

Town of Douglas

Farmer's Winery for License to Sell at a Farmer's Market  
License Application Checklist

**MGL Chapter 138, Section 15F**

- Complete ABCC's "Application by a Farmer Winery for License to Sell at a Farmer's Market". Download application from, fill in application on your computer, print application, sign, then return to BoS Office.
- Workers Compensation Certificate of Insurance** per MGL c152, §25A. Contact your insurance company and have them fax it to 504-476-4012 attn: Board of Selectmen or email skane@douglas-ma.gov. ***Please make sure the Town of Douglas is listed as "Certificate Holder"***.
- State Workers' Compensation Insurance Affidavit** – Fillable PDF on Website. Even if your establishment does not require Workers' Compensation this must be filled out.
- Certification** from the Department of Agricultural Resources that the Farmer's Market is an "agricultural event".
- TIP Certifications** – Per the Town of Douglas Training Intervention Program (TIP) Policy a list of names of all TIP Certified employees, name of trainer and training expiration.
- Floor Plan** – Can be drawn to scale of area to be licensed.
- Emergency Contact Information** - Fillable PDF on Website.
- Check** to the Town of Douglas for (FEE Has NOT BEEN SET YET)

**Return checklist and all paperwork to the Selectmen's Office.**

**Please allow at least three weeks for processing.** The Board of Selectmen meet the 1st and 3rd Tuesday of each month. All applications must be reviewed by other Boards / Committees / Departments. The review process will take about two weeks. Once reviewed; the application will be placed on the Board of Selectmen's next agenda. Once approved, the Local Licensing Authority shall notify ABCC of such approval in writing, at least 7 days prior to the scheduled beginning of the agricultural event.