Balatbat) and Stephen R. Dixon

- 17 Joshua Paul Gopin
Tracy N. (Lucciarini) and Howard J. Gopin
- 22 Renee Marie Maciejewski
Tammy J. (Brule) and Gregory S. Maciejewski
- 23 Andrew James Mahall
Heather S. (Moseley) and Charles E. Mahall
- 23 Jeremy Albert Payson
Michelle L. (Giles) and Christopher A. Payson
- 23 Ryan Mitchell Gervais
Donna M. (White) and Ronald A. Gervais
- 28 Luke Sawyer St. Germain
Michelle M. (Sawyer) and Dale N. St. Germain
- 30 Jessica Lee Mayer
Mary Ellen A. (Carreaux) and William L. Mayer

SEPTEMBER - 2001

- 6 Hayden Joseph Krasner
Lori A. (Halliday) and Jay L. Krasner
- 16 Derek Guy Eplite
Ann G. (Fournier) and Domenic P. Eplite
- 18 John William Nasuti
Laura E. (Hurton) and Paul M. Nasuti
- 19 Brandon M. Young
Jennifer R. (Casey) and Scott R. Young
- 25 Allison Sarah Burns
Deborah E. (Fish) and George A. Burns
- 27 Jacob Michael Robert
Laurie A. (Ferschke) and Roger J. Robert Jr.
- 29 Bryan Christian Boisvert
Suzanne K. (Gagne) and Paul A. Boisvert
- 29 Jocelyn Anne Erickson
Danielle M. (Marcotte) and Kenneth P. Erickson

OCTOBER - 2001

- 2 Travis Parker Buskirk
Selina R. (Minard) and Timothy G. Buskirk
- 5 Kane Caleb Narducci
Virginia L. (Kurtyka) and Derek D. Narducci
- 8 Jack Phillip Kelley

- 17 Kristin B. (Wiersma) and Brian J. Kelley
 Eric Richard Lloyd Buchanan
 17 Kelley A. (Fogarty) and Kevin L. Buchanan
 Courtney Gayle Barch
 Rebecca G. (Perry) and Steven J. Barch
 18 Hannah Theresa Chrul
 Theresa A. (Parent) and Steven J. Chrul
 22 Samuel Joshua Morin
 Sharon L. (Erdmann) and Randy J. Morin

NOVEMBER - 2001

- 6 Ryan Rush Martin
 Sherri A. (Sacks) and Timothy R. Martin
 6 Tyler David Orphin
 Christy M. (Newton) and Dwayne M. Orphin
 7 Lindsey Jenna Moss
 Jennifer A. (Purdy) and Darren D. Moss
 13 Camryn Shea Buonacore
 Tricia A. (Costello) and Salvatore A. Buonacore
 16 Andrew James Way
 Kathleen M. (Harrington) and James W. Way
 21 Noah Adrian Colbert
 Tina M. (Smith) and Brian K. Colbert
 21 Emily Rae Colbert
 Tina M. (Smith) and Brian K. Colbert
 25 James Richard Coleson
 Patricia (Sumner) and Christopher P. J. Coleson
 26 Joseph Lloyd Watkins, III
 Virginia E. (Clark) and Joseph L. Watkins, Jr.
 27 Benjamin Richard Wokoske
 Lelsley R. (Perkins) and David M. Wokoske
 29 Kosmo Joseph Symock
 Angela M. (Proulx) and David J. Symock

DECEMBER - 2001

- 1 Jamie Morgan Nadeau
 Paula J. (Cazeault) and James M. Nadeau
 7 Samuel Matthew Clark
 Misty M. (Masters) and Matthew S. Clark

- 9 Michael Hunter Fresh
Holly H. (Hurst) and Michael J. Fresh
- 14 Joshua Mace Movsessian
Danamarie H. (Anzivino) and Jason W. Movessian
- 16 Benjamin Patrick Martin
Jennifer B. (Bacon) and Patrick M. Martin
- 17 Gabrielle Jeanne Muscatell
Amy E. (Harrison) and James L. Muscatell, Jr.
- 21 Alex Dimitri Flynn
Mary A. (Quillia) and David J. Flynn
- 27 Holly Ann Page
Patricia A. (Renaghan) and Thomas J. Page
- 28 Brooke Amber Deorsey
Kerri L. (Boucher) and Michael K. Deorsey
- 31 Zachery Robert Pryor
Kathleen M. (Compton) and Robert E. Pryor, Jr.
- 31 Cassandra Lorraine Pryor
Kathleen M. (Compton) and Robert E. Pryor, Jr.

JANUARY – 2002

- 2 Anela Grace Picotte
Noralee F. (VanDyke) and Jeffrey P. Picotte
- 2 Rachael Abigail Mello
Deborah L. (Saviano) and Scott T. Mello
- 4 Keegan James Ferguson
Melissa A. (Ferschke) and Alexander R. Ferguson
- 10 Julianna Rose Bomba
Skye (Dunbar) and Joseph I. Bomba
- 18 Aidan John Reilly
Dulce M. (Trigueiro) and Sean P. Rielly
- 21 Sara Katherine Balasco
Deborah E. (Roy) and Alfred P. Balasco, Jr.
- 25 Cole Thomas Ovian
Wendy M. (Battles) and Edward L. Ovian

FEBRUARY - 2002

- 8 Keely Breault Mungeam
Leslie K. Breault and Mark A. Mungeam
- 9 Nicholas Riley Lemire

- 11 Cindy L. (Wright) and Kevin P. Lemire
 Samuel Christian Hennedy
 Patricia M. (Brouillette) and Patrick J. Hennedy
 19 Reilly Kosiba Moran
 Kristine (Kosiba) and Timothy M. Moran
 23 Kimberly Marie Liberty
 Jenny R. (Speck) and Daniel J. Liberty
 24 Ryan Steven Frischknecht
 Jennifer L. (Smith) and Steven T. Frischknecht
 26 Ryan Mark Stickney
 Kelly A. (Morneau) and Mark A. Stickney
 28 Halle Lynne Castiglione
 Michelle L. (Salmon) and Robert C. Castiglione

MARCH – 2002

- 1 Allie Marie Benedict
 Donna M. (Brunelle) and Robert W. Benedict, Jr.
 3 Gabriella Vay Oum
 Vay P. (Rasombath) and Serey V. Oum
 3 Leo Joseph Gualtieri
 Suzanne M. (Dante) and Joseph J. Gualtieri
 5 Marissa Lynn Campo
 Lynn A. (Brooks) and Christopher L. Campo
 13 Trevian Robert Grenon
 Alanna M. (Juskavitch) and Steven R. Grenon
 13 Bryson Roger Grenon
 Alanna M. (Juskavitch) and Steven R. Grenon
 13 Victoria Grace Provencal
 Michele (Lovezzola) and Brian K. Provencal
 14 Anna Elizabeth Dame
 Leah A. (Hutchison) and Michael R. Dame
 17 Payton Marie Fish
 Amy L. (Ryan) and Brian J. Fish
 26 Christian Jacob Holmberg
 Colleen M. (Zenkus) and Christen M. Holmberg
 29 Griffin Scott Burgess
 Kimberly J. (Connors) and Scott A. Burgess

APRIL - 2002

- 8 Mikayla Nicole Whitney
Susan T. (Sampson) and William N. Whitney, III
19 Hannah Violet Rosenkrantz
Kathleen M. (Hesek) and Joel D. Rosenkrantz
22 Bryce Allen Meizen
Kirsten A. (Nelson) and Scott A. Meizen
29 Elizabeth Loren Rokes
Michele L. (Bullock) and David L. Rokes
30 Kaylee Ann Edith Ide
Stacy A. (Doubleday) and Joseph E. Ide

MAY - 2002

- 7 Victoria Lynne Herrick
Deborah L. (Jorritsma) and James J. Herrick
8 William Alden McConnell
Sarah J. (Adams) and William C. McConnell, III
15 Alyson Marie Hartman
Anne Marie (Jezierski) and Carey A. Hartman
17 Jason Mark Dansereau
Michelle A. (Griffin) and Mark A. Dansereau
17 Isabella Marie Jones
Cathrine M. (Umscheid) and Kevin A. Jones
22 Daniel Richard Pastor
Christine A. (Lefebvre) and Kenneth C. Pastor
28 Rebecca Sherrie DiBenedetto
Donna L. (Ferguson) and David DiBenedetto
Nikolaos Christo Chalkiadakis
Chrysoula (Panagiotidis) and Nikolaos Chalkiadakis
30 Kamran Soltani Buenaventura
Sariyeh Soltani and Noel G. Buenaventura

JUNE - 2002

- 12 Madison Anne Farrell
Beth A. (Warren) and James W. Farrell, Jr.
12 Matthew Connor Lathe
Kimberly G. (Brown) and Brian R. Lathe
12 Brian Richard Doyle
Francine M. (Rummo) and William M. Doyle, Jr.

- 14 Mary Constance Foley
Susan M. Prentice and James P. Foley
- 14 Catherine Aellis Foley
Susan M. Prentice and James P. Foley
- 18 Madalyn Marie Carr
Melissa M. (Stella) and Michael J. Carr
- 25 Skylar May Manyak
Erika L. (Warner) and John N. Manyak
- 27 Jeannelle Elizabeth Ross
Catherina L. (Dirusso) and Steven E. Ross
- 28 Lauren Elizabeth D'Amico
Karen A. (Urbanski) and Howard B. D'Amico, Jr.
- 30 Emily Theresa Boraccini
Lisa L. (Rochette) and Matthew F. Boraccini

MARRIAGES

JULY – 2001

- 4 Daniel Arthur Havalotti and Mary Anne Romeiro
- 7 Albino J. DaCosta and Melissa J. Williams
- 21 Raymond S. Hebert and Marie J. Pelletier

AUGUST - 2001

- 31 Steven P. Beaulieu and Paula M. Gaspar

SEPTEMBER - 2001

- 7 Ronald P. Laramée and Beverly McDonald
- 8 Todd Matthew Freeman and Lisa C. Couture
- 22 Alexander R. Ferguson and Melissa Anne Ferschke
- 22 Jeffrey A. Jackson and Julie Q. MacPhee
- 29 Chris E. Soucy and Kris M. Burnelle
- 29 Brian M. Curley and Rebecca L. Picotte

OCTOBER - 2001

- 2 Thomas H. Neally and Luiza Maria Meirelles
- 6 Daniel James Smith and Lisa Marie Hamel
- 6 David W. Gibson and Martha A. Ellison
- 6 Robert F. Holloway and Sandra P. Keough
- 27 Stephen Joseph Lynch Jr. and Laurie Jean Moore
- 27 Todd Gregory Brodeur and Brenda Lee Richardson

NOVEMBER - 2001

- 3 Glenn R. Gervais Jr. and Cheryl Lee Hroszowy
- 3 Michael A. Young and Michelle Lee Piette
- 10 Douglas Alber Mowry and Michelle Ann Brown
- 10 Brian David Hendricks Jr. and Carrie Ann Sicotte
- 15 Robert E. Lynch and Paula A. Richardson
- 23 David John Gjeltrema and Tammy Anne Lynch

DECEMBER - 2001

- 29 Matthew Thompson Curtis and Erin Marie Walker

JANUARY - 2002

- 1 Frederic H. Brown and Sheila A. Cenedella
- 11 David P. Ackley and Diane M. Ostrowski
- 26 William A. Carter Jr. and Lorraine M. Bonin
- 28 Belford D. Kinney Jr. and Donna L. Tokarz

FEBRUARY - 2002

- 14 Michael P. Kurtyka Jr. and Shana M. Lindberg
- 16 Robert L. Preston and Sandra M. Sherwood

MARCH - 2002

- 16 Kenneth E. Nelson and Flor M. Torres

APRIL - 2002

- 14 Barry A. Pontbriand and Christina L. Hageman
- 19 Mark E. Kaminski and Karen M. Bertone

MAY - 2002

- 10 Scott M. LeClaire and Pamela J. Smith
- 11 Richard P. Gendron and Leeanne Mewhiney
- 18 James J. Dean and Lisa A. Roy
- 19 Stavros Dariotis and Stamatia Trachanas

JUNE - 2002

- 8 Eoin R. Pomeroy and Nicole M. Jussaume
- 22 Ross C. Church and Debra L. Army
- 29 Garrett J. Piper and Doreen B. Desrosiers
- 29 Kenneth J. Pendergast Jr. and Jennifer L. Boucher

DEATHS

JUNE - 2001

17 Wanda Therrien
25 Pauline M. Blodgett

JULY - 2001

9 Annie Garabedian
11 Frances L. Kocur

AUGUST - 2001

1 Mary B. Gonsorcik
30 Malcolm P. MacKay

SEPTEMBER - 2001

4 Felix A. Piepszak
21 Richard Henry Boucher

OCTOBER - 2001

4 Josephine R. Baca
27 May E. Therrien

NOVEMBER - 2001

6 Thomas F. Hart
7 Daniel Cooney
12 Mary A. Pilch
18 Homer L. Greene

DECEMBER - 2001

2 Helen M. Villemaire
22 Janice Rae Khongkruaphan

JANUARY - 2002

1 Sandra J. DiOrio
3 Craig R. McCallum
15 George R. Neely
16 Timothy T. Mayo
23 Shirley S. Murphy
23 Madeline C. Coppola

29 Karl J. Wojnowski

FEBRUARY - 2002

1 Theodore Tubbs
7 Walter V. Abramek
24 Joan S. Virostek

MARCH - 2002

1 Yvonne J. Prince
26 Mary T. Lavallee

APRIL - 2002

28 Loretta Paquin

MAY - 2002

8 Edith E. Gunion
25 Michael W. Cook

JUNE - 2002

17 Theresa M. Cahill
21 Peter T. Oppewall



TOWN ACCOUNTANT

508-476-4000 ext. 110

To The Douglas Board of Selectmen:

The following is the Town Accountants report for Fiscal Year 2002. Please note that due to the change in the timing of this report, the numbers presented are not final audited numbers. In future years, production of this report for the Fall will not present a problem. This year the accounting office is still dealing with fallout from the Fiscal

Years 2001 and 2002, when the Town was virtually without an accountant.

TOWN OF DOUGLAS
Balance Sheet - Enterprise Funds
Year Ended June 30, 2001

Assets and Other Debits

Cash:

Unrestricted checking - Sewer/Water	966,866.39
Unrestricted checking - Transfer Station	71,089.53
Total Cash	1,037,955.92

Water/Sewer Charges Receivable

Water User Charges	10,503.68
Sewer User Charges	2,774.14
Water Special Charges	2,051.94
Water Bond Charges	6,852.86
Water System Development Charges	15,000.00
Sewer System Development Charges	14,648.60
WWTF Design Charge	55,408.00
Total Water/Sewer Charges Receivable	107,239.22

Water Liens Added to Tax	0.00
Sewer Liens Added to Tax	0.00

Sewer Assessments Apportioned Not Yet Due	6,961.82
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Assessments:

Sewer Assessments Added to Tax	511.99
Committed Interest Added to Tax	
Total Assessments	511.99

Total Receivables	114,713.03
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Total Assests and Other Debits	1,152,668.95
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Liabilities and Other Credits	
Accounts Payable - Sewer/Water	18,573.86
Accounts Payabe - Transfer Station	38,336.85
Deferred Revenue	109,036.01

Total Liabilities	165,946.72
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Fund Equity	
Fund Balance Reserved for Bond Charges	97,986.12
Fund Balance reserved for carryforward	35,544.19
Fund Balance reserved for appropriation	214,057.00
Fund Balance Reserved Sewer Development	3,322.02
Fund Balance Reserved Water Development	165,807.80
Unreserved Fund Balance - Sewer/Water	437,252.42
Unreserved Fund Balance - Transfer Station	32,752.68

Total Fund Equity	986,722.23
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Total Liabilities and Fund Balances	1,152,668.95
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TOWN OF DOUGLAS
Statement of Revenue and Expenditures - General Fund
Year Ended June 30, 2002

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
<u>Revenue:</u>			
<u>Property taxes:</u>			

Personal Property	131,084.79	128,398.25	(2,686.54)
Real Estate	7,478,920.98	7,358,647.38	(120,273.60)
State Aid	6,976,611.00	6,976,611.00	0.00
Excise Taxes	660,798.07	775,519.74	114,721.67
Penalties & Interest on taxes	28,000.00	51,473.88	23,473.88
Licenses, Permits, Fines & Fees	188,000.00	172,419.13	(15,580.87)
Interest	150,000.00	255,442.63	105,442.63
Refunds and other revenues			0.00
Tax Titles Redeemed		41,526.09	41,526.09

Total Revenue	15,613,414.84	15,760,038.10	146,623.26
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Other Financing

Sources:

Sanitation Offset Receipts	40,000.00	42,110.00	2,110.00
Appropriations from Free Cash	191,418.00	191,418.00	0.00
Prior year Encumbrances	524,964.38	524,964.38	0.00
Appropriations carried forward from prior yr	93,447.81	93,447.81	0.00
Prior Year Overestimates Cherry Sheets			0.00
Votes from Overlay Surplus			0.00
Transfers from other funds	122,721.47	118,721.47	(4,000.00)

Total Other Financing Sources	972,551.66	970,661.66	(1,890.00)
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Total Revenue and Other Financing Sources	16,585,966.50	16,730,699.76	144,733.26
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Expenditures

Appropriations:

General Government	2,495,941.87	2,432,933.00	63,008.87
Police	917,613.00	859,777.00	57,836.00
Fire & Ambulance	280,848.00	276,707.00	4,141.00
Inspectors	6,600.00	5,415.00	1,185.00
Highways	672,908.00	638,218.00	34,690.00
Landfill mtc, Monitor			
Wells, Waste Coll	20,000.00	12,801.00	7,199.00
Cemetery	5,500.00	3,069.00	2,431.00
Health, Sanitation &			
Inspection	55,075.00	51,805.00	3,270.00
Council on Aging	39,368.00	38,509.00	859.00
Veterans	23,112.00	8,384.00	14,728.00
Library	126,616.00	124,214.00	2,402.00
Recreation	33,100.00	32,582.00	518.00
Memorial Day	1,075.00	0.00	1,075.00
Education	8,966,384.00	8,792,364.00	174,020.00
Medicaid	0.00	0.00	0.00
School Bldg Need			
Committee	0.00	0.00	0.00
Debt Service	1,300,212.00	1,214,173.00	86,039.00
Total Appropriations	14,944,352.87	14,490,951.00	453,401.87

Other Local

Expenditures:

State and County			
Charges	435,890.00	431,151.00	4,739.00
Sanitation Offset			
Payments	40,000.00	31,075.00	8,925.00
Transfers to Other			
funds			0.00
Total Other Local			
Expenditures	475,890.00	462,226.00	13,664.00

Total Expenditures	15,420,242.87	14,953,177.00	467,065.87
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**Excess Revenue and
Other Financing
Sources over
Expenditures**

1,165,723.63	1,777,522.76	611,799.13
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Respectfully submitted,
Richard Mathieu
Town Accountant



BOARD OF ASSESSORS

508-476-4000 ext. 353

FY2002 Assessed Valuation of Town..... 530,261,745

CLASSIFICATION

I. Residential.....	496,510,172
II. Open Space.....	<0>
III. Commercial.....	11,734,033
IV. Industrial.....	13,002,080
V. Personal Property.....	9,015,460

Total Taxes Levied for Fiscal Year 2002.....7,646,355.70
Real Estate.....7,516,353.03
Personal Property.....130,002.67
Number of Parcels Assessed.....3731

Valuation of Exempt Property..... 29,634,100
(i.e. Town owned, State owned, non-profit charitable)

Valuation of Chapter Land Properties.....1,391,233

(i.e. Ch.61-Forestry, Ch.61A-Agriculture, Ch.61B-Recreation)

Average Assessed Value of Single Family Residence.....176,400
FY 2001 Real Estate and

Personal Property Abatements.....12,011.63

FY 2001 Real Estate Exemptions..... 23,725.00

Motor Vehicle Excise Commitments

January 2001 thru December 2001.....779,100.32

Number of Motor Vehicles Assessed..... 9149

FY 2001 Boat Excise Commitment.....3,152.00

NOTEWORTHY NEWS FROM THE ASSESSORS

The Board of Assessors is happy to announce the tax mapping project has been completed and the Geographic Information System (GIS) has been installed in the Assessors' Office. The database has also been shared with the Community Development Department. Our first training session took place in January, and we look forward to our next session at which time we will hold a joint meeting with all Town Department Heads to introduce the system and its capabilities.

FY02 was a revaluation year for the Town of Douglas. The last two years have seen a steady incline in the market value of both improved properties and vacant land. As a result, the assessed values for FY02 were sharply increased. Due to the lack of a full time Town Accountant for the past several months, the Assessors were not able to set the FY02 tax rate until late February 2002 and the third and fourth quarter tax bills were issued late.

Respectfully submitted,

Kevin W. Doyle, Chair

Ida A. Oiullette

Beth A. MacKay



COLLECTOR OF TAXES

508-476-4000 ext. 354

To the Board of Selectmen and the citizens of the Town of Douglas.

The following is a breakdown of all monies collected and turned over to the Treasurer for fiscal year 2002, beginning July 1, 2001 and ending June 30, 2002.

Real Estate

2002	\$7,199,109.69
2001	\$194,840.95
2000	\$1,587.29
1999	\$859.43
	\$7,396,397.36

Personal Property

2002	\$127,481.15
2001	\$1,659.90
2000	\$0.02
	\$129,141.07

Motor Vehicle Excise Tax

2002	\$558,409.17
2001	\$217,448.11
2000	\$10,417.80
1999	\$1,853.36
1998	\$229.18
1997	\$98.02
1996	\$22.71
1994	\$23.75
1993	\$46.25
1992	\$131.25
1990	\$17.50
1988	\$66.25

	1987	\$77.50
	1986	\$11.25
	1984	\$2.00
		\$788,854.10
Water Use		
	2002	\$204,291.85
Sewer Use		
	2002	\$169,729.87
Service Charge		
	2002	\$129,924.58
WWTF Design		
	2002	\$50,637.71
Water/Sewer Interest		
	2002	\$4,642.25
Water/Sewer Demand		
	2002	\$1,685.00
Water System Development Fees		
	2002	\$7,500.00
Sewer System Development Fees		
	2002	\$5,000.00
Water Repair Account		
	2002	\$7,172.78
Sewer Assessments		
	2002	\$3,925.75
	2001	\$165.60
		\$4,091.35
Committed Interest		
	2002	\$571.72
	2001	\$24.84
		\$596.56
Miscellaneous revenues		
	Municipal Lien Certificates	\$16,925.00
	Boat Excise	\$218.50
	Check Charges	\$450.00
	Betterment Release Fees	\$20.00

Motor Vehicle Mark/Clear fees	\$4,840.00
Roll Back Taxes	\$3,892.58
Withdrawal Tax (Chap 61)	<u>\$2,027.87</u>
	\$28,373.95

Interest

2002	\$14,463.85
2001	\$18,882.02
2000	\$580.70
1999	\$410.13
1998	\$11.26
1997-1986	<u>\$19.57</u>
	\$34,367.53

Fees

2002	\$1,763.00
2001	\$7,144.75
2000	\$675.00
1999	\$155.00
1998	\$55.00
1997-1986	<u>\$105.00</u>
	\$9,897.75

Assessments collected	\$8,899,664.48
Fees and interest	\$44,265.28
Misc. revenues	<u>\$28,373.95</u>
TOTAL COLLECTED	FY 2002
	\$8,972,303.71

Respectfully Submitted,

Pamela A. Carter
Town Collector



TREASURES

508-476-4000 ext. 356

To the Selectmen of the Town of Douglas:

The following is my report for Fiscal Year 2001, as the Treasurer of the Town of Douglas, as recommended by the Division of Local Services, Department of Revenue, called for by Chapter 40, Section 49, of the Massachusetts General Laws

Schedule of Treasurer's Cash June 30, 2001

Interest Bearing Bank Accounts:

MMDT	\$ 1,483,981.47
State Street	\$ 47,230.86
Unibank	\$ 1,229,846.47
BankBoston	\$ 194,156.27
Unibank-Performance Bonds	\$ 284,372.14
Commerce Bank - School Construction	\$ 824,194.38
Total	\$ 11,481,536.59

Stabilization Fund:

MMDT	\$ 2,032,805.82
Total	\$ 2,032,805.82

Other:

Trust Fund Assets	\$ 459,772.58
Total	\$ 459,772.58

Total of all cash and investments: \$ 13,974,114.99

**Town of Douglas
BONDED DEBT SCHEDULE
General Fund
At June 30, 2001**

FISCAL YEAR	SEWER LEVY LAND/CAFÉ MUNI PURPOSE 2001	SEWER LEVY LAND/CAFÉ MUNI PURPOSE 2001	LAND	LAND	EARLY	EARLY	MUNI PURPOSE	MUNI PURPOSE	POLICE	POLICE	FIRE	FIRE	MUNI PURPOSE 1999 FIRE	MUNI PURPOSE 1999 FIRE	PORT CLASS MUNI PURPOSE	PORT CLASS MUNI PURPOSE	POST	POST	TOTAL	TOTAL	TOTAL
END 6/30	1,940,000 PRIN	1,940,000 INT	FILL PRIN	FILL INT	CHILD PRIN	CHILD INT	1999 PRIN	1999 INT	STATION PRIN	STATION INT	EMS PRIN	EMS INT	EMS PRIN	EMS INT	1999 PRIN	1999 INT	OFFICE PRIN	OFFICE INT	TOTAL PRIN	TOTAL INT	TOTAL DEBT
2002	366,250	61,628	75,000	2,288	96,000	27,840	75,000	28,767	28,750	19,406	34,769	23,021	10,000	4,265	75,000	9,938	14,398	15,072	775,167	192,225	967,392
2003	146,250	48,810			96,000	23,256	75,000	25,430	28,750	17,789	34,769	21,360	10,000	3,820	75,000	6,600	15,153	14,317	480,922	161,382	642,304
2004	146,250	43,692			96,000	19,176	70,000	22,205	28,750	16,172	34,769	19,883	10,000	3,390	75,000	3,375	15,949	13,521	476,718	141,414	618,132
2005	146,250	38,428			96,000	15,048	70,000	19,055	28,750	14,555	34,769	18,388	10,000	2,940			16,786	12,684	402,555	121,098	523,653
2006	146,250	32,942			96,000	10,824	70,000	15,800	28,750	12,938	34,769	16,858	10,000	2,475			17,668	11,802	403,437	103,639	507,076
2007	136,250	27,242			96,000	6,528	70,000	12,475	28,750	11,320	34,769	15,302	10,000	2,000			18,595	10,875	394,364	85,742	480,106
2008	135,000	21,788			96,000	2,184	65,000	9,080	28,750	9,703	34,769	13,729	10,000	1,515			19,571	9,899	389,090	67,898	456,988
2009	135,000	16,388					60,000	5,863	28,750	8,086	53,462	11,695	10,000	1,020			20,599	8,871	307,811	51,923	359,734
2010	130,000	10,920					55,000	2,833	28,750	6,469	53,462	9,182	10,000	515			21,680	7,790	298,892	37,709	336,601
2011	130,000	5,526							28,750	4,852	53,462	6,616					22,818	6,652	235,030	23,646	258,676
2012									28,750	3,234	53,462	3,997					24,016	5,454	106,228	12,685	118,913
2013									28,750	1,617	53,462	1,337					25,277	4,193	107,489	7,147	114,636
2014																	26,605	2,865	26,605	2,865	29,470
2015																	27,979	1,469	27,979	1,469	29,448
TOTAL	1,617,500	307,364	75,000	2,288	672,000	104,856	610,000	141,508	345,000	126,141	510,693	161,368	90,000	21,940	225,000	19,913	287,094	125,464	4,432,287	1,010,841	5,443,128

**TOWN OF DOUGLAS
BONDED DEBT SCHEDULE
at June 30, 2001
Enterprise Fund**

FISCAL YEAR END 6/30	MUNI	MUNI	MULTI SEWER PRIN	MULTI SEWER INT	SEWER R-1 PRIN	SEWER R-1 INT	SEWER R-2 PRIN	SEWER R-2 INT	WELL FHA PRIN	WELL FHA INT	WELL FHA PRIN	WELL FHA INT	WATER TANK PRIN	WATER TANK INT	TOTAL PRINCIPAL	TOTAL INTEREST	ENTERPRISE
	PURPOSE	PURPOSE															TOTAL
	1,940,000	1,940,000															TOTAL
	PRIN	INT															PRIN&INT
2002	33,750	12,444	10,000	305	5,000	500	16,000	2,800	34,240	35,836	4,014	4,478	19,231	23,689	122,235	80,052	202,287
2003	33,750	11,264			5,000	250	16,000	2,000	36,038	34,038	4,219	4,273	19,231	22,771	114,238	74,596	188,834
2004	33,750	10,082					16,000	1,200	37,930	32,146	4,436	4,056	19,231	21,954	111,347	69,438	180,785
2005	33,750	8,866					16,000	400	39,921	30,155	4,663	3,829	19,231	21,127	113,565	64,377	177,942
2006	33,750	7,602							42,017	28,059	4,902	3,590	19,231	20,281	99,900	59,532	159,432
2007	33,750	6,286							44,223	25,853	5,153	3,339	19,231	19,420	102,357	54,898	157,255
2008	30,000	4,936							46,544	23,532	5,417	3,075	19,231	18,550	101,192	50,093	151,285
2009	30,000	3,736							48,988	21,088	5,695	2,797	21,538	17,611	106,221	45,232	151,453
2010	30,000	2,520							51,560	18,516	5,986	2,506	21,538	16,599	109,084	40,141	149,225
2011	30,000	1,276							54,267	15,809	6,294	2,198	21,538	15,565	112,099	34,848	146,947
2012									57,116	12,960	6,616	1,876	21,538	14,510	85,270	29,346	114,616
2013									60,114	9,962	6,955	1,537	21,538	13,438	88,607	24,937	113,544
2014									63,270	6,806	7,312	1,180	55,000	11,525	125,582	19,511	145,093
2015									66,361	3,484	7,686	806	50,000	8,900	124,047	13,190	137,237
2016											8,036	412	50,000	6,375	58,036	6,787	64,823
2017													50,000	3,825	50,000	3,825	53,825
2018													50,000	1,275	50,000	1,275	51,275
TOTALS	322,500	69,012	10,000	305	10,000	750	64,000	6,400	682,589	298,244	87,384	39,952	497,307	257,415	1,673,780	672,078	2,345,858

SCHOOL DEPARTMENT	W-2 2001
ALLEN, JEFFERY D	\$21,039.96
ALLEN, MARIE E	\$17,798.56
ARCHAMBAULT, KATHLEEN B	\$1,900.00
ARSENAULT, MICHELLE D	\$1,520.00
BABIGIAN, MICHELLE L	\$32,514.60
BACHELDER, BEVERLY	\$63,571.64
BARONE, AMY C	\$9,585.20
BARSANO, MELISSA A	\$348.76
BEDLION, KAREN M	\$3,725.00
BEGLEY, JUDITH C	\$936.00
BERG, SHARRON L	\$57,465.16
BERGES-STEWART, MARGARET E	\$34,404.26
BERTHIAUME, KIMBERLY A	\$33,628.60
BETTS, ANN E	\$33,885.40
BIAGIONI, SUSAN L	\$12,326.75
BISAILLON, JANE E	\$546.00
BLANCHARD, FAYE E	\$35,246.24
BOISSEAU, KAREN M	\$550.00
BOISVERT, CHRYSTAL J	\$5,069.83
BOLIO, PAUL F	\$53,545.16
BOMBREDI, RENEE M	\$11,835.25
BOUCHER, ERIC D	\$1,560.00
BOUCHER, NICOLE L	\$50.00
BOUCHER, RICHARD N	\$27,964.89
BOURDON, BETHANY A	\$587.25
BRISBOIS, MARYELLEN D	\$200.00
BROSNAHAN, KATHY	\$28,926.16
BROTHER. TIMOTHY D	\$1,159.16
BROWN, DOUGLAS	\$67,778.46
BRUNDAGE, MELANIE S	\$26,624.34
BUTLER, THOMAS J	\$25,855.36
BYERS, GEORGE	\$69,911.00
CAMPBELL, RUTH A	\$33,358.36
CARDONE, REGINA	\$35,131.05
CARRAHER, DENISE M	\$33,407.64
CASAVANT, PAUL J	\$28,624.49
CHACHARONE, AMY L	\$33,355.00

CHACHARONE, MARIA	\$19,385.19
CHALLEN, NICHOLAS B	\$300.00
CHAUVIN, LEAH E	\$33,038.15
CHIZY, SANDRA L	\$2,982.42
CHRISTIAN, KAREN A	\$9,585.20
CHRISTIENSEN, TAMMARIE K	\$7,260.45
COADY, JENNIFER A	\$13,238.48
CODER, CHRYSTIE E	\$250.00
CODER, MARSHA	\$52,343.20
COLABELLO, LOUIS PAUL	\$50,903.16
COLLINS, ALBERTA M	\$70,748.00
COLLINS, CATHERINE A	\$275.00
COLLINS, MICHAEL F	\$715.54
CONNORS, KEVIN	\$39,008.15
CONRAD, CHRISTINE D	\$6,425.20
COOPER, JULIE M	\$21,566.04
CORDANI, LAURA D	\$50.00
COSTA, EMILY J	\$31,932.20
COTE, CHRISTIE L	\$31,384.60
CULLEN, BRIAN A	\$62,727.98
CULLINAN, LEANNE	\$13,433.43
CURREN, CATHERINE A	\$21,482.26
CUTTING, ANDREA L	\$14,572.08
D'AMBRA, PAUL	\$67,063.22
DAGENAIS, STEPHANIE	\$51,781.72
DAVIS, CARMEN L	\$13,897.99
DAVIS, KIMBERLY R	\$384.76
DEANE, ALISON A	\$4,597.50
DEERY, CATHY A	\$200.00
DEMAS, ELISA B	\$800.00
DENONCOUR, ALBERT J	\$47,612.20
DESCHENES, KATHLEEN P	\$18,579.50
DESCOTEAU, LAUREN M	\$21,620.20
DEWITT, THERESA	\$14,868.00
DICKINSON, KERN N	\$1,922.50
DICKINSON, MARSHA	\$55,004.20
DICKSON, NICOLE M	\$1,107.79
DIONIS, MARIA	\$60,061.40
DOIRON, ROBYN M	\$10,677.20

DONAIS, LINDSEY A	\$351.01
DORAN, GRACE A	\$34,998.72
DOYLE, NANCY A	\$49,401.16
DUCHARME, JOHN P	\$63,293.55
DUFAULT, ANADRE R	\$34,772.43
DUPRE, NANCY A	\$53,974.96
DURKIN, DEBORAH A	\$16,457.93
DYER, CHRISTY L	\$70.88
ELLIOT, GERALD	\$54,109.20
FARRAR, JACQUELINE A	\$1,950.00
FAVREAU, JEANNETTE	\$10,543.76
FITZPATRICK, CAROLINE A	\$11,472.40
FITZPATRICK, JEAN M	\$53,974.96
FLAYHAN, CATHERINE	\$34,801.84
FLAYHAN, JOHNATHAN	\$10,422.80
FORD, ANGELA L	\$6,089.50
FOREST, MICHELLE	\$41,898.88
FORGET, KIM	\$28,117.84
FRAGA, LINDA M	\$54,234.96
FRASIER, KRISTY L	\$760.90
FREEMAN, CYNTHIA J	\$250.00
FRIESWICK, ALANA J	\$6,000.00
FURNO, HEATHER L	\$44.63
GAJEWSKI, KIMBERLY A	\$21,772.80
GANAS, NANCY M	\$10,275.00
GARCES, MARLENE I	\$35,298.72
GARTSU, KARLA M	\$3,143.25
GASKELL, LYNNE M	\$48,901.16
GAUTHIER, KATHLEEN N	\$48,901.16
GEOFFREY, HEATHER ANN	\$22,092.20
GILREIN, CATHERINE	\$48,257.49
GILREIN, MEGHAN E	\$415.16
GIONET, DENISE B	\$12,793.50
GIRARD, THOMAS E	\$3,672.50
GIROUX, SANDRA M	\$1,000.00
GIUSTINA, ROBERT	\$64,108.87
GIVEN, CAROLYN S	\$11,950.00
GNATEK, MARY CATHERINE	\$9,585.20
GNIADEK, LORI A	\$11,201.88

GODBOUT, ROBERT G	\$11,259.68
GORMAN, MARIA L	\$7,801.90
GREEN, GEOFFREY S	\$250.00
GROVERSTEIN, EVELYN	\$50,093.20
GUARINO, VERONIQUE C	\$9,885.20
HACKETT, ANNE M	\$12,584.96
HAIGH, SHEILA	\$51,593.20
HALACY, JAMES	\$31,421.95
HALACY, JUNEMARIE	\$4,002.00
HALACY, PAUL	\$21,669.52
HARKINS, STEPHANIE L	\$31,429.32
HART, MATTHEW J	\$5,724.60
HAUVER, MARK S	\$10,366.16
HAYES, NANCY	\$60,911.26
HEBERT, JENNIFER L	\$31,785.40
HELDENBERG, GLADYS	\$20,440.18
HENDRICKS, CARRIE A	\$10,735.68
HESLIN, DONNA M	\$16,233.94
HILL, TRACY J	\$1,779.00
HIPPERT, DANIELLE J	\$44,242.12
HIPPERT, LORI-ANN	\$1,250.00
HOLDEN, ANN A	\$342.00
HOPKINSON, HAILIE	\$4,950.05
HOPKINSON, LINDA M	\$18,263.00
HURLEY, JESSICA S	\$38,417.24
HVIZDOS, CONSTANCE T	\$50.00
JACKMAN, JANE V	\$28,935.60
JACOBS, DONALD I	\$19,053.44
JANE', ANDREA	\$10,280.00
JEZNACH, LESLIE	\$1,112.38
JOST, KATHLEEN	\$27,390.87
JURKOWITZ, RENA	\$45,190.77
JUSSAUME-RICHARDS, TAMMIE L	\$11,027.02
KASPER, BRENDA L	\$9,612.00
KEITH, KAREN	\$52,281.72
KELLEHER, MARY T	\$33,936.48
KENNY, AMY G	\$11,259.68
KING, STEPHANIE L	\$34,296.24
KOLLETT, JEFFREY R	\$31,325.97

KROUNER, MITCHELL S	\$47,711.16
KUSTIGIAN, BRETT M	\$21,818.24
LACHAPELLE, EDWARD J	\$54,707.56
LANCASTER, SANDRA	\$39,080.16
LANE, BARBARA J	\$9,047.50
LAWRENCE, CAROLYN S	\$49,821.00
LEBLANC, EILEEN J	\$1,761.42
LEBLANC, RICHARD J	\$29,147.76
LEDOUX, DEBORAH K	\$24.75
LEGASSEY, NATHAN M	\$459.03
LEONARD, PAUL	\$43,310.88
LEUCI, SUSAN B	\$34,524.72
LORING, KIMBERLY A	\$49,143.44
LYDON, KAREN	\$60,454.85
MACDONALD, MARIAN R	\$27,490.73
MAGUIRE, CLAIRE L	\$2,388.00
MAILHIOT, JAYE T	\$9,928.38
MAKANI, SUZETTE M	\$11,213.75
MANNING, CAROL	\$13,221.00
MANYAK, FAYE	\$65,346.34
MARA, BEVERLY	\$300.00
MARCOTTE, STACY J	\$21.00
MARKLE, LAURA E	\$1,559.31
MARKLE, PAULA A	\$32,688.10
MARSDEN, JEFFREY	\$69,538.48
MARTINELLI, GAIL A	\$2,436.36
MASNY, MICHAEL	\$77,789.12
MATTSCHECK, CATHY A	\$700.00
MATTSCHECK, JESSICA E	\$465.76
MCCORMICK, CAROL A	\$39,230.88
MCDONALD, CAROL A	\$15,265.50
MCDONALD, SARA A	\$450.00
MCGRATH, BRIAN	\$22,530.42
MCGRATH, JUDITH	\$11,385.00
MCKEON, DONALD	\$64,255.95
MCLAUGHLIN, CHERYL E	\$33,386.24
MCLAUGHLIN, MAUREEN E	\$4,632.38
MELLEN, JOSHUA W	\$209.26
MENARD, BRENDA L	\$656.00

MEOMARTINO, MICHELLE	\$60,844.26
MEOMARTINO, ROBERT	\$60,369.41
MERTEN, DENISE	\$65,363.91
MIGLIACCI, LISA B	\$12,500.25
MIKOLAYCIK, GAIL A	\$64,596.66
MILLER, AMANDA A	\$186.39
MINIOR, SHIRLEY	\$11,720.00
MISTRETTA, JEAN F	\$150.00
MOLVAR, MELISSA	\$35,216.22
MONGIAT, MICHAEL A	\$14,312.64
MOORE, LINDA M	\$33,550.72
MORAN, TINA M	\$21,153.83
MORONEY, JILL A	\$9,988.14
MORRISON, ELEANOR	\$49,647.78
MYERS, GREGORY B	\$40,655.22
MYERS, LESLEY B	\$35,018.48
NICHOLS, SUSAN S	\$53,781.72
O'CONNOR, JORDAN C	\$33,184.12
OSTERMAN, CHERYL A	\$14,704.10
OSTERMAN, SARAH E	\$150.00
PALERMO, ROBYN	\$5,874.15
PASTORE, RAMONA R	\$3,030.47
PELKUS-ESTERS, LAURE	\$54,511.00
PERKINS, CAROL M	\$16,957.25
PHELPS, JASON	\$69,052.24
PHELPS, JULIE A	\$4,985.50
PIERCE, LARRY	\$58,056.84
PINCINCE, ALICIA D	\$550.00
PINCINCE, DEBRA L	\$65,997.61
PIRES, APRIL L	\$24,294.52
POIRIER, RAYMOND A	\$30,536.91
POULIN, ROLAND P	\$1,500.00
PRIEGO, SONIA	\$35,540.12
PRZYBYLEK, DIANE M	\$600.00
QUINN, EILEEN M	\$46,306.17
QUINN, RALPH J	\$1,500.00
RANSLOW, MELISSA G	\$10,650.00
REARDON, MELISA L	\$11,367.45
RENNELL, JESSICA L	\$656.29

RENNELL, MELINDA K	\$64.13
RENNIE, BRENDA M	\$10,692.00
RICHARD, SUSAN	\$27,387.80
RIORDAN, KEVIN M	\$11,304.32
RIVARD, LAURIE J	\$11,637.00
ROOHANIFAR, SIAVASH	\$22,092.20
ROY, TAMMY R	\$16,725.75
RUSSO, BARBARA	\$63,039.91
SACCOL, ROBIN L	\$31,985.40
SALERNO, SANDRA L	\$50.00
SCHWARTZ, PAMELA K	\$58,925.59
SHILALE, DONNA M	\$11,548.64
SIMONELLI, DEBORAH A	\$57,263.72
SIRACO, ELIZABETH T	\$6,000.00
SMITH, ERIN L	\$702.00
SOCHA, CINDY L	\$64,040.32
SODERBERG, DANIEL P	\$249.78
SODERBERG, ROSEMARY P	\$37,188.19
SODERMAN, DEBRA A	\$16,231.27
SOKOL, MARYDOLORES	\$52,152.26
STACK, IMOGENE	\$50,163.26
STAND, ELLEN L	\$13,587.86
STEWART, GLORIALYN	\$12,416.25
STEWART, JILL K	\$425.00
STONE, MARY E	\$80,686.08
SWAIN, SONJA P	\$9,585.20
SWENSON, ANN M	\$22,166.04
TAILLON, SHELLEY E	\$4,556.50
TESSIER,-WOUPIOM, DIANE	\$54,443.20
THYDEN, KELLEY J	\$8,542.50
VAILLANT, EMILY S	\$36,848.20
VALIPOUR, PAMELA J	\$47,711.16
VANINWEGEN, ERIC G	\$5,874.15
VASAR, APRIL	\$520.00
VERGE, CONCETTA	\$92,465.10
WERME, NORA M	\$10,414.32
WETZLICH, SEVERINE	\$17,624.17
WHEELER, MICHELLE L	\$34,076.20
WHITE, RAYMOND C	\$9,004.74

WILLARD, CAROLINE	\$18,724.42
WILSON, SHELLIE J	\$51,281.72
WOLNY, MICHELE L	\$10,102.00
WOLNY, NOEL B	\$11,915.20
YACINO, MARILYN	\$64,641.70

TOTAL SCHOOL	\$6,628,481.42
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SCHOOL CAFETERIA	W-2 2001
BALLOU, LAURA J	\$2,011.50
BOLEN, JOAN	\$3,985.79
EBBELING, FRANCES V	\$3,077.36
FITZPATRICK, JANINE	\$188.99
HENDRICKSON, VERA	\$3,857.09
JUSSAUME, JANICE	\$9,119.91
KELBAUGH, FRANCINE L	\$3,624.65
LAPIERRE, MARGARET	\$12,420.84
LARSON, TINA M	\$467.44
LUUKKO, CHARLENE R	\$10,107.22
MACCHI, CAROL S	\$4,479.41
MAHONEY, IVONE	\$1,537.32
MANYAK, JUDITH A	\$28,054.08
MESITE, HEMATIE	\$1,444.51
NEWELL, JOYCE L	\$6,149.69
PICARD, ROSE	\$4,343.42
WEAGLE, CYNTHIA M	\$4,729.28
TOTAL CAFETERIA	\$99,598.50

TOTAL SCHOOL & CAFETERIA	\$6,728,079.92
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POLICE DEPARTMENT	W-2 2001
ABBOTT, BRIAN G	\$6,010.53
BERTONE, KAREN M	\$11,788.51
BROWN, DAVID JAMES	\$53,103.21
BRULE, PATRICIA	\$37,164.38
CADRIN, JOSEPH L	\$15,934.09
DUNLEAVY, JR, DANIEL W	\$25,655.53
DUNLEAVY, MARK W	\$3,736.80
FIELD, CAROL E	\$334.95

FOLEY, PATRICK T	\$57,583.13
FORGET, NORMAN L	\$3,381.69
FORGET, SUSAN	\$31,858.30
FORTIER JR, RONALD A	\$49,895.91
FULONE, BRETT D	\$47,913.15
GILBERT, GLENN G	\$56,140.58
GILBERT, GREGORY G	\$48,073.62
GLYNN, MAAUREEN L	\$47,793.65
JOHNSON, JAY M	\$3,164.73
KAMINSKI, MARK E	\$51,305.76
KREFT, PETER M	\$8,593.09
MAJEAU, JR, RAYMOND R	\$6,279.62
MARTINSEN, MICHAEL S	\$26,588.97
MCLAUGHLIN, AARON	\$21,326.69
MCLAUGHLIN, RICHARD JR	\$48,575.54
MIGLIONICO, NICKY L	\$53,685.46
MILANOSKI, JAMES P	\$386.64
REARDON, MICHAEL R	\$20,107.89
ROBAR, CRYSTAL L	\$10.15
SCANLON, JR, RICHARD R	\$2,330.09
SEAVER, WILLIAM T	\$11,093.24
STERLING, MARK E	\$667.58
VASSAR, LEONARD M	\$4,869.26

TOTAL POLICE	\$755,352.74
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WATER/SEWER DEPARTMENT	W-2 2001
CROTEAU, DENNIS	\$39,687.70
DECOTEAU, RAYMOND J	\$33,289.00
DUDLEY, III, RALPH E	\$38,900.38
GRESSAK, ANTHONY J	\$45,865.34
JOSEY, ROBERT A	\$800.00
SASTER, JOSEPH	REPORTED IN BUILDING
TERRIEN, EDWARD	REPORTED IN HIGHWAY

TOTAL WATER/SEWER	\$158,542.42
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AMBULANCE DEPARTMENT**W-2 2001**

BLAIR, REBECCA	\$753.50
BLAKE, THERESA A	\$770.00
CAMPO, PETER	\$3,994.22
DEWAN JR, JOHN J	\$1,984.00
FURNO, PATRICIA A	\$355.00
GREBINAR, KEVIN W	\$1,503.20
HAMILTON, EARLE J	\$307.00
HELDENBERGH, BRIAN E	\$300.00
KING, NANCY L	\$807.00
LABRECQUE, PAULINE	\$32,299.94
MABEY, MEREDITH R	\$190.00
NADEAU, LINDA	\$1,848.00
NADEAU, RAYMOND	\$2,509.50
PERKINS, DEBRA	\$16.00
ROUSSEAU, PATRICIA	REPORTED IN COA
VINSON, KENT F	\$33,706.42
WYPYSZINSKI, JOHN C	\$130.00

TOTAL AMBULANCE**\$81,473.78****FIRE DEPARTMENT****W-2 2001**

AMARAL III, ROBERT J	\$609.00
AMARAL JR, ROBERT J	\$848.50
BOOTHBY, MICHAEL	\$618.00
BRULE, PHILLIP	REPORTED IN HIGHWAY
BUMA, PAUL	\$948.50
CAHILL, MICHAEL	\$2,248.24
CRANDALL, DENNIS M	\$509.00
FURNO, ADAM	\$1,791.77
FURNO, DAVID A	REPORTED IN HIGHWAY
FURNO, JOHN J	REPORTED IN HIGHWAY
GEDRYS, PATRICIA L	\$10,952.04
GONYOR, DONALD P	\$47,698.29
KING, JEFFREY	REPORTED IN HIGHWAY
MARKS, EARNEST JR	REPORTED IN HIGHWAY
MCCALLUM, JUSTIN C	\$1,043.50
MCGLAUGHLIN, AARON	REPORTED IN POLICE
MOSELEY, DAVID W JR	\$848.50

QUINTAL, JOSEPH JR	\$1,035.50
ROBAR, SEAN T	\$250.00
SOCHIA IV, LEON T	\$900.25
SOMERS, LOUIS PAUL	\$668.00

TOTAL FIRE DEPARTMENT	\$70,969.09
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HIGHWAY DEPARTMENT	W-2 2001
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BOLLINGER, TRENTON	\$1,709.86
BRULE, PHILIP	\$52,952.27
COSMA, PETER M	\$163.52
ESPANET, EDWARD	\$28,144.98
FURNO, DAVID A	\$39,566.10
FURNO, JOHN J	\$51,552.74
GRIGAS, BRIAN C	\$1,950.50
HILL, JOHN D	\$3,406.00
HILL, WILLIAM JAMES	\$2,614.68
KING, JEFFREY	\$36,439.86
MARKS, JR, ERNEST	\$38,368.53
MARTINSEN, KARL G	\$3,983.42
MCCALLUM, BETTYANN	\$9,433.32
MCCALLUM, MARYBETH	\$6,163.02
MURPHY, ROBERT J	\$2,562.44
PERKINS, DEXTER	\$26,292.61
THERRIEN, EDWARD A	\$55,576.05

TOTAL HIGHWAY	\$360,879.90
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BOARD OF HEALTH	W-2 2001
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BACON, MARLEEN	\$25,288.88
DOWNS, RICHARD	\$8,126.98
KOCUR, JOHN P	\$11,192.08
LUNEAU, OLIVA P	\$7,189.94
RAWINSKI, CHERYL A	\$4,704.00
YACINO, JOSEPH A	\$5,385.36

TOTAL BOARD OF HEALTH	\$61,887.24
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VETERANS AGENT	W-2 2001
CORMIER, THEODORE SR	\$80.00
KORENBLUM, ARNOLD	\$251.28
MILIEFSKY, ALLEN R	\$3,148.20

TOTAL VETERANS AGENT	\$3,479.48
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BUILDING AND INSPECTORS	W-2 2001
COLONERO, FLORENDO	\$225.00
HICKEY, WAYNE	\$330.00
LANPHER, HILDA-JANE	\$20,299.76
REYNOLDS, ADELLE	\$40,468.36
SASTER, JOSEPH	\$5,537.72
WALLIS, RICHARD	\$6,244.80

TOTAL BUILDINGS & INSPECTORS	\$73,105.64
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COMMUNITY DEVELOPMENT	W-2 2001
CHESLEY, MARIA D	\$20,721.36
CUNDIFF, WILLIAM J	\$58,189.72
ZISK, STEPHEN D	\$39,194.76

TOTAL COMMUNITY DEVELOPMENT	\$118,105.84
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RECREATION	W-2 2001
DEVLIN, BRIAN F JR	\$1,655.50
GONYNOR, MICHAEL P	\$3,222.00
STAND, JARRED T	\$1,799.00

TOTAL RECREATION	\$6,676.50
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TREASURER	W-2 2001
BROTHERTON, SHARON A	\$32,819.40
GERVAIS, CHRISTINE E	\$11,557.32
YARGEAU, KIMBERLY A	\$400.50

TOTAL TREASURER	\$44,777.22
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TOWN ACCOUNTANT	W-2 2001
LEDUC, PAMELA	\$9,449.96
LOVETT, JEANNE M	\$812.50
METIVIER, DORIS A	\$20,087.50
REDDING, LOUISE	\$10,903.80
TOTAL TOWN ACCOUNTANT	\$41,253.76
TAX COLLECTOR	W-2 2001
BURGESS, ANNE M	\$14,565.24
CARTER, PAMELA A	\$27,157.96
TOTAL TAX COLLECTOR	\$41,723.20
TOWN CLERK	W-2 2001
DAMORE, EILEEN F	\$20,760.43
FURNO, CHRISTINE EG	\$27,034.56
PRUNIER, MONICA	\$78.00
TOTAL TOWN CLERK	\$47,872.99
ZONING BOARD OF APPEALS	W-2 2001
MITCHELL, CHRISTINE K	\$4,240.00
COUNCIL ON AGING	W-2 2001
ALLARD-SMITH, JAIME C	\$795.00
GRAVESON, ALYSSA M	\$12,781.81
JOLDA, FRANCES	\$3,577.51
ROUSSEAU, PATRICE M	\$4,849.00
WINDHAM, ROSANNA E	\$3,174.75
TOTAL COUNCIL ON AGING	\$25,178.07
ANIMAL CONTROL	W-2 2001
O'CONNOR, JAY S	\$14,448.72
TOWN MODERATOR	W-2 2001
JUSSAUME, JEROME D	\$250.00

BUILDING & GROUNDS MAINTENANCE	W-2 2001
COLONERO, PATRICK J	\$33,594.06

TREE WARDEN	W-2 2001
MOSCHYNSKI, LEON	\$500.00

ASSESSORS	W-2 2001
DOYLE, KEVIN W	\$5,954.00
KESSLER, JULIE E	\$10,787.15
MACKAY, BETH A	\$23,630.39
OUILLETTE, IDA A	\$33,298.64
TOTAL ASSESSORS	\$73,670.18

LIBRARY	W-2 2001
AUBIN, MARYELLEN	\$17,254.20
CARLSSON, ANN D	\$35,577.16
LACHAPELLE, RAMONA J	\$150.00
LARSON, THOMAS S	\$1,117.54
MIGLIACCI, TODD M	\$405.02
RAWSON, JANEEN	\$19,350.25
SODERMAN, TINA	\$108.00
TETREAU, JOSHUA M	\$2,067.03
YOUNGSMA, KATIE G	\$165.38
TOTAL LIBRARY	\$76,194.58

SELECTMEN	W-2 2001
DAVIS, ELIZABETH A	\$7,019.46
ERNENWEIN, ANGELA L	\$22,545.97
FORGET, RONALD	\$375.00
KANE, SUZANNE	\$16,189.59
LANDRY, THOMAS J	\$4,950.00
MACNEILL, NORMAN A	\$25,101.74
MAHONEY, KENNETH	\$3,769.22
MOSCHYNSKI, SHIRLEY M	\$375.00
NAVAROLI, JR, THOMAS J	\$500.00
OWEN, DAVID W	\$37,500.00
PRESTON, RICHARD E	\$429.00

TOTAL SELECTMEN

\$118,754.98

Salaries as stated on W-2's 2001

\$8,941,010.31



FINANCE COMMITTEE

Fiscal Year 2002

To the Residents of Douglas:

The statutory authority and mission of the Finance Committee is based upon Massachusetts Laws, specifically, Chapter 39, Section 16.

These laws and the Town Bylaws, Article 2, Section 3, identify the duties of the Finance Committee; to regularly review any aspect of the Town's finances, to recommend the disposition of all articles with financial implications to Town Meeting and to maintain and authorize disbursements from the Town's Reserve Fund.

The total budget for FY'02 was \$15,120,739. The changes to the FY'02 budget were primarily due to a salary study done by the Personnel Board. The decision was made by Town Administrator, Personnel Board and Board of Selectmen to increase salaries thus bringing all hourly employees to competitive salary levels within their respective job descriptions. During FY'02, the Town hired an independent outside firm to close its financial records for the FY'01 fiscal year and to file reports with the Massachusetts Department of Revenue. This was completed and after the Town hired a full time Town Accountant (March 2001), the fiscal year progressed well. Personnel changes at the beginning of the budget year, increased demands on personnel and many temporary workers during the year have necessitated a number of Reserve Fund transfers. (see below)

RESERVE FUND - \$25,000

<u>Date</u>	<u>Request</u>	<u>Department</u>	<u>Approved</u>	<u>Balance</u>
				<u>\$25,000.00</u>
8/20/2001	\$ 2,000.00	Library Architect Additional STM \$2000 appropriation	\$ 2,000.00	\$ 23,000.00 \$ 25,000.00
1/22/2002	\$ 1,600.00	ZBA Salary	\$ 1,600.00	\$ 23,400.00
5/20/2002	\$ 1,800.00	Planning Board Salary	\$ 1,800.00	\$ 21,600.00
6/3/2002	\$ 3,000.00	Town Clerk	\$ 3,000.00	\$ 18,600.00
6/17/2002	\$ 9,562.00	Highway	\$ 9,562.00	\$ 9,038.00
7/1/2002	\$ 2,661.67	Selectmen	\$ 2,661.67	\$ 6,376.33
7/1/2002	\$ 407.12	Community Development	\$ 407.12	\$ 5,969.21
7/1/2002	\$ 810.00	Accountant Salary	\$ 810.00	\$ 5,159.21
8/5/2002	\$ 3,050.00	Selectmen	\$ 3,050.00	\$ 2,109.21
8/5/2002	\$ 181.24	Veterans Director Salary	\$ 181.24	\$ 1,927.97
TOTALS	\$ 23,072.03		\$23,072.03	\$ 1,927.97

Balance remaining = \$1,927.97 returned to the General Fund.

SUPPLEMENTS TO FY'02 BUDGET

Upon recommendation of the new Town Administrator, multiple projects from the Capital Plan have been combined and approved for a total \$605,000 this fiscal year; to be borrowed as short-term and repaid over 5 – 6 years. This article, voted in April, addresses some time-sensitive issues that have been of continuing concern for the community; Old Elementary School roof, school connector road & underground fiber optic cable, Library roof, Transfer Station concrete pads, Old Fire Station roof and additional funds to fully finance the Early Childhood Center window replacement. In November, the Town voted \$580,000 to replace water line pipes on Main Street to increase pressure to the business district and the New School for fire suppression. The Town also approved a \$6,500,000 Wastewater Treatment Facility. This project will utilize new technology to replace and greatly increase the capacity of the current plant.

NEW SCHOOL PROJECT

The site preparation phase of the New School Project has been completed. Costs for this portion of the project have consumed a significant amount of the contingency amount built into the total cost of the project. Since the Town will receive additional money from the State for portions of the project that had not been previously approved for reimbursement, the School Committee requested and received approval from Town Meeting to borrow an additional \$770,000 to fund, at a minimum, certain specific project items; Project Management, Relocation of existing portable classrooms at the elementary school, air-conditioning of the classrooms in the New School and lightening protection for the New School. The Building Committee hired C.M.S., a project management firm, to provide oversight to the construction phase of the School.

The budget process for FY'03 was convoluted and prolonged. The Finance Committee met with departments to review requests and recommended a budget of \$15,827,134 to the Annual Town Meeting. The Town Accountant has assured the Finance Committee that the budget process will begin much earlier for FY'04 and is expected to become more straightforward. This will result in consensus at an earlier stage and a more defined outcome.

As you can see from the member names listed below, our 9 member committee is in need of 3 additional members. Please feel free to attend our open meetings at the Municipal Center on the 1st and 3rd Monday at 7 PM. We welcome your interest, attendance and membership on this committee.

Respectfully submitted,
Pamela Holmes, Chairman
William Krauss, Vice-chairman
Philip Pilkington, Secretary
Gene Morin
William Pybas
Joel Smith



FIRE DEPARTMENT

508-476-2267
(non-emergency)

Fire Department Roster

Fire Chief-----	Donald Gonynor
Deputy Chief-----	Phil Brule
Assistant Chief-----	Michael Cahill
Captain-----	John Furno/EMT
Captain/Training-----	Peter Campo/EMT
Lieutenant-----	Ted Sochia
Lieutenant-----	Jeff King

Firefighters

Robert Amaral-----	Michael Boothby
Paul Buma-----	Adam Furno/EMT
David Furno-----	Pauline Labrecque/EMT
Ernie Marks-----	Karl Martinson
Kent Vinson/EMT-----	Michael Gonynor/EMT
Michael Sweet-----	Sean Robar
Dan Fortin-----	Jarred LaRoche/Aux.
Justin McCallum/EMT-----	Don Williamson/Aux.

Emergency Medical Services

Linda Nadeau-----	Raymond Nadeau
Alberta Collins-----	Patrica Furno
Jack Dewan-----	Theresa Blake
Patrice Rousseau-----	Meredith Mabey

TRAINING

The fire department trains twice per month and covers a variety of subjects. These training sessions are 3 hours long and are conducted at night and on Saturdays. Some of the subjects are as follows:

- Auto Extrication
- Self-contained breathing apparatus (SCBA)
- Ropes & Knots
- Cold Water Rescues
- Water Rescues
- Hose Handling
- Search & Rescue
- Fire-ground Operations
- Pumps and Hydraulics
- Live Fire Training
- Suspicious Envelope Evaluation

The department members also had training from the Massachusetts Fire-Fighting Academy. The following members attended the following classes:

Robert Amaral: Flammable Gas School, Firefighter I & II and has certified himself

Michael Cahill: Ice Water Rescue

Peter Campo: Incident Command, Critical Incident Stress Management, and Emergency Response to Terrorism

Adam Furno: Flashover, Ice Rescue, Pumps & Hydraulics

David Furno: Flashover, Pumps & Hydraulics

John Furno: Flashover, Ice Rescue, and Incident Command

Jeff King: Ice Rescue

Pauline Labrecque: Flashover, Flammable Gas School, Pauline is also fully certified National Firefighter I & II. Pauline is the first women firefighter in the Towns history to complete the Fire Academy Recruit Training class

Justin McCallum: Flashover and Ice Rescue

David Mosley: Flashover Training

Sean Robar: Hazardous Materials First Responder Training

Michael Sweet: Hazardous Material First Responder Training

Kent Vinson: Ice Rescue, Flash-over. Kent has also completed the National Certification for Firefighter I & II. He is a graduate of the Mass. Fire Academy Recruit Class

The Douglas Fire Department EMS continues to train in the following areas:

- Sports Injuries
- Infectious Control/Bloodborne Pathogens
- Muscular Skeletal Injuries
- Diabetic Emergencies
- Bleeding and Shock
- Defibrillator Review
- Protocol Review
- Epinephrine and Allergic Reactions
- Cardiac Emergencies + CPR
- Pediatric Emergencies

INCIDENT VOLUME

* Fire Incidents FY'02	_____	225	Oil burner	_____	154
EMS Incidents FY'02	_____	453	Blasting Operations	_____	6
Service Incidents 2001	_____	148	LP – Gas Installations	_____	55

*** FIRE INCIDENTS FY'02**

Brush Fires _____	16	Illegal Burning _____	27
Rescues & Medical _____	48	Chimney Fires _____	10
False Alarms _____	37	Dwelling Fires _____	4
Malicious False Alarms _____	1	Non-Fire Conditions _____	32
Hazardous Conditions _____	38	Vehicles _____	6
Carbon Monoxide _____	10	Non Structure Fires _____	10
Rubbish _____	3	Mutual Aid _____	9

TOTAL		279
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INSPECTIONS

Smokeless/Black Powder ____	2	Fireworks _____	2
Smoke _____	207	General Fire Inspections ____	133
School fire drills _____	9		

TOTAL INCIDENT VOLUME		1,444
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Fire Losses in Dollars

Structure-----	\$ 79, 500.00
Vehicles-----	\$ 18, 000.00
Non-Structure-----	\$ 5,100.00

TOTAL ESTIMATED LOSSES		\$ 102,600.00
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Respectfully submitted,
Donald P. Gonynor, Chief
Douglas Fire Department

DOUGLAS FIRE DEPT. S.A.F.E. PROGRAM

The S.A.F.E. Program (Student Awareness of Fire Education) is a state grant program to local fire departments designed to put trained firefighters-educators in the classroom to conduct fire safety education programs. During the first year in Douglas, the program was awarded \$2,500 and then at the beginning of the second year, \$3,000 was awarded.

During the first year, the S.A.F.E. program focused specifically on the third grade, visiting their classrooms eight times for 45 minutes each session. Grades K through 2 received visits from firefighters as well. Students learned about the hazards of smoking related materials as well as essential fire safety behaviors such as Stop, Drop and Roll, making and practicing home escape plans and reporting fires and emergencies. They were also taught how to regularly maintain smoke detectors. All of these skills that were learned were then put to the test on graduation day at the Fire Station. The students had an opportunity to enter the District 7 S.A.F.E. trailer and safely exit a simulated house fire under smoke conditions (simulated). They also reported the "emergency" on a 911 telephone line, give their address and speak with a dispatcher. All enjoyed this training immensely and received a graduation certificate along with a Douglas Fire Department S.A.F.E. tee shirt to proudly wear.

In closing, I would like to emphasize the Douglas Fire Department's enthusiasm and commitment to this program and to the students we teach. To date, many children throughout the state have used this training during actual emergencies with life saving results. It is for this reason that we remain so committed to continuing this valuable program here in our community.

Respectfully submitted,
Kent F. Vinson,
SAFE Coordinator – Douglas Fire Dept.



POLICE DEPARTMENT

508-476-3333
(non-emergency)

"Their spirit will always be remembered"
September 11, 2001

The Douglas Police Department is comprised of eleven full time employees that include the Chief of Police, Patrol Lieutenant, two Patrol Sergeants and seven Patrol Officers, as well as nine reserve/part-time Patrol Officers. We are supported by a communication staff, which includes an Administrative Secretary/Dispatcher, three full time Dispatchers and eight part-time Dispatchers. They are responsible for handling all emergency and non-emergency telephone calls coming into the Douglas Police Department. These calls are for Police, Fire and EMS Departments of Douglas, which may require the dispatching of Police, Fire and EMS Units, and any other duties associated with a public safety communication center. During the period from July 1, 2001 to June 30, 2002, the Dispatch Center received 9888 calls for service.

From July 1, 2001 through June 30, 2002, the Douglas Police Department arrested 315 individuals. The largest was in the area of OUI (Operating Under the Influence), where 72 individuals were arrested, 10 were for second offense and 2 for third offense. Thirteen arrests for OUI were involved in motor vehicle collisions. The Douglas Police Department also arrested 63 individuals for other alcohol-related offenses and 30 for narcotic violations. There were thirty arrests for assaults.

The Douglas Police Department continued its aggressive approach to the enforcement of motor vehicle infractions by issuing 2970 traffic citations. Out of the 1819 of these citations, 61.3% were issued for speeding offenses, with the average speed being 14mph over the posted speed limit. Even with this aggressive approach, the

Department still investigated 137 motor vehicle collisions, resulting in 31 injuries that included two fatalities. These were the first fatalities in Douglas since 1997. The majority of these collisions occur on Saturday, Sunday and Monday. Of the 137 collisions, 27 occurred on various sections of Main St, and 18 occurred on Webster Street. Of these collisions, the majority or 65%, occurred during daylight and 63.2% occurred on "dry" surfaces!

The Police Department continues its partnership with the Douglas School System by providing the D.A.R.E. program, which began its 7th year in October under the leadership of Officer Brett D. Fulone. Graduation was held in April 2002, where 125 fifth graders received their diplomas. We also have the Officer Phil Safety program, which teaches the students from kindergarten to the third grade how to protect themselves from "strangers", as well as other safety issues. This program is funded through the business community.

Our school lunch program is still going strong, which was started by Officer Richard J. McLaughlin Jr. Officer McLaughlin and Chief Patrick T. Foley spend lunch time with the students, not just in the elementary school, but also in the Jr./Sr. High School. This allows quality time with positive dialogue between the students, teachers and officers. When requested, the Department also provides talks on bicycle and school bus safety or any other issue that the school deems important.

Officers of the Douglas Police Department have re-activated the Dive Team and have taken courses to complete their certification in underwater search and rescue. They are Lt. Glenn G. Gilbert, Officer Brett D. Fulone, Officer Gregory G. Gilbert, Officer Mark Dunleavy and Officer Jay Johnson. In the area of training, the Officers of the Douglas Police Department received training in numerous law enforcement courses. Some of the specialized courses were Computer Mapping, Crime Analysis, Terrorism training and Incident Command. Another specialized training was the RAD program, which stands for Rape Aggression Defense. Three officers who include Lt. Glenn G. Gilbert, Sgt. David J. Brown and Officer Maureen L. Glynn are certified instructors of this program. In March 2002, the first RAD program was held in Douglas, and seven women successfully completed the program. The Douglas Police Department is planning

to offer this program to the Douglas Middle/Sr. High School in the fall of 2002.

The Department has successfully applied for and received grants from both the Federal Government and the Commonwealth of Massachusetts, which allows the Police Department to purchase equipment, fund programs and provide valuable training opportunities.

In closing, I wish to personally thank the citizens and business community for your support towards the Douglas Police Department who will continue to provide quality police services to the community of Douglas.

Respectfully submitted,
Patrick T. Foley, Chief of Police

Offense Listing January 1, 2001 to December 31, 2001

	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>TOTALS</u>
KIDNAPPING/ABDUCTION	0	0	0	0	0	1	0	0	0	0	0	0	1
A&B	0	0	0	0	0	0	0	0	0	0	0	1	1
A&B WITH DANGEROUS WEAPON	0	0	1	2	1	0	1	0	4	0	0	1	10
A&B WITH DANGEROUS WEAPON(SCIS)	0	1	0	0	0	0	0	0	0	0	0	0	1
A&B ON POLICE OFFICER DANGEROUS	0	0	0	0	0	0	0	0	0	0	1	0	1
ASSAULT WITH INTENT TO MURDER	0	1	0	0	0	0	0	0	0	0	0	0	1
ASSAULT WITH INTENT TO MURDER	0	1	0	0	0	0	0	0	0	0	0	0	1
A&B BY MEANS OF A DANGEROUS WE	0	1	0	0	0	0	0	0	0	0	0	0	1
ASSAULT AND BATTERY BY MEANS 0	0	1	0	0	0	0	0	0	0	0	0	0	1
ASSAULT BY MEANS OF A DANGEROU	0	2	0	0	0	0	0	0	0	0	0	0	2
ASSAULT WIDANGEROUS WEAPON	0	0	0	0	0	1	0	0	2	0	0	1	4
ASSAULT WIDANGEROUS WEAPON/ DO	0	0	0	0	0	1	0	0	0	0	0	0	1
A&B	0	1	4	3	3	1	1	0	2	2	0	3	20
A&B DOMESTIC	0	1	0	0	0	0	0	0	0	0	2	0	3
ASSAULT	1	0	0	0	0	0	0	1	2	0	0	2	6
ASSAULT AND BATTERY	0	3	0	0	0	0	0	0	0	0	0	0	3
ASSAULT AND BATTERY (DOMEST	1	0	0	0	0	0	0	0	0	0	0	0	1
ASSAULT AND BATTERY (DOMESTIC)	0	1	0	0	0	0	0	0	0	0	0	0	1
ASSAULT AND BATTERY(DOMESTIC)	0	1	0	0	0	0	0	0	0	0	0	0	1
INDECENT A&B ON CHILD UNDER 14	0	0	0	0	1	0	0	0	0	0	0	0	1
CRIMINAL HARASSMENT	0	0	0	1	0	1	0	0	0	0	0	0	2
THREAT TO COMMIT CRIME	0	0	0	0	0	2	0	0	0	0	0	0	2
BURGLARY I BREAKING AND ENTERI	0	0	0	0	0	0	0	0	0	1	0	0	1
B&E DAYTIME FOR FELONY	1	1	0	0	1	0	1	0	1	0	0	1	6
LARCENY OVER \$250	0	0	0	0	0	0	0	0	0	0	0	1	1
LARCENY FROM BUILDING	0	0	0	2	1	0	0	0	0	0	0	0	3
LARCENY OVER \$250	0	1	0	0	0	0	1	1	1	0	0	0	4
LARCENY UNDER \$250	0	2	0	2	0	0	0	0	0	1	0	0	5
LARCENY UNDER \$250 PRESCRIPTIO	1	0	0	0	0	0	0	0	0	0	0	0	1
MOTOR VEH, LARCENY OF	0	2	0	0	0	0	1	0	0	1	0	0	4
RMV DOCUMENT, FORGE/MISUSE	0	0	0	0	0	0	0	0	0	0	1	0	1
RMV DOCUMENT, POSSESS/USE FALS	0	0	0	0	0	0	1	0	0	0	0	0	1
MOTOR VEN, RECEIVE STOLEN	0	0	1	0	0	0	1	0	0	0	0	0	2
VANDALIZE PROPERTY	0	0	1	0	0	0	0	0	0	0	0	0	1
DESTRUCTION OF PROPERTY +\$250,	0	2	4	5	2	0	0	1	1	1	2	1	19
DESTRUCTION OF PROPERTY -\$250,	0	0	0	1	0	0	0	0	1	0	0	0	2
DESTRUCTION OF PROPERTY -\$250,	0	0	0	0	1	0	0	0	0	-0	0	0	1
DRUG,POSSESS TO DISTRIB CLASS	0	0	0	1	0	0	0	0	2	0	0	0	3
DRUG,POSSESS CLASS B	0	0	0	0	0	0	0	2	0	0	0	0	2

Offense Listing January 1, 2001 to December 31, 2001

	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>TOTALS</u>
DRUG,POSSESS CLASS C	0	0	0	0	0	0	0	0	0	1	0	0	1
DRUG,POSSESS CLASS D	0	2	7	5	1	0	2	2	3	3	2	5	32
DRUG,POSSESS CLASS D - NARIJUA	1	0	0	0	0	0	0	0	0	0	0	0	1
DRUG,POSSESS CLASS D,SUBSQ.OFF	0	1	0	0	0	0	0	1	0	0	0	0	2
DRUG,POSSESS CLASS D-MARIJUANA	0	1	0	0	0	0	0	0	0	0	0	0	1
HYPODERMIC, POSSESS,SUBSQ.OFF.	0	0	0	0	0	0	0	0	0	0	0	1	1
ACCESSORY ASTER THE FACT	0	1	0	0	0	0	0	0	0	0	0	0	1
DANGEROUS WEAPON, CARRY	0	0	0	0	0	1	0	0	0	0	0	0	1
DANGEROUS WEAPON, POSSESSION	1	0	0	0	0	0	0	0	0	0	0	0	1
DANGEROUS WEAPON, CARRY	0	0	0	0	0	0	1	0	0	0	0	0	1
FIREAPM WITHOUT FID CARD, POSSE	0	1	0	0	0	0	0	0	0	0	0	0	1
POSSESSION AMMUNTION W/O PID C	0	1	0	0	0	0	0	0	0	0	0	0	1
DISCHARGE WITHIN 500FT	0	0	0	0	0	0	0	0	0	0	1	0	1
DISORDERLY CONDUCT	0	0	0	0	0	0	0	0	2	0	2	3	7
DISTURBING THE PEACE	0	2	0	0	0	0	0	0	0	0	0	0	2
OUI-LIQUOR	6	11	0	9	6	11	6	10	4	5	4	3	75
OUI-LIQUOR, 2ND OFFENSE	2	1	1	0	0	0	1	0	1	1	1	0	g
OUI-LIQUOR, 3RD OFFENSE	0	1	0	0	1	0	0	0	0	0	0	0	2
OUI-LIQUOR & SERIOUS INJURY	0	0	0	0	0	0	0	0	0	0	0	1	1
DRUNKENNESS	0	0	0	0	0	0	1	1	0	1	0	0	3
PROTECTIVE CUSTODY	0	2	0	0	0	0	0	0	0	0	0	0	2
DRUNKENNESS	2	1	0	0	0	0	0	0	0	0	0	0	3
INCAPI CATED PERSON/PROTECTIVE	0	0	0	4	1	1	2	0	0	0	3	2	13
PROTECTIVE CUSTODY	0	1	0	0	0	0	0	0	0	0	0	0	1
LIQUOR TO PERSON UNDER 21,DELI	0	1	0	0	0	0	0	0	0	0	0	0	1
LIQUOR TO PERSON UNDER 21,SELL	0	1	0	0	0	0	0	0	0	0	0	0	1
LIQUOR TO PERSON UNDER 21/DELI	0	1	0	0	0	0	0	0	0	0	0	0	1
LIQUOR,PERSON UNDER 21 PROCURE	0	0	0	0	0	0	0	0	1	0	0	0	1
LIQUOR, PERSON UNDER 21 POSSES	0	0	1	0	0	0	0	0	0	0	0	0	1
LIQUOR , PERSON UNDER 21 POSSE	0	0	2	0	0	0	0	0	0	0	0	0	2
LIQUOR,PERSON UNDER 21 POSSESS	4	18	2	3	2	1	5	6	0	0	0	0	41
LIQUOR,PERSON UNDER 21 POSSESS	0	2	0	0	0	0	2	0	0	0	0	0	4
LIQUOR,PERSON UNDER 21 POSSESS	0	0	0	0	0	0	0	1	0	1	1	2	5
MINOR TRANSPORTING ALCOHOL	0	0	1	0	0	0	0	0	0	0	0	0	1
DRINK ALCOHOL FROM OPEN CONTAI	0	0	1	0	0	0	0	0	0	0	0	0	1
RUNAWAY	0	0	1	0	0	0	0	0	0	0	0	0	1
TRESPASS	0	0	1	3	0	0	0	0	0	0	0	0	4
TRESPASS BY REC VEHICLE -POST	0	0	1	0	0	0	0	0	0	0	0	0	1
ALL OTHER OFFENSES	0	0	0	0	6	3	3	0	4	5	3	1	25
WARRANT	0	0	0	1	0	0	0	2	0	0	0	0	3

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	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>TOTALS</u>
WANANT - 8744CR0834-WESTFIELD	0	1	0	0	0	0	0	0	0	0	0	0	1
PROTECTIVE CUSTODY	0	1	0	0	0	0	0	0	0	0	0	0	1
ABUSE PREVENTION ORDER, VIOLATE	0	0	0	0	0	0	0	0	1	0	0	0	1
ABUSE PREVENTION ORDER, VIOLATE	0	0	2	0	0	0	0	0	0	3	0	0	5
LARCENY UNDER ~250	0	0	0	1	0	0	0	0	0	0	0	0	1
RESISTING ARREST	1	0	0	0	0	0	0	0	0	0	0	1	2
DISTURB LAWFUL ASSEMBLY	0	0	0	0	0	0	0	0	0	0	0	2	2
INDECENT EKPOSURE	0	0	0	0	0	0	0	0	2	0	0	0	2
THREAT To COMMIT CRIME	0	0	1	0	0	0	0	0	1	0	0	1	3
THREAT To COMMIT CRIME (TO WIT;	1	0	0	0	0	0	0	0	0	0	0	0	1
THREAT TO COMMIT CRIME, TO WIT	0	0	0	0	0	0	0	0	0	0	0	1	1
FUGITIVE PROM JUSTICE	0	0	0	0	1	0	0	0	0	0	1	0	2
FAILURE TO STAY IN MARKED LANE	0	1	0	0	0	0	0	0	0	0	0	0	1
LANES, FAILURE TO DRIVE WITHIN	0	1	0	0	0	0	0	0	0	0	0	0	1
MARKED LANES VIOLATION	0	1	0	0	0	0	0	0	0	0	0	0	1
FAIL TO KEEP IN RIGHT LANE	1	0	0	0	0	0	0	0	0	0	0	0	1
LICENSE NOT IN POSSESSION	0	1	0	0	0	0	0	0	0	0	0	0	1
OBJECTIONABLE OR HARSH NOISE,	1	0	0	0	0	0	0	0	0	0	0	0	1
OPERATING AFTER REVOCATION OF	1	0	0	0	0	0	0	0	0	0	0	0	1
OPERATING UNDER THE INFLUENCE	0	1	0	0	0	0	0	0	0	0	0	0	1
FALSE NAME, GIVING TO POLICE 0	1	0	0	0	0	0	0	0	0	0	0	0	1
ATTACHING PLATES UNLAWFULLY	1	0	0	0	0	0	0	0	0	0	0	0	1
STRAIGHT WARRANT #W5412601	0	1	0	0	0	0	0	0	0	0	0	0	1
TREPASS ON PRIVATE BY MOTOR VE	0	1	0	0	0	0	0	0	0	0	0	0	1
TRESSPASS BY MOTOR VEHICLE	0	1	0	0	0	0	0	0	0	0	0	0	1
LIGHTS, FAIL DIM	0	0	0	1	0	0	0	0	0	0	0	0	1
STATE HWAY-WRONG WAY	0	0	0	0	0	1	0	0	0	0	0	0	1
CROSSWALK FAILURE TO YEILD/STO	0	0	0	0	0	0	0	0	0	1	0	0	1
FAIL TO STAY IN MARKED LANES	1	0	0	0	0	0	0	0	0	0	0	0	1
KEEP RIGHT ON HILL/OBSTRUCTED	0	1	0	0	0	0	0	0	0	0	0	0	1
MARKED LANES VIOLATION	1	0	0	0	0	0	0	0	0	0	0	0	1
FAIL TO STAY IN MARKED LANES	1	0	0	0	0	0	0	0	0	0	0	0	1
LANES VIOLATION	0	0	0	0	0	0	0	0	0	0	1	0	1
LANES, FAILING TO STAY WITH-IN	1	0	0	0	0	0	0	0	0	0	0	0	1
MARKED LANES VIOLATION	1	3	1	2	4	6	3	4	1	2	3	1	31
RIGHT LANE, FAIL DRIVE IN	0	1	0	1	0	0	0	0	0	0	0	0	2
YIELD AT INTERSECTION, FAIL	0	0	0	0	0	0	1	0	0	0	1	0	2
FAIL TO STOP AT SIGN	0	0	1	0	0	0	0	0	0	0	0	0	1
FAIL TO STOP FOR STOP SIGN	0	0	0	0	0	0	2	0	0	0	0	0	2
FAIL TO STOP FOR STOP SIGN/FIA	0	0	0	0	0	0	0	3	0	3	0	1	7

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	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>TOTALS</u>
STOP SIGN VIOLATION	0	1	0	0	0	0	0	0	0	0	0	0	1
UNLICENSED OPERATION OF MV	1	1	2	1	4	2	0	1	1	0	4	1	18
LICENSE NOT IN POSSESSION	1	0	0	0	0	2	0	1	0	0	0	0	4
REGISTRATION NOT IN POSSESSION	1	0	0	0	0	0	0	0	0	0	0	0	1
UNSAFE OPERATION OF MV	0	0	0	0	1	0	0	0	0	0	0	0	1
SEAT BELT VIOLATION	0	0	0	0	0	0	0	0	0	0	1	1	2
ABUSE PREVENTION ORDER, VIOLATE	0	0	2	0	0	0	0	0	0	3	0	0	5
LARCENY UNDER \$250	0	0	0	1	0	0	0	0	0	0	0	0	1
RESISTING ARREST	1	0	0	0	0	0	0	0	0	0	0	1	2
DISTURB LAWFUL ASSEMBLY	0	0	0	0	0	0	0	0	0	0	0	2	2
INDECENT EXPOSURE	0	0	0	0	0	0	0	0	2	0	0	0	2
THREAT TO COMMIT CRIME	0	0	1	0	0	0	0	0	1	0	0	1	3
THREAT TO COMMIT CRIME (TO WIT;	1	0	0	0	0	0	0	0	0	0	0	0	1
THREAT TO COMMIT CRIME, TO WIT	0	0	0	0	0	0	0	0	0	0	0	1	1
FUGITIVE FROM JUSTICE	0	0	0	0	1	0	0	0	0	0	1	0	2
FAILURE TO STAY IN MARKED LANE	0	1	0	0	0	0	0	0	0	0	0	0	1
LANES, FAILURE TO DRIVE WITHIN	0	1	0	0	0	0	0	0	0	0	0	0	1
MARKED LANES VIOLATION	0	1	0	0	0	0	0	0	0	0	0	0	1
FAIL TO KEEP IN RIGHT LANE	1	0	0	0	0	0	0	0	0	0	0	0	1
LICENSE NOT IN POSSESSION	0	1	0	0	0	0	0	0	0	0	0	0	1
OBJECTIONABLE OR HARSH NOISE,	1	0	0	0	0	0	0	0	0	0	0	0	1
OPERATING AFTER REVOCATION OF	1	0	0	0	0	0	0	0	0	0	0	0	1
OPERATING UNDER THE INFLUENCE	0	1	0	0	0	0	0	0	0	0	0	0	1
FALSE NAME, GIVING TO POLICE 0	1	0	0	0	0	0	0	0	0	0	0	0	1
ATTACHING PLATES UNLAWFULLY	1	0	0	0	0	0	0	0	0	0	0	0	1
STRAIGHT WARRANT #W5412601	0	1	0	0	0	0	0	0	0	0	0	0	1
TREPASS ON PRIVATE BY MOTOR VE	0	1	0	0	0	0	0	0	0	0	0	0	1
TRESSPASS BY MOTOR VEHICLE	0	1	0	0	0	0	0	0	0	0	0	0	1
LIGHTS, FAIL DIM	0	0	0	1	0	0	0	0	0	0	a	0	1
STATE HWAY-WRONG WAY	0	0	0	0	0	1	0	0	0	0	0	0	1
CROSSWALK FAILURE TO YIELD/STO	0	0	0	0	0	0	0	0	0	1	0	0	1
FAIL TO STAY IN MARKED LANES	1	0	0	0	0	0	0	0	0	0	0	0	1
KEEP RIGHT ON HILL/OBSTRUCTED	0	1	0	0	0	0	0	0	0	0	0	0	1
MARKED LANES VIOLATION	1	0	0	0	0	0	0	0	0	0	0	0	1
FAIL TO STAY IN MARKED LANES	1	0	0	0	0	0	0	0	0	0	0	0	1
LANES VIOLATION	0	0	0	0	0	0	0	0	0	0	1	0	1
LANES, FAILING TO STAY WITH-IN	1	0	0	0	0	0	0	0	0	0	0	0	1
MARKED LANES VIOLATION	1	3	1	2	4	6	3	4	1	2	3	1	31
RIGHT LANE, FAIL DRIVE IN	0	1	0	1	0	0	0	0	0	0	0	0	2
YIELD AT INTERSECTION, FAIL	0	0	0	0	0	0	1	0	0	0	1	0	2

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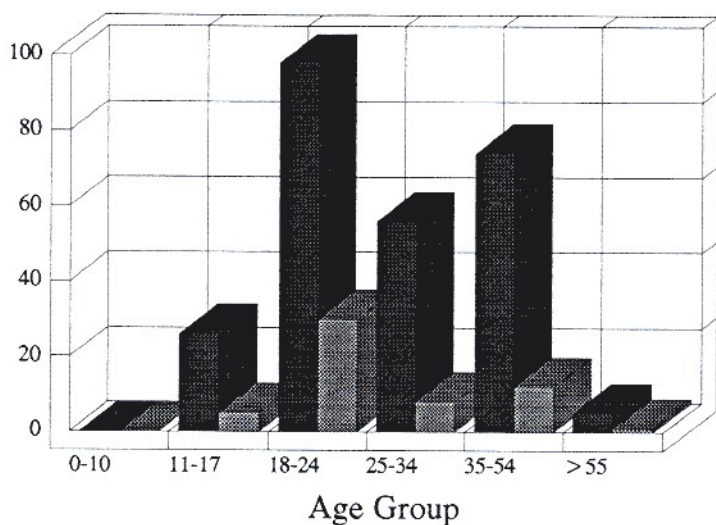
	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>TOTALS</u>
FAIL TO STOP AT SIGN	0	0	1	0	0	0	0	0	0	0	0	0	1
FAIL TO STOP FOR STOP SIGN	0	0	0	0	0	0	2	0	0	0	0	0	2
SLOW, FAIL TO	0	0	0	0	0	0	0	0	0	0	0	1	1
SPEEDING	5	7	3	4	7	3	4	2	2	1	3	5	46
SPEEDING 57MPH IN A POSTED 3	0	0	1	0	0	0	0	0	0	0	0	0	1
SPEEDING IN VIOLATION SPECIAL	0	1	0	0	1	2	2	0	1	0	1	2	10
INSPECTION/STICKER, NO	0	0	0	0	0	1	0	0	0	0	0	0	1
SAFETY STANDARDS,MV NOT MEETIN	1	0	0	1	0	1	0	0	1	1	1	0	6
LITTER FROM MOTOR VEHICLE	0	1	0	0	0	0	0	0	0	0	0	0	1
ATTACHING PLATES	1	0	0	0	0	0	0	0	0	0	0	0	1
ATTACHING WRONG NUMPER PLATES	0	0	0	0	0	0	1	0	0	0	0	0	1
LICENSE REVOKED , OPERATE MV	0	1	0	0	0	0	0	0	0	0	0	0	1
LICENSE REVOKED AS HTO, OPERAT	0	0	0	0	0	0	2	0	0	1	0	0	3
LICENSE SUSPENDED, OP MV WITH	0	0	0	0	4	0	0	0	0	2	0	1	7
LICENSE SUSPENDED, OP MV WITH	2	3	1	3	0	2	3	3	2	2	3	1	25
NUMBER PLATE VIOLATION TO CONC	0	0	0	1	0	0	1	0	0	0	2	0	4
OPER. M.V. WITH RIGHT REVOKED	0	1	0	0	0	0	0	0	0	0	0	0	1
OPERATE N/V, RIGHT SUSPENDED	0	1	0	0	0	0	0	0	0	0	0	0	1
OPERATING WITH REVOKED LICENSE	1	0	0	0	0	0	0	0	0	0	0	0	1
REGISTRATION SUSPENDED/REVOKED	0	0	0	0	0	0	1	0	0	0	0	0	1
ENDANGER, OPERATING NEGLIGENCE	1	0	0	0	0	0	0	0	0	0	0	0	1
LEAVE SCENE OF PROPERTY DAMAGE	0	1	1	0	0	0	0	1	0	0	0	0	3
LEAVE SCENE OF PROPERTY DAMAGE	0	0	1	0	0	0	0	0	0	0	0	0	1
NEGLIGENT OPERATION OF MOTOR V	0	0	3	1	2	1	0	1	1	0	2	1	12
OPERATING A MV TO ENDANGER	0	1	0	0	0	0	0	0	0	0	0	0	1
OPERATING TO ENDANGER	3	1	0	0	0	0	0	0	0	0	0	0	4
OUI ALCOHOL 2ND OFFENSE	0	0	1	0	0	0	0	0	0	0	0	0	1
OUT MARIJUANA	1	0	0	0	0	0	0	0	0	0	0	0	1
OUI-LIQUOR	0	0	1	0	0	0	0	0	0	0	0	0	1
OUI-LIQUOR, SECOND OFFENSE	0	1	0	0	0	0	0	0	0	0	0	0	1
RECKLESS OPERATION OF MOTOR VE	1	1	1	0	1	1	0	2	0	3	0	0	10
USE MV WITHOUT AUTHORITY	0	0	0	0	0	0	0	0	0	0	2	0	2
ALCOHOL FROM OPEN CONTAINER IN	0	1	0	4	0	0	1	0	1	1	1	1	10
STOP FOR POLICE, FAIL	1	1	0	0	1	0	0	0	0	0	0	0	3
NAME/ADDRESS CHANGE, FAIL NOTIF	1	0	0	0	0	0	0	0	0	0	0	0	1
UNINSURED MOTOR VEHICLE	1	1	0	1	0	0	2	0	0	0	2	0	7
UNINSURED MOTOR VEHICLE, OPERA	1	0	0	0	0	0	0	0	0	0	0	0	1
NUMBER PLATE LIGHT NOT LIT	0	1	0	0	0	0	0	0	0	0	0	0	1
NUMBER PLATE VIOLATION	0	0	0	0	0	0	0	0	2	0	0	1	3
REAR PLATE NOT ILLUMINATED	1	0	0	0	0	0	0	0	0	0	0	0	1

Offense Listing January 1, 2001 to December 31, 2001

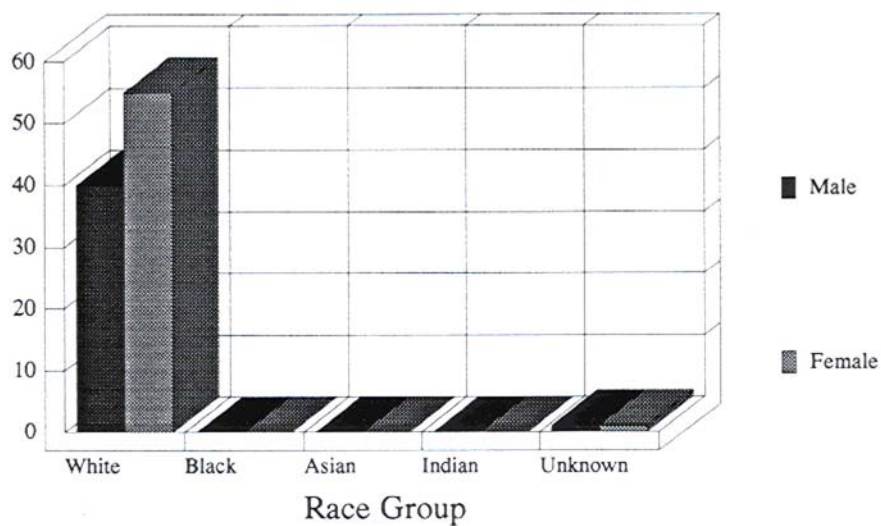
	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>TOTALS</u>
ALLOWING PASSENGER TO RIDE W/O	0	2	0	0	0	0	0	0	0	0	0	0	2
DEFECTIVE EQUIPMENT (NO TAILLI	0	1	0	0	0	0	0	0	0	0	0	0	1
DEFECTIVE EQUIPMENT, HEADLIGHT	1	0	0	0	0	0	0	0	0	0	0	0	1
DEFECTIVE TAIL LIGHT	1	0	0	0	0	0	0	0	0	0	0	0	1
EQUIPMENT VIOLATION, (CRACKED	0	1	0	0	0	0	0	0	0	0	0	0	1
EQUIPMENT VIOLATION, MISCELLAN	0	0	0	0	0	3	1	1	0	0	1	0	6
NO HELMET	0	0	1	0	0	0	0	0	0	0	0	0	1
OPERATING WITH OUT HELMET	0	1	0	0	0	0	0	0	0	0	a	0	1
CHILD 6-12 WITHOUT SEAT BELT	0	0	0	0	0	0	1	0	0	0	0	0	1
JR OPERATOR LICENSE PASSENGER	0	0	0	1	0	0	0	0	0	0	0	0	1
UNREGISTERED MOTOR VEHICLE	1	2	2	1	0	0	1	0	0	0	3	0	10
UNREGISTERED MOTOR VEHICLE, OP	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>
TOTALS	60	119	52	65	53	49	56	47	47	43	55	51	697

ARRESTS BY TIME OF DAY							
	SUN	MON	TUE	WED	THR	FRI	SAT TOTAL
1 AM	7	8	2	4	2	6	12 41
2 AM	14	1	2	4	1	1	12 35
3 AM	5		2	2			6 15
4 AM	1				1		3 5
5 AM							2 2
6 AM		3	1	2	3	1	10
7 AM	2				2		4
8 AM	1					1	2
9 AM			1				1
10 AM				1			1
11 AM			1			1	2 4
12 PM		2					2
1 PM			1			2	1 4
2 PM		2	1		5	2	10
3 PM	1			1	1		1 4
4 PM		3			1	3	2 9
5 PM	4	1	3	1	3	9	4 25
6 PM	6	1		8	1	1	1 18
7 PM	2	1	3	3	3	5	5 22
8 PM	4	2		1	2	2	5 16
9 PM	3	1	1		2	6	3 16
10 PM	4	1	2	3		15	2 27
11 PM		1	2	2	1	2	5 13
12 AM	8	3	4	2	4	2	6 29
TOTALS	62	30	26	34	32	59	72 315

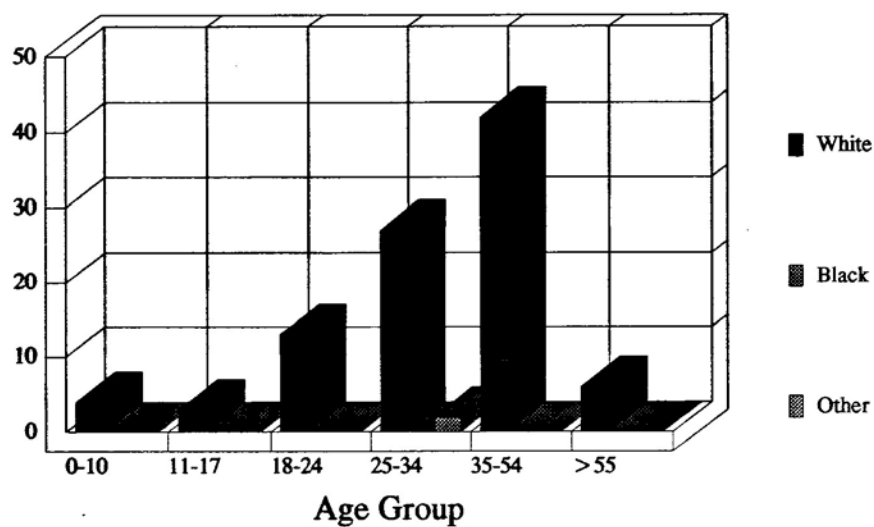
Arrestee By Age Sex



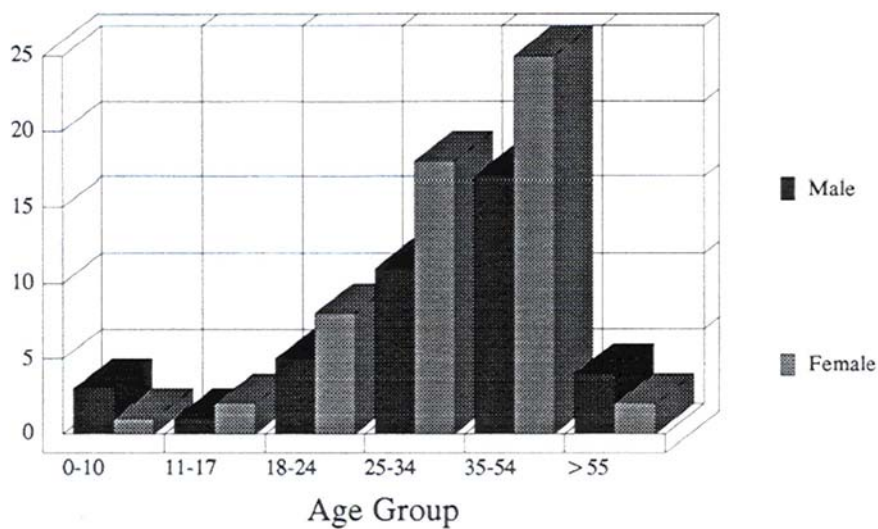
Victim By Race / Sex



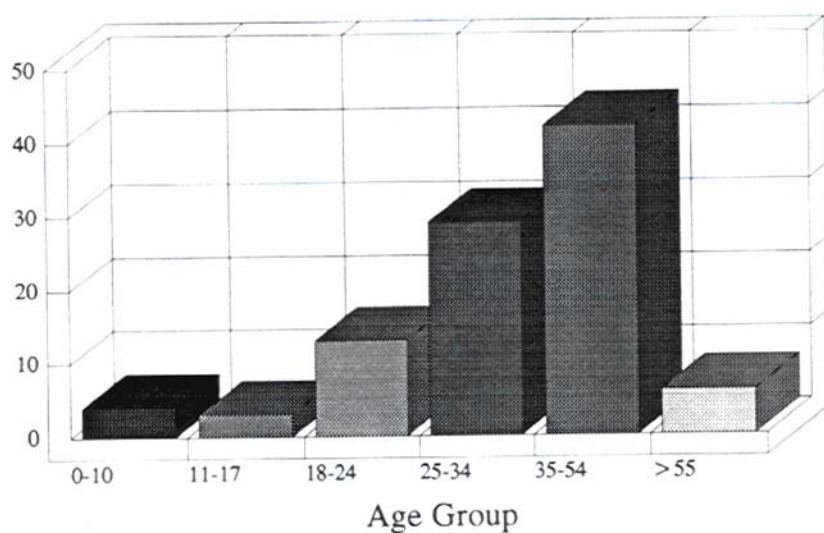
Victim By Age / Race



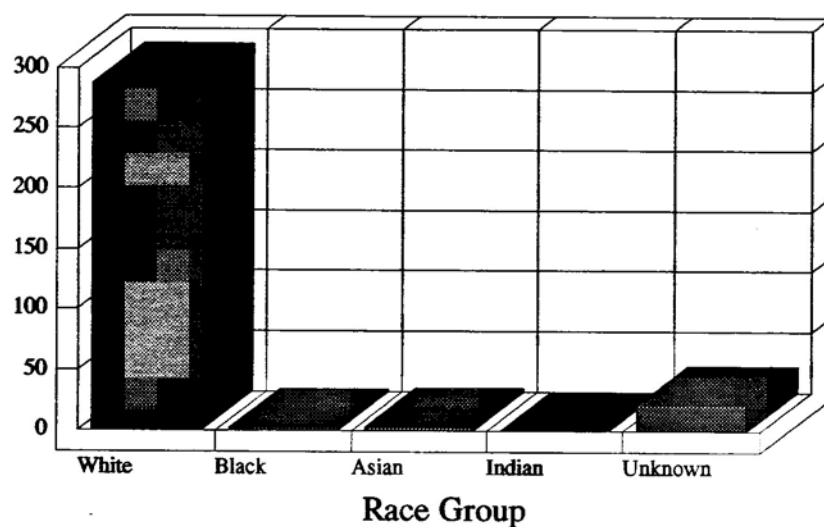
Victim By Age / Sex



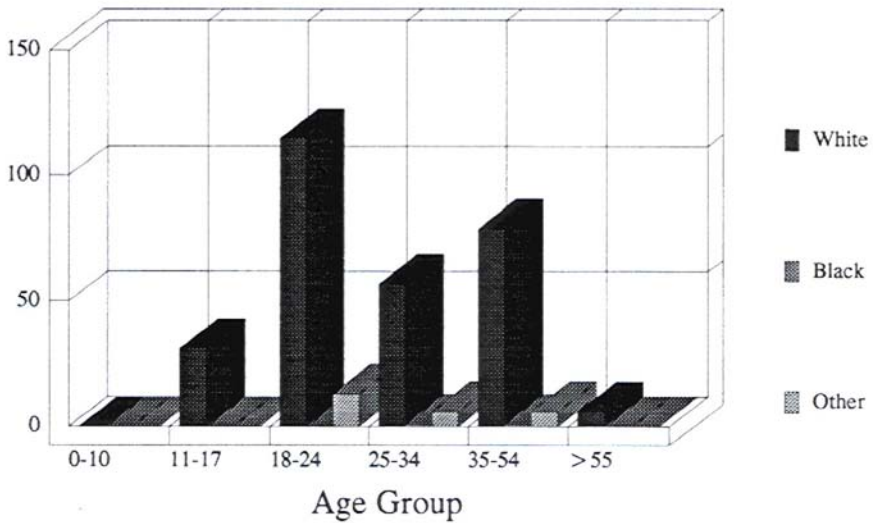
Victim By Age Group



Arrestee By Race



Arrestee By Race / Sex Arrestee By Age / Race



CIVIL DEFENSE

There were no incidents to report involving natural or man-made disasters in FY2002 in the Town of Douglas. However, in light of the events of September 11th, Massachusetts and Federal Emergency Management Agencies have begun more interactive training with local communities to insure that as much as possible is being done to protect public safety. A response team has been formed in Douglas and a series of information and training sessions have been held to prepare for any incidents that may arise.

Respectfully submitted,
Ernest A. Marks, Jr.
Civil Defense Director



BUILDING DEPARTMENT

508-476-4000 ext. 351

The Building Department is responsible for all building permits that are submitted including but not limited to electrical, plumbing, and gas. Along with reviewing and processing the permits, we perform all inspections necessary to document that all work conducted is in compliance with the Massachusetts Building Code and all other applicable codes throughout.

There are many different types of permits that are submitted to our department. Depending on the project, there are numerous departments and/or boards that may be required to review the submittal. A building permit is required for any and all new construction, reconstruction, alterations, repairs, demolition, change of use, and change of occupancy in a building or structure.

Along with all the building aspects and permits, our department is responsible for Zoning enforcement. Our role is to enforce the Town of Douglas Zoning Bylaws as well as any and all Special Permits and Variances that may be granted by the Zoning Board of Appeals.

We are continually working with the other departments and boards to clarify and simplify permitting processes. Although some processes may seem redundant and/or time consuming, they are necessary for the welfare and safety of the town.

With the towns continuing growth, more and more large projects are being submitted. As departments and boards, we are acting as a team to meet with applicants in the preliminary stages of the project, to address possible concerns that may arise during the permitting processes. This helps alleviate delays once the project is in motion. However, early review is not just beneficial for larger projects, we invite anybody planning a project to come in to our offices during the preliminary stages and we will walk them through any and all processes.

In the month of May, building permits were issued to Consigli Construction to start construction on the middle school addition as well as the new high school. These are just two of the many projects that

will be going on around town. All parties involved will be trying to minimize the impact to the town, but there will be on going inconveniences for the next several months during all the construction and improvements.

I would personally like to thank all our inspectors and staff, part time and full time, for working diligently to keep up with all inspections and work load. Being a small department and having mostly part time inspectors, along with the continued growth of the town, it is at times, a challenge to maintain consistency.

We look forward to being here and supporting you through any project you may need.

BUILDING PERMITS FOR FY 2002

Houses	57
Gas	36
Electrical	190
Plumbing	78
Barns	4
Garages	23
Miscellaneous Buildings	30
Industrial/Commercial/Municipal	3
Additions/Alterations	122
Pools	39
Demolish	8
Chimneys, stoves, fireplaces	30
Signs	3
Fences	21

Revenue collected from the Building Department fees totaled \$59,905.49. This was submitted to the Town Treasurer for the Town of Douglas General Fund.

Respectively submitted,
Adelle Reynolds
Building Commissioner

BUILDING DEPARTMENT STAFF:

Adelle Reynolds, Building Commissioner
Richard Wallis, Electrical Inspector
Joseph Saster, Plumbing and Gas Inspector
Wayne Hickey, Alternate Electrical Inspector
Florendo Colonero, Alternate Plumbing Inspector
Jane Lanpher, Support Clerk



HIGHWAY DEPARTMENT

508-476-2267

The Douglas Highway Department is located at 56 Main Street in the garage that was constructed in 1931. Our staff includes the Highway Superintendent, 7 full-time employees, a part-time office clerk and numerous seasonal employees and contractors. We improve and maintain over 85 miles of Douglas roads and sidewalks to provide a safe environment for residents and travelers. During this past year, I was successful in obtaining approximately \$273,000 in state funds for road improvements on the following streets: Oak Street, Perry Street, Cross Street, Wallum Lake Road, Southwest Main Street, Monroe Street, West Street and Elm Street. Special projects included installing drainage on S. E. Main Street, improving the shoulder on West Street, cutting brush along Riddle Brook to protect the Town wells and hiring a brush cutting machine to improve visibility and to widen S. W. Main Street and N. W. Main Street. Seasonal maintenance programs for the the Highway Department include patching, sweeping, sanding, salting, plowing snow, installing drainage, cutting brush, mowing grass, repairing guardrails and bridges and cleaning catch basins and treating them for mosquito control as needed. We also assisted on projects for other municipal departments including the school department, recreation and water/sewer.

Respectfully submitted,
Edward A. Therrien
Highway Superintendent



WATER / SEWER DIVISION

508-476-2400

The Division earned \$204,291.85 in water usage, \$169,729.87 in sewer usage, \$129,924.58 in Water System Service Charge, \$50,637.71 in WWTF Design Charge, \$7,500 in Water System Development fees, \$5,000 in Sewer System Development fees, \$7,172.78 in Water Repair Account, \$1,746.64 in final reads and permits and \$6,327.25 in demands and interest. This comes to a total of \$582,330.68.

Water Division

The Division pumped 101,524,000 gallons of water, this past fiscal year. Fire hydrants were flushed during the first and second weeks of November. All cross connection devices were tested as required by the DEP. Fencing in the Main Station well field on West Street, was completed, as was the additional fencing at the Glenn St. Station. Fencing was paid for by the Wellhead Protection Grant, we received from the Massachusetts DEP. A standby generator was installed at the Main Station on West St. Turbine Station well was cleaned and a new pump with motor installed. Water Dept. continues to install the new touch pad metering system.

New Services	3
Service Calls	88
Water Leaks Repaired	15
Hydrants Repaired	7
Hydrants Replaced	4
Meters Replaced	95
Large Meters Tested	9
Renewed Services	9
Irrigation Systems Tested	30
Backflow Devices Tested	43

Wastewater Division

The Wastewater Treatment Plant processed 55.4 million gallons. The plant maintained a removal rate of 96 % for Bod's and 95% removal rate for Tss's. 266,500 gallons of sludge was sent to Synagro

Northeast, for incineration. Phosphorus removal, which is required by our permit, during the period June 1st thru October 31st was .68 lbs/day. A favorable vote was acquired from the Town for a new WWTF. New facility will be capable of treating 600,000 gallons per day. Odor control system for digester was rebuilt.

Office Hours

Monday thru Friday 7:00 AM to 3:30 PM.

Meeting Date/Time

1st Tuesday of each month, at 7:00 PM, WWTF office, 29 Charles St.

Yearly Events

Water meters are read twice each year, at the end of March and at the end of September. Bills are mailed out approximately one month later. Hydrants are flushed in May or June, unless unusually dry conditions, they may be deferred to sometime in the fall. A notice is placed on the Municipal Center Bulletin Board and this notice will also appear on the Douglas cable access channel, for the actual dates. Consumer Confidence Report on water quality is mailed out in May or June, we try to get it out with the spring billing.

News

The cleaning of the gravel packed well at the Turbine Station on West St., plus the installation of a new pump and motor has increased the output of this well by 90 gallons per minute. The standby generator at the Main Station on West St. and the work at the Turbine Station on West St. came to a cost of \$70,000. Both were accomplished without any borrowing of funds.

Respectfully submitted,
Anthony Gressak
Douglas Water/Sewer Department



TRANSFER STATION

508-476-3742

The daily operation of the Transfer Station and Recycling Center are under the direction of the Board of Health. Permits continue to be sold twice a year (March 1st and September 1st).

The Transfer Station is open to all residents of the Town by permitted use. The site is located on Riedell Road and is open Tuesdays, Thursdays and Saturdays from 7:30 AM to 4:00 PM.

If a holiday falls on the normal day of operation, the site will be closed and will open the following day.

Residents are encouraged to make use of the Recycling Center for glass, paper, tin, and plastic. Recycling saves the environment, as well as money in disposal fees.

The Board of Health continues to submit all reports to the Massachusetts Department of Environmental Protection regarding tonnages and operational issues.

The Board of Health is always willing to discuss disposal issues at their regular monthly meetings with any interested resident.

Respectfully submitted,
Joseph A. Yacino
Chairman/Agent for the Douglas Board of Health



TREE WARDEN

During 2002, I worked to coordinate a tree removal and maintenance program for the trees along our roads that was as efficient and economical as possible. With the increase in the number of roads that we must maintain and with a significant rise in our population, each

dollar must be wisely spent. \$5,415.04 was expended on tree maintenance this year.

I worked closely with the Massachusetts Electric Company arborist and with several excellent tree maintenance companies. Mr. Therrien, our Highway Superintendent, was very cooperative with equipment and staff when large butts and limbs had to be removed. I thank them all for helping us keep our town trees maintained and our streets safe.

I would like to take this opportunity to remind everyone that we have a Scenic Road bylaw and part of that designation is to protect the beautiful trees we are fortunate to have along specially designated roadsides. Trees along the sides of all of our roads are town property and Massachusetts General Law Chapter 87, section 9 prohibits the posting of signs on street trees.

Respectfully submitted,

Leon Moczynski
Tree Warden
476-2460



MUNICIPAL FACILITIES MAINTENANCE

508-612-6738

The central functions of the Municipal Facilities Maintenance Department are daily, general preventative maintenance measures and custodial duties. The responsibilities of landscaping and yard duties also include, but are not limited to, snow removal, grass cutting and flower planting and care. As the Maintenance Manager, I am also responsible for the occasional hiring of contractors and overseeing special projects with the facilities.

My maintenance responsibilities now include the old fire station. This building is currently used as a multi-departmental storage facility.

The phone number for the maintenance manager is 508-612-6738.

Respectfully submitted,
Patrick J. Colonero
Municipal Facilities Maintenance Manager



CABLE ADVISORY COMMITTEE

The Cable Advisory Committee has been busy throughout the course of the year with its immediate responsibilities and long-term objectives.

Three new members have been added to the committee bringing the total membership to five. The new Committee will meet regularly on the third Monday of every month at 7pm in the Municipal Center.

The year has been busy.

Negotiations continue with the cable provider, Charter Communications, to renew the Town's contract with them, as the current 15 year contract will expire in August of 2003. This is the Town's opportunity to review the cable company's performance and seek out improved and expanded services. Residents have communicated their cable wants, needs, and concerns through letters, surveys, and public hearings. We encourage cable users in town to continue to do so through the Selectmen's Office, and at future public hearings.

Cable service has been improved throughout the town with upgrades including high-speed internet service and digital cable. In addition, our local cable access has been expanded to three channels: 11, 12, and 13. These are referred to as PEG channels for dedicated **P**ublic, **E**ducation, and **G**overnment programming. This will offer more opportunity for cable access programming for the schools, government, and the public. We will also be asking, through the contract re-negotiation process for an in-town cable access studio, providing television production classes, equipment, and support to interested residents.

The Committee will continue to agitate for the best possible service available for Douglas cable consumers.

Respectfully Submitted
Richard E. Preston
Chairman
Cable Advisory Committee



PLANNING BOARD

The Douglas Planning Board consists of seven (7) members who are elected by the community. Each member serves a five (5) year term. The Planning Board meetings are scheduled for 7:00 p.m. every second and fourth Tuesday of the Month. The meetings are held at the community resource room located at the Municipal Center. Responsibilities of the Planning Board include Municipal Planning and overseeing the Subdivision Control Law, which includes ANR plans, Preliminary Plans and Definitive Subdivision Plans.

The Planning Board is also the Special Permit Granting Authority (SPGA) for the Limited Density Residential Development Bylaw, Earth Removal Bylaw, Aquifer Protection Bylaw, Accessory Apartment Bylaw and the new Common Driveway Bylaw.

The purpose of the Planning Board in governing these Bylaws shall be to promote the health, safety, convenience and general welfare of the inhabitants of Douglas; to lessen congestion in the streets; to conserve health; to prevent overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provisions of transportation, water, water supply, drainage, sewage, schools, parks, open space, and other public requirements; to conserve the value of land and buildings, including the conservation of natural resources and the prevention of blight and pollution of the environment; to encourage the most appropriate use of land throughout the Town and to preserve and increase amenities within the Town of Douglas.

Respectfully submitted,
Richard Vanden Berg, Chairman

Scott Mello
Eben W. Chesebrough
Ernest R. Marks
Linda Brown
Kent Brotherton
Joel Rosenkrantz



CONSERVATION COMMISSION

In the year 2001, the Conservation Commission had been privileged to purchase its first parcel of conservation land. The parcel is located on Yew Street and consists of 6.4 acres of stonewalls, open space and a large wetland ecosystem. The purchase of this land was achieved through the Town of Douglas Wetland Bylaw fees and fines having no impact on town resident taxes. The Commission also received 9.3 acres as a result of town acquisition of land. This parcel is located on Manchaug Road with an easement to the Mumford River.

As a result of these purchases, the Conservation Commission, with the assistance of the Douglas Open Space Committee, applied for and received a grant from the Blackstone National Heritage Corridor Commission for the purchase of signage. The Commission is planning on a late spring dedication at the Yew Street site.

The Conservation members have attended numerous conferences, seminars and workshops during the past year to keep advised of present and upcoming changes and concerns for the environment affecting us all.

In the upcoming year of 2002, the Commission will be certifying a section of the Mumford River in the "Adopt a Stream" Program. The Commission will also be researching and applying for grants for education and community involvement.

Respectfully submitted,
Marylynne Dube, Chair
Richard Downs
Leon Moczynski
Michael Yacino
Ralph Dudley

Eric Virostek
Robert Zurowski
Linda Brown, Consultant



ECONOMIC DEVELOPMENT COMMISSION

During FY 2002, the Economic Development Commission continued to implement its mandate to take the necessary steps to attract new business to the Town. The Commission is working with a team of consultants headed by Carter-Burgess. Their task is to identify the major parcels of land in Douglas that are suited for commercial/industrial development. They have been working with the Town to rank the major commercial/industrial sites in importance to Douglas. The second phase of the study is to provide a preliminary site plan and other information for a possible industrial park at one of these selected prime locations.

A huge amount of information has already been developed that will be very useful in planning the Town's future commercial growth. Carter-Burgess made a series of presentations to the Commission, the Selectmen, Planning Board and Conservation Commission. As a consequence of the presentations, the Commission selected a large tract of land on the southerly side of Route 16, adjacent to the Webster town line, as the prime site with significant development prospects. The property is now under agreement for the potential development of a large business park by the Campanelli Companies. If this happens, the business tax base of the Town will be greatly increased. We await further developments.

Also on the western side of the Town, development is underway on several buildings off of Cliff Street. The first series of new buildings are being marketed as the Douglas Business Park on approximately thirty acres of industrially zoned land. The Commission is also working to encourage development on the border with Uxbridge, close to the 146 interchange.

The Commission meets on the second and fourth Mondays of the month.

Respectfully submitted
Harold R. Davis, Chairman



MASTER PLAN IMPLEMENTATION COMMITTEE

The following is a report of the Town of Douglas Master Plan Implementation Committee for the 2002 budget year. The Douglas Master Plan, completed in the spring of 1998 and adopted by the Planning Board, is a comprehensive plan studying: land use, housing, economic development, natural and cultural resources, open space and recreation, services and facilities, and traffic circulation of our Town. It includes 87 recommendations regarding zoning and infrastructure to be reviewed and presented by this Committee to the Town for its approval. In other words, a Master Plan is a study of where your town is today; and a statement of where your town would like to be in the future, ten, twenty, and even fifty years from now.

The Committee had early on had chosen ten of the 87 points that it felt were priorities, and have brought to completion several of these, in addition to other items the Committee felt were needed.

- The creation of an Economic Development Commission
- Wireless Facilities Bylaw
- Sign Bylaw
- Scenic Road Bylaw
- Adult Entertainment Bylaw
- Driveway Bylaw
- Development of a new zoning district: State Forest Open Space
- Expanded discussion of residential growth within the town, its impacts, and the development of a comprehensive growth plan.

Recently, the Committee decided to hire Mr. Mark Bobrowski, an attorney with extensive experience in Massachusetts zoning and land planning, to review our zoning bylaws. This review would look to

ensure compliance with current state law and town meeting modifications; in addition to recommending zoning changes in regard to development and growth issues.

In budget year 2002, the Committee expended \$500.00 of its \$4,800.00 budget for a zoning consultation and presentation. The balance has been held over to budget year 2003, to be used for the Bobrowski zoning bylaw review.

The Committee is currently made up of fifteen residents, and meets on the first and third Wednesday of the month in the Municipal Center. The Committee welcomes any interested resident to visit us at any of our meetings and join in the discussion.

It is my hope that the Committee will continue on its course of helping make Douglas a livable community for generations to come.

Respectfully submitted,
Richard E. Preston, Chairman
Master Plan Implementation Committee



OPEN SPACE

The Open Space Committee again reviewed numerous open space opportunities during the year. Several owners with large parcels of property that have been under the protection of Chapter 61 in either forestry plans, agriculture or recreation, petitioned the Board of Selectmen to release the property so that they might sell it. In most instances, the use was changed and in most of those cases, the property was sold for house lots.

The Committee also explored the option of bringing the Community Preservation Act before the voters. The Act allows the town to increase its tax levy from 1% to 3% to be set aside in a special fund. Those funds are then matched by a state fund created through additional fees at the Registry of Deeds and can be used for local land protection,

historic preservation and/or affordable housing. The Committee is weighing its options for 2002.

The Open Space Committee continues to support the ongoing efforts of the Lake Manchaug Greenway and Wildlife Corridor connecting the Douglas and Sutton State Forests by encircling the north side of Lake Manchaug.

In FY '02 the Open Space Committee used \$722 of our designated \$1,000 budget to purchase booklets to educate landowners regarding preservation options and designed, wrote and printed a map with information about Douglas and its trails and its protected open spaces. This information is available through the Open Space Committee.

Preserving open space – our fields, forests and farms – saves our precious tax dollars and adds to our quality of life. There are many preservation options available to land owners. If you (or someone you know) have questions about land protection, call the chairperson at the number above or leave a message in our box at the Municipal Center.

Respectfully submitted,

Lisa Mosczynski

Chair

Members:

Lisa Mosczynski, Chair, 476-2460

Josiah Burch

Marylynne Dube

Tom Featherstone



ZONING BOARD OF APPEALS

A Zoning Board of Appeals is created under the provisions of MGL Chapter 40A as a necessary part of the establishment of zoning regulations in a community. Chapter 40A empowers the Board of Appeals to; 1) Hear appeals taken from decisions of any administrative official or board of the Town acting under the provisions of the law; 2)

Grant variances from terms of the Zoning Bylaws; and 3) Grant Special Permits as provided by the Zoning Bylaws.

The Board decided forty-seven (47) cases during fiscal year 2002:

V: VARIANCE	SP:SPECIAL PERMIT	A: APPEAL
CASE #	CASE	DISPOSAL
2001-33	V: Koopman Lumber Co.	Granted
2001-34	V/SP: George Chagnon	Granted
2001-35	SP: Dora M. Mowry	Granted
2001-36	V/SP: Douglas School Building Committee	Granted
2001-37	V/SP: Douglas School Building Committee	Granted
2001-38	SP: Douglas School Building Committee	Granted
2001-39	SP: Stanley Kloczkowski	Granted
2001-40	V: Andrew Cheng & Heidi Skevington	Granted
2001-41	SP: Jean Peterson	Granted
2001-42	SP: Ronald Anderson	Granted
2001-43	V: Joseph & Meghan Schleman Robert & Christine Chapman	Granted
2001-44	V: F & D Realty Trust	Granted
2001-45	SP: Brian Reed	Granted
2001-46	V/SP: Carolyn Dorval	Granted
2001-47	A: Ruth Vecchione – Trustee Coopertown Realty Trust Gary Vecchione	Granted
2001-48	V: Eric & Patricia Dobson	Granted
2001-49	SP: Thomas J. Devlin, Jr.	Granted
2001-50	V: Patrick Acton & Hannah Rensis	Denied
2001-51	V/SP: Don Youngsma	Granted
2001-52	V: Patricia Whittaker	Granted
2001-53	V/SP: Joseph & Patricia Allen	Granted
2001-54	SP: Delphic Associates, LLC – 40B	Continued
2001-55	SP: Town of Douglas – Library	Continued
2001-56	V: Patricia Whittaker	Granted
2002-01	V: Ronald M. McCann	Denied
2002-02	V: David Kiernan	Denied
2002-03	A: Pyne Sand & Stone, Inc.	Granted
2002-04	SP: Kate Foynes	Granted
2002-05	SP: Barry & Melissa Shepard	Granted
2002-06	V/SP: Anthony Brookhouse	Granted
2002-07	V/SP: Ronald & MaryAnn Fortier	Granted
2002-08	V/SP: Dennis Zifcak	Granted
2002-09	V/SP: Leona E. Miller	Denied
2002-10	SP: Ronald & Nancy Anger	Granted

2002-11	V/SP:	John & Mary Beth Baca	Granted
2002-12	V/SP:	Paul & Diane Brophy	Granted
2002-13	V/SP:	Mumford River Lodge	Granted
2002-14	V:	Stephen & Sherrie Zisk	Granted
2002-15	V/SP:	Wayne & Beverly Salo	Granted
2002-16	V/SP:	Fred & Lisa Hirbour	Granted
2002-17	V:	Francis & Lynlee Fertal	Granted
2002-18	V:	Frederick & Susan Novicki, Jr.	Granted
2002-19	V:	Patrick & Heather Mawn	Granted
2002-20	SP:	Douglas School Building Committee	Granted
2002-21	V:	Joseph & Isabel Couffer	Granted
2002-22	V:	William & Helen Cuthbertson	*
2002-23	V:	Robert Chapman	Granted

*ZBA members made a determination that no action of the Board was required.

Respectfully submitted,
Joseph E. Fitzpatrick, Chairperson
C. Edouard St.Martin, Clerk
Harold Davis
Colin H. Haire, Alternate
David Nadreau, Alternate
Christine Mitchell, Secretary



COMMUNITY DEVELOPMENT

508-476-4000 ext. 357

The Community Development Department was formed to provide assistance and direction to boards and project applicants in their effort to streamline the permitting process and expedite the review timelines on submittals. As such, the Department assists project applicants in maneuvering through the state and local permitting processes within the Town, and assists the various boards and committees in the review of submittals. The Department is comprised of the Conservation Commission, Economic Development Commission, Master Plan Committee, Open Space Committee, Planning Board, and Zoning Board of Appeals. The staff within the Community Development

Department includes the Town Engineer, the Conservation Planning Agent, and an Administrative Assistant.

Projects that the Department has taken on over this past year include providing design and permitting assistance to the Planning Board in coordinating construction of Phase II of the Preservation Park Subdivision, the Overlook Subdivision, and Kingwood Estates Subdivision; assisting the Recreation Committee for the Martin Road Ballfield Project; the Highway Department in securing local permits for roadway and drainage improvement projects; the School Department in technical review of the new high school and the "connector road" projects; the Master Plan Committee in providing input on the common driveway bylaw and Executive Order 418; the Zoning Board of Appeals in providing input on Site Plan Special Permits and the Chapter 40B Forestview Estates submittal; the Economic Development Commission in developing the industrial areas of Town; Conservation Commission and Open Space Committee in finding ways to preserve and plan for maintaining the natural resources within the Town, and the Board of Selectmen on a variety of projects, along with the daily guidance and input to the various Boards, Committees and Departments within the Town.

To date, the Department has been well received by the various boards and committees within the Town, as well as residents and Project Applicants for expediting submittal reviews and implementing a continuity and consistency between the different boards and committees.

Respectfully submitted,
William J. Cundiff, P.E., Town Engineer
Steven D. Zisk, Conservation/Planning Agent



CEMETERY COMMISSION

2001 - 2002

We have removed three trees along the cemetery wall on Route 16 that were too rotted to save and have trimmed all the trees on the backside of Center Cemetery.

We continue to use an outside contractor for the mowing and are satisfied with his performance.

The work on the stonewall along Route 16 will be continued until it is completed. We hope to move this project along this year.

Our meetings are held the first Monday of each month

Respectfully submitted,
John Manning
David Furno
Henry LaBonne



BOARD OF HEALTH

508-476-4000 ext. 352

As Chairman and Agent for the Douglas Board of Health, I am pleased to submit the following report for the period from July 1, 2001 to June 30, 2002:

The Board of Health meets the first Monday of each month at 6:00 PM in the Board of Health office located in the Municipal Center. Donald Nelson who was the Chairman for the Board of Health in 2001 asked for a leave of absence in October to return to active duty with the Air Force Reserves.

The Board of Health issued the following permits:

Title 5 percolation test witnessed	76
Permits issued for new or repaired septic systems	80
Well installation applications	73
Certificates of Compliance issued	52
In-ground swimming pool permits	14
Food Code inspections (includes re-inspections)	37
Article II – Housing Inspections	4
Title 5 variance hearings held	13
Sub-division reviews – preliminary and definitive	8

The Board of Health does not perform Title 5 inspections for the resale of a home. These are done by State Certified Inspectors.

The Board of Health adopted a Body Art Regulation on September 5, 2001 which governs the licensing of tattooing, branding, scarification and body piercing. As of this date, there are no body art establishments located in Douglas.

The Department of Public Health established new guidelines for the testing of public and semi-public bathing beaches. All water was tested for e-coli on a weekly basis beginning in May and ending in August.

The monitoring wells at the Transfer Station continue to be tested twice a year. All results are kept on file in the Board of Health office and at the Worcester office of the Department of Environmental Engineering.

The Board of Health, with help from the Highway Department, placed mosquito pellets in Town culverts to control the growth of the mosquito population.

The Board of Health issued yearly licenses for Food Service/Retail Food, Commercial Swimming Pools, Massage Therapy, Campgrounds, Recreational Children's Camps, Funeral Directors, Re-sale of Milk/Cream, Garbage Handlers, Septage Handlers and Disposal Works Installers.

All Food Service and Retail Food Establishments are inspected twice a year. The Inspector or Board of Health Agent conduct re-inspections to make sure that any violations of the Massachusetts Food Code have been corrected. The Inspector also conducts routine inspections of the public school cafeterias.

Board of Health members attended meetings through the year on various subjects such as recycling, waste bans, bio-terrorism, West Nile virus, Board of Health recertification and health updates.

The Board of Health held a used tire and automotive battery collection day at the Highway Barn on April 27, 2002.

Respectfully submitted,
Joseph A. Yacino, Chairman/Agent
for the Douglas Board of Health



PUBLIC HEALTH NURSE

508-476-4000 ext. 111

The Public Health Nurse provides immunizations, conducts communicable disease follow-ups and documentation as mandated by the Department of Public Health.

Wellness Clinics, including blood pressure monitoring, are held on the second Thursday of each month at the Douglas Senior Center from 1:00 PM to 3:00 PM and at Riddlebrook Apartments, West Street on the fourth Thursday of each month. Residents may also come to the Board of Health office whenever the nurse is available. All clinics are open to the general public at no charge and no appointment is necessary.

Flu immunization clinics were held on November 8, November 13 and November 19, 2001 with approximately 290 doses given.

A Health Fair was held on Tuesday, May 14, 2002 at the Municipal Center meeting room. The Health Fair offered cholesterol screenings and blood sugar screenings, blood pressures, chair massage, Reiki and chiropractic information. The Douglas School Nurses participated by handing out pamphlets answering questions regarding drugs, alcohol and tobacco issues. The Health Fair was very well attended by all ages and it is hoped that this can be offered again each year.

Home visits to residents are provided as needed to homebound seniors and newborns.

Student nurses from local area colleges were provided an opportunity to experience public health nursing in the community by “shadowing” the nurse during normal home visits and wellness clinics.

Respectfully submitted,
Cheryl Rawinski, RN
Public Health Nurse



ANIMAL CONTROL

508-865-1354

Report of the Animal Control Officer to the Honorable Board of Selectmen and the Citizens of Douglas:

We hereby submit our report as the animal control officer for the fiscal year ending June 31, 2002:

COMPLAINTS	905
LOOSE DOGS PICKED UP	78
RETURNED TO OWNER	56
ADOPTED OUT	19
DOGS DESTROYED	3
LOOSE DOGS UNABLE TO BE CAUGHT	17
DOGS TRAPPED	3
REPORTED LOST DOGS	70
RETURNED TO OWNER	64
INJURED BROUGHT TO TUFTS	11
HIT AND KILLED DOGS DISPOSED OF	7
NEGLECTED ANIMALS REPORTED	9
LOST CATS REPORTED	24
HIT AND KILLED CATS DISPOSED OF	5
SICK OR INJURED CATS BROUGHT TO TUFTS	3

We wish to thank the Douglas Police Department and the Board of Selectmen for their help and cooperation and to the residents who license their dog(s) and those who comply with the restraint laws.

Respectfully submitted,
Jay O'Connor
Maura O'Connor



ANIMAL INSPECTOR

508-476-4000 ext. 352

As the Animal Inspector for the Town of Douglas, I am pleased to submit my report for the period from July 1, 2001 to June 30, 2002.

I responded to eight (8) dog bites, many of which involved the owner's family members. All dogs were up to date on their vaccinations. I had a few calls about missing cats which I was unable to find. Skunks were numerous around Gilboa Street.

I did my animal inspections in November and inspected the following:

Horses	156
Cattle	18
Sheep	23
Goats	27
Llama	2
Ponies	13
Donkey	3
Swine	4

All animals listed above were found to be in good health and their housing was adequate.

Respectfully submitted,
Richard Downs,
Animal Inspector



SIMON FAIRFIELD PUBLIC LIBRARY

476-2695

Hours of Operation:

Monday:	12-5
Tuesday:	12-8
Wednesday:	10-5
Thursday:	12-8
Friday:	Closed
Saturday:	9-1*
	(*Closed July and August)

The Simon Fairfield Public Library is a member of the Central Massachusetts Library System. Patrons of the library are eligible to borrow materials from any other library in the state. Our membership in the CMRLS provides us with free access to databases that provide full text magazine articles and other reference sources. With a Douglas library card, patrons are able to access these databases from home. In addition, our patrons have access to the electronic on-line catalogs of other public and academic libraries throughout the state.

The library provides free Internet access, use of a diverse CD ROM collection, books-on-tape, a new video collection, tax forms, as well as traditional library materials. Free Internet classes are held to introduce people with little or no experience to searching on the Internet. Computers with word processing are available for all patrons to use.

The library offers extensive programming for children. Story times are held in the spring, summer, winter and fall for children ranging in age from two to twelve years old. A Summer Reading Program is offered for ages 2 through 14. This past summer, the Library worked with the school's summer camp administrators to provide weekly library visits to the young people participating in that program. Special programs such as a Midsummer's storyteller were also offered, thanks to a generous gift from UniBank. As always, the Library offers pumpkin face painting and a "Friends" book sale during the Octoberfest, and an annual Holiday Open House with ornament making and a visit from Santa in December.

Circulation continues to increase. The Library has outgrown itself and is in dire need of additional space and exterior repairs. Electrical service is at capacity, making it nearly impossible for us to add additional computer stations. Adults have no quiet space in which to read or browse and the children's section is overflowing with books. Seating is inadequate. The heating system is old and currently there is no air conditioning in the summer. The roof is leaking, and in constant need of patching. There is no handicapped access at the library, making it difficult for many to enter the library.

This past year, the Library Building Committee, Board of Trustees and Library Staff worked on submitting a grant to the Massachusetts Board of Library Commissioners. This grant would fund approximately 45% of the total cost of a renovation and expansion project

The grant was approved by the Massachusetts Board of Library Commissioners in the amount of \$1,778,970. The Library was placed #38 on a wait list of 41 libraries to receive funding.

Respectfully submitted,
Ann D. Carlsson, Library Director

Library Trustees:

Elliott G. Chesebrough*	Chairman
Ramona Lachapelle*	Treasurer
Betty R. Holden*	Vice-Chair
Lena Quinn*	
Lilian Cencak*	
Barbara Gjelma	
Judith Schott	

(*denotes life members)

Honorary Life Members:

Jack Sughrue
William Baron
Sue S. Cave
David R. Manning

Library Staff:

Ann D. Carlsson	Library Director
Janeen Rawson	Children's Librarian
Maryellen Aubin	Circulation Librarian
Debbie Soderman	Library Assistant
Josh Tetreau	Library Page
Katiegrace Youngsma	Library Page
Todd Migliacci	Library Page
Tina Soderman	Library Page

Circulation Statistics:

Adult Non Fiction	1679
Juvenile Non Fiction	2263
Adult Fiction	4591
Juvenile Fiction	9002
Total Book	17,535
Periodicals	1897
Cassettes	192
Interlibrary Loan	251
Videos	921
CD's	129
Total Non Book	3400
Total Circulation	20,935



LIBRARY BUILDING COMMITTEE

7/1/2001 to 6/30/2002

In August of 2001, the Committee met to discuss the necessary revisions to the Grant for re submission in December of 2001. The parking will need to be revised along with the rear handicapped entrance. The Board of Library Commissioners would like to see the total square footage increased and the number of volumes in the collection. They are also questioning our ability to stay open during the construction. Tim Cox will be doing a town survey at the

Octoberfest and handouts at the Library to gather input from the residents of Douglas.

During the months of September and October, the Committee worked closely with Mr. Farley on the necessary revisions. The results of Tim Cox's survey were as follows 98% of the people support the expansion, and 78% of the people knew about it. Their most common comments were: the needs for space, more computers, more hours, and don't change the front entrance.

The new grant was submitted to the Library Board of Commissioners in December 2001. The required changes have increased the cost of the project from 3.1 million to 4.3 million. The requirements that had to be met for the resubmission were to expand the library from 12,000 square feet in the first grant to over 16,000 square feet, add more parking, and change the main entrance. A final decision on the grant is expected in April 2002.

In late April of 2002, we were notified that the revised Grant had been accepted. We are now number 38 on the waiting list to be funded for the Grant. The Committee is now in the process of drafting a letter of recommendation to the Library Board of Trustees

Respectfully submitted,
Merritt Tetreault
Chairman, Library Building Committee



COUNCIL ON AGING / SENIOR CENTER

508-476-2283

The Senior Center offers education and assists in providing information to the seniors and their families on such concerns as fuel assistance, healthcare and transportation, elder issues as well as assisting seniors in receiving services that they were unaware that they were eligible for. Our goal is to provide seniors with a stimulating, fun-filled atmosphere that meets the ever-changing needs of the diverse age, gender and cultural population that we serve. We strive to

give seniors a perspective on growing older and an awareness that aging is a stage of growth and development and that the senior center is here to assist in these developmental needs. The senior center is open Mon.-Thurs., 10:00 a.m. – 3:00 p.m. The programs that we offer are specifically designed to meet the needs of the seniors in this community. In the programs that we provide, we try to meet the changing needs of the seniors. The following is an example of our current programs as well as programs that are currently underway:

Outreach Program – Our Outreach Coordinator joined the center in July 2001. Since her arrival, we have more than doubled the amount of seniors using the outreach services.

The Outreach Program provides home visits and referral assistance to elders and their families. As well, a library program, a chore program and numerous other volunteer opportunities are available through the Outreach Program. The Outreach Program is completely confidential and provides information and assistance in all areas of senior needs.

Health Related Programs - A hearing clinic was established to provide hearing tests and information on hearing aide care and replacement. A vision clinic provides seniors with resources and information for the visually impaired. The center also has scheduled visits by a podiatrist and the town nurse (second Tues) to make blood pressure checks and to answer general medical questions.

Informational Programs – these include topics on elder safety addressing such issues as elder abuse scams and fraudulent companies. Informational programs also include topics on investment programs, estate planning, and how to protect savings in order to meet future needs. A Health Fair is also held.

Recreational Programs - Tai chi, bingo, osteo stress exercise, movies, and crafts

New Summer Programs - A garden-sharing program was set-up through the Outreach Coordinator. The “File of Life”, and smoke detectors were available to all seniors with the assistance of the Douglas Fire Department who made this program possible.

Future programs - The programs scheduled for the fall include:

Weight Watchers

Computer class

Pen pal program

The Cultural Council has provided a grant that will enable us to invite singer Ruth Harcovitz to sing in honor of grandparents' day.

The Department of Motor Vehicles will be having a program on changes in driving as you age.

Six hundred ten (610) newsletters were mailed out on a bi-monthly basis. These newsletters provide information on all programs offered at the senior center along with information on elder related issues, i.e., heat stroke, prescriptions, advantage info, and information on Alzheimer's disease.

Meals on Wheels – Last year, this program provided 5200 home bound seniors with meals. This year, 5958 have been served. This program works with assistance of 9 volunteers.

This year (July, 2001-July, 2002), we have had over 2600 visits for programming information and recreational activities.

The baby boomers are on the threshold of becoming seniors and with this larger population, the senior center must be ready to meet their needs as well as the needs of the seniors they currently serve. Someone who has just turned sixty and has investment and health questions may have concerns very different from that of a senior in their eighties. The senior center must be prepared to meet the ever-changing requirements of our seniors.

Respectfully submitted,
Alyssa Graveson, Director
Senior Center



PERSONNEL BOARD

The Personnel Board has taken an active role in understanding and supporting the changing needs and pressures upon the Town's work force, primarily those with a direct effect on public safety. The proposed changes have been jointly approved by the respective department heads, i.e., Chief of Police, Fire Chief, as well as the Town Administrator and the Personnel Board, and are being prepared for budgetary planning. Work also continues on the compensation scale to include part-time employees who have been excluded in prior documentation and performance reviews.

The Personnel Board has set a working agenda for the remaining part of the year to update and reprint the Employee Handbook to include town, state and federal benefit changes.

Respectfully submitted,
Leslie Navaroli
Hillary MacInnis
Co-Chairman's Personnel Board



SUPERINTENDENT'S REPORT

508-476-7901

It is my pleasure to submit the 2001 Annual Report on the state of the Douglas Public Schools.

The 2000-2001 school year has been a very busy year. With the passing of the school building project, the staff and administrators have been working in concert with the Douglas School Building Committee to insure that a top quality educational facility is constructed within the project budget allocation.

The Douglas School Building Committee should be commended for the time and effort this committee has put into the project. They are doing an excellent job.

Site work was begun in January and is progressing on schedule with very few glitches. Building construction is anticipated to begin in late April or early May. The new school building, which will initially house students in grades 7-12, is expected to open in September of 2003.

In the meanwhile, the staff and administrators continue to grapple with space issues. Douglas now utilizes eleven portable classrooms to house its burgeoning population.

Because the School Building Assistance Bureau ruled in favor of reimbursing Douglas for the addition of a cafeteria at the elementary school, it will be necessary to move the portable classrooms now located at the elementary school to the middle/high school site. In order to qualify for the elementary school cafeteria reimbursement, portable classrooms cannot be present at the elementary school site.

The administration is studying various grade configuration scenarios and will structure the use of existing space to insure maximization of available space and minimization of educational disruption.

With ongoing redesign of curriculum and alignment with the state frameworks, we continue to see MCAS test scores rise.

This year an intensive effort is being made to provide additional services, not only to students who have failed any component of MCAS but to those who fell into the “needs improvement” category as well. In addition to school year extra help programs; programs are also being developed for the summer. It is our intent to provide maximum opportunity for all students to succeed with our ultimate goal being zero failures. The Douglas School System has written for grants to assist with remediation and have been successful in winning the now dwindling MCAS state funds.

The Douglas Middle/High School has been nominated as a Compass School Site for the improvement it has made in MCAS test scores.

In the area of World Language, Douglas now touts a fully implemented pre-K– grade 12 program. Students in all grade levels now have daily language instruction as a part of their program. The Spanish or French instruction for the elementary level children is correlated with

the regular curriculum. This is very effective in reinforcing the regular curriculum and making language instruction more relevant to the children.

This year marks the sixth year of World Language instruction for the fifth grade class. We are proud to say that many of the children who have participated in this program have become proficient in their second language.

It is gratifying to observe the many involved parent and community members who have come forward to support our schools. The P.T.O.'s that serve the three schools have been outstanding in their support and help provide so many benefits to the children/students.

The School Councils take their jobs very seriously and have helped guide the system while also completing specific much needed tasks.

Parent volunteers are greatly appreciated. Whether it be assisting in the offices or conducting after school classes, they really make a positive difference.

Please take the opportunity to get to know us a little better. We are very proud of what we do for our students and of the multitude of growing educational and co-curricular opportunities we provide them.

Scheduled school visits are always encouraged as is community attendance at all school functions and meetings.

Thank you for your continued interest in and support for the youth of Douglas.

Respectfully submitted,
Concetta A. Verge
Superintendent of Schools



Middle / High School

508-476-3332

Dear Residents of the Town of Douglas:

It is a pleasure to submit the report of Douglas Middle/ High School for the 2001-2002 academic year. The staff and administration continue to give intense consideration to the central aspects of teaching and learning which are at the heart of school reform. Through in-service programs, conferences, literature and academic courses the staff continues to revise the curriculum, update instructional strategies, enhance the school environment, improve the use of technology as a tool for instruction, assessment and accountability. These areas have been studied in relation to the pursuit of excellence. We recognize the importance of setting high academic standards tied in with assessment and accountability. In conjunction with developing well-rounded students, we continue to strive to raise the level of the MCAS scores.

The events of September 11, 2001 had a profound impact on our students and staff. Immediately following this horrific event, students requested permission to reach out to those who had suffered at the hands of the terrorists. In a matter of a few days, the students and staff had collected \$1,200 for the Red Cross. Another \$400 was raised for the Ribbons for Unity campaign organized by Uxbridge High School. In a show of unity the Douglas Middle/High School Chorus, under the direction of Al DeNoncour, performed at a benefit talent show at Mechanics Hall in Worcester. The residents of Douglas should take great pride in the caliber of students, staff and administration at Douglas Middle/High School as demonstrated by their actions.

This year, under the guidance of math teachers Stephanie Harkins and Michael Mongiat, the math teams have had a successful season. Jennifer Couture is the top scorer in our competitive division. The Douglas teams competed in a number of matches against school from fifteen other districts.

Donald McKeon, technology teacher, and John Ducharme, Technology Specialist, completed a second season coaching a middle level Lego-Robotics team. Under their guidance, the Douglas Middle School team took part in the second annual competition held at Blackstone Valley Technical High School.

The Art Department under the direction of Mrs. Hayes, takes part in numerous activities. Youth Art Month, a National event, is represented by four to five students each year. Art All State, a very prestigious and competitive event for the top 140 art students in the state, invites students from Douglas Middle/High School each year based on the advanced level of their artwork. Douglas Middle/High School holds an Art Show each spring. Mrs. Hayes serves on the Steering Committee of Art All-State lending her wealth of experience and talent to this highly rated event.

MCAS test administration and results again dominated much of the focus for the 2001-2002 school year. While we have to continue raising standards and addressing areas of weakness, our overall test scores were above mid-range of schools in Massachusetts. We instituted a program in the 8th, 9th and 10th grade classes to help students understand the test requirements and scoring rubrics used for this test. At the 10th grade level our failure rate dropped significantly. A grant funded summer enrichment program offered students in grades 6-9 an opportunity to improve both their reading and math skills. The Connected Math Program is in its second year of implementation. The summer 2001 MCAS Academy was offered to students in grades 6-8. During the 2001-2002 school year, seats in the MCAS Academy were offered to students in grades 10 and 11. An extended day MCAS Academy has been offered to 177 students in grades 6-8. Participation in this program is voluntary, however, we encouraged all students selected for this program to participate. Selection for this program is based on previous MCAS scores. We will offer a similar program during the summer of 2002 expanding the offerings to students in grades 6-10. Our goal is to increase student skills in the areas of math and writing, thus preparing them for the rigors of the MCAS test.

Career awareness is a vital part of our program from grades 6 through 12. We have continued with a program presented by Ed Central of Worcester, providing career awareness training through special in-class programs four times a year. Ed Central also holds financial aide workshops for parents and students preparing to enter the world of higher education. Mrs. Stack and Ms. McCormick, co-coordinators of the School-to-Work program, continued to organize a job-shadowing program for all juniors interested in spending a day at a work site. Mrs. Pincince, MCAS/Curriculum Coordinator, assisted with this project. Career awareness activities are integrated throughout the curriculum providing students with knowledge of the relevance of what they are studying to the "real" world.

Douglas Middle/High School students in grade 12 and students in the upper level language courses serve as student interns at the pre-school, Early Learning Center and at the elementary school under the guidance of certified teachers. These students teach either Spanish or French to the young students. This is a win-win situation. The high school students get first hand experience teaching and the young children acquire foreign language skills at an early age.

Under the direction of computer instructors, Denise Merten and Edward LaChapelle, the computer programs continue to expand. The NYNEX tech team continues to provide the school with technical support under the direction of computer teacher, Edward LaChapelle. Students in the troubleshooting course service computers at both the Middle/High School and the Elementary School. In addition to servicing the hardware, these students provide technical support to the staff. This program is a clear example of our school-to-work initiative. In addition, four of our outstanding computer students take part in a computer competition at Providence College each spring. The computer classes, under Mrs. Merten's direction, have developed a first rate web page. A homework page has been established for students in grades 6-8 with the support of the middle school teachers and the computer classes.

Students from Douglas Middle/High School have garnered many awards this year. The Bausch and Lomb Science Award was presented to Brianna Naughton. Eric Leveille was selected as the Daughters of the American Revolution recipient this year. Eric Leveille also earned a seat in both the Central District and All-State Bands. Emily Norberg and Colleen Sweet earned seats in the Central District Middle Level Chorus. The staff and students selected Jessica Bridge as the Student Government Representative for Douglas High School. Kaleigh Durkin, April Ferreira and Patrick Crane are the student representatives to the School Committee. Philip Wagner has been selected to represent Douglas Middle/High School at the Youth MADD "Massachusetts State Youth Summit To Prevent Underage Drinking".

Randi-Lynn Bruso brought national recognition to Douglas Middle/High School by being named to the National All America Soccer Team for 2001-2002 and USSSA Soccer 2nd Team All American. She attended a banquet in Philadelphia where she was honored, along with other athletes, for her accomplishments. Brian and Lynn Bruso, Randi's parents, presented a framed certificate to the school commemorating this outstanding achievement.

Our athletic program had an outstanding year. The Girl's Varsity Softball Team captured the 2001 Division III Central Massachusetts

title. The Girl's Soccer team members received numerous awards for the 2001 season. Award recipients are as follows: Dual Valley All-Stars—Soccer Randi-Lynn Bruso, Ashly Kupstas, Katie Jarrett, Elizabeth Norberg, Megan Bruso; Central Mass, Division 1,2,3 All-Stars—Ashly Kupstas, Randi-Lynn Bruso (MA All-State Team), Katie Jarrett, Megan Bruso; Telegram & Gazette All Stars—Randi-Lynn Bruso (Super Team). Dual Valley All-Stars in Field Hockey are Taryn Grigas and Jillian McDonald.

Douglas Middle/High School has an outstanding music program including the band, chorus and auxiliary groups. To improve the quality of our performing ensembles we offered both band and chorus to our middle school students as a five-day a week program for the first time. This has had a very positive impact on the band and we look forward to continuing this offering in the future. The chorus, under the direction of Al DeNoncour, has performed at the Blackstone Valley Chamber of Commerce Breakfast, the Chamber Industrial Fair, St. Camillus Nursing Home and the Douglas Senior Center. They have also competed in the MICCA Music Festival.

Middle School students took part in many activities beyond the classroom during the 2001-2002 school year. The National Jr. Honor Society selected three poems written by 8th grade students for inclusion in a book entitled Teacher's Selection: Anthology of Eight Grade Poetry. Each of the three students was awarded a certificate acknowledging their selection. Middle School students took part in many activities this year including: Boston Ballet's The Nutcracker; Fall Frolics; Trinity Rep's The Christmas Carol; roller skating party; eighth grade play, eighth grade dinner dance and end-of-year trip.

The staff and administration have acquired a number of grants. These grants provide funds for materials and the development of new programs. This year we received the following grants: Health, Safe and Drug Free Schools, Title VI, Academic Support Services and Project Success.

I wish to express my sincere appreciation to the parent volunteers who work at Douglas Middle/High School. These volunteers provide support in many ways including bi-weekly MS Parent Newsletter, phone calls to check on absent students, PTO dances and Honor Roll Celebrations.

Parents, teachers, administrators, PTO members, and School Council members working toward academic excellence and safe school will continue to provide Douglas students with an excellent education. It is

only through a clear vision and a united effort that we will reach this goal. I look forward to working with you in the coming year.

Respectfully submitted,

Mary E. Stone, Principal



MIDDLE / HIGH SCHOOL GUIDANCE DEPARTMENT

508-476-3332

We herewith submit the Annual Report of the Guidance Department of the Douglas Middle/Senior High School.

The Guidance Department entered the 2000-2001 school year with one Guidance Director/Counselor for grades 6-12, one guidance counselor for grades 6-9 and one school Adjustment Counselor/Psychologist for grades 6-12. The total enrollment for the 2000-2001 school year was approximately 620 students. The 2001 senior class numbered 72 of which 47% went on to four-year colleges and another 34% furthered their education at either 2 year or technical colleges. The senior class for this year (2001-2002) totals 71 students.

Students need to accumulate 114 credits to meet graduation requirements. Eighty four credits must come from required core courses in the following areas: English – 20 credits, Math – 15 credits, Science – 10 credits, Social Studies – 20 credits, Computers – 5 credits and Physical Education/Senior Seminar/Health – 14 credits. The increase of required credits from seventy-nine to eighty four is because of the new requirements in social studies. Because of future MCAS requirements, students must now take four courses in social studies instead of three. The necessary number of remaining credits, required for graduation, are accumulated from a diversified list of both core courses and elective courses that meet the students needs, interests and future educational plans. Students who complete the required courses and proper elective courses in a successful manner will meet the entrance requirements for many four year and two year colleges along with technical and training schools after graduation.

The minimum passing grade remains at 65. However our recommended grade to meet the requirements established by many four-year colleges, including our own state colleges and universities, is 85. Students must carry six academic courses or the equivalent, plus physical education. Freshman and sophomores must also include health in their schedule and pass the course to meet graduation requirements. Seniors must take part in a half-year course called Senior Seminar that covers a number of topics to help them cope beyond high school.

Seniors may also have the opportunity to take part in our Work Study/Job Shadowing program. We currently have more than twenty students in this program. Each student works at a job site for credit. They have the opportunity to experience first hand a career they wish to pursue after high school. In many cases, they continue training in those areas in college after graduation. Mrs. Stack oversees the program and handles all the placements and communication with local businesses and organizations. In many cases, students work at locations the last two periods of the school day.

Students in the upper grades may also be eligible to take classes over the Internet because of our involvement with the Virtual High School Program. Teachers from other school systems throughout the state conduct class via the Internet. Students enrolled in Virtual High School classes will have the opportunity to take these courses during their elective period. In many cases these courses are taught at the Honors or Advance Placement level. This program often enables our students to take courses that we cannot offer in areas they may want to pursue in college.

We continue to offer courses and programs that go beyond the regular classroom situation. Our Child Development Internship Programs and our World Language Internship Programs allow our students to work in a classroom setting with young children in our Day Care, Preschool and Kindergarten. We continue to look to add courses that will benefit our students. We hope to add AP World History II, AP Economics and AP Physics next year.

Students planning to go onto four-year state colleges and universities are informed of the minimum requirement to be considered for admission. They are as follows: A student must have a grade point average of 3.0 or better. If a student does not have these grades, they then must meet the required SAT score set forth in the state standard

to be considered. The SAT scores are part of a sliding scale based on a student's GPA.

Students must also have the following minimum courses:

- 4 years – College English
- 3 years – College Math (Alg. I, II and Geometry)
- 3 years – College Science (2 Lab Sciences)
- 2 years – College level Social Sciences (US History, Government)
- 2 years – World Language (Some language)
- 2 years – College Electives (usually from above areas)

In many cases, students need beyond the minimum to be considered. Private colleges and out of state programs will set their own standards. In most cases dealing with four-year colleges, the requirements are very similar. Students are advised to take as many college preparatory courses as possible including Honors and Advanced Placement classes. They are encouraged to take SAT I and in some cases SAT II. Students are given CD's from the guidance office to help them prepare for these testing programs.

Our middle school students are being given a new version of the California Achievement Test, which is in line with the MCAS testing program. From these results a number of 7th and 8th graders have the opportunity to become a part of the Johns Hopkins University Center for Talented Youth program. They are allowed to take SAT's as 7th and 8th graders. Many students score high enough to be recognized by the CTY program and are invited to forums and programs designed for the talented and gifted student. Ms. McCormick oversees this program and offers evening meetings to explain the program to parents and help with the application process.

Students in both our Middle and High School took part in the MCAS testing program. We had favorable results and continue to improve our overall scores. Students needing help in the math or language arts areas, which a student must pass in order to graduate from high school, were given the opportunity to take part in our MCAS remedial programs during the class day. Students had the opportunity to come out of their elective courses or their physical education and health classes.

This program continued this year and has been very successful. Currently, Mrs. Pincince, with the help of others including some

guidance personnel, will be establishing individual success plans for each student who needs improvement or is failing in either area. The Guidance Department, with the help of College Access Online, conducts a number of informative evenings for all students. The list is as follows:

- Senior/Junior Parent Nights
- Early College Awareness Programs
- Financial Aid Night
- Individual Appointments for Financial Aid
- 7th grade career and College Awareness programs
- 8th grade career and College Awareness programs
- 9th grade career search, college search, and pre-employment skills

We also have a computer program called EXPAN, which allows our students the opportunity to do personal portfolios, search careers, search colleges, search for scholarships and allow parents the opportunity to do an estimated EFC (Expected Family Contribution) for college.

Sophomores, juniors and seniors are given encouragement and the help necessary to apply and take the PSAT's in grades 10 and 11 and the SAT's in grades 10,11 and 12. Douglas administers the PSAT to students in October. This year a number of home schooled students and students from other towns took part in the testing.

Students in our 8th grade are given the opportunity to meet with representatives from Blackstone Valley Tech. Interested students are then taken on a tour of the school. Ms. McCormick helps each student through the application and interview process. Students receive many services, ranging from individual appointments in grades 9 through 12 to review their folders, discuss grades, future plans and to provide help and direction with any concerns or problems they may have. Group meetings are also conducted at all levels. Counselors go into classrooms, meet with teams of teachers and individuals to provide the necessary services each student requires.

The following is a list of programs or services our department provided for our students and parents during the past year:

1. Individual and group adjustment counseling
2. Individual meeting grades 9-12 (review student folders)
3. Individual meeting grades 6-12 as needed
4. Crisis intervention services for students, family and staff

5. Provide mediation services to students in order to facilitate conflict resolution skills
6. Provide a SAT (Student Assistance Team) to review referrals and provide intervention programs for student, teachers and parents
7. Meet with 6th and 7th and 8th grade teams to discuss and provide student services
8. Parental Support Services
9. Outside Referrals
10. Work with community agencies
11. Middle School Activities Club – provide after school game and activity club for middle school students with the help of high school students
12. Job Shadowing Day
13. Help with students course selection
14. Provide help for students and conduct programs in the following testing areas. CAT, PSAT, SAT, AP Exams, Johns Hopkins Program (CTY)
15. Give AFL/CIO scholarship test
16. Select Hugh O'Brien Leadership Representative
17. Select Bausch and Lomb Science/Math winner
18. Provide help with the Blackstone Valley Tech selection process
19. Peer Mediation Program
20. Organized Harmony Day
21. Bring in outside speakers (Melissa Patterson for state police) topic Abuse Prevention in areas like teen dating violence
22. Conducted a meeting of local support agencies and area schools to discuss programs and services
23. College Awareness nights
24. Parent nights
25. Financial Aid nights
26. Middle School College Career Program
27. 9th grades career, college and employment skills programs
28. Bring in college representatives to speak to students
29. Bring in the Armed Services representatives
30. Take students to college fairs

Above all we try to provide the necessary services for students and parents through meetings, phone calls, and programs, which will enable our students to have a successful and rewarding experience as they progress through school. We continue to look for ways to reach out to our community and improve our department and ourselves.

Respectfully submitted,
 Robert Meomartino
 Guidance Director



ELEMENTARY SCHOOL

508-476-2154

The Elementary School opened its doors this September with another burgeoning enrollment of 575 students. For the second year in a row we utilized a satellite school of six modular classrooms to house our fifth grade students. By removing an entire grade we were able to create a technology lab, art room, music room, and special education space in the main Elementary building.

"Everyday Math" was the theme of this year's annual interactive Open House, as we showcased our new standards-based math curriculum. This program was implemented in grades K-5. It was great to see our students, parents, and grandparents learning the many educational math games that are an important component of the program.

The Open House also serves as the annual kickoff for our Home-School Compact. Our School Council developed the Compact six years ago. It is an agreement between teachers, parents, and students that promotes responsibility for learning and student success. The School Council meets monthly and continues to be actively involved in school improvement planning.

Massachusetts released individual, district, and statewide MCAS results for our third and fourth grade students. We were pleased that 95% of our students in third grade passed the MCAS Reading test. This was above the state average. Our fourth grade students showed significant growth in Language Arts and a slight decrease in Mathematics. We anticipate continued success over the next few years as we improve our curriculum and programming.

Scheduling was again a challenge this year due to the increased number of classrooms and the addition of the fifth grade modulares. This was the third year we moved away from the traditional five-day schedule and successfully implemented a six-day schedule with a thirty-minute extension of the school day. The additional "day" in the schedule allowed us to accommodate all twenty-seven classrooms with art, music, library, physical education, technology, and foreign languages.

We continued to extend learning opportunities for our students with our Day 6 enrichment block. This period provides students with seventy-five minutes of courses in the fine arts, social skills, technology, world languages, and personal wellness. Our rotating schedule allows each class to experience this block every three weeks.

In addition to our enrichment block, we implemented an after school program called “CLASP”- Continued Learning Afterschool Program. Classes were held on Tuesday and Thursday afternoons during two six-week sessions. Students learned test taking strategies, knitting, ceramics, and exciting science experiments. This program would not have been possible without the hard work and support of the teachers, parents, and School Council members.

Hola! Bonjour! Foreign Languages continue to play an important role in our curriculum. We have expanded our program to include the entire school! It was particularly exciting to witness the tremendous growth of fifth graders as they completed their sixth year of Spanish. We continue to move closer to our goal of all students graduating bilingual!

We would also like to take this opportunity to thank all of our parents who generously donate their time by volunteering in the classrooms, in the library, and on committees. These partnerships with our parents are valued for the strong link they provide between school and home.

Respectfully submitted,
Jeffrey J. Marsden, Principal



SPECIAL EDUCATION DEPARTMENT / EARLY LEARNING CENTER

508-476-4035

With the continuing support of the Administration and School Committee, the Department of Special Education provides a comprehensive array of services that is designed to meet the individual

needs of students identified eligible for special services from the ages of 3 to 22 years. Programs offered include: an integrated preschool, resource rooms at all levels, speech and language therapy, physical therapy, occupational therapy, adaptive physical education, behavior consultant, vocational workshop, alternative transitional vocational experiences, and integrated support services for regular education classrooms. With a commitment to provide the highest quality of special educational services, in the least restrictive environment, this department continues to be successful in servicing students within the Douglas Public Schools. However, as the community undergoes substantial growth, students continue to move into the district with special education service plans that tax existing delivery systems and, at times, require programs out of the district. Also, referrals from Early Intervention for young children in need of services when they turn three years of age continue to increase, along with the severity of involvement, generating an ever growing need for additional services. The ability to provide ongoing quality services to special needs students within community based programs, is a direct result of the high level of professional skills, the dedication of staff and continued administrative support for these programs as well as a comprehensive approach to supporting regular education. An example is the Elementary School's Building Education Support Team (B.E.S.T.), which was developed in cooperation with the regular education teachers, special education teachers, and building Principal continues to offer comprehensive support services to assist all classroom teachers in meeting the individual needs of their students directly in the regular classrooms. Within this cooperative framework, both students and community benefit, as the Douglas Public School's implements the state mandate of providing appropriate education services in the least restrictive environment.

The Preschool program continues to meet with great success in providing an integrated preschool experience for the children of Douglas. Tuition payments and federal grants continue to support the preschool program, which in effect, is a free-standing preschool operating under the jurisdiction of the Public School.

The continued lack of space and therefore the inability to develop programs for specific special needs students has resulted in the need to place several students in out-of-district placements. The cost of these placements, including tuition and transportation, will continue to exceed \$100,000. As the student population continues to increase, so will the number of students who are in need of highly specialized programs increase, and for as long as the space needs of the district remains a problem, the trend toward outside placements will continue.

Besides being very costly, servicing students outside of the district contradicts the federal mandate to educate student in the least restrictive environment and results in the student losing contact with the school community at large.

Along with my full-time responsibilities as Director of Special Services, I continue to work full time as Early Childhood Coordinator and am responsible for all early childhood staff in Childcare, Before and After School, Preschool, and Kindergarten Programs servicing a total of 355 children. The Douglas Public School Childcare Program continues to offer extended day programs for both Preschool, Kindergarten and before/after school programs for preschool, kindergarten, and elementary students as well as an infant program for staff only. Our childcare program is open from 7:00 A.M. to 6:00 P.M. and can accommodate any combination of requests for full-time or part-time childcare services from Preschool to

Grade 5. We also continue our participation in a state funded community partnership grant for early childhood programs. The childcare programs are curriculum and activity based and continue to be supported by tuition paid by the participants and is totally self sufficient.

The Early Childhood Center houses three Kindergarten classrooms, two preschool classrooms, one Childcare classroom, along with an office area, has a separate entrance, and an elevator which makes the whole building handicapped accessible. A third Preschool class continues at the Middle/High School in order to accommodate the continuing demand. The 2001 – 2002 Kindergarten class with 127 students is the largest to attend the Douglas Public Schools.

Finally, as in the previous thirteen years, on behalf of the Special Education and Early Childhood staff, I would like to extend my continuing appreciation for the community's support and to personally express my conviction that it is a privilege to be directing the services for the children of the Douglas Public Schools.

Respectfully submitted,
Michael Masny
Director of Special Services
Early Childhood Coordinator



SCHOOL COMMITTEE

The Douglas School Committee is comprised of five members elected by the community. Members of the committee serve a three year term. School Committee meetings are biweekly on Wednesday evenings. They are scheduled at 7:00 p.m. at either the Municipal Center Resource Room or the Resource Center at the Douglas Middle/High School.

Our responsibilities include the making of policy, approval of the school department budget, and employment of the Superintendent. The Douglas School Committee works closely with the superintendent to improve educational quality and expand opportunities for the students while representing the community and its priorities.

The Douglas School Building Committee in conjunction with the Douglas School Committee, has been working diligently to move the new school building project ahead. The School Committee plans to open the new grade 7-12 school in September of 2003. The site work for the new school is underway, on schedule and within budget. The building construction will begin in May 2002. The School Committee is confident that despite the crowded facility conditions projected for one more school year, top quality education will continue to take place in the Douglas Public Schools.

The Douglas School Committee is very proud of the number of improvements made within the school community over the last several years. Students test scores have continually improved. Additional educational opportunities including advanced courses and specialized programs have been provided for students. New and additional athletic teams and extra curricular activities have been established. Before and after school and summer programs have been created and expanded in order to meet the needs of the student population, parents and community.

The Douglas School Committee welcomes community attendance at the School Committee meetings and televises at least one meeting a month on local cable. To confirm meeting times, location or dates you may call the Office of the Superintendent at 508-476-7901.

Respectfully submitted,
Douglas School Committee,
John Durkin, Chairman

Shirley Downs, Vice Chairman
Mitchell Cohen
Derek Brown
Sandra Raines



BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

FY 2002 Annual Report

From the Superintendent-Director:

This report encapsulates our fiscal year, July 1, 2001-June 30, 2002, yet from all perspectives our system comes alive in late August each year and it is when the halls are bustling and the bells are ringing that you feel the real difference at Blackstone Valley Tech. This is not your father's vocational school.

While vocational technical education is truly an American tradition that works, we've updated the tradition here at Valley Tech. Our vision is global, as our nation's business and industry now know no geographical borders. Even the most local of businesses based within the Blackstone Valley understands the importance of educating our future worker for a global advantage.

The connection between Valley Tech and the community members it serves continued to thrive this year. For the fourth consecutive year, we received 100% support for our annual budget - no small feat when you consider the path it must take through thirteen finance committees and thirteen town meetings. The operating budget was increased by only 3.99%, again a rarity given the current municipal economic environment. The support for the expansion and renovation of our facilities in place, we've refined our plans and are ready to get to work to create a physical space where we can do the best possible job of preparing the Blackstone Valley's youth for the world that awaits them.

We, like all systems in the Commonwealth, have made purposeful strides to ensure our students' success. One measure of their success is the state mandated MCAS tests. Valley Tech teachers and support staff are a critical part of ensuring positive results and to that end, a

landmark union contract was negotiated to include a performance bonus, tied directly to measurable improvement in students' test scores. Our efforts already reflect success: Valley Tech students' MCAS scores are the highest of the 26 regional vocational technical systems in the state.

While the MCAS are mandated, we have not lost sight of the importance of a tangible measurement of each student's progress in the technical programs here at Valley Tech. Our innovative use of student portfolios as a benchmark and graduation requirement has garnered national attention. Portfolios have become a student's "calling card" as he or she sets out in the world of work.

Preparing a student academically, technically, socially and emotionally is a large undertaking. We do not accomplish it alone, but our role is significant and is one we take to heart. Our 100% placement record offers us one benchmark of success. Another is in the vignettes of our graduates, including Pat Duclos, James Brochu, and Janice McKinstry Mosko who shared their respective success laden paths during commencement exercises. We look forward to inviting future grads to come back to Valley Tech and share and inspire tomorrow's greatness.

Decennial Accreditation Showcases Valley Tech Pride

As a voluntary member of the New England Association of Schools and Colleges (NEASC), Valley Tech is required to attain accreditation by the Commission on Vocational, Technical, and Career Institutions every 10 years. In 2002, Valley Tech underwent the rigorous process of accreditation and can proudly state we came through with flying colors.

Appraisal of all facets of the school and its programs were carried out by both an internal self-evaluation and an audit by a distinguished visiting committee, comprised of a wide array of professional educators from outside the Valley Tech community. For nearly two years in advance of the accreditation visit, all members of the Valley Tech team worked tirelessly to provide the in-depth self-evaluation required. Members of the visiting committee spent four days in April with faculty, administrators, support staff and students, examining the physical facilities, curriculum, culture and atmosphere at Valley Tech. Thoughtful and sometimes-lengthy deliberations resulted in a level of scrutiny that perhaps would have shaken a less-prepared system. Valley Tech welcomed the examination and saw it as another opportunity to reach for greater excellence.

All told, the committee was extremely impressed with Valley Tech. Commendations significantly outnumbered recommendations - a clear message that we are doing many things very well. Many of the recommendations offered by the committee are things that were previously identified to be resolved with the physical renovation and expansion of the facility. Other recommendations will be reviewed and implemented as warranted.

While accreditation happens once every ten years, ideas for change and improvement happen every day at Valley Tech. The genesis of an idea can come from anywhere and we constantly welcome suggestions from our students, staff, parents and community members.

Expansion Plans Moving Forward

The undertaking of Valley Tech's \$36 million expansion and renovation can already be deemed a success by virtue of the 100% financial support the project has received. Many of our students have had the unique opportunity to be involved in the project in a very hands-on way. Drafting students worked closely with the professional architects on design. HVAC students have been involved in air conditioning controls installation and advance work that has resulted in considerable savings.

The magnanimous donation of a 23-acre parcel of land by Upton resident and attorney Harvey Trask was formalized and plans to use this land as athletic field space are underway.

Mr. Robert Gilchrist was hired as the Project Manager for the expansion. Bob will oversee all the many details related to the project.

Valley Tech was the recipient of a Green Schools Grant, providing funding for environmental and conservation measures in conjunction with the expansion and renovation.

Actual construction, slated to begin in early fall of 2002, should not result in any significant disruption to the typical school day. Arrangements for parking and traffic flow have been made and announced to students, parents and staff. Further refinements are anticipated and the flexibility and adaptability of the vocational technical educators will be a rare advantage.

A Look at the Numbers

The FY 2002 total operating budget for the district was \$11,805,489. The Net School Spending requirement of the district was \$9,072,499. This sum was funded through Chapter 70 Aid of \$5,576,169 and Minimum Contribution requirements from the 13 member towns totaling \$3,436,872. In the operation portion of the budget, but outside DOE net school spending areas, the district had a budget of \$681,051 for transportation, \$52,000 for acquisition of fixed assets, and an obligation of \$183,000 for retiree medical coverage. In addition to their state-required Minimum Contributions, the member towns supported the school's operating budget with shared assessments for operations, student transportation, asset acquisition, and retiree medical. Funds received from the state for regional student transportation amounted to \$612,946. The district's debt obligation of \$276,000 for FY 2002 was funded by an assessment allotted among the member towns in accordance with the District Agreement

DOUGLAS RESIDENTS IN THE VALLEY TECH CLASS OF 2002

Michael J. Barsano	Drafting-NHS
Kathalene A. Boisvert	Painting and Decorating
Derek J. Callahan	Graphic Arts
Rosalind M. Christiansen	Culinary Arts
Kevin M. Courtemanche	Auto Body
Taylor J. Deorsey	HVAC/Refrigeration
Brian T. Geary	Graphic Arts
Jeffrey S. Gervais	Plumbing
Gary M. Kibbe, Jr.	Carpentry
Travis M. Manyak	MRS/Horticulture
Michelle L. Nordstrom	Office Technology
Monique A. O'Day	Health Services
Michaleen A. Oliver	Office Technology
Jessica J. Phillips	MRS/Horticulture
Ryan R. Poulin	Electronics-NHS
Joshua B. Rondeau	Electronics
Michael J. Toomey	Building and Property Maintenance
Bryan J. Zukauskas	HVAC/Refrigeration

Respectfully submitted by your school committee,
E. Kevin Harvey, Chairman, Bellingham
Michael D. Peterson, Mendon
Gerald M. Finn, Vice Chairman, Millville
Arthur E. Morin, Jr., Milford
Daniel L. Baker, Secretary, Uxbridge
Chester P. Hanratty, Jr., Millbury
Matthew C. Krajewski, Blackstone
Joan A. Gautreau, Northbridge
John C. Lavin III, Douglas
Mitchell A. Intinarelli, Sutton
Anthony M. Yitts, Grafton
Robert H. Snow, Upton
Everett A. Young, Hopedale
Dr. Michael F. Fitzpatrick, Superintendent-Director



HISTORICAL COMMISSION

The Historical Commission is responsible for promoting and preserving the historic resources of the Town including buildings, streetscapes, historic and scenic roads.

In 2001, we received notice that our submission to create a National Register Historic District for Old Douglas Center was approved. This means that all properties within the District are now included on the National Register of Historic Places as well as the Massachusetts State Register of Historic Places.

A similar submission for East Douglas village remains in process and is at the stage that will require assistance from the Massachusetts Historic Commission to move forward.

Respectfully submitted,
Donna Kmetz, Chair
Joanna Ziegler, Vice-Chair
Jean Peterson, Secretary
Richard Preston
David Kmetz



MASSACHUSETTS CULTURAL COUNCIL

The Massachusetts Cultural Council (MCC) funds local cultural councils in most Massachusetts cities and towns. The MCC receives its funding from an annual appropriation from the Commonwealth, support from the National Endowment for the Arts, and donations from public and private entities. Currently, the Douglas Local Cultural Council (LCC) receives the minimum amount of funding available to cities and towns of \$3,300 each year from the MCC. LCCs may also hold fundraisers or receive an appropriation from the Town.

LCC funds may only be used to support programs in the arts, humanities and interpretive sciences in Massachusetts. Each year, the granting cycle begins on October 15th, at which time the grant applications are due to the LCC. The LCC is then responsible for meeting and deciding which projects should be approved for that fiscal year and then forwarding those decisions to the MCC. In April, the MCC sends a list of final approvals/disapprovals to the LCCs.

Recent projects that have been approved by the Douglas LCC and MCC include ornaments designed by a local artist, hypnosis for the creative spirit, a juggling performance at Octoberfest, concerts on the canal, storytelling at the library, and a soprano soloist at the senior center, to just name a few. Although our funds are very limited, the Douglas LCC strives each year to bring something interesting and different to our area.

The Douglas LCC is always looking for different perspectives to add to our decision-making body. If you are artistic, interested in cultural activities, or if you just want to get involved with your town, please pick up a volunteer application from the Board of Selectmen's Office, fill it out, and return it to the Selectmen's Office.

The present Council members welcome Patricia Brule to the Council. Mrs. Brule was named by the Board of Selectmen as a new member in June of 2002.

The Council members would like to thank Angela Ernenwein for her role as Chairman. Ms. Ernenwein's appointed term on the Council

ended on June 30, 2002 and she chose not to seek another term. The Council will miss her expertise and wishes her well in her future endeavors.

Respectfully submitted,
Marleen Bacon, Secretary
Derek Brown, Treasurer
Mitchell S. Cohen
BettyAnn McCallum
Patricia Brule



GLOSSARY OF DEPARTMENTS, BOARDS & COMMITTEES

GLOSSARY OF DEPARTMENTS, BOARDS & COMMITTEES

ANIMAL CONTROL OFFICER - Responsible for responding to complaints ranging from nuisance dog barking to lost or injured animals. The Animal Control Officer works with the Douglas Police Department and the Douglas Board of Selectmen to resolve disputes and maintain public safety in relation to the animals in Douglas.

ANIMAL INSPECTOR - Responds to all dog bites and investigates as to whether or not rabies shots are up to date. The Animal Inspector can also be called for the removal of wild animal road kill. The Massachusetts Bureau of Animal Health appoints the Animal Inspector each year.

BOARD OF ASSESSORS - Composed of three elected members and is required by Massachusetts General Laws to value all real and personal property based on "full and fair cash value" within their community. Every three years, the Board of Assessors must submit these values to the Department of Revenue for certification. The Board of Assessors is required to annually assess taxes in an amount sufficient to cover the state and local appropriations chargeable to the Town, and subsequent to the determination of the total assessment. The Board of Assessors must annually fix the tax rate. All maintenance of the real and personal property databases, the processing of commitments of real and personal property, and motor vehicle and boat excise taxes are performed by two full-time staff members under the direction of the Board of Assessors. Taxpayers have a formal right to file for an abatement

of taxes, once the tax bills have been distributed. Certain taxpayers are also allowed exemptions from their property tax bills. Taxpayers having questions relative to a bill, the abatement process, or statutory exemptions are advised to contact the Assessors' Office as soon as the bill is received. [Meeting Date/Time: 1st Tuesday of the month at 6:00 p.m.]

BUILDING DEPARTMENT - Responsible for all building permits that are reviewed by numerous departments depending on the project. A building permit is required for new construction, reconstruction, alterations, repairs, demolition, change of use, and change of occupancy. Along with the building aspects, this department is also responsible for zoning enforcement and for the issuance of electrical, plumbing and gas permits. Although the Building Department does not have the authority to grant waivers to any code, law, bylaw, or regulation, they may be granted through various appeal boards.

CAPITAL IMPROVEMENTS COMMITTEE - Composed of six (6) department heads or their representatives and five (5) Douglas residents. The Committee's Charter is to identify capital projects for the six years (current year plus the next five years) and consolidate those projects into an on-going capital plan. The Plan will be updated on an annual basis with the current year's plan to be included in the overall annual budget. The Committee's goals are the identification, prioritization and proposed funding sources of capital projects. [Meeting Date/Time: 1st and 3rd Thursday at 7:00 p.m.]

CEMETERY COMMISSION - Responsible for maintaining the Town Cemeteries and works to ensure future availability of burial plots in Douglas.

COMMUNITY DEVELOPMENT DEPARTMENT - Comprised of the Town Engineer, the Conservation/Planning Agent and an Administrative Secretary. The Community Development Department provides assistance and is a liaison primarily to the Planning Board and Conservation Commission. It is also available to provide support to all the Departments, Boards and Committees within the Town. This department is also happy to assist the public in navigating through the local and state permitting processes regarding land development in the Town of Douglas. Generally, this includes the following permit processes:

- Conservation Commission: Request for Determination of Applicability, Notice of Intent, Abbreviated Notice of Intent, and Abbreviated Notice of Resource Area Delineation
- Planning Board: Approval Not Required Plans, Subdivision Plans, and Special Permits (i.e. Earth Removal, Aquifer Protection, etc.)

- Zoning Board of Appeals: Site Plan Approval

COLLECTOR OF TAXES - Responsible for collecting and turning over all real estate, personal property, and excise taxes for the Town. The Collector also collects payment for town water bills.

CONSERVATION COMMISSION - Responsible for the administration of the Douglas Wetland Bylaw, the Wetlands Protection Act, Chapter 131, Section 40 of the Mass General Laws and the Rivers Protection Act created by Chapter 258 of the Acts of 1996. There are additional conditions for land use found in the Code of Massachusetts Regulations: 310 CMR 10.00 et seq. There are also various laws relating to open space, environmental policy, agricultural issues and water and land conservation regulations. The Conservation Commission is charged with keeping abreast of not only changes to all these laws, but the results of litigation brought on behalf of communities or land owners which is a priority. The Commission regularly conducts site walks to view potential projects and advise builders if changes in plans need to be made to satisfy various regulations. Hearings are scheduled with as much convenience to the applicants as time would allow. [Meeting Date/Time: 1st and 3rd Monday at 7:00 p.m.]

COUNCIL ON AGING – Works with the Director and the staff of the Senior Center to provide information, education, and recreation for the elders, sixty years of age or older, in Town. The Director works with outside agencies in order to provide a range of services to those elders who are in need of them. The Outreach Coordinator works with seniors at risk and their families to provide information counseling and referrals. [Meeting Date/Time: 2nd Tuesday at 6:00 p.m. at the Senior Center]

ECONOMIC DEVELOPMENT COMMISSION - Created by Town Meeting vote in 1999. Its purpose is to create programs that will enable existing businesses in Douglas to expand in the Town and attract new businesses. [Meeting Date/Time: 2nd and 4th Monday at 7:00 p.m.]

FINANCE COMMITTEE – According to MGL Chapter 39, S16, this committee shall be established by town bylaw for any town whose valuation exceeds one million dollars. The committee shall consider any or all municipal questions for the purpose of making reports or recommendations to the Town and shall submit a budget at the annual town meeting. The Town of Douglas established the Finance Committee in 1992 at Annual Town Meeting to be

appointed by the Moderator. [Meeting Date/Time: 1st and 3rd Monday at 7:00 p.m.]

FIRE DEPARTMENT - In addition to traditional firefighting and rescue duties, the Douglas Fire Department is responsible for issuing permits and completing inspections. The staff and call firefighters/EMTs also partake in various training sessions throughout the year. The S.A.F.E. (Student Awareness Fire Education) Program is taught in the elementary school and is vital to the education of children and their families in the prevention of fire and burn safety. CPR and first aid courses are taught upon request. Station tours are scheduled upon request.

HEALTH, BOARD OF - Deals with all aspects of Title 5 concerning the installation of new or repairs to private septic systems and private drinking water supplies. The Board of Health manages the Transfer Station. Permits for the Transfer Station can be purchased at this office. The Board of Health is charged with the inspection and licensing of food service establishments, campgrounds, massage parlors, commercial swimming pools and the licensing and inspection of garbage and septage vehicles. The Board of Health deals with rabies and mosquito control. A Board of Health is a statutory board created pursuant to the Mass. General Law C III, s26 and C. 41, sl. This Board consists of five (5) members who are appointed by the Selectmen. Each member serves a three (3) year term. Each year the Board appoints a Chairperson, Vice-Chair, Health Agent, Nurse, Administrative Supervisor, Animal Inspector and Sanitation Agent. The Board meets the first Monday of each month at 6:00 p.m. in the Health Department office. All meetings are open to the public and minutes of past meetings are kept in the Health office. The Board of Health is charged with the protection of the public health and to fulfill these duties by developing, implementing and enforcing health policies. Local health policies are available at this office. [Meeting Date/Time: 1st Monday at 6:00 p.m.]

- **HEALTH AGENT** can be contacted when there are housing deficiencies between a landlord and a tenant. The Board of Health agent handles complaints such as landlord/tenant disagreements, noisome trades, trash complaints, etc. The Agent handles numerous health-related complaints. The Agent also performs bathing beach water testing during the summer months.
- **SANITATION AGENT** is a Professional Engineer who reviews all septic system plans and performs all installation inspections. This person does not do Title 5 inspections for the re-sale of a home as these are done by State Certified inspectors. A list of these inspectors is available in the Health office.

- **HEALTH NURSE** holds yearly flu and pneumonia inoculation clinics. Blood pressure clinics are held twice a month and are open to residents of any age. The Town Nurse is charged with reporting all communicable diseases to the State Department of Public Health and to perform any follow up work. The Nurse is available by contacting the Board of Health office.

HIGHWAY DEPARTMENT - Responsible for maintaining safe, passable roadways and sidewalks. This is achieved by cutting brush, patching roads, sweeping streets, painting lines, and snow removal. The Highway Department also provides basic repair and maintenance of guardrails and bridges. During warmer months, the Highway Department maintains and cuts the grass at the town commons and public squares.

HISTORICAL COMMISSION - Responsible for promoting and preserving the historic resources of the town including buildings, streetscapes, historic and scenic roads. [Meeting Date/Time: 3rd Tuesday (As needed) at 7:00 p.m.]

HOUSING AUTHORITY - Responsible for providing maintenance and referral services for the Section 8 Certificate Program, Section 8 Voucher Program, Section 8 Mobility and Portability Programs as well as Elderly Programs.

LIBRARY, SIMON FAIRFIELD PUBLIC - Provides access to a myriad of books and other media, adult and children programming, and public access to the internet.

MASTER PLAN IMPLEMENTATION COMMITTEE - Created after the Douglas Master Plan was completed and adopted by the Planning Board. The Master Plan made 87 recommendations regarding zoning and infrastructure to be reviewed and implemented by this Committee. [Meeting Date/Time: 1st and 3rd Wednesday at 7:00 p.m.]

MUNICIPAL FACILITIES MAINTENANCE MANAGER - Responsible for the daily, general, preventative maintenance of the municipal buildings, custodial duties, landscape and yard duties, the occasional hiring of contractors, and overseeing special projects within the facilities.

OPEN SPACE COMMITTEE – Committee members work on land preservation projects to preserve open space and important habitats throughout Town. The Committee also works to educate the public on the benefits of Open Space and how it enhances our quality of life. Every acre of open space actually brings Douglas net revenue in taxes because it does not require additional and extensive services to support it. [Meeting Date/Time: As posted]

PERSONNEL BOARD - Supports the non-contractual and non-elected positions within the municipal system. This includes the Police Dispatchers, Fire/EMT's, Highway, Water/Sewer, Library, and Municipal Center employees. Its main responsibility is to maintain the compensation plan for the employees and work with the department heads regarding staffing related issues. The Personnel Board believes that the better we staff our departments with quality employees, the higher quality of service our community receives. [Meeting Date/Time: 3rd Monday at 7:00 p.m.]

PLANNING BOARD - One of the most significant functions of this Board is subdivision control and issuance of special permits for, as well as the supervision of gravel removal. It also serves as the permit granting authority for certain special permits as outlined in the town's first zoning bylaws. Most of the Board's time is taken up with subdivisions: checking plans submitted for proposed subdivisions, implementing inspections for subdivisions being built, or having a background supervisory role until the roads of a particular subdivision are accepted as town roads. [Meeting Date/Time: 2nd & 4th Tuesday at 7:00 p.m.]

POLICE DEPARTMENT - In addition to traditional police and rescue duties, the Douglas Police Department provides various programs to the Douglas School System and the Town of Douglas such as DARE, Citizen Police Academies, bicycle safety, boat patrols, school bus safety, RAD (Rape Aggression Defense) program and car etching.

RECREATION COMMISSION - Sponsors recreational programs throughout the year and works arduously to create and maintain recreational areas and facilities in Douglas.

SCHOOL COMMITTEE - Works closely with the school department administration to improve educational quality by acting as the bridge between the educational process and the community at large. Responsibilities include the creation of policy, approval of the school department budget, and employment of the Superintendent. Five (5) elected members make up the committee, each serving a three-year term. [Meeting Date/Time: Alt. Wednesday at 7:00 p.m. at the Middle/High School Library]

SELECTMEN, BOARD OF – Serves as the Town's chief executive body. Operates as a collective decision-making board. Has the overall responsibility for the general operations of town government. This Board has the power to do the following:

- Sign warrants for the payment of all town bills;
- Make appointments to town boards and offices;
- Hire professional administrative help and town counsel;
- Prepare the town meeting warrant

[Meeting Date/Time: 1st and 3rd Tuesday at 7:00 p.m.]

TOWN CLERK - Works as a liaison between residents and town offices. Traditionally, this office is where people first come when they need information. The Clerk's Office records all births, deaths, marriages, appointments, resignations, elections and town meetings. Copies are available to the public. The Clerk's Office is responsible for voter registrations, conducting a yearly census and publishing the annual street list. Dog licenses, sporting licenses and general, zoning and subdivision bylaws are sold here. This office posts all meetings and is responsible for scheduling the use of municipal buildings and property. All parking and dog fines are collected through this office.

TRANSFER STATION - Responsible for the collection and transferring of all rubbish of residents who purchase a transfer station sticker. Recycling is also available on site. The Transfer Station is under the direction of the Board of Health.

TREE/MOTH SUPERINTENDENT – Responsible for care and maintenance of all public shade trees along the streets of the Town. Works with local utilities to ensure proper pruning and conducts hearings regarding projects affecting upon municipal property. Coordinates insect control with regional and state officials and provides advice to residents regarding tree care.

VETERANS' SERVICES - Douglas is part of the Southern Blackstone Valley Regional Veterans' Services District which consists of the towns of Douglas, Northbridge and Uxbridge. The office is located in Room 206 of the Uxbridge Town Hall. The District is a local one-stop aid station for veterans, their dependents and widows/widowers of veterans. Here they can receive benefits such as financial aid, medical information assistance, and forms to file VA claims and in some cases, just someone to talk to. The Commonwealth of Massachusetts returns 75% of the monetary aid provided by the Town of Douglas. It has been found that the veteran or recipient of this aid, most likely spends 100% of this monetary benefit within the local community. This type of aid benefits everyone. Veterans' benefits are not automatic and must be applied for in accordance with Federal and State laws, rules and regulations. Therefore, the Director must keep abreast of the latest changes in these rules pertaining to Veterans' rights. The Director is also available to present the flag to

members of bereaved families if they so desire or to have a fellow veteran do so at the funeral. As well, we can address the concerns they may have. Our office hours are Monday – Friday, 9:00 a.m. to 4:00 p.m.

WATER/WASTEWATER DIVISIONS – Responsible for testing, operation and maintenance of the town water supply, sewer lines and facilities. They are also responsible for maintaining and repairing hydrants, checking meters, and performing relevant repairs. [Meeting Date/Time: 1st Tuesday at 7:00 p.m.]

ZONING BOARD OF APPEALS - Created under the provisions of MGL Chapter 40A as a necessary part of the establishment of zoning regulations in a community. Chapter 40A empowers the Board of Appeals to; 1) Hear appeals taken from decisions of any administrative official or board of the Town acting under the provisions of the law; 2) Grant variances from terms of the Zoning Bylaw; and 3) Grant special permits as provided by the Zoning Bylaw. [Meeting Date/Time: 1st and 3rd Thursday at 7:00 p.m. – Public Hearings as posted]

AT YOUR SERVICE

Accountant	476-4000 ext. 110
Animal Control	865-1354
Assessors	476-4000 ext. 353
Building Department	476-4000 ext. 351
Building Maintenance Director	612-6738
Board of Health	476-4000 ext. 352
Board of Health Nurse	476-4000 ext. 111
Collector of Taxes	476-4000 ext. 354
Community Development Dpt.	476-4000 ext. 357
Conservation Commission	476-4000 ext. 357
Council on Aging / Senior Center	476-2283
Executive Administrator	476-4000 ext. 101
Finance Committee	476-4000 ext. 121
Fire Department	9-1-1
Non – emergency	476-2267
Highway Department	476-3378
Library, Simon Fairfield Public	476-2695
Planning Board	476-4000 ext. 357
Police Department	9-1-1
Non – emergency	476-3333
School Department	
Administration	476-7901
Early Childhood Learning Center	476-4035
Elementary	476-2154
Middle/High School	476-3332
Selectmen	476-4000 ext. 350
Town Clerk	476-4000 ext. 355
Town Engineer	476-4000 ext. 108
Transfer Station	476-3742
Treasurer	476-4000 ext. 356
Veterans' Director	278-8609
Water/Waste Water Divisions	476-2400